

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 10, 2012
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, September 10, 2012. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, John Moengen, Rusty Taubert and Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Police Chief Bob Hartman, General Manager Paul Hoge, City Attorney Mike Couri, WSN Engineer Mark Hallan and Echo Publishing Reporter Kate Perkins. There were approximately ten people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. MOTION 09R-01-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 09R-02-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF AUGUST 13, 2012; (2.) SPECIAL COUNCIL MEETING MINUTES OF AUGUST 15, 2012; (3.) SPECIAL COUNCIL MEETING MINUTES OF AUGUST 22, 2012; (4.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED JULY 31, 2012; (5.) CITY MONTH END REVENUE REPORT DATED JULY 2012; (6.) CITY MONTH END EXPENDITURE REPORT DATED JULY 2012; (7.) PLEDGED COLLATERAL REPORT DATED 9/5/12 FROM JENNIFER MAX AND PLEDGE UPDATES. MOTION CARRIED WITH ALL AYES.

C. MAYOR'S REPORT –

1. Mayor Schneider read a proclamation declaring September 17-23, 2012 as Constitution Week. MOTION 09R-03-12 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO DECLARE SEPTEMBER 17-23, 2012 AS CONSTITUTION WEEK. MOTION CARRIED WITH ALL AYES.
2. Mayor Schneider noted that the staff has been working on getting quotes to upgrade the sound system in the Council chambers and will report more information when it is available.

E. PUBLIC FORUM –

1. Tami Martin from Crosslake Community School provided the Council a brief update on the status of the School facility acquisition plan. Ms. Martin noted she was working on a marketing plan to provide more information to the public. Ms. Martin also provided a basic calculation of the income that could be generated for

the City through the School's lease aid payments. The Council thanked Ms. Martin for the update.

E. CITY ADMINISTRATOR'S REPORT –

1. City Bills for Approval – MOTION 09R-04-12 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE BILLS FOR PAYMENT FOR SEPTEMBER AS SUBMITTED IN THE AMOUNTS OF \$83,083.72 AND \$15,765.29. MOTION CARRIED WITH ALL AYES.
2. A memo dated August 29, 2012 from the City Administrator regarding the Proposed 2013 Revenue and Expenditure Budgets, Preliminary 2012/Collectible 2013 Tax Levy and a Resolution increasing the monthly sewer user fees was included in the packet for Council review. Attached to the memo was the Proposed 2013 Revenue Budget totaling \$3,813,456, the Proposed Expenditure Budget totaling \$3,813,456, a Resolution Approving Preliminary 2012 Tax Levy Collectible in 2013 totaling \$2,709,916 and a Resolution Increasing the Monthly Sewer User Fees to \$37.00 per ERU. Mayor Schneider noted he will be voting against this proposed budget because the tax capacity figures from Crow Wing County are not yet available for 2013. Councilmember Roe noted that he is concerned the City is using debt retirement as a means for absorbing increased expenditures and that the City should continue to fund its reserve accounts. MOTION 09R-05-12 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO ADOPT THE PRELIMINARY 2013 REVENUE BUDGET TOTALING \$3,813,456 AND THE PRELIMINARY 2013 EXPENDITURE BUDGET TOTALING \$3,813,456. MOTION CARRIED 4:1 WITH DARRELL SCHNEIDER OPPOSED.

MOTION 09R-06-12 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 12-17 APPROVING THE PRELIMINARY 2012 TAX LEVY COLLECTIBLE IN 2013 TOTALING \$2,709,916. MOTION CARRIED 4:1 WITH DARRELL SCHENDIER OPPOSED.

MOTION 09R-07-12 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 12-18 INCREASING THE MONTHLY SEWER USER FEES TO \$37.00 PER ERU EFFECTIVE UPON THE JANUARY 2013 BILLING FOR DECEMBER 2012 USAGE. MOTION CARRIED WITH ALL AYES.

3. A Purchase Agreement for the acquisition of property adjacent to the Public Works Facility/Wastewater Treatment Plant was included in the packet for Council review. City Administrator Swenson noted the property is located at 35202 Riverwood Trail and is currently owned by Brian and Autumn Thull. The negotiated purchase price is \$250,000 with \$1,000 earnest money. The City also agrees to allow the seller to continue to occupy the premises for \$1.00 until April 1, 2013. City Administrator Swenson said that the staff recommends \$100,000 of the purchase price be taken from the Sewer Connection Fund and the balance from General Fund Reserves which would then be paid back in the coming years

through budget appropriations. Councilmember Moengen noted the taxable assessed value is approximately \$200,000 which includes three buildings and 600 feet of river frontage. The property is also contiguous with the Public Works facility. Councilmember Moengen noted he represented the City in this transaction and although he is also a realtor, he will not be taking a commission on the sale. Mayor Schneider noted this purchase is a good investment for the future. Attorney Couri stated that there are no special assessments on the property and would recommend approval of the purchase. City Administrator Swenson confirmed that the City has adequate reserves to fund this purchase. Following discussion, MOTION 09R-08-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO AUTHORIZE THE PURCHASE OF PROPERTY OWNED BY BRIAN AND AUTUMN THULL LOCATED AT 35202 RIVERWOOD TRAIL AT A COST OF \$250,000, OF WHICH \$100,000 IS TO COME FROM THE SEWER CONNECTION FUND AND THE REMAINDER FROM GENERAL FUND RESERVES. MOTION CARRIED WITH ALL AYES.

