

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**CITY OF CROSSLAKE**  
**MONDAY, NOVEMBER 10, 2014**  
**7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

**B. CRITICAL ISSUES**

1. Memo dated November 5, 2014 from Char Nelson Re: Canvass of Election Results (Council Action-Motion)
2. Patty Norgaard – Request for Funding for Christmas Lights at City Hall and Community Center (Council Action-Motion)

**C. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council meeting Minutes of October 13, 2014
2. City – Month End Revenue Report dated October 2014
3. City – Month End Expenditures Report dated October 2014
4. October 2014 Budget to Actual Analysis
5. Pledged Collateral Report dated October 31, 2014
6. Crosslake Communications Balance Sheet, Income Statement and Detail of Reserve Balances dated August 31, 2014
7. Crosslake Communications Balance Sheet, Income Statement and Detail of Reserve Balances dated September 30, 2014
8. Crosslake Communications Check Register for 8/1/14-8/31/14
9. Crosslake Communications Check Register for 9/1/14 to 9/30/14
10. Crosslake Communications Advisory Board Minutes of August 26, 2014
11. Crosslake Communications Advisory Board Minutes of October 31, 2014
12. Crosslake Communications Customer Counts
13. Police Report for Crosslake – October 2014
14. Police Report for Mission Township – October 2014
15. Fire Department Report – October 2014
16. North Ambulance Run Report – October 2014
17. Crosslake Rolloff Recycling Report for October 2014
18. Waste Partners Recycling Report for September 2014
19. Crow Wing County Water Plan News dated October 27, 2014
20. Crow Wing County Forfeited Tax Lands
21. Planning and Zoning Commission Meeting Minutes of September 26, 2014
22. BLAEDC 3<sup>rd</sup> Quarter Activity Report
23. Letter dated October 16, 2014 from Crow Wing Power Re: Municipal Meter Relief Program
24. Crosslake Park/Library Commission Meeting Minutes of September 24, 2014
25. Resolution Accepting Donations
26. Application for Temporary On-Sale Liquor License for Immaculate Heart Church
27. Bills for Approval

## **D. MAYOR'S REPORT**

### **E. CITY ADMINISTRATOR'S REPORT**

1. Set Budget Workshop Date (Council Action-Motion)
2. Health Insurance Update -
  - a. Letter dated October 31, 2014 from Teamsters Union Re: Switching of Health Coverage/Contributions
  - b. Letter dated November 6, 2014 from AFSCME Union Re: Change to Health Insurance Coverage
3. Approval of Engagement Letter with Robert W. Baird & Co. Incorporated for Underwriting Services (Council Action-Motion)
4. Memo dated November 10, 2014 from Mike Lyonais Re: Crosslake Communications – G.O. Telephone Utility Revenue Bond Series 2006A: Recommendation for Refunding (Council Action-Motion)
5. Memo dated November 10, 2014 from Mike Lyonais Re: Authorization to Execute OPEB Actuarial Valuation with Hildi, Inc. (Council Action-Motion)
6. Memo dated November 10, 2014 from Mike Lyonais Re: Authorization to Execute 2014 Audit Contract with Clifton Larson Allen (Council Action-Motion)

### **F. COMMISSION REPORTS**

#### **1. PLANNING AND ZONING**

- a. Chris Pence - 2014 Planning and Zoning Data (Council Information)

#### **2. CROSSLAKE COMMUNICATIONS**

- a. Debby Floerchinger – Highlights Report for October 2014 (Council Action-Motion)

#### **3. PARK AND RECREATION**

- a. Staff Report dated November 5, 2014 from Jon Henke Re: Community Center Activities (Council Action-Motion)

#### **4. PUBLIC WORKS**

- a. Ted Strand – Update on Dream Island Bridge

#### **5. RECYCLING**

- a. Steve Roe – Update of SCORE Funding for 2015

### **G. CITY ATTORNEY REPORT**

1. Update on ROW Vacation Request from Gerald and Sandra Bilski

### **H. OLD BUSINESS**

### **I. NEW BUSINESS**

### **J. PUBLIC FORUM**

### **K. ADJOURN**

MEMO TO: City Council

FROM: Char Nelson  
City Clerk

DATE: November 5, 2014

SUBJECT: CANVASS OF ELECTION RESULTS

Pursuant to Minnesota Statute 205.185, Subdivision 3, the governing body of the municipality is required to canvass the results of the municipal election held within the City of Crosslake on November 4, 2014.

Attached please find the Abstract of Votes Cast in the Precincts of the City of Crosslake, State of Minnesota, at the State General Election held Tuesday, November 4, 2014 as compiled from the official returns. Also attached is the Certification of Election Results which will be sent to the County Auditor after approval of the results by the Canvassing Board.

(Council Action-Motion)

Abstract of Votes Cast  
In the Precincts of the City of Crosslake  
State of Minnesota  
at the 2014 State General Election  
Held Tuesday, November 4, 2014  
as compiled from the official returns.

Summary of Totals  
City of Crosslake  
Tuesday, November 4, 2014 2014 State General Election

Number of persons registered as of 7 a.m.	1719
Number of persons registered on Election Day	74
Number of accepted regular, military, and overseas absentee ballots and mail ballots	322
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	1319

Summary of Totals  
 City of Crosslake  
 Tuesday, November 4, 2014 2014 State General Election

**KEY TO PARTY ABBREVIATIONS**

NP - Nonpartisan

Mayor (Crosslake)

NP  
 DARRELL SCHNEIDER  
 461

NP  
 DARRIN MITCHELL  
 235

NP  
 STEVE ROE  
 574

WI  
 WRITE-IN\*\*  
 4

Council Member (Crosslake) (Elect 2)

NP  
 DAVID H. SCHRUPP  
 680

NP  
 BRADLEY B. NELSON  
 641

NP  
 DARRELL SHANNON  
 127

NP  
 JEFF BISSON  
 555

NP  
 DOUGLAS C STEELE  
 120

WI  
 WRITE-IN\*\*  
 15

Detail of Election Results  
 City of Crosslake  
 Tuesday, November 4, 2014 2014 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
18 0075 : CROSSLAKE PRECINCT 1	1009	40	777
18 0076 : CROSSLAKE PRECINCT 2	710	34	542
City of Crosslake Total:	1719	74	1319

Detail of Election Results  
 City of Crosslake  
 Tuesday, November 4, 2014 2014 State General Election

Office Title: Mayor (Crosslake)

Precinct	NP DARRELL SCHNEIDER	NP DARRIN MITCHELL	NP STEVE ROE	NP WRITE-IN**	WI
18 0075 : CROSSLAKE PRECINCT 1	284	142	329	2	2
18 0076 : CROSSLAKE PRECINCT 2	177	93	245	2	2
<b>Total:</b>	<b>461</b>	<b>235</b>	<b>574</b>	<b>4</b>	<b>4</b>

Office Title: Council Member (Crosslake) (Elect 2)

Precinct	NP DAVID H. SCHRUPP	NP BRADLEY B. NELSON	NP DARRELL SHANNON	NP JEFF BISSON	NP DOUGLAS C STEELE
18 0075 : CROSSLAKE PRECINCT 1	376	405	72	333	72
18 0076 : CROSSLAKE PRECINCT 2	304	236	55	222	48
<b>Total:</b>	<b>680</b>	<b>641</b>	<b>127</b>	<b>555</b>	<b>120</b>

Precinct	NP WRITE-IN**	WI
18 0075 : CROSSLAKE PRECINCT 1	8	8
18 0076 : CROSSLAKE PRECINCT 2	7	7
<b>Total:</b>	<b>15</b>	<b>15</b>

CERTIFICATION OF ELECTION RESULTS

CITY OR TOWN CITY OF CROSSLAKE

In accordance with M.S. 205.185, S. 3, I certify the results of the City/Town Election held on November 4, 2014, as declared by the canvassing board, to be as follows:

Total number of votes cast at this election: 1319

Total number of new registrations at this election: 74

(Attach additional page if required)

OFFICE	<u>MAYOR</u>	VOTES RECEIVED
CANDIDATE(S) NAME	<u>STEVE ROE</u>	<u>574</u>
	<u>DARRELL SCHNEIDER</u>	<u>461</u>
	<u>DARRIN MITCHELL</u>	<u>235</u>

OFFICE	<u>COUNCIL MEMBER</u>	
CANDIDATE(S) NAME	<u>DAVID H. SCHRUPP</u>	<u>680</u>
	<u>BRADLEY B. NELSON</u>	<u>641</u>
	<u>JEFF BISSON</u>	<u>555</u>
	<u>DARRELL SHANNON</u>	<u>127</u>
	<u>DOUGLAS C. STEELE</u>	<u>120</u>

CANDIDATE(S) NAME	_____	_____
	_____	_____
	_____	_____
	_____	_____

QUESTION	_____	_____ YES
	_____	_____ NO

QUESTION	_____	_____ YES
	_____	_____ NO

QUESTION	_____	_____ YES
	_____	_____ NO

Signed: \_\_\_\_\_ (Clerk)

Date: \_\_\_\_\_

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, OCTOBER 13, 2014  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, October 13, 2014. The following Council Members were present: Mayor Darrell Schneider, Gary Heacox, John Moengen, Steve Roe, and Mark Wessels. Also present were Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, CTC Manager Kevin Larson, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. City Administrator/Consultant Dan Vogt was absent. There were approximately twenty five people in the audience.

- A. CALL TO ORDER** – Mayor Schneider called the Regular Council meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 10R-01-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 10R-02-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL COUNCIL MEETING MINUTES OF SEPTEMBER 3, 2014;
  2. REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 8, 2014;
  3. CONTINUATION MEETING OF REGULAR 9/8/14 COUNCIL MEETING OF SEPTEMBER 18, 2014;
  4. SPECIAL COUNCIL MEETING MINUTES OF SEPTEMBER 29, 2014;
  5. CITY – MONTH END REVENUE REPORT DATED SEPTEMBER 2014;
  6. CITY – MONTH END EXPENDITURES REPORT DATED SEPTEMBER 2014;
  7. SEPTEMBER 2014 BUDGET TO ACTUAL ANALYSIS;
  8. PLEDGED COLLATERAL REPORT DATED SEPTEMBER 30, 2014 FROM MIKE LYONAIS;
  9. POLICE REPORT FOR CROSSLAKE – SEPTEMBER 2014;
  10. POLICE REPORT FOR MISSION TOWNSHIP – SEPTEMBER 2014;
  11. FIRE DEPARTMENT REPORT – SEPTEMBER 2014;
  12. NORTH AMBULANCE RUN REPORT – SEPTEMBER 2014;
  13. CROSSLAKE ROLLOFF RECYCLING REPORT FOR SEPTEMBER 2014;
  14. WASTE PARTNERS RECYCLING REPORT FOR AUGUST 2014;
  15. LETTER DATED AUGUST 29, 2014 FROM MN DEPT OF LABOR & INDUSTRY RE: OSHA INSPECTION;
  16. PLANNING AND ZONING COMMISSION MEETING MINUTES OF AUGUST 22, 2014;
  17. PLANNING AND ZONING COMMISSION MEETING MINUTES OF AUGUST 29, 2014;
  18. MEMO DATED OCTOBER 2, 2014 FROM CITY CLERK RE: RELOCATION OF CEMETERY LOT;

19. MEMO DATED OCTOBER 2, 2014 FROM CITY CLERK RE: RESOLUTION FOR DONATIONS;
20. RESOLUTION NO. 14-07 REGARDING UNPAID PLANNING AND ZONING SERVICE CHARGES;
21. RESOLUTION NO. 14-08 REGARDING UNPAID SEWER CHARGES;
22. RESOLUTION NO. 14-09 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE GENERAL ELECTION TO BE HELD NOVEMBER 4, 2014;
23. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF AUGUST 27, 2014;
24. PUBLIC WORKS COMMISSION MEETING MINUTES OF JULY 7, 2014;
25. BILLS FOR APPROVAL IN THE AMOUNT OF \$69,834.08;
26. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$10,699.75;
27. RESOLUTION NO.14-10 AUTHORIZING PARTICIPATION IN THE PERA POLICE AND FIRE PLAN FOR MATTHEW DIXON;
28. RESOLUTION NO. 14-11 AUTHORIZING PARTICIPATION IN THE PERA POLICE AND FIRE PLAN FOR DANIEL LASHER; AND
29. CORRECTED MINUTES OF REGULAR COUNCIL MEETING OF SEPTEMBER 8, 2014. MOTION CARRIED WITH ALL AYES.

**C. MAYOR'S REPORT** – None.

**D. PUBLIC HEARING** – MOTION 10R-03-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO OPEN THE PUBLIC HEARING AT 7:15 P.M. TO CONSIDER THE “VACATION OF RIGHT OF WAY” APPLICATION FROM GERALD AND SANDRA BILSKI AT 12500 MANHATTAN POINT BLVD. MOTION CARRIED WITH ALL AYES.

Gerald and Sandra Bilski submitted an application on September 15, 2014 to vacate a portion of the road right-of-way at 12500 Manhattan Point Boulevard. If approved, the land is no longer titled for road purposes and the ownership would revert back to the landowner. Attorney Brad Person provided an aerial photo and sketch of the proposed 2,284 sq. ft. area. A portion of the Bilski's garage currently sits within the road right of way and the vacation would give clear title to the property owner for the garage and land. The Public Works Commission met on 10/6/14 and unanimously voted to approve the vacation request. The Park and Recreation/Library Commission met on 9/24/14 and voted to table the issue so that more information could be obtained regarding encroachments on other areas of the property. Attorney Person explained that this is one of many encroachment issues on Manhattan Point and that the Council should decide whether to act on each violation on a case by case basis or to act on them globally so that they are all treated the same. None of the public right of ways are marked so it is difficult to see where they are.

Bill Ulrich of 12522 Manhattan Point Blvd stated that he was in the audience to learn about the issue which he was unaware of.

Eric Miller of 12482 Whitefish Ave addressed the Council and expressed his concerns about the use of the public right of way and how this vacation would affect the public's rights.

Jeff Bisson of 12192 Pinedale St asked that the Council consider all possible future uses of the right of way before making a decision.

There being no further comments from the audience, MOTION 10R-04-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO CLOSE THE PUBLIC HEARING AT 7:30 P.M. MOTION CARRIED WITH ALL AYES.

Steve Roe agreed that there are multiple encroachments on this parcel but that widening the radius of the intersection is a separate issue. Mark Wessels argued that the City has a liability issue with the encroachments on public land and that a license agreement with the property owner could settle the matter. MOTION 10R-05-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO TABLE THE RIGHT OF WAY VACATION REQUEST. John Moengen stated that the Council should address all of the public right of ways and that the change in radius does effect the access to the right of way. Steve Roe stated that the 60-Day Rule will apply if the Council does not take action. The 60-Day Rule requires governmental entities to approve or deny a written request for certain actions within 60 days or the request is approved. Attorney Person replied that the 60-Day Rule only applies to land use issues and because this is considered a road vacation issue, the 60-Day Rule does not apply. MOTION CARRIED WITH ALL AYES.

MOTION 10R-06-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO CONTINUE THE PUBLIC HEARING FOR THE CONSIDERATION OF THE VACATION OF RIGHT OF WAY APPLICATION FROM GERALD AND SANDRA BILSKI AT 12500 MANHATTAN POINT BLVD ON MONDAY, NOVEMBER 10, 2014.

#### **E. CITY ADMINISTRATOR'S REPORT**

1. Mike Lyonais reported that there will be an employee meeting on October 28<sup>th</sup> at 1:00 P.M. to review health insurance plans for 2015.
2. Mike Lyonais presented a budget update including an explanation of savings in the Planning and Zoning and Administration Departments. Both departments are under budget year-to-date. The savings have been absorbed by unbudgeted purchases including a plow truck, fire truck, and remodeling project. Mr. Lyonais walked the Council and audience through the correlation between tax capacity, tax rate, and levy. John Moengen stated that it would be helpful for the Council to receive this information on a quarterly basis.

#### **F. COMMISSION REPORTS**

##### **1. CROSSLAKE COMMUNICATIONS**

- a. CTC Manager Kevin Larson addressed the Council and gave a brief history of his experience, noting that he was Crosslake Communication's General Manager from 1997-2001. In the last ten days, Mr. Larson has been involved with many projects at Crosslake Communications, including budget preparation, CSAH 3 Project completion, CSAH 36 Project planning, CSAH 1 fiber installation, and Crosslake Community School fiber options. Mr. Larson was confident that the partnership between the City and CTC will improve efficiency and sustainability. MOTION 10R-

07-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE MANAGEMENT SERVICES AGREEMENT BETWEEN CROSSLAKE COMMUNICATIONS AND CONSOLIDATED TELEPHONE COMPANY FOR A PERIOD OF THREE MONTHS AT A COST OF \$8,000 PER MONTH. Steve Roe asked what role the Advisory Board will have in this arrangement. Kevin Larson replied that the Advisory Board is important to the phone company and that they will continue meeting on a monthly basis. The next meeting is scheduled for October 31<sup>st</sup>. Mr. Larson would like the Advisory Board to meet with the City Council once a year to determine goals and planning strategies. MOTION CARRIED WITH ALL AYES.

Dick Bipes of 13660 East Shore Court addressed the Council and presented a comparison of rates and internet speeds between Crosslake Communications and other area phone companies. The comparison showed that Crosslake Communications has the highest rates with the lowest speeds. Kevin Larson agreed and said that he hopes to have that turned around in about three months.

Mark Wessels congratulated Mr. Larson because Consolidated Telephone Company was a recent recipient of the Smart Rural Community Showcase Award. The goal of the NTCA Smart Rural Community initiative is to foster the development of smart communities throughout rural America and Canada by recognizing innovators, highlighting innovative implementation of broadband solutions and identifying resources to assist other broadband providers and connected industries. CTC was one of 13 companies recognized out of 900 companies nation-wide.

John Moengen stated that he appreciated Mr. Larson's willingness to work with Crosslake Communications and that he hopes the partnership between the two will continue past the initial three months. Mr. Moengen noted that Mr. Bipes' concerns were brought to the Crosslake Communications leadership four years ago and no action was taken.

## **2. PLANNING AND ZONING**

- a. Chris Pence gave a brief update on Planning and Zoning activities and noted that nine new home permits were issued in September. Mr. Pence reported that a meeting will be held October 14<sup>th</sup> at 5:00 P.M. at the Crosslake Community Center to discuss the commercial ordinance revision. Meeting notices were mailed to business owners. John Sumption of Sumption Environmental has been hired as the consultant to lead the City through the commercial ordinance revision process. Sumption also was the consultant that revised the shoreland ordinance in 2013-2014. Citizens are encouraged to learn more about the amendment process and provide feedback. John Sumption will facilitate the meeting.

## **3. PARK AND RECREATION/LIBRARY**

- a. Jon Henke gave the Council an update on the library, senior meals, fitness room, Silver Sneakers, September attendance, pickleball, yoga, AAA driving class, Monster Dash, Halloween Party, volleyball and candidate forum. MOTION 10R-08-14 WAS

MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ACCEPT \$2,941.75 DONATION FROM PAL. MOTION CARRIED WITH ALL AYES.

MOTION 10R-09-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE ORDERING GROOMING EQUIPMENT FROM YELLOWSTONE TRACK SYSTEMS, INC IN THE AMOUNT OF \$5,510 THAT WILL BE REIMBURSED FROM PAL. MOTION CARRIED WITH ALL AYES.

- b. MOTION 10R-10-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE INSTALLATION OF A DEEP WELL AT THE PARK MAINTENANCE GARAGE WITH \$5,000 FUNDS EARMARKED IN THE 2014 BUDGET. MOTION CARRIED WITH ALL AYES.

#### **4. PUBLIC WORKS**

- a. MOTION 10R-11-14 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO APPROVE THE REQUEST FROM CAMP KNUTSON TO MODIFY THE MASTER ROAD NAME INDEX TO EXTEND MANHATTAN POINT BOULEVARD APPROXIMATELY 275 FEET AND REDUCE THE LENGTH OF WHITEFISH AVENUE BY A LIKE AMOUNT AT THE CURVE WHERE THE TWO ROADS ARE JOINED NEAR CAMP KNUTSON. Camp Knutson will cover all charges to implement the change, including the cost of new 911 signage for affected properties. MOTION CARRIED WITH ALL AYES.

#### **5. PERSONNEL COMMITTEE**

- a. MOTION 10R-12-14 WAS MADE BY MARK WESSELS AND SECONDED BY DARRELL SCHNEIDER TO ACCEPT THE RESIGNATION OF MIKE AMSDEN FROM THE PUBLIC WORKS DEPARTMENT EFFECTIVE AUGUST 25, 2014. Ted Strand thanked Mike for his years of service and dedication to the City. MOTION CARRIED WITH ALL AYES.
- b. John Moengen reported that the Personnel Committee reviewed the interview results of applicants for the Heavy Equipment/Sewer Operator position. Because the City has been notified of an upcoming retirement, the Committee recommended hiring two individuals at this time. MOTION 10R-13-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO OFFER THE FIRST HEAVY EQUIPMENT/SEWER OPERATOR POSITION TO NATHANIEL DESHAYES AT STEP 7 OF THE AFSCME #65 UNION SALARY SCHEDULE, PENDING THE COMPLETION OF A BACKGROUND CHECK. MOTION CARRIED WITH ALL AYES.

MOTION 10R-14-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY STEVE ROE TO OFFER THE SECOND HEAVY EQUIPMENT/SEWER OPERATOR POSITION TO UNION MEMBER TERRY KINKAID AT STEP 7 OF THE AFSCME #65 UNION SALARY SCHEDULE. SHOULD MR. KINKAID REJECT THE OFFER, THE SECOND POSITION WILL BE OFFERED TO JOSEPH CHASE AT STEP 5 OF THE AFSCME #65 UNION

SALARY SCHEDULE, PENDING THE COMPLETION OF A BACKGROUND CHECK. MOTION CARRIED WITH ALL AYES.

MOTION 10R-15-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE ADVERTISING OF PARK MAINTENANCE POSITION SHOULD MR. KINKAID ACCEPT THE HEAVY EQUIPMENT/SEWER OPERATOR POSITION. MOTION CARRIED WITH ALL AYES.

**G. CITY ATTORNEY REPORT** – Attorney Person gave a brief update on the right of way/encroachment issues on Manhattan Point and reported that he has requested a quote for a survey of all public right of ways and accesses on Manhattan Point. Attorney Person stated that the Council would have the option to look at the access encroachments as one whole project or on a case by case basis.

**H. OLD BUSINESS** – None.

**I. PUBLIC FORUM** – Jerry Brine of 36257 Pine Bay Circle requested that speed enforcement take place on the new section of CSAH 3.

Mary Miller of 12482 Whitefish Ave addressed the Council and stated that the public access problems on Manhattan Point have been ongoing for over 10 years and suggested that the City install signage so that the public, including the adjacent property owners, is aware of the location of the public land.

**J. NEW BUSINESS** – Mark Wessels reported that Crosslake Communications was airing a public notice regarding political sign requirements on channel at the request of Steve Roe. Mr. Roe has lost 12 political signs. Mark Wessels stated that the Council should decide which public notices are aired on Channel 12. John Moengen stated that the candidates should be aware of the State laws regarding political signs.

Gary Heacox thanked Mike Lyonais for the budget update/presentation and noted that this Council is trying to complete projects that were not finished by prior administration.

**K. ADJOURN** - MOTION 10R-16-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO ADJOURN THE MEETING AT 9:04 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson  
City Clerk  
Deputy Clerk/Minutes/10-13-14

## CITY OF CROSSLAKE

11/03/14 2:47 PM

## Month-End Revenue

Page 1

Current Period: OCTOBER 2014

SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,188,747.00	\$0.00	\$1,215,064.27	\$973,682.73	55.51%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,839.00	\$0.00	\$103,257.98	\$9,581.02	91.51%
31300	Emergency Services Levy	\$0.00	\$0.00	\$779.43	-\$779.43	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$740.77	-\$740.77	0.00%
31310	2012 Series A Levy	\$122,161.00	\$0.00	\$66,525.29	\$55,635.71	54.46%
31800	Other Taxes	\$0.00	\$91.43	\$1,258.51	-\$1,258.51	0.00%
31900	Penalties and Interest DelTax	\$2,000.00	\$0.00	\$869.05	\$1,130.95	43.45%
32110	Alcoholic Beverages	\$12,300.00	\$0.00	\$16,000.00	-\$3,700.00	130.08%
32111	Club Liquor License	\$500.00	\$0.00	\$300.00	\$200.00	60.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permlts	\$200.00	\$0.00	\$327.00	-\$127.00	163.50%
33400	State Grants and Aids	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$279.00	-\$279.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$1,609.05	\$390.95	80.45%
33417	Police State Aid	\$33,000.00	\$38,079.92	\$38,079.92	-\$5,079.92	115.39%
33418	Fire State Aid	\$28,000.00	\$37,430.87	\$39,878.87	-\$11,878.87	142.42%
33419	Fire Training Reimbursement	\$0.00	\$2,350.00	\$9,340.00	-\$9,340.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$916.92	-\$916.92	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$1,489.50	\$1,489.50	50.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$2,794.68	-\$2,794.68	0.00%
33650	Recycling Grant	\$30,000.00	\$0.00	\$30,000.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$30.00	\$295.45	-\$95.45	147.73%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$80.00	\$20.00	80.00%
34050	Candidate Filing Fees	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$8,825.00	\$52,145.00	-\$24,145.00	186.23%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$250.00	\$1,200.00	-\$200.00	120.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$2,000.00	\$14,000.00	-\$5,200.00	159.09%
34106	Sign Permits	\$500.00	\$0.00	\$50.00	\$450.00	10.00%
34107	Assessment Search Fees	\$800.00	\$120.00	\$705.00	\$95.00	88.13%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$1,300.00	\$200.00	86.67%
34109	Zoning Reimb Eng/Legal/Survey	\$5,000.00	\$300.00	-\$2,041.00	\$7,041.00	-40.82%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34112	Septic Permits	\$3,750.00	\$2,050.00	\$6,775.00	-\$3,025.00	180.67%
34113	Landscape License Fee	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,100.00	-\$2,900.00	1550.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$35,531.47	-\$4,281.47	113.70%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$1,450.00	\$1,450.00	\$50.00	96.67%
34210	Police Contracts	\$48,000.00	\$0.00	\$40,000.00	\$8,000.00	83.33%
34211	Police Donations	\$0.00	\$0.00	\$26,000.00	-\$26,000.00	0.00%
34213	Police Receipts	\$4,000.00	\$0.00	\$4,795.39	-\$795.39	119.88%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
34300	E911 Signs	\$1,000.00	\$200.00	\$1,600.00	-\$600.00	160.00%
34700	Park & Rec Donation	\$0.00	\$0.00	\$400.00	-\$400.00	0.00%

## CITY OF CROSSLAKE

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## Month-End Revenue

Current Period: OCTOBER 2014

SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$100.00	\$10.00	\$568.00	-\$468.00	568.00%
34740	Park Concessions	\$250.00	\$0.00	\$477.00	-\$227.00	190.80%
34741	Gen Gov t Concessions	\$100.00	\$22.05	\$142.25	-\$42.25	142.25%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$78.13	-\$78.13	0.00%
34750	CCC/Park User Fee	\$3,500.00	\$446.00	\$3,390.00	\$110.00	96.86%
34751	Shelter/Beer/Wine Fees	\$250.00	\$0.00	\$343.00	-\$93.00	137.20%
34760	Library Cards	\$1,500.00	\$97.00	\$1,337.00	\$163.00	89.13%
34761	Library Donations	\$0.00	\$32.00	\$1,303.87	-\$1,303.87	0.00%
34762	Library Copies	\$500.00	\$28.00	\$286.40	\$213.60	57.28%
34763	Library Events	\$5,000.00	\$0.00	\$4,325.50	\$674.50	86.51%
34764	Library Miscellaneous	\$0.00	\$0.00	\$40.00	-\$40.00	0.00%
34765	Summer Reading Program	\$350.00	\$0.00	\$215.00	\$135.00	61.43%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34769	PAL Foundation - Park	\$2,000.00	\$2,941.75	\$13,990.40	-\$11,990.40	699.52%
34770	Silver Sneakers	\$5,000.00	\$902.00	\$6,370.00	-\$1,370.00	127.40%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$1,840.00	-\$740.00	167.27%
34801	Recreational-Program	\$500.00	\$340.00	\$3,034.00	-\$2,534.00	606.80%
34802	Softball/Baseball Fees	\$2,000.00	\$0.00	\$1,255.00	\$745.00	62.75%
34803	Recreation-Misc. Receipts	\$100.00	\$187.50	\$1,508.70	-\$1,408.70	1508.70%
34805	Aerobics Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,250.00	\$27,717.00	\$2,283.00	92.39%
34807	Volleyball Fees	\$500.00	\$73.00	\$546.00	-\$46.00	109.20%
34808	Silver and Fit	\$0.00	\$819.00	\$8,154.00	-\$8,154.00	0.00%
34809	Soccer Fees	\$1,000.00	\$0.00	\$1,912.00	-\$912.00	191.20%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$4,500.00	-\$1,500.00	150.00%
34941	Cemetery Openings	\$3,500.00	\$500.00	\$5,000.00	-\$1,500.00	142.86%
34942	Cemetery Other	\$450.00	\$50.00	\$400.00	\$50.00	88.89%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$27,840.23	-\$26,340.23	1856.02%
34952	County Joint Facility Payments	\$45,000.00	\$3,958.57	\$36,819.98	\$8,180.02	81.82%
34953	Recycling Revenues	\$0.00	\$0.00	\$44.38	-\$44.38	0.00%
35100	Court Fines	\$15,000.00	\$841.54	\$6,923.98	\$8,076.02	46.16%
35103	Library Fines	\$0.00	\$106.00	\$806.99	-\$806.99	0.00%
35105	Restitution Receipts	\$900.00	\$0.00	\$6,234.06	-\$5,334.06	692.67%
36200	Miscellaneous Revenues	\$500.00	\$0.00	\$55,156.43	-\$54,656.43	11031.29%
36201	Misc Reimbursements	\$715.00	\$744.46	\$2,286.37	-\$1,571.37	319.77%
36202	LIBRARY GRANTS	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
36210	Interest Earnings	\$3,000.00	\$298.15	\$2,895.11	\$104.89	96.50%
36230	Contributions and Donations	\$12,500.00	\$0.00	\$5,000.00	\$7,500.00	40.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,963.00	\$0.00	\$1,132.26	\$2,830.74	28.57%
36255	Sp Assess Int-Sunrise Isl 11	\$1,461.00	\$0.00	\$417.30	\$1,043.70	28.56%
38050	Telephone Fees	\$265,000.00	\$22,083.37	\$220,833.70	\$44,166.30	83.33%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$825.00	\$23,240.30	\$1,759.70	92.96%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2014

SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,115,065.00	\$130,732.61	\$2,205,880.89	\$909,184.11	70.81%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$479.80	-\$479.80	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$57.32	-\$57.32	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$12.03	-\$12.03	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$67.08	-\$67.08	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$216.13	-\$216.13	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$152.54	-\$152.54	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$729.81	-\$729.81	0.00%
31308	2006 Series B Levy	\$135,746.00	\$0.00	\$75,407.52	\$60,338.48	55.55%
31309	2006 Series C Levy	\$0.00	\$0.00	\$48.66	-\$48.66	0.00%
31310	2012 Series A Levy	\$109,346.00	\$0.00	\$59,527.82	\$49,818.18	54.44%
31900	Penalties and Interest DelTax	\$1,500.00	\$0.00	\$4,121.62	-\$2,621.62	274.77%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$146.89	-\$146.89	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$271.71	-\$271.71	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$44.46	-\$44.46	0.00%

CITY OF CROSSLAKE

Month-End Revenue

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SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Rldg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Rldg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$47.94	-\$47.94	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$125.70	-\$125.70	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$16.87	-\$16.87	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$73.73	-\$73.73	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$29.28	-\$29.28	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

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SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$4,413.00	\$0.00	\$2,206.67	\$2,206.33	50.00%
36196	SpAssess Int ABC Drive	\$276.00	\$0.00	\$156.15	\$119.85	56.58%
36197	SpAssess Prin Wildwood/White B	\$5,718.00	\$0.00	\$2,963.49	\$2,754.51	51.83%
36198	SpAssess Int Wildwood/White B	\$357.00	\$0.00	\$231.60	\$125.40	64.87%
36199	SpAssess Prin Greer Lake Rd 03	\$3,133.00	\$0.00	\$1,879.68	\$1,253.32	60.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,734.00	\$0.00	\$0.00	\$1,734.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$196.00	\$0.00	\$117.48	\$78.52	59.94%
36236	SpAssess Prin East Shore 2004	\$1,538.00	\$0.00	\$1,051.52	\$486.48	68.37%
36237	SpAssess Int East Shore 2004	\$96.00	\$0.00	\$71.69	\$24.31	74.68%
36238	SpAssess Prin Margaret 2004	\$1,059.00	\$0.00	\$352.87	\$706.13	33.32%
36239	SpAssess Int Margaret 2004	\$66.00	\$0.00	\$22.04	\$43.96	33.39%
36240	SpAssess Prin Edgewater 2004	\$1,907.00	\$0.00	\$1,226.15	\$680.85	64.30%
36241	SpAssess Int Edgewater 2004	\$119.00	\$0.00	\$76.61	\$42.39	64.38%
36242	SpAssess Prin Gendreau 2004	\$1,940.00	\$0.00	\$1,364.90	\$575.10	70.36%
36243	SpAssess Int Gendreau 2004	\$121.00	\$0.00	\$104.67	\$16.33	86.50%
36244	Sp Assess Prin - Duck Lane	\$2,273.00	\$0.00	\$1,262.79	\$1,010.21	55.56%
36245	Sp Assess Int - Duck Lane	\$396.00	\$0.00	\$220.01	\$175.99	55.56%
36246	Sp Assess Prin - Sunset Drive	\$2,685.00	\$0.00	\$1,566.63	\$1,118.37	58.35%
36247	Sp Assess Int - Sunset Drive	\$468.00	\$0.00	\$258.82	\$209.18	55.30%
36248	Sp Assess Prin - Maroda Drive	\$993.00	\$0.00	\$496.60	\$496.40	50.01%
36249	Sp Assess Int - Maroda Drive	\$173.00	\$0.00	\$86.52	\$86.48	50.01%
36250	Sp Assess Prin - Johnie/Rober	\$4,024.00	\$0.00	\$2,526.61	\$1,497.39	62.79%
36251	Sp Assess Int - Johnie/Robert	\$701.00	\$0.00	\$439.33	\$261.67	62.67%
36252	Sp Assess Prin - Brita/Pinevie	\$13,755.00	\$0.00	\$10,720.12	\$3,034.88	77.94%
36253	Sp Assess Int - Brita/Pineview	\$2,397.00	\$0.00	\$1,818.14	\$578.86	75.85%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 301</b>	<b>DEBT SERVICE FUND</b>	<b>\$297,130.00</b>	<b>\$0.00</b>	<b>\$172,798.00</b>	<b>\$124,332.00</b>	<b>58.16%</b>
<b>FUND 401</b>	<b>GENERAL CAPITAL PROJECTS</b>					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$53.33	\$522.42	\$1,477.58	26.12%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2014

SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$2,000.00	\$53.33	\$522.42	\$1,477.58	26.12%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$14,000.00	\$0.00	\$6,905.85	\$7,094.15	49.33%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJE	\$14,000.00	\$0.00	\$6,905.85	\$7,094.15	49.33%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						

## CITY OF CROSSLAKE

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## Month-End Revenue

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Current Period: OCTOBER 2014

SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.14	\$1.35	-\$1.35	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.14	\$1.35	-\$1.35	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$23,000.00	\$0.00	\$12,420.74	\$10,579.26	54.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$0.00	\$12,420.74	\$10,579.26	54.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$304.86	\$1,576.63	\$423.37	78.83%
36211	Revolving Loan Interest	\$4,450.00	\$160.68	\$3,420.65	\$1,029.35	76.87%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$6,450.00	\$465.54	\$4,997.28	\$1,452.72	77.48%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$225.35	-\$790.00	\$790.00	0.00%
36104	Penalty & Interest	\$1,200.00	\$262.00	\$1,680.07	-\$480.07	140.01%
36200	Miscellaneous Revenues	\$2,000.00	\$759.45	\$3,244.56	-\$1,244.56	162.23%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$195,000.00	\$17,319.14	\$171,730.13	\$23,269.87	88.07%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$8,000.00	-\$8,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$198,200.00	\$18,565.94	\$183,864.76	\$14,335.24	92.77%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: OCTOBER 2014

SRC	SRC Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$124,062.32	\$96,937.68	56.14%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$2,000.00	\$0.00	\$2,052.01	-\$52.01	102.60%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$12.69	\$851.85	-\$351.85	170.37%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,500.00	\$12.69	\$126,966.18	\$96,533.82	56.81%
		\$3,879,345.00	\$149,830.25	\$2,714,357.47	\$1,164,987.53	69.97%

**CITY OF CROSSLAKE**  
**Month End Expenditures**  
 Current Period: OCTOBER 2014

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OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
<b>FUND 101 GENERAL FUND</b>						
<b>DEPT 41110 Council</b>						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,250.00	\$21,920.00	\$5,080.00	81.19%
122	FICA	\$2,066.00	\$172.15	\$1,701.61	\$364.39	82.36%
208	Instruction Fees	\$600.00	\$0.00	\$687.00	-\$87.00	114.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$900.00	\$0.00	\$1,260.51	-\$360.51	140.06%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$60.00	\$0.00	\$64.00	-\$4.00	106.67%
430	Miscellaneous	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DEPT 41110 Council</b>		<b>\$30,776.00</b>	<b>\$2,422.15</b>	<b>\$25,633.12</b>	<b>\$5,142.88</b>	<b>83.29%</b>
<b>DEPT 41400 Administration</b>						
100	Wages and Salaries Dept Head	\$75,000.00	\$5,769.24	\$59,533.31	\$15,466.69	79.38%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$31,200.00	\$0.00	\$11,033.75	\$20,166.25	35.36%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$51,637.00	\$3,988.12	\$41,867.26	\$9,769.74	81.08%
121	PERA	\$9,181.00	\$707.42	\$7,427.33	\$1,753.67	80.90%
122	FICA	\$9,774.00	\$729.08	\$7,654.73	\$2,119.27	78.32%
131	Employer Paid Health	\$53,185.00	\$3,944.24	\$38,832.64	\$14,352.36	73.01%
132	Employer Paid Disability	\$817.00	\$86.53	\$768.74	\$48.26	94.09%
133	Employer Paid Dental	\$2,502.00	\$232.40	\$2,244.20	\$257.80	89.70%
134	Employer Paid Life	\$130.00	\$11.20	\$112.00	\$18.00	86.15%
136	Deferred Compensation	\$1,300.00	\$100.00	\$1,050.00	\$250.00	80.77%
151	Workers Comp Insurance	\$1,600.00	\$0.00	\$464.00	\$1,136.00	29.00%
200	Office Supplies	\$1,800.00	\$172.11	\$905.44	\$894.56	50.30%
208	Instruction Fees	\$2,000.00	\$0.00	\$780.10	\$1,219.90	39.01%
210	Operating Supplies	\$1,500.00	\$10.00	\$1,019.78	\$480.22	67.99%
220	Repair/Maint Supply - Equip	\$1,500.00	\$0.00	\$2,271.00	-\$771.00	151.40%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$5,200.00	\$246.60	\$2,426.26	\$2,773.74	46.66%
322	Postage	\$900.00	\$0.00	\$356.44	\$543.56	39.60%
331	Travel Expenses	\$2,000.00	\$0.00	\$278.79	\$1,721.21	13.94%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$132.80	\$867.20	13.28%
413	Office Equipment Rental/Repair	\$2,500.00	\$192.31	\$1,937.35	\$562.65	77.49%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$500.00	\$0.00	\$634.00	-\$134.00	126.80%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$941.15	\$2,058.85	31.37%
<b>DEPT 41400 Administration</b>		<b>\$260,326.00</b>	<b>\$16,189.25</b>	<b>\$182,671.07</b>	<b>\$77,654.93</b>	<b>70.17%</b>
<b>DEPT 41410 Elections</b>						
107	Services	\$3,500.00	\$0.00	\$2,165.00	\$1,335.00	61.86%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$50.21	-\$50.21	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$45.65	\$454.35	9.13%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$500.00	\$25.94	\$472.49	\$27.51	94.50%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 41410	Elections	\$4,500.00	\$25.94	\$2,733.35	\$1,766.65	60.74%
DEPT 41600	Audit/Legal Services					
301	Auditing and Acct g Services	\$32,000.00	\$0.00	\$25,671.84	\$6,328.16	80.22%
304	Legal Fees (Civil)	\$15,000.00	\$1,725.00	\$6,650.00	\$8,350.00	44.33%
307	Legal Fees (Labor)	\$3,000.00	\$1,768.50	\$5,442.50	-\$2,442.50	181.42%
DEPT 41600	Audit/Legal Services	\$50,000.00	\$3,493.50	\$37,764.34	\$12,235.66	75.53%
DEPT 41910	Planning and Zoning					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$5,654.00	-\$5,654.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	-\$196.00	\$196.00	0.00%
200	Office Supplies	\$0.00	\$39.36	\$574.84	-\$574.84	0.00%
208	Instruction Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$698.00	-\$698.00	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$165.00	-\$165.00	0.00%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$32.00	-\$32.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$236.00	\$4,764.00	4.72%
304	Legal Fees (Civil)	\$14,000.00	\$62.50	\$4,221.22	\$9,778.78	30.15%
305	Legal/Eng - Developer/Criminal	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,600.00	\$222.64	\$2,447.56	\$2,152.44	53.21%
322	Postage	\$0.00	\$0.00	\$362.92	-\$362.92	0.00%
331	Travel Expenses	\$0.00	\$0.00	\$20.16	-\$20.16	0.00%
332	Travel Expense- P&Z Comm	\$2,500.00	\$400.00	\$1,125.00	\$1,375.00	45.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	-\$46.00	\$1,334.75	-\$1,334.75	0.00%
352	Filing Fees	\$1,518.00	\$323.65	\$829.65	\$688.35	54.65%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$128.25	-\$128.25	0.00%
413	Office Equipment Rental/Repair	\$2,500.00	\$192.31	\$1,937.35	\$562.65	77.49%
430	Miscellaneous	\$0.00	\$0.00	\$86.67	-\$86.67	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
452	Refund	\$0.00	\$100.00	\$1,575.00	-\$1,575.00	0.00%
470	Consultant Fees	\$190,000.00	\$15,834.00	\$158,340.00	\$31,660.00	83.34%
500	Capital Outlay	\$0.00	\$0.00	\$788.00	-\$788.00	0.00%
DEPT 41910	Planning and Zoning	\$225,118.00	\$17,128.46	\$180,361.37	\$44,756.63	80.12%
DEPT 41940	General Government					
151	Workers Comp Insurance	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
210	Operating Supplies	\$1,500.00	\$279.51	\$2,270.30	-\$770.30	151.35%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$721.05	\$3,996.76	\$503.24	88.82%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$21.87	\$58.64	\$241.36	19.55%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$323.40	\$691.28	\$108.72	86.41%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$240.70	-\$240.70	0.00%
354	Ordinance Codification	\$25,000.00	\$0.00	\$2,768.28	\$22,231.72	11.07%
360	Insurance	\$26,500.00	\$0.00	\$21,585.24	\$4,914.76	81.45%
381	Electric Utilities	\$14,500.00	\$991.00	\$10,240.00	\$4,260.00	70.62%
383	Gas Utilities	\$4,500.00	\$29.04	\$3,455.23	\$1,044.77	76.78%
384	Refuse/Garbage Disposal	\$500.00	\$47.51	\$409.46	\$90.54	81.89%
385	Sewer Utility	\$600.00	\$37.00	\$333.00	\$267.00	55.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$7,172.28	\$2,427.72	74.71%
430	Miscellaneous	\$2,500.00	\$0.00	\$1,522.79	\$977.21	60.91%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$3,950.40	-\$450.40	112.87%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$1,070.05	\$929.95	53.50%
440	Telephone Co Reimb Expense	\$25,000.00	\$825.00	\$22,446.26	\$2,553.74	89.79%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$1,650.00	\$6,654.00	\$1,846.00	78.28%
443	Sales Tax	\$50.00	\$7.00	\$10.00	\$40.00	20.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$5,000.00	\$0.00	\$9,000.00	-\$4,000.00	180.00%
460	Fines/Fees Reimburse	\$7,500.00	\$1,038.91	\$2,683.08	\$4,816.92	35.77%
470	Consultant Fees	\$50,000.00	\$0.00	\$48,656.55	\$1,343.45	97.31%
490	Donations to Civic Org s	\$3,651.00	\$0.00	\$2,200.00	\$1,451.00	60.26%
493	Pass Thru Donations	\$0.00	\$0.00	\$8,495.15	-\$8,495.15	0.00%
500	Capital Outlay	\$2,000.00	\$0.00	\$13,059.20	-\$11,059.20	652.96%
551	Capital Outlay-Building	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$208,301.00	\$6,678.79	\$176,968.65	\$31,332.35	84.96%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$67,568.00	\$5,213.68	\$54,184.26	\$13,383.74	80.19%
101	Assistant	\$56,403.00	\$4,842.84	\$46,388.20	\$10,014.80	82.24%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$16,500.00	\$675.00	\$12,375.02	\$4,124.98	75.00%
110	Tech 4	\$55,118.00	\$3,972.90	\$41,616.76	\$13,501.24	75.50%
112	Tech 5	\$55,658.00	\$4,026.81	\$41,366.97	\$14,291.03	74.32%
113	Tech 6	\$52,240.00	\$3,726.01	\$44,146.27	\$8,093.73	84.51%
121	PERA	\$46,434.00	\$3,435.97	\$37,110.18	\$9,323.82	79.92%
122	FICA	\$4,173.00	\$307.74	\$3,337.44	\$835.56	79.98%
131	Employer Paid Health	\$74,213.00	\$6,903.16	\$67,807.40	\$6,405.60	91.37%
132	Employer Paid Disability	\$1,946.00	\$185.42	\$1,789.40	\$156.60	91.95%
133	Employer Paid Dental	\$4,891.00	\$449.88	\$4,351.48	\$539.52	88.97%
134	Employer Paid Life	\$324.00	\$28.00	\$280.00	\$44.00	86.42%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
136	Deferred Compensation	\$1,300.00	\$100.00	\$1,050.00	\$250.00	80.77%
140	Unemployment	\$1,000.00	\$0.00	\$741.95	\$258.05	74.20%
151	Workers Comp Insurance	\$11,000.00	\$0.00	\$9,935.00	\$1,065.00	90.32%
200	Office Supplies	\$450.00	\$0.00	\$85.17	\$364.83	18.93%
208	Instruction Fees	\$3,000.00	\$0.00	\$2,707.21	\$292.79	90.24%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$183.09	\$1,116.91	14.08%
212	Motor Fuels	\$18,000.00	\$0.00	\$11,859.65	\$6,140.35	65.89%
214	Auto Expense- 08 Ford	\$1,700.00	\$0.00	\$730.08	\$969.92	42.95%
216	Auto Expense- 09 Ford	\$800.00	\$0.00	\$105.38	\$694.62	13.17%
217	Auto Expense- 10 Ford	\$1,200.00	\$0.00	\$1,066.44	\$133.56	88.87%
218	Auto Expense- 11 Ford	\$1,200.00	\$0.00	\$206.79	\$993.21	17.23%
219	Auto Expense- 12 Dodge	\$1,000.00	\$0.00	\$2,937.02	-\$1,937.02	293.70%
220	Repair/Maint Supply - Equip	\$5,500.00	\$316.17	\$9,209.44	-\$3,709.44	167.44%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$650.00	\$0.00	\$362.49	\$287.51	55.77%
259	Unif Erik/Mike	\$650.00	\$71.54	\$544.21	\$105.79	83.72%
260	Unif Eric & Bruce	\$650.00	\$136.03	\$582.03	\$67.97	89.54%
261	Unif Jake/Jon/Leigh	\$650.00	\$0.00	\$573.68	\$76.32	88.26%
264	Unif Bobby/Ron	\$650.00	\$15.69	\$650.00	\$0.00	100.00%
265	Unif & P/T Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
283	Forfeiture Expenditures	\$900.00	\$0.00	\$10,219.69	-\$9,319.69	1135.52%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$25.00	-\$25.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	0.00%
320	Communications	\$2,800.00	\$255.50	\$3,484.10	-\$684.10	124.43%
321	Communications-Cellular	\$5,400.00	\$320.25	\$3,221.60	\$2,178.40	59.66%
322	Postage	\$200.00	\$0.00	\$26.23	\$173.77	13.12%
331	Travel Expenses	\$1,200.00	\$315.93	\$1,738.29	-\$538.29	144.86%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$5,000.00	\$0.00	\$14,137.03	-\$9,137.03	282.74%
413	Office Equipment Rental/Repair	\$400.00	\$30.00	\$300.01	\$99.99	75.00%
430	Miscellaneous	\$200.00	\$0.00	\$59.97	\$140.03	29.99%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$34.00	\$166.00	17.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$0.00	\$1,594.00	\$3,406.00	31.88%
550	Capital Outlay - Vehicles	\$40,000.00	\$0.00	\$36,867.39	\$3,132.61	92.17%
DEPT 42110 Police Administration		\$547,718.00	\$35,328.52	\$495,230.32	\$52,487.68	90.42%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$5,180.00	\$820.00	86.33%
101	Assistant	\$1,200.00	\$100.00	\$1,000.00	\$200.00	83.33%
106	Training	\$2,100.00	\$100.00	\$1,000.00	\$1,100.00	47.62%
107	Services	\$26,000.00	\$0.00	\$0.00	\$26,000.00	0.00%
122	FICA	\$2,700.00	\$53.54	\$549.20	\$2,150.80	20.34%
151	Workers Comp Insurance	\$2,896.00	\$0.00	\$2,615.00	\$281.00	90.30%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$2,800.00	\$18,409.00	-\$10,409.00	230.11%
209	Physicals	\$1,500.00	\$0.00	\$2,762.00	-\$1,262.00	184.13%
210	Operating Supplies	\$2,500.00	\$0.00	\$8,088.02	-\$5,588.02	323.52%
212	Motor Fuels	\$250.00	\$85.90	\$926.19	-\$676.19	370.48%
213	Diesel Fuel	\$2,500.00	\$51.46	\$1,570.24	\$929.76	62.81%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
220	Repair/Maint Supply - Equip	\$3,000.00	\$11.68	\$7,036.79	-\$4,036.79	234.56%
221	Repair/Maint Vehicles	\$9,000.00	\$1,628.15	\$17,722.23	-\$8,722.23	196.91%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$750.00	\$0.00	\$519.46	\$230.54	69.26%
233	FIRE PREVENTION	\$0.00	\$0.00	\$2,207.73	-\$2,207.73	0.00%
240	Small Tools and Minor Equip	\$850.00	\$0.00	\$2,588.06	-\$1,738.06	304.48%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,100.00	\$226.51	\$1,310.18	-\$210.18	119.11%
322	Postage	\$25.00	\$0.00	\$0.00	\$25.00	0.00%
331	Travel Expenses	\$1,500.00	\$761.12	\$3,555.67	-\$2,055.67	237.04%
340	Advertising	\$150.00	\$0.00	\$66.24	\$83.76	44.16%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,200.00	\$0.00	\$5,393.44	\$1,806.56	74.91%
430	Miscellaneous	\$150.00	\$0.00	\$105.30	\$44.70	70.20%
433	Dues and Subscriptions	\$1,000.00	\$135.00	\$1,239.00	-\$239.00	123.90%
443	Sales Tax	\$100.00	\$0.00	\$32.00	\$68.00	32.00%
450	Permits	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$14,300.00	\$0.00	\$0.00	\$14,300.00	0.00%
492	FDRA State Aid	\$28,000.00	\$37,430.87	\$39,430.87	-\$11,430.87	140.82%
500	Capital Outlay	\$10,000.00	\$0.00	\$16,516.05	-\$6,516.05	165.16%
550	Capital Outlay - Vehicles	\$146,771.00	\$0.00	\$229,104.00	-\$82,333.00	156.10%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$14,896.00	\$0.00	\$14,896.22	-\$0.22	100.00%
610	Interest	\$1,446.00	\$0.00	\$1,445.71	\$0.29	99.98%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$298,419.00	\$43,884.23	\$385,268.60	-\$86,849.60	129.10%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$44,013.00	\$259.20	\$22,635.47	\$21,377.53	51.43%
104	Tech 2	\$52,087.00	\$4,369.86	\$45,471.37	\$6,615.63	87.30%
105	Part-time	\$0.00	\$632.64	\$6,609.12	-\$6,609.12	0.00%
108	Tech 3	\$52,888.00	\$3,200.39	\$34,974.19	\$17,913.81	66.13%
121	PERA	\$10,802.00	\$613.51	\$7,832.63	\$2,969.37	72.51%
122	FICA	\$11,287.00	\$569.18	\$7,443.52	\$3,843.48	65.95%
131	Employer Paid Health	\$46,136.00	\$3,116.91	\$40,478.46	\$5,657.54	87.74%
132	Employer Paid Disability	\$864.00	\$80.37	\$696.81	\$167.19	80.65%
133	Employer Paid Dental	\$1,774.00	\$124.52	\$1,504.03	\$269.97	84.78%
134	Employer Paid Life	\$194.00	\$11.20	\$164.12	\$29.88	84.60%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$12,000.00	\$0.00	\$10,322.00	\$1,678.00	86.02%
200	Office Supplies	\$124.00	\$0.00	\$211.59	-\$87.59	170.64%
208	Instruction Fees	\$1,000.00	\$25.00	\$45.00	\$955.00	4.50%
210	Operating Supplies	\$1,200.00	\$29.45	\$1,178.47	\$21.53	98.21%
212	Motor Fuels	\$8,000.00	\$155.01	\$5,014.02	\$2,985.98	62.68%
213	Diesel Fuel	\$15,000.00	\$0.00	\$10,775.47	\$4,224.53	71.84%
215	Shop Supplies	\$2,750.00	\$72.73	\$1,516.82	\$1,233.18	55.16%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
220	Repair/Maint Supply - Equip	\$12,000.00	\$4,279.46	\$28,200.79	-\$16,200.79	235.01%
221	Repair/Maint Vehicles	\$15,000.00	\$492.90	\$6,707.89	\$8,292.11	44.72%
222	Tires	\$1,200.00	\$0.00	\$527.11	\$672.89	43.93%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$1,040.98	\$4,081.81	\$418.19	90.71%
224	Street Maint Materials	\$20,000.00	\$71.91	\$7,814.99	\$12,185.01	39.07%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$10,558.80	-\$2,558.80	131.99%
235	Signs	\$3,000.00	\$32.21	\$2,622.20	\$377.80	87.41%
240	Small Tools and Minor Equip	\$2,000.00	\$0.00	\$4,147.05	-\$2,147.05	207.35%
254	Concessions - Pop	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
259	Unif Erik/Mike	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Bruce	\$300.00	\$112.97	\$298.89	\$1.11	99.63%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$25,000.00	\$0.00	\$6,572.55	\$18,427.45	26.29%
304	Legal Fees (Civil)	\$1,000.00	\$62.50	\$62.50	\$937.50	6.25%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$84.60	\$115.40	42.30%
320	Communications	\$1,600.00	\$123.96	\$1,098.41	\$501.59	68.65%
322	Postage	\$50.00	\$0.00	\$5.80	\$44.20	11.60%
331	Travel Expenses	\$1,000.00	\$0.00	\$15.48	\$984.52	1.55%
340	Advertising	\$100.00	\$159.80	\$159.80	-\$59.80	159.80%
351	Legal Notices Publishing	\$100.00	\$0.00	\$20.24	\$79.76	20.24%
360	Insurance	\$25,000.00	\$0.00	\$26,842.11	-\$1,842.11	107.37%
381	Electric Utilities	\$14,000.00	\$425.14	\$8,860.12	\$5,139.88	63.29%
383	Gas Utilities	\$2,500.00	\$40.31	\$4,850.60	-\$2,350.60	194.02%
384	Refuse/Garbage Disposal	\$1,000.00	\$56.77	\$1,022.44	-\$22.44	102.24%
385	Sewer Utility	\$400.00	\$17.39	\$260.85	\$139.15	65.21%
405	Cleaning Services	\$4,000.00	\$297.51	\$2,995.56	\$1,004.44	74.89%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$1,990.00	\$510.00	79.60%
430	Miscellaneous	\$2,000.00	\$202.74	\$1,110.58	\$889.42	55.53%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$0.00	\$397.26	\$602.74	39.73%
443	Sales Tax	\$100.00	\$104.00	\$104.00	-\$4.00	104.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$2,302.94	\$27,677.32	\$17,322.68	61.51%
500	Capital Outlay	\$15,000.00	\$0.00	\$1,282.49	\$13,717.51	8.55%
550	Capital Outlay - Vehicles	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$25,000.00	\$0.00	\$6,535.00	\$18,465.00	26.14%
583	Capital Outlay - Overlays	\$169,194.00	\$0.00	\$0.00	\$169,194.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$797,763.00	\$23,083.46	\$353,780.33	\$443,982.67	44.35%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$227.06	\$712.94	24.16%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$295.47	-\$45.47	118.19%
360	Insurance	\$60.00	\$0.00	\$65.29	-\$5.29	108.82%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
381	Electric Utilities	\$350.00	\$33.71	\$327.88	\$22.12	93.68%
430	Miscellaneous	\$400.00	\$1,348.58	\$2,351.87	-\$1,951.87	587.97%
452	Refund	\$0.00	\$0.00	\$325.00	-\$325.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$101.76	\$898.24	10.18%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$1,382.29	\$3,694.33	-\$694.33	123.14%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$59,535.00	\$4,625.62	\$48,055.34	\$11,479.66	80.72%
101	Assistant	\$27,005.00	\$2,077.44	\$22,619.26	\$4,385.74	83.76%
103	Tech 1	\$36,692.00	\$2,890.50	\$26,874.89	\$9,817.11	73.24%
104	Tech 2	\$25,121.00	\$0.00	\$1,312.06	\$23,808.94	5.22%
105	Part-time	\$5,390.00	\$1,284.42	\$14,113.70	-\$8,723.70	261.85%
108	Tech 3	\$24,444.00	\$2,162.88	\$21,913.29	\$2,530.71	89.65%
121	PERA	\$12,528.00	\$852.35	\$8,823.87	\$3,704.13	70.43%
122	FICA	\$13,464.00	\$944.19	\$9,906.03	\$3,557.97	73.57%
131	Employer Paid Health	\$54,637.00	\$2,880.12	\$28,169.86	\$26,467.14	51.56%
132	Employer Paid Disability	\$1,353.00	\$110.18	\$1,060.84	\$292.16	78.41%
133	Employer Paid Dental	\$4,891.00	\$333.68	\$3,222.25	\$1,668.75	65.88%
134	Employer Paid Life	\$324.00	\$22.40	\$222.28	\$101.72	68.60%
136	Deferred Compensation	\$650.00	\$50.00	\$525.00	\$125.00	80.77%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$5,800.00	\$0.00	\$5,222.00	\$578.00	90.03%
200	Office Supplies	\$200.00	\$0.00	\$63.24	\$136.76	31.62%
208	Instruction Fees	\$500.00	\$0.00	\$271.00	\$229.00	54.20%
210	Operating Supplies	\$1,600.00	\$127.25	\$1,498.86	\$101.14	93.68%
212	Motor Fuels	\$2,000.00	\$50.03	\$1,751.28	\$248.72	87.56%
213	Diesel Fuel	\$1,200.00	\$0.00	\$501.90	\$698.10	41.83%
220	Repair/Maint Supply - Equip	\$1,500.00	\$0.00	\$1,943.55	-\$443.55	129.57%
221	Repair/Maint Vehicles	\$1,300.00	\$0.00	\$505.53	\$794.47	38.89%
223	Bldg Repair Suppl/Maintenance	\$9,500.00	\$1,220.13	\$10,762.17	-\$1,262.17	113.29%
231	Chemicals	\$2,600.00	\$0.00	\$2,170.31	\$429.69	83.47%
235	Signs	\$400.00	\$0.00	\$93.80	\$306.20	23.45%
254	Concessions - Pop	\$300.00	\$87.42	\$498.02	-\$198.02	166.01%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$251.93	-\$26.93	111.97%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$112.50	\$137.50	45.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$300.00	\$0.00	\$734.65	-\$434.65	244.88%
310	Program Supplies	\$300.00	\$520.00	\$1,339.71	-\$1,039.71	446.57%
311	Softball/Baseball	\$1,000.00	\$0.00	\$507.88	\$492.12	50.79%
312	Aerobic Instruction	\$4,500.00	\$0.00	\$276.00	\$4,224.00	6.13%
315	Warm House/Garage Exp	\$1,000.00	\$115.13	\$1,015.80	-\$15.80	101.58%
316	Security Monitoring	\$700.00	\$0.00	\$452.88	\$247.12	64.70%
317	Soccer/Skating	\$2,000.00	\$980.00	\$1,274.00	\$726.00	63.70%
318	Garage (North)	\$2,000.00	\$75.00	\$2,151.25	-\$151.25	107.56%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,600.00	\$283.45	\$2,535.52	\$1,064.48	70.43%
322	Postage	\$250.00	\$0.00	\$29.74	\$220.26	11.90%
323	Garage (East)	\$500.00	\$1.97	\$531.44	-\$31.44	106.29%
324	Disc Golf Expenses	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$297.88	\$202.12	59.58%
335	Background Checks	\$200.00	\$0.00	\$60.00	\$140.00	30.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$33.00	-\$33.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,610.60	\$1,389.40	90.74%
381	Electric Utilities	\$14,000.00	\$1,204.59	\$11,082.97	\$2,917.03	79.16%
383	Gas Utilities	\$6,500.00	\$122.08	\$4,881.93	\$1,618.07	75.11%
384	Refuse/Garbage Disposal	\$800.00	\$71.52	\$635.40	\$164.60	79.43%
403	Improvements Other Than Bldgs	\$2,800.00	\$0.00	\$1,148.28	\$1,651.72	41.01%
413	Office Equipment Rental/Repair	\$700.00	\$106.64	\$436.98	\$263.02	62.43%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$480.00	\$800.84	-\$300.84	160.17%
433	Dues and Subscriptions	\$400.00	\$0.00	\$423.00	-\$23.00	105.75%
442	Safety Prog/Equipment	\$1,600.00	\$0.00	\$372.95	\$1,227.05	23.31%
443	Sales Tax	\$3,500.00	\$876.00	\$3,450.00	\$50.00	98.57%
445	Sr Meals Expense	\$400.00	\$0.00	\$529.88	-\$129.88	132.47%
448	Weight Room Ins Reimbur	\$100.00	\$8.75	\$107.75	-\$7.75	107.75%
450	Permits	\$200.00	\$25.00	\$25.00	\$175.00	12.50%
452	Refund	\$100.00	\$0.00	\$185.00	-\$85.00	185.00%
453	80 Acre Development Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
457	Weight Room Expenses	\$300.00	\$497.00	\$1,292.09	-\$992.09	430.70%
459	PAL Foundation Expenditures	\$1,800.00	\$1,380.87	\$6,340.37	-\$4,540.37	352.24%
461	Silver Sneakers	\$2,500.00	\$460.00	\$4,255.00	-\$1,755.00	170.20%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$15,000.00	\$0.00	\$36,618.31	-\$21,618.31	244.12%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$377,959.00	\$26,926.61	\$309,900.86	\$68,058.14	81.99%
DEPT 45500 Library						
101	Assistant	\$24,606.00	\$2,040.00	\$21,193.63	\$3,412.37	86.13%
121	PERA	\$1,784.00	\$147.90	\$1,550.40	\$233.60	86.91%
122	FICA	\$1,818.00	\$127.42	\$1,354.91	\$463.09	74.53%
131	Employer Paid Health	\$15,362.00	\$1,404.33	\$13,800.52	\$1,561.48	89.84%
132	Employer Paid Disability	\$171.00	\$17.98	\$160.36	\$10.64	93.78%
133	Employer Paid Dental	\$1,001.00	\$92.96	\$897.68	\$103.32	89.68%
134	Employer Paid Life	\$65.00	\$5.60	\$56.00	\$9.00	86.15%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
201	Library Operating Supplies	\$750.00	\$246.80	\$4,141.18	-\$3,391.18	552.16%
202	Library Subscriptions	\$500.00	\$0.00	\$411.40	\$88.60	82.28%
203	Library Books	\$500.00	\$2,048.85	\$4,402.80	-\$3,902.80	880.56%
204	Children s Program Expense	\$250.00	\$0.00	\$98.17	\$151.83	39.27%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.77	\$534.16	\$465.84	53.42%
322	Postage	\$0.00	\$0.00	\$6.24	-\$6.24	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$117.05	\$882.95	11.71%
430	Miscellaneous	\$1,000.00	\$0.00	\$938.49	\$61.51	93.85%
443	Sales Tax	\$0.00	\$7.00	\$21.00	-\$21.00	0.00%
452	Refund	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$1,342.05	-\$1,092.05	536.82%
500	Capital Outlay	\$500.00	\$0.00	\$4,895.22	-\$4,395.22	979.04%
DEPT 45500 Library		\$50,757.00	\$6,198.61	\$55,941.26	-\$5,184.26	110.21%
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$37,903.00	\$0.00	\$37,902.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$212,903.00	\$0.00	\$212,902.50	\$0.50	100.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$30,000.00	\$2,500.00	\$25,000.00	\$5,000.00	83.33%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$195.00	\$1,950.00	\$390.00	83.33%
DEPT 48000 Recycling		\$32,440.00	\$2,695.00	\$26,950.00	\$5,490.00	83.08%
FUND 101 GENERAL FUND		\$3,099,980.00	\$185,436.81	\$2,449,800.10	\$650,179.90	79.03%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$145,000.00	\$0.00	\$145,000.00	\$0.00	100.00%
610	Interest	\$18,230.00	\$0.00	\$18,230.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$163,230.00	\$0.00	\$163,230.00	\$0.00	100.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$1,012.50	-\$1,012.50	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$1,012.50	-\$1,012.50	0.00%
DEPT 47013 Bond Disclosure		\$0.00	\$0.00	\$2,025.00	-\$2,025.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$3,900.00	\$0.00	\$3,900.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$133,900.00	\$0.00	\$134,395.00	-\$495.00	100.37%
FUND 301 DEBT SERVICE FUND		\$297,130.00	\$0.00	\$299,650.00	-\$2,520.00	100.85%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$700.00	\$0.00	\$66.40	\$633.60	9.49%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$700.00	\$0.00	\$100.00	\$600.00	14.29%
DEPT 46000	Tax Increment Financing	\$1,400.00	\$0.00	\$166.40	\$1,233.60	11.89%
DEPT 46001	TIF 1-9 MidWest Asst Living					
646	TaxIncrement 9-C&J Dev	\$12,600.00	\$0.00	\$6,215.26	\$6,384.74	49.33%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$12,600.00	\$0.00	\$6,215.26	\$6,384.74	49.33%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$14,000.00	\$0.00	\$6,381.66	\$7,618.34	45.58%
FUND 408	WEST SHORE DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financi	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
DEPT 43000	Public Works (GENERAL)					
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 46500 Economic Development (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Development (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financing)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent's Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$23,000.00	\$0.00	\$3,356.03	\$19,643.97	14.59%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent's Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$23,000.00	\$0.00	\$3,356.03	\$19,643.97	14.59%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$0.00	\$3,356.03	\$19,643.97	14.59%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Development (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Development (GENERAL)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salarles Dept Head	\$64,802.00	\$5,000.62	\$51,964.44	\$12,837.56	80.19%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$4,698.00	\$362.54	\$3,806.09	\$891.91	81.02%
122	FICA	\$4,957.00	\$382.54	\$4,016.13	\$940.87	81.02%
131	Employer Paid Health	\$24,404.00	\$2,520.65	\$24,232.42	\$171.58	99.30%
132	Employer Paid Disablilty	\$480.00	\$44.28	\$438.40	\$41.60	91.33%
133	Employer Paid Dental	\$1,251.00	\$116.20	\$1,122.10	\$128.90	89.70%
134	Employer Paid Life	\$65.00	\$5.60	\$56.00	\$9.00	86.15%
136	Deferred Compensation	\$650.00	\$50.00	\$525.00	\$125.00	80.77%
151	Workers Comp Insurance	\$3,000.00	\$0.00	\$2,687.00	\$313.00	89.57%
200	Office Supplies	\$300.00	\$36.40	\$246.75	\$53.25	82.25%
208	Instruction Fees	\$2,500.00	\$0.00	\$505.00	\$1,995.00	20.20%
210	Operating Supplies	\$1,500.00	\$12.83	-\$41.55	\$1,541.55	-2.77%
212	Motor Fuels	\$2,000.00	\$0.00	\$1,948.78	\$51.22	97.44%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$5,000.00	\$3,443.56	\$7,404.48	-\$2,404.48	148.09%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$1,056.60	\$443.40	70.44%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$123.10	\$1,742.72	-\$242.72	116.18%
229	Oper/Maint - Lift Station	\$15,000.00	\$189.09	\$9,890.92	\$5,109.08	65.94%
230	Repair/Maint - Collection Syst	\$1,000.00	\$192.75	\$192.75	\$807.25	19.28%
231	Chemicals	\$12,000.00	\$0.00	\$7,431.80	\$4,568.20	61.93%
258	Unlf Bob/Ted/Terry	\$300.00	\$93.96	\$288.92	\$11.08	96.31%
303	Engineering Fees	\$1,000.00	\$0.00	\$337.50	\$662.50	33.75%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$46.41	\$403.42	\$196.58	67.24%
321	Communications-Cellular	\$1,400.00	\$122.23	\$1,159.95	\$240.05	82.85%
322	Postage	\$800.00	\$0.00	\$640.08	\$159.92	80.01%
331	Travel Expenses	\$2,000.00	\$55.00	\$1,060.81	\$939.19	53.04%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$121.73	\$78.27	60.87%
360	Insurance	\$7,500.00	\$0.00	\$8,146.34	-\$646.34	108.62%
381	Electric Utilities	\$26,000.00	\$1,950.49	\$19,495.32	\$6,504.68	74.98%
383	Gas Utilities	\$3,000.00	\$0.00	\$1,721.15	\$1,278.85	57.37%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$649.80	\$6,080.39	\$3,919.61	60.80%
407	Sludge Disposal	\$12,000.00	\$0.00	\$11,832.00	\$168.00	98.60%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$69.51	\$30.49	69.51%
433	Dues and Subscriptions	\$300.00	\$0.00	\$408.00	-\$108.00	136.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$10,000.00	\$0.00	\$512.50	\$9,487.50	5.13%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	OCTOBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 43200 Sewer		\$427,357.00	\$15,398.05	\$172,953.45	\$254,403.55	40.47%
FUND 601 SEWER OPERATING FUND		\$427,357.00	\$15,398.05	\$172,953.45	\$254,403.55	40.47%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$1,905,000.00	\$0.00	\$0.00	\$1,905,000.00	0.00%
610	Interest	\$117,690.00	\$0.00	\$29,969.61	\$87,720.39	25.46%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
DEPT 47007 2003 Series A Disposal		\$2,023,690.00	\$0.00	\$29,969.61	\$1,993,720.39	1.48%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$2,023,690.00	\$0.00	\$29,969.61	\$1,993,720.39	1.48%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,886,157.00	\$200,834.86	\$2,962,110.85	\$2,924,046.15	50.32%

