

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, NOVEMBER 13, 2012
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Tuesday, November 13, 2012. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, John Moengen, Rusty Taubert and Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Police Chief Bob Hartman, General Manager Paul Hoge, City Attorney Mike Couri, City Engineer Dave Reese, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Kate Perkins. There were approximately twenty people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. MOTION 11R-01-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. A memo from Clerk Max dated November 13, 2012 included a Certification of Election Results which requires action by the City Council as the Canvassing Board for the City for the election that was held on November 6, 2012. The combined number of votes cast in the two precincts was 1,616 with 178 new registrations. For the office of Mayor, Darrell Schneider received 903 votes and Peter Abler received 621 votes. For City Council Mark Wessels received 914 votes, Gary Heacox received 783 votes, C. Rusty Taubert received 510 votes and Darrell Shannon received 338 votes. MOTION 11R-02-12 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO APPROVE THE CERTIFICATION OF ELECTION RESULTS AS PRESENTED.. MOTION CARRIED WITH ALL AYES.
2. Tami Martin, Joe Albrecht and Patty Norgaard provided an update on the Crosslake Community School. Mr. Albrecht noted that the Parks and Recreation Commission has spent a great amount of time over the past four months discussing the option of having the Charter School on the Community Center property. At this time, the Commission is requesting direction from the Council on whether or not to pursue this option. Mr. Albrecht read the motion that was made by the Parks Commission in which the Commission recommends the City Council consider the Community Center property as one of the potential locations of a new Crosslake Charter School. Ms. Martin provided a timeline update to the Council of the events that she has participated in over the past month, including the Coffee Talk meeting on October 17th and the Candidate Forum on October 23rd. Ms. Martin noted that the deadline to submit her application to Audubon is January 2, 2013 but her internal deadline is December 21st before school is out for winter break. Ms. Martin thanked the City Council and both the EDA and Parks Commissions for embracing the school and their willingness to explore new

possibilities together. Patty Norgaard stated that the resolution before the Council is not a request to build a school and is not asking the City to commit to any funding at this time. The resolution before the Council is only asking for support of the idea of expansion of the school with a possibility of locating the school on the Community Center property. Councilmember Swanson noted he was in favor of the resolution as it would allow the school to move forward without committing the City to anything concrete at this time. Mayor Schneider expressed his concerns regarding the resolution and noted that he has not yet spoken to the businesses about the school expansion. Mayor Schneider said he would like to consider tabling the issue until the December Council meeting. Attorney Couri noted that the resolution is fairly non-binding and that the City is not committing to any financing arrangements at this time. Councilmember Roe said that he feels the resolution would allow the school to move forward with their paperwork and he does not feel the City should hold up their process. Ms. Norgaard noted that Ms. Martin has been more than available to the community including the business owners for more than five months now. Ms. Norgaard requested the Council vote on the resolution in order for the school to move onto the next step. Following discussion, MOTION 11R-03-12 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE RESOLUTION NO. 12-21 DECLARING SUPPORT FOR THE CONSTRUCTION OF A NEW FACILITY FOR THE CROSSLAKE COMMUNITY SCHOOL INCLUDING THE CHANGES AS PRESENTED BY MS. NORGAARD. MOTION WAS CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 11R-04-12 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF OCTOBER 8, 2012; (2.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED SEPTEMBER 30, 2012; (3.) CITY MONTH END REVENUE REPORT DATED SEPTEMBER 2012; (4.) CITY MONTH END EXPENDITURE REPORT DATED SEPTEMBER 2012; (5.) PLEDGED COLLATERAL REPORT DATED 11/5/12 FROM JENNIFER MAX AND PLEDGE UPDATES. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – None.

E. PUBLIC FORUM – None.

F. CITY ADMINISTRATOR'S REPORT –

1. City Bills for Approval – MOTION 11R-05-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR NOVEMBER AS SUBMITTED IN THE AMOUNTS OF \$169,883.64 AND \$18,104.19. MOTION CARRIED WITH ALL AYES.
2. An Application and permit for a 1 day temporary on-sale liquor license for Immaculate Heart Church was included in the packet for Council review.

MOTION 11R-06-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE A 1 DAY TEMPORARY LIQUOR LICENSE FOR IMMACULATE HEART CHURCH TO BE HELD ON DECEMBER 1, 2012. MOTION CARRIED WITH ALL AYES.

3. Approval of a resolution to certify delinquent sewer charges against property taxes to the Crow Wing County Auditor's Office was requested. Four properties, owned by 1.) Randall and Lara Maxfield, 2.) Deloren E Anderson, 3.) Deloren and Marilyn Anderson and 4.) Bruce and Deborah Korinek have delinquent sewer charges. City Administrator Swenson noted that all of the property owners have been notified that their delinquent sewer charges will be certified to the County. MOTION 11R-07-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION NO. 11-22 REGARDING UNPAID SEWER CHARGES. MOTION CARRIED WITH ALL AYES.
4. A letter dated October 18, 2012 from Crow Wing Power regarding the municipal meter relief program was included in the packet for Council information.

