

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JANUARY 12, 2015
6:30 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CRITICAL ISSUES –

1. Closed Session Pursuant to MN Stat Sec. 13D.05, Subd. 3(b). The meeting is being closed pursuant to the attorney-client privilege to discuss pending/ threatened litigation regarding a former employee.
2. Patty Norgaard – Announce Light Up the Dam Picture Winner

C. ORGANIZATIONAL MEETING APPOINTMENTS

1. Designate Acting Mayor – (Council Action-Motion)
2. Appointment of 2-Ex Officios to the Fire Relief Association (Mayor and Finance Director/Treasurer) (Council Action-Motion)
3. Approve Schedule of Regular Council Meetings – (2nd Monday of Month at 7:00 P.M.) (Council Action-Motion)
4. Appointment of Official Newspaper (Currently Northland Press) (Council Action-Motion)
 - a. Letter dated January 5, 2015 from Paul Boblett Re: 2015 Rates
 - b. Letter from Echo Publishing Re: 2015 Rates
5. Appointment of City Engineer (Council Action-Motion)
 - a. Letter dated January 5, 2015 from WSN
 - b. Letter dated January 6, 2015 from Bolton & Menk
6. Memo dated January 7, 2015 from Mayor Roe Re: Committee Liaison Appointments (Council Action-Motion)
7. Memo dated January 7, 2015 from Mayor Roe Re: Commission Appointments (Council Action-Motion)

D. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of December 8, 2014
2. Special Council Meeting Minutes of December 22, 2014
3. City – Month End Revenue Report dated December 2014
4. City – Month End Expenditures Report dated December 2014
5. December 2014 Budget to Actual Analysis
6. Pledged Collateral Report from Mike Lyonais
7. Official Depositories – (Frandsen Bank, BlackRidge Bank, Lakes State Bank, 4M Fund, RiverWood Bank and Merrill Lynch) (Council Action-Motion)

8. Designate Signatories on City Checking and Savings Accounts – (Mayor, Acting Mayor, Finance Director/Treasurer, Local Manager, and City Clerk) (Council Action-Motion)
9. Designate Signatories on Utilities Checking and Savings Accounts – (Mayor, Acting Mayor, Finance Director/Treasurer, Local Manager, and City Clerk) (Council Action-Motion)
10. Appointment of Legal Services (Council Action-Motion)
 - a. Civil (Breen & Person)
 - b. Labor (Johnson, Killen & Seiler)
 - c. Prosecuting (Mallie)
 - d. Bond Counsel (Briggs & Morgan)
11. Approve 2015 Mileage Reimbursement Rate (Current IRS Amount is \$0.575) (Council Action-Motion)
12. Approve Weed Inspector – (Mayor Roe) (Council Action-Motion)
13. Approve Assistant Weed Inspector – (Ted Strand) (Council Action-Motion)
14. Police Report for Crosslake – December 2014
15. Police Report for Mission Township – December 2014
16. 2014 Annual Police Report for Crosslake
17. 2014 Annual Police Report for Mission Township
18. Resolution Authorizing Participation in the PERA Police and Fire Plan
19. Fire Department Report – December 2014
20. EDA Meeting Minutes of December 3, 2014
21. Planning and Zoning Commission Meeting Minutes of November 21, 2014
22. Crosslake Roll-Off Recycling Report for December 2014
23. Waste Partners Recycling Report for November 2014
24. Memo dated January 6, 2015 from Charlene Nelson Re: Group Transient Merchant Permit
25. Memo dated January 6, 2015 Regarding Repurchase Cemetery Lots
26. Application for Permit for Display of Fireworks from Zambelli Fireworks During Winterfest on February 6, 2015
27. Bills Paid from 12/9/14 to 12/31/14
28. Bills for Approval
29. North Ambulance Run Report – December 2014

E. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

F. MAYOR'S REPORT

1. Discussion of Town Hall Meetings

G. CITY ADMINISTRATOR'S REPORT

1. Memo dated January 7, 2015 from City Clerk Re: 2015 Fee Schedule (Council Action-Motion)
2. Memo dated January 7, 2015 from Jon Henke Re: Salary Increase for Community Center Part Time Employees (Council Action-Motion)
3. Accept Resignation of Retiring Employee (Council Action-Motion)