**City of Crosslake**  
**10/31/2014 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)**

Description	2014 Budget	31-Oct	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
<b>Total Expense (From Month End Report For September 30, 2014)</b>	<b>\$ 5,886,157</b>	<b>\$ 200,835</b>	<b>\$ 2,962,111</b>	<b>\$ 2,924,046</b>	<b>50.32%</b>
<b>Adjustments:</b>					
<u>Less: All DS Issues</u>					
(101) Fire Administration - Principal	(14,896)	0	(14,896)	0	100.00%
(101) Fire Administration - Interest	(1,446)	0	(1,446)	(0)	99.98%
(101) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101) 2012 Series A - Interest	(37,903)	0	(37,903)	0	100.00%
(301) 2006 Series B - Principal	(145,000)	0	(145,000)	0	100.00%
(301) 2006 Series B - Interest	(18,230)	0	(18,230)	0	100.00%
(301) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301) 2012 Series A - Interest	(3,900)	0	(3,900)	0	100.00%
(301) Fiscal Agent Fees	0	0	(2,520)	2,520	0.00%
(651) 2003 Series A Disposal - Principal ( Reported on Balance Sheet)	(1,905,000)	0	0	(1,905,000)	0.00%
(651) 2003 Series A Disposal -Interest	(117,690)	0	(29,970)	(87,720)	25.46%
(651) 2003 Series A Disposal - Fiscal Agent Fees	(1,000)	0	0	(1,000)	0.00%
<i>Total Debt Service</i>	<u>(2,550,490)</u>	<u>0</u>	<u>(558,865)</u>	<u>(1,991,625)</u>	<u>21.91%</u>
<u>Less - All Capital Outlay Accounts:</u>					
(101) Administration	(3,000)	0	(941)	(2,059)	31.37%
(101) Planning and Zoning	0	0	(788)	788	0.00%
(101) General Government Capital Outlay	(2,000)	0	(13,059)	11,059	652.96%
(101) General Government Capital Outlay - Bldgs	(5,000)	0	0	(5,000)	0.00%
(101) Police Administration Capital Outlay	(5,000)	0	(1,594)	(3,406)	31.88%
(101) Police Administration Capital Outlay - Vehicles	(40,000)	0	(36,867)	(3,133)	92.17%
(101) Fire Administration - Capital Outlay	(10,000)	0	(16,516)	6,516	165.16%
(101) Fire Administration - Capital Outlay - Vehicles	(146,771)	0	(229,104)	82,333	156.10%
(101) Public Works - Capital Outlay	(15,000)	0	(1,282)	(13,718)	8.55%
(101) Public Works - Capital Outlay - Vehicles (Will move to Rd Const.)	(130,000)	0	0	(130,000)	0.00%
(101) Public Works - Capital Outlay - Crackfill	(25,000)	0	(6,535)	(18,465)	26.14%
(101) Public Works - Capital Outlay - Overlays/Road Const.	(169,194)	0	0	(169,194)	0.00%
(101) Cemetery - Capital Outlay	(1,000)	0	(102)	(898)	10.18%
(101) Parks and Recreation - Capital Outlay	(15,000)	0	(36,618)	21,618	244.12%
(101) Library	(500)	0	(4,895)	4,395	0.00%
(601) Sewer - Capital Outlay	(10,000)	0	(513)	(9,488)	5.13%
(651) Sewer - Capital Outlay	(50,000)	0	0	(50,000)	0.00%
<i>Total Capital Outlay</i>	<u>(627,465)</u>	<u>0</u>	<u>(348,815)</u>	<u>(278,650)</u>	<u>55.59%</u>
<u>Less: Operating Transfers Between Funds:</u>					
General Fund to Ambulance Project Fund	0	0	0	0	0%
General Capital Projects Fund to General Fund	0	0	0	0	0%
<i>Total Operating Transfers Between Funds</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
<b>Adjusted Expenditures</b>	<b>\$ 2,508,202</b>	<b>\$ 200,835</b>	<b>\$ 2,054,431</b>	<b>\$ 453,771</b>	<b>81.91%</b>
<b>Linear Assumption (10 Month/12 Months) = 83.33%</b>					
	<b>83.33%</b>	<b>\$ 4,905,131</b>			<b>-1.42%</b>

City of Crosslake  
Pledged Collateral  
October 31, 2014

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
Riverwood Bank	8.8%	\$ 199,549	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0		
Lakes State Bank	13.1%	\$ 297,800	\$ 250,000	\$ 47,800	\$ 52,580	\$ 200,000	\$ 147,420	Letter of Credit #2552-14	11/14/2014
BlackRidge Bank	34.0%	\$ 771,318	\$ 250,000	\$ 521,318	\$ 573,449	\$ 1,000,000	\$ 426,551	Letter of Credit 4072-129	12/31/2014
Frandsen Bank and Trust	44.1%	\$ 999,798	\$ 250,000	\$ 749,798	\$ 824,778	\$ 1,547,298	\$ 722,520	38377TVJ7 GNR, 36179NRP GNMA	05/20/2038; 10/20/43
<b>Totals</b>	<b>100.0%</b>	<b>\$ 2,268,464</b>		<b>\$ 1,318,915</b>	<b>\$ 1,450,807</b>	<b>\$ 2,747,298</b>	<b>\$ 1,296,491</b>		

## Crosslake Communications Balance Sheet

For The Eight Months Ending August 31, 2014

	<u>YTD Amount</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	382,765.39
Temporary Cash Investments	815,845.90
Restricted Cash Investments	1,032,902.10
Due From Customers	9,101.07
Other Accounts Receivable	77,349.63
Interest Receivable	2,131.10
Material - Regulated	85,265.15
Materials - Deregulated	12,261.51
Prepayments and Other	94,076.10
<b>Total Current Assets</b>	<b>2,511,697.95</b>
<b>Noncurrent Assets</b>	
Other Investments	49,800.11
Nonreg Plant and Equipment	290,167.39
Deferred Charges	68,007.06
<b>Total Noncurrent Assets</b>	<b>407,974.56</b>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,254,729.35
Plant Under Construction	221,236.72
Less Accumulated Depreciation - Telephone	(7,250,289.91)
<b>Net Plant - Telephone</b>	<b>5,225,676.16</b>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,751,769.01
Less Accumulated Depreciation - Cable	(2,420,350.36)
<b>Net Plant - Cable</b>	<b>331,418.65</b>
<b>Total Assets</b>	<b>\$ 8,476,767.32</b>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	145,230.59
Advance Billings and Prepayment	8,827.27
Customer Deposits	60,267.27
Accrued Interest	35,104.57
Other Current Liabilities	50,838.61
<b>Total Current Liabilities</b>	<b>300,268.31</b>
<b>Long-Term Debt</b>	
2006 Utility Revenue Bond	2,930,000.00
<b>Total Long-Term Debt</b>	<b>2,930,000.00</b>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	101,127.00
Other Deferred Credits	0.00
<b>Total Other Liabilities and Credits</b>	<b>101,127.00</b>
<b>EQUITY</b>	
Income Balance	(81,744.97)
Fund Equity	5,227,116.98
<b>Total Equity</b>	<b>5,145,372.01</b>
<b>Total Liabilities and Equity</b>	<b>\$ 8,476,767.32</b>

## Crosslake Communications Income Statement

For The Eight Months Ending August 31, 2014

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
<b>Revenues</b>				
Local Network Service	37,765.77	40,477.07	294,935.79	310,931.43
Network Access Service Revenue	70,633.48	81,883.19	561,574.53	598,728.97
Directory and Other Misc. Reg Revenue	4,205.28	4,444.62	33,100.05	34,998.08
Internet, Computer Sales	83,817.25	70,008.63	578,961.73	502,465.32
Uncollectible Revenue	(40.90)	(99.77)	(9.14)	(237.27)
Cable Revenue	119,671.21	117,482.98	774,077.20	729,332.08
Tower, Rent and Ad Revenue	8,910.71	8,070.57	101,263.61	90,163.79
Other Sales, Lease and Install Revenue	16,714.12	17,475.08	112,438.72	104,545.43
<b>Total Operating Revenue</b>	<u>341,676.92</u>	<u>339,742.37</u>	<u>2,456,342.49</u>	<u>2,370,927.83</u>
<b>Operating Expenses</b>				
Plant Specific Operations Expense	54,391.42	35,444.18	304,831.53	283,285.72
Plant Nonspecific Operations Expense	29,553.37	32,261.21	234,521.31	241,547.57
Depreciation Expense	62,271.36	70,359.99	522,596.89	588,116.96
Customer Operations Expense	26,847.97	23,330.58	214,570.17	206,104.26
Corporate Operations Expense	32,153.36	28,869.29	271,690.88	279,878.08
Internet, Computer Sales Expense	27,730.43	24,425.29	225,541.19	206,295.65
Other Non Reg Expenses	1,699.04	1,609.30	11,890.98	22,368.03
Signal Purchases	77,020.38	67,023.29	479,084.82	437,808.90
Operating Transfers to City	23,145.48	22,124.24	185,136.15	182,875.39
<b>Total Operating Expenses</b>	<u>334,812.81</u>	<u>305,447.37</u>	<u>2,449,863.92</u>	<u>2,448,280.56</u>
<b>Total Operating Income (Loss)</b>	<u>6,864.11</u>	<u>34,295.00</u>	<u>6,478.57</u>	<u>(77,352.73)</u>
<b>Total Operating Ratio</b>	<u>97.99 %</u>	<u>89.91 %</u>	<u>99.74 %</u>	<u>103.26 %</u>
<b>Other Income (Expense)</b>				
Investment Income	254.91	1,562.39	11,642.06	12,204.99
Revenue Bond/Co Bank Interest	(11,700.83)	(12,825.83)	(93,606.64)	(102,606.64)
Amortize Debt Expense	(781.70)	(781.70)	(6,253.60)	(6,253.60)
Gain/(Loss) on Investments	0.00	0.00	(5.10)	643.83
Miscellaneous	0.17	(0.30)	(0.26)	1.61
<b>Total Other Income (Expense)</b>	<u>(12,227.45)</u>	<u>(12,045.44)</u>	<u>(88,223.54)</u>	<u>(96,009.81)</u>
<b>Total Net Income (Loss)</b>	<u>(5,363.34)</u>	<u>22,249.56</u>	<u>(81,744.97)</u>	<u>(173,362.54)</u>

# Crosslake Communications

## Detail of Reserve Balances

8/31/2014

<b><i>Restricted and Designated Investments</i></b>	
Revenue Bond Reserve	\$455,000.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	398,816.90
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	8,000.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<b>\$1,032,902.10</b>
Unrestricted Investments	815,845.90
<b>Total Investments</b>	<b>\$1,848,748.00</b>
Unposted Market Value Allow	\$22,027.25
Wells Fargo	1,250,855.78
Riverwood Bank	199,497.53
4M Fund	420,421.94
<b>Total Per Statements</b>	<b>1,870,775.25</b>

## Crosslake Communications Balance Sheet

For The Nine Months Ending September 30, 2014

	<b>YTD Amount</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	408,349.93
Temporary Cash Investments	816,907.49
Restricted Cash Investments	1,070,436.27
Due From Customers	19,425.66
Other Accounts Receivable	75,588.24
Interest Receivable	4,129.10
Material - Regulated	79,912.31
Materials - Deregulated	10,878.65
Prepayments and Other	85,127.09
<b>Total Current Assets</b>	<b>2,570,754.74</b>
<b>Noncurrent Assets</b>	
Other Investments	49,800.11
Nonreg Plant and Equipment	288,365.43
Deferred Charges	67,225.36
<b>Total Noncurrent Assets</b>	<b>405,390.90</b>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,257,311.72
Plant Under Construction	251,642.34
Less Accumulated Depreciation - Telephone	(7,303,272.85)
<b>Net Plant - Telephone</b>	<b>5,205,681.21</b>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,754,535.56
Less Accumulated Depreciation - Cable	(2,430,103.86)
<b>Net Plant - Cable</b>	<b>324,431.70</b>
<b>Total Assets</b>	<b>\$ 8,506,258.55</b>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	118,549.90
Advance Billings and Prepayment	12,821.07
Customer Deposits	60,047.27
Accrued Interest	46,805.40
Other Current Liabilities	63,692.91
<b>Total Current Liabilities</b>	<b>301,916.55</b>
<b>Long-Term Debt</b>	
2006 Utility Revenue Bond	2,930,000.00
<b>Total Long-Term Debt</b>	<b>2,930,000.00</b>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	101,127.00
Other Deferred Credits	0.00
<b>Total Other Liabilities and Credits</b>	<b>101,127.00</b>
<b>EQUITY</b>	
Income Balance	(53,901.98)
Fund Equity	5,227,116.98
<b>Total Equity</b>	<b>5,173,215.00</b>
<b>Total Liabilities and Equity</b>	<b>\$ 8,506,258.55</b>

## Crosslake Communications Income Statement

For The Nine Months Ending September 30, 2014

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
<b>Revenues</b>				
Local Network Service	36,618.42	38,990.71	331,554.21	349,922.14
Network Access Service Revenue	70,101.75	67,236.56	631,676.28	665,965.53
Directory and Other Misc. Reg Revenue	4,498.39	4,696.39	37,598.44	39,694.47
Internet, Computer Sales	80,229.69	69,715.85	659,191.42	572,181.17
Uncollectible Revenue	(16.56)	0.00	(25.70)	(237.27)
Cable Revenue	119,384.36	116,068.72	893,461.56	845,400.80
Tower, Rent and Ad Revenue	22,381.47	19,878.72	123,645.08	110,042.51
Other Sales, Lease and Install Revenue	15,502.20	14,464.49	127,940.92	119,009.92
<b>Total Operating Revenue</b>	<u>348,699.72</u>	<u>331,051.44</u>	<u>2,805,042.21</u>	<u>2,701,979.27</u>
<b>Operating Expenses</b>				
Plant Specific Operations Expense	34,600.70	25,860.48	339,432.23	309,146.20
Plant Nonspecific Operations Expense	22,068.67	30,520.99	256,589.98	272,068.56
Depreciation Expense	64,827.55	66,199.52	587,424.44	654,316.48
Customer Operations Expense	32,226.69	32,104.70	246,796.86	238,208.96
Corporate Operations Expense	40,179.41	26,717.01	311,870.29	306,595.09
Internet, Computer Sales Expense	19,367.67	21,995.83	244,908.86	228,291.48
Other Non Reg Expenses	1,743.47	1,217.92	13,634.45	23,585.95
Signal Purchases	73,292.36	63,981.53	552,377.18	501,790.43
Operating Transfers to City	23,142.04	25,061.70	208,278.19	207,937.09
<b>Total Operating Expenses</b>	<u>311,448.56</u>	<u>293,659.68</u>	<u>2,761,312.48</u>	<u>2,741,940.24</u>
<b>Total Operating Income (Loss)</b>	<u>37,251.16</u>	<u>37,391.76</u>	<u>43,729.73</u>	<u>(39,960.97)</u>
<b>Total Operating Ratio</b>	<u>89.32 %</u>	<u>88.71 %</u>	<u>98.44 %</u>	<u>101.48 %</u>
<b>Other Income (Expense)</b>				
Investment Income	3,075.14	1,605.36	14,717.20	13,810.35
Revenue Bond/Co Bank Interest	(11,700.83)	(12,825.83)	(105,307.47)	(115,432.47)
Amortize Debt Expense	(781.70)	(781.70)	(7,035.30)	(7,035.30)
Gain/(Loss) on Investments	0.00	0.00	(5.10)	643.83
Miscellaneous	(0.78)	8.71	(1.04)	10.32
<b>Total Other Income (Expense)</b>	<u>(9,408.17)</u>	<u>(11,993.46)</u>	<u>(97,631.71)</u>	<u>(108,003.27)</u>
<b>Total Net Income (Loss)</b>	<u>27,842.99</u>	<u>25,398.30</u>	<u>(53,901.98)</u>	<u>(147,964.24)</u>

# Crosslake Communications

## Detail of Reserve Balances

9/30/2014

<b>Restricted and Designated Investments</b>	
Revenue Bond Reserve	\$455,000.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	436,351.07
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	8,000.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<b>\$1,070,436.27</b>
Unrestricted Investments	816,907.49
<b>Total Investments</b>	<b>\$1,887,343.76</b>
Unposted Market Value Allow	\$17,140.71
Wells Fargo	1,246,998.95
Rivenwood Bank	199,523.77
4M Fund	457,961.75
<b>Total Per Statements</b>	<b>1,904,484.47</b>

CROSSLAKE COMMUNICATIONS  
**Accounts Payable**  
**Check Register**  
08/01/2014 To 08/31/2014

Bank Account: 1 - FRANSDEN BANK

Check #	Date	Vendor Name	Reference	Amount
1552	08/01/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	8,836.34
1553	08/01/2014	PERA	PERA EE & ER	3,747.05
1554	08/01/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,546.22
1555	08/01/2014	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,306.92
1556	08/01/2014	PERA	PERA EE & ER	188.30
1557	08/01/2014	ING-DEFERRED COMP	DEFERRED COMP ER	25.00
1558	08/01/2014	FRANSDEN BANK AND TRUST	JULY VISA ACTIVITY	1,256.71
1559	08/11/2014	CITY OF CROSSLAKE (SEWER)	JULY SEWER	37.00
1560	08/28/2014	INTERNAL REVENUE SERVICE	AUGUST 2014 EXCISE TAX	1,343.58
1561	08/28/2014	LIBRARY OF CONGRESS	1ST HALF 2014 COPYRIGHT FEES	3,048.07
1587	08/15/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	9,844.55
1588	08/15/2014	PERA	PERA EE & ER	3,578.46
1589	08/15/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,762.57
1590	08/15/2014	ING-DEFERRED COMP	DEFERRED COMP EE & ER	2,106.92
1591	08/26/2014	CROW WING POWER	ELECTRIC SERVICE	4,737.76
1592	08/29/2014	MINNESOTA DEPT OF REVENUE	AUGUST SALES & USE TAX	13,267.00
1606	08/29/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	6,651.49
1607	08/29/2014	PERA	PERA EE & ER	3,254.69
1608	08/29/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,153.46
1609	08/29/2014	ING-DEFERRED COMP	DEFERRED COMP EE & ER	1,981.92
30214	08/08/2014	PAUL BUNYAN COMMUNICATIONS	AUGUST LOCAL CHANNEL TRANSPORT	800.00
30215	08/08/2014	NMN INC	300 EA ICE CREAM SCOOPS FOR OPEN HOUSE	364.59
30216	08/08/2014	REEDS MARKET	SHEET CAKE FOR P DAVIS GOING AWAY	50.36
30217	08/08/2014	GOPHER STATE ONE CALL	LOCATES	198.65
30218	08/08/2014	ONVOY VOICE SERVICES	6264 PROGRAM	229.32
30219	08/08/2014	OLSEN THIELEN CO LTD	DSL TARIFF CHANGES, 499Q TRA SERVICE	2,811.00
30220	08/08/2014	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	111.61
30221	08/08/2014	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	1,042.74
30222	08/08/2014	CITY OF CROSSLAKE	AUGUST OPERATING TRANSFER	22,083.37
30223	08/08/2014	CENTURYLINK	ACCESS MN CSLK-20 JAN-JULY 2014	5.82
30224	08/08/2014	CITI LITES INC	LOCATES	5,988.50
30225	08/08/2014	THE OFFICE SHOP INC.	INK, TOILET TISSUE, TRASH BAGS, STENO PADS,	180.29
30226	08/08/2014	XCEL ENERGY	METER CHARGES - SUNRISE & 16, NATURAL GAS	108.29
30227	08/08/2014	DELTA DENTAL PLAN OF MINNESOTA	AUGUST DENTAL PREMIUM	1,124.70
30228	08/08/2014	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
30229	08/08/2014	WILLIAM GORDON	1 PR JEANS	19.99
30230	08/08/2014	PETTY CASH	TO REIMBURSE PETTY CASH	197.69
30231	08/08/2014	MINNESOTA 9-1-1 PROGRAM	911, TAP & TAM	1,451.89
30232	08/08/2014	D&D BEVERAGE	SUPPLIES FOR OPEN HOUSE	30.78
30233	08/08/2014	NCBERS MINNESOTA	AUGUST LIFE PREMIUM	48.00
30234	08/08/2014	NLES	SHIRTS FOR OPEN HOUSE	230.00
30235	08/08/2014	NATIONAL CABLE TELEVISION COOP	50 EA UNIV REMOTES, 24 MODEMS, UPS'	1,163.24
30236	08/08/2014	CENTRAL TRANSPORT GROUP LLC	4 EA DSI'S	2,332.32
30237	08/08/2014	ASSURANT EMPLOYEE BENEFITS	AUGUST LONG TERM DISABILITY	461.62
30238	08/08/2014	MINNESOTA LIFE INSURANCE CO	AUGUST LIFE PREMIUM	192.30
30239	08/08/2014	PINNACLE	TELEPHONE DIRECTORY-12	1,065.58
30240	08/08/2014	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	10,546.71
30241	08/08/2014	UNIVERSAL SERVICE ADMIN CO.	JULY FUSC	3,263.27
30242	08/08/2014	ROVI GUIDES	AFFILIATE PAYMENT	866.14
30243	08/08/2014	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	377.64
30244	08/08/2014	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,877.30
30245	08/08/2014	CROW WING COUNTY HIGHWAY DEPT.	JUNE UNLEAD & DIESEL FUEL	1,133.78
30246	08/08/2014	CORNERSTONE PUBL GROUP INC.	AUGUST NEWSLETTER	1,895.52
30247	08/08/2014	CROSSLAKE ACE	BAYVIEW INSTALL MAT'L, FILTERS, TOOLS	199.56
30248	08/08/2014	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	48,685.09
30249	08/08/2014	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,615.94
30250	08/08/2014	WASTE PARTNERS INC.	JULY TRASH REMOVAL	78.18

30251	08/08/2014	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	225.04
30252	08/08/2014	NORTHLAND PRESS	NETWORK ENGINEER & OPEN HOUSE AD	276.00
30253	08/08/2014	TIGER DIRECT	HIGH POWER WIRELESS ACCESS PT.	396.58
30254	08/08/2014	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,534.17
30255	08/08/2014	TOTALFUNDS BY HASLER	POSTAGE METER FILL	500.00
30256	08/08/2014	ONLINE INFORMATION SERVICES	25 EXCHANGE REPORTS	97.50
30257	08/08/2014	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	40.43
30258	08/08/2014	ONLINE COLLECTIONS	COLLECTION COMMISSIONS	72.37
30259	08/08/2014	BIG 10	AFFILIATE PAYMENT	2,660.02
30260	08/08/2014	TIME COMMUNICATIONS	AUGUST ANSWERING SERVICE	331.99
30261	08/08/2014	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
30262	08/08/2014	VERIZON WIRELESS	CELL PHONES	236.91
30263	08/08/2014	NTCA GROUP HEALTH PLAN	AUGUST HEALTH & LIFE PREMIUM	15,893.82
30264	08/08/2014	NISC	JULY LICENSE FEES	2,369.71
30265	08/08/2014	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	3,094.68
30266	08/08/2014	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,887.00
30267	08/08/2014	METRO SALES, INC.	MONTHLY MAINT 7/23-8/22	179.55
30268	08/08/2014	MEASURE-X	JULY CUST SATISFACTION SURVEY	725.00
30269	08/08/2014	JOBSHQ	NETWORK ENGINEER AD	474.40
30270	08/08/2014	MINNESOTA TELECOM ALLIANCE	FALL HR/OFFICE MGR CONF REGIS. - DEBBY	150.00
30271	08/08/2014	CROSSLAKE ROLLOFF	JULY/AUG RECYCLE	110.00
30272	08/08/2014	DEBORAH FLOERCHINGER	ITEMS FOR OPEN HOUSE	47.34
30273	08/08/2014	THE OFFICE SHOP INC.	WITE OUT, PKG TAPE,COPY PAPER	57.53
30274	08/08/2014	AHREN LUDWIG	2 PAIR OF JEANS	33.98
30275	08/08/2014	HAIRAFTEH THE	CREDIT REFUND	41.48
30276	08/08/2014	LEE MESNA	CREDIT REFUND	100.02
30277	08/08/2014	ROBERT FLOHR	CREDIT REFUND	214.11
30278	08/08/2014	SHIRLEY M SOUTHER	CREDIT REFUND	33.17
30279	08/08/2014	CURTIS SWENSON	CREDIT REFUND	17.04
30280	08/08/2014	GARY THOMAS	CREDIT REFUND	76.06
30281	08/08/2014	EARL UNDERBRINK	CREDIT REFUND	38.75
30282	08/08/2014	SCOTT BENNETT	CREDIT REFUND	51.78
30283	08/08/2014	EDWARD KELLOGG	CREDIT REFUND	16.15
30284	08/08/2014	APRIL THOMPSON	CREDIT REFUND	12.12
30285	08/08/2014	STEVEN KLEPACK	CREDIT REFUND	20.61
30286	08/08/2014	JAMES L DRIVER	CREDIT REFUND	50.95
30287	08/08/2014	JEFFERY FOWLER	CREDIT REFUND	17.46
30288	08/08/2014	DAVID ERG	CREDIT REFUND	44.22
30289	08/25/2014	MINNESOTA DEPT OF COMMERCE	TRANSFER UNCLAIMED PROPERTY	93.03
30290	08/25/2014	EMILY COOPERATIVE TELEPHONE	AUGUST LOCAL CHANNEL TRANSPORT	2,280.00
30291	08/25/2014	LAKES PRINTING	2500 SHTS BLANK PINK PERF PAPER	224.28
30292	08/25/2014	MINNESOTA TELECOM ALLIANCE	FALL HR/OFFICE MGR CONFERENCE-CYNDI	150.00
30293	08/25/2014	ONVOY VOICE SERVICES	SS7 SERVICE, OPR SERV, LAKES LONG DISTANCE	10,926.94
30294	08/25/2014	POWER & TELEPHONE SUPPLY	FACEPLATES, BOXES & SPLITTERS	485.11
30295	08/25/2014	CITI LITES INC	LOCATES	2,766.90
30296	08/25/2014	DELTA DENTAL PLAN OF MINNESOTA	SEPTEMBER DENTAL PREMIUM	1,124.70
30297	08/25/2014	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
30298	08/25/2014	WHITEFISH AUTOMOTIVE	REPLACE LARRY'S ANTENNA, OIL CHG, & ROTATION	224.06
30299	08/25/2014	NATIONAL CABLE TELEVISION COOP	POWER INSERTER	115.05
30300	08/25/2014	NEUSTAR INC.	SOW & LNP CHARGES	149.40
30301	08/25/2014	MINNESOTA LIFE INSURANCE CO	SEPTEMBER LIFE PREMIUM	186.70
30302	08/25/2014	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	7,022.14
30303	08/25/2014	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	409.11
30304	08/25/2014	TV GUIDE NETWORK	AFFILIATE PAYMENT	583.97
30305	08/25/2014	VANTAGE POINT	JULY TTP SERVICE	210.00
30306	08/25/2014	CROW WING COUNTY HIGHWAY DEPT.	JULY UNLEAD & DIESEL FUEL	676.54
30307	08/25/2014	7SIGMA SYSTEMS INC	JULY CONSULTING SERVICE	3,677.42
30308	08/25/2014	CYNTHIA PERKINS	MISC ITEMS FOR OPEN HOUSE	17.62
30309	08/25/2014	CINNAMON MUELLER	RE; CBS/WCCO RETRANSMISSION	782.00
30310	08/25/2014	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,622.82
30311	08/25/2014	CALIX NETWORKS INC	720 & 724 ONT REPLACEMENT, ENCL & PLATES	5,015.40
30312	08/25/2014	GE CAPITAL	COPIER LEASE 54 OF 60	362.03
30313	08/25/2014	NORTHLAND PRESS	AD FOR ADV BOARD OPENING	26.00
30314	08/25/2014	CHARTER BUSINESS	AUGUST INTERNET FEED	2,250.00
30315	08/25/2014	TIGER DIRECT	30 EA WIRELESS ROUTERS	1,589.07
30316	08/25/2014	CHERI E. AYD	AUGUST OFFICE CLEANING	689.34

30317	08/25/2014	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	3 of 3	751.60
30318	08/25/2014	AQUARIUS WATER CONDITIONING INC.	AUGUST WATER SOFTENER RENTAL		44.89
30319	08/25/2014	NTCA GROUP HEALTH PLAN	SEPTEMBER HEALTH & LIFE PREMIUM		13,159.90
30320	08/25/2014	NISC	AUGUST BILLING		4,852.43
30321	08/25/2014	KNIPPEL WELDING	CREATE & WELD ADAPTOR FOR SATELLITE DISH		470.00
30322	08/25/2014	INTELLIWEATHER, INC	AUGUST WEATHER FEED		349.00
30323	08/25/2014	PREMIER AUTO REPAIR	NEW TIRES ON SMALL REEL TRAILER		162.07
30324	08/25/2014	WELLS FARGO ADVISORS	TRANSFER FROM GENERAL ACCT TO INVESTMENT		150,000.00
30325	08/29/2014	IBEW LOCAL UNION 949	UNION DUES		531.71
<b>TOTAL FOR GENERAL ACCOUNT</b>					<b><u>\$ 475,370.86</u></b>

CROSSLAKE COMMUNICATIONS  
**Accounts Payable**  
**Check Register**  
**09/01/2014 To 09/30/2014**

Bank Account: 1 - FRANSDEN BANK

Check #	Date	Vendor Name	Reference	Amount
1593	09/01/2014	FRANSDEN BANK AND TRUST	AUGUST VISA ACTIVITY	696.43
1621	09/12/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	5,851.55
1622	09/12/2014	PERA	PERA EE & ER	3,244.37
1623	09/12/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,005.36
1624	09/12/2014	ING-DEFERRED COMP	DEFERRED COMPENSATION	1,981.92
1625	09/10/2014	CITY OF CROSSLAKE (SEWER)	AUGUST SEWER	37.00
1626	09/10/2014	INTERNAL REVENUE SERVICE	SEPTEMBER EXCISE TAX	1,340.97
1638	09/26/2014	INTERNAL REVENUE SERVICE	FED, FICA, MEDICARE	6,517.95
1639	09/26/2014	PERA	PERA EE & ER	3,223.34
1640	09/26/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,133.97
1641	09/26/2014	ING-DEFERRED COMP	DEFERRED COMPENSATION	1,981.92
1642	09/15/2014	FEDERAL COMMUNICATIONS COMMIS	FCC 159W REGULATORY FEE	1,163.25
1643	09/26/2014	CROW WING POWER	ELECTRIC SERVICE	4,642.28
1644	09/30/2014	MINNESOTA DEPT OF REVENUE	SEPTEMBER SALES & USE TAX	13,878.00
30326	09/10/2014	PAUL BUNYAN COMMUNICATIONS	SEPT LOCAL CHANNEL TRANSPORT	800.00
30327	09/10/2014	BRAINERD DAILY DISPATCH	FALL SPORTS AD	49.00
30328	09/10/2014	MINNESOTA DEPT OF COMMERCE	2ND QTR 2015 INDIRECT ASSESSMENT	523.99
30329	09/10/2014	REEDS MARKET	OPEN HOUSE ITEMS & CAKE FOR JARED	95.07
30330	09/10/2014	CROSSLAKE ROLLOFF	DUMPSTER TO CLEAN-UP YARD	558.00
30331	09/10/2014	GOPHER STATE ONE CALL	LOCATES	174.00
30332	09/10/2014	ONVOY VOICE SERVICES	6264 PROGRAM, LAKES LD, SS7, OPR SERVICES	10,963.24
30333	09/10/2014	OLSEN THIELEN CO LTD	481 FILING, ETC CERT OF STATUS, DATA COL	1,800.00
30334	09/10/2014	POWER & TELEPHONE SUPPLY	2 PR ELECTRODES FOR FIBER SPLICER	221.37
30335	09/10/2014	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	101.98
30336	09/10/2014	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	980.00
30337	09/10/2014	CITY OF CROSSLAKE	OPERATING TRANSFER	22,083.37
30338	09/10/2014	CITI LITES INC	LOCATES	2,852.55
30339	09/10/2014	THE OFFICE SHOP INC.	COPY PAPER & PENS	196.64
30340	09/10/2014	XCEL ENERGY	METER CHARGES-SUNRISE & 16	109.49
30341	09/10/2014	MINNESOTA 9-1-1 PROGRAM	911, TAP & TAM	1,445.38
30342	09/10/2014	NCPERS MINNESOTA	SEPTEMBER LIFE PREMIUM	32.00
30343	09/10/2014	NATIONAL CABLE TELEVISION COOP	15 EA DCX3510, 1 & 1/2" CONDUIT, RG6	12,318.95
30344	09/10/2014	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
30345	09/10/2014	ASSURANT EMPLOYEE BENEFITS	SEPT LONG TERM DISABILITY	390.63
30346	09/10/2014	PINNACLE	TELEPHONE DIRECTORY - 1	1,123.61
30347	09/10/2014	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	4,829.38
30348	09/10/2014	UNIVERSAL SERVICE ADMIN CO.	AUGUST FUSC	3,263.27
30349	09/10/2014	ROVI GUIDES	AFFILIATE PAYMENT	870.98
30350	09/10/2014	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	367.15
30351	09/10/2014	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,774.90
30352	09/10/2014	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	405.86
30353	09/10/2014	MIKES ELEC OF CROSSLAKE LLC.	CHANGE BALLASTS AND BULBS	184.75
30354	09/10/2014	AT&T - DALLAS TX	AUGUST 2014 PARS	354.23
30355	09/10/2014	7SIGMA SYSTEMS INC	AUGUST CONSULTING SERVICE	6,000.00
30356	09/10/2014	CORNERSTONE PUBL. GROUP INC.	WEBSITE COMPASS MAGAZINE	3,463.23
30357	09/10/2014	CROSSLAKE ACE	TOOLS, CONDUIT, INSTALL MATERIALS	314.58
30358	09/10/2014	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	49,906.59
30359	09/10/2014	CINNAMON MUELLER	RE: CBS/WCCO RETRANSMISSION	874.00
30360	09/10/2014	WASTE PARTNERS INC.	AUGUST TRASH REMOVAL	78.18

30361	09/10/2014	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	224.19
30362	09/10/2014	NORTHLAND PRESS	OPEN HOUSE AD	156.60
30363	09/10/2014	CHARTER BUSINESS	SEPTEMBER INTERNET FEED	3,750.00
30364	09/10/2014	AVNET, INC.	REPAIR 2 EA DCH6416	215.72
30365	09/10/2014	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,534.17
30366	09/10/2014	ONLINE INFORMATION SERVICES	9 EXCHANGE REPORTS	54.30
30367	09/10/2014	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	40.28
30368	09/10/2014	ONLINE COLLECTIONS	COLLECTION COMMISSION	49.81
30369	09/10/2014	FIRST CHOICE COMMUNICATIONS	POWER SUPPLY MODULE FOR CATV - CO 36	863.94
30370	09/10/2014	BIG 10	AFFILIATE PAYMENT	2,635.70
30371	09/10/2014	TIME COMMUNICATIONS	SEPT ANSWERING & AUGUST OVERAGE	511.22
30372	09/10/2014	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
30373	09/10/2014	VERIZON WIRELESS	CELL PHONES	236.33
30374	09/10/2014	AQUARIUS WATER CONDITIONING INC.	SEPTEMBER WATER SOFTENER RENTAL	44.89
30375	09/10/2014	DQ TECHNOLOGY	30 EA M505N MODEMS	1,752.24
30376	09/10/2014	NISC	AUGUST LICENSE FEES	2,369.71
30377	09/10/2014	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	3,067.62
30378	09/10/2014	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,870.50
30379	09/10/2014	METRO SALES, INC.	MONTHLY MAINTENANCE 8/23-9/22/14	179.55
30380	09/10/2014	QUALITY CABLE SERVICES, INC.	REPAIR RECEIVERS	1,008.50
30381	09/10/2014	MEASURE-X	SEPT CUST SURVEY PROGRAM	362.50
30382	09/10/2014	JOBSHQ	NETWORK ENGINEER AD	1,848.00
30383	09/10/2014	TELECOM SURPLUS RESOURCES	66" CABINET & POWER SHELF FOR CO. 36	3,385.00
30384	09/10/2014	BENTON TELEPHONE COMPANY	2048' 288 FIBER	3,896.06
30385	09/10/2014	JAMES LEE	CREDIT REFUND	37.11
30386	09/10/2014	JEROME J MARQUIS	CREDIT REFUND	46.32
30387	09/10/2014	ERIC STROBEL	CREDIT REFUND	39.37
30388	09/10/2014	LARRY COULTER	CREDIT REFUND	157.48
30389	09/10/2014	GORDON HASSE	CREDIT REFUND	91.99
30390	09/10/2014	CHARLES R PICKETT	CREDIT REFUND	27.71
30391	09/10/2014	GREG TARVAS	CREDIT REFUND	83.89
30392	09/10/2014	GARY WALDOCH	CREDIT REFUND	40.00
30393	09/10/2014	DARRIN CARLSON	CREDIT REFUND	83.14
30394	09/10/2014	KELLY SCHARFENBERGER	CREDIT REFUND	104.80
30395	09/10/2014	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,609.06
30397	09/26/2014	IBEW LOCAL UNION 949	UNION DUES	468.49
30398	09/25/2014	EMILY COOPERATIVE TELEPHONE	SEPTEMBER LOCAL CHANNEL TRANSPORT	1,160.00
30399	09/25/2014	CENTRAL LAKES COLLEGE	POWER LIMITED-FRITZ-OCT 9&10	320.00
30400	09/25/2014	POWER & TELEPHONE SUPPLY	BATTERY BACKUP, CLOSURE,SPLICE TRAY, ETC	2,834.71
30401	09/25/2014	CITI LITES INC	LOCATES	3,293.45
30402	09/25/2014	THE OFFICE SHOP INC.	PAPER TOWELS	79.53
30403	09/25/2014	SOLIX	B&C STATEMENT	32.33
30404	09/25/2014	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
30405	09/25/2014	NCPERS MINNESOTA	OCTOBER LIFE PREMIUM	32.00
30406	09/25/2014	WHITEFISH AUTOMOTIVE	WIPERS & OIL CHANGE-PONTIAC	78.31
30407	09/25/2014	NATIONAL CABLE TELEVISION COOP	24 HIGH PASS FILTERS & OTHER FILTERS	418.49
30408	09/25/2014	NEUSTAR INC.	SOW & LNP CHARGES	154.67
30409	09/25/2014	MINNESOTA LIFE INSURANCE CO	OCTOBER LIFE PREMIUM	186.70
30410	09/25/2014	PINNACLE	2014/2015 DIRECTORY MISC CHARGES	6,056.88
30411	09/25/2014	UNIVERSAL SERVICE ADMIN CO.	SEPTEMBER FUSC	3,262.27
30412	09/25/2014	TV GUIDE NETWORK	AFFILIATE PAYMENT	603.97
30413	09/25/2014	VANTAGE POINT	AUGUST TTP SERVICE	210.00
30414	09/25/2014	CROW WING COUNTY HIGHWAY DEPT.	AUGUST DIESEL & UNLEAD FUEL	823.09
30415	09/25/2014	CORNERSTONE PUBL GROUP INC.	SEPTEMBER NEWSLETTER	3,802.00
30416	09/25/2014	GE CAPITAL	COPIER LEASE 55 OF 60	362.03
30417	09/25/2014	NORTHLAND PRESS	CROSSLAKE DAYS AD	80.00
30418	09/25/2014	NORTH COUNTRY PLUMBING & HEAT	REPAIR SINK DRAIN	85.00
30419	09/25/2014	TIGER DIRECT	HARD DRIVES AND MEMORY, REPEATER	650.94
30420	09/25/2014	CHERI E. AYD	SEPTEMBER OFFICE CLEANING	689.34
30421	09/25/2014	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	744.80

30422	09/25/2014	NTCA GROUP HEALTH PLAN	OCTOBER HEALTH & LIFE PREMIUM	14,526.86
30423	09/25/2014	NISC	SEPTEMBER BILLING	6,909.61
30424	09/25/2014	MODERN ENTERPRISE SOLUTIONS, INC.	F5 QUAD GPON CARD	3,540.22
30425	09/25/2014	INTELLIWEATHER, INC	SEPTEMBER WEATHER FEED	349.00
30426	09/25/2014	BUTCH DOERFLER	BRUSH NORTH SIDE OF 36	1,000.00
<b>TOTAL FOR GENERAL ACCOUNT</b>				<b><u>\$ 309,297.34</u></b>

## CROSSLAKE COMMUNICATIONS

Regular Meeting, August 26, 2014

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chair John Moengen. Members present: John Moengen, Mike Myogeto, Steve Kollmann, Mike Winkels, Dennis Leaser and Jim Talbott. Member absent: Ann Schrupp. Also present were General Manager Paul Hoge, Mayor Darrell Schneider, Office Manager Debby Flerchinger, Accountant Cyndi Perkins, and Helen Fraser. Steve Roe joined the meeting at 8:07 am.

