

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 14, 2019
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, January 14, 2019. The following Council Members were present: Mayor Dave Nevin, Gary Heacox, John Andrews, and Aaron Herzog. Dave Schrupp was present via Skype. Also present were City Administrator Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park Director TJ Graumann, Police Chief Erik Lee, Fire Chief Chip Lohmiller, Land Service Specialist Jon Kolstad, Customer Service Specialist Cheryl Stuckmayer, City Attorney Brad Person, City Engineer Phil Martin, Northland Press Reporter Bill Monroe, and Echo Journal Reporter Erin Bormet. There were approximately forty-two people in the audience.

A. CALL TO ORDER – Mayor Nevin called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 01R-01-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. ORGANIZATIONAL MEETING APPOINTMENTS –

1. MOTION 01R-02-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT GARY HEACOX AS ACTING MAYOR AS RECOMMENDED BY MAYOR NEVIN. NEVIN-AYE, HEACOX-AYE, HERZOG-AYE, SCHRUPP-AYE, ANDREWS-AYE. MOTION CARRIED.
2. MOTION 01R-03-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPOINT THE MAYOR AND CITY ADMINISTRATOR AS EX OFFICIO MEMBERS TO THE FIRE RELIEF ASSOCIATION. HEACOX-AYE, HERZOG-AYE, SCHRUPP-AYE, ANDREWS-AYE, NEVIN-AYE. MOTION CARRIED.
3. MOTION 01R-04-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE SCHEDULE OF REGULAR COUNCIL MEETINGS ON THE 2ND MONDAY OF THE MONTH AT 7:00 P.M. HERZOG-AYE, SCHRUPP-AYE, ANDREWS-AYE, NEVIN-AYE, HEACOX-AYE. MOTION CARRIED.
 - a. MOTION 01R-05-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO CHANGE THE DATE OF THE REGULAR NOVEMBER COUNCIL MEETING FROM MONDAY, NOVEMBER 11, 2019 TO TUESDAY, NOVEMBER 12, 2019, IN OBSERVANCE OF THE VETERAN'S DAY HOLIDAY. SCHRUPP-AYE, ANDREWS-AYE, NEVIN-AYE, HEACOX-AYE, HERZOG-AYE. MOTION CARRIED.
4. MOTION 01R-06-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT THE NORTHLAND PRESS AND ECHO JOURNAL AS OFFICIAL CITY NEWSPAPERS. Gary Heacox noted that the Northland Press charged over \$600 more than the Echo Journal for the same publications last year. ANDREWS-AYE, NEVIN-AYE, HEACOX-AYE, HERZOG-AYE, SCHRUPP-AYE. MOTION CARRIED.
5. MOTION 01R-07-19 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO APPOINT BOLTON & MENK AS SEWER ENGINEER AND WSN AS

CITY ENGINEER, HEACOX-AYE, HERZOG-AYE, SCHRUPP-NAY, ANDREWS-AYE, NEVIN-AYE. MOTION CARRIED 4-1. The Council lost contact with Dave Schrupp via Skype at 7:15 P.M. and did not reconnect for the remainder of the meeting.

6. MOTION 01R-08-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING COUNCIL LIAISON APPOINTMENTS:

Building & Grounds	Dave Nevin
Economic Development Authority	John Andrews
	Dave Schrupp
Park & Recreation/Library	Gary Heacox
Personnel Committee	Dave Nevin
	Gary Heacox
	City Administrator
	Non-Union Employee
Planning and Zoning Commission	Aaron Herzog
Public Safety	Dave Nevin
	Fire Chief
	Police Chief
	City Administrator
Public Works/Cemetery/Sewer	Dave Schrupp
	Dave Nevin
Recycling	Gary Heacox
Emergency Management Directors	Police Chief and Fire Chief

MOTION CARRIED 4-0.