4. Memo dated January 8, 2015 from Public Works Director Re: Purchase 2015 Pickup (Council Action-Motion)
5. Memo dated January 6, 2015 from City Clerk Re: Bid Opening (Council Action-Motion)
6. Memo dated January 7, 2015 from Mike Lyonais and Dan Vogt Re: Capital Outlay Items (Council Action-Motion)
 - a. Memo dated January 12, 2015 from Chip Lohmiller Re: Declare Equipment Surplus
 - b. Memo dated January 8, 2015 from Public Works Commission Re: Recommendations on Bridge and Road Project from Meeting of 1/5/15
 - c. Letter dated December 2, 2014 from WSN Re: Dream Island Bridge Replacement
7. Schedule Special Council Meeting for Last Week of January to Approve Refunding Bonds for Crosslake Communications (Council Action-Motion)

H. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence –Year End Permit Summary
- b. Memo dated January 12, 2015 from Chris Pence Re: Commercial Land Use Update
- c. Planning Commission/Board of Adjustment Schedule for 2015
- d. Chris Pence – Public Hearing Training
- e. Press Release: Crow Wing County Seeks Public Comment on 2015 Aquatic Invasive Species Plan

2. CROSSLAKE COMMUNICATIONS

- a. Kevin Larson – Highlights Report for December 2014

3. PARK AND RECREATION/LIBRARY

- a. Staff Report dated January 7, 2015 from Jon Henke Re: Community Center Activities

4. PUBLIC WORKS/SEWER/CEMETERY

I. CITY ATTORNEY REPORT

J. OLD BUSINESS

K. NEW BUSINESS

L. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

M. ADJOURN

C.4.

331A.04 DESIGNATION OF A NEWSPAPER FOR OFFICIAL PUBLICATIONS.

Subdivision 1. **Priority.** The governing body of a political subdivision, when authorized or required by statute or charter to designate a newspaper for publication of its public notices, shall designate a qualified newspaper in the following priority.

Subd. 2. **Known office in locality.** If there are one or more qualified newspapers, the known office of issue of which are located within the political subdivision, one of them shall be designated.

Subd. 3. **Secondary office in locality.** When no qualified newspaper has a known office of issue located in the political subdivision, but one or more qualified newspapers maintain a secondary office there, one of them shall be designated.

Subd. 4. **General circulation in locality.** When no qualified newspaper has its known office of issue or a secondary office located within the political subdivision, then a qualified newspaper of general circulation there shall be designated.

Subd. 5. **Other situations.** If a political subdivision is without an official newspaper, or if the publisher refuses to publish a particular public notice, matters required to be published shall be published in a newspaper designated as provided in subdivision 4. The governing body of a political subdivision with territory in two or more counties may, if deemed in the public interest, designate a separate qualified newspaper for each county.

Subd. 6. **Exception to designation priority.** (a) Notwithstanding subdivisions 1 to 3, the governing body of a political subdivision may designate any newspaper for publication of its official proceedings and public notices, if the following conditions are met:

(1) the newspaper is a qualified medium of official and legal publication;

(2) the publisher of the newspaper furnishes a sworn statement, verified by a recognized independent circulation auditing agency, covering a period of at least one year ending no earlier than 60 days before designation of the newspaper, stating that the newspaper's circulation reaches not fewer than 75 percent of the households within the political subdivision;

(3) the newspaper has provided regular coverage of the proceedings of the governing body of the political subdivision and will continue to do so; and

(4) the governing body votes unanimously to designate the newspaper.

(b) If the circulation of a newspaper designated under this subdivision falls below 75 percent of the households within the political subdivision at any time within the term of its designation as official newspaper, its qualification to publish public notices for the political subdivision terminates.

