

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, AUGUST 1, 2017
4:30 P.M. – CITY HALL

The Council for the City of Crosslake met for a Special Meeting on August 1, 2017. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Brad Nelson and Dave Nevin. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand and WSN Engineer Dave Reese. There was no one in the audience.

Mayor Norgaard called the meeting to order at 4:30 P.M. and turned the meeting over to Dave Reese. Dave Reese reported that the State of Minnesota has approved an estimated grant amount of \$608,616.30 for the Dream Island Bridge Project. The grant amount is based on updated cost estimates for engineering and construction. The grant cannot be used for right-of-way acquisition. To date, the City has spent just over \$100,000 for soil borings, engineering studies, public meetings, plan preparation, applications, meetings with DNR and Corps of Engineers, and appraisals. The Feasibility Study presented on January 20, 2016 provided an estimate of \$80,000 which included engineering fees and right-of-way costs that were expected to be the local share costs. Based on the updated project estimates, the City will be responsible for \$10,000 in engineering costs, \$10,000 for construction costs, and \$55,000 of estimated right-of-way acquisitions costs. The total local share of \$75,000 is very close to the original estimate.

MOTION 08S1-01-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 17-13 APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENTS FOR BIDS FOR DREAM ISLAND BRIDGE. MOTION CARRIED WITH ALL AYES. Dave Reese noted that the advertisements for bids are required to be published for three full weeks.

Brad Nelson asked for an update on the right-of-way acquisitions. Dave Reese reported that a hearing will be held on August 14th to settle the cost of one of the easements, which is needed for the temporary road. The second easement is still in negotiations and not necessary to be settled prior to the beginning of the project.

MOTION 08S1-02-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 17-14 APPROVING AGREEMENT TO STATE TRANSPORTATION FUND (BRIDGE BONDS) RELATED TO CROW WING COUNTY BEING THE FISCAL AGENT AND THE CITY OF CROSSLAKE BEING RESPONSIBLE FOR ALL LOCAL COSTS S.A.P. 018-597-009 (DREAM ISLAND BRIDGE). MOTION CARRIED WITH ALL AYES.

MOTION 08S1-03-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE CONFIRMATION OF REQUEST AND AGREEMENT FOR ENGINEERING SERVICES FROM WSN FOR THE PREPARATION OF SPECIFICATIONS, CONTRACT AND BIDDING DOCUMENTS, ADVERTISE FOR BIDS, PROCESS BIDS FOR AWARD, COMPLETE CONSTRUCTION OBSERVATION SERVICES, LABOR

COMPLIANCE MONITORING, CONSTRUCTION STAKING, AND CONSTRUCTION
ADMINISTRATION SERVICES AT AN AMOUNT NOT TO EXCEED \$69,000. MOTION
CARRIED WITH ALL AYES.

Brad Nelson asked about extra costs related to the Milinda Shores Bridge project in 2016. Dave Reese explained that engineers attempt to estimate the amount of time that will be spent on projects. The construction of Milinda Shores Bridge took longer than expected so the cost increased by approximately \$3,000.

Dave Reese reviewed the timeline for the Dream Island Bridge project. It is scheduled for the Council to award bids on September 11th and for construction to start October 2nd. Substantial completion with the ability to drive on the bridge is scheduled for November 30th.

PATTY NORGAARD ADJOURNED THE MEETING AT 4:45 P.M. MOTION CARRIED
WITH ALL AYES.

Respectfully Submitted,



Charlene Nelson
City Clerk

**RESOLUTION NO. 17-13
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

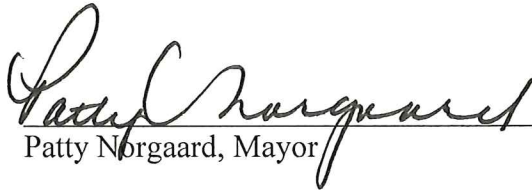
**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

WHEREAS, pursuant to a resolution passed by the Crosslake City Council January 20, 2016, the project engineer (Widseth Smith Nolting) has prepared plans and specifications for SAP 018-597-009, Dream Island Bridge, including portions of Dream Island Road comprising the bridge approaches, and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 22 days, shall specify the work to be done, shall state that bids will be received by the clerk until 10 a.m. on August 30, 2017, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and Engineer, will then be tabulated, and will be considered by the council at 7 p.m. on September 11, 2017, in the Council Chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the Clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

Adopted by the Crosslake City Council this 1st day of August, 2017.


Patty Norgaard, Mayor


Charlene Nelson, City Clerk

**RESOLUTION NO. 17-14
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA**

**RESOLUTION APPROVING AGREEMENT TO STATE TRANSPORTATION FUND
(BRIDGE BONDS)
RELATED TO CROW WING COUNTY BEING THE FISCAL AGENT
AND THE CITY OF CROSSLAKE BEING RESPONSIBLE FOR ALL LOCAL COSTS
S.A.P. 018-597-009 (DREAM ISLAND BRIDGE)**

WHEREAS, Crow Wing County, on behalf of the City of Crosslake, has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 18533, and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available, and

WHEREAS, the amount of the grant has preliminarily been determined to be \$608,616.30 based upon the engineer's estimate with a final amount to be determined based upon actual bid amounts, and

WHEREAS, the intent of the project is to replace a bridge that is under jurisdiction of the City of Crosslake, and Crow Wing County must administer the funds for the project, enter into agreements with the State, act as the fiscal agent and assure the State that the local costs of the project not covered by the grant will be paid,

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake hereby agrees to allow Crow Wing County to accept the grant, and further agrees to be responsible for all costs related to the project above and beyond the amount of the grant. In addition, the City of Crosslake shall be responsible for all phases of the project including but not limited to design, permitting, award and construction, and understands that the sole function of Crow Wing County related to the project is as the pass-through, fiscal agent.

Adopted by the Crosslake City Council this 1st day of August, 2017.


Patty Norgaard, Mayor


Charlene Nelson, City Clerk