

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, AUGUST 24, 2011  
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, August 24, 2011 at City Hall. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Dean Swanson, John Moengen and Rusty Taubert. Also present was City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, Police Sergeant Erik Lee and General Manager Paul Hoge. There were approximately twenty people in the audience.

1. Call to order – Mayor Schneider called the special meeting to order at 9:00 A.M.
2. Bills for Approval – MOTION 08S2-01-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$22,109.31. MOTION CARRIED WITH ALL AYES.
3. The Council continued discussion on the proposed 2012 budget. Councilmember Swanson said that he would like to see the Daggett Pine Road improvement project stay in the budget and get fixed in the proper manner but still firmly believes that the City should no longer contribute towards the 4<sup>th</sup> of July fireworks. MOTION 08S2-02-11 WAS MADE BY DEAN SWANSON TO TAKE OUT THE \$10,000 BUDGETED FOR FIREWORKS AND RECOMMEND THE STAFF PUT THE REMAINING PRELIMINARY 2012 BUDGET AND LEVY INTO FINAL FORM FOR APPROVAL AT THE SEPTEMBER COUNCIL MEETING. MOTION FAILED FOR LACK OF A SECOND.

Mayor Schneider presented an analysis entitled Summary of Wages and Wage Overhead by Department and in Grand Total to the Council. Mayor Schneider reviewed the main columns of the spreadsheet which included the number of employees, total wages and wage overhead and noted that wages and benefits cost the City approximately \$1.6 million. Mayor Schneider also noted that the City Clerk gathered some information on what other surrounding communities' provide for assistance relating to fireworks and noted that most of the other cities do not directly contribute to them. The Capital Improvement Fund Reserve accounts were also discussed and Mayor Schneider noted there was approximately \$369,000 in those accounts but was unsure if this money had to remain earmarked for various projects or if it could be used for other things. At the Special Council Meeting on August 17<sup>th</sup> the Council discussed the status of the tennis court project and Mayor Schneider commented that he was unsure if that was appropriate to have discussed at that meeting. Mayor Schneider commented that he would not be voting for any proposed budget that does not have at least a 10% reduction in the levy from 2011.

City Administrator Swenson noted that the City has been putting money into the Reserve accounts since he has been in Crosslake and it allows the City to slowly put money away for large future projects and expenditures. City Administrator Swenson provided the Council with the example of the tennis courts as a project that the City has slowly been putting money aside for the last five years so the project can be done without increasing the tax burden on the citizens. Mr. Swenson also noted that the discussion regarding the tennis courts was appropriate to discuss at the previous budget meeting because the project was considered as part of the proposed budget. The Reserve accounts also help fund a larger project without the City having to bond for the whole amount and is a way of not incurring unnecessary debt. Councilmember Swanson commended the City Administrator for the good work he has done with regards to keeping the City financially stable and commended the staff for keeping within their budgets and working hard to put money aside for future projects.

Councilmember Moengen noted the Mayor's presentation was good information and that the Council really only has a few areas to make big cuts in order to cut 10% from the levy.

Following discussion on various budget items, MOTION 08S2-03-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO TAKE OUT THE \$10,000 BUDGETED FOR FIREWORKS AND RECOMMEND THE STAFF PUT THE REMAINING PRELIMINARY 2012 BUDGET AND LEVY INTO FINAL FORM FOR APPROVAL AT THE SEPTEMBER COUNCIL MEETING. MOTION CARRIED 3:2 WITH MAYOR SCHNEIDER AND COUNCILMEMBER MOENGEN OPPOSED.

There being no further discussion, MOTION 08S2-04-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ADJOURN THIS SPECIAL MEETING AT 9:37 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max  
Clerk/Treasurer

Deputy Clerk/Minutes/8-24-11 Special.doc

**BILLS FOR APPROVAL**

August 24, 2011

VENDORS	DEPT		AMOUNT
Ace Hardware, foot valve	PW		111.49
Ace Hardware, pedestal fan	Police		25.64
Ace Hardware, stakes	P&R		21.10
Ace Hardware, batteries	Police		22.43
Ace Hardware, indoor/outdoor carpet	Cemetery		24.30
American Water Works Assn, membership dues	Sewer		173.00
Ameripride, mats	PW		105.53
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
Baratto Brothers Construction, shingle materials	Sewer		198.82
Batteries Plus, batteries	PW		161.04
Clean Team, august cleaning	Gov't	pd 8-12	756.14
Crosslake Portable Welding, motor stand	PW		250.00
Crow Wing County Hwy Dept, fuel	ALL		4,805.33
Crow Wing Power, electric service	ALL	pd 8-16	6,639.95
Dacotah Paper, garbage bags	Gov't		43.72
Diamond Industrial Cleaning, hose reel, hose, soap	PW		1,110.22
Ehlers, tif development agreement	Gov't		142.50
Hawkins, aqua hawk, ferric chloride	Sewer		1,011.23
Houston Ford, window switch	Police		81.65
Ikon Office Soluntions, maintenance contract	P&Z/Admin		204.82
Jim Ritter, reimburse for uniform expense	PW	pd 8-22	103.98
Lake Side Glass, windshield	Police		739.17
Lakes Area Rental, oil	P&R		15.33
League of MN Cities, regional meeting	Council		40.00
Marco, copier lease	ALL		416.89
Mastercard, NTB, tires	PW	pd 8-22	191.94
Mastercard, Spa Partners, equipment wipes	P&R		106.13
Menards, bulbs	PW		64.40
Menards, rust remover	PW/Gov't		419.41
Mills Motors, wiring assembly	PW		100.25
MN Sheriffs Assn, civil process class	Police		360.00
MR Sign, children at play signs	PW		118.30
Northland Press, disclosure of tif	Gov't		76.00
Northland Press, meeting notice of 8/26	P&Z		120.00
Northland Press, ordinance 301	P&Z		60.00
Northwood Turf and Power, oil, bearing, washer	PW		75.63
Northwood Turf and Power, analyze mower and give estimate	PW		36.00
Northwood Turf and Power, wheel	PW		34.32
Northwood Turf and Power, pick up and delivery of unit	PW		100.00
Public Safety Center, hoods	Fire		164.08
Quality Flow Systems, pump repair	Sewer		2,207.25
Reed's Market, childrens program	Library		29.94
The Office Shop, markers	Police		9.07
The Office Shop, minute paper	Admin		58.52
Thelen Heating, air conditioner repair	Gov't		189.00
Zee Medical, 1st aid kit supplies	PW		61.77
Ziegler Cat, latch	PW		60.22
<b>TOTAL</b>			<b>22,109.31</b>