7. MOTION 01R-09-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO APPOINT THE FOLLOWING MEMBERS TO THE COMMISSIONS:

Planning and Zoning

Bill Schiltz	- from alternate to 1 st – 3-year term to expire 1/31/22
Jerome Volz	- appointment to fill Aaron Herzog term to expire 1/31/20
Matt Kuker	- from member to alternate

Economic Development Authority

Dean Fitch	- from filling term to 1 st – 6-year term to expire 1/31/25
Patty Norgaard	- alternate

Public Works

John Pribyl	- appointment to 2 nd – 3-year term to expire 1/31/22
Doug Vierzba	- appointment to 2 nd – 3-year term to expire 1/31/22
Gary Villella	- alternate
Tom Swenson	- alternate
Marcia Seibert-Volz	- alternate
Gordon Wagner	- alternate

Park, Recreation, Library

Mic Tchida	- appointment to 2 nd – 3-year term to expire 1/31/22
Gary Villella	- appointment to 1 st – 3-year term to expire 1/31/22
Darrell Shannon	- appointment to 1 st – 3-year term to expire 1/31/22

MOTION CARRIED 4-0.

C. CONSENT CALENDAR – MOTION 01R-10-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. Public Information Meeting Minutes of December 10, 2018
2. Regular Council Meeting Minutes of December 10, 2018
3. Special Council Meeting Minutes of December 19, 2018
4. City – Month End Revenue Report dated December 2018
5. City – Month End Expenditures Report dated December 2018
6. December 2018 Budget to Actual Analysis
7. Pledged Collateral Report dated December 31, 2018
8. Letter dated December 12, 2018 from League of MN Cities Regarding Insurance Dividends
9. Official Depositories – (Frandsen Bank, 4M Fund)
10. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, City Administrator, and City Clerk)
11. Appointment of Legal Services
 - a. Civil (Breen & Person)
 - b. Labor (Johnson, Killen & Seiler)
 - c. Prosecuting (Crow Wing County)
 - d. Bond Counsel (Briggs & Morgan)
 - e. Bond Advisor (David Drown Associates)
12. Approve 2019 Mileage Reimbursement Rate (Current IRS Amount is \$0.58)
13. Approve Weed Inspector – (Mayor Nevin)
14. Approve Assistant Weed Inspector – (Ted Strand)
15. Police Report for Crosslake – December 2018
16. Police Report for Mission Township – December 2018
17. 2018 Annual Police Report for Crosslake
18. 2018 Annual Police Report for Mission Township
19. Fire Department Report – December 2018
20. North Ambulance Run Report – December 2018
21. Planning and Zoning Monthly Statistics
22. Planning and Zoning Commission Meeting Minutes of November 20, 2018
23. Planning and Zoning Commission Meeting Minutes of December 7, 2018
24. Crosslake Roll-Off Recycling Report for December 2018
25. Waste Partners Recycling Report for November 2018
26. Bills Paid from 12/11/18 to 12/31/18 in the Amount of \$73,599.16
27. Resolution No. 19-02 Accepting Donations
28. Agreement for Professional Services With Brainerd Lakes Area Economic Development Corporation
29. Application for Group Transient Merchant Permit from Chamber for WinterFest, St. Patrick's Day, Light Up the Dam, and Crosslake Days
30. Application for Group Transient Merchant Permit from Mission of the Cross Lutheran Church for 2019 Flea Markets
31. Application for Outdoor Public Fireworks Display at WinterFest 2019
32. LG240B Application to Conduct Excluded Bingo from Knights of Columbus

33. Letter dated December 31, 2018 from Delta Dental Reporting No Premium Increase for 2019
 34. Park, Recreation & Library Annual Report: 2018
 35. Bills for Approval in the Amount of \$447,881.17
 36. Additional Bills for Approval in the Amount of \$120,536.60
- MOTION CARRIED 4-0