### Actions Taken:

The Minutes of the July 29, 2014 Regular Meeting were reviewed. Dennis Leaser moved to approve the Minutes as presented. Second by Jim Talbott. All in favor, motion carried.

The July 2014 Financial Statements were reviewed. Mike Winkels moved to approve the July 2014 Financial Statements. Second by Dennis Leaser. All in favor, motion carried.

The July 2014 Check Disbursements were reviewed. Mike Myogeto moved to approve the July 2014 Check Disbursements. Second by Mike Winkels. All in favor, motion carried.

### COMMUNICATIONS

- 1) Loan Refinance. Paul reported that we did this in 2012. We had Northland Securities look at it and we couldn't refinance at that time. We are looking at this again. This time we have two people looking at this for us because of the Dodd Frank Act in July of 2014. Darrin Mitchell joined the meeting at 8:12 am. We are looking at refinancing again. We may need to get our bond rated again.
- 2) CSAH 3. Paul reported that we are pretty much done with "protect and preserve". We still have a line in the trees which Chuck will be plowing in for us. They want to start farring Tuesday or Wednesday after Labor Day. They are a week or two behind.
- 3) CSAH 36. Paul said he had met with Crow Wing County. They want to cut 8-12' deep in certain places. We are about four feet deep. On the North side of 36, they are talking about starting to clear in October so we can go through there. Ron will be contacting Chris Olson with Crow Wing Power. We need to move our pedestal up by Bonnie Lakes Road. We will need to move the power and our cabinet. Paul sent a request for \$27,700 for reimbursement to Crow Wing County to move the pedestal. They have approved it.
- 4) County Road 66. Paul reported that last year the City had approved the conduit that we installed from out in front of our building down to the Daggett Road. We are hoping to do that this year. Because of being short staffed, we have hired Chuck to do it for \$8,000. He has pulled the 144 fiber from Daggett to Al's Marine. We have purchased \$2,000 of fiber for this. We were going to use 48 and 36 fiber but we were short. Paul will call around to see if anyone else has a spare reel we could buy. This will give us another route north.
- 5) Tar Driveway. Paul reported that everyone on the Advisory Board said yes. He has forwarded it to the City Council. We didn't have this in our budget. Ted was going to have Anderson Brothers come in. Our cost will be \$10,956.
- 6) Customer Survey. Debby reviewed the Annual Customer Survey with the Board. This year's survey was done on-line through Survey Monkey. Previous years we included a printed copy in the bills and a link on our webpage to the survey. This year paper copies were mailed to customers who did not have access to the Internet or a computer. We received 159 responses over a two month period. Of the 159 responses, 16 were completed by paper copy. We also offered a drawing for a \$25 credit to a customer's account. The 28 questions in the 2014 survey asked more questions about our customers' behaviors and lifestyles in addition to customer satisfaction. The majority of the responses reflected satisfaction with our staff and services.
- 7) Measure-X Survey. Debby also reported on the first report received from Measure X. They have had a challenge in connecting with our customers. It took two months to get the 20 minimum responses. Overall we are pleased with the scores and comments.

8) Recap of 2014 Trouble Reports. Debby reported that Dennis and Mike Winkels requested reports on trouble reports and service orders. The report on Trouble calls from January 2014 through July 2014 was reviewed. The report on service orders will be ready for next month's meeting.

9) Channel 4 Retransmission Consent. Paul reported that we are continuing our negotiations with CBS with the help of Scott Friedman of Cinnamon Mueller. We have agreed on the verbiage and are now down to price. We are looking at an overall 10% increase in 2014.

10) ESPN – Disney contract renewal. Paul reported that the contract with ESPN/Disney has been settled through the NCTC with an increase of nearly 16%. As part of that settlement, we have added the SEC (South East Conference).

11) Consultant Update. Paul reported that there will be a special council meeting on September 3 at 6 pm to review the report of Charles Mead. We have not seen anything further from them.

12) League of Minnesota Cities. Paul reported that he attended a Telecommunications Task Force meeting. They are assisting cities to get into telecommunications. Wazata, Eagan and Pine City were all there. They are creating a Minnesota Public Broadband Alliance with just cities. To become a charter member, you have to pay \$2,000.

#### PERSONNEL

1) Network Engineer. Paul reported that we have received 7 resumes back. Of the seven, four are under-qualified and 2 are overqualified. We had Olsen Thielen review the resumes and they came back with the same conclusion.

2) Operations Manager. Paul said he is holding off on filling the Operations Manager position until we get the Network Engineer position filled. We are currently using the staff to help cover this position.

#### OTHER BUSINESS

1) Advisory Board Alternate Opening. Paul reported that Steve Kollmann will be approved by the Council next month.

2) Cable Head End Backup. Paul reported that with Jared gone, we have contracted with 7Sigma to have Nate Plante work with Bill Gordon on Wednesdays for a half day.

The next Regular Crosslake Communications Advisory Board meeting will be held Tuesday, September 30, 2014 at 8 am at Crosslake Communications.

Dennis Leaser moved to adjourn the meeting at 9:09 am. Second by Jim Talbott. All in favor, motion carried.

Cc: Steve Kollmann  
Dennis Leaser  
Mike Myogeto  
Ann Schrupp  
Jim Talbott  
Mike Winkels  
Darrell Schneider, Mayor  
John Moengen  
Steve Roe  
Gary Heacox  
Mark Wessels

  
Debby Floerchinger

## CROSSLAKE COMMUNICATIONS

Regular Meeting, October 31, 2014

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chair John Moengen. Members present: John Moengen, Mike Myogeto, Mike Winkels, and Jim Talbott. Ann Schrupp joined the meeting by telephone. Dennis Leaser joined the meeting at 8:08 am. Member absent: Steve Kollman. Also present were General Manager Kevin T. Larson, Mayor Darrell Schneider, Council members Steve Roe and Mark Wessels (Mark joined the meeting at 8:14 am), Mike Lyonais, Office Manager Debby Floerchinger, Accountant Cyndi Perkins, Helen Fraser and Dick Bipes.

### Actions taken:

1. **The Crosslake Communications Advisory Board recommends to the City Council the sale of the 2002 Case Directional Drill.**
2. **The Crosslake Communications Advisory Board recommends to the City Council we move forward with RW Baird to refinance the Bond.**
3. **The Crosslake Communications Advisory Board recommends to the City Council that we offer Whole Home DVR service for \$5.00/month/box to our offering.**
4. **The Crosslake Communications Advisory Board recommends to the Personnel Committee to take a look at a Communications Manager position and look at pay to be tied to it.**

The Minutes of the August 26, 2014 Regular Meeting were reviewed. Mike Winkels moved to approve the Minutes as presented. Second by Jim Talbott. All in favor, motion carried.

Introductions – Kevin Larson provided a presentation on CTC and the partnership team for a better understanding of the working relationship.

The August and September 2014 Financial Statements were reviewed by Cyndi Perkins. Cyndi commented on some of the increases in expenses. She will be providing a cash flow analysis quarterly. Mike Myogeto moved to approve the August and September 2014 Financial Statements as presented. Second by Mike Winkels. All in favor, motion carried.

The August and September 2014 Check Disbursements were reviewed. Mike Myogeto moved to approve the August and September 2014 Check Disbursements. Second by Mike Winkels. All in favor, motion carried.

Kevin discussed the budget for 2015. Cyndi reported that we are approximately 75% complete with the Operating Budget. We are still researching some of the numbers with the techs pulling together costs for some of the capital items. We may not have all the numbers until near the end of the year. John Moengen feels it is appropriate that the budget may not be completed until after the first of the year.

## COMMUNICATIONS

- 1) Heavy Equipment for Sale. Kevin reported that in 2006 we tried to sell a 2002 Case Directional Drill. It did not sell at that time. We have done some research and the value is less than \$10,000. We are requesting approval to obtain bids for the sale of this Drill. Jim Talbott moved to recommend to the City Council the sale of the 2002 Case Directional Drill. Second by Mike Winkels. All in favor, motion carried.
- 2) Sprint Claim. Kevin reported that Sprint came out a few months ago filing a lawsuit against hundreds of companies like Crosslake. They are alleging that we should not have been billing them for calls coming into our switch. Years ago Sprint went to Onvoy and set up a trunk group. They never moved their traffic to the trunk group but continued to use the Feature Group D trunks. They said we have terminated the traffic illegally. We have a potential bill of approximately \$54,000. Mark Roach, CTC's CFO, is on the steering committee for MIC. There is a court date set up in Fergus Falls in December. We will have some liability but Kevin does not know how much. Cyndi reported that she has been in contact with Olsen Thielen and right now they are not making recommendations to record a reserve. With the court date in December, we are hoping to get more information before making that determination. Nothing has been reserved on the books yet. The \$54,000 represents some traffic going back eight years. Verizon has already filed a suit with the Utilities Commission.
- 3) Bond Refinance. Cyndi Perkins has been working with Mike Lyonais on refinancing the bond. She reported that when she started this review, she contacted the current bond holder, Northland Securities. She was referred to RW Baird by Dan Vogt. Stifel Nicolaus made the original contact with Mike Lyonais. RW Baird is one of the largest bond writers in the Midwest. Northland Securities has withdrawn from bidding. Since the call date is December 7, 2014, we would like to get this wrapped up by the end of this year. Cyndi and Mike recommend that we go with RW Baird. Mike pointed out that there is no early payoff with RW Baird. Kevin feels that with the low interest rate, we are better off investing it into plant. Jim Talbot moved to recommend to the City Council that we move forward with RW Baird to refinance the bond. Second by Mike Winkels. All in favor, motion carried.
- 4) CSAH 3. Kevin reported that the fiber has been placed and all that is left is to splice eight homes.
- 5) CSAH 36. Kevin reported that Bill Gordon attended the pre-construction meeting with CTC's employee on October 23<sup>rd</sup>. The grubbing began on October 27<sup>th</sup>. Debby reviewed with the board work done already on this project and what remains to be done hopefully before freeze up.
- 6) County Road 66. Kevin reported that we will be plowing fiber to the Community School because of their growth in online classes and general usage. They are looking for a higher Internet speed so we will work with CTC to establish pricing and then get it tariffed.
- 7) County Road 1. Kevin reported that we are still working up on County Road 1 splicing. After this work is done, we will be able to offer two-way Internet.

- 8) GenBand C15. Kevin reported that we had a planned upgrade but we held off because another upgrade is available. CTC staff will work with Ron to schedule the maintenance window.
- 9) Retransmission Consent Agreements. Kevin and Debby updated the Board on some of the upcoming contract negotiations. We have finalized the contract with CBS with rates of \$1.55 (2015), \$1.60 (2016), \$1.80 (2017). The other retransmission agreements we still need to finalize are KSTP/ABC (channel 5), KSTC-TV 45 (channel 8), and KARE 11/NBC (channel 11). FOX is trying to combine all of their contracts (retransmission, direct agreements and agreements through the NCTC) into one agreement. CTC is helping with this one because we want the contracts through the NCTC to stay with the NCTC. As in the past we are working with Cinnamon Muehler's office with these negotiations.
- 10) Whole Home DVRs. Debby reported that through our TV Guide provider, we can now offer "whole home DVR service". Most other cable providers, including satellite, offer this service. A separate box is necessary allowing the customer to be able to record and watch programming in another room. This box is working off of a digital box. Dennis Leaser moved to recommend to the City Council that we add Whole Home DVR service for \$5.00 a month per box to our offering. Second by Mike Winkels. All in favor, motion carried.
- 11) 2014 Reports. Reports for Installs, Troubles, Disconnects and Computer Repair Work Orders were included in the packet. They will be updated and included every month for the Board's review.

#### PERSONNEL

- 1) Union Negotiations. Kevin reported that he has been contacted by Todd Ingalls, IBEW Local 949 Business Rep, to start negotiated the union contract. Kevin has received permission to start the negotiations without the assistance of the labor attorney. The negotiations have been scheduled for December 9<sup>th</sup>. We are waiting for a letter from Mr. Ingalls specifying the items to negotiation. Kevin, Debby, Cyndi and Kristi Westbrook from CTC will meet to strategize.

#### OTHER BUSINESS

- 1) Letter from Citizen. Kevin reported on a letter included in the packet from a citizen concerned about our High Speed pricing and speeds. Kevin said he has brought up some very good points. The citizen, Dick Bipes, was in attendance and explained that our standard 5 Mbps speed is not fast enough. He has talked to a few candidates who feel our base 5 Mbps service is satisfactory. Dick thinks we shouldn't think that way. The demand is going up and we can't be satisfied with 5 Mbps. His son buys a video game at the store, comes home, inserts it and has to go online to do an upgrade. The upgrade takes 8 hours to download. The average speed in the country is 25.3 Mbps. Dick feels we should be doing much better at a lower cost. Kevin stated that Dick brings up some good points. We have work to do to find out what we can do.

- 2) Long Range Planning. Kevin said when he was the manager here before, we had at least three planning meetings with the Utilities Commission and the City Council at the Community Center. We brought in industry experts. We talked about goals and objectives and where do we want to be? We need to look at our equipment and how we are offering our services. The coax has limitations. We don't know how much we can put over the fiber because they keep coming up with new ways to increase the capacity of one hair-like fiber strand. In the past we have done a lot of our own engineering and we haven't exposed ourselves to learning from others. Kevin would like to organize a planning meeting at the end of first quarter 2015. He would bring in a speaker on the national level, a speaker from the state level, and by then we would have done some assessment of the network so that we could start looking at where should we be going with our network and what is our biggest bottleneck right now. We also want to look at grant funding. Our end goal should be fiber to the home.
- 3) Holiday Open House. Kevin reported that we have scheduled a Holiday Open House for December 10<sup>th</sup> from 10 am until 3 pm. We will serve cookies, hot cider and coffee. Some of the CTC staff will also be available to meet the customers. We will also have a drawing for a TV.
- 4) Manager. Dennis Leaser asked about having a local person to manage the day-to-day operations of the company and report to CTC. Dennis felt it should be Debby Floerchinger. Kevin said he is already using her in that capacity. She has already met with the CTC HR department. John Moengen said that within the 60 days we are hoping to have a plan brought back to the city council on the partnership. Dennis Leaser made a recommendation to the Personnel Committee to take a look at a communications manager position and look at pay to be tied to it and Dennis recommended that Debby Floerchinger be identified as that person. Second by Jim Talbott. All in favor, motion carried.
- 5) November Council Meeting. Kevin will be unable to attend the next council meeting because of a prior engagement that has been planned for 14 months. He is a chairman of the trust committee for the NTCA for the benefits packages. He has a trust committee meeting on the 11<sup>th</sup> of November so he will be traveling on the 10<sup>th</sup>. Debby will be making the presentation to the council and Mike will make the bond presentation.

The next Regular Crosslake Communications Advisory Board meeting will be November 25<sup>th</sup> at 8:00 am at Crosslake Communications.

Jim Talbott moved to adjourn the meeting at 9:40 am. Second by Mike Winkels. All in favor, motion carried.

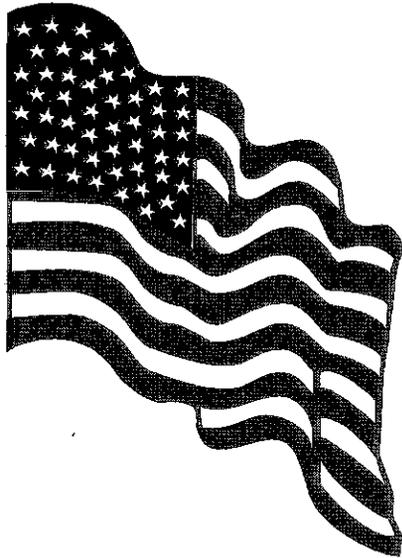
Cc: Steve Kollman  
Dennis Leaser  
Mike Myogeto  
Ann Schrupp

Jim Talbott  
Mike Winkels  
Darrell Schneider, Mayor  
John Moengen  
Steve Roe  
Gary Heacox  
Mark Wessels

*Debby Floerchinger*  
Debby Floerchinger

CROSSLAKE COMMUNICATIONS  
CUSTOMER COUNTS

	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14
<b>Telephone Service</b>													
Telephone Lines	1748	1747	1730	1719	1719	1712	1705	1689	1678	1667	1659	1640	1627
Telephone Vacation Disconnected	133	155	167	182	183	143	31	19	19	21	20	45	121
Percentage of Telephone Customers Disconnected	8%	9%	10%	11%	11%	8%	2%	1%	1%	1%	1%	3%	7%
Extended Calling/Pequot	333	332	324	320	317	317	306	310	308	304	298	298	277
Expanded Calling/CTC,Emily	45	45	45	45	46	45	45	45	45	45	44	44	43
<b>Cable TV Service</b>													
Basic	240	246	248	255	257	259	257	248	257	250	252	258	266
Expanded Basic	1407	1399	1397	1396	1392	1386	1386	1395	1390	1384	1381	1378	1362
Digital TV	260	263	260	258	258	272	272	269	268	268	267	264	259
Total Crosslake Customers	1907	1908	1905	1909	1907	1917	1915	1912	1915	1902	1900	1900	1887
Total Cable Customers													
Cable Vacation Disconnected	565	670	730	767	771	710	302	49	20	24	38	242	578
Percentage of Cable Customers Disconnected	30%	35%	38%	40%	40%	37%	16%	3%	1%	1%	2%	13%	31%
<b>Premium Channels</b>													
HBO Pkg	64	63	62	59	61	65	65	67	67	65	65	64	64
Cinemax	36	35	37	35	35	35	37	38	39	39	38	39	41
Showtime Pkg	29	29	31	32	33	32	33	35	37	36	36	37	37
Starz/Encore Pkg	44	44	44	42	42	42	43	43	44	44	44	43	44
HD TV	279	278	280	281	282	285	287	296	298	299	299	299	291
DVR and 2nd HD boxes	193	195	194	196	198	200	200	203	214	222	223	222	219
1st Box No Charge	214	215	213	209	209	211	210	210	206	203	200	197	195
<b>Internet Service</b>													
Dial Up Internet	21	22	21	20	19	18	18	16	15	15	14	14	14
<b>High Speed Internet</b>													
High Speed	1279	1283	1294	1299	1304	1362	1314	1328	1336	1348	1351	1350	1345
High Speed Plus	94	97	96	96	95	96	97	100	110	113	116	116	116
High Speed Super								0	0	11	12	15	17
High Speed Internet Totals	1373	1380	1390	1395	1399	1458	1411	1428	1446	1472	1479	1481	1478
High Speed Vacation Disconnected	215	242	281	313	310	281	121	24	14	15	20	97	261
Percentage of High Speed Customers Disconnected	16%	18%	20%	22%	22%	19%	9%	2%	1%	1%	1%	7%	18%
Mail Box Only	190	197	205	206	210	205	185	177	181	183	182	186	197



CROSSLAKE POLICE  
DEPARTMENT

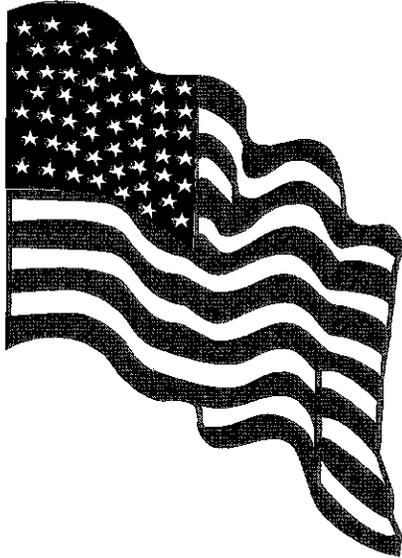
MONTHLY REPORT

October

2014

**Crosslake Police Department  
Monthly Report  
October 2014**

Agency Assist	16
Alarm	17
Animal Complaint	4
Attempt To Locate	1
Civil Problem	1
Damage To Property	1
Death	1
Disturbance	2
Driving Complaint	3
Ems	17
Extra Patrol	1
Fire	1
Gas Leak	1
Gun Permits	3
Hazard In Road	1
Housewatch	4
Information	9
Lost Property	1
Other	2
Property Damage Acc	6
Public Assist	1
Stolen Recovered	1
Suspicious Person	1
Theft	3
Traffic Warnings	57
Traffic Citations	4
Warrant Oth Cnty	1
Welfare Check	3
<b>Total</b>	<b>163</b>



# CROSSLAKE POLICE DEPARTMENT

MISSION  
MONTHLY REPORT

October

2014

**Crosslake Police Department  
Mission Monthly Report  
October 2014**

Agency Assist	1
Alarm	1
Animal Complaint	1
Driving Complaint	1
Ems	2
Housewatch	2
Property Damage Acc	1
Traffic Warnings	15
Traffic Citations	2
<b>Total</b>	<b>26</b>

# Crosslake Fire Department

Date: October 2014

# Calls

Description of Incident	Calls	YTD	2013 YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>			
311 - Medical Assist - Assist EMS Crew	13	181	206
300 - Rescue, EMS Incident		1	3
322 - Motor Vehicle Accident with Injuries		5	6
324 - Motor Vehicle Accident with No Injuries		1	4
340 - Search for Lost Person			1
342 - Search for Lost Person in Water			
362/363 - Ice Rescue/Swift Water Rescue		1	
326 - Snowmobile Accident With Injuries			
<b>Total Medical:</b>	<b>13</b>	<b>189</b>	<b>220</b>
<b>1 - Fire</b>			
111 - Building Fire		4	3
111 - Building Fire (Mutual Aid)		4	3
114 - Chimney Fire		1	
100 - Fire Other	1	5	
143 - Grass Fire/Wildland Fire		2	4
131 - Automobile Fire			2
<b>Total Fire:</b>	<b>1</b>	<b>16</b>	<b>12</b>
<b>4 - Hazardous Condition (No Fire)</b>			
412 - Gas Leak (Natural Gas or LPG)	1	4	6
424 - Carbon Monoxide Alarm			
444 - Power Line Down/Trees on Road		4	5
<b>Total Hazardous Condition:</b>	<b>1</b>	<b>8</b>	<b>11</b>
<b>6 - Good Intent Call</b>			
611 - Dispatched and Cancelled en route	1	10	10
609 - Smoke scare, Odor of smoke		1	
<b>Total Good Intent:</b>	<b>1</b>	<b>11</b>	<b>10</b>
<b>7 - False Alarm &amp; False Call</b>			
743 - Smoke Detector Activation - No Fire	1	8	10
733 - Smoke Detector Activation due to Malfunction			1
746 - Carbon Monoxide Detector Activation - No CO		2	3
731 - Sprinkler Activation due to Malfunction			
<b>Total False Alarms:</b>	<b>1</b>	<b>10</b>	<b>14</b>
<b>Total Incidents:</b>	<b>17</b>	<b>234</b>	<b>267</b>



**NORTH AMBULANCE  
CROSSLAKE**

**OCTOBER 2014 RUN REPORT**

TOTAL CALLOUTS: 59  
NIGHT: 18 DAY: 41

No Loads: 09  
Cancels: 06  
Fire Standbys: 00  
Police Standbys: 00  
Transported Patients: 44

CROSSLAKE: 21 (3 No Load, 1 Cancel)  
BREEZY POINT: 06 (1 No Load, 1 Cancel)  
IDEAL: 00  
MISSION: 01 (1 No Load)  
FIFTY LAKES: 01  
MANHATTAN BEACH: 00  
CENTER: 01  
TIMOTHY: 00

MUTUAL AID TO:  
PINE RIVER: 12 (2 Cancel)  
BRAINERD: 17 (4 No Load, 2 Cancel)

BLS TRANSFERS: 00  
ALS TRANSFERS: 00

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):  
BRAINERD: 00  
PINE RIVER: 00  
AIRCARE: 01

# Crosslake Roll-Off & Recycling Services

October 2014

	Mixed Paper	Aluminum Tin	Glass	Plastic	Metal	Cardboar	Electro	Total lbs	2000#	Total Tons	
January	0	780	0	7480	1340	4180	0	13780	2000	6.89	
February	8900	0	0	0	800	0	0	9700	2000	4.85	
March	8240	0	1720	7060	1580	0	0	18600	2000	9.3	
April	0	660	0	0	1600	17220	39	19519	2000	9.7595	
May	9680	0	2620	6800	5060	14580	0	38740	2000	19.37	
June	18820	1760	2060	13280	4140	23930	0	63990	2000	31.995	
July	6740	1740	0	19600	7460	73900	7860	0	117300	2000	58.65
August	9300	1610	1960	19840	4940	15140	9140	0	61930	2000	30.965
September	15460	1493	0	6700	3960	8560	7880	0	44053	2000	22.0265
October	9640	680	1800	4720	3440	15860	7040	0	43180	2000	21.59
November								0	0	2000	0
December								0	0	2000	0
<b>TOTAL IBS</b>	<b>86780</b>	<b>8723</b>	<b>10160</b>	<b>85480</b>	<b>34320</b>	<b>173370</b>	<b>31920</b>	<b>39</b>			
<b>2000#</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>	<b>2000</b>		
<b>TOTAL TONS</b>	<b>43.39</b>	<b>4.3615</b>	<b>5.08</b>	<b>42.74</b>	<b>17.16</b>	<b>86.685</b>	<b>15.96</b>	<b>0.02</b>			

Tires 5080 lbs



# Crow Wing County Water Plan News

Volume 5, Issue 4

Fall Edition

October 27, 2014

To Protect, Preserve, & Improve Water Resources in Crow Wing County



In this issue:

AIS Summary	1
AIS Research & Recognition	2
CWC News	3
Upcoming events	3
Grant Opportunities	4

## Aquatic Invasive Species: 2014 Summary and Plan for 2015

By Mitch Brinks

Crow Wing County recently completed its 4th season of conducting watercraft inspections in the fight against AIS. 2014 was the second year that the program was offered County-wide to all lake association partners. Crow Wing County was able to expand its AIS efforts this season because of a legislative allocation of approximately \$202,000 to prevent the spread of AIS. In addition to inspections, Crow Wing County used this funding to conduct an education and awareness campaign using eye-catching posters, rack cards, and stickers (see example to right & on the following page). The County is currently working with a number of other nearby counties and Chip Leer of Fishing the Wildside to develop an ad-campaign for regional TV markets along with other media products.



Crow Wing County also decided to conduct a pilot project by spending some of the funds on milfoil treatment in six County lakes. By reducing or eliminating the milfoil population in these lakes, the goal is that other nearby lakes will have a greatly reduced chance of becoming infested with milfoil.

Crow Wing County will receive approximately \$450,000 in 2015 to prevent the spread of AIS. While the County is planning to continue the inspection, milfoil, and education/awareness programs, it is also exploring the idea of placing 3-4 semi-permanent decontamination stations at strategic locations through the County. It also plans to encourage local lake service providers to offer this service.

Crow Wing County's draft AIS prevention plan for 2015 will be available soon on the AIS page of the County website:

[www.crowwing.us/index.aspx?nid=1004](http://www.crowwing.us/index.aspx?nid=1004)

### 2014 AIS Stats:

#### Inspections:

- >10,000 inspection hours
- >25,000 inspections
- 28 lakes with inspection hours

#### Milfoil Treatment:

- 6 lakes treated
- 90+ acres treated

#### Education & Awareness:

- 2 large-format posters (on display in the CWC Land Services Building)
- 2000 rack cards
- 600 stickers

#### Potential Zebra Mussel Introductions

##### Prevented:

- Bay, Borden, Hubert

Crow Wing County

Local Comprehensive Water Plan



2013 - 2023



The New 2013—2023 Crow Wing Water Plan is available to view online at:

[www.crowwing.us/index.aspx?nid=241](http://www.crowwing.us/index.aspx?nid=241)



## AIS Research & Recognition

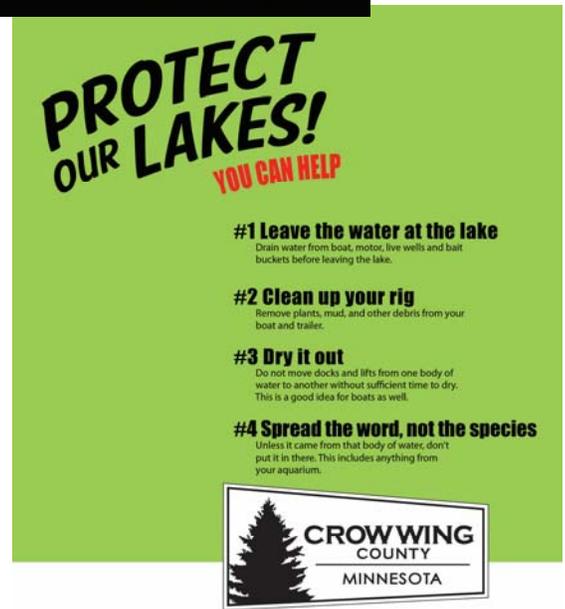
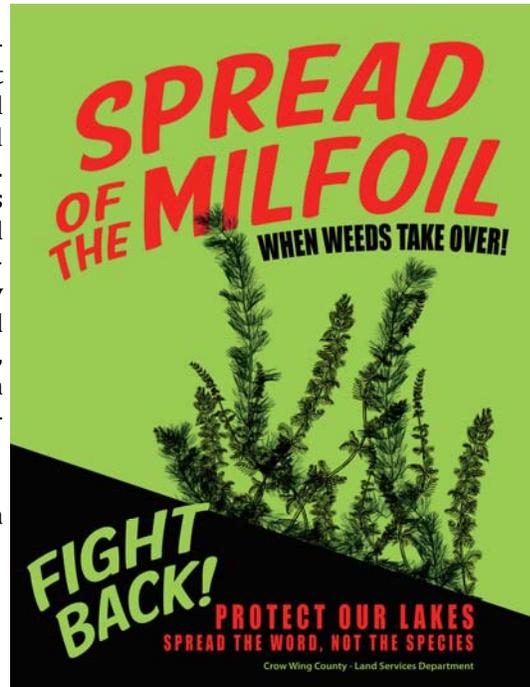
I recently attended the Upper Midwest Invasive Species Conference in Duluth and was impressed by both the amount and level of research being conducted. The Universities and Departments of Natural Resources in both Minnesota and Wisconsin as well as other entities (US Geological Survey, et. al.) are conducting research on everything from the effects of herbicide on Eurasian & hybrid watermilfoil, wakeboard boat ballast bags/tanks as potential carriers of AIS, disinfectant methods for research gear, micro-particle delivery technologies for targeted control of Asian carp, zebra mussel and spiny water flea effects on zoo-plankton populations, recent new invaders in Wisconsin such as the Asian Clam and New Zealand Mudsail, to ways to best measure & increasing public awareness/engagement.

