

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, APRIL 9, 2018
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, April 9, 2018. The following Council Members were present: Mayor Patty Norgaard, Dave Nevin, Dave Schrupp, Brad Nelson, and Gary Heacox. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Police Chief Erik Lee, Public Works Ted Strand, Park Director Jon Henke, Fire Chief Chip Lohmiller, Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mike Rardin, WSN Engineer Mark Hallan, Northland Press Reporter Bill Monroe, and Echo Publishing Reporter Theresa Bourke. There were approximately twenty-five people in the audience.

A. CALL TO ORDER – Mayor Norgaard called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 04R-01-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE NEVIN TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 04R-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Regular Council Meeting Minutes of March 12, 2018
2. City – Month End Revenue Report dated March 2018
3. City – Month End Expenditures Report dated March 2018
4. March 2018 Budget to Actual Analysis
5. Police Report for Crosslake – March 2018
6. Police Report for Mission Township – March 2018
7. Resolution No. 18-08 Authorizing Participation in the PERA Police and Fire Plan for Anthony Brunhuber
8. Resolution No. 18-09 Authorizing Participation in the PERA Police and Fire Plan for Ryan Franz
9. Fire Department Report – March 2018
10. North Memorial Ambulance Report – March 2018
11. Planning and Zoning Monthly Statistics
12. Planning and Zoning Commission Meeting Minutes of February 23, 2018
13. Pay Request #7 from Eagle Construction for the WWTF Improvements in the Amount of \$76,188.38
14. Crosslake Park/Library Commission Minutes of February 28, 2018
15. Memo dated April 5, 2018 from City Clerk Re: Park and Rec Fee Increases
16. EDA Meeting Minutes of March 1, 2018
17. Crosslake Roll-Off Recycling Report for March 2018
18. Waste Partners Recycling Report for February 2018
19. Resolution No. 18-10 Approving LG214 Premises Permit Application for Merrifield Marathons at Andy's Bar and Grill
20. Bills for Approval in the Amount of \$134,301.34
21. Additional Bills for Approval in the Amount of \$77,252.65

MOTION CARRIED WITH ALL AYES.

C. CRITICAL ISSUES

1. Captain Scott Goddard of the Crow Wing County Sheriffs Department appeared before the Council and reported that the Text-to-911 Program is available throughout Minnesota and allows users to text in an emergency rather than call. Individuals who are deaf, deaf-blind, hard of hearing, or speech impaired can benefit from this service, as well as those who must remain quiet to stay safe.

Captain Goddard reported that the County received a grant from NJPA in order to purchase four drones. There are 13 operators of the drones. Two drones are located in Crosslake and two in Brainerd.

Captain Goddard reported that an emergency alert system via text will soon be offered to Crow Wing County residents and visitors. This program will send alerts to cell phones of impending storms or severe weather.

2. Beth Hippert of Crow Wing County SWCD and Bill Westerberg of North Central Minnesota SWCD's Joint Powers Board Engineering appeared before the Council to discuss the rock dam project and use of Big Pine Trail to access the river. Ms. Hippert gave a brief history of the project, stating that the dam was built in 1970 to manage water levels on Big Pine Lake. To date there has been approximately \$200,000 in repairs. The east bank of dam continually erodes. Phase I was completed a few years ago and consisted of filling the breaches and installing rip rap on the shoreline. Phase II is called the Pine River Fish Passage Project. Phase II will improve recreational use, aquatic health and riparian stability. To replace the approximately 5000 tons or 500 truckloads of sediment that has been washed away, five ripple structures will be built. This will require that big, heavy equipment and massive truck loads of boulders travel over Big Pine Trail. The County is asking that the contractor be excused from liability of any road damage. The contractor will not exceed the legal road limits and will provide the City with weight tickets. So far, the County has secured \$400,000 of funding from the DNR and \$50,000 from the Big Pine Lake Association. The County is seeking funds from the State and would like Crosslake to participate in the project by not charging for road damage. If funding does not come through from the State, the project will not move forward.