F. COMMISSION/DEPARTMENT REPORTS –

1. PUBLIC SAFETY –

- a. Chief Hartman reported 214 Police calls in Crosslake for August.
- b. Chief Hartman reported 33 Police calls in Mission Township for August.
- c. The August 2012 North Ambulance Run Report was included in the packet for Council information.
- d. The Crosslake Fire Department responded to 32 calls in July. Of those, 27 were medical calls, 1 was a power line down/tree on road, 1 was dispatched and cancelled en route and 3 were smoke detector activations.
- e. A memo dated September 10, 2012 from Chief Lohmiller regarding approval to advertise for sealed bids/quotes for the Public Safety Building Expansion was included in the packet for Council review. City Administrator Swenson noted that sealed bids would be advertised in the local newspapers for framing, lumber, concrete, HVAC, plumbing and electrical work and quotes would be advertised for excavating, roofing, insulation, sheetrock and asphalt/subgrade. The Council was also requested to appoint Chief Lohmiller the project manager to oversee that each phase of the project is completed timely and according to specifications. Councilmember Swanson noted that this project would be a good addition for the community. MOTION 09R-09-12 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO AUTHORIZE STAFF TO ADVERTISE FOR SEALED BIDS AND QUOTES FOR THE PUBLIC SAFETY BUILDING EXPANSION AND TO APPOINT CHIP LOHMILLER AS PROJECT MANAGER. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY –

- a. Park Director Jon Henke reported that patrons are reminded there are time limits for using the computer stations at the Library and that returning books is a breeze with the outside drop box. The Library's catalog is now accessible online through the new software program. The Children's story hour started on

September 6th at 10:00 a.m. The September Chautauqua will feature Bob Bundgaard, owner of KLKS, and will chronicle the history of the station from 1984 to the present. Chautauqua will take place September 12th from 1:30-3:30 P.M. and is always free. The Silver Sneakers program has already brought in 50-60 new weight room participants. Anyone over 65 years of age with a qualifying plan is eligible to receive a free fitness room membership. Aerobics classes are offered Monday, Tuesday and Thursday mornings at 9:00 A.M. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. Mr. Henke extended a special thanks to the Lutheran Church for their donation of a commercial freezer. MOTION 09R-10-12 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO ACCEPT A DONATION OF A COMMERCIAL FREEZER FROM THE CROSSLAKE LUTHERAN CHURCH. MOTION CARRIED WITH ALL AYES. The Community Center offers an array of fitness equipment and is open seven days a week. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. Check out the popular disc golf course at the Community Center. The course is free to play and maps are available. Don't forget to participate in the annual Crosslake Days Disc Golf Tournament on September 29th. The cost to enter is only \$10.00 with great prizes and fun for all. The tennis courts will be removed in September to start preparations for the new courts next spring. Currently staff is working on a plan to run temporary power lines as a main power line currently runs beneath where the planned expansion is going to be located. Updates will be provided at future Council meetings. The Monster Dash is scheduled for October 27th at the Community Center. Registrations are now available and the cost is \$25 until October 17th and \$30 from October 18th through race day. The annual Halloween party will take place after the Monster Dash from noon – 2 p.m. at the Community Center. Gail Van Brundt is offering yoga at the Community Center on Tuesdays from 10:00 – 11:30 a.m. Call the Community Center for more information. AAA is sponsoring a refresher course on September 13th and October 18th from 9:00 a.m. to 1:00 p.m. Contact the Community Center for more information. On Tuesday, September 11th at 2:00 p.m. the Crosslake Area Library will be hosting a free Legacy presentation called Of Vikings and Voyaguers, presented by Jack Salmela. The soccer program has started and spots are still available for children in grades K-12. Attendance for the Community Center for the month of August was 10,006 and attendance at the Library for the month of August was 3,795. The City is working with Crow Wing County on a cooperative project to extend the trails on the tax forfeited property north of the Community Center. Staff will be brushing out a tentative route starting at the end of September. The Crosslake Lions have donated \$500 toward the annual Children's Halloween party. MOTION 09R-11-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ACCEPT A DONATION OF \$500 FROM THE

CROSSLAKE/IDEAL LIONS CLUB. MOTION CARRIED WITH ALL AYES.