A couple of notable projects currently underway in Minnesota include:

1. Using *Zequanox* in whole water column treatments (Lake Minnetonka, Christmas Lake)
2. Zebra Mussel source detection using DNA analysis (Pelican, Gull, Ossawinnamakee, Mille Lacs)
3. Veliger levels in residual water from live wells, bilges, etc.

One of the more hopeful preliminary findings from zebra mussels research by the MN DNR shows that the peak zebra mussel veliger populations seem to occur from 6 to 12 feet below the water surface, with lower levels near the water surface. Veliger counts from residual water (including water from Gull and Mille Lacs) seems to confirm this, as there were very small numbers of veligers found in these residual water samples. Another hopeful study indicates that zebra mussels do not spread downstream as quickly as previously thought. In small streams (like the Gull River), zebra mussel drift was limited to 1-2 km from the main lake source.

Although AIS research in Minnesota is relatively new, Crow Wing County is hopeful that it will provide the scientific basis for the strategic use of our resources to better manage and prevent AIS. Ultimately, though, it is up to all of us to do our part (see flyer to right)!



Call 218-824-1125 to speak with one of our specialists. We're ready to help you.  
[www.crowwing.us](http://www.crowwing.us)

Crow Wing County is committed to protecting, preserving & enhancing water resources in Crow Wing County by being proactive, utilizing science-based information and innovative water-based programs to protect the County's water resources.

Crow Wing County would like to recognize seasonal AIS Coordinator, **Mike Smith**, for his outstanding work coordinating, scheduling, and overseeing approximately 50 AIS Level I Inspectors that served at watercraft access points across Crow Wing County in 2013 and 2014. Mike is currently finishing up his Senior Year at the University of Minnesota.



Crow Wing County Commissioner **Paul Thiede** was recently nominated by the Association of Minnesota Counties for the Minnesota AIS Advisory Committee

*Final approval on committee membership is determined by DNR Commissioner Tom Landwehr.*



For more information:  
[www.dnr.state.mn.us/aisadvisory/index.html](http://www.dnr.state.mn.us/aisadvisory/index.html)

## Crow Wing County News

### **Crow Wing County Receives Lake Friendly Development Award**

On Thursday, October 9, 2014, the Brainerd Area Environmental Learning Network (BAELN) awarded Crow Wing County and Dan Steward of the Board of Water & Soil Resources (BWSR) with a *Lake Friendly Protection Strategy* award for the County's 2013 revision to the Local Comprehensive Water Plan. Awards also went to the Army Compatible Use Buffer (ACUB) program, Brainerd Rotary, and local homeowners and businesses who implemented wise stewardship practices that protect the area's water resources. BAELN is in its 12th year of offering professional development and timely information on environmental and sustainability issues for professionals and community members. BAELN is a collaborative effort of Central Lakes College, Crow Wing SWCD, DNR, MPCA, MnDOT, Nature Conservancy, University of Minnesota Extension, and others. A video of the event can be viewed online at: [www.youtube.com/watch?v=WQkPiL6qhno](http://www.youtube.com/watch?v=WQkPiL6qhno).

### **Crow Wing County Landfill Winter Hours**

The Crow Wing County Landfill Site will begin winter hours starting the first weekend in November and operate 8 am to 5 pm Monday through Friday. The landfill site will be closed on Saturdays and Sundays from November 2014 through March 2015 and will re-open for summer hours starting in April 2015. During these hours, the County Landfill is open to accept household garbage, fiberglass boats, mattresses, furniture, mobile homes, and other items for proper disposal. Customers utilizing the landfill must stop at the Landfill Office and speak with the attendant to discuss the items to be disposed, collect any fees, and receive directions to the proper drop-off locations. All loads coming to the County Landfill must be covered, and uncovered loads are subject to a \$5 fee. The following items can be properly disposed in the Landfill for free or a nominal fee depending upon the items:

- Free recycling of lead-acid car/marine batteries
- Free recycling of used oil filters, motor oil and anti-freeze is available at the Landfill and several drop-off locations within the County. Visit our webpage for drop-off locations: [www.crowwing.us](http://www.crowwing.us) and search "oil."
- Free compost of lawn and garden material (please separate brush and branches)
- Demolition materials (nominal fee)
- Large appliances, electronics, tires with or without rims, scrap metals, glass, and plastic can (nominal fee)

During November through April, Household Hazardous Waste (HHW) will only be taken for emergency situations. An example of this is residents who are moving or an estate that must dispose of hazardous materials, and cannot wait until the HHW program opens in May of 2015. To schedule an appointment, contact the landfill at (218) 824-1290.

### **Crow Wing Soil & Water Conservation District (SWCD) Announces Pine River Watershed Video**

The Crow Wing SWCD, in partnership with the Minnesota Pollution Control Agency, Pine River Watershed Alliance, University of Minnesota, Lindner Media, and the Clean Water Land & Legacy Amendment, announces the release of a new, professionally-produced video featuring the Pine River Watershed and the importance of clean water. The video is titled "What Does Clean Water Mean to You?"

To view online, please visit: [https://www.youtube.com/watch?v=WGF6RvxpIVs&list=UU5TU1n1A1pHlggfg\\_7KJVMg](https://www.youtube.com/watch?v=WGF6RvxpIVs&list=UU5TU1n1A1pHlggfg_7KJVMg)

A DVD can also be obtained from the Crow Wing SWCD. For more information, call 218-828-6197 or visit: <http://crowwingswcd.org>

## Upcoming Events

### **Minnesota Aquatic Invasive Species Research & Management Showcase (November 19 @ the U of M)**

The Minnesota Aquatic Invasive Species Research Center (MAISRC) and University of Minnesota Extension are offering folks the opportunity to take an inside-look at the MAISRC on the University of Minnesota St. Paul campus November 19, 2014. Participants will have the opportunity to interact with faculty and researchers as they share the latest about their work. In addition, they can expect to see demonstrations of methods used to advance the science of AIS detection and control, gain some basic skills for working on AIS issues in their community, and learn about some of the current research on invasive carps, zebra mussels, aquatic invasive plants, and harmful fish diseases. University of Minnesota Extension is coordinating transportation between north and central Minnesota and the event. Pick up times start at 6:00 a.m. with last return by 9:00 p.m. You will be able to purchase a bus ticket with your registration. Details will print on your event ticket. Pre-registration for buses is needed by November 7. For more information visit: [www.maisrc.umn.edu](http://www.maisrc.umn.edu)



## Local Grant Opportunities for Landowners

### Forestry Grants

An opportunity is available for landowners in Crow Wing County with forested parcels greater than 20 acres in size to receive cost-share funds to write forest stewardship plans and implement forestry practices in order to protect lakes with populations of tullibee, which is a type of whitefish also known as Cisco. Good forest management can protect these lakes and the quality of these important fisheries for generations to come. Target lakesheds include: Bertha, Big Trout, Borden, Cedar, Clear, Crooked, Island/Loon, Kenney, Kimball, Long/Tame Fish, Lower Hay, Ossawinnamakee, Pelican, Pig, Portage, Round, Roosevelt, Star, and Whitefish. Cost-share funding is available to cover up to 50% of the cost of forest management practices for each landowner who has a current forest stewardship plan for his or her property. Examples of eligible practices include tree planting, selected harvest, and wildlife openings. For landowners without forest stewardship plans, funds are available to receive a plan at a flat rate of \$200. Interested landowners should contact Darren Mayers, District Technician with the Crow Wing Soil and Water Conservation District, at 218-828-6197. A number of property tax-incentive programs are also available for property owners in Crow Wing County. See [www.crowwing.us/index.aspx?NID=258](http://www.crowwing.us/index.aspx?NID=258) for more information.

### Conservation Easement Grant: Wild Rice Lakes

Crow Wing Soil and Water Conservation District has funds available for private landowners who own land adjacent to Shallow Wild Rice Lakes. Funding is available to enroll private land into voluntary land preservation agreements called conservation easements. Conservation easements protect land from future development while keeping land in private ownership and on the local tax rolls. Landowners can be paid up to 60% of the estimated market value of the tract for enrolling into the program. Wild Rice provides great habitat for ducks and birds and also is the Minnesota State Grain. The following Crow Wing County lakes are eligible: Arrowhead, Dahler, Dog, Garden, Goggle, Hole-in-the-Day, Little Pine, Lizzie, Lower Dean, Lows, Mud (18-137), Mud (18-326), Nelson, Rice (Blomberg's), Rice (Clark Lake), Rice (Deerwood), Rice (Hesitation WMA), Rice (Pratt's), Rice Bed, Terry, Twin Island, Unnamed (Lost Rice), and Unnamed (Nokasippi R.). To apply contact Crow Wing SWCD via e-mail: [melissa.barrick@crowwingswcd.org](mailto:melissa.barrick@crowwingswcd.org) or by phone 218-828-6197.

### Shoreline Restoration / Stabilization & Stormwater Management

Crow Wing Soil & Water Conservation District (SWCD), in partnership with the Department of Natural Resources, have grants available to help offset the cost of shoreline buffer projects, which can also include stormwater management. For more information, please contact Crow Wing SWCD @ 218-828-6197.

## Groundwater Related Grants

### Well Sealing *(Ending soon)*

Crow Wing County also wants to remind the public that there are still limited funds remaining to assist landowners with sealing unused wells. A well that is not in use or abandoned can be a source of groundwater contamination by providing a potential direct path for surface water runoff, contaminated water, or improperly disposed of waste to reach an uncontaminated groundwater source. Unused larger-diameter wells can also be a safety hazard for children and animals. The program will pay for 50% of the cost to properly seal the well, up to a maximum of \$1000. A state-licensed well contractor must conduct the work. All landowners with unused wells are encouraged to apply. Sealing involves clearing the well of debris and filling the well with grout. Funding for this program is from the Clean Water Land and Legacy Amendment that was passed by Minnesota voters in 2008.

### Low-Income Septic System Upgrades

Crow Wing County and the Region Five Development Commission also have remaining funds to assist with replacement or repair of septic systems for low and very low income landowners in order to improve and protect groundwater quality in Crow Wing County. For more information or to have an application mailed to you, please visit [www.regionfive.org/forms](http://www.regionfive.org/forms) or contact Melissa Radermacher at Region 5: 218-894-3233. Funding for this grant is also from the Clean Water Land & Legacy Amendment.

**As the LGU responsible for the development and implementation of the Local Comprehensive Water Management Plan, the Crow Wing County Land Services Department is committed to protecting, preserving & improving water resources in Crow Wing County by being proactive, efficient, customer focused, organized, and innovative while being good stewards of the county's resources.**

# **CROW WING COUNTY FORFEITED TAX LANDS**

**To be offered at Public Auction at no less than the appraised price.**

**Commencing at 10:00 am on November 21, 2014**

**in Meeting Room 2 of the Land Services Building**

**322 Laurel Street, Brainerd, Minnesota**

**Laureen Borden, Auditor-Treasurer,**

**Crow Wing County**

**Please contact Crow Wing County Land Services at (218) 824-1115**

**for further information.**

**Maps with driving directions are on the Crow Wing County WEB page at:**

**[www.crowwing.us](http://www.crowwing.us)**

**(Please click on Land Services, then click on Tax Forfeited Properties)**



NOTICE IS HEREBY GIVEN that the lands described in the 2014 Fall Tax Forfeited Land Sale List attached to this notice shall be sold to the highest bidder and for not less than the appraised value at public sale. The sale will be held at 10:00 AM on Friday November 21 in the Land Services Building Meeting Room 2, 322 Laurel Street in Brainerd. Crow Wing County makes no warranties or representations as to the title of lands to be sold. The sale will be governed by the provisions of Minn. Stat. Chapter 282 and by the resolution of the Crow Wing County Board of Commissioners authorizing the sale.

/s/ Laureen E. Borden  
LAUREEN E. BORDEN, COUNTY AUDITOR-TREASURER  
CROW WING COUNTY, MINNESOTA

The resolution is as follows:

Resolution #2014-45

NOW THEREFORE, BE IT RESOLVED the Board of Commissioners of Crow Wing County, Minnesota approves the classification as non-conservation the lands listed on the 2014 Fall Tax Forfeited Land Sale List; and approves the appraised value of the lands classified as non-conservation; and does authorize pursuant to Minn. Stat. § 282.01 that such lands be sold at public sale to be held at 10:00 AM, Friday, November 21, by the Crow Wing County Auditor-Treasurer at the Crow Wing County Land Services Building Meeting Room 2, 322 Laurel Street in Brainerd.

BE IT FURTEHR RESOLVED the Board of Commissioners of Crow Wing County, Minnesota authorizes the following terms for sales of forfeited lands: Sales of \$100.00 or less must be paid in cash at the time of purchase; Sales of \$101.00 to \$20,000 require a minimum payment of 15% of the purchase price or \$100, whichever is greater, due at the time of purchase, with the balance payable on contract in five equal annual installments plus interest as determined by Minn. Stat. § 282.01, sub. 4; Sales over \$20,001 require a minimum down of 15% of the purchase price at the time of purchase, with the balance payable on contract in ten equal annual installments plus interest as determined by Minn. Stat. § 282.01, sub. 4. Purchasers are required to pay at the time of sale 3% of the total sale price in compliance with Minn. Stat. § 284.28. A \$25.00 transaction fee shall apply to all sales and is due at the time of sale. All parcels are sold as-is, subject to any easements of record, and Minn. Stat. § 284.20. All lots sizes and acreage are approximate. A complete list of sale terms is on file in the County Auditor-Treasurers Office for public inspection.

## Minimum Amount Due if Purchased on Contract

- Down Payment**.....15% of the total sale value or \$100, whichever is greater.
- State Assurance Fee**.....3% of total sale price. This percentage is state mandated and goes into the State's General Fund to help pay claims ordered against the state by the district courts.  
(M.S. 284.28, Subd. 8)
- Special Assessments**.....If special assessments are listed on the sale brochure, the assessments **must be paid in full at the time of sale and cannot be part of the contract.** Check with city/township clerk for any pending special assessments of which Public Land Management is not aware.
- Timber Value**.....Paid in full at the time of sale. **Please note:** The timber value increases the same percentage as the sale bid up.
- Recording Fee**.....\$46.00 or as set by the County Recorder.
- County Fee**.....\$25.00
- State Deed Fee**.....\$25.00 (collected when paid in full)
- State Deed Tax**..... .0033 times the purchase price (collected when paid in full)

### Zoning information questions for parcels within a city, contact the city clerk:

- City of Baxter.....218-454-5100  
City of Brainerd.....218-828-2307  
City of Breezy Point.....218-562-4441  
City of Crosby.....218-546-5021  
City of Crosslake.....218-692-2688  
City of Deerwood.....218-534-3152  
City of Emily.....218-763-2480  
City of Nisswa.....218-963-4444

Zoning information questions for parcels within a township, contact Crow Wing County Land Services Office at 218-824-1125.

Except for Irondale Township, contact the township directly at 218-546-6499.

# 2014 FALL TAX FORFEITED LAND SALE LIST

Deeds for the following platted parcel(s) will not contain a restrictive covenant which will prohibit enrollment of the land in a state funded program providing compensation for conservation of marginal land or wetlands.

Tract #	Description	Lot(s)	Block	Approx. Lot Size	Appraised Land Value	Appraised Value of Buildings (B) & Timber (T)	Remarks	Specials	Starting Bid	Zoning
<b>City of Brainerd</b>										
<b>Township Forty-five (45), Range Thirty (30) &amp; Thirty-one (31)</b>										
217-14	Davis' Addition to the City of Brainerd RE CODE: 09120012007V009	The North 33 feet of vacated St. Louis Ave. lying South of Lots 7 thru 10 inclusive	12	0.08 Acre	\$1,100.00	\$0.00 (T)	0.03 acre low, 0.05 acre high	\$0.00	\$1,100.00	R-1
218-14	Davis' Addition to the City of Brainerd RE CODE: 09120012011V009	The North 33 feet of vacated St. Louis Ave. lying South of Lots 11 thru 15 inclusive	12	0.10 Acre	\$100.00	\$0.00 (T)	all low	\$0.00	\$100.00	R-1
219-14	Davis' Addition to the City of Brainerd RE CODE: 09120013018V009	The South 33 feet of vacated St. Louis Ave. lying North of Lots 18 thru 22 inclusive	13	0.09 Acre	\$100.00	\$0.00 (T)	all low	\$0.00	\$100.00	R-1
220-14	Davis' Addition to the City of Brainerd RE CODE: 09120013023U009	South 33 feet of vacated St. Louis Ave. lying North of Lots 23 and 24	13	0.04 Acre	\$400.00	\$0.00 (T)	0.026 acre low, 0.014 acre high	\$0.00	\$400.00	R-1
<b>City of Breezy Point</b>										
<b>Township One Hundred Thirty-six (136), Range Twenty-eight (28)</b>										
169-14	Breezy Point Club RE CODES: 101020030080009 & 101020030090009	8 & 9	3	0.36 Acre	\$10,000.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$10,000.00	R-3
191-14	Breezy Point Club RE CODES: 101020030100009 & 101020030110009	10 & 11	3	0.39 Acre	\$10,300.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$10,300.00	R-3
165-14	Fifteenth Addition to Breezy Point Estates RE CODE: 101100000250009	25		0.24 Acre	\$7,800.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$7,800.00	R-3
166-14	Fifth Addition to Breezy Point Estates RE CODE: 101110000290009	29		0.24 Acre	\$7,800.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$7,800.00	R-3
167-14	Fifth Addition to Breezy Point Estates RE CODE: 101110000310009	31		0.21 Acre	\$7,100.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$7,100.00	R-3
123-14	First Addition to Dellwood Acres RE CODES: 101130010150009 & 101130010160009	15 & 16	1	130' x 139' (0.41 Acre)	\$11,300.00	\$0.00 (T)		\$0.00	\$11,300.00	R-2
192-14	First Addition to Dellwood Acres RE CODES: 101130010170009 & 101130010180009	17 & 18	1	139' x 139' (0.44 Acre)	\$11,600.00	\$0.00 (T)		\$0.00	\$11,600.00	R-2
122-14	First Addition to Dellwood Acres RE CODES: 101130010190009 & 101130010200009	19 & 20	1	139' x 139' (0.44 Acre)	\$11,500.00	\$0.00 (T)		\$0.00	\$11,500.00	R-2
121-14	First Addition to Dellwood Acres RE CODES: 101130020050009 & 101130020060009	5 & 6	2	130' x 140' (0.42 Acre)	\$11,300.00	\$0.00 (T)		\$0.00	\$11,300.00	R-2
193-14	First Addition to Dellwood Acres RE CODES: 101130020070009 & 101130020080009	7 & 8	2	130' x 140' (0.42 Acre)	\$11,000.00	\$0.00 (T)		\$0.00	\$11,000.00	R-2
120-14	First Addition to Dellwood Acres RE CODES: 101130020240009, 101130020250009, 101130020260009	24, 25 & 26	2	195' x 139' (0.62 Acre)	\$13,400.00	\$0.00 (T)		\$0.00	\$13,400.00	R-2
119-14	First Addition to Dellwood Acres RE CODES: 101130020270009, 101130020280009, 101130020290009	27, 28 & 29	2	195' x 139' (0.62 Acre)	\$13,400.00	\$0.00 (T)		\$0.00	\$13,400.00	R-2
118-14	First Addition to Dellwood Acres RE CODES: 101130020300009, 101130020310009, 101130020320009	30, 31 & 32	2	195' x 139' (0.62 Acre)	\$13,400.00	\$0.00 (T)		\$0.00	\$13,400.00	R-2
117-14	First Addition to Dellwood Acres RE CODES: 101130020350009 & 101130020360009	35 & 36	2	130' x 139' (0.41 Acre)	\$11,300.00	\$0.00 (T)		\$0.00	\$11,300.00	R-2
115-14	First Addition to Dellwood Acres RE CODES: 101130030060009, 101130030070009, 101130030080009	6, 7 & 8	3	195' x 140' (0.63 Acre)	\$13,400.00	\$0.00 (T)		\$0.00	\$13,400.00	R-2

Tract #	Description	Lot(s)	Block	Approx. Lot Size	Appraised Land Value	Appraised Value of Buildings (B) & Timber (T)	Remarks	Specials	Starting Bid	Zoning
<b>City of Breezy Point</b>										
<b>Township One Hundred Thirty-six (136), Range Twenty-eight (28)</b>										
116-14	First Addition to Dellwood Acres RE CODES: 101130030110009 & 101130030120009	11 & 12	3	130' x 140' (0.42 Acre)	\$11,000.00	\$0.00 (T)		\$0.00	\$11,000.00	R-2
113-14	First Addition to Dellwood Acres RE CODES: 101130030200009, 101130030210009, 101130030220009	20, 21 & 22	3	206' x 139' (0.66 Acre)	\$13,700.00	\$0.00 (T)		\$0.00	\$13,700.00	R-2
114-14	First Addition to Dellwood Acres RE CODES: 101130030290009 & 101130030300009	29 & 30	3	130' x 139' (0.41 Acre)	\$11,800.00	\$0.00 (T)		\$0.00	\$11,800.00	R-2
112-14	First Addition to Dellwood Acres RE CODES: 101130040190009 & 101130040200009	19 & 20	4	0.53 Acre	\$11,700.00	\$0.00 (T)		\$0.00	\$11,700.00	R-2
159-14	Fourteenth Addition to Breezy Point Estates RE CODE: 101150002150009	215		0.17 Acre	\$3,200.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$3,200.00	R-3
160-14	Fourteenth Addition to Breezy Point Estates RE CODE: 101150002170009	217		60' x 129' (0.17 Acre)	\$3,300.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$3,300.00	R-3
161-14	Fourteenth Addition to Breezy Point Estates RE CODE: 101150002190009	219		60' x 129' (0.17 Acre)	\$6,500.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,500.00	R-3
158-14	Fourteenth Addition to Breezy Point Estates RE CODE: 101150002200009	220		0.14 Acre	\$3,000.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$3,000.00	R-3
105-14	Second Addition to Dellwood Acres RE CODES: 101260040040009, 101260040050009, 101260040060009, 101260040070009	4, 5, 6 & 7	4	199' x 131' (0.60 Acre)	\$13,200.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$13,200.00	R-2
194-14	Second Addition to Dellwood Acres RE CODES: 101260040080009, 101260040090009, 101260040100009, 101260040110009	8, 9, 10 & 11	4	209' x 131' (0.63 Acre)	\$13,200.00	\$0.00 (T)		\$2,107.71	\$15,307.71	R-2
47-14	Second Addition to Dellwood Acres RE CODE: 101260060232009	23, 24 & 25	6	0.62 Acre	\$5,300.00	\$0.00 (T)	low lot	\$0.00	\$5,300.00	R-2
154-14	Tenth Addition to Breezy Point Estates RE CODES: 101320000150009 & 101320000160009	15 & 16		100' x 130' (0.30 Acre)	\$5,400.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$5,400.00	R-3
153-14	Tenth Addition to Breezy Point Estates RE CODES: 101320000430009, 101320000440009, 101320000450009	43, 44 & 45		0.39 Acre	\$6,100.00	\$0.00 (T)		\$0.00	\$6,100.00	R-3
152-14	Tenth Addition to Breezy Point Estates RE CODES: 101320000720009 & 101320000730009	72 & 73		0.34 Acre	\$4,400.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$4,400.00	R-3
156-14	Thirteenth Addition to Breezy Point Estates RE CODES: 101370001160009 & 101370001170009	116 & 117		0.39 Acre	\$5,200.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$5,200.00	R-3
157-14	Thirteenth Addition to Breezy Point Estates RE CODE: 101370001190009	119		0.28 Acre	\$4,300.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$4,300.00	R-3
168-14	Thirtieth Addition to Breezy Point Estates RE CODES: 101380000120009, 101380000130009, 101380000140009, 101380000150009	12, 13, 14 & 15		0.43 Acre	\$82,800.00	\$0.00 (T)	each lot is approx. 56' of frontage on the channel, unbuildable per City of Breezy Point - setback problems	\$0.00	\$82,800.00	R-2
149-14	Twenty-fifth Addition to Breezy Point Estates RE CODES: 101420001890009, 101420001900009, 101420001910009	189, 190 & 191		194' x 130' (0.57 Acre)	\$6,000.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,000.00	R-3
195-14	Twenty-fifth Addition to Breezy Point Estates RE CODES: 101420001920009, 101420001930009, 101420001940009	192, 193 & 194		194' x 130' (0.57 Acre)	\$6,200.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,200.00	R-3
196-14	Twenty-fifth Addition to Breezy Point Estates RE CODES: 101420001950009, 101420001960009, 101420001970009	195, 196 & 197		194' x 130' (0.57 Acre)	\$6,200.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,200.00	R-3
155-14	Twenty-seventh Addition to Breezy Point Estates RE CODES: 101460000010009 & 101460000020009	1 & 2		133' x 120' (0.37 Acre)	\$6,000.00	\$0.00 (T)	Marginal Buildable per City of Breezy Point	\$0.00	\$6,000.00	R-3
197-14	Twenty-seventh Addition to Breezy Point Estates RE CODES: 101460000030009 & 101460000040009	3 & 4		130' x 120' (0.36 Acre)	\$6,000.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,000.00	R-3

Tract #	Description	Lot(s)	Block	Approx. Lot Size	Appraised Land Value	Appraised Value of Buildings (B) & Timber (T)	Remarks	Specials	Starting Bid	Zoning
<b>City of Breezy Point</b>										
<b>Township One Hundred Thirty-six (136), Range Twenty-eight (28)</b>										
151-14	Twenty-seventh Addition to Breezy Point Estates RE CODES: 101460000620009, 101460000630009, 101460000640009	62, 63 & 64		0.55 Acre	\$6,900.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,900.00	R-3
150-14	Twenty-sixth Addition to Breezy Point Estates RE CODE: 101470000240009	24		0.21 Acre	\$4,300.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$4,300.00	R-3
198-14	Twenty-sixth Addition to Breezy Point Estates RE CODES: 101470000250009 & 101470000260009	25 & 26		130' x 130' (0.39 Acre)	\$6,100.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$6,100.00	R-3
199-14	Twenty-sixth Addition to Breezy Point Estates RE CODES: 101470000270009, 101470000280009, 101470000290009	27, 28 & 29		194' x 130' (0.57 Acre)	\$7,000.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$7,000.00	R-3
111-14	Whitebirch Three RE CODE: 1015600090B0009	Outlot B		66' x 436' (0.66 Acre)	\$13,800.00	\$0.00 (T)	Unbuildable per City of Breezy Point	\$0.00	\$13,800.00	R-1
110-14	Whitebirch Three RE CODE: 101560020020009	2	2	140' x 320' (1.03 Acres)	\$15,400.00	\$0.00 (T)		\$0.00	\$15,400.00	R-1
200-14	Whitebirch Three RE CODE: 101560020030009	3	2	140' x 320' (1.03 Acres)	\$15,400.00	\$0.00 (T)		\$0.00	\$15,400.00	R-1
109-14	Whitebirch One RE CODE: 101600010330009	33	1	1.09 Acres	\$17,100.00	\$0.00 (T)		\$3,563.35	\$20,663.35	R-1
108-14	Whitebirch One RE CODE: 101600020060009	6	2	1.02 Acres	\$16,800.00	\$0.00 (T)		\$3,563.35	\$20,363.35	R-1
163-14	Whitebirch Nine RE CODE: 101650010090009	9	1	1.07 Acres	\$11,000.00	\$0.00 (T)		\$0.00	\$11,000.00	R-1
164-14	Whitebirch Nine RE CODE: 101650010220009	22	1	2.40 Acres	\$15,000.00	\$750.00 (T)		\$0.00	\$15,750.00	R-1
134-14	Whitebirch Fifteen RE CODE: 101740080080009	8	8	0.56 Acre	\$12,700.00	\$0.00 (T)		\$0.00	\$12,700.00	R-2
201-14	Whitebirch Fifteen RE CODE: 101740090010009	1	9	0.53 Acre	\$12,500.00	\$0.00 (T)		\$2,107.71	\$14,607.71	R-2
142-14	Whitebirch Fifteen RE CODE: 101740110040009	4	11	110' x 200' (0.51 Acre)	\$12,200.00	\$0.00 (T)		\$0.00	\$12,200.00	R-2
141-14	Whitebirch Fifteen RE CODE: 10174012007Z009	7 & 7A	12	110' x 229' (0.58 Acre)	\$13,000.00	\$0.00 (T)		\$0.00	\$13,000.00	R-2
137-14	Whitebirch Fifteen RE CODE: 101740130070009	7	13	0.47 Acre	\$11,900.00	\$0.00 (T)		\$0.00	\$11,900.00	R-2
138-14	Whitebirch Fifteen RE CODE: 101740140010009	1	14	0.50 Acre	\$12,100.00	\$0.00 (T)		\$0.00	\$12,100.00	R-2
140-14	Whitebirch Fifteen RE CODE: 101740150030009	3	15	0.57 Acre	\$12,900.00	\$0.00 (T)		\$0.00	\$12,900.00	R-2
139-14	Whitebirch Fifteen RE CODE: 101740160010009	1	16	119' x 285' (0.78 Acre)	\$14,500.00	\$0.00 (T)		\$0.00	\$14,500.00	R-2
135-14	Whitebirch Fifteen RE CODE: 101740170090009	9	17	0.61 Acre	\$13,200.00	\$0.00 (T)		\$0.00	\$13,200.00	R-2
136-14	Whitebirch Fifteen RE CODE: 101740200050009	5	20	0.75 Acre	\$14,400.00	\$0.00 (T)		\$0.00	\$14,400.00	R-2
133-14	Whitebirch Sixteen RE CODE: 101750010030009	3	1	0.53 Acre	\$12,500.00	\$0.00 (T)		\$0.00	\$12,500.00	R-2
202-14	Whitebirch Sixteen RE CODES: 101750010040009 & 101750010050009	4 & 5	1	200' x 212' (0.98 Acre)	\$15,100.00	\$0.00 (T)		\$0.00	\$15,100.00	R-2
132-14	Whitebirch Sixteen RE CODE: 101750010090009	9	1	100' x 213' (0.49 Acre)	\$12,100.00	\$0.00 (T)		\$0.00	\$12,100.00	R-2
203-14	Whitebirch Sixteen RE CODES: 101750010100009 & 101750010110009	10 & 11	1	201' x 213' (0.98 Acre)	\$15,200.00	\$0.00 (T)		\$0.00	\$15,200.00	R-2
204-14	Whitebirch Sixteen RE CODE: 101750010120009	12	1	100' x 213' (0.49 Acre)	\$12,100.00	\$0.00 (T)		\$0.00	\$12,100.00	R-2
131-14	Whitebirch Sixteen RE CODES: 101750020160009 & 101750020170009	16 & 17	2	0.97 Acre	\$15,100.00	\$0.00 (T)		\$0.00	\$15,100.00	R-2
128-14	Whitebirch Sixteen RE CODE: 101750030120009	12	3	110' x 240' (0.61 Acre)	\$13,200.00	\$0.00 (T)		\$0.00	\$13,200.00	R-2
130-14	Whitebirch Sixteen RE CODE: 101750040010009	1	4	150' x 251' (0.86 Acre)	\$14,800.00	\$0.00 (T)		\$0.00	\$14,800.00	R-2
129-14	Whitebirch Sixteen RE CODE: 101750040130009	13	4	109' x 209' (0.52 Acre)	\$12,400.00	\$0.00 (T)		\$0.00	\$12,400.00	R-2
127-14	Whitebirch Sixteen RE CODES: 101750040180009 & 101750040190009	18 & 19	4	1.00 Acre	\$15,200.00	\$0.00 (T)		\$0.00	\$15,200.00	R-2
205-14	Whitebirch Sixteen RE CODE: 101750040200009	20	4	0.60 Acre	\$13,200.00	\$0.00 (T)		\$0.00	\$13,200.00	R-2

Tract #	Description	Lot(s)	Block	Approx. Lot Size	Appraised Land Value	Appraised Value of Buildings (B) & Timber (T)	Remarks	Specials	Starting Bid	Zoning
<b>City of Breezy Point</b>										
<b>Township One Hundred Thirty-six (136), Range Twenty-eight (28)</b>										
126-14	Whitebirch Sixteen RE CODE: 101750060010009	1	6	0.46 Acre	\$11,800.00	\$0.00 (T)		\$0.00	\$11,800.00	R-2
125-14	Whitebirch Sixteen RE CODES: 101750070020009 & 101750070030009	2 & 3	7	2.00 Acres	\$19,300.00	\$0.00 (T)		\$0.00	\$19,300.00	R-2
144-14	Whitebirch Sixteen RE CODES: 101750100050009 & 101750100060009	5 & 6	10	1.19 Acres	\$16,000.00	\$0.00 (T)		\$2,107.71	\$18,107.71	R-2
148-14	Whitebirch Sixteen RE CODES: 101750120060009, 101750120070009, 101750120080009	6, 7 & 8	12	1.70 Acres	\$16,900.00	\$0.00 (T)		\$0.00	\$16,900.00	R-2
145-14	Whitebirch Sixteen RE CODE: 101750130030009	3	13	0.56 Acre	\$12,800.00	\$0.00 (T)		\$0.00	\$12,800.00	R-2
146-14	Whitebirch Sixteen RE CODE: 101750130050009	5	13	0.55 Acre	\$12,700.00	\$0.00 (T)		\$0.00	\$12,700.00	R-2
147-14	Whitebirch Sixteen RE CODE: 101750130070009	7	13	0.62 Acre	\$13,400.00	\$0.00 (T)		\$0.00	\$13,400.00	R-2
143-14	Whitebirch Sixteen RE CODES: 101750140060009 & 101750140070009	6 & 7	14	1.17 Acres	\$16,000.00	\$0.00 (T)		\$2,107.71	\$18,107.71	R-2
<b>City of Crosby</b>										
<b>Township Forty-six (46), Range Twenty-nine (29)</b>										
176-14	West Park Addition to Crosby RE CODE: 111120050080009	8	5	40' x 124' (0.11 Acre)	\$6,200.00	\$0.00 (T)		\$1,645.37	\$7,845.37	R-2
<b>City of Deerwood</b>										
<b>Township Forty-six (46), Range Twenty-eight (28)</b>										
177-14	Deerwood RE CODE: 20102000901B009	West 150 feet of East 350 feet of Right- of-Way Outlot 1		0.91 Acre	\$3,700.00	\$0.00 (T)		\$0.00	\$3,700.00	Traditional Residential
<b>City of Emily</b>										
<b>Township One Hundred Thirty-eight (138), Range Twenty-six (26)</b>										
207-14	Van Sickle Creek Estates RE CODE: 211490010060009	6	1	2.5 Acres	\$16,900.00	\$450.00 (T)	Approx. 230 ft of frontage on Van Sickle Brook. Special Legislation approved in 2014	\$1,065.25	\$18,415.25	NR
<b>Town of Irondale</b>										
<b>Township Forty-six (46), Range Twenty-nine (29)</b>										
210-14	Morningside Park RE CODE: 711070090030AA0	Undivided 7/8 Interest in Lot 3	9	205' x 145' (0.69 Acre)	\$10,800.00	\$0.00 (T)		\$0.00	\$10,800.00	RR-10
<b>Town of Pelican</b>										
<b>Township One Hundred Thirty-six (136), Range Twenty-eight (28)</b>										
170-14	Markham Addition to Breezy Point Estates RE CODE: 821090000640009	64 and that part of the adjacent vacated Anishinabe Mikana as described in Doc #706402		0.27 Acre	\$4,700.00	\$0.00 (T)	low lot	\$0.00	\$4,700.00	SD
221-14	Markham Addition to Breezy Point Estates RE CODE: 821090001090009	109 and that part of the adjacent vacated Anishinabe Mikana as described in Doc #706402		0.39 Acre	\$216,800.00	\$0.00 (T)	50' of water frontage on Pelican Lake	\$0.00	\$216,800.00	SD

Tract #	Description	Lot(s)	Block	Approx. Lot Size	Appraised Land Value	Appraised Value of Buildings (B) & Timber (T)	Remarks	Specials	Starting Bid	Zoning
<b>Town of Roosevelt</b>										
<b>Township Forty-three (43), Range Twenty-eight (28)</b>										
184-14	Port Mille Lacs First Addition to Lake Forest RE CODE: 881080010500009	50	1	0.56 Acre	\$4,600.00	\$0.00 (T)		\$0.00	\$4,600.00	SD
185-14	Port Mille Lacs Lake Forest RE CODES: 881100010350009 & 881100010360009	35 & 36	1	0.99 Acre	\$8,800.00	\$0.00 (T)		\$0.00	\$8,800.00	RR-2.5
214-14	Port Mille Lacs Lake Forest RE CODE: 881100010370009	37	1	0.55 Acre	\$4,400.00	\$0.00 (T)		\$0.00	\$4,400.00	RR-2.5
215-14	Port Mille Lacs Lake Forest RE CODES: 881100010380009, 881100010390009, 8811000090H0009	38, 39 & Outlot H	1	2.58 Acres	\$9,400.00	\$414.00 (T)		\$0.00	\$9,814.00	RR-2.5
186-14	Port Mille Lacs Lake Forest RE CODES: 881100040080009 & 881100040090009	8 & 9	4	1.24 Acres	\$10,700.00	\$0.00 (T)		\$0.00	\$10,700.00	RR-2.5
180-14	Port Mille Lacs Ranchoes RE CODE: 881110100280009	28	10	100' x 200' (0.45 Acre)	\$4,600.00	\$0.00 (T)		\$0.00	\$4,600.00	SD
216-14	Port Mille Lacs New Frontier RE CODE: 881140010180009	18	1	0.61 Acre	\$5,300.00	\$0.00 (T)		\$0.00	\$5,300.00	SD
181-14	Port Mille Lacs New Frontier RE CODES: 881140010320009 & 881140010330009	32 & 33	1	1.11 Acres	\$10,000.00	\$0.00 (T)		\$0.00	\$10,000.00	SD
182-14	Port Mille Lacs New Frontier RE CODE: 881140010350009	35	1	0.58 Acre	\$5,100.00	\$0.00 (T)		\$0.00	\$5,100.00	SD
183-14	Port Mille Lacs New Frontier RE CODES: 881140010370009 & 881140010380009	37 & 38	1	0.93 Acre	\$9,500.00	\$0.00 (T)		\$0.00	\$9,500.00	SD

Deeds for the following unplatted parcel(s) will contain a restrictive covenant which will prohibit enrollment of the land in a state funded program providing compensation for conservation of marginal land or wetlands.

