

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, SEPTEMBER 11, 2017  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, September 11, 2017. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Gary Heacox, Dave Schrupp and Brad Nelson. Also present were City Administrator/Treasurer Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Park Director Jon Henke, Public Works Director Ted Strand, Land Service Supervisor Chris Pence, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, Dave Reese of WSN, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were approximately six people in the audience.

**A. CALL TO ORDER** – Mayor Norgaard called the Regular Council Meeting to order at 7:05 P.M. The Pledge of Allegiance was recited. MOTION 09R-01-17 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. CONSENT CALENDAR** – MOTION 09R-02-17 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Budget Workshop Minutes of August 8, 2017
  2. Regular Council Meeting Minutes of August 14, 2017
  3. Budget Workshop Minutes of August 21, 2017
  4. City – Month End Revenue Report dated August 2017
  5. City – Month End Expenditures Report dated August 2017
  6. August 2017 Budget to Actual Analysis
  7. Pledged Collateral Report dated August 31, 2017
  8. Police Report for Crosslake – August 2017
  9. Police Report for Mission Township – August 2017
  10. Fire Department Report – August 2017
  11. North Memorial Ambulance Report – August 2017
  12. Planning and Zoning Monthly Statistics
  13. Planning and Zoning Commission Meeting Minutes of July 28, 2017
  14. Public Works Commission Meeting Minutes of August 7, 2017
  15. City-County-Township Roadway Maintenance and Construction Coordinating Meeting Minutes of July 24, 2017
  16. Crosslake Park/Library Commission Minutes of August 23, 2017
  17. Waste Partners Recycling Report for July 2017
  18. Resolution No. 17-16 Accepting Donations
  19. Pay Request No. 2 from DeChantel for 2017 Road Improvements
  20. Bills for Approval in the Amount of \$214,651.91
  21. Crosslake Roll-Off Recycling Report for August 2017
  22. Memo dated 9/7/17 from Chief Lee Re: Purchase of Squad Computer/Docking Station/Software
  23. Additional Bills for Approval in the Amount of \$9,532.42
- MOTION CARRIED WITH ALL AYES.

**C. MAYOR'S REPORT** – The Mayor announced that a listening session for the Comprehensive Plan update would be held on Thursday, September 28th from 5:30-7:30 at the American Legion. Representatives from NJPA and Region 5 will lead the event. The City is asking residents and visitors to participate in a survey so that everyone's ideas could be included in the plan.

**D. PUBLIC FORUM** – None.

**E. CITY ADMINISTRATOR'S REPORT**

1. Mike Lyonais reported that the Council just finished a workshop to complete the preliminary budget for 2018. The Preliminary Tax Levy is due to the County by September 30<sup>th</sup>. Once the Preliminary Levy is set, the Council can reduce it, but not increase it. The Council plans to hold another budget meeting in October to discuss reducing the budget increase from 7% to 5%. Mr. Lyonais noted that over half of the increase is for the bond payment associated with the Wastewater Treatment Facility improvements. MOTION 09R-03-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 17-17 APPROVING THE PRELIMINARY 2017 TAX LEVY COLLECTIBLE IN 2018. MOTION CARRIED WITH ALL AYES.
2. Mike Lyonais reported that the City received a letter dated September 1, 2017 from Briggs and Morgan regarding the Lease Revenue Bonds (LAKE Foundation Project) Series 2017 and the process for the City to participate in issuing the bonds for the Crosslake Community School.
3. Included in the packet was a letter dated August 29, 2017 from Crosslake Communications regarding the Capital Investments made by Tri-Co Technologies from 9/1/2016 through 12/31/2016. This letter complies with the terms of the asset purchase agreement and is due annually until the year 2022.

**F. COMMISSION REPORTS**

**1. PLANNING AND ZONING**

- a. MOTION 09R-04-17 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #120092300B00009 INVOLVING 6.88 ACRES INTO THREE TRACTS BY LEO H AND DORIS C FRASER (TRUST) AND TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$3,000. MOTION CARRIED WITH ALL AYES.
- b. MOTION 09R-05-17 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #120193400AHB009 INVOLVING 5 ACRES INTO TWO TRACTS BY DON R WETTER TRUST AND TO APPROVE CASH IN LIEU OF LAND FOR PARK DEDICATION IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
- c. MOTION 09R-06-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE METES AND BOUNDS SUBDIVISION OF PARCEL #14181000901Z009 INVOLVING 2.6 ACRES INTO TWO TRACTS BY ROGER A AND SIGRID HUBLEY AND TO APPROVE CASH IN LIEU OF

LAND FOR PARK DEDICATION IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.