Ted Strand stated that Big Pine Trail is approximately 19 years old and that the City planned on replacing the road in approximately 6-7 years. The road is designed for local traffic. The road will fall apart with this type of hauling. Bill Westerberg stated that the contractor could haul in the winter months, but that the cost could increase if the County made that a requirement. Mike Rardin stated that hauling in the winter months would be better for the road. Mike Lyonais noted that part of the road is in Mission Township.

MOTION 04R-03-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO TABLE THIS MATTER AND DIRECT TED STRAND TO BRING A RECOMMENDATION AND TIMEFRAME ON HOW TO PROCEED WITH THE PROJECT TO THE COUNCIL NEXT MONTH.

Pam Graves of 14131 Sugarloaf Road stated that this project is vital for the residents on Big Pine Lake and good for the aquatic health and asked the Council to consider moving the reconstruction of Big Pine Trail up in the road improvement schedule.

Tom Veeninga of 14330 Big Pine Trail reported that the property owners on the lake have been responsible for paying for the repairs and that the City has not contributed anything so far.

MOTION CARRIED WITH ALL AYES.

3. Mike Stone of the LAKE Foundation requested permission to hang an 8' x 30', temporary banner on the outside gymnasium wall promoting the opening of the school in August. MOTION 04R-04-18 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE NEVIN TO ALLOW THE CROSSLAKE COMMUNITY SCHOOL TO HANG A 8' X 30' BANNER ON THE NEW SCHOOL BUILDING, TEMPORARILY, FROM MAY 1ST THROUGH SEPTEMBER 30TH. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT

1. MOTION 04R-05-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE RESOLUTION NO. 18-11 AUTHORIZING THE CITY OF CROSSLAKE TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM. MOTION CARRIED WITH ALL AYES.
2. Mayor Norgaard reported that the City had a Needs Assessment Study done in 2009 by WSN to help determine future infrastructure needs for the City and suggested that the Council hire WSN to update the study. Ms. Norgaard noted that City Hall needs better security and that the Fire and Police Departments have outgrown the current building. MOTION 04R-06-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO HIRE WSN TO UPDATE THE NEEDS ASSESSMENT STUDY AT A COST NOT TO EXCEED \$10,000. Mike Lyonais reported that the City paid WSN approximately \$17,000 for the original study which covered all City buildings (Public Works, Community Center, City Hall, Fire Hall). Dave Nevin suggested that the City go out for bids and not just hand the project to WSN. Bolton & Menk does not offer architectural services. It was the consensus of the Council that changes to the building are needed. MOTION FAILED 0-5.

MOTION 04R-07-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY DAVE NEVIN TO SCHEDULE A COUNCIL WORKSHOP WITH ADMINISTRATION, FIRE CHIEF AND POLICE CHIEF TO PLAN FOR BUILDING IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

- E. PUBLIC FORUM** - Cindy Myogeto of the Chamber of Commerce reported that Crosslake won the WCCO contest for Best St. Patrick's Day Parade in Minnesota. Ms. Myogeto stated that this year had the most participants and spectators and thanked all of the City Departments and employees that helped make the day a success.

RESOLUTION NO. 18-12
RESOLUTION TO ACQUIRE TAX FORFEIT LAND
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake (the "City") has been given notice by Crow Wing County that it can acquire tax forfeited lands as an adjacent land owner; and

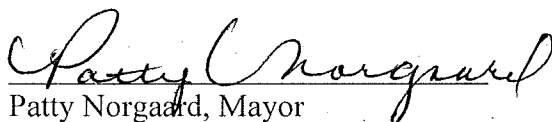
WHEREAS, the tax parcel code as assigned by the County is 1418500090A0999; and

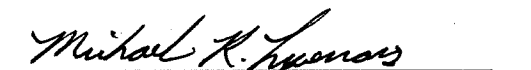
WHEREAS, the County would require payment of \$100 to acquire said parcel.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The City finds a public purpose for holding title to said parcel for street right of way purposes.
2. The City hereby authorizes City Staff to pay \$100 and execute any necessary documents to complete this land purchase.