Subd. 7. **Joint bidding.** A bid submitted jointly by two or more newspapers for the publication of public notices must not be considered anticompetitive or otherwise unlawful if the following conditions are met:

(1) all of the qualified newspapers in the political subdivision participate in the joint bid;

(2) the existence of the joint bid arrangement is disclosed to the governing body of the political subdivision before or at the time of submission of the joint bid; and

(3) the board is free to reject the joint bid and, if it does, individual qualified newspapers do not refuse to submit separate bids owing to the rejection of the joint bid.

History: *1984 c 543 s 23; 2003 c 59 s 1; 2004 c 182 s 14*

Northland PRESS

C.4.a.

P.O. Box 145, Outing 56662 • 13833 Riverwood Lane, Suite 2. Crosslake 56442
Phone: 218.692.5842 Fax: 218.692.5844 • news@northlandpress.com • www.northlandpress.com

January 5, 2015

To: Crosslake City Council
Re: 2015 Legal Newspaper Designation

Dear Mayor and City Council,

I would like to take this opportunity to thank the City of Crosslake for designating the Northland Press as your legal newspaper in 2014. We would like to continue as your resource for legal publishing in 2015.

We remain a free publication delivered through the U.S. Mail to every postal customer in Crosslake every week. This ensures that each resident has the opportunity to view every legal/public notice as well as follow any city business as reported in the paper.

The rate for publishing legal and public notices in 2015 will be \$8.50 per column inch (a discount of over 10% off our open rate of \$9.60). All notices will be posted on our website as required by Minnesota Statute. The paper is for sale at several retail outlets in the lakes area for residents that do not have a post office box, or are seasonal. We also offer subscriptions for six months and one year.

Enclosed with this letter is a copy of our filing with the Minnesota Secretary of State and our 2015 mediakit, for your reference.

Again, thank you for your consideration to continue as your legal newspaper. Please direct any questions to me. I can be reached at 218-692-5842 (office) or 218-340-4162 (cell), or email at paul@northlandpress.com.

Sincerely,



Paul Boblett
Owner/Editor
Northland Press

Office of the Minnesota Secretary of State

Legal Newspaper Status Application

Minnesota Statutes, Chapter 331A.02



Must be filed between September 1 and December 31, each year

Filing Fee: \$55 for expedited service in-person, \$25 if submitted by mail

Please read the instructions before completing this form.

1. Current Name and Known Office of Issue Address of Newspaper:

The Northland Press Inc
2220 Peninsula Rd NE
Outing, MN 56662

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

NOV 21 2014

Mark Ritchie
Secretary of State

2. **IF CHANGED**, list the new name and/or address of known office of issue:

Name of Newspaper: _____

Street Address: _____

(Must be a complete street address or rural route and rural route box number)

City: _____ State: MN Zip Code: _____

3. County of Known Office of Issue: (Required) Cass County

4. Legal Newspaper Phone Number: (Required) 218 792-5842 Outing, MN office
218 692-5842 Crosslake, MN office
(Area Code) Phone Number

5. Name and daytime phone number of contact person:

Joanne W. Boblett, Publisher/Co-owner 218 792-5842
Contact Name Daytime Phone Number

6. Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices:

E-Mail Address: jo@northlandpress.com

7. This legal newspaper certifies that it has complied with all of the requirements of Minnesota Statutes, section 331A.02.

8. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

Joanne W. Boblett
Signature of Authorized Representative (Required)

11/18/14
Date

2015
Media Kit

Northland PRESS

Your Community News Resource

Northland PRESS
Your Community News Resource

A COMMUNITY NEWSPAPER SERVING:
BREEZY POINT, CROSSLAKE, EMILY, FIFTY LAKES, MANHATTAN BEACH,
MERRIFIELD, MERRI, OUTING, PIGEON LAKE, AND RIVER

TUESDAY, MARCH 16, 2010 • VOL. 6 NO. 11 ISSUE 259 • CROSSLAKE & OUTING, MN - COUNTER COPY 75 CENTS

Crosslake's 36th Annual St. Patrick's Day Parade & Celebration Draws Thousands

Inside This Issue

- Classy Frugal
- Worship Strategy
- Parade Spectator
- Explosion
- Classical Act
- Light Helios
- Sports
- Group, Social