- b. A letter dated September 6, 2012 from Widseth, Smith, Nolting regarding a request for proposal for soils assessment was included in the packet for Council review. Mr. Henke noted that in order to make sure there is a solid foundation for the new tennis courts he is recommending hiring WSN to perform soils testing and generate a report based on their findings. WSN will determine whether or not there are problematic soils that would affect the construction of the new tennis courts. The estimated fees for the work are \$1,102.50. MOTION 09R-12-12 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO ACCEPT THE PROPOSAL FROM WSN TO PERFORM SOILS TESTING AT AN ESTIMATED COST OF \$1,102.50. MOTION CARRIED WITH ALL AYES.
 - c. The Crosslake Park/Library Commission Meeting minutes of June 27, 2012 were included in the packet for Council information.
3. ECONOMIC DEVELOPMENT AUTHORITY –
- a. The EDA Meeting Minutes of August 1, 2012 were included in the packet for Council information.
 - b. Mayor Schneider noted that the groundbreaking ceremony for the expansion of Cross-Tech Manufacturing will be held on September 11, 2012 at 2 p.m. Everyone is invited to attend.
4. PLANNING AND ZONING –
- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of July 27, 2012 were included in the packet for Council information.
 - b. The August 2012 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2012 is \$5,195,259, which is up from the same period in 2011.
 - c. Notice of a Legislative Forum presented by the Pine River Watershed Alliance was included in the packet for Council information.
 - d. Ken Anderson noted the new Planning and Zoning employee, Edy Asell, was going to be introduced at the meeting; however, Ms. Asell needed to attend a training class and therefore will be at the next month's Council meeting.
 - e. A Memo dated September 10, 2012 from the Planning and Zoning Commission regarding a recommendation to approve the proposed draft of OA2012-003, an amendment of chapter 26 of the City Code related to guest quarters and to submit the draft to the Minnesota Department of Natural Resources for their approval prior to adoption as submitted by Miller Construction was included in the packet for Council review. Mr. Anderson noted that Dan Miller submitted the application to obtain City approval to allow guest quarters to be constructed above a detached garage as a permitted use at the maximum size allowed for an accessory building for the respective zoning district. The proposed amendment would allow the guest quarters to be as large as the footprint of the garage itself, whereas the ordinance currently restricts guest quarters to a maximum of 700 square feet. The

ordinance would also be amended to allow guest quarters as a permitted use rather than only allowing as a conditional use as it is currently stated. The Council is requested to authorize staff to send the proposed amendment language to the DNR to comment on which suggested changes they would accept prior to asking the Council for final approval. Following discussion, MOTION 09R-13-12 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO AUTHORIZE STAFF TO SEND THE PROPOSED OA2012-003 LANGUAGE AS IT RELATES TO GUEST QUARTERS TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR COMMENT. MOTION CARRIED WITH ALL AYES.

- f. Ken Anderson stated that he would like to keep the limited counter hours for the Planning and Zoning Department in effect until November 1st to allow time for Ms. Asell to become familiar with more areas of the job and also to accommodate office scheduling for the month of October. It was the consensus of the Council to allow Planning and Zoning to continue to have counter hours from 8 a.m. to noon until November 1st.

5. PUBLIC WORKS/CEMETERY/SEWER –

- a. The Public Works Commission Meeting Minutes of August 6, 2012 was included in the packet for Council information.
- b. The July 2012 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.

5. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 09R-14-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE JULY 2012 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$254,614.41. MOTION CARRIED WITH ALL AYES.
- b. The Highlights Report for August was included in the packet for Council information. Paul Hoge reported that the Advisory Board recommends approval to raise the rate for inside wire maintenance for telephone and cable year round from \$0.95 to \$1.45 per month. MOTION 09R-15-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE RAISING THE INSIDE WIRE MAINTENANCE RATE FOR TELEPHONE AND CABLE YEAR ROUND FROM \$0.95 TO \$1.45 PER MONTH. MOTION CARRIED WITH ALL AYES. With KLKS being sold the new radio station on Channel 12 will be 103.5 FM which is an oldies rock and roll station. Mr. Hoge reviewed with the Council information pertaining to call termination and what to do if a customer experiences any problems with call termination. Mr. Hoge stated that detailed information can also be found at www.crosslake.net. The refinance currently does not meet the 3% minimum savings test required by the State and Northland Securities has advised the company to hold off on moving forward with the refinance at this time.
- c. The Crosslake Communications Regular Meeting Summary of August 29, 2012 was included in the packet for Council information.

- d. The Crosslake Communications Customer Counts Report was included in the packet for Council information.
- 6. RECYCLING –
 - a. The Crosslake Roll-Off Recycling Report for August 2012 was included in the packet for Council information
 - b. The Waste Partners Recycling Report for July 2012 was included in the packet for Council information.
- 7. PERSONNEL COMMITTEE – None.