G. COMMISSION/DEPARTMENT REPORTS –

1. PUBLIC SAFETY –

- a. Chief Hartman reported 205 Police calls in Crosslake for October.
- b. Chief Hartman reported 49 Police calls in Mission Township for October.
- c. A memo dated November 5, 2012 from Chief Hartman regarding the sale of forfeited vehicles was included in the packet for Council review. MOTION 11R-08-12 WAS MADE BY STEVE ROE AND SECONDED BY DARRELL SCHNEIDER TO ADVERTISE THE SALE OF A 1997 DODGE CARAVAN AND A 2000 FORD WINDSTAR BY SEALED BIDS. MOTION CARRIED WITH ALL AYES.
- d. The Crosslake Fire Department responded to 18 calls in October. Of those, 14 were medical calls, 2 were gas leaks, 1 was dispatched and cancelled en route and 1 was a smoke detector activation.
- e. The October 2012 North Ambulance Run Report was included in the packet for Council information.
- f. A Service Contract between the City of Crosslake and North Memorial Ambulance Service was included in the packet for Council review. Attorney Couri noted that this contract commits the City to paying for the sewer charges for the new ambulance addition but that North Ambulance will pay for the rest of the utilities. The Agreement also relieves the City from paying North Ambulance any subsidy for the next five years. MOTION 11R-09-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE AMBULANCE SERVICE CONTRACT BETWEEN THE CITY OF CROSSLAKE AND NORTH MEMORIAL AMBULANCE SERVICE AS PRESENTED. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY –

- a. Park Director Jon Henke reported that library cards are required in order to use the computers and to check out library materials. Returning books is now

- a breeze with the outside drop box. Please keep in mind that the drop box is not for donations. Donations can be brought to the Library during regular Library hours. The November Chautauqua program is titled "Minnesota Forest Health – What's Bugging Our Trees?" and will discuss the profound economic, environmental and aesthetic benefits of Minnesota forests. Mike Albers from the DNR will explain the problems facing Minnesota's forests, both currently and in the foreseeable future. The program will be held on Wednesday, November 14th from 1:30-3:30 P.M. at the Community Center and is always free. The Silver Sneakers program has brought in many new weight room participants. Anyone over 65 years of age with a qualifying plan is eligible to receive a free fitness room membership. There is also a new Silver Sneakers program called Muscular Strength and Range of Movement. Have fun and move to the music through a variety of exercises designed to increase muscular strength, range of movement and activity of daily living skills. The class is offered Monday and Thursday mornings from 10:30-11:15 a.m. Aerobics classes are offered Monday, Tuesday and Thursday mornings at 9:00 A.M. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on Wheels are also available for those residents who are home bound. The Community Center offers an array of fitness equipment and is open seven days a week. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. The Park and Public Works staff has hauled off the old tennis court surfacing and will be working on the court base and shaping drainage areas in the next few weeks. Staff is also looking at expanding the rain garden the entire length of the Community Center next spring, which will enhance the drainage not only along the tennis courts but along the rest of the park property. The Monster Dash was held on October 27th at the Community Center and had over 150 participants. Mr. Henke thanked Crosslake Drug and Moonlite Bay for once again being the Premiere Sponsors for the 2nd year in a row. Gail Van Brundt is offering yoga at the Community Center on Tuesdays from 10:00 – 11:30 a.m. Call the Community Center for more information. Volleyball league has once again started and is on Wednesday evenings from 6:15-8:45 p.m. Cost per session is \$4.00 and a 10-week membership is only \$17.00. Attendance for the Community Center for the month of October was 6,490 and attendance for the Library was 2,023. Mr. Henke noted the passing of Dennis Palm on Monday, November 5th. Dennis served the community of Crosslake as acting Park Director, was a long time Park Commission Member and was involved with the 2001 Park Master Plan. Dennis was a role model for many Park and Recreation professionals in the state of Minnesota. Councilmember Swanson noted Dennis Palm was a terrific asset to the community and will be missed.
- b. The Crosslake Park/Library Commission Meeting minutes of September 26, 2012 were included in the packet for Council information.

3. ECONOMIC DEVELOPMENT AUTHORITY –

- a. The EDA Meeting Minutes of October 3, 2012 were included in the packet for Council information.
4. PUBLIC WORKS/CEMETERY/SEWER –
 - a. The September 2012 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
 - b. A letter from the Crow Wing County Highway Department regarding reconstruction of CSAH 36 from CSAH 37 to County Road 114 was included in the packet for Council information.
 - c. A letter dated November 13, 2012 from WSN regarding a final pay request from Anderson Brothers for the 2012 Street Improvements was included in the packet for Council review. The amount being requested is \$7,927.94. MOTION 11R-10-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE FINAL PAY REQUEST #3 TO ANDERSON BROTHERS IN THE AMOUNT OF \$7,927.94 FOR THE 2012 STREET IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

Ted Strand also noted that a truck was damaged by a tree at the corner of White Oak Drive and Urbans Point Road. City staff is looking into details on whether or not the tree was in the City right-of-way or if it was on private property to determine whether or not the City's insurance will need to cover the damage. Mr. Strand noted the League has been contacted and will provide direction on how to resolve this issue.

5. CROSSLAKE COMMUNICATIONS –
 - a. Crosslake Communication's Bills for Approval – MOTION 11R-11-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE SEPTEMBER 2012 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$282,425.53. MOTION CARRIED WITH ALL AYES.
 - b. General Manager Paul Hoge presented the 2013 Budget for Crosslake Communications. Mr. Hoge reviewed the 2013 budget for Administrative Services, Telephone Operations, Cable Vision Operations and Internet Operations. Total Operating Revenues for 2013 are projected at \$3,348,645 and total Operating Expenses are projected at \$3,639,751 for a net operating loss of \$291,106. This loss includes operating transfers to the City of \$277,500. MOTION 11R-12-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE 2013 BUDGET FOR CROSSLAKE COMMUNICATIONS AS PRESENTED. MOTION CARRIED WITH ALL AYES.
 - c. The Highlights Report for November was included in the packet for Council information. Paul Hoge reported that the Advisory Board recommends Mike Winkels be appointed to fill the Advisory Board Alternate Position. MOTION 11R-13-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPOINT MIKE WINKELS AS AN ALTERNATE TO THE ADVISORY BOARD. MOTION CARRIED WITH ALL AYES.