D. CRITICAL ISSUES –

1. Gary Phillips of the Northern MN Railroad Heritage Association (NMRHA) gave the Council an update on the structure being built for the train museum. Two days after the group moved into their new home at Pineberry Plaza, a fire destroyed the building. The property owner decided not to rebuild and has donated the land to the NMRHA. The new building will resemble an old-fashioned train depot. They hope to be open by Memorial Day weekend.
2. Sheila Haverkamp of Brainerd Lakes Area Economic Development Corporation (BLAEDC) gave the Council a brief history of the organization and explained BLAEDC's relationship with cities. BLAEDC was formed in the 1980's to help spur economic growth in Crow Wing County. BLAEDC works with owners of new companies, expansions of existing companies, and recruitment of companies to move to the area. The United Fund has been created from donations and revolving loan funds from the area. A Crosslake business has received the largest loan to date. BLAEDC's office is in Brainerd and they work only with companies located in Crow Wing County. Gary Heacox welcomed Ms. Haverkamp to give quarterly updates to the Council. BLAEDC's annual meeting will be held February 25th and all Council Members are invited to attend.
3. Pam and Peter Graves presented a Crosslake Outdoor Pickleball Courts Project Proposal to the Council. There is \$30,000 in the budget for pickleball courts and \$30,000 more is supposed to be raised through fundraising. Pickleball players currently play outside on designated tennis courts. The plan was to build six courts at a cost of \$60,000. This amount will only fund the construction of 2-3 courts. The estimated cost in the proposal for six courts, observation area, fencing, nets and wind screens is \$122,000. The proposal included the option of repurposing some of the tennis courts into permanent pickleball courts. The Graves' reported that this sport is very popular and attracts people from all over and asked the Council to consider funding for the 2020 budget. Mayor Nevin replied that there are other serious, costly projects for the Council to consider at this time.
4. Laura Stromberg of the St. Patrick's Day Committee reported that the parade will take place on Saturday, March 16, 2019. The City's parade was voted the biggest and best in the State by WCCO in 2018. Ms. Stromberg listed the planned events. MOTION 01R-11-19 WAS MADE BY AARON HERZOG AND SECONDED BY JOHN ANDREWS TO ALLOW THE USE OF CITY STREETS FOR 5K RACE AND PARADE. MOTION CARRIED 4-0.

- E. PUBLIC FORUM –** Tom Swenson of 36036 West Shore Drive complained that there were too many items on the consent calendar and that many items should have their own line item, such as approval of legal services, BLAEDC contract, and official depositories.

F. MAYOR'S REPORT

1. MOTION 01R-12-19 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO CREATE A SPECIAL BUILDING COMMITTEE TO DISCUSS BUILDING NEEDS AND OPTIONS FOR THE FIRE, POLICE AND ADMINISTRATION DEPARTMENTS AND A SPECIAL WATER QUALITY/SEWER COMMITTEE TO DISCUSS THE SEWER EXTENSION STUDIES AND USE OF SANITARY SEWER DISTRICTS WITHIN THE CITY. MOTION CARRIED 4-0. Because all Council Members wish to participate in the building committee, the meetings will be posted as special council meetings. Mayor Nevin noted that the goal is to receive recommendations from these committees in six months.

MOTION 01R-13-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPOINT THE FOLLOWING MEMBERS TO THE COMMITTEES:

Special Emergency Services Building Needs Committee

First Meeting on Tuesday, January 14 at 8am in City Hall

Bill Schiltz

Dan Heggerston

Mark Wessels

Marcia Siebert-Volz

Doreen Gallaway

Kevin Sedivy

Tom Swenson

Mic Tchida

Darrell Schneider

Special Water Quality Committee

First Meeting on Wednesday, January 16 at 8am at Community Center

Darrell Swanson

Mark Wessels

Mic Tchida

Amy Wannebo

Darrell Shannon

Darrell Schneider

Bob Perkins and current water quality committee members

MOTION CARRIED 4-0.

2. The Council discussed the use of Skype at meetings and Mayor Nevin referred to the problem tonight with the connection to Dave Schrupp. Mayor Nevin stated that the interaction was distracting. MOTION 01R-14-19 WAS MADE BY DAVE NEVIN AND SECONDED BY AARON HERZOG TO NOT ALLOW THE USE OF SKYPE AT COUNCIL MEETINGS. John Andrews stated that although the connection was not good tonight, it gives the Council flexibility to be away from home. Dave Nevin stated that it could be allowed in case of emergency. Aaron Herzog suggested putting the policy in writing. Bob Perkins of 35333 County Road 37 asked that the Council think through their

decision before taking action because there is other technology available that could work better for the Council. MOTION CARRIED 3-1-0 WITH ANDREWS OPPOSED.

MOTION 01R-15-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO CANCEL THE REGULAR MEETING SCHEDULED FOR 2-11-19 DUE TO LACK OF QUORUM. MOTION CARRIED 4-0.

Gary Heacox stated that Skype worked great for six hours for the labor negotiations held today in the conference room. No problems were encountered.

