

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, DECEMBER 14, 2015  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, December 14, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Brad Nelson and Dave Schrupp. Also present were City Administrator/Consultant Dan Vogt, Finance Director Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Park Director Jon Henke, Crosslake Communications General Manager Kevin Larson, Crow Wing County Land Service Supervisor Chris Pence, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were six people in the audience.

**A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 12R-01-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. CONSENT CALENDAR** – MOTION 12R-02-15 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 9, 2015.
2. CITY – MONTH END REVENUE REPORT DATED NOVEMBER 2015.
3. CITY – MONTH END EXPENDITURES REPORT DATED NOVEMBER 2015.
4. NOVEMBER 2015 BUDGET TO ACTUAL ANALYSIS.
5. PLEDGED COLLATERAL REPORT FROM MIKE LYONAI.
6. MEMO DATED DECEMBER 14, 2015 FROM MIKE LYONAI RE: TAX INCREMENT FINANCING REIMBURSEMENT.
7. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED 10/31/15.
8. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 10/1/15 TO 10/31/15 IN THE AMOUNT OF \$291,367.40.
9. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF NOVEMBER 24, 2015.
10. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS.
11. RETIREMENT NOTICE FROM CROSSLAKE COMMUNICATIONS EMPLOYEE.
12. CROSSLAKE POLICE DEPARTMENT REPORT – NOVEMBER 2015.
13. CROSSLAKE POLICE DEPARTMENT REPORT FOR MISSION TOWNSHIP – NOVEMBER 2015.
14. FIRE DEPARTMENT REPORT – NOVEMBER 2015.
15. NORTH AMBULANCE RUN REPORT FOR NOVEMBER 2015.
16. MONTHLY PLANNING AND ZONING STATISTICS.
17. 2016 PLANNING AND ZONING MEETING SCHEDULE.
18. PLANNING AND ZONING COMMISSION MEETING MINUTES OF OCTOBER 23, 2015.

19. STAFF REPORT DATED DECEMBER 9, 2015 FROM JON HENKE RE: PROGRAM INFORMATION.
20. PUBLIC WORKS MEETING MINUTES OF NOVEMBER 2, 2015.
21. RESOLUTION NO. 15-24 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO REPLACE DREAM ISLAND BRIDGE.
22. REDUCTION OF SEWER CONNECTIONS AT GOLDEN RULE ASSOCIATION.
23. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR NOVEMBER 2015.
24. ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES OF NOVEMBER 4, 2015.
25. RESOLUTION NO 15-25 ACCEPTING DONATIONS.
26. MEMO DATED DECEMBER 14, 2015 FROM MIKE LYONNAIS RE: ANNUAL UPDATES TO THE CITY'S CAFETERIA PLAN AND RESOLUTION NO. 15-26 RELATING TO THE CITY OF CROSSLAKE CAFETERIA PLAN INCLUDING A HEALTH FLEXIBLE SPENDING ACCOUNT AND DEPENDENT CARE FLEXIBLE SPENDING ACCOUNT.
27. MEMO DATED DECEMBER 7, 2015 FROM CITY CLERK RE: RETROACTIVE APPROVAL OF BILLS FOR PAYMENT.
28. DRAFT APPLICATION FOR MN DESIGN TEAM COMMUNITY VISIT.
29. BILLS FOR APPROVAL IN THE AMOUNT OF \$121,843.56 AND
30. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$16,319.74.  
MOTION CARRIED WITH ALL AYES.

- C. **CRITICAL ISSUES** – Cindy Myogeto of the Brainerd Lakes Chamber of Commerce announced that Winterfest would be held February 4-6, 2016. MOTION 12R-03-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO GRANT PERMISSION TO THE CHAMBER OF COMMERCE TO HOLD A "SOUPFEST" IN THE CITY OF CROSSLAKE ON FEBRUARY 6, 2016. MOTION CARRIED WITH ALL AYES.

Mike O'Connell, Chair of the St. Patrick's Day Celebration, announced that the St. Patrick's Day Parade would be held Saturday, March 12, 2016. MOTION 12R-04-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE LG220 APPLICATION FOR EXEMPT PERMIT FOR ST. PATRICK'S DAY RAFFLE AND TO APPROVE THE USE OF CITY ROADS FOR ST. PATRICK'S DAY PARADE. MOTION CARRIED WITH ALL AYES.

- D. **PUBLIC FORUM** – None.

- E. **MAYOR'S REPORT** – Mayor Roe reported that the Heartland Symphony Orchestra performed on December 4<sup>th</sup> at the Crosslake Lutheran Church and thought a thank you letter should be sent. It was the consensus of the Council that the Mayor writes a thank you letter on City letterhead to the orchestra and asks that the orchestra return to the City.