Paul Hoge also noted that all customers can receive up to 20 meg internet for those who have a need for a faster internet connection.

- d. The Crosslake Communications Regular Meeting Summary of October 30, 2012 was included in the packet for Council information.
- e. The Crosslake Communications Customer Counts Report was included in the packet for Council information.

6. RECYCLING –

- a. The Crosslake Rolloff Recycling Report for October 2012 was included in the packet for Council information.
- b. The Waste Partners Recycling Reports for August and September 2012 were included in the packet for Council information.

7. PLANNING AND ZONING –

- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of September 28, 2012 were included in the packet for Council information.
- b. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of October 19, 2012 were included in the packet for Council information.
- c. The September 2012 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2012 is \$7,897,101, which is up from the same period in 2011. Ken Anderson reviewed a comparison of the number of single family dwellings from area cities included with the permit summary. Through September 2012 Crosslake had 22 new homes and Nisswa, Emily and Fifty Lakes all followed with 9, 6 and 6 new homes, respectively.
- d. A memo dated November 13, 2012 from Ken Anderson regarding authorizing the City Attorney to proceed with enforcement action for nonconforming buildings with plastic/vinyl exterior materials was included in the packet for Council review. Mr. Anderson noted that staff has mailed written notices to a total of 26 property owners with plastic or vinyl sided “hoop” buildings that have been erected without permits and do not conform to the permitted exterior materials listed in the land use ordinance. As of spring 2012 all but seven property owners have removed the nonconforming buildings. Staff is seeking City Council direction before any more time and resources are invested in code enforcement. The Council held a lengthy discussion on if any properties are grandfathered and allowed to have a “hoop” building, when the ordinance was put in place, what is considered a structure and what other communities allow for these types of structures. Following discussion, MOTION 11R-14-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO TABLE THIS ISSUE UNTIL NEXT YEAR IN ORDER TO ALLOW THE NEW COUNCIL TO REVIEW AND PROCEED AS THEY FEEL IS NECESSARY. MOTION CARRIED WITH ALL AYES.
- e. A memo dated November 13, 2012 from Ken Anderson regarding MN Department of Natural Resources comments on the proposed draft of OA2012-003 related to guest quarters was included in the packet for Council

review. Mr. Anderson noted that he and Dan Miller met with Lonnie Thomas, Area Hydrologist, on October 31st to review Mr. Thomas' comments and determine what needs to be done to proceed with the amendment and obtain DNR approval. Mr. Thomas indicated the City needs to apply for implementation flexibility to the shoreland rules and react to the comments in his letter. Attorney Couri noted that implementation flexibility means the DNR will allow the City to be less stringent in some areas but then must be more stringent in other areas. Mr. Anderson and Mr. Miller reviewed the various modifications to the proposed ordinance which has been discussed with Lonnie Thomas and would be agreeable with the DNR. Both Mr. Anderson and Mr. Miller noted that if the amendment was modified to allow up to a maximum of 700 square feet for a guest quarters and not the original 1,200 square feet that Mr. Thomas would sign off on the rest of the amendment as the City proposed. In calculating the 700 square feet the City could use any space above 7 feet high, as that is considered the threshold for livable space according to the uniform building code. The Council questioned if this information should be reviewed by the Planning and Zoning Commission prior to the Council's approval. Gary Heacox, Commission Member, noted that the Commission approved the amendment as shown with the 1,200 square feet and felt that they would have no problem allowing the amendment to proceed with the smaller 700 square feet instead. Following discussion, MOTION 11R-15-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE PROPOSED REVISIONS TO OA2012-003 AS MADE BY LONNIE THOMAS FROM THE DNR AND ALSO TO MODIFY THE MAXIMUM SQUARE FOOTAGE FROM 1,200 TO 700 SQUARE FEET. MOTION CARRIED WITH ALL AYES.

Ken Anderson noted that the City of Crosslake and the City of Fifty Lakes were awarded the 2012 Lake Protection Award from Crow Wing County Soil and Water. Both communities demonstrated active participation in the County's Clean Water legacy grant program and worked with local lake associations to restore over .16 miles of shoreline.

8. PERSONNEL COMMITTEE – None.

H. CITY ATTORNEY REPORT –

1. The City Attorney Report dated November 8, 2012 was included in the packet for Council information. Attorney Couri noted the amendment to the Public Works Building Lease has been completed and no further action is necessary. The City recently received a special assessment search request from a title company regarding this property. City staff informed the title company of the need for the septic system to be replaced. Mr. Couri also noted that the flipper sign at Parts City has been removed so no further action is necessary.
2. A memo dated November 8, 2012 from Attorney Couri regarding Tall Timber Trail controlled access lot was included in the packet for Council review. Attorney Couri noted that the question has arisen as to whether the City should

initiate a Court action to prohibit parking on Outlot A of the Tall Timber Trail plat which is currently being used for vehicle parking and a controlled access lot. The facts and timeline of the controlled access lot were reviewed with the Council and Attorney Court noted that the ordinance was in place before the final plat approval; however, there is still some uncertainty as to when vehicle parking first became established on the lot. The issue at this point is whether the City desires to use its available enforcement resources to pursue this case given the limited facts currently available. Following discussion, MOTION 11R-16-12 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE NOT TO PROCEED ON ENFORCEMENT ACTION FOR THE TALL TIMBER TRAIL CONTROLLED ACCESS LOT BASED ON THE LACK OF INFORMATION AVAILABLE AT THIS TIME. MOTION CARRIED WITH ALL AYES.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – None.