Story Ideas Advertising
218-699-5542
Fax: 218-692-0841

Northland Press PLEDGE

Crosslake Council Approves Cable TV Increase

CCS Annual Halloween Parade

Patriots Advance to 8AAA Championship

WAPOA Continues Vigilant Watch for Aquatic Invasive Species

Local Waters Infested with Invasive Snails

Clearing Cleanup

Northland PRESS
Your Community News Resource

A COMMUNITY NEWSPAPER SERVING:
BREEZY POINT, CROSSLAKE, EMILY, FIFTY LAKES, MANHATTAN BEACH,
MERRIFIELD, MERRI, OUTING, PIGEON LAKE, AND RIVER

TUESDAY, JULY 28, 2009 • VOL. 5 NO. 30 ISSUE 226 • CROSSLAKE & OUTING, MN - COUNTER COPY 75 CENTS

Rain Can't Dampen Outing Fun Run

Northland PRESS
Your Community News Resource

A COMMUNITY NEWSPAPER SERVING:
BREEZY POINT, CROSSLAKE, EMILY, FIFTY LAKES, MANHATTAN BEACH,
MERRIFIELD, MERRI, OUTING, PIGEON LAKE, AND RIVER

TUESDAY, AUGUST 18, 2009 • VOL. 5 NO. 33 ISSUE 229 • CROSSLAKE & OUTING, MN - COUNTER COPY 75 CENTS

Crosslake Fire Fighters Classic Car Show and Pig Roast

5th Annual Butterfly Release in Breezy Point

Northland PRESS
Your Community News Resource

A COMMUNITY NEWSPAPER SERVING:
BREEZY POINT, CROSSLAKE, EMILY, FIFTY LAKES, MANHATTAN BEACH,
MERRIFIELD, MERRI, OUTING, PIGEON LAKE, AND RIVER

TUESDAY, NOVEMBER 3, 2009 • VOL. 5 NO. 41 ISSUE 240 • CROSSLAKE & OUTING, MN - COUNTER COPY 75 CENTS

CCS Annual Halloween Parade

Patriots Advance to 8AAA Championship

WAPOA Continues Vigilant Watch for Aquatic Invasive Species

Local Waters Infested with Invasive Snails

Clearing Cleanup

A COMMUNITY NEWSPAPER SERVING
CROSSLAKE, EMILY, FIFTY LAKES, IDEAL CORNERS, JENKINS,
MANHATTAN BEACH, MERRIFIELD, OUTING AND PINE RIVER

The Facts About Northland Press

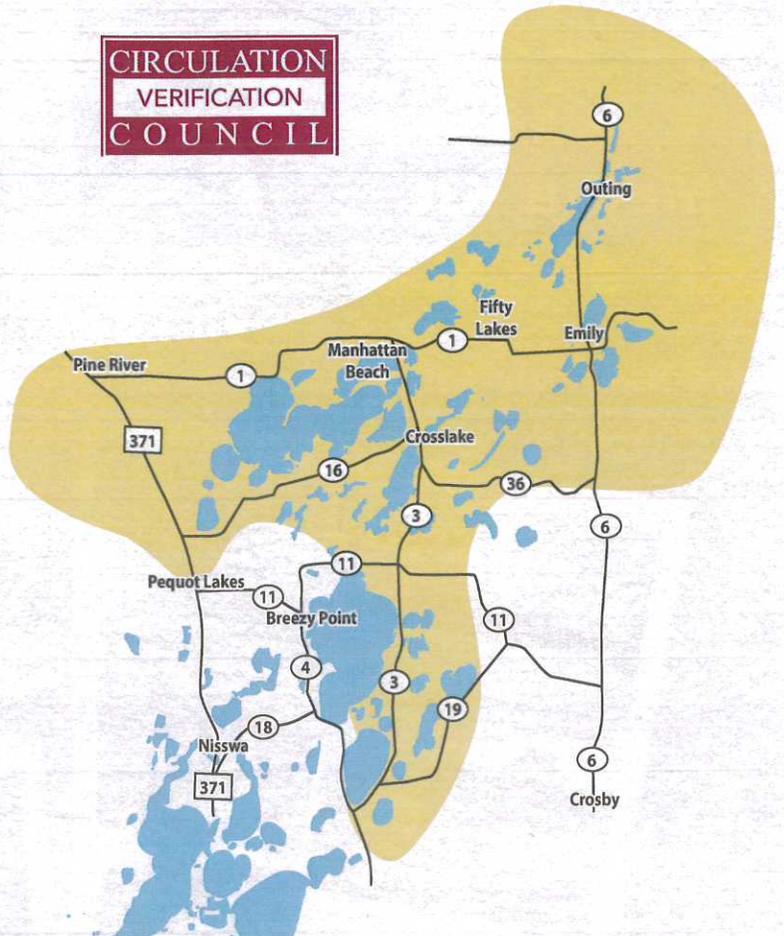
100% of survey respondents regularly receive Northland Press.*