G. CITY ATTORNEY REPORT –

- 1. The City Attorney Report dated September 6, 2012 was included in the packet for Council information. Attorney Couri noted he received comments back from Crow Wing County Attorney Don Ryan regarding the Public Works building lease and he will be following up on this next month. Mr. Couri is also working with staff to identify the violations of Siemers approved conditional use permit and to determine if a revocation hearing will be required at the October Planning and Zoning Commission meeting.

I. OLD BUSINESS – None.

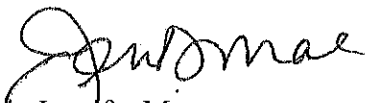
J. NEW BUSINESS –

- 1. Councilmember Taubert noted that he has been made aware of an interest to see the City Council welcoming new businesses to town. Mayor Schneider noted the possibility of the City working with the Chamber to be notified when a new business comes to town.

K. PUBLIC FORUM – None.

**L. ADJOURN – MOTION 09R-16-12 WAS MADE BY JOHN MOENGEN AND
SECONDED BY RUSTY TAUBERT TO ADJOURN THIS REGULAR MEETING
AT 8:32 P.M. MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,


Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/9-10-12.doc

BILLS FOR APPROVAL
September 10, 2012

VENDORS	DEPT		AMOUNT
Ace Hardware, bushings	PW		3.93
Ace Hardware, hardware	PW		12.57
Ace Hardware, hooks	P&R		21.35
Ace Hardware, bolts	PW		4.70
Ace Hardware, exchange bulbs	PW		0.53
Ace Hardware, tape, connectors, battery, screwdriver	PW		86.94
Ace Hardware, screen repair, fan, bulbs	PW		83.59
Ace Hardware, bolts	P&R		5.09
Ace Hardware, boxes, connectors	P&R		17.66
Ace Hardware, washer	P&R		1.38
Ace Hardware, bulbs	PW		44.82
Ace Hardware, wasp spray	P&R		3.20
Ace Hardware, electrical supplies	P&R		51.28
Ace Hardware, deadbolt	P&R		41.67
Ace Hardware, deadbolt	P&R		16.02
Ace Hardware, choke cleaner	PW		5.33
Ace Hardware, spark plugs	PW		10.13
Ace Hardware, hardware	P&R		9.59
Ace Hardware, garden sprayer, mildew remover	PW		30.75
Ace Hardware, paint thinner, bulb	Gov't		32.03
Ace Hardware, flashlight batteries	Police		23.49
Ace Hardware, casters, utility cart	PW		44.09
Ace Hardware, keys, blade	P&R		14.27
Ace Hardware, hooks	P&R		4.68
Ace Hardware, bulbs	P&R		4.28
Ace Hardware, bar	P&R		13.35
Ace Hardware, bolts	P&R		20.86
Ameripride, mats	PW		110.32
Anderson Brothers, paver patch	PW		1,736.18
Anderson Brothers, class 5	PW		369.30
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		92.10
AW Research, water test	Sewer		92.10
AW Research, water test	Sewer		88.65
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		92.10
AW Research, water test	Sewer		92.10
AW Research, water test	Sewer		54.00
AW Research, water test	Sewer		146.00
Banyon Data Systems, payroll and fund acct support	Admin		1,561.20
Baratto Brothers, chimney and flashing repair	Gov't		475.00
BCA, background checks	P&R	pd 8-29	30.00
BCA, criminal justice conference	Police		100.00
BCA, key fob renewal fee	Police		100.00

Chemsearch, cleaners	PW		341.26
City of Crosslake, sewer utilities	PW/Gov't		144.00
Clean Team, september cleaning	Gov't		756.14
Council #65, union dues	ALL		500.00
Couri & Ruppe, legal fees	ALL		2,807.65
Crosslake Communications, phone, fax, internet, cable	ALL		1,653.89
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Sheetmetal, service call-freon	Sewer		129.00
Crosslake Sheetmetal, service call-pvc	Gov't		88.43
Crow Wing County Highway Dept, fuel	ALL		3,850.21
Dacotah Paper, janitorial supplies	P&R		326.27
Darrell Schneider, reimburse mileage	Council		18.31
Deaton's Mailing Systems, postage meter ink	P&Z/Admin		109.01
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,511.30
Digital Ally, vu-vault software	Police		405.00
Follett Software, barcode labels	Library		234.43
Fortis, disability	ALL		488.17
Granite Electronics, charger, batteries	Gov't		1,421.97
Guardian Pest Solutions, pest control	ALL		82.94
HART, animal rescue presentation	Library		150.00
Hawkins, chemicals	Sewer		925.15
Herculift, annual inspections	PW		286.11
Holiday Station, water	Fire		33.50
Holiday Station, propane, fuel	Fire		163.74
K&M Auto Repair, install actuator	Fire		1,388.21
League of MN Cities, membership dues	Gov't		2,087.00
League of MN Cities Insurance, workers comp	ALL		466.00
Locators & Supplies, traffic cones, gloves	PW		519.46
Magnum Fitness, belt pulley	P&R		32.00
Marco, copier lease	ALL	pd 8-28	414.72
Marsden, office cleaning	PW		647.66
Mastercard, election expenses	Election		138.90
Mastercard, Fimco, filter valve	P&R	pd 8-28	18.57
Mastercard, Healthways Sneakers, fitness training	P&R		40.00
Mastercard, Hirschfields, thinner	Gov't		10.41
Mastercard, Hirschfields, primer, latex	Gov't		238.28
Mastercard, Mr. Tire, oil change	PW		29.81
Mastercard, Norbys, uniform	Sewer	pd 8-28	84.00
Mastercard, Northern Tool, tool	PW	pd 8-28	39.99
Mastercard, Office Max, label printer, labels	Police		135.27
Mastercard, Office Max, desk pads	P&R		54.72
Mastercard, Office Max, ink cartridges, calendars	P&R		109.46
Mastercard, Raffertys, 8/24 meeting	P&Z		53.40
Mastercard, Sears, battery, charger	PW/P&R		144.92
Mastercard, Sears, tools	PW		42.94
Mastercard, Showerbuddy.com, shower head	P&R	pd 8-28	79.00
Mastercard, University of MN, LPAT course	P&R		120.00
Medica, health insurance	ALL		27,726.53
Menards, exit lights, motion lights, trash can, clamps	PW		296.64
Menards, cedar, door, paint sprayer, linseed oil, chain	PW/P&R		1,725.36

