

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 14, 2016
6:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on November 14, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Brad Nelson, Dave Schrupp and Mark Wessels. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand and Northland Press Reporter Kate Perkins. There were approximately eight people in the audience.

Mayor Roe called the meeting to order at 6:00 P.M. The Pledge of Allegiance was recited. The Mayor turned the meeting over to Mike Rardin of Bolton & Menk.

Mike Rardin explained that Bolton & Menk reviewed the overall wastewater treatment plant facility regarding capacity and utilization, and is recommending improvements and long range plans/funding. The plant is in generally good physical condition and most improvements are corrections to or upgrades of the original design and construction.

John Graupman of Bolton & Menk reviewed the current conditions and capacity of the wastewater treatment facility. Mr. Graupman recognized that a major issue at the plant is the wide swing of flows throughout the year. Small pipe size is a major problem when the flows are at peak level. The review from Bolton & Menk includes the following improvements: Fix hydraulic limitations, add flow equalization tank to buffer peak flows and maximize plant capacity, upgrade supervisory control and data acquisition (SCADA) including motorized valves and flow paces chemical pumps, pace ferric chloride flow, and increase size of generator. The estimated cost of the upgrades is \$900,000-\$1,200,000. The capacity issues should be addressed within the next 1-2 years and the City should consider doing all the upgrades at one time because the pieces are inter-related.

Dave Schrupp shared a comparison of Bolton & Menk's review to WSN's review. One issue not addressed by WSN was the inadequate pipe size. Ted Strand noted that he questioned the pipe size when the plant was being designed. Mr. Schrupp noted that the estimate does not include a new well, which the Council considered at a budget meeting to benefit both the Fire Department and treatment plant. The engineers suggested that the City should put a new well on a larger parcel. Ted Strand stated that two adjacent property owners are willing to sell land to the City. Steve Roe stated that he was disappointed that WSN has been unwilling to fix mistakes.

Dave Schrupp suggested that Bolton & Menk provide a list of priority projects and cost estimates for each. Both the engineer and Ted Strand suggested that the improvements be completed at one time rather than in pieces. Dan Vogt noted that if the City bonded for the improvements, there would be no debt payments in 2017. Bond payments would begin in 2018.

MOTION 11S1-01-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO REQUEST THAT BOLTON & MENK REFINE THE SCOPE AND COST OF

THE PROJECT AT NO EXTRA COST TO THE CITY AND REVIEW PLANS AT REGULAR MEETING IN DECEMBER. MOTION CARRIED WITH ALL AYES.

MOTION 11S1-02-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO ADJOURN THE MEETING AT 6:56 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Charlene Nelson".

Charlene Nelson

City Clerk

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