82% indicate they regularly read or look through Northland Press.*

71% of our readers frequently purchase products or services from ads seen in the Northland Press.*

* This information was determined by an independent audit performed by the Circulation Verification Council in 2014. Information has a minimum accuracy level of +/- 2.5%.

**CIRCULATION
VERIFICATION
COUNCIL**



Reach Your Target Market in the Northland Professional Directory!

1c x 2"

Open Rate - \$19.20/week
6 Months - \$16.32/week
1 Year - \$14.40/week

CAMBRIA LAWN & LANDSCAPING

Make the switch to a healthier yard with our safe and natural, chemical-free lawn care solutions.

CROSSLAKE • EMILY • OUTING

218-555-2345

*Graphic Design
with a bit of Magic*

Logos • Business Cards
Postcards • Brochures
Letterhead • Web Graphics

JOE'S PLUMBING

**Full Service
Residential • Commercial**

Licensed and Insured

*20 years experience
in the Lakes Area!*

218-555-1234 • joe@hometown.net

1c x 1.5"

Open Rate - \$14.40/week
6 Months - \$12.24/week
1 Year - \$10.28/week

1c x 3"

Open Rate - \$28.80/week
6 Months - \$25.92/week
1 Year - \$21.60/week

PIXEL
Creative Design *Just*

218-555-9876

For more information
contact 218-692-5842 or
news@northlandpress.com

Northland PRESS

Crosslake Office: 13833 Riverwood Lane, Suite 2, Crosslake, MN 56442

Phone: 218.692.5842 • Fax: 218.692.5844

Outing Office: P.O. Box 145, Outing, MN 56662 • FAX: 218.792.5844

Email: news@northlandpress.com • website: www.northlandpress.com

Frequency: Weekly, Tuesday, U.S. Mail **First Publication:** April 5, 2005
Circulation: Free Distribution with Total Market Saturation; Circulation Verification Council (CVC) Audit
Serving: Breezy Point, Crosslake, Emily, Fifty Lakes, Jenkins, Manhattan Beach, Merrifield, Outing, Pequot Lakes, Pine River and surrounding townships.
Owners: Joanne & Paul Boblett
Deadlines: Display Advertising: Thursday by 2:00 pm; Classifieds: Friday by 11:00 am
Page Specs: Broadsheet Format; Print Area: 11.75 inches wide by 20.5 inches tall; 6 Columns
Column sizes: 1 col. = 1.8" 2 col. = 3.79" 3 col. = 5.78" 4 col. = 7.77" 5 col. = 9.76" 6 col. = 11.75"
Office hours: Crosslake: Tuesday-Thursday 9 am - 4 pm, Friday 9 am - 12 noon; Outing: By appt. only

Display Advertising Rates: (Deadline Thursday at 2:00 pm)

Term And Volume Rate Discounts Are Available

- **Display Ads** - Open Rate \$9.60 per Column inch
- **Political** - *Prepaid only \$9.60 per Column inch
- **Classified Display** - Open Rate \$9.60 Column inch
- **National Commissionable** \$14.00 per Column inch
- **Legal Advertising** Available on Request
- **Professional Directory** Available on Request

Process Color: \$110 - Some discounts are available based on size

Personal Display Ads: (Deadline Thursday at 2:00 pm)