L. ADJOURN – MOTION 11R-17-12 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO ADJOURN THIS REGULAR MEETING AT 9:08 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/11-13-12.doc

**RESOLUTION DECLARING SUPPORT FOR THE CONSTRUCTION OF A NEW
FACILITY FOR THE CROSSLAKE COMMUNITY SCHOOL
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

RESOLUTION NO. 12-21

WHEREAS, the Crosslake Community School has outgrown its current facility and is looking to construct a new facility to expand existing programs and establish new educational opportunities for their student population; and

WHEREAS, the mission of the Crosslake Community School is to create a community of learners who are environmentally aware and community conscious while establishing high standards for academic excellence; and

WHEREAS, the City Council recognizes the benefits of having a community school located in Crosslake; and

WHEREAS, the Crosslake Economic Development Authority conducted a feasibility study of available properties within the City of Crosslake to determine which properties would best fit the needs of the School and the community; and

WHEREAS, based on the results of the feasibility study, the Crosslake Economic Development Authority supports the possibility of locating the Crosslake Community School on the Community Center property, recognizes the economic benefits the School brings to the community and approved the following motion: "A MOTION WAS MADE BY DENNIS LEASER, SECONDED BY RUSTY TAUBERT THAT THE CROSSLAKE ECONOMIC DEVELOPMENT AUTHORITY SUPPORTS AS AN OPTION THE COMMUNITY CENTER SITE AS A POSSIBLE LOCATION FOR THE CROSSLAKE COMMUNITY SCHOOL. AYES: ALL;" and

WHEREAS, the Parks and Recreation/Library Commission supports the possibility of locating the Crosslake Community School on the Community Center property, recognizes the opportunities available for sharing facilities and expanding programs for the community and approved the following motion: "THE CROSSLAKE PARK, RECREATION AND LIBRARY COMMISSION RECOMMENDS THAT THE CITY COUNCIL CONSIDER THE COMMUNITY CENTER PROPERTY AS ONE OF THE POTENTIAL LOCATIONS OF A NEW CROSSLAKE CHARTER SCHOOL. MOTION WAS MADE BY JOE ALBRECHT, SECONDED BY PATTY NORGAARD. MOTION PASSED UNANIMOUSLY;" and

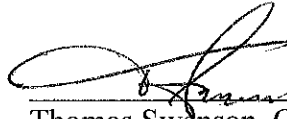
WHEREAS, the City Council understands that the deadline for the Crosslake Community School to submit an initial application to the Audubon Center of the North Woods for a new facility is January 2, 2013;

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Crosslake hereby supports the concept of the Crosslake Community School being located on the Community Center property and hereby allows the School to include the Community Center property on its initial application to the Audubon Center of the North Woods as a possible site in order to further pursue the needs and growth of the School.

Passed by the City Council this 13th day of November 2012, by a 5/5ths vote of said City Council.



Darrell Schneider, Mayor



Thomas Swenson, City Administrator

BILLS FOR APPROVAL
November 13, 2012

VENDORS	DEPT		AMOUNT
Ace Hardware, hardware	PW		37.98
Ace Hardware, spray paint	PW		27.21
Ace Hardware, dispenser	PW		6.39
Ace Hardware, battery	Police		3.20
Ace Hardware, batteries	PW		27.77
Ace Hardware, pipe cutter, ball valve	P&R		23.49
Ace Hardware, keys	P&R		4.54
Ace Hardware, mouse bait, union ground joint	P&R		27.39
Ace Hardware, gate valve	PW		36.33
Ace Hardware, pvc cap, gap foam	Gov't		18.13
Ace Hardware, spray paint, duct tape	PW		38.96
Ace Hardware, work aprons, shims	P&R		48.69
Ace Hardware, stapler, staples	P&R		30.98
Ace Hardware, bolts	P&R		7.57
Ace Hardware, measuring cup	P&R		1.07
Ace Hardware, batteries	P&R		10.67
Ace Hardware, lighter, propane	P&R		11.20
Ace Hardware, bolts	P&R		2.61
Action Graphics, pvc signs	Fire		433.20
Advanced Diesel Service, dot inspection	PW		53.74
Aitkin Implement, oil change, install door shock and switch	PW		794.24
AW Research, water testing	Sewer		617.70
Batteries Plus, batteries	PW		109.40
Batteries Plus, batteries	PW		70.48
Bobby Willard, reimburse for uniform expense	Police	pd 10-11	119.26
Brainerd Dispatch, yearly subscription	Library		164.00
Brainerd Overhead Door, door repair	PW		153.18
Chemsearch, maxi lube red	PW		415.68
Chip Lohmiller, reimburse travel expenses	Fire	pd 10-30	410.89
City of Crosslake, sewer utilities	PW/Gov't		108.00
Clean Team, november cleaning	Gov't		756.14
Corey Ledin, reimburse travel expenses	Fire		196.03
Council #65, union dues	ALL		500.00
Crosslake Communications, phone, fax, cable, internet	ALL		2,188.69
Crosslake Demolition, demo material	Fire		30.78
Crosslake Firefighters Relief Assn, reimburse state aid	Fire	pd 10-23	28,090.26
Crosslake Portable Welding, repair bucket	PW		495.00
Crosslake Rolloff, concrete from community center	P&R		960.00
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Atty, august fines	Gov't		837.36
Crow Wing County Highway Dept, fuel for aug and sept	ALL		12,212.45
Crow Wing County Treasurer, e911 addresses	Gov't		100.00
Crow Wing Power, electric service	ALL	pd 10-23	5,375.17
Culligan, water and cooler rental	PW/Gov't		86.72
Dacotah Paper, janitorial supplies	P&R		206.21