- d. Chris Pence reported that staff has seen an increase in activity and asked the Council to review the monthly statistics report in the consent calendar. The number of permits issued for 2017 is 222 compared to 174 in 2016 and the number of customer service contacts is 2211 compared to 2094 in 2016.

## **2. PARK & RECREATION/LIBRARY**

- a. Jon Henke gave brief updates on Community Center activities including the Library book sale, new Zumba class, AAA courses, free trail rides and upcoming disc golf tournament.

## **3. PUBLIC WORKS/CEMETERY/SEWER**

- a. The Council reviewed a proposal for engineering services from WSN for the 2018 Street Improvements at an estimated cost of \$180,000. Ted Strand reported that WSN completed the survey work on Manhattan Point Boulevard in 2009 and that the City has invested approximately \$85,000 to date. MOTION 09R-07-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO APPROVE THE PROPOSAL FOR ENGINEERING SERVICES FROM WSN FOR THE 2018 STREET IMPROVEMENTS INCLUDING DESIGN, BIDDING AND CONSTRUCTION PHASES AT AN ESTIMATED COST OF \$180,000. MOTION CARRIED WITH ALL AYES.
- b. Dream Island Bridge Replacement
  1. MOTION 09R-08-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-18 ACCEPTING BID FROM LOWEST RESPONSIBLE BIDDER, REDSTONE CONSTRUCTION CO., AT A COST OF \$465,787.25 FOR THE DREAM ISLAND BRIDGE REPLACEMENT. MOTION CARRIED WITH ALL AYES.
  2. MOTION 09R-09-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-19 DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT WITH THE CHANGE OF TERMS FROM 10 YEARS TO FIVE YEARS. MOTION CARRIED WITH ALL AYES.
  3. MOTION 09R-10-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-20 FOR HEARING ON PROPOSED ASSESSMENT ON OCTOBER 4, 2017 AT 6:00 P.M. IN CITY HALL. MOTION CARRIED WITH ALL AYES.

Dave Reese provided the Council with an updated schedule for the Dream Island Bridge Replacement project.

## **4. PUBLIC SAFETY**

- a. Nuisance Dog Ordinance – Chief Erik Lee reported that the proposed ordinances were developed because the Police Department has not had an enforceable policy to handle dog complaints.

1. MOTION 09R-11-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO APPROVE ORDINANCE NO. 347 DELETING CHAPTER 8 ANIMALS IN ITS ENTIRETY FROM CITY CODE. MOTION CARRIED WITH ALL AYES.
2. MOTION 09R-12-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE ORDINANCE NO. 348 AMENDING CHAPTER 30 OFFENCES AND NUISANCES WITH THE ADDITION OF DOGS "RUNNING AT LARGE". MOTION CARRIED WITH ALL AYES.
3. MOTION 09R-13-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE ORDINANCE NO. 349 AMENDING ARTICLE 2 TO ADD AN ADMINISTRATIVE FINE FOR DOGS RUNNING AT LARGE. MOTION CARRIED WITH ALL AYES.
4. MOTION 09R-14-17 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE THE PUBLICATION OF ORDINANCE NO. 349 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER.
5. MOTION 09R-15-17 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 17-21 ADDING A FEE TO THE ADMINISTRATIVE FINE SCHEDULE FOR DOGS RUNNING AT LARGE. MOTION CARRIED WITH ALL AYES.

Chief Lee reported that the new radar signs are up and thanked Public Works for installing them.