Mike's Electric, replace ceiling fan, ballasts, bulbs	Gov't		585.60
Mike's Electric, replace ballasts and bulbs	Gov't		169.60
MN Benefits	Admin	pd 9-4	201.42
MN Life, life insurance	ALL		420.20
MN Mayors Assn, membership dues	Council		30.00
Moonlite Square, fuel	Fire		38.32
Napa Auto Parts, motor oil	PW		115.04
NCPERS-Life Insurance	ALL		160.00
North Ambulance, subsidy	Ambulance	pd 9-4	1,103.00
Northland Press, public hearing notice of 8/24	P&Z		132.00
Northland Press, ordinance 308	Gov't		76.00
Northland Press, tif annual disclosure	Gov't		76.00
Northwood Turf and Power, loader repair	PW		309.66
Northwood Turf and Power, parts	PW		14.78
Northwood Turf and Power, skid steer rental	PW		6,289.92
Parts City, wire	PW		2.12
Pequot Lakes Youth Sports, awards for touraments	P&R		12.41
PERA	ALL		N/A
Pine River Area Sanitary District, treat 52,800 gallons	Sewer		4,488.00
Reeds Market, childrens program	Library		9.78
Ricoh, fax maintenance contract	Police		235.54
Robb Reed, reimburse for basketball camp expenses	P&R		454.20
Rolfing, kitchen supplies	P&R		177.09
Sirchie, tests	Police		72.41
State and Federal Taxes	ALL		N/A
Teamsters Local Union #346, union dues	Police		183.00
The Office Shop, notary stamp	Admin		35.22
The Office Shop, label tape, shredder oil	P&Z/Admin		30.65
The Office Shop, engineer and architect scales	P&Z		31.72
The Office Shop, ruler	P&Z		5.08
The Office Shop, letter openers, sealing tape	Gov't		22.37
The Office Shop, notebooks	Admin		13.98
The Office Shop, ink cartridge, clips	Admin		20.00
The Office Shop, calculator	P&Z		16.02
Tom Swenson, vehicle expense	Admin	pd 9-4	400.00
Top Health, newsletters	Admin		126.54
Uniforms Unlimited, body armor	Police		1,758.00
Verizon, air card and ipad charges, cell phone charges	ALL		605.14
Viking Coca Cola, pop	Gov't		235.98
Viking Electric, bulbs	P&R		207.65
Waste Partners, trash removal	ALL		257.52
Whitefish Auto, replace exercise equipment bearings	P&R		20.00
Whitefish Auto, oil change	Police		32.14
Widseth Smith Nolting, engineering fees	ALL		1,509.05
Xcel energy, gas utilities	ALL		268.09
TOTAL			83,083.72

ADDITIONAL BILLS FOR APPROVAL
September 10, 2012

VENDORS	DEPT		AMOUNT
Anderson Brothers, class 5	PW		1,436.81
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		92.10
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.10
AW Research, water test	Sewer		131.40
BSN Sports, soccer supplies	P&R		292.32
BSN Sports, soccer supplies	P&R		130.30
Crow Wing County Atty, july fines	Gov't		1,005.16
Crow Wing County Treasurer, e911 addresses	Gov't		50.00
Crow Wing Power, electric service	ALL		6,600.00
Culligan, cooler rental and water	PW/Gov't		41.72
Holden Electric, civil defense siren repair	Gov't		4,584.25
Marsden, garbage bags	PW		44.89
Mastercard, Soccer.com, soccer supplies	P&R		153.67
Med Tech Resource, gloves	Fire		317.30
Parts City, head light	PW		11.16
The Office Shop, copy paper	P&Z/Admin		160.27
West Brainerd Autoservice, towing	Police		159.72
Ziegler, dot inspections	PW		160.32
TOTAL			15,765.29