Mayor Roe stated that changes to the phone company are being considered and asked that residents be aware of the changes and that they ask questions if needed.

Mayor Roe reported that the Crow Wing County Board is considering a .50% sales tax increase to be used for road construction projects. This increase would affect Crosslake and every city/town in Crow Wing County.

Mayor Roe wished everyone a Merry Christmas.

#### **F. CITY ADMINISTRATOR'S REPORT**

1. A 5-year contract with the Army Corps of Engineers expired 10/21/15 for the use of banner poles near the dam at a cost of \$300. Staff recommended that the Council not renew the agreement because there have been problems with the banners ripping while hanging on the poles. Neither the City nor the chamber has used the poles in several years. MOTION 12R-05-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO DENY THE RENEWAL OF CONTRACT WITH ARMY CORPS OF ENGINEERS FOR USE OF FLAG POLES. MOTION CARRIED WITH ALL AYES.
2. MOTION 12R-06-15 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE CLOSING OF ALL CITY FACILITIES INCLUDING CITY HALL, PUBLIC WORKS (EXCEPT IN THE CASE OF A SNOWSTORM) AND CROSSLAKE COMMUNICATIONS AT 12:00 P.M. ON THURSDAY, DECEMBER 24, 2015 FOR THE CHRISTMAS HOLIDAY IN ADDITION TO BEING CLOSED ON CHRISTMAS DAY. Dan Vogt noted that the Community Center may remain open with limited hours and that employees would be required to use a personal day, vacation day, or compensatory time. The closing would not include the Police Department. MOTION CARRIED WITH ALL AYES.
3. MOTION 12R-07-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ACCEPT THE ASSISTANCE TO FIREFIGHTERS GRANT IN THE AMOUNT OF \$24,810. MOTION CARRIED WITH ALL AYES.

MOTION 12R-08-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF A BAUER MINI VERTICUS 5HP 3-STAGE 6000 PSI COMPRESSOR FROM ALEX AIR APPARATUS IN THE AMOUNT OF \$18,900 AND TO APPROVE THE PURCHASE OF A UNIMAC 40LB CAPACITY RIGID MOUNT WASHER FROM BDS LAUNDRY SYSTEMS IN THE AMOUNT OF \$8,267. Dan Vogt noted that the grant funds will cover the cost of these two pieces of equipment except for \$2,357, which will come from the Fire Department 2016 budget. MOTION CARRIED WITH ALL AYES.

4. MOTION 12R-09-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE 2016 FEE SCHEDULE EFFECTIVE JANUARY 1, 2016. MOTION CARRIED WITH ALL AYES.
5. Dan Vogt gave an update on health insurance rates for 2016. The current high deductible plan with Health Partners has a \$3000/\$6000 deductible. Health Partners does not offer this plan for 2016 and the deductible increased to \$3500/\$7000. A change to the level of benefits would need to be negotiated with the unions. Resource Training Solutions (RTS) is a coop that has offered the City a \$3000/\$6000 high deductible plan through Blue Cross Blue Shield. Coops are self-insured and can set their own rates and benefit level to match existing benefits. Although the benefit level is the same, the premium cost is 12%

higher. The premium is split 80/20 with employer/employee. MOTION 12R-10-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS TO ACCEPT THE HIGH DEDUCTIBLE \$3000/\$6000 HEALTH PLAN FROM BLUE CROSS BLUE SHIELD THROUGH RTS. Dan Vogt noted that the increase of approximately \$7,000 to the City is included in the 2016 Budget. MOTION CARRIED WITH ALL AYES.

6. MOTION 12R-11-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO NAME CROSSLAKE INSURANCE AGENCY AS AGENT OF RECORD FOR THE LEAGUE OF MN CITIES INSURANCE TRUST WORKERS COMPENSATION POLICY AND TO END RELATIONSHIP WITH MN COMP ADVISORS. MOTION CARRIED WITH ALL AYES.
7. Dan Vogt reported that the City received an inquiry from a local engineering firm to offer a proposal for services to the City for 2016 and reminded the Council that the Public Works Director suggested hiring a new engineering firm during a budget workshop. Dave Schrupp stated that he is pleased with WSN's work. Mark Wessels stated that the City should review their options. MOTION 12R-12-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO SOLICIT REQUESTS FOR PROPOSALS FOR ENGINEERING SERVICES. Steve Roe stated that the City is in the middle of many projects and that this may not be good timing. MOTION CARRIED WITH ALL AYES.

Dan Vogt thanked the Council for retaining his services for 2016 and wished everyone a Merry Christmas.