3. MOTION 01R-16-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO ALLOW PAYMENT OF BILLS THAT WILL BE DUE AND PAYABLE BEFORE THE NEXT COUNCIL MEETING OF 3/11/19 AND TO DIRECT STAFF TO RECORD PAYMENTS FOR RETROACTIVE APPROVAL. MOTION CARRIED 4-0.

G. CITY ADMINISTRATOR'S REPORT

1. *Removed from agenda.*
2. Mike Lyonais reported that TJ Graumann and Corey Nelson of the Park Department are nearing the end of their 6-month probation periods. Mr. Lyonais stated that Mr. Graumann has proven to be an effective department head and leader by earning the trust and respect of his staff and that of the community. MOTION 01R-17-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY GARY HEACOX TO REMOVE TJ GRAUMANN FROM PROBATIONARY STATUS EFFECTIVE 1/31/19. MOTION CARRIED 4-0.

TJ Graumann reported that Corey Nelson has proven to be a responsible, dependable, and capable Park Maintenance employee. MOTION 01R-18-19 WAS MADE BY GARY HEACOX AND SECONDED BY AARON HERZOG TO REMOVE COREY NELSON FROM PROBATIONARY STATUS EFFECTIVE 1/23/19. MOTION CARRIED 4-0.

3. Mike Lyonais reported that the negotiating team met with Teamsters Union today for 6-hours and have come to a tentative agreement. Mr. Lyonais thanked Gary Heacox and Dave Schrupp for their participation in negotiations. Gary Heacox thanked Labor Attorney Jessica Durbin for her involvement also.

H. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Fire Chief Chip Lohmiller and Police Chief Erik Lee invited the public to tour their departments on Tuesday, January 22nd at 9AM or 6PM. Advance registration is appreciated. The tours will show citizens the existing conditions of the building and future needs.
- b. Included in the packet for information was Government Center Facilities Study dated January 4, 2019.

2. PLANNING AND ZONING

- a. MOTION 01R-19-19 WAS MADE BY JOHN ANDREWS AND SECONDED BY AARON HERZOG TO APPROVE THE PRELIMINARY AND FINAL PLAT OF THE COMMON INTEREST COMMUNITY NO. 1058 SUNDANCE RIDGE CONDOMINIUMS FIRST SUPPLEMENTAL CIC CONSISTING OF 3 TRACTS INVOLVING APPROXIMATELY 4.3 ACRES INTO 9 TRACTS. MOTION CARRIED 4-0.

3. PUBLIC WORKS/CEMETERY/SEWER

- a. Ted Strand gave a brief update on the Storm Water Retention Project at the intersection of Manhattan Point Blvd and County Road 66. Crow Wing County has applied for a grant that will cover some of the project cost, estimated at \$465,000. The City's share will be approximately \$70,000. MOTION 01R-20-19 WAS MADE BY DAVE NEVIN AND SECONDED BY JOHN ANDREWS TO APPROVE THE CONFIRMATION OF REQUEST FOR ENGINEERING SERVICES WITH WSN FOR THE COMBINED CITY OF CROSSLAKE/CROW WING COUNTY STORM WATER RETENTION SYSTEM AT THE INTERSECTION OF MANHATTAN POINT BLVD AND COUNTY ROAD 66. MOTION CARRIED 4-0.

Phil Martin of Bolton & Menk addressed the Council and reported that the recently completed Citywide Wastewater Management Study was an overview of what areas of the City could be hooked up to the municipal sewer system in the next 20-40 years. Five areas of the City were targeted, with an estimated total cost of \$14M. The study should be used as a tool to accompany the Comp Plan and road reconstruction plan. There is no timeframe for the extensions to be completed. Ted Strand stated that he would like the sewer plant to run for a year with its new upgrades before any extension is considered.

Ted Strand reported that the sewer plant is experiencing harmonic distortion problems when the power comes back on from emergency backup mode. Bolton & Menk is working closely with staff to resolve the problem.

Gary Heacox asked that the Public Works Commission have a recommendation for the Assessment Policy to the Council by April. Dave Nevin suggested that the Council go out for bids for the Moonlite Bay Sewer Extension. Attorney Person stated that the Assessment Policy should be adopted first. Phil Martin stated that the Moonlite Bay Sanitary Sewer Extension preliminary engineering report consists of a survey. Before the Council goes out for bids, Mr. Martin stated that a design, feasibility study, public hearing, and assessment policy all must be completed. Ted Strand offered to put a timeline together with the necessary steps.