RESOLUTION NO. 12-17
RESOLUTION APPROVING PRELIMINARY 2012 TAX LEVY
COLLECTIBLE IN 2013

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2012, upon taxable property in the City of Crosslake, for the following purposes:

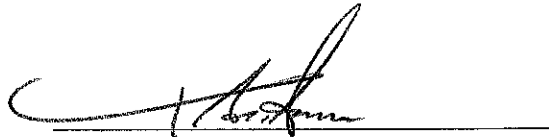
General Property Tax Levy	2,052,117
Debt Service Tax Levy	23,305
Emergency Services Center	43,743
2003 Series A Disposal	221,000
2006 Series B	133,746
2012 Series A	<u>236,005</u>
Total Levy	2,709,916

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 10, 2012.



Darrell Schneider
Mayor



Thomas N. Swenson
City Administrator

**RESOLUTION INCREASING MONTHLY SEWER USER FEES
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION NO. 12-18

WHEREAS, as part of the City of Crosslake Wastewater Project, the City has adopted an Ordinance (City Code Chapter 50) establishing procedures and regulations for the operation of the wastewater system; and

WHEREAS, the Ordinance provides that the City maintain a current fee schedule reflecting the current amount for connection and user charges as well as any changes thereto; and


WHEREAS, the City Council has determined that pursuant to the Ordinance, effective with the January 2013 billing for December 2012 usage the commercial and residential user charges shall be increased;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Crosslake hereby establishes the following fee schedule for the Crosslake Wastewater System (the "Wastewater System"):

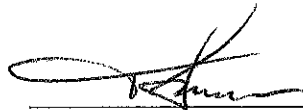
Effective upon the January 2013 billing for December 2012 usage, commercial and residential connection charges shall be as follows:

- Commercial \$37.00 per month per 8,000 gallons of metered usage
- Residential \$37.00 per month

Passed by the City Council this 10th day of September 2012, by a 5/5ths vote of said City Council.