## **G. COMMISSION REPORTS**

### **1. CROSSLAKE COMMUNICATIONS**

- a. Kevin Larson reported that staff has completed 220 installations at customer's homes on Phase 1 of conversions for the new electronics in the fiber area which has them on track to meet the goal of 250 by the end of the year. Crosslake Communications is in negotiations with American Movie Channel (AMC) through the National Cable Television Coop. AMC is making extreme demands and asking for outrageous rate increases. Mr. Larson encouraged customers to take a short survey to determine customer interest in AMC programming. The Communications Vision Subcommittee met in a joint session with the Council on Thursday, December 10<sup>th</sup> at 10:00 AM, in City Hall. The City Council approved that Crosslake Communications Subcommittee pursue a strategic partnership with another coop. MOTION 12R-13-15 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE CROSSLAKE COMMUNICATIONS 2016 OPERATIONS AND CAPITAL BUDGET AS PRESENTED. MOTION CARRIED WITH ALL AYES. Mr. Larson reported that Installer/Repair Technician Larry Evenson is retiring effective December 31, 2015 and thanked him for his 21 years of service. Internet Help Desk position remains open and advertising continues.

### **2. PUBLIC SAFETY**

- a. Chief Hartman reported that the new squad is ready for delivery and that Nelson Auto Center has requested that the Crosslake Police Department accept delivery as soon as possible rather than in 2016 as originally planned in order for the auto center to avoid interest charges. Chief Hartman reviewed the request with Dan Vogt and Mike Lyonais and they determined that these funds were available at this time. MOTION 12R-14-15 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE THE EARLY PURCHASE OF THE 2016 SQUAD CAR. MOTION CARRIED WITH ALL AYES.

### **3. PUBLIC WORKS COMMISSION**

- a.1. Dave Reese reported that WSN solicited three quotes for the Milinda Shores bridge project. One quote was received. Pratt's Affordable Excavating returned a quote in the amount of \$47,660 and said the work could be done in 3-4 days. WSN recommended approval of the quote which is within a reasonable margin for the type of work to be completed under winter conditions. The majority of the work is to be done under the bridge and the road will remain open. MOTION 12R-15-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO AWARD THE PROJECT TO PRATT'S AFFORDABLE EXCAVATING, INC. ON THE BASIS OF THEIR QUOTE AS SUBMITTED. MOTION CARRIED WITH ALL AYES.
- a.2. MOTION 12R-16-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE PROPOSAL FOR CONSTRUCTION OBSERVATION FOR MILINDA SHORES BRIDGE FROM WSN IN THE AMOUNT OF \$8,500. MOTION CARRIED WITH ALL AYES.
- b. Due to mild weather conditions, the Public Works Commission recommended that the survey of the parking lot at the intersection of County Roads 66 and 3 be completed. MOTION 12R-17-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ORDER A SURVEY OF THE PARKING LOT AT THE INTERSECTION OF COUNTY ROAD 66 AND COUNTY ROAD 3 BY WSN AT A COST OF \$2,500. MOTION CARRIED WITH ALL AYES.

**H. CITY ATTORNEY** – The Council reviewed a draft ordinance relating to administrative fine enforcement and a proposed list of offenses/fines from the Planning and Zoning Commission. A lengthy discussion ensued regarding whether or not the City should pursue administrative fines, who would enforce the ordinance and how often a warning would be given before a citation. Attorney Person stated that the proposed ordinance gives the Council an alternate method of enforcing ordinance violations other than the court system, which could be expensive. Chris Pence stated that he supports the proposed ordinance and that there are very few times that it would be used. Staff would continue to work with property owners before a citation would have to be used. Attorney Person noted that the ordinance is changeable and that if some part of it is not working, it can be changed. It was the consensus of the Council that staff move forward with the proposed ordinance.

**I. OLD BUSINESS** – Mark Wessels urged property owners that want to build to obtain a survey and suggested that language encouraging this be added to zoning permits. Chris Pence

noted that Section 26-68 of the Land Use Ordinance allows staff the flexibility to require a survey if necessary. No action was taken.

**J. NEW BUSINESS** – None.

**K. PUBLIC FORUM** – None.

**L. ADJOURN** – MOTION 12R-18-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 8:36 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Charlene Nelson".

Charlene Nelson  
City Clerk  
City Clerk/Minutes/12-14-15

B. 8.

CROSSLAKE COMMUNICATIONS  
Accounts Payable  
Check Register  
10/01/2015 To 10/31/2015