**G. CITY ATTORNEY** – Attorney Person reported that a settlement has been reached with Jeffrey and Pamela Schwarze for the easement on the Dream Island Bridge project and that a hearing will be held on October 26<sup>th</sup> for the Nyholm easement. MOTION 09R-16-17 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE DISBURSEMENT OF FUNDS TO THE CITY ATTORNEY FOR THE NEGOTIATED SETTLEMENTS FOR DREAM ISLAND BRIDGE REPLACEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

**H. PUBLIC FORUM** – None

**I. OLD BUSINESS** – None.

**J. NEW BUSINESS** – None.

**K. ADJOURN** - The Mayor adjourned the meeting at 8:47 P.M.

Respectfully submitted by,



Charlene Nelson  
City Clerk  
City Clerk/Minutes/9-11-17

City of Crosslake

**RESOLUTION 17-16**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
Terri Johnson	\$150.00	Library/Ken Merrill
PAL Foundation	\$5,801.98	Tennis Court Shade Feature
	\$691.75	Whitefish Warrior Race
	\$679.76	Summer Reading Program
	\$400.00	Radar Sign

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and


WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of September, 2017.

  
Patty Norgaard  
Mayor

ATTEST:

  
Michael R. Lyonais  
City Administrator  
(SEAL)

**BILLS FOR APPROVAL**  
**September 11, 2017**

VENDORS	DEPT		AMOUNT
AAA Equipment Center, belts	PW		179.03
Ace Hardware, velcro, cord	Police		7.78
Ace Hardware, nozzle	Sewer		19.96
Ace Hardware, hardware	Sewer		31.98
Ace Hardware, hardware	PW		25.67
Ace Hardware, pool noodles	Park		5.74
Ace Hardware, worktunes hearing protection	Park		39.99
Ace Hardware, hose	Park		19.99
Ace Hardware, hardware	Police		23.58
Ace Hardware, hardware	Park		8.81
Ace Hardware, adhesive	Park		6.99
Ace Hardware, hardware	Park		3.49
Ace Hardware, blade, whell, tape, flags	PW		36.07
Ace Hardware, batteries, knife, chalk and reel	PW		18.96
Ace Hardware, blade, adapter	PW		28.98
Ace Hardware, handset cord	Police		2.99
Ace Hardware, fuse	Park		4.99
Ace Hardware, torch kit, propane, air freshner	PW		121.26
Ace Hardware, sign	Sewer		46.99
Ace Hardware, faucet, rack	Sewer		74.98
Ace Hardware, potassium permangnate	Sewer		38.99
American Park & Rec, bench	Park		546.00
Aspen Mills, uniforms	Fire		4,371.75
AW Research, water testing	Sewer		760.20
Baker & Taylor, books	Library		1,426.69
Banyon Data Systems, payroll and accounting support	Admin		1,590.00
Birchdale Fire & Security, fire extinguishers	Fire		209.85
Birchdale Fire & Security, quarterly monitoring	Gov't		162.00
Blue Cross Blue Shield, health insurance	ALL		20,923.50
Batteries Plus Bulbs, batteries	Park		64.74
Bolton & Menk, wwtf improvements	Sewer		43,296.75
Brainerd Lakes Chamber, yearly contribution	Gov't		2,500.00
Breen & Person, legal fees	ALL		1,169.00
Brock White, creteseal	PW		91.99
Build All Lumber, gutter repair	Gov't		33.72
City of Crosslake, sewer utilities	PW/Gov't		90.00
Clean Team, september cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Auto Body, inusrance claim repairs	PW		8,260.49
Crosslake Communications, phone, fax, cable, internet	ALL		1,394.79
Crosslake Demolition, washed sand	PW		56.00
Crosslake Demolition, bulk demolition	Gov't		275.00
Crosslake Demolition, bulk demolition	Gov't		198.00
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Rolloff, rolloff box	PW		514.80