- I. **PUBLIC FORUM** – Darrell Swanson of 37804 Dream Island Road suggested that the Council reschedule the regular meeting in February as soon as a quorum of the Council is available.

MOTION 01R-21-19 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN ANDREWS TO RESCHEDULE TO REGULAR FEBRUARY COUNCIL MEETING FOR MONDAY, FEBRUARY 25, 2019 AT 7:00 P.M. MOTION CARRIED 4-0.

J. CITY ATTORNEY REPORT – None.

K. OLD BUSINESS – As directed by the Council at its last meeting, Mike Lyonais obtained information regarding a local sales tax option. According to the MN Department of Revenue, the City would generate approximately \$240,000 in revenue per year with a half percent local sales tax. The State's startup fee for initiating and collecting the tax would range from \$18,000-\$28,000. Mr. Lyonais listed the steps the City would have to take to implement the tax.

Darrell Swanson 37804 Dream Island Road stated that \$240,000 could help with the City's upcoming projects and suggested that someone contact Brainerd and Walker to see what their local sales tax generates. Cindy Myogeto of the Chamber disagreed and stated that the business community is not in favor of a local sales tax. Ms. Myogeto suggested that the Council meet with Crosslake business owners to see how they feel about a local sales tax. Business owner Pat Netko stated that she was alarmed to hear that the City was contemplating a local sales tax and suggested that the Council look at other ways to increase revenue. Dave Nevin stated that he wanted people who don't own property here to help pay for improvements.

L. NEW BUSINESS – None.

M. ADJOURN – There being no further business at 8:41 P.M., MOTION 01R-22-19 WAS MADE BY DAVE NEVIN AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING. MOTION CARRIED 4-0.

Respectfully submitted by,



Charlene Nelson
City Clerk
City Clerk/Minutes/1-14-19

RETRO ACTIVE BILLS FOR APPROVAL
December 11, 2018-December 31, 2018

VENDORS	DEPT		AMOUNT
Ace Hardware, cable ties, christmas lights	PW	pd 12-31	98.42
Ace Hardware, hose shut off	Park	pd 12-31	4.99
Ace Hardware, nozzle	Park	pd 12-31	12.99
Ace Hardware, warming house locks	Park	pd 12-31	47.16
Ace Hardware, air filters	Park	pd 12-31	9.98
Ace Hardware, door knob	Park	pd 12-31	29.98
Ace Hardware, hose	PW	pd 12-31	34.58
Ace Hardware, shovel, antifreeze, hardware	PW	pd 12-31	105.68
Ace Hardware, warming house supplies	Park	pd 12-31	42.34
Ace Hardware, hardware	Park	pd 12-31	11.37
Ace Hardware, spring	Park	pd 12-31	15.99
Ace Hardware, keys	Police	pd 12-31	31.90
Ace Hardware, coal	PW	pd 12-31	9.88
Ace Hardware, coal, lighter fluid	PW	pd 12-31	13.87
Ace Hardware, pvc	Sewer	pd 12-31	8.45
Ace Hardware, hardware	PW	pd 12-31	13.47
Ace Hardware, drill bit	Park	pd 12-31	22.98
Ace Hardware, drill bits	Park	pd 12-31	54.99
Ace Hardware, bolts	Park	pd 12-31	1.00
Ace Hardware, spray paint	Park	pd 12-31	4.59
Ace Hardware, sand paper	Park	pd 12-31	11.78
Ace Hardware, washer	Park	pd 12-31	0.79
Ace Hardware, antifreeze	PW	pd 12-31	14.34
Ace Hardware, brad nailer kit, nails	PW	pd 12-31	142.76
Ace Hardware, caulk	Park	pd 12-31	7.99
Ace Hardware, pvc elbow	PW	pd 12-31	11.90
Ace Hardware, electrical supplies for trailer	PW	pd 12-31	42.04
Ace Hardware, tape	Park	pd 12-31	0.49
Ace Hardware, trailer repair	PW	pd 12-31	23.34
Ace Hardware, trufuel	PW	pd 12-31	47.98
Ace Hardware, sump pump	Sewer	pd 12-31	129.99
Ace Hardware, hardware	Fire	pd 12-31	77.43
Ace Hardware, coax	Gov't	pd 12-31	32.99
Ace Hardware, lights, wiring	Fire	pd 12-31	98.42
Ace Hardware, tie downs, hardware	Fire	pd 12-31	47.36
Ace Hardware, air wrench, socket set	PW	pd 12-31	229.57
American Door Works, door repair	Sewer	pd 12-31	235.56
AW Research, water testing	Sewer	pd 12-17	237.60
AW Research, water testing	Sewer	pd 12-28	118.80
AW Research, water testing	Sewer	pd 12-31	237.60
Baker & Taylor, books	Library	pd 12-28	118.80
BCA, background checks	Library	pd 12-17	15.00
Birchdale Fire & Security, dvr repair	Park	pd 12-18	97.50
Bolton & Menk, property review	PZ	pd 12-17	100.00
Briggs, bond issuance	Gov't	pd 12-28	6,030.22