Adopted by the City Council this 9th day of April, 2018.


Patty Norgaard, Mayor


Michael R. Lyons, City Administrator

RESOLUTION NO. 18-13
RESOLUTION TO ALLOW COUNTY TO RECLASSIFY
PARCEL AS NON-CONSERVATION
CITY OF CROSSLAKE
STATE OF MINNESOTA

WHEREAS, the City of Crosslake has been given notice by Crow Wing County that parcels 1418500090B0999 and 142170050120009 have been forfeited for non-payment of taxes on 9/19/2017; and

WHEREAS, parcel 1418500090B0999 is 0.84 acres in size and is a non-conforming lot; and

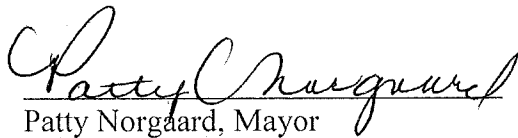
WHEREAS, parcel 142170050120009 is 0.46 acres in size and is part of a residential community; and

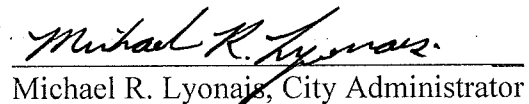
WHEREAS, MS 282.01 calls for the classification of said parcel as to Conservation or Non-Conservation.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council approves the classification of parcels 1418500090B0999 and 142170050120009 as Non-Conservation and the intended sale.
2. The City requires parcel 1418500090B0999 to be sold only to adjacent land owner.

Adopted by the City Council this 9th day of April, 2018.


Patty Norgaard, Mayor


Michael R. Lyonais, City Administrator

F. CITY ADMINISTRATOR'S REPORT

1. Mike Lyonais reported that there have been questions regarding the City's level of participation in the St. Patrick's Day parade. Over 400 hours of staff time related to the parade have been identified. The Police and Fire Departments spent many hours planning for the safety of people, should an emergency take place during the festivities. Mr. Lyonais noted that the Council will review this information during the budget process.
2. MOTION 04R-08-18 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE RESOLUTION NO. 18-12 TO ACQUIRE TAX FORFEIT LAND, PARCEL NO. 1418500090A0999, AT A COST OF \$100. MOTION CARRIED WITH ALL AYES.
3. MOTION 04R-09-18 WAS MADE BY BRAD NELSON AND SECONDED BY PATTY NORGAARD TO APPROVE RESOLUTION NO. 18-13 TO ALLOW COUNTY TO RECLASSIFY TWO PARCELS AS NON-CONSERVATION AND ALLOW THE INTENDED SALE. Parcel 142170050120009 is located in Old Log Landing and parcel 1418500090B0999 is located on Dew Drop Lake. Jon Henke noted that Dew Drop Lake is a private lake with no public access. Dave Nevin suggested that the City consider purchasing the parcel on Dew Drop Lake for \$6,500. MOTION CARRIED 4-1 WITH NEVIN OPPOSED.
4. MOTION 04R-10-18 WAS MADE BY DAVE NEVIN AND SECONDED BY DAVE SCHRUPP TO APPROVE ORDINANCE AMENDMENT NO. 352 RELATING TO THE VACATION OF CITY RIGHT-OF-WAY. The proposed amendment would remove the Park Director from review of the vacation of a road right-of-way. However, the Park Director would still review any vacation of land that leads to the water. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. MOTION 04R-11-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE SUBDIVISION REQUESTED BY WANNEBO EXCAVATING OF PARCEL 142570009A0009 INVOLVING 5.5 ACRES INTO TWO TRACTS AND TO ACCEPT CASH IN LIEU OF LAND IN THE AMOUNT OF \$1,500 FOR PARK DEDICATION FEES. MOTION CARRIED WITH ALL AYES.
- b. Jon Kolstad gave a brief update on the Whitefish Senior Living Facility being built in Town Square. The Planning and Zoning Commission will be considering a variance and CUP application from Winkleman Building Corp for the number of units, height of building, and number of parking spaces. The facility will consist of memory care units, assisted living units and independent living units. The Park Commission recommended that Park Dedication fees be assessed on the 30-33 independent living units. MOTION 04R-12-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY PATTY NORGAARD TO COLLECT \$1,500 FOR EACH INDEPENDENT LIVING UNIT IN THE WHITEFISH SENIOR LIVING FACILITY AT THE TIME THAT THE PERMIT FOR THE DEVELOPMENT IS ISSUED. MOTION CARRIED WITH ALL AYES.