Bank Account: GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
2069	10/07/2015	FRANDSEN BANK AND TRUST	VISA CHARGES	1,611.51
2079	10/09/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,939.93
2080	10/09/2015	PERA	PERA EE & ER	2,465.49
2081	10/09/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	618.96
2082	10/09/2015	DEFERRED COMP	DEFERRED COMP.	1,950.00
2083	10/12/2015	CITY OF CROSSLAKE (SEWER)	SEPTEMBER SEWER	37.00
2092	10/23/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,706.34
2093	10/23/2015	PERA	PERA EE & ER	2,492.39
2094	10/23/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	775.34
2095	10/23/2015	DEFERRED COMP	DEFERRED COMP.	1,950.00
2096	10/26/2015	CROW WING POWER	SEPTEMBER ELECTRIC SERVICE	4,799.61
2097	10/30/2015	MINNESOTA DEPT OF REVENUE	OCTOBER SALES & USE TAX	12,734.00
31622	10/08/2015	PAUL BUNYAN COMMUNICATIONS	OCTOBER LOCAL CHANNEL TRANSPORT	800.00
31623	10/08/2015	BRAINERD DAILY DISPATCH	CROSSLAKE DAYS AD	241.88
31624	10/08/2015	CROSSLAKE ROLLOFF	SEPT/OCT DIRECTORY RECYCLE	110.00
31625	10/08/2015	GOPHER STATE ONE CALL	LOCATES	159.50
31626	10/08/2015	ONVOY VOICE SERVICES	6264 PROGRAM	203.24
31627	10/08/2015	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	178.38
31628	10/08/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM. CTR VOICE MAIL	679.69
31629	10/08/2015	CITY OF CROSSLAKE	4TH QUARTER SAFETY TRAINING & OPR TRANSFER	23,850.00
31630	10/08/2015	CONSOLIDATED TELEPHONE	MANAGEMENT SERVICE & OTHER SERVICES REC'D	34,070.13
31631	10/08/2015	CITI LITES INC	LOCATES	650.65
31632	10/08/2015	THE OFFICE SHOP INC.	2ND QTR COPIER MAINTENANCE	401.53
31633	10/08/2015	XCEL ENERGY	METER CHARGES - SUNRISE & 16	108.57
31634	10/08/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP, & TAM	1,383.18
31635	10/08/2015	NCBERS MINNESOTA	OCTOBER LIFE PREMIUM	32.00
31636	10/08/2015	NATIONAL CABLE TELEVISION COOP	WIRING DUCT, 3000' 1" CONDUIT	940.15
31637	10/08/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
31638	10/08/2015	ASSURANT EMPLOYEE BENEFITS	OCTOBER LONG TERM DISABILITY	306.82
31639	10/08/2015	PURCHASE POWER	POSTAGE METER LEASE 10/16-1/15 & FILL	138.21
31640	10/08/2015	PINNACLE	TELEPHONE DIRECTORY-2	1,613.98
31641	10/08/2015	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	5,534.56
31642	10/08/2015	ROVI GUIDES	AFFILIATE PAYMENT	881.56
31643	10/08/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	329.40
31644	10/08/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,177.94
31645	10/08/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	387.03
31646	10/08/2015	D F COUNTRYMAN CO INC	OPTICAL CABLES FOR WDM	165.31
31647	10/08/2015	HBI RADIO BRAINERD	CROSSLAKE DAYS AD	100.00
31648	10/08/2015	AT&T - DALLAS TX	PARS - SEPT 2015- BAN 1499	267.26
31649	10/08/2015	CROW WING COUNTY HIGHWAY DEPT.	UNLEADED FUEL-AUGUST	508.29
31650	10/08/2015	7SIGMA SYSTEMS INC	SEPTEMBER CONSULTING	4,000.00
31651	10/08/2015	CYNTHIA PERKINS	REIMBURSE FOR XMAS WREATH	40.00
31652	10/08/2015	CROSSLAKE ACE	BATTERIES, CONDUIT, TORCH, COFFEE POT	246.24
31653	10/08/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	51,541.19
31654	10/08/2015	CLEARFIELD INC.	4 EA RACK MOUNT SPLITTER TRAYS	4,446.46
31655	10/08/2015	CALIX NETWORKS INC	5 EA 760 ONT ENCLOSURES, 2 EA 766GX RACK MOUNTS	6,094.85
31656	10/08/2015	WASTE PARTNERS INC.	SEPTEMBER TRASH REMOVAL	78.00
31657	10/08/2015	NORTHLAND PRESS	HELP DESK AD	57.60
31658	10/08/2015	CHARTER BUSINESS	MONTH 15 OF 36 OCTOBER INTERNET FEED	3,000.00
31659	10/08/2015	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	20,882.00
31660	10/08/2015	ONLINE INFORMATION SERVICES	13 EXCHANGE REPORTS	65.10
31661	10/08/2015	ONLINE COLLECTIONS	COLLECTION COMMISSION	26.78
31662	10/08/2015	BIG 10	AFFILIATE PAYMENT	2,647.68
31663	10/08/2015	COOPERATIVE NETWORK SERV LLC	SEPTEMBER LOCAL CHANNEL TRANSPORT	500.00