Build All Lumber, handyman form	PW	pd 12-18	33.15
Char Nelson, reimburse for supplies	Gov't	pd 12-12	30.33
City of Crosslake, sewer utilities	PW/Gov't	pd 12-28	144.00
Crosslake Firefighters Relief Assn, 2018 city contribution	Fire	pd 12-27	23,166.66
Crosslake Sheetmetal, replace ignitor	Gov't	pd 12-31	243.00
Crow Wing County Recorder, filing fees	PZ	pd 12-17	230.00
Crow Wing Power, electric services	ALL	pd 12-19	8,171.73
CTC IT, november 2018 it services	ALL	pd 12-17	900.00
Fastenal, rod, eye sling	PW	pd 12-27	118.33
Fire Instruction & Rescue, cpr/aed	Fire	pd 12-12	1,430.00
Fire Instruction & Rescue, confined space rescue	Fire	pd 12-12	1,200.00
First Systems Technology, meter	Sewer	pd 12-17	2,025.00
Forum Communications, legal publications	PZ	pd 12-12	63.75
Hawkins, chemicals	Sewer	pd 12-19	1,355.57
Holiday, fuel	Fire	pd 12-17	75.57
Holiday, propane	PW	pd 12-18	60.11
IP Networks, firewall maintenance	Park	pd 12-27	95.00
J&J Medical, cpr pads	Fire	pd 12-31	575.00
Johnson, Killen, Seiler, labor attorney fees	Gov't	pd 12-19	2,262.50
Kerif Night Vision, thermal imagers	Police	pd 12-27	8,250.00
Mastercard, Active911, software renewal	Fire	pd 12-28	448.02
Mastercard, Amazon, coveralls	PW	pd 12-28	128.70
Mastercard, Amazon, lampholder guard	Park	pd 12-28	25.68
Mastercard, Amazon, monitoring smart device	Park	pd 12-28	332.21
Mastercard, Amazon, cable	Park	pd 12-28	31.12
Mastercard, Amazon, wide angle webcam	Gov't	pd 12-28	53.68
Mastercard, Amazon, ink cartridge	Police	pd 12-28	16.10
Mastercard, Best Buy, tv	Park	pd 12-28	107.86
Mastercard, Costco, highlighters, tissues	Gov't	pd 12-28	31.65
Mastercard, Dell, laptop	Admin	pd 12-28	1,378.42
Mastercard, DMV, title transfer	Police	pd 12-28	89.17
Mastercard, Fleet Farm, flood light	PW	pd 12-28	97.07
Mastercard, MN Sheriffs Assn, forms	Police	pd 12-28	60.00
Mastercard, Newegg, outdoor router	Park	pd 12-28	49.38
Mastercard, Post Office, postage	Admin	pd 12-28	7.90
Menards, heater, oak frame, lighter	PW	pd 12-17	119.92
Menards, storage room building supplies	Library	pd 12-19	171.97
Menards, electrical supplies for trailer	PW	pd 12-28	109.88
Metro Sales, maintenance contract, copies	PZ/Admin	pd 12-28	704.72
Mid American Research, cleaners	PW	pd 12-17	362.84
Mike Lyonais, reimburse petty cash	Gov't	pd 12-10	5.04
Moonlite Square, fuel	Fire	pd 12-17	20.63
Municode, administrative support	Gov't	pd 12-17	225.00
Napa, battery	PW	pd 12-17	88.07
Napa, fuel filters	PW	pd 12-18	171.24
Napa, headlight	Park	pd 12-19	11.75
Napa, epoxy	PW	pd 12-28	6.13
Napa, lights	PW	pd 12-28	36.22
North Ambulance, monthly subsidy	Gov't	pd 12-12	1,100.00
Northland Press, meeting notice of 12/28	PZ	pd 12-17	80.75
Northland Press, storytime ad	Library	pd 12-31	35.64