2. PARK & RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on dodgeball, Zumba, AAA senior driving, Legacy Amendment presentation and the Library book sale.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Mike Rardin of Bolton & Menk gave a brief update on the wastewater improvement project. Dave Schrupp asked about the sewer's capacity and how much more can be added. Mr. Rardin replied that once the project is complete, the plant will be able to handle 150,000 gallons per day. Currently the average flow is 75,000 per day.
- b. Ted Strand reported that he was absent from the March Council Meeting when a motion was made to allow Moonlite Bay and a residential home to hook up to City sewer. Mr. Strand asked that a stipulation requiring both these hookups use an engineer to record the drawings and material used. The County Highway Department also requires this information. Attorney Person suggested that the Ordinance be changed to add this requirement for any future connections. Ted Strand suggested that the City put a moratorium on any additional connections until a plan is made.
MOTION 04R-13-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO REQUIRE MOONLITE BAY RESTAURANT AND LEE AND JAN FISCHER TO USE A LICENSED ENGINEER TO RECORD THE DRAWINGS AND MATERIALS USED FOR THE CONNECTIONS TO CITY SEWER. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that the Public Works Department will be cautious when plowing the roads this time of year because the pavement is easily damaged in warmer weather.

Ted Strand invited the Council and residents to tour the sewer and/or public works garage to see what he and his staff are working on. Ted Strand reported that there is a design problem with the sewer improvements but he is not ready to discuss.

- H. PUBLIC FORUM** – Jake Frei of Crow Wing County Land Services reported that he is replacing Paul Herkenhoff as supervisor for environmental services and the he and the County appreciate the work that Jon Kolstad and Cheryl Stuckmayer have been doing for the City.

- I. OLD BUSINESS** – Gary Heacox asked that the Council discuss the application for a ROW vacation that was denied at the last Council meeting. Mr. Heacox stated that the land has no value to the City and that the area of the vacation should be from pin to pin as submitted by the applicant. Dave Schrupp asked why the Council would not accept the recommendations from the Park and Public Works Commissions. Ted Strand stated that the vacation would have no effect on his department and that there are no future plans for that area. MOTION 04R-14-18 WAS MADE BY DAVE NEVIN AND SECONDED BY BRAD NELSON TO APPROVE THE RIGHT-OF-WAY VACATION APPLICATION FROM AARON AND SHANNON PATTON AT 15369 DAGGETT PINE ROAD AS SUBMITTED ON 2/14/18. Sandy Melberg of 12644 Anchor Point Road argued that the Mayor had not closed the Public

Forum and that the Council should not take action at this time. MOTION CARRIED 3-2 WITH SCHRUPP AND NORGAARD OPPOSED.

J. NEW BUSINESS – None.

K. CITY ATTORNEY REPORT – Pursuant to M.S. 13D, Subd. 3b subject to attorney client privilege to discuss pending litigation/settlement information, the Council moved into closed session at 8:48 P.M.