Dacotah Paper, hand sanitizer and dispensers	Gov't		125.12
Dacotah Paper, janitorial supplies	Gov't		217.17
Darrell Schneider, reimburse mileage	Council		17.76
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,511.30
Demco, book covers, labels, bookmarks	Library		223.47
Don Kosloski, reimburse travel expenses	Fire	pd 10-30	222.92
Donna Keiffer, reimburse for silver sneaker supplies	P&R	pd 10-30	17.18
Donna Keiffer, silver sneakers class	P&R		154.00
Donna Keiffer, aerobics session #10	P&R		101.83
Echo Publishing, building expansion bids	Gov't		207.50
Echo Publishing, employment ad	PW		245.75
Edgewater Resort, lodging for conference	Fire	pd 10-16	635.07
Election Judges, general election	Election		1,489.50
Essentia Health, drug testing	PW		50.00
Ferguson Waterworks, meter	Sewer		967.95
Fire Instruction & Rescue, lp gas emergencies	Fire		500.00
Foreman Fire Service, pump recertification tests	Fire		1,453.20
Fortis, disability	ALL		508.53
Gopher Sign, posts	PW		581.03
Granite Electronics, programming radios	ALL		336.66
Guardian Pest Solutions, pest control	ALL		82.94
Hawkins, chemicals	Sewer		722.86
Heartland Tire, tire	P&Z		117.48
Heartland Tire, tires	PW		325.45
Holden Electric, add outletfor heat lamp	Sewer		194.42
Holden Electric, install led wall pack fixtures	PW		1,155.36
Holiday Station, premium fuel	P&R		84.04
Holiday Station, premium fuel	PW		83.91
Holiday Station, diesel	Fire		90.02
Holiday Station, premium fuel	Fire		10.43
Holiday Station, premium fuel	P&R		21.05
Holiday Station, premium fuel	P&R		62.99
Jeff Wurdeman, reffing game	P&R		45.00
Jenny Max, reimburse petty cash	ALL	pd 10-11	62.52
Johnson Killen & Seiler, legal fees for personnel matters	Gov't		1,221.00
Jon Henke, reimburse petty cash	P&R		23.18
Ken lacy, baxter soccer tournament	P&R		50.00
Krause Lock & Key, keys	PW		19.24
Lake Superior College, officer training	Fire		100.00
Lakes Area Rental, equipment rental	PW		527.95
Lakes Gas Company, propane	P&R		601.33
League of MN Cities, fireground safety	Fire		15.00
Marco, copier lease	ALL	pd 10-23	414.72
Marsden, office cleaning	PW		647.66
Mastercard, Dinn Trophy, race medals	P&R		121.44
Mastercard, Fleet Farm, cleaners, rubwheel, wrench, gloves	PW		317.09
Mastercard, Fleet Farm, uniform	PW		275.88
Mastercard, Fleet Farm, propane cylinder	P&R		10.73
Mastercard, Holiday Inn, travel expense	Fire	pd 10-30	297.68
Mastercard, Office Max, name tags, receipts, binders	P&R		164.23

Mastercard, Raffertys, 10/10/26 meeting	P&Z		67.29
Mastercard, Raffertys, general election	Election		46.71
Mastercard, Road ID, race supplies	P&R	pd 10-30	4.99
Mastercard, Road ID, race supplies	P&R		16.99
Mastercard, Subway, general election	Election		74.81
Mastercard, Target, halloween party supplies	P&R		200.20
Mastercard, Target, halloween party supplies	P&R		14.57
Mastercard, Target, race supplies	P&R		65.54
Mastercard, Target, race supplies	P&R		16.02
Mastercard, Walmart, election supplies	Election		59.24
Mastercard, Webex.com, webinar course	Admin		79.00
Med Compass, hearing tests	ALL		795.00
Medica, health insurance	ALL		23,636.49
Medtox, drug test	PW		139.02
Menards, 100' cord, bulbs, lights	PW		221.77
Metro Fire, scba flow test	Fire		1,858.10
Mike Amsden, reimburse for uniform expense	PW	pd 10-30	129.11
MN Benefits	Admin	pd 11-1	201.42
MN Life, life insurance	ALL		425.60
Moonlite Square, batteries	Fire		27.08
MR Sign, address number signs	PW		132.07
MR Sign, address number sign	PW		26.74
Napa, wiper blades	PW		35.61
NCPERS-Life Insurance	ALL		160.00
Neil Luzar, reimburse mileage	Fire	pd 10-30	123.65
North Ambulance, subsidy	Ambulance	pd 11-1	1,103.00
Northland Press, meeting notice of 10/19	P&Z		128.00
Northland Press, meeting notice of 10/26	P&Z		156.00
Northland Press, business cards	P&Z		79.00
Northland Trust Services, revenue refunding bonds 2004	Gov't		47,155.00
Parts City, halogen capsule	Police		6.88
Parts City, part	PW		5.95
Parts City, couplers, hose	PW		18.24
PERA	ALL		N/A
Reed's Market, coffee, kitchen supplies	Gov't		42.64
Reed's Market, halloween party supplies	P&R		21.40
Reed's Market, race supplies	P&R		32.36
Roach's Lawn & Marine, blade sharpening	PW		14.00
Schrupp Excavating, ambulance addition	Gov't		3,500.00
Simonson Lumber, drafting charges	Gov't		101.25
Simonson Lumber, lumber	P&R		8.21
Simonson Lumber, insulation, screws, lumber	Gov't		1,177.56
Squad Pro, install 800 mhz radios	PW		1,370.00
St. Cloud Tech, fire training	Fire		100.00
State and Federal Taxes	ALL		N/A
Team Lab, degreaser	Sewer		1,737.25
Teamsters Local Union #346, union dues	Police	pd 11-5	183.00
Terry Kinkaid, reimburse for uniform expense	P&R	pd 10-23	178.95
Terry Kinkaid, reimburse for uniform expense	P&R		65.98
The Office Shop, envelopes, tape	P&Z/Admin		45.61
The Office Shop, copy paper	P&Z/Admin		160.27