Tract #	Description	Sec	Twp	Rge	Approx. Lot Size	Appraised Land Value	Appraised Value of Buildings (B) & Timber (T)	Remarks	Specials	Starting Bid	Zoning
<b>City of Baxter</b>											
<b>Township One Hundred Thirty-three (133), Range Twenty-nine (29)</b>											
172-14	Part of Government Lot 3 described: beginning at northwest corner of said Government Lot 3 then East 300 feet along North line of said Lot 3 then South 1 degree 44 minutes West 262.8 feet then South 32 degrees 51 minutes West 149.6 feet to shore of Perch lake then North 50 degrees 7 minutes West 283 feet along shore of said lake to West line of said lot then North 1 degree 44 minutes East 207.1 feet to point of beginning. RE CODE: 010073103C00009	7	133	28	2.00 Acres	\$94,300.00	\$388.00 (T)	176' on Perch Lake - Special Legislation approved in 2014	\$14,292.68	\$108,980.68	R-1
<b>City of Crosslake</b>											
<b>Township One Hundred Thirty-seven (137), Range Twenty-seven (27)</b>											
188-14	Government Lot 5 except 10 acres acquired by USA in condemnation decree in Registrar of Deeds Office in Book E Page 151; also except .70 acres acquired by USA in decree in Book 31 Page 120; also except part of Lot 5 described: beginning at quarter corner of West line of said lot then East 127.2 feet then South 27 degrees 10 minutes East 128.3 feet then South 29 degrees 21 minutes West 70 feet then South 5 degrees 19 minutes West 180 feet then West 134.9 feet to West line of said lot then North 354.5 feet along said West line to point of beginning. Except that parcel sold to James W Oberg and except part to Mudek and except part to Robert Souther and except 2 parcels conveyed to Crosslake Rental & Leasing Company as recorded on Document #495065 and except that part conveyed to Unlimited Potential Enterprises on recorded Document #565043 & except that part conveyed to Paul & Patricia Willmus on recorded Document #562741. Subject to restrictions and reservations of record. Subject to easement of record. RE CODE: 120213205BCB009	21	137	27	4.30 Acres	\$62,600.00	\$684.00 (T)	649' on Pine River - Special Legislation approved in 2014	\$0.00	\$63,284.00	Limited Commercial
<b>City of Nisswa</b>											
<b>Township One Hundred Thirty-five (135), Range Twenty-nine (29)</b>											
222-14	North 80 feet of Government Lot 1 lying West of East 151.92 feet thereof & also South 35 feet of North 115 feet of Government Lot 1 lying West of East 351.91 feet thereof with an easement of record & also North 30 feet of Northwest Quarter of Northeast Quarter Section 15 lying West of Nisswa Village Road. Subject to easements/reservations/restrictions of record. RE CODE: 280152101AA0009	15	135	29	1.00 Acre	\$204,400.00	\$0.00 (T)	Approx. 260 ft on Roy Lake, 4294 Nod-A-Way Rd, Nisswa, Special Legislation Approved in 2014	\$0.00	\$204,400.00	SR
<b>Town of Ideal</b>											
<b>Township One Hundred Thirty-six (136), Range Twenty-eight (28)</b>											
209-14	East Half of Southwest Quarter of Southeast Quarter except part of East Half of Southwest Quarter of Southeast Quarter described: from a point 1620 feet due West of southeast corner of Section 6 then North 600 feet then West 300 feet then South 600 feet then East 300 feet to point of beginning. RE CODE: 68D064300A00009	6	136	28	15.90 Acres	\$51,600.00	\$1,524.00 (T)		\$0.00	\$53,124.00	RR-2.5
<b>Town of Lake Edward</b>											
<b>Township One Hundred Thirty-five (135), Range Twenty-eight (28)</b>											
171-14	West 675 feet of North 350 feet of Northwest Quarter of Northwest Quarter, except the West 337.5 feet thereof. RE CODE: 730202200CA0009	20	135	28	2.71 Acres	\$32,500.00	\$460.00 (T)	7589 County Rd 13, Nisswa	\$0.00	\$32,960.00	RR-2.5
211-14	West 100 feet of Northeast Quarter of Southwest Quarter of Southwest Quarter RE CODE: 730023300B00009	2	135	28	1.52 Acres	\$35,100.00	\$0.00 (T)	10815 County Rd 118, Nisswa	\$0.00	\$35,100.00	SD/RR-2.5
<b>Town of Little Pine</b>											
<b>Township One Hundred Thirty-eight (138), Range Twenty-five (25)</b>											
212-14	Southeast Quarter of Northwest Quarter RE CODE: 740102400000009	10	138	25	40 Acres	\$21,900.00	\$1,056.00 (T)		\$0.00	\$22,956.00	Ag/Forest District

## REMARKS

### GENERAL COMMENTS:

- All lot sizes and acreages are approximate.
- Purchaser shall be required to contact Environmental Services to determine if conforming sewer exists on the property and shall be responsible for upgrading non-conforming sewers within 1 year from date of purchase.
- Special assessments are certified by the governmental entity which must be collected in full at the time of sale.
- **ALL PARCELS ARE SOLD AS IS, WITHOUT WARRANTIES OR REPRESENTATION OF ANY KIND.**
- **Crow Wing County makes no representations, warranties, nor guarantees with respect to access to tax forfeited lands sold.**
- Crow Wing County has not performed any wetland delineation on parcels offered for sale, unless otherwise noted. No refunds will be made due to presence of wetlands.
- All timber has been appraised.
- All sales are subject to existing liens, leases, easements, and rights-of-way, if any.
- Annual proof of insurance will be required on any parcels with insurable structures (Proof must be supplied to the Public Land Management Office within 30 days of purchase) or if at any time insurable structures are built upon the property while still under contract with Crow Wing County.

/s/ Kirk Titus

KIRK TITUS, LAND SERVICES SUPERVISOR  
CROW WING COUNTY, MINNESOTA

Dated at Brainerd, Minnesota this 14<sup>th</sup> day of October, 2014.

APPROVED FOR SALE

/s/ Joe Rokala

JOE ROKALA, NORTHEAST REGIONAL OPERATIONS SUPERVISOR  
DIVISION OF LANDS AND MINERALS  
MINNESOTA DEPARTMENT OF NATURAL RESOURCES

Dated at Grand Rapids, Minnesota this 27<sup>th</sup> day of July, 1999; 12<sup>th</sup> day of August, 2001; 24<sup>th</sup> day of June, 2002; 27<sup>th</sup> day of July, 2005; 1<sup>st</sup> day of September, 2011; 19<sup>th</sup> day of October, 2011; 19<sup>th</sup> day of March, 2013; 13<sup>th</sup> day of December, 2013; 18<sup>th</sup> day of April, 2014; 10<sup>th</sup> day of June, 2014; 29<sup>th</sup> day of October, 2014.



## STATED MINUTES

### City of Crosslake Planning and Zoning Commission

September 26, 2014  
9:00 A.M.

Crosslake City Hall  
37028 County Road 66  
Crosslake, MN 56442

1. Present:; Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Matt Kuker; Joel Knippel and Council Member Gary Heacox
2. Absent: Mark Lafon
3. Staff: Paul Herkenhoff, Crow Wing County Survey/Planning Coordinator, Jon Kolstad, Crosslake Land Services Specialist, Sue Maske, Planning Assistant
4. 8-22-14 & 8-29-14 Minutes & Findings – **Motion by Nevin; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
  - 5.1 None
6. New Business
  - 6.1 Richard Shuler & Kathryn Nordstrom – Variance for lake setback
  - 6.2 Dick & Karla Blevins – Variance for lake setback
  - 6.3 Thomas & Deanna Wiener – Variance for lake & side yard setback
  - 6.4 Reinhard Friedrich Trust – Variance for bluff setback
  - 6.5 Commercial Ordinance Update
7. Adjournment

**Richard Shuler & Kathryn Nordstrom  
1416300090CB009**

Richard Shuler was present. Kolstad read the request into the record. George Kryzer, Contractor stated the stormwater plan is shown on the certificate of survey dated 8-28-14. Discussion concerned 9-25-14 on-site; impervious coverage of 13.4%; size of the building envelope; stormwater plan, shoreline buffer and size of the existing structure.

**September 26, 2014 Action:**

**Motion by Kuker; supported by Knippel to approve the variance for:**

- 1. Lake setback of 26 feet where 75 feet is required to the northeast corner of proposed deck**
- 2. Lake setback of 47 feet where 75 feet is required to the northwest corner of proposed dwelling**

**To construct:**

- 1,148 square foot dwelling**
- 112 square foot deck**

**Per the findings of fact as discussed, the on-site conducted on 9-25-14 and as shown on the certificate of survey received at the Planning & Zoning dated 8-28-14 located in part of Outlot C, Pine Bay, Sec 16, City of Crosslake**

**Conditions:**

- 1. Implement the stormwater plan shown on the certificate of survey dated 4-28-15 with a modification to address the stormwater runoff from the driveway**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**



City of Crosslake

Summary of Record

**Richard Shuler & Kathryn Nordstrom** – Part of Outlot C, Pine Bay, Sec 16, City of Crosslake, 1416300090CB009 at 14384 Rabbit Lane, Crosslake, MN 56442 on Daggett Lake-GD

Request is a Variance for:

1. Lake setback of 26 feet where 75 feet is required to proposed deck
2. Lake setback of 47 feet where 75 feet is required to proposed dwelling

To construct:

- 1,148 square foot dwelling
- 112 square foot deck

Chronology of events:

- August 19, 2014 – Development Review Team Meeting
- August 27, 2014 – Application submitted
- September 03, 2014 – Published in local newspaper
- September 10, 2014 – Notices sent out
- September 25, 2014 – Board on-site
- September 26, 2014 – Board of Adjustment Meeting – Decision made to approve the variance for bluff setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey

Correspondence:

- There was no correspondence received

September 26, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

*A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a “practical difficulty” according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are “practical difficulties” in complying with regulations and standards set forth in the Land Use Ordinance.*

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes  No

Why?

- **The Ordinance allows property owners to develop and improve their property**
- **This is replacing and existing non-conforming structure located 26 feet from Daggett Lake**
- **There will be a minimal increase in impervious coverage from 13.4% to 13.8%**

2. Is the Variance consistent with the Comprehensive Plan?

Yes  No

Why?

- **Promote the development and implementation of a Crosslake Community Plan that effectively and efficiently plans for land use, community facilities, transportation, housing, economic development and environmental protection for Crosslake and the immediately surrounding area (pg. 39)**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes  No

Why:

- **It will be an improvement to the property with the proposed structure meeting the side yard setback**
- **There are similar structures and land uses in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 9-25-14**
- **There will be a minimal increase in impervious coverage from 13.4% to 13.8%**

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes  No

Why?

- **This is replacing and existing non-conforming structure located in the plat of Pine Bay established in 1948**
- **It will be an improvement to the property with the proposed structure meeting the side yard setback**

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes  No

Why?

- **There are similar structures in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 9-25-14**
- **There are similar land use patterns and use of property in the vicinity of the request**

6. Does the need for a Variance involve more than economic considerations?

Yes  No

Why?

- **The implementation of the stormwater management plan prepared Stonemark Land Surveying on 8-28-14 will help protect the water quality of Daggett Lake**

**Decision: Motion by Kuker; supported by Knippel to approve the variance for:**

1. **Lake setback of 26 feet where 75 feet is required to proposed deck**
2. **Lake setback of 47 feet where 75 feet is required to proposed dwelling**

**To construct:**

- **1,148 square foot dwelling**
- **112 square foot deck**

**Per the findings of fact as discussed, the on-sites conducted on 9-25-14 and as shown on the certificate of survey received at the Planning & Zoning dated 8-28-14 located on part of Lot 5, Block 1, Pine Bay, Sec 16, City of Crosslake, Sec 16, City of Crosslake,**

**Conditions:**

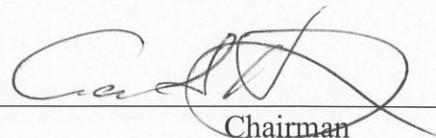
1. **Implement the stormwater/erosion control plan shown on the certificate of survey dated 8-28-14 with modification to address the stormwater runoff from the driveway**

**Findings:** As listed above

**All members voting "Aye", Motion carried.**

Date: 10-24-14

Signature: \_\_\_\_\_

  
Chairman

**Dick & Karla Blevins  
14163001005A009**

Dick & Karla Blevins were present. Herkenhoff read the request into the record. Discussion concerned 9-25-14 on-site; impervious coverage of 13 and stormwater/erosion control plan

**September 26, 2014 Action:**

**Motion by Knippel; supported by Kuker to approve the variance for:**

- 1. Lake setback of 49 feet where 75 feet is required to existing patio**

**To construct:**

- 300 square foot enclosure over existing patio**

**Per the findings of fact as discussed, the on-site conducted on 9-25-14 and as shown on the certificate of survey received at the Planning & Zoning dated 8-28-14 located on Lot 5, Block 1, Pine Bay, Sec 16, City of Crosslake**

**Conditions:**

- 1. Implement the stormwater/erosion control plan prepared by Land Design Solutions dated 8-28-14**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**



City of Crosslake

Summary of Record

**Dick & Karla Blevins** – Part of Lot 5, Block 1, Pine Bay, Sec 16, City of Crosslake, 14163001005A009 at 36747 Pine Bay Drive, Crosslake, MN 56442 on Daggett Lake-GD

Request is a Variance for:

1. Lake setback of 42 feet where 75 feet is required to existing patio

To construct:

- 300 square foot enclosure over existing patio

Chronology of events:

- August 19, 2014 – Development Review Team Meeting
- August 27, 2014 – Application submitted
- September 03, 2014 – Published in local newspaper
- September 10, 2014 – Notices sent out
- September 25, 2014 – Board on-site
- September 26, 2014 – Board of Adjustment Meeting – Decision made to approve the variance for bluff setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey
- Stormwater Plan

Correspondence:

- There was no correspondence received

September 26, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

*A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a “practical difficulty” according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are “practical difficulties” in complying with regulations and standards set forth in the Land Use Ordinance.*

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes  No

Why?

- **The Ordinance allows for the expansion of non-conforming structures through the variance process outlined in Article 8 of the City of Crosslake Land Use Ordinance**
- **There is no change in impervious surface coverage of 13% by enclosing an existing patio**

2. Is the Variance consistent with the Comprehensive Plan?

Yes  No

Why?

- **Promote the development and implementation of a Crosslake Community Plan that effectively and efficiently plans for land use, community facilities, transportation, housing, economic development and environmental protection for Crosslake and the immediately surrounding area (pg. 39)**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes  No

Why:

- **The 300 sq. ft. addition is a minimal addition to an existing non-conforming structure**
- **The enclosing of an existing patio located 42 feet from Daggett Lake is a minimal expansion**
- **There are similar structures and land uses in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 9-25-14**
- **There is no change in impervious surface coverage of 13% by enclosing an existing patio**

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes  No

Why?

- **This is an existing patio located 42 feet from Daggett Lake**
- **The 300 sq. ft. addition is a minimal addition to an existing non-conforming structure**

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes  No

Why?

- **There are similar structures in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 9-25-14**
- **There are similar land use patterns and use of property in the vicinity of the request**

6. Does the need for a Variance involve more than economic considerations?

Yes  No

Why?

- **The implementation of the stormwater management plan prepared Land Design Solutions on 8-28-14 will help protect the water quality of Daggett Lake**
- **The addition is a minimum expansion to an existing 300 square foot patio located 43 feet from Daggett Lake for personal use**

**Decision: Motion by Knippel; supported by Kuker to approve the variance for:**

1. **Lake setback of 42 feet where 75 feet is required to existing patio**

**To construct:**

- **300 square foot enclosure over existing patio**

**Per the findings of fact as discussed, the on-sites conducted on 9-25-14 and as shown on the certificate of survey received at the Planning & Zoning dated 8-28-14 located on part of Lot 5, Block 1, Pine Bay, Sec 16, City of Crosslake, Sec 16, City of Crosslake,**

**Conditions:**

1. **Implement the stormwater/erosion control plan prepared by Land Design Solutions dated 8-28-14**

**Findings:** As listed above

**All members voting "Aye", Motion carried.**

Date: 10-24-14

Signature: \_\_\_\_\_



Chairman

**Thomas & Deanna Wiener  
14176000070009**

Thomas & Deanna Wiener were present. Herkenhoff read the request into the record. Discussion concerned 9-25-14 on-site; impervious coverage of 21.7%; stormwater plan; when the structure was constructed; location of the existing fire pit; size of the building envelope and moving the structure back so the addition is located in the building envelope. Sixty day extension letter was sent out on 10-1-14.

**September 26, 2014 Action:**

**Motion by Nevin; supported by Knippel to table the variance to allow the applicants time to address the stormwater runoff concerns and to make revisions to their proposed plan.**

**All members voting “Aye”, Motion carried.**

**Reinhard Friedrich Trust  
141490400100009**

Scott Johnson represented the applicant. Herkenhoff read the request into the record. Planning & Zoning Office received two (2) comment in support. Discussion concerned 9-25-14 on-site; impervious coverage of 10%; stormwater plan and type of foundation proposed for the addition.

**September 26, 2014 Action:**

**Motion by Nevin; supported by Knippel to approve the variance for:**

- 1. Bluff setback of 19 feet where 30 feet is required to proposed addition**

**To construct:**

- 88 square foot addition to existing dwelling**

**Per the findings of fact as discussed, the on-site conducted on 9-25-14 and as shown on the certificate of survey received at the Planning & Zoning dated 8-28-14 located on part of Lot 10 and all of Lots 11 & 12, Block 40, Manhattan Beach Second Addition, Sec 01, City of Crosslake**

**Findings: See attached**

**All members voting “Aye”, Motion carried.**



City of Crosslake

Summary of Record

**Reinhard Friedrich Trust** – Part of Lot 10 & all of Lots 11 & 12, Block 40, Manhattan Beach Second Addition, Sec 01, City of Crosslake, 141490400100009 at 11292 Manhattan Point, Crosslake, MN 56442 on Big Trout Lake-GD

Request is a Variance for:

1. Bluff setback of 19 feet where 30 feet is required to proposed addition

To construct:

- 88 square foot addition

Chronology of events:

- August 27, 2014 – Development Review Team Meeting
- August 28, 2014 – Application submitted
- September 03, 2014 – Published in local newspaper
- September 10, 2014 – Notices sent out
- September 25, 2014 – Board on-site
- September 26, 2014 – Board of Adjustment Meeting – Decision made to approve the variance for bluff setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Certificate of Survey

Correspondence:

- September 12, 2014 – E-mail from Jon Schmidt
- September 15, 2014 – E-mail from John & Linda Andrews

September 26, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

*A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a “practical difficulty” according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are “practical difficulties” in complying with regulations and standards set forth in the Land Use Ordinance.*

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes  No

Why?

- **The Ordinance allows for the expansion of non-conforming structures through the variance process outlined in Article 8 of the City of Crosslake Land Use Ordinance**
- **This is an existing non-conforming dwelling located '0' feet from the bluff**

2. Is the Variance consistent with the Comprehensive Plan?

Yes  No

Why?

- **Promote the development and implementation of a Crosslake Community Plan that effectively and efficiently plans for land use, community facilities, transportation, housing, economic development and environmental protection for Crosslake and the immediately surrounding area (pg. 39)**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes  No

Why:

- **The 88 sq. ft. addition is a minimal addition to the side of an existing non-conforming structure**
- **The proposed additions are to the side of the existing dwelling with no further encroachment into the bluff**
- **There are similar structures and land uses in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 9-25-14**

4. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes  No

Why?

- **The structure was built prior to bluff regulations established in 1990**
- **The 88 sq. ft. addition is a minimal addition to the side of an existing non-conforming structure**

5. Will the issuance of a Variance maintain the essential character of the locality?

Yes  No

Why?

- **There are similar structures in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 9-25-14**
- **The 88 sq. ft. addition is a minimal addition to the side of an existing non-conforming structure**
- **There are similar land use patterns and use of property in the vicinity of the request**

6. Does the need for a Variance involve more than economic considerations?

Yes  No

Why?

- **The addition is a minimum expansion to an existing legal non-conforming dwelling for personal use**
- **The proposed improvements are to the side of an existing non-conforming structure**

**Decision: Motion by Nevin; supported by Knippel to approve the variance for:**

1. **Bluff setback of 19 feet where 30 feet is required to proposed addition**

**To construct:**

- **88 square foot addition**

**Per the findings of fact as discussed, the on-sites conducted on 9-25-14 and as shown on the certificate of survey received at the Planning & Zoning dated 8-28-14 located on part of Lot 10 & all of Lots 11 & 12, Block 40, Manhattan Beach Second Addition, Sec 01, City of Crosslake,**

**Findings:** As listed above

**All members voting "Aye", Motion carried.**

Date: 10-24-14

Signature: \_\_\_\_\_

  
Chairman

**Commercial Ordinance Updates**

Jon Kolstad, Land Services Specialist informed the board that the City Council hired John Sumption to review and update the Commercial Ordinance. He asked to board members to review and comment on the information that was handed to them earlier regarding commercial requirements for the City of Crosslake.

September 26, 2014 Planning & Zoning Commission Meeting

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Knippel; supported by Nevin to adjourn at 10:05 A.M.**

**All members voting “Aye”, Motion carried.**

Respectfully yours,

*Susan Maske*

Susan Maske  
Crow Wing County Planning Assistant

# BLAEDC Quarterly Activity Overview

2014 Q3, Government Version

Report Printed 10/30/2014 9:06:38 AM

	July	August	September	3rd Quarter
Entrepreneurial	1	1	1	3
Business Retention and Expansion	6	2	8	16
Attraction	5	2	1	8
Community and Economic	3	4	3	10
Other Activities	0	0	1	1
Internal Projects	1	1	0	2
<b>Total</b>	<b>16</b>	<b>10</b>	<b>14</b>	<b>40</b>

## Highlights

### Entrepreneurial, Business Retention and Expansion, and Attraction Projects

		Likelihood of Success	Projected Investment	Projected Jobs
14-07-8608	EXECS - Manufacturing Company	Moderate	<50k	25-100
14-07-8609	Tech Services Company Workforce Expansion Project	High	<50k	25-100
14-07-8616	BRE Visit - local auto dealer	High	5M+	25-100
14-07-8617	Retail Store Operation and Management Expertise	Low		1-10
14-07-8618	Local Manufacturer Technical Assistance with Regional Plant Closure Employee Recruitment	High	50k-200k	1-10
14-07-8619	Regional Manufacturer Expansion Site Inquiry	High	200k-1M	1-10
14-07-8620	National Distributor Site Selection Inquiry - Potential Transloading Facility		200k-1M	
14-07-8621	Midwest Recycler Paper Plant Acquisition Inquiry	High	1M-5M	1-10
14-07-8622	Local Entrepreneur Business Start-up Assistance Inquiry	Low	200k-1M	1-10
14-07-8624	Twin Cities Business Banking Inquiry Customer Expansion to BLA	High	200k-1M	100+
14-07-8627	Local Contractor Succession Planning Assistance	High	200k-1M	1-10
14-07-8628	Utility Data Center Location	Low	5M+	10-25
14-08-8630	Developer Truck Terminal Package Delivery Operation	High	1M-5M	10-25
14-08-8631	National Co. Inquiry for Retail Recruitment Services	Low	<50k	1-10
14-08-8632	EXECS - Local Professional Firm Mentoring	High	<50k	1-10
14-08-8635	Manufacturing Facility Center Re-Development Project	High	1M-5M	25-100
14-08-8640	MN Manufacturing/Distributing Business Relocation Assistance	High	200k-1M	1-10
14-09-8641	Local Bank Mfg Space Inquiry for Client	Moderate	200k-1M	1-10
14-09-8642	Local manufacturer inquiry re: Brainerd Ind Ctr rail potential	High	200k-1M	1-10
14-09-8643	Local Business Building Renovation Plans 2014	High	50k-200k	1-10
14-09-8644	Local Utility Site Selection Inquiry - 250+ Acres	Low	1M-5M	25-100
14-09-8645	Local Property Owner Freight Elevator Project	High	<50k	1-10
14-09-8646	EXECS - Local Mfg HR Inquiry	High	<50k	1-10
14-09-8647	Local Service Company Expansion Project	High	200k-1M	1-10
14-09-8648	Senior Housing and Wellness Center	Moderate	200k-1M	10-25
14-09-8651	Local Contractor New Ownership Contact	High	200k-1M	1-10
14-09-8653	Local Service Provider Business Development Inquiry	High	<50k	1-10

### Community and Economic Development Initiatives

14-07-8625	Local Lender Apartment Financing Options
14-07-8626	Veteran's Memorial
14-07-8629	Client Apartment Acquisition Project
14-08-8633	MN Chamber
14-08-8634	Cuyuna Range Recreation Area and Mountain Bike Initiatives
14-08-8636	Privately Owned PL Industrial Park Lot
14-08-8637	Downtown Property Acquisition
14-09-8639	MN Trade Offices
14-09-8649	Lake Home Opportunity
14-09-8650	BLAEDC Spec Proj Tech Services Hackathon

### Other Activities and Internal Projects

14-07-8623 Invoices for and from BLAEDC via E-mail  
 14-08-8638 AAAA-BLAEDC MKTG 2014 Brainerd Dispatch Labor Day Ad  
 14-09-8652 Strong Towns

**Ongoing Entrepreneurial, Business Retention and Expansion, and Attraction Projects**

		Likelihood of Success	Projected Investment	Projected Jobs
12-08-8214	Senior Housing Development Construction Project	High	1M-5M	10-25
13-01-8317	National Retail Site Selection Research Request			
13-02-8358	AAAA-BLAEDC MKTG SPEC PROJ EXECS Rent-a-Board Concept			
13-04-8392	Local Manufacturer Expansion	High	1M-5M	10-25
13-08-8446	Local Manufacturer Expansion Project	Moderate	200k-1M	1-10
13-10-8476	EXECS - Rent-a-Board - local business	Moderate	50k-200k	10-25
14-02-8540	EXECS - Rent-a-Board - Local Manufacturer	Moderate	50k-200k	1-10
14-02-8541	EXECS - Rent-a-Board - Local Resort	Moderate	<50k	1-10
14-04-8562	Golf Course Expansion Project	High	1M-5M	1-10
14-04-8573	Local Manufacturer Expansion 2014	High	200k-1M	1-10
14-04-8576	EXECS - local trades provider mentoring	Moderate	<50k	1-10
14-04-8584	Local Manufacturer Expansion Project	High	200k-1M	1-10

**Ongoing Community and Economic Development Initiatives**

11-01-7785 BLAEDC Marketing General Organization  
 11-01-7829 Tech Services Laborforce Growth Opportunities  
 12-07-8171 AAAA-BLAEDC MKTG SPEC PROJ EXECS Business Insights  
 12-07-8172 AAAA-BLAEDC MKTG SPEC PROJ EXECS Launch and Beyond/Mktg (after 7/12/12)  
 13-01-8332 Development Site Opportunities and Concerns  
 13-01-8346 BLAEDC MKTG SPEC PROJ EXECS Business Chats  
 13-05-8399 Brainerd Paper Plant Asset Task Force  
 13-07-8420 Cuyuna Range Reinvention Initiative  
 13-08-8443 Downtown Brainerd business group  
 13-09-8460 Brainerd CWC Airport Infrastructure Project  
 14-03-8544 BLAEDC Spec. Proj. Mining Opportunities Exploration  
 14-04-8582 Individual Paper Plant Site Development Project

**Ongoing Other Activities and Internal Projects**

09-08-7049 BLAEDC Membership Retention and Recruitment  
 10-05-7519 BLAEDC Budget and Funding Requests  
 11-01-7790 BLAEDC Board  
 11-05-7912 BLAEDC Audit and Taxes  
 11-10-8016 BLAEDC ORG Insurance  
 13-02-8359 BLAEDC ORG 2013-2014 Membership Enhancement and Recruitment  
 13-04-8379 BLAEDC MKTG GO 2013 -2014 Marketing Plan  
 13-10-8486 AAAA-BLAEDC ORG BLAEDC/Chamber Grow Brainerd Facility  
 14-02-8536 AAAA-BLAEDC MKTG SPEC PROJ EXECS Subcommittee - Marketing & Events  
 14-04-8559 AAAA-BLAEDC MKTG SPEC PROJ Video Production 2014



P.O. Box 507  
Highway 371 North  
Brainerd, Minnesota 56401  
218-829-2827  
1-800-648-9401  
Fax: 218-825-2209  
Web Site: [www.cwpower.com](http://www.cwpower.com)

*"This institution is an equal opportunity provider."*

*The power of human connections*

A Touchstone Energy® Cooperative 

October 16, 2014

City of Crosslake  
37028 CR 66  
Crosslake MN 56442

Members of the City Council:

The Crow Wing Power Board of Directors met in October to review the cooperative's municipal meter relief program and decided to continue the program for another year. Although the program has been underway for many years, it is evaluated by the board annually. Under the municipal meter relief program, the City of Crosslake currently has 6 meters that the cooperative is forgiving the normal monthly service fee. In 2014 alone, the City of Crosslake will have saved \$1,008 under this program. In the past nineteen years, you have saved \$13,176.

In addition, the city receives special lighting credit each year, based on 1% of total gross revenues within the entire city. For 2014, the City of Crosslake will have received a credit of approximately \$42,500 toward your street lighting program.

Thanks for your membership with Crow Wing Power!

Sincerely,



Gordon Martin  
Board President

CC: Crosslake Public Works

**Crosslake Park/Library Commission Minutes**  
**2:00 P.M. Wednesday, September 24, 2014**

**Members Present:** Chair-Joe Albrecht, Council Liaison-Mark Wessels, Alden Hardwick, John Pribyl, Ron Lessard, Gary Nordstrom, and Parks, and Recreation /Library Director-Jon Henke

Meeting was called to order at 2:03

**I. Motion to Approve Minutes from August 2014 as Written:**  
**Hardwick/Pribyl—Unanimous**

**II. 2015-2021 Capital Outlay Items**

Jon shared a Capital Outlay item list with the Commission, which suggested to be budgeted for during the time frame listed, he had prepared for the Council at their direction. Also included was a short list of items that he would like to see addressed. List was reviewed and discussed . Jon will be upgrading the list each year as requested by the Council.

**III. Monster Dash/Halloween Party**

Registrations are coming in a little faster than last year with the addition of social media assistance. Volunteers are still needed for both events. Donations are needed, and would be much appreciated, from businesses for small prize giveaways. In 2013 there were 160 runners. The Department is hoping to increase the number to at least 180 this year. The children's party will be held from 12:00-2:00 pm.

**IV. PAL Updates**

We are currently not including the portion of the County trails on our cart tour as certain areas have been seeded to prevent erosion. The Dahlke family has made donations of seed and bales for this project. Very positive feedback has been received from tours. The Disc Golf Tournament will be held Saturday, September 27<sup>th</sup> in conjunction with Crosslake Days. As in the past several years, Alden will be organizing the tournament and could use a helper for that afternoon.

**V. Trail Expansion**

Jon will begin marking next week for new trails which will be added. Clearing of the new trail sections will begin in late November or early December after the deer hunting season is over. These trails will be funded by PAL and will bring the total distance of trails up to approximately 10 K.

**VI. Wrestling Smackdown**

The Community Center has been approached to host a family friendly Professional Wrestling Smackdown as a fundraiser for the Charter School. The promoter would be responsible to pay for all advertising, liability and also handle set-up. One hundred percent of the proceeds go to the host. Jon has suggested that PAL also be a recipient of half of the proceeds if we host the event. The promoter makes their income by selling the

TV rights to the event. Jon will continue to research this possibility and keep the Commission updated.

**VII. ROW Vacation Request**

Packet was distributed to Commission members regarding a vacation request on Manhattan Point Road by adjacent property owner. Two issues must be addressed in this request, the vacation of City owned property along the road to include an existing structure, and violations of policies to an adjacent City owned ROW by the same property owner.

The Commission completed a site tour for the vacation request and the ROW issue at that location. Concerns regarding the ROW and options for resolution were discussed on site.

**Motion to table Commission action on this issue at this time:**

**Hardwick/Nordstrom—Unanimous**

Another ROW site on Manhattan Drive was visited to demonstrate the complex issues involved with these sites that must be dealt with by the City.

**VIII. Open Forum**

No business.

**IX. Motion to Adjourn Pribyl/Lessard Unanimous**

City of Crosslake

**RESOLUTION 2014-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
PAL Foundation	\$1,734.49	Monster Dash Expenditures
PAL Foundation	\$207.83	Halloween Party
PAL Foundation	\$5,510.00	Grooming Equipment from Yellowstone Track Systems
PAL Foundation	\$7.89	Community Garden; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of November, 2014.

\_\_\_\_\_  
Darrell Schneider  
Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

Approved this 10<sup>th</sup> day of November, 2014.

(SEAL)



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
444 Cedar Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date organized	Tax exempt number	
Immaculate Heart Church	10/6/1955	22703	
Address	City	State	Zip Code
35208 Co Rd 37, PO Box 155	Crosslake	Minnesota	56442
Name of person making application	Business phone	Home phone	
Rev Ryan J. Moravitz	218-692-3731	218-692-2233	
Date(s) of event	Type of organization		
Saturday, December 6, 2014	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip
<input checked="" type="checkbox"/> RWJ Mi	Crosslake	Minnesota	56442
<input type="checkbox"/> Add New Officer			

Location where permit will be used. If an outdoor area, describe.

