

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, AUGUST 22, 2012
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, August 22, 2012 at City Hall. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Dean Swanson, John Moengen and Rusty Taubert. Also present was City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, Police Chief Bob Hartman and General Manager Paul Hoge. There were approximately two people in the audience.

1. Call to order – Mayor Schneider called the special meeting to order at 9:00 A.M.
2. A memo dated August 22, 2012 from the Personnel Committee regarding a recommendation to hire Edith Asell for the position of Planner-Zoning Coordinator was included in the packet for Council review. Councilmember Swanson noted all of the candidates interviewed would have been capable for the position. MOTION 08S2-01-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE THAT THE POSITION OF PLANNER-ZONING COORDINATOR BE OFFERED TO EDITH ASELL STARTING AT STEP 8 OF THE AFSCME UNION CONTRACT, BENEFITS AS STATED IN THE AFSCME UNION CONTRACT, A STARTING DATE OF AUGUST 29, 2012 AND CONTINGENT ON ACCEPTANCE OF THE POSITION, WAGES AND BENEFITS BY EDITH ASELL. MOTION CARRIED 3:2 WITH DARRELL SCHNEIDER AND JOHN MOENGEN OPPOSED.
3. A memo dated August 22, 2012 from the Personnel Committee regarding a recommendation to increase the monthly pay for the Fire Chief was included in the packet for Council review. MOTION 08S2-02-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO RAISE THE MONTHLY PAY FOR THE FIRE CHIEF TO \$250 PER MONTH STARTING IN 2013. MOTION CARRIED WITH ALL AYES.
4. A memo dated August 22, 2012 from the City Administrator regarding a Resolution increasing monthly sewer user fees and a recommendation regarding 2013 wage/salary increases was included in the packet for Council review. It was the consensus of the Council to place the draft resolution for the monthly sewer user fee increase on the next regular Council meeting agenda. Administrator Swenson noted that the IBEW contract for 2013 actually calls for a 1.25% wage increase and is recommending the Council approve the same increase for all management and non-union employees, as well as all AFSCME and Teamsters employees who have not yet negotiated wages for 2013. The effect of the additional .25% wage increase on the City budget is less than \$3,000. MOTION 08S2-03-12 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE REVISED WAGE INCREASE FOR 2013

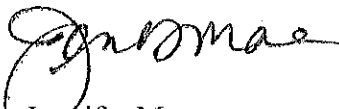
FROM 1.00% TO 1.25% FOR ALL EMPLOYEES. MOTION CARRIED WITH ALL AYES.

5. The Council continued discussion on the proposed 2013 budget. City Administrator Swenson reviewed the breakdown of the revenue and expenditure budgets noting a decrease from 2012 in both budgets of \$13,835. In addition the preliminary levy showed a decrease of \$45,057. The Council discussed a few projects that they are considering in the near future including the ambulance addition project, repayment to the general fund for the Zilka property purchase, reserving funds for the CSAH 3 road project and the purchase of the Thull property next to the public works facility. Administrator Swenson noted that there is approximately \$65,000 in bond payments that the City does not have to levy for in 2013 and stressed the importance of not lowering the levy as there are many expensive projects coming in the next few years, especially with the road projects. Councilmember Roe stated that he does not want to see the budget balanced on debt retirement alone and that continuing to fund the reserve accounts is imperative for the financial health of the City. Councilmember Swanson noted the \$45,000 should be put back into the budget for the preliminary 2013 budget. Mayor Schneider noted that based on his information, the tax capacity will probably decrease by approximately 7% in 2012. Administrator Swenson noted that the Council should be looking at the services that the City is providing and the dollars it takes to provide those services. It was also noted that Crosslake's tax rate is the lowest in the County and that the Council should be proud of that fact. There being no further discussion, MOTION 08S2-04-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO INCREASE THE GENERAL GOVERNMENT BUILDING RESERVE ACCOUNT BUDGET FOR 2013 BY \$45,000 TO BE USED FOR THE AMBULANCE ADDITION PROJECT. MOTION CARRIED WITH ALL AYES.

It was the consensus of the Council that no further budget meetings will be necessary and directed City Administrator Swenson to put the budget figures into final form for adoption at the September Council meeting.

There being no further discussion, MOTION 08S2-05-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ADJOURN THIS SPECIAL MEETING AT 9:45 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/8-22-12 Special.doc