31664	10/08/2015	VERIZON WIRELESS	CELL PHONES	202.08
31665	10/08/2015	NISC	SEPTEMBER LICENSE FEES	2,430.34
31666	10/08/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,987.25
31667	10/08/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	2,645.85
31668	10/08/2015	JOBSHQ	HELP DESK ADS AUG-SEPT	926.40
31669	10/08/2015	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 7 OF 60 4/20-10/19/15	158.93
31670	10/08/2015	RAMSTAD TECHNOLOGIES, LLC	SPLICING ON 36	7,840.00
31671	10/08/2015	CITRUS COMMUNICATIONS, INC.	4 EA SBG901 CABLE MODEMS	95.21
31672	10/08/2015	DONA LARSON	CREDIT REFUND	117.67
31673	10/08/2015	THOMAS LEONARD	CREDIT REFUND	176.85
31674	10/08/2015	DUANE PREW	CREDIT REFUND	118.83
31675	10/08/2015	DICK WILSON	CREDIT REFUND	58.02
31676	10/08/2015	RON SLEITER	CREDIT REFUND	74.09
31677	10/08/2015	BILL BOYD	CREDIT REFUND	100.91
31678	10/08/2015	CHARLES FIELDS	CREDIT REFUND	36.08
31679	10/08/2015	JEROME HEMANN	CREDIT REFUND	118.93
31680	10/08/2015	MICHAEL HAUER	CREDIT REFUND	20.04
31681	10/08/2015	ELLEN ENGER	CREDIT REFUND	12.87
31682	10/08/2015	DAVID MATZEK	CREDIT REFUND	201.42
31683	10/08/2015	JOHN WIDMARK	CREDIT REFUND	28.10
31684	10/08/2015	MELISSA MCCARTHY	CREDIT REFUND	28.51
31686	10/23/2015	IBEW LOCAL UNION 949	UNION DUES	364.73
31687	10/23/2015	CROW WING POWER	2015 POLE ATTACHMENT FEE	7.12
31688	10/23/2015	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LD, ANSW SERV	8,807.78
31689	10/23/2015	OLSEN THIELSEN CO LTD	STRATEGIC ANALYSIS, REG ASSIST, NECA	2,180.00
31690	10/23/2015	POWER & TELEPHONE SUPPLY	75' FIBER JUMPERS, 12V BATTERY BACKUPS	1,433.45
31691	10/23/2015	CITY OF CROSSLAKE	2014 YEAR-END CONTINUING DISCLOSURE	400.00
31692	10/23/2015	CONSOLIDATED TELEPHONE	150M INTERNET SERVICE	900.00
31693	10/23/2015	CITI LITES INC	LOCATES	788.55
31694	10/23/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	151.63
31695	10/23/2015	NATIONAL CABLE TELEVISION COOP	WIRING DUCT, 2500' .750 COAX	3,119.96
31696	10/23/2015	NEUSTAR INC.	SOW & LNP CHARGES	196.14
31697	10/23/2015	GRAYBAR ELECTRIC COMPANY INC	6 EA CLICK CLEANERS	398.44
31698	10/23/2015	FISHER SIGNS	REPLACE LOGOS ON VEHICLES & FRONT DOOR	1,000.00
31699	10/23/2015	MINNESOTA LIFE INSURANCE CO	NOVEMBER LIFE PREMIUM	95.00
31700	10/23/2015	AVID COMMUNICATION CONST, INC	CONTRACT PLOWS	249.03
31701	10/23/2015	AZAR COMPUTER SOFTWARE SERVICES	SOFTWARE UPGRADE TO DIGITAL INTERFACE	500.00
31702	10/23/2015	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
31703	10/23/2015	VANTAGE POINT	SEPTEMBER TTP SERVICE	210.00
31704	10/23/2015	CROW WING COUNTY HIGHWAY DEPT.	SEPTEMBER UNLEADED FUEL	434.28
31705	10/23/2015	CORNERSTONE PUBL GROUP INC.	NOVEMBER NEWSLETTER	1,909.87
31706	10/23/2015	TEGNA	AFFILIATE PAYMENT	2,645.85
31707	10/23/2015	TIGER DIRECT	HP PRINTER FOR JOANIE	193.90
31708	10/23/2015	CHERI E. AYD	OCTOBER OFFICE CLEANING	748.13
31709	10/23/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	2,828.00
31710	10/23/2015	COOPERATIVE NETWORK SERV LLC	SERVICE OFFERING FLYER SHEET	558.13
31711	10/23/2015	AQUARIUS WATER CONDITIONING INC.	OCTOBER SOFTENER RENTAL	44.89
31712	10/23/2015	NTCA GROUP HEALTH PLAN	NOVEMBER HEALTH PREMIUM	10,569.80
31713	10/23/2015	NISC	OCTOBER BILLING-A	4,130.22
31714	10/23/2015	INTELLIWEATHER, INC	OCTOBER WEATHER FEED	349.00
31715	10/23/2015	DEPARTMENT OF EMPLOYMENT AND	3RD QTR UNEMP - HOGE - ACCT NO 07982127	1,040.00
31716	10/23/2015	RAMSTAD TECHNOLOGIES, LLC	VELVET SPLICING	1,858.00
31717	10/23/2015	VANCE KURITZ	CREDIT REFUND	89.56
31718	10/23/2015	LINDA ADNEY	CREDIT REFUND	42.51
31719	10/26/2015	UNIVERSAL SERVICE ADMIN CO.	SEPTEMBER FUSC	5,863.33
Total for General Account				<u>\$291,367.40</u>