Peoples Security, annual monitoring	Park	pd 12-19	251.88
Pine River Area Sanitary District, biosolids accepted	Sewer	pd 12-31	306.00
Premier Auto, oil change	Police	pd 12-17	61.59
Premier Auto, mount and balance tires	Police	pd 12-17	93.48
Premier Auto, oil change, mount and balance tires	Police	pd 12-17	129.84
Riteway, payroll forms	Admin	pd 12-17	139.00
Simonson Lumber, lumber	Park	pd 12-27	77.92
Simonson Lumber, lumber	Park	pd 12-27	17.39
Streichers, ammo	Police	pd 12-17	666.64
Team Lab, fine road patch	PW	pd 12-17	1,400.00
The Office Shop, name plate	Admin	pd 12-17	14.57
The Office Shop, notary stamp	PZ	pd 12-28	32.95
The Office Shop, mouse, stapler, staples	PZ	pd 12-28	165.05
TJ Graumann, mileage reimbursement	Park	pd 12-31	33.80
TriMark, detergent	Park	pd 12-17	189.25
Ultimate Safety Concepts, calibration	Fire	pd 12-31	120.00
Ultimate Safety Concepts, camera repair	Fire	pd 12-31	495.00
US Bank, copier lease	ALL	pd 12-19	156.00
USA Bluebook, adapter	Sewer	pd 12-28	17.49
USA Bluebook, parts	Sewer	pd 12-28	102.53
USA Bluebook, ph meter	Sewer	pd 12-31	718.40
Verizon, m2m charges	Police	pd 12-19	38.52
Verizon, m2m charges	Police	pd 12-28	8.13
Viking Electric, bulbs	Park	pd 12-18	185.82
Waste Partners, trash removal	ALL	pd 12-17	276.30
Xcel Energy, gas utilities	ALL	pd 12-28	2,680.29
TOTAL			73,599.16

City of Crosslake

RESOLUTION 19-02

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Park & Library Foundation	\$2,000.00	Skating Rink
	\$99.00	Friday Bridge

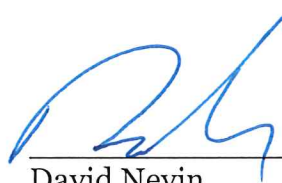
; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 14th day of January, 2019.



David Nevin
Mayor

ATTEST:



Michael R. Lyonais
City Administrator
(SEAL)