L. ADJOURN - The Council resumed the open session and the Mayor adjourned the meeting at 9:30 P.M.

Respectfully submitted by,



Charlene Nelson
City Clerk
City Clerk/Minutes/4-9-18

**CITY OF CROSSLAKE
RESOLUTION NO. 18-08**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
PERA POLICE AND FIRE PLAN**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titled Part-Time Police Officer, currently held by **ANTHONY BRUNHUBER** meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

Michael R. Lyonais
Michael Lyonais, City Administrator

Patty Norgaard
Patty Norgaard, Mayor

STATE OF MINNESOTA
COUNTY OF CROW WING

I, Charlene Nelson, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 9th day of April, 2018; the original of which is on file in this office. I further certify that five members voted in favor of this resolution and that five members were present and voting.

Signed: Charlene Nelson

Date: 4-11-18

**CITY OF CROSSLAKE
RESOLUTION NO. 18-09**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
PERA POLICE AND FIRE PLAN**

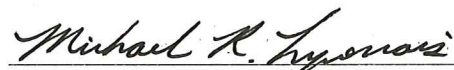
WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and


WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titled Part-Time Police Officer, currently held by **RYAN FRANZ** meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision:


Michael Lyonais, City Administrator


Patty Norgaard, Mayor

STATE OF MINNESOTA
COUNTY OF CROW WING

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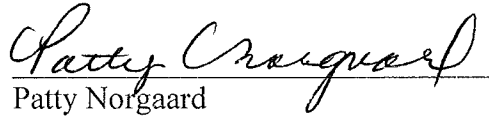
Date: 4-11-18

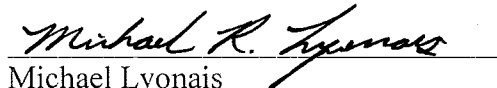
RESOLUTION NO. 18-10
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION APPROVING LG214 PREMISES PERMIT APPLICATION FOR
MERRIFIELD MARATHONS

On April 9, 2018, the Crosslake City Council approved LG214 Premises Permit Application from **Merrifield Marathons** to Conduct Pull Tabs activity at **Andy's Bar & Grill** located at **35453 County Road 3** in Crosslake, MN 56442.

Adopted by the Council this 9th day of April, 2018.