35208 Co Rd 37, Crosslake MN 56442  
In church's narthex and social hall

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

n/a

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Catholic Mutual Group, 10843 Old Mill Rd, Omaha NE 68154

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

**BILLS FOR APPROVAL**  
**November 10, 2014**

VENDORS	DEPT		AMOUNT
Abra Landscaping, weed control	Gov't	pd 10-29	1,006.39
Ace Hardware, antifreeze	Park		3.98
Ace Hardware, hardware	Park		2.51
Ace Hardware, tape measure	Park		11.14
Ace Hardware, hardware	Park		3.64
Ace Hardware, battery	Police		7.19
Ace Hardware, hardware	PW		23.28
Ace Hardware, rope, hardware	PW		30.10
Ace Hardware, hardware	PW		47.67
Ace Hardware, tape rule, grind wheels	PW		35.93
Ace Hardware, hole saw	PW		52.75
Ace Hardware, keys, ring, concrete	PW		30.95
Ace Hardware, propane	PW		30.58
Ace Hardware, hardware	Park		14.36
Ace Hardware, screwdriver set	Park		23.59
Ace Hardware, cement, ball valve, primer	PW		65.03
Ace Hardware, battery	Police		5.99
Ace Hardware, monster dash	Park		30.58
Ace Hardware, keys, super glue	Park		7.17
Ace Hardware, anti freeze, gloves	Park		21.97
Ace Hardware, propane	Park		30.58
Ace Hardware, socket set, parts	PW		56.83
Ace Hardware, hardware	PW		4.31
Ace Hardware, hardware	PW		3.33
Anderson Brothers, road patching	PW		7,651.00
Arrow Global Asset Disposition, electronic recycling	ALL		103.70
AW Research, water tests	Sewer		268.20
Baker and Taylor, books	Library		79.30
Baker and Taylor, books	Library		80.07
Batteries and Bulbs, bulbs	PW		173.92
Blakeman, pump and haul biosolids	Sewer		2,268.00
Blue Cross, health insurance	Gov't		31,605.83
Brainerd Dispatch, subscription	Library		199.88
Braun Intertec, ox lake crossing testing	PW		122.00
Breen and Person, legal fees	ALL		1,328.75
Brock White, construction material	PW		97.48
Brownells, gun cleaner	Police		54.89
California Contractors, super wipes, ratcheting cargo lash	PW		717.00
Charlie Beavers, refund application fee	PZ		900.00
Chip Lohmiller, reimburse travel expenses	Fire	pd 10-23	332.26
City of Crosslake, sewer utilities	PW/Gov't		111.00
Clean Team, november cleaning	Gov't		707.50
Commercial Asphalt Repair, asphalt repairs	PW		6,040.00
Compass Minerals, road salt	PW		1,739.75
Compass Minerals, road salt	PW		1,669.83
Corey Ledin, reimburse travel expenses	Fire		544.16

Council #65, union dues	Gov't		330.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,410.19
Crosslake Demolition, trash removal	PW		59.40
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Welding, pipe clamps	PW		130.00
Crosslake Welding, soccer net repair	Park		162.50
Crow Wing County Highway Dept, fuel	ALL		3,247.73
Crow Wing County Landfill, trash removal	Park		24.15
Crow Wing County Recorder, filing fees	PZ		92.00
CTC I. T. october services	Police		250.00
Cuyuna Regional Medical Center, physical	Police		528.15
Darrell Schneider, mileage reimbursement	Council		18.48
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,552.20
DJV Consulting, administration services	Admin		2,437.50
Don Kosloski, travel reimbursement	Fire	pd 10-29	428.86
Election Charges for 2014 General Election	Election		1,976.51
Fastenal, hardware	PW		252.11
Ferguson Waterworks, meter	Sewer		2,601.11
F.I.R.E., scene investigation	Fire		550.00
F.I.R.E., first responder refresher	Fire		180.00
Fortis, disability	ALL		524.76
Fyles, portable restroom	Park		360.00
Gopher Sign, dead end signs	PW		738.17
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		398.72
Jake Maier, reimburse travel expense	Police	pd 10-29	8.12
Jefferson Fire & Rescue, axes	Fire		452.20
Jon Henke, reimburse uniform expense	Park		299.96
Karma Race Management, monster dash	Park		155.00
Keepers, uniform	Police		173.97
Keepers, uniform	Police		92.99
Kelly's Towing, deliver training vehicles	Fire		500.00
Lake Superior College, auto extrication school	Fire		120.00
Lakes Area Lock, keys	PW		78.00
Lakes Area Rental, drill and saw rentals	PW		93.63
Law Enforcement Targets, targets	Police		32.37
Maney International, oil change, dot inspection, winterize	PW		612.81
Maney International, dot inspection	PW		93.50
Marco, copier lease	ALL	pd 10-23	414.62
Marco, copier lease	Park		213.28
Marsden, office cleaning	PW		633.00
Mastercard, Ace Hardware, propane	PW		27.24
Mastercard, Amazon.com, projector lamp	Park		64.99
Mastercard, Brainerd Medical Supply, gloves	Sewer		80.73
Mastercard, Facebook, monster dash	Park		17.24
Mastercard, Facebook, monster dash	Park		25.74
Mastercard, Fleet Farm, anti freeze, light bulbs, paper towels	PW		69.33
Mastercard, Freelinc, uniform	Police	pd 10-23	71.54
Mastercard, Galls, uniform	Police		108.55
Mastercard, Menards, monster dash	Park		9.57

Mastercard, Microsoft, office 2013	PZ		235.11
Mastercard, Office max, monster dash	Park		53.67
Mastercard, Shoebuy.com, uniform	Police		160.96
Mastercard, Shoebuy.com, uniform	Police		149.95
Mastercard, Spa Partners, gym equipment wipes	Park	pd 10-23	497.00
Mastercard, View Sonic, air filter	Park		29.56
Mastercard, WW Thompson, plug	Sewer		46.39
Mastercard, Walmart, halloween party supplies	Park		207.83
Mastercard, Walmart, monster dash	Park		78.69
Menards, compressor	PW		345.88
Mike's Tree Company, tree removal	PW		1,870.31
Mills Motors, keys	Police		7.08
MN Life, life insurance	ALL		361.40
Motorola, radios	Fire		3,202.98
MR Sign, e911 address	PW		25.42
Napa, air filter	PW		19.61
Napa, bracket, clade, harness, wiper blades	Park		71.65
NCPERS-Life Insurance	ALL		144.00
NLES, uniforms	Park		80.00
Northland Press, meeting notice of 10/24	PZ		62.25
Northland Press, envelopes	Gov't		100.17
Paperstorm, document shredding	Gov't		74.47
Pine River Area Sanitary District, biosolids treatment	Sewer		3,213.00
POST Board, peace officer license	Police	pd 11-4	90.00
Premier Auto, bulb replacement	Police		47.11
Premier Auto, oil change	Police		26.99
Reed's Market, commercial ordinance open house	PZ		34.32
Teamsters Local Union #346, union dues	Police	pd 11-4	191.00
The Office Shop, ink cartridge	Admin		31.99
The Office Shop, ink cartridges	PZ		226.75
The Office Shop, file folders	PZ/Admin		9.59
The Office Shop, calendar	Admin		22.04
Ultramax, guns	Police		690.00
Uniforms Unlimited, uniform	Police		189.92
Uniforms Unlimited, uniform	Police		155.40
USA Bluebook, adapter, seal	Sewer		257.22
Verizon, ipad and air card charges	ALL	pd 11-4	244.12
Verizon, cell phone charges	ALL		447.97
Waste Partners, trash removal	ALL		251.74
WSN, engineering fees	PW		2,098.50
Xcel Energy, gas utilities	ALL		538.52
<b>TOTAL</b>			100,708.45



# TEAMSTERS GENERAL LOCAL UNION No. 346

*Affiliated with the International Brotherhood of Teamsters*

2802 West First Street • Duluth, MN 55806  
218/628-1034 • Fax 218/628-0246  
Email: [teamL346@qwest.net](mailto:teamL346@qwest.net)

Mailing Address  
P.O. Box 16208  
Duluth, MN 55816-0208

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Secretary - Treasurer

October 31, 2014

Trustees  
GARY BAUERS  
DOUG DUNSMOOR

Dan Vogt, Interim City Administrator  
City of Crosslake  
37028 County Rd 66  
Crosslake MN 56442

Re: Switching of Health Coverage/Contributions

Dear Mr. Vogt:

This letter is in regards to the City planning on switching of medical coverage, again for the calendar year 2015. The proposal as I understand it from the meeting of 10/28/2015 is to switch from RTS/BCBS 2014 plan to Health Partner H.S.A. high deductible plan \$3,000.00/\$6,000.00.

This letter is to serve notice the employees covered by the Police Department Collective Bargaining Agreement is in mid-contract years and has no re-opening clause to address the changing of coverage or how the contributions are to be made. The Employees of the Department however have directed me to address the concern of switching medical coverage's again in this letter and outline the following the Officers would adopt the Health Partners H.S.A. \$3,000/\$6,000 plan under these terms:

1. Monthly premium contributions shall remain at 80/20 split.
2. Employer contribution into the employees H.S.A. shall be the \$3,000/\$6,000.
3. Contributions shall be split equally and paid to the H.S.A. semi-annually (January and July).

In closing please notify me of how the City wishes to proceed on the matter, I can be reached at 218 346-2836 or by email at [teamsterslocal346@arvig.net](mailto:teamsterslocal346@arvig.net).

Sincerely,

TEAMSTERS GENERAL LOCAL UNION NO. 346

Les Kundo  
President

LK:jl  
cc: Eric Swanson

*Dictated but not read*

**Buy American**

TEAMSTERS GENERAL LOCAL UNION No. 346: "Teamsters General, the northwestern portion of the state of Wisconsin, and the Northern Minnesota Counties of Cook, Lake, St. Louis, Carlton, Koochiching, Lake of the Woods, Itasca, Beltrami, Aitkin, Pine, Chisago, Crow Wing, Cass, Wadena, Otter Tail, Becker, Hubbard, Clearwater, Roseau and Pennington. Construction only in the following: Polk, Marshall, Kittson, Clay, Red Lake, Norman and Mahanomen. Pipeline: Minnesota, Wisconsin, North Dakota, South Dakota and Iowa (excluding Scott County)."

# Greater Minnesota Council

**WWW.AFSCMECOUNCIL65.ORG**

American Federation of State, County and Municipal Employees,  
AFL-CIO



November 6, 2014

Mr. Dan Vogt  
City of Crosslake  
37028 CO RD 66  
Crosslake, MN 56442

sent via Email only

Dear Dan,

This letter comes to you as AFSCME Local 689's official response regarding the City's health insurance presentation last Tuesday, October 28, 2014.

As you know, we currently have a Collective Bargaining Agreement in effect through December 31, 2015. And, you will note there is no language relative to an insurance re-opener. However, the Union has taken into consideration the City's interest in replacing the current BCBS/RTS health insurance plan with Health Partners HSA High Deductible health plan (\$3,000 single/\$6,000 family). The Union understands that what is available to them in their current health plan will be available to them with the HSA plan. In addition, it is understood that Flex accounts will still be made available to employees who do not participate in the City's provided health insurance plan.

Please know, a change to a high deductible health plan creates uncertainty for the union workers. They are familiar with their current plan, and cannot pretend to know how the HSA plan will affect them long term. The Union called a membership meeting earlier this week and, after much discussion, made a decision to work with the City (when considering the high health insurance costs). In exchange for the Union's willingness to replace their current health insurance plan with the HSA plan, the following is required:

- The Employer shall pay eighty percent (80%) of the monthly insurance premium and the Employee shall pay twenty percent (20%) of the premium.
- The Employer shall contribute the full deductible for single (\$3,000), and family (\$6,000) to all eligible employees, and eligible retirees, HSA savings account.
- The Employer shall provide the above contribution upfront, January 1 each year.

With mutual agreement to the above requirements, it is acceptable that we recognize the change through an MOU. I believe your plan is to present this to the council members, and they have a scheduled meeting on November 10, 2014. The Union looks forward to the Council's response.

Sincerely,

Ginger Thrasher, Labor Representative  
AFSCME, Mn Council 65, AFL-CIO  
13807 Oink Joint Road  
Wadena, MN 56482  
218.639.6396

Cc: Kim Larson, Local 689 president

*Your Hometown Union*

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**MEMORANDUM**

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**TO:** CROSSLAKE CITY COUNCIL  
**FROM:** MIKE LYONAI – FINANCE DIRECTOR/TREASURER  
**SUBJECT:** CROSSLAKE COMMUNICATIONS – G.O. TELEPHONE UTILITY REVENUE BOND SERIES  
2006A: RECOMMENDATION FOR REFUNDING  
**DATE:** NOVEMBER 10, 2014  
**CC:** DAN VOGT, CHARLENE NELSON, KEVIN LARSON, CYNDI PERKINS

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Attached is a high-level summary of proposed bond refunding. The outstanding balance of the existing bonds carry interest rates ranging from 4.60% to 5.00%.

The proposal from RW Baird refunds existing G.O. Telephone Utility Revenue Bond Series 2006A and replaces them with new Telephone Utility Revenue Refunding Bonds, Series 2014. The Series 2014 Refunding Bonds carry interest rates ranging from 2.00% to 3.00%.

I concur with the recommendation from the Crosslake Communication Advisory Board meeting of October 31, 2014 and recommend to move forward with the proposed bond refunding as proposed by RW Baird as per the attached.

**City of Crosslake, Minnesota**  
**Telephone Utility Revenue Refunding Analysis**

Date	Current	RW Baird*	Stifel Nicolaus
	<b>Debt Service</b>		
12/1/2015	451,305.00	386,428.89	352,152.96
12/1/2016	451,355.00	390,100.00	352,152.96
12/1/2017	450,545.00	388,400.00	352,152.96
12/1/2018	453,860.00	391,600.00	352,152.96
12/1/2019	450,860.00	387,850.00	352,152.96
12/1/2020	445,750.00	382,200.00	352,152.96
12/1/2021	451,500.00	391,400.00	352,152.96
	3,155,175.00	2,717,978.89	2,465,070.72
Less Reserve Balance	-455,000.00	-254,621.79	n/a
Total Debt Service	<u>2,700,175.00</u>	<u>2,463,357.10</u>	<u>2,465,070.72</u>
Est. 2% earning on reserve	-63,700.00	-35,647.08	n/a
	<u>2,636,475.00</u>	<u>2,427,710.02</u>	<u>2,465,070.72</u>
<b>Net Savings over current issue</b>		<b>208,764.98</b>	<b>171,404.28</b>

**\*Recommended**

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA

HELD: Monday, November 10, 2014

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Crosslake, Minnesota, was duly held on Monday, November 10, 2014 at \_\_\_\_\_ p.m.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION # \_\_\_\_\_**  
**APPROVING THE AUTHORIZATION FOR THE ISSUANCE OF**  
**TELEPHONE UTILITY REVENUE REFUNDING BONDS, SERIES 2014**

BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota (the "City") as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered telephone utility revenue refunding bonds in the total aggregate principal amount of not to exceed \$2,500,000 (herein, the "Bonds"). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required for refunding of the City's \$4,770,000 original principal amount of Telephone Utility Revenue Bonds, Series 2006A, dated August 1, 2006, which mature on and after December 1, 2015 and to pay the costs associated with issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation with Robert W. Baird & Co. ("Baird").
3. The Mayor and the Finance Director/Treasurer are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$2,500,000.
4. The Mayor and the Finance Director/Treasurer are hereby authorized to approve the sale of the Bonds with a net present value savings of at least \$350,000.
5. The Mayor and the Finance Director/Treasurer are hereby authorized to approve the sale of the Bonds with a maximum total interest cost of 2.50%.
6. Upon approval of the sale of the Bonds by the Mayor and the Finance Director/Treasurer, the City Council will take action at a regular or special scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
7. If the Mayor and Finance Director/Treasurer have not approved the sale of the bonds and executed the related documents by June 1, 2015, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

November 4, 2014

City of Crosslake, Minnesota  
Attention: Charlene Nelson, City Clerk  
37028 County Road 66  
Crosslake, MN 56442

Charlene:

On behalf of Robert W. Baird & Co. Incorporated (“we” or “Baird”), we wish to thank you for the opportunity to serve as managing underwriter for the City of Crosslake, Minnesota (“you” or the “Issuer”) on its proposed offering and issuance of \$2,445,000<sup>\*</sup> Telephone Utility Revenue Refunding Bonds, Series 2014 (the “Securities”). This letter will confirm the terms of our engagement; however, it is anticipated that this letter will be replaced and superseded by a bond purchase agreement to be entered into by the parties (the “Purchase Agreement”) if and when the Securities are priced following successful completion of the offering process. The Purchase Agreement will set forth the terms and conditions on which Baird will purchase or place the Securities and will contain provisions that are consistent with those stated in this letter.

1. Services to be Provided by Baird. Baird is hereby engaged to serve as managing underwriter of the proposed offering and issuance of the Securities, and in such capacity Baird agrees to provide the following services:

- Review and evaluate the proposed terms of the offering and the Securities
- Develop a marketing plan for the offering, including identification of potential purchasers of the Securities
- Assist in the preparation of the preliminary official statement and final official statement and other offering documents
- Contact potential purchasers of the Securities and provide them with copies of the offering materials and related information
- Respond to inquiries from potential purchasers and, if requested, coordinate their due diligence calls and meetings
- If the Securities are to be rated, assist in the preparation of information and materials to be provided to securities rating agency or agencies and in the development of strategies for meetings with the rating agency or agencies to obtain a rating for the Securities
- If the Securities are to carry bond insurance, assist in the preparation of information and materials to be provided to bond insurance companies and in the development of strategies for meetings/calls with the bond insurance companies
- Consult with counsel and other service providers about the offering and the terms of the Securities (it being understood that the Issuer is responsible for the selection of such counsel and other service providers)
- Inform the Issuer of the marketing and offering process
- Negotiate the pricing, including the interest rate, and other terms of the Securities
- Obtain CUSIP number(s) for the Securities and arrange for their DTC book-entry eligibility
- Submit documents and other information about the offering to the MSRB’s EMMA website
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Securities

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<sup>\*</sup> Preliminary, subject to change.

Robert W. Baird & Co.  
777 East Wisconsin Avenue  
Milwaukee WI 53202-5391  
Main 414 765-3500  
Toll Free 800 RW BAIRD

- Such other usual and customary underwriting services as may be requested by the Issuer

2. Disclosures Concerning Baird's Role as Underwriter as Required by MSRB Rules G-23 and G-17: At the Issuer's request, Baird may provide incidental financial advisory services, including advice as to the structure, timing, terms and other matters concerning the issuance of the Securities. Please note that Baird would be providing such advisory services in its capacity as underwriter and not as a municipal advisor or financial advisor to the Issuer. As underwriter, Baird's primary role is to purchase, or arrange for the placement of, the Securities in an arm's length commercial transaction between the Issuer and Baird. Baird has financial and other interests that differ from those of the Issuer. Municipal Securities Rulemaking Board Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors. However, unlike a municipal advisor or financial advisor, Baird as an underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests. As part of its services, Baird will review the official statement applicable to the proposed offering in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the proposed offering.

As underwriter, Baird will not be required to purchase the Securities except pursuant to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period and satisfaction of various conditions. This letter does not obligate Baird to purchase any of the Securities. If all of the conditions to its obligation to purchase any securities have been satisfied, Baird as underwriter has a duty to purchase securities from the Issuer at a fair and reasonable price but must balance that duty with its duty to sell those securities to investors at prices that are fair and reasonable.

3. Fees and Expenses; Conflicts of Interest. Baird's underwriting fee/spread will be determined by mutual agreement of the Issuer and Baird and will be reflected in the Purchase Agreement. The underwriting fee/spread will represent the difference between the price that Baird pays for the Securities and the public offering price stated on the cover of the final official statement. The underwriting fee/spread will be contingent upon the closing of the proposed offering and the amount of the fee/spread will be based on the principal or par amount of the Securities. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest because the underwriter may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary. Other firms that provide services in connection with the proposed offering may also have fees that are contingent on the closing of the offering.

The Issuer shall be responsible for paying or reimbursing Baird for all other costs of issuance, including without limitation, CUSIP, DTC, IPREO (electronic book-running/sales order system), a day loan charge (currently at the rate of 1% per annum on the par amount), printing and mailing/distribution charges, bond counsel, disclosure counsel (if applicable), underwriter's counsel (if applicable) and ratings agency fees and expenses, and all other expenses incident to the performance of the Issuer's obligations under the proposed offering.

Baird is a full service securities firm and as such Baird and its affiliates may from time to time provide advisory, brokerage, consulting and other services and products to municipalities, other institutions, and individuals including the Issuer, certain Issuer officials or employees, and potential purchasers of the Securities for which Baird may receive customary compensation; however, such services are not related to the proposed offering. Baird may also be engaged from time to time by the Issuer to manage investments for the Issuer (including the proceeds from the proposed offering) through a separate contract that sets forth the fees to be paid to Baird. Baird may compensate its associates for any referrals they have made that resulted in the Issuer's selection of Baird to serve as underwriter on the proposed offering of the Securities. Baird manages various mutual funds, and from time to time those funds may own bonds and other securities issued by the Issuer (including the Securities). Additionally, clients of Baird may from time to time purchase, hold and sell bonds and other securities issued by the Issuer (including the Securities).

In the ordinary course of fixed income trading business, Baird may purchase, sell, or hold a broad array of investments and may actively trade securities and other financial instruments, including the Securities and other municipal bonds, for its own account and for the accounts of customers, with respect to which Baird may receive a mark-up or mark-down, commission or other remuneration. Such investment and trading activities may involve or relate to the offering or other assets, securities and/or instruments of the Issuer and/or persons and entities with relationships with the Issuer. Spouses and other family members of Baird associates may be employed by the Issuer.

Baird has not identified any additional potential or actual material conflicts that require disclosure. If potential or actual conflicts arise in the future, we will provide you with supplemental disclosures about them.

4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of the Securities. Notwithstanding the forgoing, either party may terminate Baird's engagement at any time without liability of penalty upon at least 30 days' prior written notice to the other party. If Baird's engagement is terminated by the Issuer, the Issuer agrees to reimburse Baird for its out-of-pocket expenses incurred until the date of termination.

5. Indemnification; Limitation of Liability. The Issuer agrees that neither Baird nor its employees, officers, agents or affiliates shall have any liability to the Issuer for the services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct. In addition, to the extent permitted by applicable law, the Issuer shall indemnify, defend and hold Baird and its employees, officers, agents and affiliates harmless from and against any losses claims, damages and liabilities that arise from or otherwise relate to this Agreement, actions taken or omitted in connection herewith, or the transactions and other matters contemplated hereby, except to the extent such losses, claims, damages or liabilities are judicially determined to be the result of Baird's gross negligence or willful misconduct.

6. Miscellaneous. This letter shall be governed and construed in accordance with the laws of the State of Minnesota. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. The Issuer acknowledges that Baird may, at its option and expense and after announcement of the offering, place announcements and advertisements or otherwise publicize a description of the offering and Baird's role in it on Baird's website and/or other marketing material and in such financial and other newspapers and journals as it may choose, stating that Baird has acted as underwriter for the offering. The Issuer also agrees that Baird may use the Issuer's name and logo or official seal for these purposes.

7. Disclosures of Material Financial Characteristics and Material Financial Risks. Accompanying this letter is a disclosure document describing the material financial characteristics and material financial risks of the Securities as required by MSRB Rule G-17.

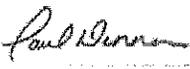
If there is any aspect of this Agreement that requires further clarification, please do not hesitate to contact us. In addition, please consult your own financial and/or municipal, legal, accounting, tax and other advisors as you deem appropriate. We understand that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the proposed offering. If our understanding is not correct, please let us know.

Please evidence your receipt and agreement to the foregoing by signing and returning this letter.

Again, we thank you for the opportunity to assist you with your proposed financing and the confidence you have placed in us.

Very truly yours,

**ROBERT W. BAIRD & CO. INCORPORATED**

By:   
Paul Donna, Managing Director

Accepted this \_\_\_ day of \_\_\_\_\_, 2014

**City of Crosslake, Minnesota**

By: \_\_\_\_\_  
Charlene Nelson, City Clerk

## **Disclosures of Material Financial Characteristics and Financial Risks of Proposed Offering of Fixed Rate Bonds**

Robert W. Baird & Co. Incorporated (“Baird”) has been engaged as underwriter for the proposed offering by you (or the “Issuer”) of fixed rate bonds, notes or other debt securities (“Fixed Rate Bonds”), to be sold on a negotiated basis. The following is a general description of the financial characteristics and security structures of Fixed Rate Bonds, as well as a general description of certain financial risks that you should consider before deciding whether to issue Fixed Rate Bonds.

This document is being provided to an official of the Issuer who has the authority to bind the Issuer by contract with Baird, who does not have a conflict of interest with respect to the offering.

If the Fixed Rate Bonds proposed to be issued are “conduit revenue bonds,” you will be a party to the bond purchase agreement and certain other legal documents to be entered into in connection with the issuance, but the material financial risks described below will be borne by the borrower or obligor, as set forth in those legal documents.

### **Financial Characteristics**

**Maturity and Interest.** Fixed Rate Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies or authorities, such as the Issuer. Maturity dates for Fixed Rate Bonds will be fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. Maturity dates, including the final maturity date, are subject to negotiation and will be reflected in the official statement. At each maturity, the scheduled principal or par amount of the Fixed Rate Bonds will have to be repaid.

Fixed Rate Bonds will pay fixed rates of interest typically semi-annually on scheduled payment dates, although some Fixed Rate Bonds may accrue interest to be paid at maturity. Such bonds are often referred to as capital appreciation or zero-coupon bonds. The interest rates to be paid on Fixed Rate Bonds may differ for each series or maturity date. The specific interest rates will be determined based on market conditions and investor demand and reflected in the official statement for the Fixed Rate Bonds. Fixed Rate Bonds with longer maturity dates will generally have interest rates that are greater than securities with shorter maturity dates.

**Redemption.** Fixed Rate Bonds may be subject to optional redemption, which allows the Issuer, at its option, to redeem some or all of the Fixed Rate Bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Fixed Rate Bonds may be subject to optional redemption only after the passage of a specified period of time from the date of issuance, and upon payment of the redemption price set forth in the official statement for the Fixed Rate Bonds, which typically is equal to the par amount of the Fixed Rate Bonds being redeemed (plus accrued interest) but may include a redemption premium. The Issuer will be required to send out a notice of optional redemption to the holders of Fixed Rate Bonds, usually a certain period of time prior to the redemption date. Fixed Rate Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires the Issuer to redeem specified principal amounts of the Fixed Rate Bonds annually in advance of the term

maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the Fixed Rate Bonds to be redeemed. Fixed Rate Bonds may also be subject to extraordinary or mandatory redemption upon the occurrence of certain events, authorizing or requiring you to redeem the Fixed Income Bonds at their par amount (plus accrued interest).

*Credit Enhancements.* Fixed Rate Bonds may feature credit enhancements, such as an insurance policy provided by a municipal bond insurance company that guarantees the payment of principal of an interest on the bonds when due in the event of default. Other credit enhancements could include a letter of credit provided by a financial institution, or financial support from a state agency.

*Tax Status.* If Fixed Rate Bonds are intended to be tax-exempt, counsel will provide an opinion that interest on the Fixed Rate Bonds will be excluded from gross income for federal income tax purposes. Certain Fixed Rate Bonds may also be exempt from state personal income tax.

Some Fixed Rate Bonds (or a portion of those being issued) may be taxable, meaning that interest on the Fixed Rate Bonds will be included in gross income for federal income tax purposes.

### **Security**

Payment of principal of and interest on a municipal security, including Fixed Rate Bonds, may be backed by various types of pledges and forms of security, some of which are described below. The security for Fixed Rate Bonds will vary, depending on whether they are general obligation bonds, revenue bonds, conduit bonds or other types.

#### *General Obligation Bonds*

“General obligation bonds” are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. Ad valorem taxes necessary to pay debt service on general obligation bonds may not be subject to state constitutional property tax millage limits (an unlimited tax general obligation bond). The term “limited” tax is used when such limits exist. General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

#### *Revenue Bonds*

“Revenue bonds” are debt securities that are payable only from a specific source or sources of revenues that are generated from a particular enterprise or service you offer, such as water, electricity, sewer, health care, housing, transportation, toll roads and bridges, parking, parks and recreation fees, and stadiums and entertainment facilities. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants, license or user fees, or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue

stream and other factors. Some revenue bonds may be backed by your full faith and credit or moral obligation. A moral obligation is a non-binding covenant by you to make a budget recommendation to your legislative body to appropriate moneys needed to make up any revenue shortfall in order to meet debt service obligations on the revenue bonds, but the legislative body is not legally obligated to make such appropriation.

#### Tax Increment or Tax Allocation Bonds

“Tax increment” or “tax allocation” bonds are a form of revenue bonds that are payable from the incremental increase in taxes realized from any appreciation in property values resulting from capital improvements benefitting the properties located in a particular location such as a tax incremental district. They are commonly used to redevelop, add infrastructure or otherwise improve a blighted, neglected or under-utilized area to encourage development in that area. Tax increment bonds may also be payable from increased sales taxes generated in a designated district. The proceeds of an issuance of tax increment or tax allocation bonds are typically applied to pay the costs of infrastructure and other capital improvements in the designated district. The incremental taxes or other revenues may not be sufficient to meet debt service obligations on the tax increment or tax allocation bonds. Some tax increment or tax allocation bonds may also be backed by an issuer’s full faith and credit or moral obligation.

#### Conduit Bonds

Conduit revenue bonds may be issued by a governmental issuer acting as conduit for the benefit of a private sector entity or a 501(c)(3) organization (the “borrower” or “obligor”). Industrial revenue bonds are a form of conduit revenue bonds. Conduit revenue bonds commonly are issued for not-for-profit hospitals, health care facilities, educational institutions, single and multi-family housing, airports, industrial or economic development projects, corporations, and student loan programs, among other borrowers or obligors. Principal and interest on conduit revenue bonds normally are paid exclusively from revenues pledged by the borrower or obligor. Unless otherwise specified under the terms of the bonds, you are not required to make payments of principal or interest if the borrower or obligor defaults.

#### Charter School Bonds

Fixed Rate Bonds issued for the benefit of charter schools are a form of conduit revenue bonds. They are issued by a government entity acting as a conduct for the benefit of a charter school. The charter school is the borrower or obligor for the bonds. Principal and interest on charter school bonds normally are paid exclusively from revenues pledged by the charter school. Unless otherwise specified under the terms of the bonds, you are not required to make payments or principal or interest if the charter school defaults.

#### Financial and Other Covenants

Issuers of Fixed Rate Bonds (and/or obligors) may be required to agree to certain financial and other covenants (such as debt service coverage ratios) that are designed to protect bond holders. Covenants are a form of additional security. The failure to continue to meet covenants may trigger an event of default or other adverse consequences to you and/or the obligor giving bond holders certain rights and remedies.

The description above regarding “Security” is only a brief summary of certain possible security provisions for the Fixed Rate Bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the Bonds.

### **Financial Risk Considerations**

Certain risks may arise in connection with your issuance of Fixed Rate Bonds, including some or all of the following (generally, the borrower or obligor, rather than you, will bear these risks for conduit revenue bonds):

#### **Issuer Default Risk**

You (or the obligor) may be in default if the funds pledged to secure Fixed Rate Bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you (and/or the obligor) and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds may be able to exercise a range of available remedies against you (or the obligor). For example, if Fixed Rate Bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds. If the Fixed Rate Bonds are revenue bonds, you (or the obligor) may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your (or the obligor's) credit ratings and may effectively limit your (or the obligor's) ability to publicly offer bonds or other securities at market interest rate levels. Further, if you (or the obligor) are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you (or the obligor) may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you (or the obligor) are unable to comply with covenants or other provisions agreed to in connection with the issuance of the Fixed Rate Bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

#### **Redemption Risk**

Your (or the obligor's) ability to redeem Fixed Rate Bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you (or the obligor) may be unable to take advantage of the lower interest rates to reduce debt service. In addition, if Fixed Rate Bonds are subject to extraordinary or mandatory redemption, you (or the obligor) may be required to redeem the bonds at times that are disadvantageous.

#### **Refinancing Risk**

If your (or the obligor's) financing plan contemplates refinancing some or all of the Fixed Rate Bonds at maturity (for example, if there are term maturities or if a shorter final maturity is chosen than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you (or the obligor) from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your (or the obligor's) ability to refund the Fixed Rate Bonds to take advantage of lower interest rates.

#### **Reinvestment Risk**

You (or the obligor) may have proceeds of the Fixed Rate Bonds to invest prior to the time that you (or the obligor) are able to spend those proceeds for the authorized purpose. Depending on market

conditions, you (or the obligor) may not be able to invest those proceeds at or near the rate of interest that you (or the obligor) are paying on the bonds, which is referred to as “negative arbitrage”.

*Tax Compliance Risk (applicable if the Fixed Rate Bonds are tax-exempt bonds)*

The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS), and, if applicable, state tax laws. You (and the obligor) must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You (and the obligor) also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of the representations or a failure to comply with certain tax-related covenants may cause the interest on the Fixed Rate Bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you (or the obligor) pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you (or the obligor) or the Fixed Rate Bonds or your (or the obligor's) other bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the Fixed Rate Bonds are declared taxable, or if you (or the obligor) are subject to audit, the market price of the Fixed Rate Bonds and/or your (or the obligor's) other bonds may be adversely affected. Further, your (or the obligor's) ability to issue other tax-exempt bonds also may be limited.

*Continuing Disclosure Risk.*

In connection with the issuance of Fixed Rate Bonds, you (and/or the obligor) may be subject to continuing disclosures which require dissemination of annual financial and operating information and notices of material events. Compliance with these continuing disclosure requirements is important and facilitates an orderly secondary market. Failure to comply with continuing disclosure requirements may affect the liquidity and marketability of the Fixed Rate Bonds, as well as your (and/or the obligor's) other outstanding securities. Because instances of material non-compliance with previous continuing disclosure requirements must be disclosed in an official statement, failure to comply with continuing disclosure requirements may also make it more difficult or expensive for you (or the obligor) to market and sell future bonds.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing Fixed Rate Bonds.

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**MEMORANDUM**

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**TO:** CROSSLAKE CITY COUNCIL  
**FROM:** MIKE LYONAIIS – FINANCE DIRECTOR/TREASURER  
**SUBJECT:** AUTHORIZATION TO EXECUTE OPEB ACTUARIAL VALUATION WITH HILDI, INC.  
**DATE:** NOVEMBER 10, 2014  
**CC:** DAN VOGT, CHARLENE NELSON

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Attached is a copy of the current Valuation Services Agreement with Hildi, Inc. Hildi provides actuarial services to the City that enables the City to report and make available for audit purposes, its obligations related to postemployment healthcare and other benefits (referred to as Other Postemployment Benefits or “OPEB”). This valuation is performed every three years and updated annually for any revisions from the prior year.

The actuary calculates the projected liability for the City for inclusion in the financial reporting process, including the annual audited financial statements.

As noted in the Notes to the Financial Statements in the City’s most recent audit: (Excerpts attached for your reference.)

“The city provides health insurance for certain retired employees, including employees of Crosslake Communications, under a single-employer fully insured plan.....These benefit provisions are established and amended through both negotiations between the employee’s union and through the City personnel policy for non-union employees.”

I recommend approval and authorization to execute the actuarial services agreement as per attached – the fee quote is \$2,800 to \$3,000 for these services. The estimated fees were included in the 2014 Budget. (Please note the valuation is not optional, but rather a requirement for the City to calculate and have audited its OPEB obligations.)