RESOLUTION NO. 15-24

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to replace the Dream Island Bridge (L6376) spanning a channel connection parts of Little Pine Lake and providing roadway access to Dream Island, including portions of Dream Island Road comprising the bridge approaches, and to assess the benefited property for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to David Reese of Widseth Smith Nolting, the City's Engineer, for study and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the Crosslake City Council this 14th day of December, 2015.



Steve Roe  
Mayor



Charlene Nelson  
City Clerk

City of Crosslake

**RESOLUTION 15-25**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
PAL Foundation	\$834.00	Picnic Tables
PAL Foundation	\$225.32	Halloween Party
PAL Foundation	\$406.17	Halloween Party and Monster Dash
PAL Foundation	\$1,302.50	Monster Dash

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

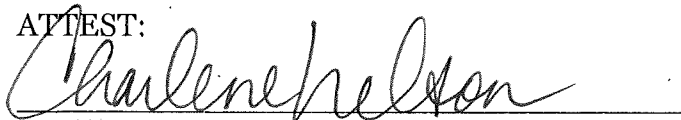
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of December, 2015.



Steve Roe  
Mayor

ATTEST:



Charlene Nelson  
City Clerk

(SEAL)

CITY OF CROSSLAKE

RESOLUTION NO. 15-26

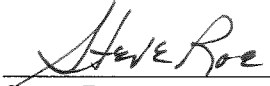
ADOPTING RESOLUTION RELATING TO THE CITY OF CROSSLAKE  
CAFETERIA PLAN INCLUDING A HEALTH FLEXIBLE SPENDING ACCOUNT  
AND DEPENDENT CARE FLEXIBLE SPENDING


The undersigned authorized representative of City of Crosslake (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on December 14, 2015, and that such resolution have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of amended Cafeteria Plan including a Health Flexible Spending Account and Dependent Care Flexible Spending Account effective January 1, 2016, presented to this meeting is hereby approved and adopted and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of the City of Crosslake Cafeteria Plan as amended and restated, and the Summary Plan Description approved and adopted in the foregoing resolutions.

Adopted this 14<sup>nd</sup> day of December 2015 by a 5/5 majority of the Council.

  
\_\_\_\_\_  
Steve Roe  
Mayor

  
\_\_\_\_\_  
Charlene Nelson  
City Clerk

**BILLS FOR APPROVAL**  
December 14, 2015

VENDORS	DEPT		AMOUNT
Ace Hardware, halogen bulb	PW		19.98
Ace Hardware, keys	Park		9.95
Ace Hardware, knob	Park		14.99
Ace Hardware, bulbs	Park		13.98
Ace Hardware, adapter	Park		6.99
Ace Hardware, hardware	PW		9.56
Ace Hardware, cable ties, tubing, oil	PW		32.46
Ace Hardware, tubing, hardware	PW		16.96
Ace Hardware, uniform, cleaners	PW		20.85
Ace Hardware, air freshener, cleaner, drill bits	PW		61.45
Ace Hardware, clamps	PW		5.37
Ace Hardware, hardware	PW		32.59
Ace Hardware, spray paint	Park		19.95
Ace Hardware, holiday lights	PW		31.98
Ace Hardware, hole saw	PW		113.98
Ace Hardware, hardware	PW		4.20
Ace Hardware, hex key set	PW		28.39
Ace Hardware, light bulbs	Park		119.76
Ace Hardware, blade set	Park		22.99
Ace Hardware, tape measure, awl	Park		15.98
Ace Hardware, epoxy, utility pull	Park		11.48
Ace Hardware, hardware	Park		8.79
Ace Hardware, tools, marking paint	PW		32.03
Ace Hardware, wire, hardware	PW		64.93
Ace Hardware, extension cords	PW		19.98
Ace Hardware, shovels	PW		59.96
Ace Hardware, marking paint	Cemetery		14.98
Ace Hardware, tools	PW		10.28
Ace Hardware, Christmas lights	PW		104.93
Ace Hardware, power outlet	PW		8.99
Ace Hardware, socket sets/adapter	PW		20.98
Ace Hardware, hardware	PW		27.07
Ace Hardware, socket set	PW		15.99
Ace Hardware, antifreeze, bulb	PW		9.28
Ace Hardware, hardware	PW		27.94
Ace Hardware, hardware	PW		28.11
Ace Hardware, hardware	PW		23.25
Ace Hardware, tools	Sewer		25.65
Ace Hardware, notepads	Sewer		13.96
Ace Hardware, cleaners	Sewer		18.56
American Welding, oxygen and acetylene lease	PW		385.95
Aspen Mills, uniform	Fire		296.45
Aspen Mills, uniform	Fire		49.05
AW Research, water testing	Sewer		771.30
Baker & Taylor, books	Library	pd 11-9	129.03