The Office Shop, label tape	Admin		10.14
The Office Shop, ink cartridges	Admin		267.13
Tom Swenson, vehicle expense	Admin	pd 11-1	400.00
Tony Donato, coaching/refing games	P&R		365.00
Tri City Paving, upm mix	PW		1,099.00
Triangle Oil, nozzle	PW		224.44
Uniforms Unlimited, gloves	Police		24.99
Uniforms Unlimited, uniform	Police		153.20
Verizon, air card and ipad charges, cell phone charges	ALL		609.39
Vermeer, wildcat rental	PW		2,885.63
Waste Partners, trash removal	ALL		217.52
Whitefish Auto, replace fuse	P&R		18.04
Whitefish Auto, oil change	Police		32.14
Widseth Smith Nolting, engineering fees	ALL		748.30
Winners Trophy, soccer medals	P&R		18.85
Winners Trophy, race series medals	P&R		60.18
Xcel Energy, gas utilities	ALL		442.61
Zee Medical, 1st aid kit supplies	PW		94.13
Ziegler, adapter	PW		63.16
TOTAL			169,883.64

ADDITIONAL BILLS FOR APPROVAL
November 13, 2012

VENDORS	DEPT	AMOUNT
Ace Hardware, super glue	Fire	4.26
Ace Hardware, velcro	Fire	36.71
Chip Lohmiller, reimburse for ink	Fire	52.59
Couri & Ruppe, legal fees	ALL	2,438.50
Crow Wing Power, electric service	ALL	6,159.42
Culligan, water and cooler rental	PW/Gov't	83.05
Fire Instruction & Rescue, officer training	Fire	1,800.00
Fyles, portable restroom	P&R	160.84
Gull Lake Glass, install battery for door opener	P&R	85.00
Johnson Killen & Seiler, legal fees for personnel matters	Gov't	240.50
Mastercard, Office Max, receipts, ink, labels, pens, paper	Library	316.15
Mike's Electric, install photo cell and wall packs, replace ballasts	P&R	1,458.00
Northland Press, employment ad	PW	80.00
Paradigm System Solutions, computer	Police	3,591.00
Parts City, halogen capsule	Police	6.88
Ron Harkin, reimburse for uniform expense	P&R	139.99
Squad Pro, install docking station	Police	1,299.02
Stacy Cummings, refund registration for coaching	P&R	35.00
Whitefish Auto, oil change, mount and balance tires	Police	74.71
Whitefish Auto, mount and balance tires	Police	42.57
TOTAL		18,104.19

RESOLUTION NO. 12-22

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

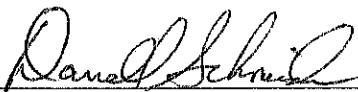
WHEREAS, as of October 15, 2012, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Randall and Lara Maxfield	120163204FB0009	751.73
Deloren E Anderson	120163204GC0009	943.20
Deloren & Marilyn Anderson	120212400AHB009	471.60
Bruce and Deborah Korinek	142030010050009	404.10

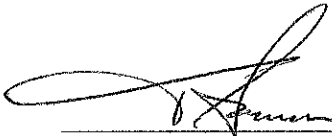
Total \$2,570.63

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2012, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 13th day of November 2012.



Darrell Schneider
Mayor



Thomas N. Swenson
City Administrator

G.5.a.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
09/01/2012 To 09/30/2012