Crow Wing County, heater	PW		1,934.05
Crow Wing County Highway Dept, reimburse for door repairs	PW		2,118.14
Crow Wing County Highway Dept, fuel	ALL		2,185.34
Crow Wing County Highway Dept, cutting edges	PW		1,500.00
Crow Wing County Recorder, filing fees	PZ		92.00
CTC I.T., august 2017 i.t. labor	ALL		750.00
Culligan, water and cooler rental	PW/Gov't		49.23
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,671.20
Diamond Industrial Cleaning, car wash repair	PW		149.95
DJV Consulting, august services	Admin		206.25
Elite Fence and Deck, fence	Sewer		19,225.00
Fastenal, dewalt 18 to 20v converter kit	PW		158.99
Fastenal, gloves	PW		60.80
Fortis, disability	ALL		616.30
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,229.89
Holden Electric, add sub panel with circuits for duplexes	Sewer		3,113.37
Holiday Station, premium fuel	Park		6.15
Intintisy Window Tinting, window tinting	Police		190.00
Keeprs, uniform	Police		52.98
Lakes Area Rental, concrete saw, blades	PW		284.00
League of MN Cities, membership dues	Gov't		2,470.00
Mail Finance, postage meter rental	Gov't	pd 9-5	236.49
Marco, copier lease	Park		230.23
Mastercard, Amazon.com, aquatic weed eradicator rake blade	Park	pd 8-28	58.45
Mastercard, Amazon.com, vacuum cleaner bags and filters	Park		46.00
Mastercard, BeMobile.com, phone cover	PW		69.78
Mastercard, Best Buy, exchange tv	Park	pd 8-28	10.79
Mastercard, Brainerd Tools, lights	PW		186.00
Mastercard, Crow Wing County, alarm registration	Gov't		40.00
Mastercard, Matrix, switch	Park	pd 8-28	76.21
Mastercard, Office Max, office supplies	Park		247.69
Mastercard, The Feet People, boots	Sewer		191.00
Menards, emergency light kit, lumber	PW		351.61
Midwest Machinery, part for mower	Park		22.72
Midwest Machinery, part for tractor	Park		33.08
Midwest Machinery, hy-gard	PW		29.78
Mills Motors, alignment, rotate tires, oil change	PW		186.64
MN Life, life insurance	ALL		456.40
MN Mayors Assn, membership dues	Council		30.00
Moonlite Square, fuel	Fire		62.02
MR Sign, street signs	PW		188.32
MR Sign, address signs	PW		85.58
Napa, gauge, 13 pc set	PW		34.92
Napa, battery cables	PW		5.05
Napa, telescopic blowgun	PW		32.80
NCPERS-Life Insurance	ALL		80.00
Northern Lakes Electric, wire generator	Sewer		655.00

Northern Lakes Electric, add switch to door	PW		442.00
Northland Freightliner, mack truck repairs	PW		1,584.28
Northland Press, meeting notice of 8/25	PZ		102.00
Northland Press, whitefish warrior ad	Park		103.68
Northland Press, ad for bids for bridge replacement	PW		471.75
Pinnacle Property Management, stump removal	PW		435.00
Pinnacle Property Management, stump removal	PW		500.00
Premier Auto, headlight bulb	Police		12.23
Premier Auto, mount tire	Police		15.00
Radarsign, permanent radar signs	Police		9,320.00
Reeds Market, pop	Gov't		50.71
Sarah Lovejoy, refund registration	Park		65.00
Simonson Lumber, treated lumber, torx bits	PW		165.01
Simonson Lumber, treated lumber for mailboxes	PW		108.36
Simonson Lumber, nails, bits	PW		56.65
Streichers, ammunition	Police		951.13
Teamsters, union dues	Police		310.00
The Office Shop, copy paper	PZ/Admin		215.40
The Office Shop, stamp	Admin		22.50
Total Compliance Solutions, random drug test	PW		37.99
Ultimate Safety Concepts, calibration	Fire		100.00
US Auto Force, tire	Police		136.02
US Bank, copier lease	ALL		156.00
USA Bluebook, clamp	Sewer		193.95
USA Bluebook, saddle	Sewer		285.31
USA Bluebook, eyewash station, tempering valve	Sewer		5,619.85
USA Bluebook, chain slings	Sewer		353.95
Verizon, internet connection	Police	pd 9-5	77.29
Verizon, air card, ipad and internet charges	ALL	pd 9-5	303.10
Verizon, cell phone fees	ALL		627.40
Viking Electric, bulbs	Park		155.90
Waste Partners, trash removal	ALL		294.59
Widseth Smith Nolting, dream island bridge, roads	PW		51,009.63
Xcel Energy, gas utilities	ALL		283.02
Ziegler, broom repairs	PW		5,154.42
<b>TOTAL</b>			<b>214,651.91</b>