- Birth and Death Notices FREE w/limited availability due to space constraints
- Milestone Anniversary FREE w/limited availability due to space constraints
- Milestone Birthday FREE w/limited availability due to space constraints
- Birthday/Anniversary \$8.50 per column inch (for first 4 column inches, then open rate applies)
- Personal (non-business) Thanks \$8.50 per column inch (for first 4 column inches, then open rate applies)

Classified Word Advertising Rate: (Deadline Friday at 12 noon)

- Lost and Found ads are free; all other Classifieds: 60¢ per word (\$7 minimum/week) + \$1 Box
- Options: **Bold Face** \$1.00

Preprinted Inserts: (deadline Thursday 4:00 pm)

- \$65 per thousand* for full run; Zoning is available with a flat broken route charge of \$50

**Rates may vary depending on size and weight of insert*

Northland Press Advertising Policy:

Our policy is simple: If you charge, we charge. We regularly receive requests for free publicity, including items with the words "Press Release" or "News Release" in large print across the top followed by a description promoting products or services of the individual, agency, organization or business that sent the request. If you charge for something, it is generally to cover expenses, and one of those expenses needs to be promotion (i.e. advertising). We want your news. We want your advertising. Let the Northland Press assist you in presenting both to our readers.

Northland PRESS

Your Community News Resource

The Northland Press is your "one-stop shop" for everything you want to know about our community.

Think about it...

In-depth Community News and Entertainment every Tuesday. Local businesses displaying their Field of Expertise. An easy to use and find Classified Section. Community Participation and Recognition.

Is it any surprise that the local newspaper is still America's number one source of information?

Take advantage of our 7 annual special sections



Winterfest
Jan. 27 & Feb. 3, 2015



St. Pat's Parade
March 3 & 10, 2015



Home Improvements
May 12, 2015



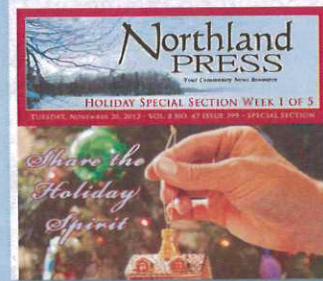
Summer Fun Guide
June 23, 2015



Crosslake Days
Sept. 15 & 22, 2015



Veterans Day
Nov. 10, 2015



5 Weeks of Christmas
Nov. 24, Dec. 1, 8, 15 & 22, 2015

Contact the Northland Press, your Locally Owned and Operated Newspaper with your: Story Ideas, Letters to the Editor, Subscriptions, Display Advertising and Classified Needs.

Northland Press • 218-692-5842

news@northlandpress.com • Visit us on the web at: www.northlandpress.com

C.4.b.

pineandlakes ECHO JOURNAL

Pequot Lakes · Pine River · Backus · Breezy Point · Crosslake · Hackensack · Jenkins · Lake Shore · Nisswa

PO Box 974, 506 James Street, Brainerd MN 56401 218-829-4705

To: The Crosslake City Council
Re: Legal Newspaper for 2015

The Echo Journal is applying to be the legal publication for the City of Crosslake in 2015. We also submitted a mid-year bid last summer to publish public notices for Crosslake.

The Echo Journal is a qualified publication for publishing public notices. The Echo Journal has also covered Crosslake City Council meetings for more than 40 years. The community counts on the Echo Journal for the council proceedings.

All legals are published in the Echo Journal classified section (with a total paid distribution of 4,590 copies based on the March 31, 2013 Circulation Verification Council audit) and also on the pineandlakes.com website.

Echo Publishing & Printing legal rate remains at \$8.25 per column inch, which includes online publishing.

Thanks again for considering the Echo Journal for publishing City of Crosslake legals/public notices in 2015.



Pete Mohs, publisher
Echo Publishing
(218) 855-5855
Pete.mohs@pineandlakes.com

C.5.a.



