

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, JULY 12, 2018
7:00 P.M. – COMMUNITY CENTER

The Council for the City of Crosslake met in a Special Session on July 12, 2018. The following Council Members were present: Mayor Patty Norgaard, Gary Heacox, Dave Schrupp, Dave Nevin and Brad Nelson. Also present were City Administrator/Treasurer Mike Lyonais and City Clerk Char Nelson. There were approximately ten people in the audience.

A “meet and greet” with the Park Director finalists took place at the Community Center from 5pm to 6pm. This was an informal meeting for Council, staff and community members to meet the candidates. The Council interviewed the finalists from 6pm to 7pm.

Mike Lyonais gave a brief history of the recruitment process for the Park Director position. The City received 13 applications for the position. Staff scored and ranked the applications based on training and experience of the individuals. The Personnel Committee interviewed the top eight candidates and narrowed the field to three. The Council interviewed the three candidates this evening. Dave Nevin stated that the first interviewee had more work maintenance experience than the others. Gary Heacox stated that he preferred the second interviewee because he had good eye contact, asked the Council good questions, and had energy to move the park forward. Patty Norgaard preferred the second interviewee because he had a degree in Park Administration, had a lot of energy and was motivated. Brad Nelson stated that each interviewee had good qualities in different areas. Dave Schrupp stated that he favored the second interviewee because he was a good communicator, was athletic and had a lot of energy. A discussion ensued regarding the qualities of each candidate and how they could each benefit the City. Mike Lyonais noted that any of the candidates will need guidance in this position, as none of them have been a park director in the past. Park Commissioners Sandy Melberg and Ann Schrupp stated that they were in favor of the second interviewee. MOTION 07S2-01-18 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO OFFER THE PARK DIRECTOR POSITION TO TOM GRAUMANN. MOTION CARRIED WITH ALL AYES.

The Council discussed a starting wage for the Park Director. Mike Lyonais stated that the salary should be commensurate with education and experience. Marcia Volz-Siebert asked if the City used a pay scale or points to determine salaries. Mike Lyonais replied that the City is working on updating pay ranges for employees. The pay range for this position is \$58,000 to \$75,500. It was the consensus of the Council to accept the salary range as presented. MOTION 07S2-02-18 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO OFFER THE STARTING WAGE OF \$59,500. MOTION CARRIED WITH ALL AYES.

MOTION 07S2-03-18 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO APPROVE THE PUBLICATION OF EMPLOYMENT AD FOR LIBRARY COORDINATOR POSITION. MOTION CARRIED WITH ALL AYES.

There being no further business at 7:40 P.M., Mayor Norgaard adjourned the meeting.

Respectfully Submitted,



Charlene Nelson

Administrative Assistant/City Clerk