**ADDITIONAL BILLS FOR APPROVAL**  
**September 11, 2017**

<b>VENDORS</b>	<b>DEPT</b>		<b>AMOUNT</b>
Ace Hardware, hose, nozzle, adapter	Sewer		57.56
Ace Hardware, rope, tarp	Sewer		29.37
Ace Hardware, wet dry vac	Sewer		129.99
American Water Works Assn, membership dues	Sewer		196.00
BCA, background investigations	Park		60.00
Bob Castle, crane lift	PW		500.00
Brainerd Hydraulics, parts	PW		35.68
Brainerd Truck and Trailer, 2012 international truck repair	PW		185.96
Build All Lumber, treated lumber	PW		29.32
Crow Wing Power, electric service	ALL		8,000.00
Jon Henke, reimburse mileage	Park		46.01
Lake Region Christian School, soccer tournament	Park		100.00
Menards, bricks for sidewalk	Gov't		12.36
MN Dept of Labor, pressure check	PW		20.00
Napa, ac pro premium	PW		73.04
Napa, oil, car wash and wax	Fire		14.15
The Office Shop, folders, paper clips	PZ		42.98
<b>TOTAL</b>			<b>9,532.42</b>


RESOLUTION NO. 17-17  
RESOLUTION APPROVING PRELIMINARY 2017 TAX LEVY  
COLLECTIBLE IN 2018


Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2018, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	3,136,655
EDA – Operating Levy	12,500
G.O. Refunding Bonds 2012A	342,870
G.O. Equipment Certificates 2015B	153,825
G.O. Sewer Rev. Imp Bonds 2017	<u>116,613</u>
Total Levy	3,762,463

The City Administrator/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 11, 2017.

  
Patty Norgaard  
Mayor

  
Michael R. Lyonais  
City Administrator/Treasurer

**CITY OF CROSSLAKE  
RESOLUTION 17 - 18**

**RESOLUTION ACCEPTING BID**

WHEREAS, pursuant to an advertisement for bids for SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches, bids were received, opened, and tabulated according to the law, and the following bids were received complying with the advertisement:

Redstone Construction Co., Inc. of Mora, MN	\$ 465,787.25
Gerit Hanson Contracting, Inc. of Blackduck, MN	\$ 515,121.70
Northland Constructors, Inc. of Duluth, MN	\$ 517,120.75
Robert R. Schroeder Construction, Inc. of Glenwood, MN	\$ 532,304.70
Swingen Construction Company of Grand Forks, ND	\$ 534,877.20
Duininck, Inc. of Prinsburg, MN	\$ 555,817.20

AND WHEREAS, it appears that Redstone Construction Co. of Mora, MN is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Mayor and Clerk are hereby authorized and directed to execute the contract with Redstone Construction Co. of Mora, MN in the name of the City of Crosslake for the improvement of SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches according to the plans and specifications therefor approved by the City Council and on file in the office of the City Clerk.
2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council this 11th day of September, 2017.



Charlene Nelson, City Clerk

  
Patty Norgaard, Mayor

**CITY OF CROSSLAKE  
RESOLUTION 17 - 19**

**RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING  
PREPARATION OF PROPOSED ASSESSMENT**

WHEREAS, a contract has been let for SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches, and the contract bid for such improvement is \$465,787.25, and the expenses incurred or to be incurred in the making of such improvement have been estimated to be \$222,829.05 so that the total cost of the improvement is estimated to be \$688,616.30.

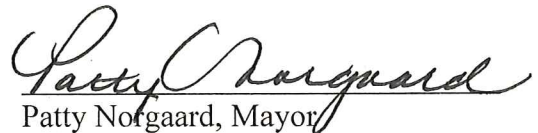
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. With consideration of State Bridge Funds in the amount of \$608,616.30, and the remaining City Local funds being estimated at \$80,000.00, the portion of the cost of such improvement to be paid by the City is hereby declared to be \$40,000.00 and the portion of the cost to be assessed against benefited property owners is declared to be \$40,000.00.
2. Assessments shall be payable in equal annual installments extending over a period of 5 years, the first of the installments to be payable on or before the first Monday in January, 2018, and shall bear interest at the rate of 4 percent per annum from the date of the adoption of the assessment resolution.
3. The City Clerk, with the assistance of the consulting engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The Clerk shall upon the completion of such proposed assessment, notify the council thereof.