Darrell Schneider, Mayor



Thomas Swenson, City Administrator

Deputy Clerk/2012 Resolutions

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
07/01/2012 To 07/31/2012

1 of 2

F. 6. a.

Check / Tran	Date	Vendor Name	Reference	Amount
504	07/10/2012	CITY OF CROSSLAKE (SEWER)	JUNE SEWER	36.00
505	07/10/2012	INTERNAL REVENUE SERVICE	JULY EXCISE TAX	1,153.61
519	07/20/2012	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	7,166.59
520	07/20/2012	PERA	PERA EE & ER	3,862.83
521	07/20/2012	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,341.67
522	07/20/2012	ING-DEFERRED COMP	DEFERRED COMP	2,258.07
523	07/06/2012	INTERNAL REVENUE SERVICE	FED, FICA & MEDICARE	6,316.13
524	07/06/2012	PERA	PERA EE & ER	3,841.52
525	07/06/2012	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,164.67
526	07/06/2012	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,258.07
527	07/25/2012	CROW WING POWER	JUNE ELECTRIC SERVICE	4,935.83
528	07/31/2012	MINNESOTA DEPT OF REVENUE	JULY SALES & USE TAX	12,066.00
27703	07/10/2012	PAUL BUNYAN COMMUNICATIONS	JULY CHANNEL TRANSPORT	800.00
27704	07/10/2012	LAKES AREA RENTAL OF CROSSLAKE	HAMMERDRILL RENTAL	21.38
27705	07/10/2012	REEDS MARKET	STAFF MEETING	108.06
27706	07/10/2012	MINNESOTA TELECOM ALLIANCE	REGISTRATION MTA MARKETING AUGUST	100.00
27707	07/10/2012	GOPHER STATE ONE CALL	LOCATES	163.85
27708	07/10/2012	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LD, 6264 PROGRAM	11,792.07
27709	07/10/2012	POWER & TELEPHONE SUPPLY	JUMPERS FOR VERIZON BUILD & CABLE STRIPPERS	174.08
27710	07/10/2012	SIMONSON LUMBER	CONCRETE MIX & TUBES-GOLDEN HARBOR	49.80
27711	07/10/2012	UNITED PARCEL SERVICE	WEEKLY SERVICE	80.00
27712	07/10/2012	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	1,070.14
27713	07/10/2012	CITY OF CROSSLAKE	3RD QTR SAFETY PROGRAM, OPR TRANSFER	22,821.70
27714	07/10/2012	CITI LITES INC	LOCATES	1,175.02
27715	07/10/2012	POSTMASTER	ANNUAL BOX FEE	180.00
27716	07/10/2012	XCEL ENERGY	METER CHARGES SUNRISE & 16	111.43
27717	07/10/2012	RICOH USA, INC.	COPIER MAINT. 6/23-7/22 & OVER THRU 6/22	265.03
27718	07/10/2012	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	102.09
27719	07/10/2012	WILLIAM GORDON	CAFE PLAN REIMB - BAL 575.13	244.00
27720	07/10/2012	LYDIA SASSE	CAFE PLAN REIMBURSE - BAL 228.00	15.00
27721	07/10/2012	MINNESOTA 9-1-1 PROGRAM	911, TAP & TAM	1,743.96
27722	07/10/2012	NCPERS MINNESOTA	JULY LIFE PREMIUM	48.00
27723	07/10/2012	WHITEFISH AUTOMOTIVE	LARRY'S TRUCK BATTERY REPAIR	292.89
27724	07/10/2012	NATIONAL CABLE TELEVISION COOP	18 EA DCH6416 DVR'S	8,149.51
27725	07/10/2012	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
27726	07/10/2012	NEUSTAR INC.	M-10597472 & M-10597473-SOW & LNP CHARGES	131.69
27727	07/10/2012	ASSURANT EMPLOYEE BENEFITS	JULY LONG TERM DISABILITY	378.25
27728	07/10/2012	PINNACLE PUBLISHING LLC	TELEPHONE DIRECTORY-11	1,187.02
27729	07/10/2012	UNIVERSAL SERVICE ADMIN CO.	JUNE FUSC	2,858.99
27730	07/10/2012	ROVI GUIDES	AFFILIATE PAYMENT	302.11
27731	07/10/2012	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	9,676.29
27732	07/10/2012	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	392.56
27733	07/10/2012	VANTAGE POINT	MAY TTP SERVICE	531.00
27734	07/10/2012	7SIGMA SYSTEMS INC	JUNE CONSULTING	2,000.00
27735	07/10/2012	CORNERSTONE PUBL GROUP INC.	JULY NEWSLETTER	1,830.68
27736	07/10/2012	CROSSLAKE ACE	GOLDEN HARBOR INSTALL & OTHER MISC	268.02
27737	07/10/2012	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	38,701.54
27738	07/10/2012	NATHANIEL J. PLANTE	CAFE PLAN REIMB.	66.32
27739	07/10/2012	CINNAMON MUELLER	RE: PROOF OF PERFORMANCE	96.00
27740	07/10/2012	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,443.24
27741	07/10/2012	WASTE PARTNERS INC.	JUNE TRASH REMOVAL	75.84
27742	07/10/2012	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	175.79
27743	07/10/2012	WEATHER CENTRAL	JULY DATA FBED	195.00
27744	07/10/2012	GE CAPITAL	COPIER LEASE 29 OF 60	362.03
27745	07/10/2012	NORTHLAND PRESS	2012 SUMMER FUN GUIDE	120.00
27746	07/10/2012	AMBASSADOR COMPANY	WAY TO GO PROGRAM	270.00
27747	07/10/2012	CHARTER COMMUNICATIONS	JULY INTERNET	1,500.00