Patty Norgaard
Mayor


Michael Lyonais
City Administrator

BILLS FOR APPROVAL
April 9, 2018

| VENDORS | DEPT | AMOUNT |
|---|-------------|---------------|
| AAA Equipment, blades, fuel | PW | 303.44 |
| AAA Rental, mini kubota excavator | PW | 250.83 |
| AAA Equipment, xmark mower | PW | 14,267.00 |
| Ace Hardware, pvc pipe, hardware | PW | 93.01 |
| Ace Hardware, cement, cable ties | PW | 16.08 |
| Ace Hardware, propane | PW | 84.99 |
| Ace Hardware, gloves, batteries | Park | 24.98 |
| Ace Hardware, keys | Park | 3.98 |
| Ace Hardware, bulb | Park | 18.99 |
| Ace Hardware, polyshade | Park | 11.49 |
| Ace Hardware, tack hammer | PW | 73.97 |
| Ace Hardware, coat rack | Park | 19.96 |
| Ace Hardware, ladder | PW | 229.99 |
| Ace Hardware, plug | Park | 4.59 |
| Ace Hardware, propane | PW | 84.99 |
| Ace Hardware, propane, cleaners, filters | PW | 187.22 |
| Ace Hardware, hardware | Park | 2.80 |
| Ace Hardware, hardware | Park | 0.25 |
| Ace Hardware, router | PW | 177.95 |
| Ace Hardware, hose reel | PW | 139.99 |
| Ace Hardware, hoses, sweeper, hardware | PW | 100.67 |
| Ace Hardware, tie downs | PW | 18.99 |
| Ace Hardware, spray paint | PW | 12.00 |
| Ace Hardware, trash bags | PW | 13.99 |
| Ace Hardware, toggle switch | PW | 6.99 |
| Alex Air Apparatus, compressor testing | Fire | 730.00 |
| American Door Works, door repair | PW | 782.15 |
| American Door Works, remote | Gov't | 112.50 |
| Aspen Mills, uniforms | Fire | 356.52 |
| Aspen Mills, uniforms | Fire | 145.85 |
| AW Research, water testing | Sewer | 356.40 |
| Baker & Taylor, books | Library | 121.80 |
| Bills Gun Shop, shooting range | Police | 27.00 |
| Birchdale Fire & Security, recharge extinguishers | Fire | 100.00 |
| Birchdale Fire & Security, dvr repair | PW | 95.00 |
| Birchdale Fire & Security, 2nd quarter monitoring | PW | 105.00 |
| Blue Cross Blue Shield, health insurance | ALL | 22,581.00 |
| Bolton & Menk, wwtp improvements | Sewer | 8,785.88 |
| Bolton & Menk, moonlite bay study | Sewer | 650.00 |
| Breen & Person, legal fees | ALL | 390.00 |
| Char Nelson, reimburse for pop, hooks | Gov't | 50.55 |
| Chemsearch, cleaner | PW | 139.00 |
| City of Crosslake, sewer utilities | PW/Gov't | 144.00 |
| Clean Team, april cleaning | PW/Gov't | 1,082.50 |
| Clifton Larson Allen, 20107 audit | Gov't | 21,245.00 |

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|--|----------|---------|----------|
| Council #65, union dues | Gov't | | 385.00 |
| Crosslake Communications, phone, fax, cable, internet | ALL | | 1,437.97 |
| Crosslake Rolloff, recycling | Gov't | | 2,695.00 |
| Crow Wing County, property tax | ALL | | 90.00 |
| Crow Wing County Highway Dept, fuel, salt/sand | ALL | | 6,305.31 |
| Crow Wing County Recorder, filing fees | PZ | | 92.00 |
| Culligan, water and cooler rental | PW/Gov't | | 77.70 |
| Dacotah Paper, janitorial supplies | Park | | 193.14 |
| Deferred Comp | ALL | | 300.00 |
| Delta Dental, dental insurance | ALL | | 1,563.70 |
| Denise Thompson, zumba | Park | | 104.40 |
| Emergency Medical Products, bags | Fire | | 5.30 |
| Fastenal, safety cones | PW | | 506.94 |
| Fastenal, drill set, battery pack | PW | | 345.69 |
| Fire Instruction & Rescue, pumping scenarios | Fire | pd 3-20 | 600.00 |
| Fire Instruction & Rescue, cpr/aed training | Gov't | pd 3-26 | 490.00 |
| Fire Instruction & Rescue, first arriving engine company | Fire | pd 3-29 | 800.00 |
| Fortis, disability | ALL | | 650.84 |
| Granite Electronics, wireless mic | Fire | | 161.58 |
| Guardian Pest Solutions, pest control | ALL | | 77.60 |
| Gull Lake Glass, door closer | Park | | 198.00 |
| Hawkins, chemicals | Sewer | | 829.93 |
| Hildi, actuarial valuations | Admin | | 180.00 |
| Holden Electric, check circuit to air compressor | Sewer | | 248.75 |
| Holiday Station, fuel | PW | | 19.41 |
| Jon Henke, reimburse petty cash | Park | | 5.07 |
| Jon Henke, reimburse mileage | Park | | 19.62 |
| Keeps, uniform | Police | | 81.99 |
| Keeps, uniform | Police | | 104.98 |
| League of MN Cities, mayors conference | Council | | 130.00 |
| Marco, copier lease | Park | | 230.23 |
| Mastercard, Active911, annual support | Fire | | 401.30 |
| Mastercard, Amazon, first aid supplies | Park | | 103.78 |
| Mastercard, Amazon, pickleball court maintenance manual | Park | | 29.95 |
| Mastercard, Marriott, lodging | Fire | pd 3-20 | 842.22 |
| Mastercard, Marriott, lodging | Sewer | | 320.52 |
| Mastercard, Marriott, lodging and meals | Sewer | | 588.33 |
| Mastercard, MN Society of CPAs, membership dues | Admin | | 300.00 |
| Mastercard, NETA, training | Park | pd 3-20 | 138.00 |
| Mastercard, Office Max, ink, receipts, paper | Park | | 170.42 |
| Mastercard, Pier B Resort, lodging | Fire | | 262.22 |
| Mastercard, Public Safety Center, fire decontamination wipes | Fire | | 100.25 |
| Mastercard, travel expenses | Police | | 284.98 |
| Med Compass, physicals | Fire | | 2,238.00 |
| Menards, pumps, hardware | Sewer | | 1,134.65 |
| Metro Sales, maintenance contract, copies | PZ/Admin | | 600.19 |
| Mid-American Research Chemical, disinfectant | Park | | 142.88 |
| MN Life, life insurance | ALL | | 462.00 |