**CITY OF CROSSLAKE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2013**

**NOTE 5 OTHER POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS**

The Governmental Accounting Standards Board (GASB) has issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* (GASB 45), which addresses how state and local governments must account for and report their obligations related to postemployment healthcare and other non-pension benefits (referred to as Other Postemployment Benefits or "OPEB"). GASB 45 requires that local governments account for and report the annual cost of OPEB and the outstanding obligations and commitments related to OPEB in essentially the same manner as they do for pensions.

The City provides health insurance benefits for certain retired employees, including employees of Crosslake Communications, under a single-employer fully-insured plan. The City provides benefits for retirees as required by *Minnesota Statutes* §471.61 subdivision 2b. These benefit provisions are established and amended through both negotiations between the employee's union and through the City personnel policy for non union employees. There are no separately issued financial reports for the plan. To be eligible to receive benefits under the plan, employees must be at least 55 years of age, 50 years of age for police and fire personnel and have at least ten years of service with the City. Under the plan, the City will pay a portion of the individual's single coverage health insurance premiums for three years or until the employee is Medicare eligible (whichever is earlier). The amounts of premiums paid by the City under the plan are as follows:

Description	% of Premium	Police and Fire Employees
With 10-15 Years of Service	25%	25% of Premium
With 15-25 Years of Service	50%	50% of Premium
With 25 or More Years of Service	80%	100% of Premium

For the year ended December 31, 2013, there was one retiree receiving health benefits from the City's health plan.

**CITY OF CROSSLAKE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2013**

**NOTE 5 OTHER POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**A. Annual OPEB Cost and Net OPEB Obligation**

The City's annual other postemployment benefit (OPEB) cost is calculated based on the annual required contribution (ARC) of the employer, an amount actuarially determined in accordance with the parameters of Governmental Accounting Standards Board (GASB) Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed 30 years. The following table shows the components of the City's annual OPEB cost of 2013, the amount actually contributed to the plan, and changes in the City's net OPEB obligation:

Annual Required Contribution (ARC):	\$ 51,099
Interest on Net OPEB Obligation	7,491
Adjustment to ARC	<u>(10,251)</u>
Annual OPEB Cost	48,339
Contributions During the Year	<u>(11,486)</u>
Increase in Net OPEB Obligation	36,853
Net OPEB - Beginning of the Year	<u>166,463</u>
Net OPEB - End of the Year	<u><u>\$ 203,316</u></u>

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the year ended December 31, 2013 were as follows:

Year Ended	Annual OPEB Cost	Employer Contribution	Percentage Contributed	Net OPEB Obligation
December 31, 2013	\$ 48,339	\$ (11,486)	(0.2)%	\$ 203,316
December 31, 2012	43,378	-	-	166,463
December 31, 2011	40,379	-	-	123,085

**CITY OF CROSSLAKE, MINNESOTA  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2013**

**NOTE 5 OTHER POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)**

**B. Funding Status**

The City currently has no assets that have been irrevocably deposited in a trust for future health benefits. Therefore, the actuarial value of assets is zero. The Schedule of Funding Progress, presented as required supplementary information following the notes to the basic financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (b)	Unfunded Actuarial Accrued Liability (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
01/01/12	\$ -	\$ 321,160	\$ 321,160	-	\$ 1,659,481	19.35%

**C. Actuarial Methods and Assumptions**

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of the occurrence of events far into the future. Examples include assumptions about future employment, mortality, and healthcare cost trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities, consistent with the long-term perspective of the calculations.

In the January 1, 2012 actuarial valuation, the projected unit credit method was used. The actuarial assumptions included a 4.50% discount rate, which is based on the estimated long-term investment yield on the general assets of the City using an underlying long-term inflation assumption of 2.50%. The annual healthcare cost trend rate is 9.00% initially, reduced incrementally to an ultimate rate of 5.00% after eight years. The unfunded actuarial accrued liability is being amortized over thirty years on a closed basis.

**Exhibit 1 to  
AGREEMENT FOR CONSULTING SERVICES  
Consultant and Rate Schedule**

Consultant Representative's Name	Title	Effective Start Date	Expected End Date
Hildi Inc. Actuaries and Consultants	Consulting Actuaries	TBD	TBD
<p><b>Base Fees</b></p> <p>The approximate budget for Hildi Inc. consulting services is as follows:</p> <ul style="list-style-type: none"> <li>• GASB 45 Actuarial Valuation: \$2,800 - \$3,000 includes Crosslake Communications</li> </ul> <p>These Base Actuarial Fees include the following:</p> <ul style="list-style-type: none"> <li>• An Actuarial Report including all information required by GASB Statements 43 and 45. Hildi Inc. will provide an electronic copy and three hard copies.</li> <li>• A results meeting by conference call to discuss the results.</li> <li>• Teleconferencing with the actuaries on pending or anticipated issues which may affect the actuarial valuation/report. If any work is needed based on one of the outcomes of a teleconference, a fee will be agreed upon before any work is initiated.</li> <li>• Periodic memos and telephone calls to provide updates on developments that may affect future actuarial reports.</li> </ul>			
<p>The term of the Agreement for Consulting Services is for the January 1, 2015 GASB 45 actuarial valuation which is the fiscal year of January 1, 2015 through December 31, 2015. This GASB 45 valuation can be used for the three disclosure cycles ending at December 31, 2015, December 31, 2016 and December 31, 2017. All quotes assume the plan provisions and assumptions remain unchanged from the last actuarial valuation. Additional charges may occur if there is out of scope work due to an OPEB Trust, changes in funding or investment policy for the OPEBs, or changes in plan provisions or assumptions.</p>			

**SERVICES OR REQUIREMENTS:**

The Agreement for Consulting Services is dated September 30, 2014.

**Company: City of Crosslake**

**Consultant: Hildi Inc.**

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

(Please Note: A Signature is required on both page 5 and page 6. Thank you.)

## AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services ("Agreement") is entered into and dated September 30, 2014 by and between Hildi Inc. with offices located at 11800 Singletree Lane, Suite 305, Minneapolis, MN 55344 (hereinafter referred to as the "Consultant") and the City of Crosslake with offices located at 37028 County Road 66, Crosslake, MN 56442 (hereinafter referred to as the "Company"). Company and Consultant are jointly referred to as the "parties."

IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACCEPTED, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Description of Services. Consultant will perform certain services for Company upon terms and conditions specified herein and as such services are more particularly described in Exhibit(s), which are attached hereto and incorporated by this reference.
2. Prices and Payment. Company agrees to pay Consultant the fees set forth in the applicable Exhibit(s). Consultant anticipates invoicing the Company monthly for services provided. Payment will be due in full within fifteen (15) days of receipt of Consultant's invoice. Company agrees to pay interest on all overdue amounts at a rate of twelve percent (12%) per annum or the rate allowed by law, which ever is less, plus costs of collection, court costs, and reasonable attorney fees on all such amounts.
3. Travel Expenses. Company agrees to reimburse Consultant for its reasonable and necessary out-of-pocket lodging, transportation, and food incurred at the Company's request. Consultant agrees to provide reasonable expense documentation. Whenever possible, Consultant agrees to take advantage of travel discounts. All air travel by Consultant shall be on major national or regional airlines, and Consultant and its representatives may keep their frequent flier miles earned for their personal usage.
4. Ownership of Work Product. Ownership of, and all rights in, the work product which is the subject matter of this Agreement (the "Work"), including trademarks, patents and copyrights applicable to same, shall belong exclusively to Company. The parties expressly agree to consider as a "work made for hire" any Work ordered or commissioned by the Company which qualifies as such under the United States copyright laws. To the extent that the Work cannot be a "work made for hire" or where necessary for any other reason, Consultant will provide Company with all such assignments of rights, covenants and other assistance which may be required for Company, through trademark, patent or copyright applications or otherwise, to obtain the full benefit of the rights provided for herein. If the Work contains materials previously developed or copyrighted by Consultant or others, Consultant grants and agrees to grant to Company, or

obtain for Company, an unrestricted, royalty-free license to use and copy such materials. Any license so granted or obtained shall include the right for Company to grant an unrestricted, royalty-free license to any affiliate of Company. Consultant is allowed to retain one copy of the Work for archival purposes. Consultant shall place a copyright notice on the Work at Company's request. The Work shall be considered "Information" under the Section entitled "Nondisclosure."

5. Nondisclosure. Any technical or business information, including, but not limited to, computer programs, files, specifications, drawings, sketches, models, samples, tools, cost data, customer information, financial data, business or marketing plans or other data, whether oral, written or otherwise ("Information"), furnished or disclosed to Consultant hereunder or in contemplation hereof, shall remain Company's property. No license, express or implied, under any trademark, patent or copyright is granted by Company to Consultant by virtue of such disclosure. All such information in written, graphic or other tangible form shall be returned to the Company immediately upon request and copies shall be returned to the Company or, at Company's option, certified by Consultant as having been located and destroyed. Consultant shall be allowed to retain one copy of the Information for archival purposes. Unless such Information was previously known to Consultant free of any obligation to keep it confidential, is lawfully obtained by Consultant from any source other than Company or has been or is subsequently made public by Company or a nonparty to this Agreement, is approved for release by written authorization of the Company, or is required by law to be disclosed in response to a valid order of a court of competent jurisdiction or authorized governmental agency, provided the Company receives adequate notice to allow it to request a protective order and the Consultant reasonably cooperates with the Company's efforts to receive a protective order, it shall be kept confidential by Consultant for the benefit of Company, shall be used only in performing under this Agreement and shall not be used for other purposes except upon such terms as may be agreed upon by Company in writing. Consultant shall take reasonable steps to protect such Information to a similar extent that Consultant protects its own Information.
6. Liability. Consultant shall indemnify Company and its affiliates against, and shall hold Company and its affiliates harmless from, any loss, damage, expense or liability that may in any way arise out of or result from the performance of Consultant hereunder and caused by or resulting from the gross negligence or intentional misconduct of Consultant, including but not limited to any knowing infringement, or claim of infringement, of any patent, trademark, copyright, trade secret or other proprietary right of a third party or of Consultant or anyone claiming through Consultant who may be eligible to terminate any assignment or transfer made hereunder pursuant to the terms of the copyright laws up to the amount paid by the Company to the Consultant under a given applicable Exhibit(s). Consultant shall defend or settle, at its own expense, any action or suit against Company or its affiliates for which it is responsible hereunder. Company shall notify Consultant of any such claim, action or suit and shall

reasonably cooperate with the Consultant (at Consultant's expense) to facilitate the defense of any such claim.

7. Limitation. In no event shall company or consultant be liable, one to the other, for indirect, special, incidental, or consequential damages arising out of or in connection with the furnishing, performance or use of any products or services provided pursuant to this agreement.
8. Limited Warranties. Consultant warrants and represents that it has full authority to enter into this Agreement and to consummate the transactions contemplated hereby and that this Agreement is not in conflict with any other agreement to which Consultant is a party or by which it may be bound.

Consultant warrants and represents that Consultant has the proper skill, training and background so as to be able to perform in a competent and professional manner and that all work will be performed in accordance with professional standards in the industry and/or field.

9. Headings. Section headings used in this Agreement are for convenience only, have no legal significance, and in no way change the construction or meaning of the terms hereof.
10. Insurance. Upon request by Company, Consultant shall provide to Company, copies of certificates of insurance evidencing the workers compensation, general liability and automobile insurance coverage that Consultant has in effect and Consultant shall maintain such insurance in effect through the duration of the Agreement.
11. Amendment and Waiver. No provision of this Agreement may be modified, waived, terminated or amended except by a written instrument executed by the parties. No waiver of a material breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or other provisions hereof.
12. Relationship. The Consultant shall be and act as an independent contractor hereunder, and neither Consultant nor any employee, agent, associate, representative or subcontractor shall be deemed to be employees of the Company for any purpose whatsoever.
13. Force Majeure. Neither party will be liable for any failure or delay in performance due to any cause beyond its reasonable control, including, but not limited to acts of nature, strikes, fire, flood, explosion, riots, or wars, provided that personnel changes, including unanticipated employee departures, shall not be considered to be an event or condition of force majeure.

14. Notices. All notices and other communications required or permitted under this Agreement shall be in writing, and hand delivered or sent by registered or certified mail, return-receipt requested, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party:

If to Company:                    Mr. Mike Lyonais  
Finance Director/Treasurer  
City of Crosslake  
37028 County Road 66  
Crosslake, MN 56442

If to Consultant:                Hildi Inc.  
11800 Singletree Lane  
Suite 305  
Minneapolis, MN 55344  
Attn: Jill Urdahl, FSA  
President/Consulting Actuary

15. Assignment. Consultant shall not assign this Agreement or delegate the services to be performed hereunder, in whole or in part, or any of its rights, interest, or obligations hereunder without Company's express written consent.
16. Law Government. This Agreement shall be governed by the laws of the State of Minnesota, without regard to or application of conflicts of law rules or principles.
17. Taxes. Consultant shall assume full responsibility for the payment of all taxes imposed by any federal, state, local taxes or foreign taxing authority and all contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to performance of services for Company hereunder.
18. Termination. Any Exhibit(s) to this Agreement may be terminated by either party upon thirty (30) days written notice to the other party. This Agreement may be terminated by either party upon ninety (90) days written notice to the other party. Company agrees to pay for all services provided by Consultant and related travel expenses incurred by Consultant through the date of termination of the Exhibit(s) and/or the Agreement as applicable.
19. Entire Agreement. This constitutes the entire agreement between the parties regarding the subject matter hereof. This Agreement shall be binding on the affiliates, administrators, executors, heirs, successors in interest, or assigns of Consultant.

IN WITNESS WHEREOF, authorized representatives of the Company and the Consultant have executed this Agreement in duplicate.

**Company: City of Crosslake**

**Consultant: Hildi Inc.**

By: \_\_\_\_\_  
(Authorized Signature)

By: \_\_\_\_\_  
(Authorized Signature)

Name: \_\_\_\_\_  
(Print or Type)

Name: Jill Urdahl

Title: \_\_\_\_\_  
(Print or Type)

Title: President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(Please Note: A Signature is required on both page 5 and page 6. Thank you.)

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**MEMORANDUM**

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**TO:** CROSSLAKE CITY COUNCIL  
**FROM:** MIKE LYONAI – FINANCE DIRECTOR/TREASURER  
**SUBJECT:** AUTHORIZATION TO EXECUTE 2014 AUDIT CONTRACT WITH CLIFTONLARSONALLEN  
**DATE:** NOVEMBER 10, 2014  
**CC:** DAN VOGT, CHARLENE NELSON

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Attached is a copy of the audit engagement letter to perform the annual audit of the City's financial statements as of and for the year ended December 31, 2014. There are no changes in proposed audit fees from the prior audit. Audit field work is tentatively scheduled for the week of February 23, 2015.

I recommend approval and authorization to execute the engagement letter for the annual audit.



# CliftonLarsonAllen

CliftonLarsonAllen LLP  
PO Box 648, Brainerd, MN 56401-0648  
14275 Golf Course Drive, Suite 300  
Baxter, MN 56425-8674  
218-828-0100 | fax 218-828-9503  
CLAcconnect.com

October 15, 2014

City Council and Management  
City of Crosslake  
37028 Cty Rd 66  
Crosslake, MN 56442

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP (CLA) will provide for the City of Crosslake ("you," "your," or "the entity") for the year ended December 31, 2014.

Thomas P. Koop is responsible for the performance of the audit engagement.

## **Audit services**

We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City of Crosslake, as of and for the year ended December 31, 2014, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management's discussion and analysis.
2. Budgetary comparison schedules.
3. Schedule of Funding Progress - OPEB

We will also evaluate and report on the presentation of the following supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole:

- Combining and reconciliation fund financial statements for the economic development authority component unit.

## **Nonaudit services**

We will also provide the following nonaudit services:

- Preparation of depreciation schedules.

### **Audit objective**

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions.

We will perform procedures on the financial information of the Economic Development Authority to enable us to express our opinions. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements. We will make reference to Olsen, Thielen & Co., LTD.'s audit of Crosslake Communications in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*.

### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations

that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

#### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements. You are also responsible for providing us access to component information, those charged with governance of components, component management, and component auditors (including relevant audit documentation and communications).

Management is responsible for providing us with, or making arrangements to facilitate (1) unrestricted communication between us and the component auditor(s) to the extent permitted by law or regulation; (2) communications between the component auditor(s), those charged with governance of the component(s), and component management, including communications of significant deficiencies and material weaknesses in internal control; (3) communications between regulatory authorities and the component(s) related to financial reporting matters; (4) access to component information, those charged with governance of the component(s), component management, and the component auditor(s) (including relevant audit documentation requested by us); and (5) permission to perform work, or request a component auditor to perform work, on the financial information of the component(s).

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

#### **Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare the depreciation schedules for the entity for the year ended December 31, 2014. Management is responsible for determining the method and rate of depreciation and the salvage value of the assets.

#### **Use of financial statements**

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

#### **Engagement administration and other matters**

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The workpapers supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers to you or anyone else in the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers in accordance with our record retention policy that typically provides for a retention period of seven years.

Pursuant to authority given by law or regulation, we may be requested to make certain workpapers available to Minnesota Office of the State Auditor for their regulatory oversight purposes. We will notify you of any such request. Access to the requested workpapers will be provided to the regulators under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers to such regulators. The regulators may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

### **Mediation**

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

### **Time limitation**

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

### **Fees**

We estimate that our fees for these services not to exceed \$25,000. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required

or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will provide detailed billing information concerning the hours and reasons for additional services. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

***Changes in accounting and audit standards***

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

***Other fees***

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf. You and your attorney will receive a copy of every subpoena or request we are asked to respond to. You can control the costs of any discovery process or document request by informing us which requests you would like us to act on.

***Finance charges and collection expenses***

You agree that if any statement is not paid within 30 days from its date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

**Consent**

***Consent to use financial information***

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the information that we obtain is confidential, as required by ET Section 301 of the AICPA Code of Professional Conduct. Your acceptance of this engagement letter will serve as your consent to use of the City of Crosslake's information in these cost comparison, performance indicator, and/or benchmarking reports.

***Subcontractors***

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

**Agreement**

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between us. If you have any questions, please let us know. Please sign, date, and return the enclosed copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and our respective responsibilities.

Sincerely,

**CliftonLarsonAllen LLP**



Thomas P. Koop, CPA  
Principal  
218/825-2903  
thomas.koop@CLAconnect.com

**Response:**

This letter correctly sets forth the understanding of the City of Crosslake.

Authorized governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CROSSLAKE COMMUNICATIONS  
HIGHLIGHTS FOR OCTOBER, 2014

1. **Minutes** of August 26, 2014 and October 31, 2014 meetings of the Crosslake Communications Advisory Board Meeting are included.
2. The **Financial Statements** for August and September 2014 are included (motion needed).
3. The list of **August and September 2014 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. The Crosslake Communications Advisory Board recommends to the city council that we move forward with **RW Baird to refinance the bond** (motion needed).
6. The Crosslake Communications Advisory Board recommends to the city council the **sale of the 2002 Case Directional Drill**. (Motion Required)
7. **Sprint has filed a lawsuit** against hundreds of companies like Crosslake. We have a potential bill of \$54,000.
8. The Advisory Board was updated on the **CSAH 3 Project**.
9. The Advisory Board was updated on the **CSAH 36 Project**.
10. We are **plowing fiber to the Community School** because of their increased needs.
11. The Advisory Board was updated on **County Road 1**.
12. We have settled the **CBS Retransmission Consent contract**. We are now working on the retransmission contracts with the other network stations.
13. We are now able to offer "**Whole Home DVR's**" to our customers for \$5.00/per box/per month (motion needed).
14. We will begin **Union Negotiations** on December 9<sup>th</sup>.
15. The Board reviewed a letter from citizen **Dick Bipes regarding our Internet speeds and pricing**.
16. We have planned a **Holiday Open House** is for Wednesday, December 10th from 10:00am to 3:00pm.



## Staff Report - Crosslake Parks, Recreation & Library

**Date: November 5, 2014**

**To: Crosslake City Council**

**From: Jon Henke, Director of Parks, Recreation & Library** 

### **1. Crosslake Area Library Update**

Children's Story Hour continues on Thursday mornings at 10:00. On Thursday November 13<sup>th</sup> at 2:30 the Legacy Program will host Steve Starks who will provide a unique history lesson by drawing pictures while telling historical Minnesota stories. Come join us. The event is free. A thank you is extended to the Kitchigami Regional Library System for making these programs possible.

### **2. Senior Nutrition Program**

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

### **3. Fitness Room**

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

### **4. New Silver Sneakers class offered.**

The Community Center now offers Yoga Stretch. Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30. If you are just starting a fitness routine this is a great place to start. After the Yoga Stretch class stay and enjoy the Classic Silver Sneakers exercise class at 10:30 Monday's and Wednesday's. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. We will find a way to get you started on lowering your blood pressure, lowering your cholesterol, preventing osteoporosis and provide a boost of energy to complete your day. Take the first step towards a healthy lifestyle. We can help!

### **5. Community Center/Library Attendance for October**

Attendance for the Community Center was 5,522. Attendance for the Library was 2,074

### **6. Pickleball**

Come try pickleball on Tuesday nights free of charge from 5-7 p.m. Court and equipment rental is also available Tuesday and Thursday afternoons from 1-3 for \$10 per hour.

### **7. Yoga**

Gail teaches Yoga at the Community Center on Tuesday mornings at 10:00 a.m.

### **8. AAA Driving Class**

The AAA senior driving full course for new participants will be offered at the Community Center on Wednesday November 12<sup>th</sup> and Thursday the 13<sup>th</sup> from 9-1 each day. Contact the Center for more information.

### **9. 5<sup>th</sup> Annual Crosslake Monster Dash and Annual Spooktacular Halloween Party**

The 5th annual Crosslake Monster Dash 5K was held on Saturday October 25<sup>th</sup>. The PAL Foundation and the Park Department would like to express our sincere gratitude to Crosslake Drug, Moonlite Bay, Karma Race Management and Ace Hardware for being our Premiere Sponsors this year. We would also like to

thank Culligan Water of Brainerd, Costco, The Cedar Chest, WAPOA, Rafferty's Pizza, Road ID, Build All Lumber, the Northland Press, Lake Country Echo, BL Broadcasting, Red Rock Radio, Crosslake Communications, the Crosslake Ideal Lions Club, Dr. Linda Lewis, Reed's Market and all of our local volunteers. We extend a special thank you to the local scout troops that assisted with the games during the Halloween Party.

#### **10. Volleyball**

Our fall volleyball League play starts at 6:15 and will end at 8:45 on Wednesday's. Come join us. Day passes are available for \$4.00.

#### **11. PAL Foundation**

The PAL Foundation made a donation to the City of Crosslake in the amount of \$7,460.21. The donation supports four different park initiatives, they include: \$1,734.49 for Crosslake Monster Dash Expenditures, \$207.83 for the annual Halloween Party, \$5,510.00 for Grooming Equipment from Yellowstone Track Systems and \$7.89 for the Community Garden.

#### **12. Community Center and Library Closed on Thursday November 27<sup>th</sup> for Thanksgiving.**

#### **13. Snowmobile Trail Trimming Requested**

A few years ago the Park Department received permission from the City Council to trim branches along the snowmobile trail along County Rd. #66. Park staff will trim branches up to about 15' inside the right of way along #66. The Ideal Snopros have requested the trimming along this trail so they can continue grooming our trails this winter. Snowmobiling is an important part of our winter economy in Crosslake.

**Park staff recommends a motion to trim branches in the right of way along County Road #66 up to an approximate height of 15 feet.**

**Council Action/Motion**

## City of Crosslake

---

**From:** "Doug Morris" <Doug.Morris@crowwing.us>  
**Date:** Thursday, October 16, 2014 11:57 AM  
**To:** "City of Crosslake" <ctycrslk@crosslake.net>  
**Subject:** RE: Recycling Report

Current funding  
from County is  
\$30,000

Charlene

Jan – Jun they did provide me the amount in yards of cardboard. I then used a MPCA conversion factor to convert into pounds. They have a 300 pounds per cu yd of loose cardboard.

For some reason the new reports do not show this time period, but during that time they did provide me a cu yd amount for the cardboard.

For your 2015 Budget. The goal is to be at or below \$146 per ton. We used an estimated tonnage for 2015 of 200 tons being recycled.

So we determined your budget for next year will be:

$\$146 \text{ per ton} \times 200 \text{ tons} = \$29,200$

If I remove Jan – Jun cardboard number for 2014, your recycling up to Sept will be 193 tons or \$154.81 per ton. Looks like you will easily meet the goal.

IF I remove all cardboard, then it will be 181 tons for a cost of \$165.43. Looks close but I think you will still meet the goal.

I know someone else does the cardboard. Bui I am allowing it to be add, for we want to know totally recycling at that site. Plus it helps you meet the goal easier. Like the scrap metal, he should be making money on that. If I remove that also with the cardboard you would be down to 103 tons at \$292 per ton. No way to meet the goal of \$146.

That was what we discussed. The \$29,200 should be pretty solid for a while for your program. Minor adjustments will be discussed at our annual budget preparation meeting usually in May.

I hope this helps. In not, give me a call Monday. I will be gone on Friday.

**Doug Morris**  
Land Services Department  
Solid Waste Coordinator  
15728 State Highway 210  
Brainerd, MN 56401  
Office: (218) 824-1290  
Fax: (218) 824-1291  
[www.crowwing.us](http://www.crowwing.us)  
Let us know how we are doing.  
[Customer Service Survey](#)



**Our Vision:** Being Minnesota's favorite place.

10/16/2014

## LIMITED USE AGREEMENT

**THIS AGREEMENT** made and entered into as the \_\_\_\_ day of \_\_\_\_\_, 2014 by and between the City of Crosslake, a Minnesota municipal corporation ("City") and Gerald Bilski and Sandra Bilski, husband and wife, ("Owner").

### WITNESSETH:

**WHEREAS**, Owner is the owner of the land legally described as follows:

Lot 10, Block 2, Manhattan Beach; and

**WHEREAS**, Owner has various private structures that encroach into Birch Beach which is a public right-of-way dedicated on the plat of said Manhattan Beach. A current depiction of each encroachment is as set forth in the 6-20-14 Sketch prepared by Stonemark attached hereto as Exhibit A; and

**WHEREAS**, Owner has now requested that the City vacate a corner of Manhattan Point Boulevard to also correct the encroachment of their garage on said street; and

**WHEREAS**, the City would like to address the encroachments in Birch Beach before granting the vacation to Manhattan Point Boulevard.

**NOW, THEREFORE**, it is stipulated and agreed by and between the parties hereto as follows:

1. **Improvements and Area.** Owner will be allowed a license to continue to keep his private structures on Birch Beach. No expansion of the current structures or any new structures may be placed within Birch Beach. Other than the structures themselves, Owner will not maintain, mow, cut trees or do other acts of private ownership within Birch Beach and shall let it go back to its natural state. As part of this Agreement, Owner shall have Stonemark place several markers along the lot line with Birch Beach that are easily identified by the public if anyone were to walk along Birch Beach so everyone knows where the public access line is.

2. **Maintenance.** Owner shall at all times keep and maintain the area used for the improvements within Birch Beach in a good state of repair and agrees to indemnify and save harmless the City, its officers, agents and employees from any claim for personal injury, property damage or death occasioned by the location or maintenance of the encroachments on the City property. Owner also waives and releases the City from any claims which Owner may have against the City for damage to the encroachments resulting from activities conducted by the City on the City property except for such gross negligence or willful acts of the City (which proximately cause damage to the improvements) for which the City would be (according to then applicable municipal or state laws) otherwise liable to similarly suited property owners. Nothing in his

Agreement shall be construed as a waiver by the City of any immunity, defenses, or other limitations on liability to which the City is entitled by law, including but not limited to the minimum monetary amounts on liability established by Minnesota Statutes Chapter 466.

3. **Termination.** The City may terminate this Agreement upon 90 day notice. Owner hereby releases and waives any claim, which they may have for damages resulting from the termination of this Agreement including the value or cost of any improvements on City property. The Owner also indemnifies and holds the City harmless from any third party claims in the event of termination of this Agreement. Unless the Improvements are removed from the City Property during that period, the Improvements, which are located on City property, shall become the exclusive property of the City. The City may remove the Improvements and assess the cost in the form of a lien against the Owner's Property and may levy a special assessment in the manner provided by Minnesota Statutes Chapter 429. Owner acknowledges that the removal of the improvements from City Property shall constitute a benefit to the Owner's Property for the purposes of Minnesota Statutes Chapter 429. Owner hereby waives the right to object to the aforementioned special assessment pursuant to Minnesota Statutes Chapter 429.

4. **Successors and Assigns.** Subject to the termination provisions of this Agreement, this Agreement may be assigned to any successor or assignee of any or all of the Owner's or the City's interest in the Owner's Property or City Property, respectively.

5. **Recording.** Owner shall properly record this Agreement among the land records for the property described above and pay any staff costs to process this request.

**IN TESTIMONY WHEREOF**, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

CITY OF CROSSLAKE

By \_\_\_\_\_  
Its Mayor

By \_\_\_\_\_  
Its City Clerk

OWNER

\_\_\_\_\_  
Gerald Bilski

\_\_\_\_\_  
Sandra Bilski

State of Minnesota, County of Crow Wing

On this \_\_\_ day of \_\_\_\_\_, 2014, before me, a Notary Public within and for said County and State, personally appeared Darrell Schneider and Charlene Nelson, to me known to be the same person described in and who executed the foregoing instrument, and acknowledged that he executed the same as Mayor and City Clerk on behalf of the City of Crosslake.

\_\_\_\_\_  
Notary Public

State of Minnesota, County of Crow Wing

This instrument was acknowledged before me on \_\_\_\_\_, 2014, by Gerald Bilski and Sandra Bilski, husband and wife.

(Stamp)

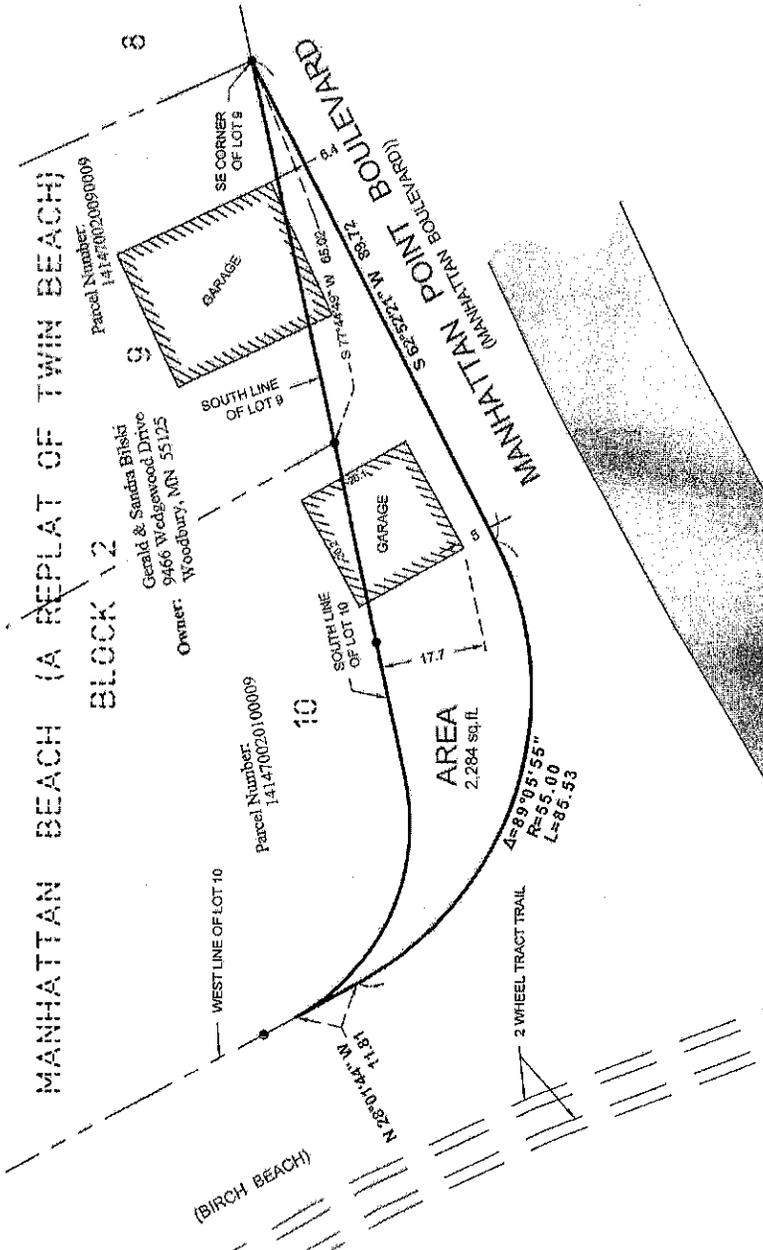
\_\_\_\_\_  
Notary Public

# SKETCH OF DESCRIPTION

PART OF MANHATTAN POINT BOULEVARD,  
 MANHATTAN BEACH (A REPLAT OF TWIN BEACH),  
 SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,  
 CROW WING COUNTY, MINNESOTA

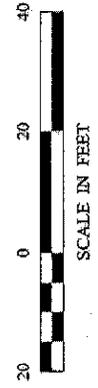
## MANHATTAN BEACH (A REPLAT OF TWIN BEACH)

### BLOCK 12



### PROPOSED DESCRIPTION

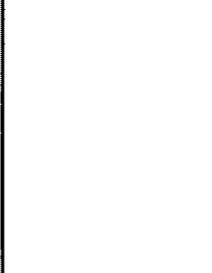
Road vacation over part of Manhattan Boulevard as dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of Lots 9 and 10, Block 2, said plat and northerly of the following described line: Beginning at the southeast corner of said Lot 9 and assuming the south line of said Lot 9 bears South 77 degrees 44 minutes 49 seconds West, thence South 62 degrees 52 minutes 21 seconds West 89.72 feet, thence northwesterly 85.53 feet along a tangential curve concave to the northeast having a radius of 55.00 feet and a central angle of 89 degrees 05 minutes 55 seconds; thence North 28 degrees 01 minute 44 seconds West tangent to said curve 11.81 feet, more or less, to the west line of said Lot 10 and said described line there terminating.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF LOT 9 TO HAVE AN ASSUMED BEARING OF S 77°44'49\"/>

• DENOTES MONUMENT FOUND

SECTION OF DESCRIPTION	DATE	DESCRIPTION	REVISIONS
1	8-1-14	1925-1	
2	8-1-14	1925-1	
3	8-1-14	1925-1	
4	8-1-14	1925-1	
5	8-1-14	1925-1	
6	8-1-14	1925-1	
7	8-1-14	1925-1	
8	8-1-14	1925-1	
9	8-1-14	1925-1	
10	8-1-14	1925-1	
11	8-1-14	1925-1	
12	8-1-14	1925-1	
13	8-1-14	1925-1	
14	8-1-14	1925-1	
15	8-1-14	1925-1	
16	8-1-14	1925-1	
17	8-1-14	1925-1	
18	8-1-14	1925-1	
19	8-1-14	1925-1	
20	8-1-14	1925-1	



MINNESOTA  
 STATE SURVEYOR  
 1925-1  
 8-1-14

141470020100009  
 Parcel Number  
 Gerald & Sandra Biskis  
 9466 Wedgewood Drive  
 Woodbury, MN 55125  
 Owner

141470020090009  
 Parcel Number  
 SE CORNER OF LOTS

MANHATTAN POINT BOULEVARD  
 MANHATTAN BEACH (A REPLAT OF TWIN BEACH)

SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST, CROW WING COUNTY, MINNESOTA

2 WHEEL TRACT TRAIL

AREA 2,284 sq. ft.

489°05'55"  
 R=55.00  
 L=85.53

MANHATTAN BEACH (A REPLAT OF TWIN BEACH)

MANHATTAN BEACH (A REPLAT OF TWIN BEACH)