Baker & Taylor, books	Library		357.63
Birchdale Fire & Security, dvr repair	PW		85.00
BLAEDC, 2015 funding	EDA	pd 11-16	3,412.50
Blakeman Pumping, pump and haul biosolids	Sewer		3,000.00
Bob Hartman, reimburse mileage	Police	pd 11-20	188.02
Bob Hartman, reimburse mileage	Police	pd 12-7	31.85
Bobby Willard, reimburse for uniform expense	Police	pd 11-16	33.16
Brainerd Hydraulics, parts	PW		97.50
Breen & Person, october and november attorney fees	ALL		1,440.00
Business Forms, w2's, 1099's	Admin		125.00
Chip Lohmiller, reimburse for tarps	Fire		61.92
City of Crosslake, sewer utilities	PW/Gov't	pd 12-10	148.00
Clean Team, december cleaning and windows	PW/Gov't		1,392.44
Clifton Larson Allen, payroll seminar	Admin	pd 11-20	35.00
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL	pd 12-10	1,229.72
Crosslake Firefighters Relief Assn, state aid	Fire	pd 12-7	38,024.04
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Dept, fuel, culvert, band	ALL		2,540.85
Crow Wing County Recorder, recording fees	PZ		184.00
Crow Wing Power, electric service	ALL	pd 11-20	5,940.02
CTC I.T., november labor	ALL		750.00
Culligan, water and cooler rental	PW/Gov't		43.13
Dacotah Paper, janitorial supplies	Park		321.40
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,508.37
East Side Oil, oil recycling	PW		50.00
Emergency Response Solutions, scba flow test	Fire	pd 12-7	1,760.50
Fastenal, cable ties, connectors	PW	pd 12-7	25.04
Fastenal, step ladder	PW	pd 12-7	161.24
Fire Instruction & Rescue, fire ground operations	Fire	pd 11-20	450.00
Fire Instruction & Rescue, emr quarterly refresher	Fire	pd 12-10	450.00
Force America, connector	Sewer	pd 12-7	60.52
Force America, spreader control system	Sewer	pd 12-7	1,117.16
Fortis, disability	ALL		592.84
Gopher Sign, traffic signs	PW	pd 12-7	862.35
Granite Electronics, radio repair	Fire	pd 12-10	106.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		606.12
Hawkins, chemicals	Sewer		482.26
Health Partners, health insurance	Gov't		18,228.01
Holmwig Excavating, dozer work on ski trails	Park		1,390.74
Jake Maier, reimburse for uniform	Police		68.35
Jerry Logelin, reimburse uniform expense	Park	pd 12-7	64.98
Joe Chase, reimburse uniform expense	PW	pd 12-10	74.74
Johnson, Killen & Seiler, labor attorney fees	Gov't	pd 12-10	2,988.50
Jon Henke, reimburse mileage	Park	pd 12-10	28.16
Keepsrs, uniform	Police	pd 12-7	14.07
Ken Lacy, soccer tournament	Park	pd 12-7	95.00
Mail Finance, postage meter rental	Gov't	pd 12-7	236.49
Marco, copier lease	Park	pd 12-7	218.05