27748	07/10/2012	TOTALFUNDS BY HASLER	POSTAGE	500.00
27749	07/10/2012	ONLINE INFORMATION SERVICES	9 EXCHANGE REPORTS	54.30
27750	07/10/2012	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	32.34
27751	07/10/2012	MAILFINANCE	POSTAGE METER LEASE 7/27 - 10/26	231.36
27752	07/10/2012	ONLINE COLLECTIONS	COLLECTION COMMISSION	30.08
27753	07/10/2012	BIG 10	AFFILIATE PAYMENT	2,272.00
27754	07/10/2012	TIME COMMUNICATIONS	ANSWERING SERVICE JULY/AUG	366.00
27755	07/10/2012	VERIZON WIRELESS	CELL PHONES	260.87
27756	07/10/2012	NTCA GROUP HEALTH PLAN	JULY HEALTH PREMIUM	14,126.40
27757	07/10/2012	DQ TECHNOLOGY	10 EA DSL ROUTERS	1,163.90
27758	07/10/2012	INTERSTATE TRS FUND	2012-13 TRS ASSESSMENT	2,506.14
27759	07/10/2012	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,867.49
27760	07/10/2012	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,538.19
27761	07/10/2012	DEL BLOWERS	CREDIT REFUND	73.26
27762	07/10/2012	GOLD SHORES REALTY INC	CREDIT REFUND	24.60
27763	07/10/2012	ROBERT CARMICHAEL	CREDIT REFUND	14.98
27764	07/10/2012	KRIS A REYNOLDS	CREDIT REFUND	31.27
27765	07/10/2012	VIRGINIA GIEFER	CREDIT REFUND	13.33
27766	07/10/2012	ENAR & BETTY STROM	CREDIT REFUND	70.52
27767	07/10/2012	WILLIAM CONLEY	CREDIT REFUND	39.08
27768	07/10/2012	SHELDON H ANDERSON	CREDIT REFUND	42.24
27769	07/10/2012	DOUGLAS NELSON	CREDIT REFUND	64.95
27770	07/10/2012	BILL & JAN DALY	CREDIT REFUND	49.02
27771	07/10/2012	RON & KAY HAGEN	CREDIT REFUND	115.42
27772	07/10/2012	CARY SHOUTZ	CREDIT REFUND	29.03
27773	07/10/2012	KIRSTEN DEMARS	CREDIT REFUND	42.71
27774	07/10/2012	WALLACE SCHEER	CREDIT REFUND	50.81
27775	07/10/2012	DAN REUVERS	CREDIT REFUND	37.13
27776	07/10/2012	MARK PILLSBURY	CREDIT REFUND	72.47
27777	07/10/2012	EARL SHAMP	CREDIT REFUND	29.62
27778	07/10/2012	SHIRLEY MCCARTHY	CREDIT REFUND	33.70
27779	07/20/2012	IBEW LOCAL UNION 949	MAY UNION DUES	397.94
27780	07/25/2012	EMILY COOPERATIVE TELEPHONE	JUNE BANDWIDTH - 63 MBPS	2,455.00
27781	07/25/2012	ONVOY VOICE SERVICES	6264 PROGRAM	327.00
27782	07/25/2012	OLSEN THIELEN CO LTD	ETC CERTIFICATION	600.00
27783	07/25/2012	CITY OF CROSSLAKE	LEGAL NOTICE-FINANCIAL STATEMENT	440.00
27784	07/25/2012	CENTURYLINK	7/20 ACCESS MN CSLK-20	7.54
27785	07/25/2012	CITI LITES INC	LOCATES	807.41
27786	07/25/2012	THE OFFICE SHOP INC.	TOILET TISSUE & TONER CARTRIDGE	302.25
27787	07/25/2012	DELTA DENTAL PLAN OF MINNESOTA	AUG DENTAL PREMIUM	940.55
27788	07/25/2012	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	83.12
27789	07/25/2012	ELECTRIC SCIENTIFIC CO INC	REPAIR FIRE SUPPRESSION SYSTEM	2,448.27
27790	07/25/2012	WHITEFISH AUTOMOTIVE	OIL, TIRE ROTATE & FLAT FIXED-BILL'S TRUCK	73.23
27791	07/25/2012	NATIONAL CABLE TELEVISION COOP	500 EA 8" CABLE TIES, 15 DVR'S, 750 COAX	13,625.46
27792	07/25/2012	MERRILL LYNCH	JUNE VISA CHARGES	3,889.42
27793	07/25/2012	ASSURANT EMPLOYEE BENEFITS	AUGUST LONG TERM DISABILITY	378.25
27794	07/25/2012	MINNESOTA LIFE INSURANCE CO	JULY LIFE PREMIUM	201.00
27795	07/25/2012	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	317.13
27796	07/25/2012	TV GUIDE NETWORK	AFFILIATE PAYMENT	513.10
27797	07/25/2012	VANTAGE POINT	JUNE TTP SERVICE	210.00
27798	07/25/2012	PAUL DAVIS	CAFE PLAN REIMB 0 BAL 1198.00	212.00
27799	07/25/2012	CROW WING COUNTY HIGHWAY DEPT.	JUNE UNLEAD & DIESEL FUEL	700.18
27800	07/25/2012	NATHANIEL J. PLANTE	CAFE PLAN REIMBURSEMENT	37.54
27801	07/25/2012	CALIX NETWORKS INC	720 ONT'S & MOUNTING PLATES	8,988.19
27802	07/25/2012	T-MOBILE USA INC.	RECIP COMP 6/1-6/30	15.69
27803	07/25/2012	CHERI E. AYD	JULY OFFICE CLEANING	689.34
27804	07/25/2012	COOPERATIVE NETWORK SERV LLC	JULY LOCAL CHANNEL TRANSPORT	500.00
27805	07/25/2012	AQUARIUS WATER CONDITIONING INC.	JULY WATER SOFTENER RENTAL	44.89
27806	07/25/2012	RED HOUSE MEDIA	COVER DESIGN-AREA PHONE BOOK	326.25
27807	07/25/2012	NTCA GROUP HEALTH PLAN	AUGUST HEALTH PREMIUM	14,126.40
27808	07/25/2012	DQ TECHNOLOGY	10 EA DSL ROUTERS	581.80
27809	07/25/2012	NISC	JULY 1 BILLING & TRAINING	7,164.50
27810	07/25/2012	ESSENTIA HEALTH	EE SCREENING	50.00
27811	07/25/2012	MODERN ENTERPRISE SOLUTIONS, INC.	24 EA 524 ONT'S	3,049.60
27812	07/25/2012	DG TOWING & REPAIR	TIRES FOR SMALL REEL TRAILER	168.29
27813	07/25/2012	T-MOBILE	REFUND FEBRUARY AND MARCH RENT	2,354.74
			Total for General Account	254,614.41