BILLS FOR APPROVAL
January 14, 2019

VENDORS	DEPT	AMOUNT
Baker & Taylor, books	Library	859.39
BCA, background checks	Library	30.00
Birchdale Fire & Security, quarterly monitoring	PW	105.00
Blue Cross, health insurance	ALL	21,668.00
Borden, Steinbauer, Krueger & Knudson, hearing officer fees	PZ	849.70
Breen & Person, legal fees	ALL	1,350.00
Clean Team, january cleaning	PW/Gov't	1,082.50
Council #65, union dues	Gov't	228.00
Crosslake Communications, phone, fax, cable, internet	ALL	1,468.99
Crosslake Rolloff, recycling	Gov't	2,695.00
Crow Wing County Highway Dept, fuel	ALL	3,268.70
Crow Wing County Highway Dept, road salt	PW	872.56
Crow Wing County Recorder, filing fees	PZ	46.00
CTC I.T., december i.t. services	ALL	900.00
Culligan, water and cooler rental	PW/Gov't	92.10
Delta Dental, dental insurance	ALL	1,414.65
DVS Renewal, tabs	PW	17.00
Fastenal, hardware	PW	12.41
Fire Instruction & Rescue, scba refresher	Fire	500.00
Force America, power contactor, harness	Sewer	207.00
Fortis, disability insurance	ALL	660.76
Forum Communications, meeting notice of 12/28	PZ	44.63
Gov Office, annual website hosting	Gov't	550.00
Guardian Pest Solutions, pest control	Gov't	77.60
Holiday Station, fuel	Fire	52.79
Lakes Gas, bulk lp	Park	410.48
Marco, copier lease	Park	237.99
Mastercard, Amazon, warming house	Park	92.46
Mastercard, Dell, security software	Park	150.70
Mastercard, Keen Footwear, uniform	Park	70.00
Mastercard, Pier B, lodging	Fire	262.22
Mastercard, Power Lodge, coil springs	Fire	33.98
Menards, blades, lumber, knife	PW	135.15
MN Fire Chiefs Assn, membership dues	Fire	378.00
MN Department of Agriculture, pesticide applicator license	PW	10.00
MN Department of Labor, pressure vessel checks	Sewer	20.00
MN Life, life insurance	ALL	261.20
MN NCPERS, life insurance	ALL	112.00
MN Rural Water Assn, membership dues	Sewer	250.00
MN Unemployment, benefits paid	Park	13.32
Moonlite Square, antifreeze	Fire	8.57
Napa, lamp	PW	22.18
Nate Deshayes, uniform reimbursement	PW	149.99
North Memorial Ambulance, subsidy	Ambulance	1,100.00
Northern Lakes Electric, pvc	PW	6.50

Northland Trust Services, bond payments	Gov't		399,223.75
Planning and Zoning Commissioners, 4th quarter meetings	PZ		1,225.00
Premier Auto, window repair	Police		45.00
Resource Training & Solutions, membership fee	Gov't		114.00
Target Solutions, annual safety training for employees	Gov't		3,395.05
Teamsters, union dues	Police		194.00
The Office Shop, report covers	Admin		45.40
The Office Shop, toner	Admin		189.99
The Office Shop, paper, receipt books	Park		114.34
US Bank, copier lease	ALL		156.00
Waste Partners, trash removal	ALL		321.33
Ziegler, clamps, blade, arm	PW		79.79
TOTAL			447,881.17

ADDITIONAL BILLS FOR APPROVAL
January 14, 2019

VENDORS	DEPT		AMOUNT
AW Research, water testing	Sewer		237.60
Bolton & Menk, engineering fees	PZ		200.00
Brainerd Lakes Chamber, ad in magazine	EDA		295.00
Char Nelson, reimburse for cleaning supplies	Gov't		19.62
Crow Wing Power, electric services	ALL		8,987.93
Essentia Health, flu shots	Fire		507.00
Fastenal, hardware	PW		7.93
Force America, gauge	Sewer		35.49
Forum Communications, meeting notice of 1/25	PZ		29.75
Hawkins, chemicals	Sewer		1,156.60
Herculift, annual inspection	PW		146.36
Jefferson Fire & Safety, hoods	Fire		1,720.00
Johnson, Killen & Seiler, legal fees	Gov't		3,181.27
League of MN Cities, newly elected officials conference	Council		225.00
Mastercard, Amazon, badge holders	Park		13.95
Mastercard, Brainerd Tools, strobe light, pigtail end	PW		211.50
Mastercard, CDW, software maintenance	Police		62.00
Mastercard, engineer meeting	Sewer		77.58
Mastercard, MN Chiefs of Police Assn, membership dues	Police		199.00
Mastercard, travel expenses	Police		239.28
MMUA, water utility member dues	Sewer		318.00
MN Chiefs of Police Assn, conference registration	Police		450.00
Napa, work light, solenoid, gloves	PW		53.57
Napa, solenoids	PW		25.31
North American Banking Company, bond payment	Sewer		98,815.00
Premier Auto, oil change	PW		60.86
Premier Auto, oil change	PW		33.34
Reeds Market, pop	Gov't		32.78
Squad Pro, install lights	Police		613.00
WW Goetsch, pump	Sewer		548.00
Ziegler, bolt, clamp, cover plate, washer	PW		70.80
Ziegler, vehicle repairs	PW		1,963.08
TOTAL			120,536.60