Check / Tran	Date	Vendor Name	Reference	Amount
586	09/10/2012	CITY OF CROSSLAKE (SEWER)	AUGUST SEWER	36.00
587	09/28/2012	INTERNAL REVENUE SERVICE	EXCISE TAX	1,140.09
601	09/14/2012	INTERNAL REVENUE SERVICE	FED, FICA & MEDICARE	6,259.66
602	09/14/2012	PERA	PERA EE & ER	3,825.34
603	09/14/2012	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,155.99
604	09/14/2012	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,273.07
618	09/28/2012	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	6,991.27
619	09/28/2012	PERA	PERA EE & ER	3,798.52
620	09/28/2012	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,309.11
621	09/28/2012	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,308.07
622	09/28/2012	ING-DEFERRED COMP	DEFERRED COMP EE	35.00
623	09/26/2012	CROW WING POWER	SEPTEMBER ELECTRIC SERVICE	4,921.62
624	09/28/2012	MINNESOTA DEPT OF REVENUE	SEPTEMBER SALES & USE TAX	12,448.00
27909	09/10/2012	MINNESOTA DEPT OF COMMERCE	TRANSFER OF UNCLAIMED PROPERTY	8.90
27910	09/10/2012	PAUL BUNYAN COMMUNICATIONS	SEPTEMBER CHANNEL TRANSPORT	800.00
27911	09/10/2012	MINNESOTA DEPT OF COMMERCE	2ND QTR INDIRECT ASSESSMENT	383.16
27912	09/10/2012	REEDS MARKET	CAKE, ICE & CREAMER FOR OPEN HOUSE	134.58
27913	09/10/2012	MINNESOTA TELECOM ALLIANCE	REGISTRATION-LYDIA CSR PEER GRP MEETING	99.00
27914	09/10/2012	CROSSLAKE ROLLOFF	DIRECTORY RECYCLE JULY/AUG	110.00
27915	09/10/2012	GOPHER STATE ONE CALL	LOCATES	155.15
27916	09/10/2012	ONVOY VOICE SERVICES	0265 & 6264 PROGRAMS	313.70
27917	09/10/2012	POWER & TELEPHONE SUPPLY	PLUG-IN SURGE SUPPRESSORS	335.46
27918	09/10/2012	UNITED PARCEL SERVICE	WKLY SERVICE & MISC SHIPPING	100.83
27919	09/10/2012	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	1,053.69
27920	09/10/2012	CITY OF CROSSLAKE	REVIEW EASEMENT, OPR TRANSFER	22,880.58
27921	09/10/2012	CITI LITES INC	LOCATES	928.51
27922	09/10/2012	THE OFFICE SHOP INC.	INDEX TABS, MARKERS, PAPER TOWELS	160.79
27923	09/10/2012	XCEL ENERGY	METER CHARGES-SUNRISE & 16, JULY/AUG NAT. GAS	108.42
27924	09/10/2012	RICOH USA, INC.	COPIER MAINT. 8/23 - 9/22/12	139.19
27925	09/10/2012	MINNESOTA 9-1-1 PROGRAM	911, TAP & TAM	1,716.92
27926	09/10/2012	NCPERS MINNESOTA	SEPTEMBER LIFE PREMIUM	48.00
27927	09/10/2012	NATIONAL CABLE TELEVISION COOP	HD POWER SUPPLY & WALL PLATE FOR TEST	117.67
27928	09/10/2012	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
27929	09/10/2012	ASSURANT EMPLOYEE BENEFITS	SEPT LONG TERM DISABILITY	378.25
27930	09/10/2012	PINNACLE PUBLISHING LLC	TELEPHONE DIRECTORY-1	1,044.62
27931	09/10/2012	AVID COMMUNICATION CONST. INC	DREAM ISLAND FLOW	1,614.60
27932	09/10/2012	UNIVERSAL SERVICE ADMIN CO.	AUGUST FUSC	3,374.33
27933	09/10/2012	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	317.13
27934	09/10/2012	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	9,681.66
27935	09/10/2012	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	397.88
27936	09/10/2012	PAUL DAVIS	CAFE PLAN REIMB - BAL 1063.	135.00
27937	09/10/2012	CROW WING COUNTY HIGHWAY DEPT.	JULY UNLEADED FUEL	846.37
27938	09/10/2012	7SIGMA SYSTEMS INC	AUGUST CONSULTING	2,000.00
27939	09/10/2012	THELEN HEATING & ROOFING INC.	REPLACE 4 THERMOSTATS	657.00
27940	09/10/2012	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS MAGAZINE	3,472.13
27941	09/10/2012	CROSSLAKE ACE	HARDWARE, STAPLE GUN, BULBS, DRILL BITS	139.05
27942	09/10/2012	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	40,342.90
27943	09/10/2012	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,463.76
27944	09/10/2012	CALIX NETWORKS INC	REPLACEMENT 560 ONT'S	3,535.00
27945	09/10/2012	WASTE PARTNERS INC.	AUGUST TRASH REMOVAL	76.62
27946	09/10/2012	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	181.88
27947	09/10/2012	WEATHER CENTRAL	SEPTEMBER DATA FEED	195.00
27948	09/10/2012	NORTHLAND PRESS	AUG ADS & ADV BOARD OPENINGS	194.70
27949	09/10/2012	CHARTER COMMUNICATIONS	SEPTEMBER INTERNET	1,500.00
27950	09/10/2012	AVNET INC	REPAIR DVDS	519.42
27951	09/10/2012	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,807.75