Adopted by the Council this 11th day of September, 2017.



Charlene Nelson, City Clerk

  
Patty Norgaard, Mayor

**CITY OF CROSSLAKE  
RESOLUTION 17 - 20**

**RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT**

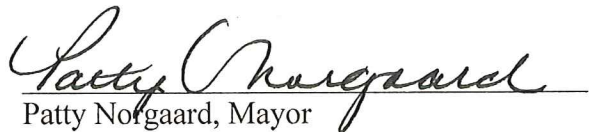
WHEREAS, by a resolution passed by the council on September 11th, 2017, the City Clerk was directed to prepare a proposed assessment of the cost of SAP 018-597-009, Dream Island Bridge Replacement, including portions of Dream Island Road comprising the bridge approaches, and


WHEREAS, the Clerk has notified the Council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. A hearing shall be held at 6:00 p.m. on October 4th, 2017 in the City Hall located at 37028 County Road 66 to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the Council this 11th day of September, 2017.

  
Patty Norgaard, Mayor

  
Charlene Nelson, City Clerk

**CITY OF CROSSLAKE  
RESOLUTION NO. 17-21**

**RESOLUTION ADDING FEE TO ADMINISTRATIVE FINE SCHEDULE**

WHEREAS, the City of Crosslake has just authorized the use of administrative fines.

WHEREAS, the Council must set a fine schedule to implement said ordinance.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE,  
MINNESOTA, AS FOLLOWS:**

See Attached list of offenses, fines and ordinance references.

Adopted by the City Council of the City of Crosslake on September 11, 2017.

Approved:

  
Patty Norgaard, Mayor

Attested:

  
Charlene Nelson, City Clerk

## Proposed Administrative Fines

Offense	Amount of Fine	Ordinance Reference	
Abandoned Motor Vehicle	\$75	Chapter 30, Article V	Sec 30-104
Littering, dumping	\$75	Chapter 30, Article II	Sec 30-23
Construction without a permit	\$75	Chapter 26, Article 3	Sec 26-68 (1)
Failure to follow Conditions of Approved Variance/CUP	\$75	Chapter 26, Article 7 & 8	Sec 26-195 Sec 26-226 (3)
Earth Moving without permit	\$75	Chapter 26, Article 21	Sec 26-574 (1)
Erosion control	\$75	Chapter 26, Article 20	Sec 26-549
Unfinished Construction Project	\$75	Chapter 26, Article 3	Sec 26-70
Sign Violation	\$75	Chapter 26, Article 33	Sec 26-863
Septic Violation	\$75	Chapter 26, Article 31	
Public Property Infringement	\$75	Chapter 32, Article II	Sec 32-36
Land Use Ordinance Violation	\$75	Chapter 26	
Noise	\$75	Chapter 30	Sec 30-107
Dogs Running at Large	\$75	Chapter 30	Sec 30-108

### Sec. 30-104. - Abandonment of motor vehicles.

It is unlawful for any person to abandon a motor vehicle on any public or private property without the consent of the person in control of such property. For the purpose of this section, a "motor vehicle" is as defined in M.S.A. ch. 169.

### Sec. 30-23. - Dumping.

a) It is unlawful for any person to throw or deposit on public property any nails, dirt, glass or glassware, cans, discarded cloth or clothing, metal scraps, garbage, leaves, grass or tree limbs, paper or paper products, shreds or rubbish, oil, grease or other petroleum products, or to empty any water containing salt or other injurious chemical thereon.

b) It is a violation of this section to place or store any building materials or waste resulting from building construction or demolition on public property without first having obtained a written permit from the council.

### Sec. 26-68 Application for a Permit

(1) **Scope of work subject to permitting.** Prior to engaging in any land use activity regulated under the provision of this Chapter, the owner of the property shall make application for the necessary permit or permits required by this Chapter. A permit or fee is not required for inside or outside residential maintenance provided the exterior dimensions of the structure remain the same.

