



PUBLIC HEARINGS

Several land use activities require a more in-depth application and review process, often requiring a public hearing where the applicant needs to present their proposed project to a Planning Commission/Board of Adjustment, and/or City Council. Examples of projects that require this Public Hearing process include:

- ◇ Amendments to the Official Land Use Map (rezoning)
- ◇ Interim Use Permits
- ◇ Conditional Use Permits
- ◇ Variances
- ◇ Ordinance Amendments
- ◇ Plats



Step 1: DRT

- ◇ Attend a Development Review Team (DRT) meeting. These meetings are held the second Tuesday of each month starting at 9:00 A.M.
- ◇ Meetings are held in Crosslake City Hall Building, at 37028 County Road 66, Crosslake, MN 56442

Information required for a DRT meeting:

- ◇ A DRT application – located on the City website under City Departments, Planning and Zoning, Public Hearing, Applications www.cityofcrosslake.org
- ◇ A preliminary site plan showing dimensions of the property, size of existing and proposed structures and the setbacks to the property lines, road and lake
- ◇ All information must be submitted to the Planning and Zoning Department one week prior to a DRT meeting.

Step 2: Application & Fee

Information required for a Public Hearing:

- ◇ The appropriate public hearing application and fee - located on the City website under City Departments, Public Hearings, Applications www.cityofcrosslake.org
- ◇ Site plan showing dimensions of the property, size of existing and proposed structures and the setbacks to the property lines, road and lake. Most public hearing applications require a certificate of survey for site plans
- ◇ Septic compliance inspection on all septic systems that are older than 5 years and has not had a compliance inspection within the last 3 years
- ◇ Completed applications must be submitted by the 3rd or 4th Tuesday of the month prior to the hearing (check schedule for appropriate submittal date)

Step 3: Public Hearing

- ◇ Public Hearing for a Variance, Conditional Use Permit, Plat or Land Use Map Amendment which ever applies. The public hearings are held on the fourth Friday of every month starting at 9:00 A.M.
- ◇ Meetings are held in the City of Crosslake, Council Chambers, 37028 County Road 66, Crosslake, MN 56442



Questions???

Contact Planning & Zoning @ (218) 692-2689, crosslakepz@crosslake.net