27952	09/10/2012	ONLINE INFORMATION SERVICES	12 EXCHANGE REPORTS	62.40
27953	09/10/2012	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	33.46
27954	09/10/2012	DEATONS MAILING SYS. INC.	INC CARTRIDGE FOR POSTAGE METER	153.90
27955	09/10/2012	BIG 10	AFFILIATE PAYMENT	2,273.00
27956	09/10/2012	TIME COMMUNICATIONS	ANSWERING SERVICE-SEPTEMBER	344.00
27957	09/10/2012	COOPERATIVE NETWORK SERV LLC	SEPT LOCAL CHANNEL TRANSPORT	500.00
27958	09/10/2012	VERIZON WIRELESS	CELL PHONES	258.92
27959	09/10/2012	NISC	AUGUST LICENSE FEES & TRAINING	2,446.98
27960	09/10/2012	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,907.51
27961	09/10/2012	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,559.66
27962	09/10/2012	MODERN ENTERPRISE SOLUTIONS, INC.	ETHERNET CARD FOR 0C48 RING	3,524.13
27963	09/10/2012	MONTCAP FINANCIAL CORPORATION	ADDRESSABLE TAPS	6,372.46
27964	09/10/2012	PINE GROVE ZOO	CREDIT REFUND FOR OVER PAYMENT	240.00
27965	09/10/2012	DONNA BROWN	CREDIT REFUND	11.18
27966	09/10/2012	LILLIAN OSGARD	CREDIT REFUND	13.47
27967	09/10/2012	MARK NOVAK	CREDIT REFUND	1.96
27968	09/10/2012	BOYD EMERSON	CREDIT REFUND	19.65
27969	09/10/2012	JACK CARLSON	CREDIT REFUND	118.65
27970	09/10/2012	JAMES DUSENKA	CREDIT REFUND	29.63
27971	09/10/2012	JOHNSON, WENDY	CREDIT REFUND	69.97
27972	09/10/2012	STANLEY A BLG	CREDIT REFUND	54.73
27973	09/10/2012	STEVEN GIENEART	CREDIT REFUND	110.66
27974	09/10/2012	INGO DERE	CREDIT REFUND	172.56
27975	09/10/2012	VOYAGEUR ADVISORS	CREDIT REFUND FOR OVER PAYMENT	360.00
27976	09/10/2012	ARBOR FLOORING COMPANY	CREDIT REFUND	120.00
27977	09/10/2012	KILEY BREDA	CREDIT REFUND	42.23
27978	09/10/2012	TIMOTHY BAKER	CREDIT REFUND	55.16
27979	09/28/2012	IBEW LOCAL UNION 949	MAY UNION DUES	435.17
27980	09/25/2012	EMILY COOPERATIVE TELEPHONE	SEPTEMBER LOCAL CHANNEL TRANSPORT	2,700.00
27981	09/25/2012	ECHO PUBLISHING & PRINTING INC	FALL SPORTS AD	46.00
27982	09/25/2012	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LONG DISTANCE	12,189.61
27983	09/25/2012	POWER & TELEPHONE SUPPLY	20188' 2 FIBER	3,052.10
27984	09/25/2012	CENTURYLINK	9/20 ACCESS MN CSLK-20	6.00
27985	09/25/2012	CITI LITES INC	LOCATES	249.00
27986	09/25/2012	THE OFFICE SHOP INC.	PENS, FILE POCKETS	64.94
27987	09/25/2012	XCEL ENERGY	METER CHARGES- SUNRISE & 16	54.46
27988	09/25/2012	DELTA DENTAL PLAN OF MINNESOTA	OCTOBER DENTAL	1,133.05
27989	09/25/2012	SOLIX	B&C STATEMENT	235.40
27990	09/25/2012	AMERPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	83.12
27991	09/25/2012	WILLIAM GORDON	CAFE PLAN REIMB - BALANCE 294.78	280.35
27992	09/25/2012	NORTHWOOD TURF & POWER	REPAIR BACKHOE	6,191.24
27993	09/25/2012	NATIONAL CABLE TELEVISION COOP	2 MOTOROLA SATELLITE RECEIVERS FOR HD	5,434.38
27994	09/25/2012	NEUSTAR INC.	SOW M-10607206, LNP M-10607207	116.96
27995	09/25/2012	MERRILL LYNCH	AUGUST VISA CHARGES	20.64
27996	09/25/2012	ASSURANT EMPLOYEE BENEFITS	OCTOBER LONG TERM DISABILITY	378.25
27997	09/25/2012	MINNESOTA LIFE INSURANCE CO	OCTOBER LIFE PREMIUM	197.40
27998	09/25/2012	PINNACLE PUBLISHING LLC	2012/2013 DIRECTORY MISC CHARGES	6,657.91
27999	09/25/2012	UNIVERSAL SERVICE ADMIN CO.	SEPTEMBER FISC	3,374.33
28000	09/25/2012	ROVI GUIDES	AFFILIATE PAYMENT	311.18
28001	09/25/2012	MIKES ELEC OF CROSSLAKE LLC.	REPLACE LIGHT BULBS	120.50
28002	09/25/2012	VANTAGE POINT	AUGUST TTP SERVICE	460.00
28003	09/25/2012	CORNERSTONE PUBL GROUP INC.	SEPTEMBER NEWSLETTER	1,829.60
28004	09/25/2012	CYNTHIA PERKINS	OUT OF POCKET EXP-NISC MIC CONFERENCE	39.92
28005	09/25/2012	CINNAMON MUELLER	RE: PROOF OF PERFORMANCE	39.00
28006	09/25/2012	GE CAPITAL	COPIER LEASE 31 OF 60	362.03
28007	09/25/2012	TIGER DIRECT	MONITOR FOR RESALE, 25 WIRELESS ROUTERS	2,326.14
28008	09/25/2012	CHERI E. AYD	SEPTEMBER OFFICE CLEANING	689.34
28009	09/25/2012	AQUARIUS WATER CONDITIONING INC.	SEPT WATER SOFTENER RENTAL	44.89
28010	09/25/2012	NTCA GROUP HEALTH PLAN	OCTOBER LIFE & HEALTH PREMIUM	14,126.40
28011	09/25/2012	CROSSLAKE COMMUNITY SCHOOL	BEAR REIMBURSEMENT	4,115.98
28012	09/25/2012	NISC	SEPTEMBER BILLING	4,898.13

Total for General Account

282,425.50