### Sec. 26-195 Revocation of Conditional Use Permit

The Planning Commission/Board of Adjustment, subsequent to a public hearing, may revoke a conditional use permit if any conditions imposed as part of granting the conditional use permit request, are violated.

### Sec. 26-226 Conditions May Apply

(1) If the variance criteria in Section 26-225 have been met, the Planning Commission/Board of Adjustment, in approving any such application, may require additional conditions and mitigating requirements to protect the public health, safety, or the environment, as may be reasonable under all circumstances concerned therewith, to be imposed as a condition for granting of the permit that shall fulfill the purposes of this Chapter. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance. Such conditions may include, but are not limited to, the following:

- a) Mitigation actions to off-set environmental consequences of variance approval according to Articles 19 and
- b) Increased setbacks from the ordinary high water level;
- c) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted according to Article 19;
- d) Special provisions for the location, design, size and use of allowed structures, sewage treatment systems, and vehicle parking areas;
- e) Performance security as prescribed in Section 26-72 of this Chapter.
- f) Extension of the time frame upon which the variance must be substantially completed.

(2) The Department may conduct follow up inspections as necessary to insure that the conditions established by the Board of Adjustment are met.

(3) Failure to comply with variance conditions as imposed by the Planning Commission/Board of Adjustment is a violation of this Chapter punishable under Section 26-71.

#### **Sec. 26-574 Applicability and Permits**

(1) The standards in this Article shall apply to all dirt moving activities within the City. Except as specified in 2, a through j below, dirt moving activities shall require permits and may require a site plan, scope of work, and additional supporting documents including, but not limited to, surveys, wetland delineation reports, engineered grading plans with profile view, engineered drainage plans including erosion and sediment control and stormwater management plans according to Article 20 of this Chapter.

#### **Sec. 26-549 General Standards**

(1) All Stormwater plans shall be designed for permanent on-site treatment of one inch of stormwater runoff on all impervious surface coverage on the lot. This means that a volume of water equal to one inch multiplied by the area of impervious surface must be treated. Preference should be given to volume reduction techniques that include infiltration basins, rain gardens, enhanced infiltration swales, filter strips, disconnected impervious areas, soil amendments, bioretention, and other approved volume reduction techniques. The plan shall be approved by the Department and effectively implemented.

(2) Approved permits that create over 10,000 square feet of new impervious surface on a lot and for all plats, the Department shall require the applicant to submit a plan for permanent on-site treatment of one inch of stormwater runoff designed by a Minnesota-licensed professional engineer.

(3) All stormwater management systems shall be capable of safely passing a 100 year-24 hour storm event, including grassed swales, grit chambers, vegetated filter strips, bioretention areas, off-line retention areas, and natural depressions for infiltration, is required before the runoff leaves the project site or enters surface waters. Constructed storm water outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

(4) All management technologies must be consistent with the most current version of the Minnesota Stormwater Manual, which is incorporated herein by reference.

(5) Performance security as specified in Sec 26-72 may be required to assure implementation of stormwater plan recommendations or designs. For engineered designs, certification that installation meets the design standards must be received from the design engineer before the performance security will be released.

(6) A minimum 12-foot wide driveway from the nearest road right-of-way to the principal structure must be included in the impervious surface coverage calculation unless the driveway is constructed with approved pervious materials. The Department shall use actual on-site driveway dimensions if such data is provided by the applicant.

(7) The Department may give credit for up to 100% of the area covered by a permeable surfacing system as pervious surface if it is designed and inspected by a Minnesota-licensed professional engineer and is certified annually to the Department that it is functioning as a pervious surface. Best management practices shall be followed in design, installation, and maintenance as found in the latest Minnesota Stormwater Manual, subject to the following standards:

- a) No credit may be given for a permeable pavement system in a shore or bluff impact zone, except as otherwise allowed for watercraft access ramps;
- b) The base of the installed permeable pavement system must have a minimum of three feet separation from the seasonally saturated soils or from the bedrock unless there is an outlet to another stormwater treatment area; and
- c) The design of a permeable pavement system must allow the infiltration of one inch of stormwater on the pavement surface.