Mastercard, DVS, transfer title	PW		36.63
Mastercard, Nelson Bros, travel expenses	Police		29.65
Mastercard, Office Max, batteries, laminator, laminate	Park		335.93
Mastercard, Office Max, ink, dvds, receipts, paper	Library		245.89
Mastercard, Office Max, printer, ink	PW		110.57
Mastercard, Pickleball Central, balls	Park		18.35
Mastercard, The Feet People, uniform	Sewer		175.00
Mastercard, travel expense	PW		297.12
Medtox Laboratories, drug test	PW	pd 12-7	70.26
Menards, feeder, mouse traps, bird food	PW		71.57
Menards, tubing, wire	PW		50.35
Menards, garage door opener, chain	Park		154.69
Menards, wire, clevis, nails, screws	PW		203.28
Meyer Midwest, cutting edges, deflector, plug	PW		497.50
Midwest Machinery, oil, filter, dual beam	Park		110.94
Midwest Machinery, fuel pump, clamp, gasket	Park		406.15
MN Dept of Agriculture, tree care registry	PW		25.00
MN Dept of Natural Resources, water permit for bridge	PW	pd 12-7	600.00
MN Life, life insurance	ALL		408.20
MN South Central Investigators Coalition, training conference	Police		225.00
MN State Fire Chiefs Assn, officer school	Fire		210.00
MR Sign, address signs	PW		104.85
MR Sign, address sign	PW		26.37
Napa, halogen capsule	Police		8.79
Napa, lamp, wire	PW	pd 12-7	218.27
Napa, halogen bulb	Park		4.23
Napa, battery, air fresheners	PW		129.65
Napa, mpact, gloves	PW		124.78
Napa, latitude blade, gloves	PW		130.30
Napa, relay	PW		15.67
Nate Deshayes, reimburse travel expense	PW	pd 11-16	11.65
NCPERS-Life Insurance	ALL		144.00
Neopost, postage	ALL	pd 12-7	700.00
North Central Lawn Care, pump, wire, screen	Park		2,515.00
North Country Plumbing, water heater service	PW	pd 12-7	127.50
Northland Fire Protection, fire extinguisher	PW		26.15
Paper Storm, document destruction	Admin	pd 12-10	60.91
Premier Auto, mount and balance tires	Police		60.00
Premier Auto, mount and balance tires, oil change	Police		91.39
Premier Auto, mount and balance tires	Police		60.00
Premier Auto, brakes, calipers	PW		586.80
Premier Auto, diagnostic labor	Police		117.00
Reeds Market, concessions, cleaner, tissues	Gov't		29.83
Road Equipment Parts Center, install speing pack	PW		504.47
Select Seamless, gutters	Gov't	pd 11-20	892.44
Squad Pro, undercover led inserts	PW		216.46
Tactical Solutions, radar certification	Police	pd 12-7	31.00
Teamsters, union dues	Police	pd 12-7	196.00
The Office Shop, ink cartridges	Police		37.58
Trana Masonry, sidewalk	Gov't		3,525.05
Uniforms Unlimited, uniform	Police		425.85

US Bank, copier lease	ALL	pd 12-7	156.00
Verizon, air card and ipad charges	ALL	pd 12-7	235.13
Verizon, cell phone charges	ALL	pd 12-10	541.20
Waste Partners, trash removal	ALL		239.27
Whitefish Auto, oil change	Park		30.24
Widseth Smith Nolting, engineering fees	ALL		7,392.58
Xcel Energy, gas utilities	ALL	pd 12-10	525.52
<b>TOTAL</b>			<b>121,843.56</b>

**ADDITIONAL BILLS FOR APPROVAL**  
**December 14, 2015**

VENDORS	DEPT		AMOUNT
Ace Hardware, propane cylinder	PW		6.98
Ace Hardware, tape, gloves	PW		26.47
Ace Hardware, cable ties, wd-40, cleaner	PW		23.94
Ace Hardware, antifreeze	Park		4.29
Ace Hardware, lock ease	Park		3.99
Ace Hardware, christmas tree	Park		174.99
Ace Hardware, thermostat	Park		4.78
Ace Hardware, trash bags, vacuum bags	PW		22.48
Ace Hardware, antifreeze, air freshener, tape, paper	PW		61.05
Ace Hardware, batteries	Police		15.98
Ace Hardware, mech tool set, adapter	PW		121.98
Ace Hardware, tubing	PW		5.49
Ace Hardware, blade, battery	PW		9.98
Ace Hardware, sewage pump, clamp	Sewer		255.46
Ace Hardware, lance/nozzle	PW		26.48
Ace Hardware, trigger/jigs	PW		68.97
Ace Hardware, led retro fit kit, ford wire kit	PW		103.47
Avenet, govoffice web hosting	Gov't		450.00
AW Research, water testing	Sewer		256.50
Baker & Taylor, books	Library		678.78
Crow Wing Power, electric services	ALL		9,000.00
DJV Consulting, november/december services	Admin		1,950.00
Holiday, premium fuel	Park		1.29
Jon Henke, reimburse for uniform	Park		299.95
Little Falls Machine, blades, parts	PW		2,400.43
Mastercard, Mills Indoor Shooting, firearms qualification	Police		13.42
Meyer Midwest, snow catcher	PW		85.00
Northland Press, meeting notice of 12/23	PZ		85.00
Paper Storm, document shredding	Gov't		58.10
Pinnacle Property, stump removal	PW		90.00
The Office Shop, labels	PZ		14.49
<b>TOTAL</b>			<b>16,319.74</b>