| | | | |
|---|----------|---------|-------------------|
| MN Rural Water Assn, membership dues | Sewer | | 250.00 |
| MPCA, water permit annual fees | Sewer | | 1,450.00 |
| Municode, city code update | Gov't | | 2,230.62 |
| Napa, lamp | PW | | 18.63 |
| Nate Deshayes, reimburse for uniform expense | PW | pd 3-29 | 159.98 |
| Nate Deshayes, reimburse travel expenses | Sewer | | 206.59 |
| NCPERS-Life Insurance | ALL | | 96.00 |
| Neil Luzar, reimburse mileage | Fire | | 127.53 |
| NJPA, comp plan services | Gov't | | 2,350.00 |
| North Country Plumbing and Heating, water heater | Gov't | | 2,571.00 |
| Northland Press, meeting notice of 3/23 | PZ | | 55.25 |
| Northland Press, business cards | Admin | | 194.18 |
| Northland Press, envelopes | Admin | | 210.31 |
| Paperstorm, document shredding | Gov't | | 53.50 |
| Planning and Zoning Commissioners, 1st quarter meetings | PZ | | 1,015.00 |
| Premier Auto, oil change | Police | | 57.37 |
| Premier Auto, oil change | Police | | 57.37 |
| Reeds Market, water | Gov't | | 7.98 |
| Seth Wannebo, mileage reimbursement | Sewer | pd 3-26 | 167.20 |
| Simonson Lumber, lumber | PW | | 53.05 |
| Simonson Lumber, lumber | PW | | 2.66 |
| Simonson Lumber, lumber | Park | | 4.95 |
| Teamsters, union dues | Police | | 194.00 |
| The Office Shop, dvd's, envelopes, folders | Gov't | | 103.09 |
| The Office Shop, office supplies | Admin | | 4.29 |
| The Office Shop, pens, legal pads, steno books | PZ/Admin | | 33.75 |
| US Autoforce, tires | Police | | 1,064.16 |
| US Bank, copier lease | ALL | pd 3-26 | 156.00 |
| Verizon, m2m charges | Police | pd 3-26 | 38.52 |
| Verizon, cell phone charges | ALL | | 355.45 |
| Verizon, ipad and air card charges | ALL | | 395.53 |
| Waste Partners, trash removal | ALL | | 290.21 |
| WSN, salt-sand building | PW | | 155.00 |
| WSN, 2018 road projects | PW | | 11,859.10 |
| WSN, dream island bridge | PW | | 1,737.50 |
| Xcel Energy, gas utilities | ALL | | 1,840.04 |
| Yellowstone Track Systems, roller | Park | | 3,100.00 |
| Ziegler, clamps, hoses, valves, tank gp-cool | PW | | 436.40 |
| | | | |
| TOTAL | | | 134,301.34 |