#### **Sec. 26-70 Expiration of Permits**

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

#### **Sec. 26-863 Administration**

(1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.

(2) Exemptions. The following signs shall not require a permit:

- a) The changing of the display surface on an existing painted or printed sign.
- b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
- c) Campaign signs.
- d) Generic real estate, off-premises directional signs.
- e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.

- f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
  - g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
  - h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
  - i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
  - j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.
  - k) Garage/yard sale signs.
  - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
  - m) Temporary commercial signs allowed in Section 26-865 (9) below.
- (3) Prohibited signs. The following signs are prohibited:
- a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
  - b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this ordinance;
  - c) Signs with flashing or blinking lights;
  - d) Moving or stationary searchlights;
  - e) All new private off-premises signs advertising a business or commercial service;
  - f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
  - g) Roof-mounted signs;
  - h) Electronic changing message signs;
  - i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
  - j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

**Sec. 32-36. - Platted public rights-of-way to public waters.**

- a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- e) All regulations contained in the city open zoning district shall apply to these areas.
- f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.
- g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area
- h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- i) Motorized use of accesses shall be permitted for winter recreational purposes.
- j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.

**Sec. 30-107. – "Noise Violations" is added to City Code as follows:**

**(A.) Prohibited Noises**

The following are declared to be nuisances affecting public health, safety, peace, or welfare:

1. Any distinctly and loudly audible noise that unreasonably annoys, disturbs, injures, or endangers the comfort, repose, health, peace, safety, or welfare of any person, or precludes their enjoyment of property, or affects their property's value;
2. All obnoxious noises, motor vehicle or otherwise, in violation of Minn. Admin. Rules chapter 7030, as they may be amended from time to time, are hereby incorporated into this ordinance by reference;
3. The use of any vehicle so out of repair or so loaded as to create loud and unnecessary grating, grinding, rattling, or other noise;
4. The discharging of the exhaust or permitting the discharge of the exhaust of any statutory internal combustion engine, motor boat, motor vehicle, motorcycle, all-terrain vehicle (ATV), snowmobile, or any recreational device, except through a muffler or other device that effectively prevents loud or explosive noises therefrom and complies with all applicable state laws and regulations;
5. Any loud or excessive noise in the loading, unloading, or unpacking of any vehicle;
6. Barking dogs for an extended period of time; and
7. The use or operation, or permitting the use or operation, of any radio receiving set, television set, musical instrument, music device, paging system, machine, or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet, and comfort of any person nearby.

**(B) Hourly Restriction of Certain Operations**

1. Domestic Power Equipment. No person shall operate a power lawn mower, power hedge clipper, chain saw, mulcher, garden tiller, edger, drill, or other similar domestic power equipment, except between the hours of 7:00 A.M. and 10:00 P.M. Snow removal equipment is exempt from this provision.
2. Construction Activities. No person shall engage in or permit construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment, except between the hours of 7:00 A.M. and 10:00 P.M.

**(C) Exceptions: The following are exempt from violation of this chapter:**

1. Activities which are duly authorized, sponsored, or licensed by the City, so long as the activity is conducted pursuant to the conditions of the license, permit, or contract authorizing such activity.
2. Church bells, school bells, chimes, or carillons.
3. Antitheft devices.
4. Machines or devices for the production of sound on or in authorized emergency vehicles or for authorized emergency purposes.

**SECTION 1. Sec. 30-108. – "Running at Large" is added to City Code as follows:**

(a) Definitions: As used in this chapter, the following words and terms shall have the meanings ascribed to them in this section:

**RUN AT LARGE:** Permitting any dog to go on or about the public streets, alleys or other places within the corporate limits of this municipality other than the premises of the owner or harbinger thereof, and except such dog be on a leash, under the immediate direction and control of the accompanying person, or in an automobile or other similar confinement.

**UNDER THE IMMEDIATE DIRECTION:** In order to be considered under the immediate direction and control of the accompanying person, the dog must at all times be within at least thirty feet (30') of said person, be responsive to the commands of said person, and not be endangering or causing damage in any way to any person or property.

(b) Prohibited: No dog shall be permitted to run at large within the limits of this city.