ADDITIONAL BILLS FOR APPROVAL

April 9, 2018

| VENDORS | DEPT | AMOUNT |
|--|----------|------------------|
| Baker & Taylor, books | Library | 238.71 |
| Batteries Plus, bulbs | Gov't | 447.50 |
| BCA, background check | Park | 15.00 |
| Crow Wing County Attorney, 1st quarter fines | Police | 690.77 |
| CTC IT, march labor | ALL | 900.00 |
| Diamond Industrial Cleaning, safety manifold, service call | PW | 446.64 |
| Fastenal, chain/saw/battery | PW | 111.86 |
| Granite Electronics, radios | Fire | 1,872.00 |
| Guardian Pest Solutions, pest control | ALL | 77.60 |
| Holden Electric, temporary pumping station | Sewer | 2,967.80 |
| Houston Ford, computer repair | Police | 1,408.73 |
| J&J Medical, aed's | ALL | 4,962.00 |
| Jen Anderson, transcriptions | Police | 30.00 |
| League of MN Cities, workers comp insurance | ALL | 58,981.00 |
| Mastercard, Amazon, ink | Police | 21.73 |
| Mastercard, Amazon, cameras | Police | 2,537.54 |
| Mastercard, Axon Taser, cartridges | Police | 351.00 |
| Mastercard, POST, license renewals | Police | 270.00 |
| Mastercard, Reeds, parade meeting | PW | 30.16 |
| Menards, batteries, clock | PW | 54.95 |
| Napa, lamp | PW | 31.44 |
| Napa, lamps | PW | 413.88 |
| Sheila Speedling, reimburse burial costs | Cemetery | 300.00 |
| Streichers, uniform | Police | 25.98 |
| Ziegler, air filters | PW | 66.36 |
| TOTAL | | 77,252.65 |

RESOLUTION NO. 18-11
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

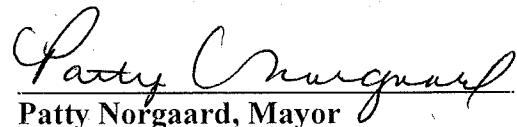
A RESOLUTION AUTHORIZING THE CITY OF CROSSLAKE
TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

NOW, THEREFORE, be it resolved that the City Council of the City of Crosslake does hereby authorize the City of Crosslake to participate in the Minnesota GreenStep Cities program that offers a free, voluntary continuous improvement framework. Passage of this participation resolution allows the City to be recognized as a Step One GreenStep City. Be it further resolved that the City:

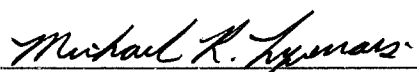
1. Appoints *John Gunstad, Economic Development* to serve as the City's GreenStep coordinator for best practice documentation and implementation; and
2. Will facilitate the involvement of community members and other units of government as appropriate *Crosslakers Volunteer Group and Economic Development Authority* in the planning, promoting and/or implementing of GreenStep Cities best practices; and
3. Grants to the GreenStep program's buildings advisor review access to the City's B3 Benchmarking Database so as to facilitate analysis and cost-saving technical assistance to the City regarding its buildings' energy use; and
4. Will provide feedback once a year on how well the GreenStep program is serving the City and on City needs from the program; and
5. Will claim credit for having implemented and will work at its own pace toward implementing any 6 GreenStep best practices that will result in energy use reduction, economic savings, quality of life improvement, reduction in the City's greenhouse gas footprint, and recognition by the League of Minnesota Cities as a Step Two GreenStep City. An on-going summary of the City's implementation of best practices will be posted by the City on the Minnesota GreenStep Cities web site.

Passed this 9th day of April, 2018.

By:


Patty Norgaard, Mayor

ATTEST:


Mike Lyonais, City Administrator