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com

WidsethSmithNolting.com

January 5, 2015

Honorable Mayor and City Council
City of Crosslake
37028 County Rd 66
Crosslake, MN 56442-2528

RE: City Engineering/Surveying - 2014 Recap

Dear Mayor and Members of the City Council:

Thank you for the relationship we have enjoyed with the City serving as your City Engineer/Surveyor over the past eighteen years. Our efforts on your behalf, as always, are to provide quality service to the community for a reasonable cost, and to be responsive to your needs in a timely and professional manner. We wish to continue to provide quality service and the continuity you may need for on-going projects and efforts to attain the long-range goals of the community. Following is a summary of the basic services we have provided in the past, and propose to continue to provide to the City of Crosslake during 2015:

- Attend the regular monthly City Council meeting at no charge to the City. Since our initial appointment in 1996, we have attended the regular monthly City Council meeting at no charge to the City. We propose to continue to provide this service at our own expense. An Engineer will attend Council meetings to remain apprised of issues affecting the City and to be on hand to advise the Council and staff as needed on engineering related issues.
- We attended the regular Planning and Zoning meeting at no charge for many years. Since the planning and zoning administration has been turned over to the County, their staff has completed reviews concerning site plans, drainage, and other engineering-related matters. If the City or County needs engineering review assistance with an application, we will provide assistance on an as-needed basis which would be billed to the City in accordance with our fee schedule.
- We attend the Public Works Commission meeting on an as-needed basis and bill the City for our time in accordance with our fee schedule.

Attached is our 2015 Fee Schedule for labor and reimbursable costs. This fee schedule includes a modest increase in hourly rates from 2014. Mileage is proposed to be the Federal Standard Rate. This fee schedule will be used for general City Engineering and City Surveying purposes to assist the City as needed, and for attending any additional meetings requested by the City. We will prepare a written proposal that details the scope of work and estimated fees for specific projects ordered by the City Council. This has been the past policy, and we prefer to continue with this practice which allows the City Council to authorize specific services desired of the City Engineer/Surveyor.

Engineering Recap of 2014

Streets - We provided construction observation of aggregate base preparation and paving of Ox Lake Crossing Road. The City received a request from residents to accept Ox Lake Crossing Road as a City street, and include it in the City street maintenance program. We updated the 5-Year Capital Improvement Plan to assist the City during its budgeting sessions. We completed a drainage study for Norway Trail.

Trails – No trail work was completed in 2014.

Bridges – We inspected timber piling damage due to beavers on Dream Island Bridge, provided recommendations for temporary repair of damaged piling, and provided an engineering proposal for preparing bridge plans to apply for local bridge improvement funding and for replacement of the bridge.

Sanitary Sewer – We assisted the Public Works Department with recommendations for remedying air handling and clogging of the bio-solids aeration system, and provided contact information to staff for receiving pricing on materials.

Community Center – We assisted with re-bidding the parking lot improvements and provided construction review on an as-needed basis. The improvements were completed in 2014.

Fire Department – We prepared funding applications for new Crosslake fire equipment, and a regional grant application, with Crosslake being the host City, to supply Self-Contained Breathing Apparatus (SCBA's) for seven area fire departments.

Projects for 2015 – The City will be considering the replacement of Dream Island Bridge. We anticipate the City will apply for funding similar to the Sunrise Island Bridge project completed a few years ago, which WSN designed and assisted the City in obtaining project funding from the State.

The City has several road improvement projects identified in the 5-year Capital Improvement Plan, including Manhattan Point Boulevard roadway re-surfacing and continuation of trail improvements to CSAH 66, and South Landing Road intersection re-surfacing for 2015. The County is slated to re-construct CSAH 36 during the summer of 2015; however, it is our understanding no City funds will be expended toward the County's project. If any issues arise on that project, we will be available to represent the City's interests.

WSN Personnel

We propose that David Reese, P.E. continue to serve as WSN's primary Civil Engineering representative to the City, and Mark Hallan, P.E. will serve as back-up if a scheduling conflict arises. As always, the City of Crosslake will have access to our entire staff, including funding specialists, mechanical, electrical, architectural, environmental, surveying, and civil engineering personnel. Thank you once again, and we look forward to our continued partnership with the City of Crosslake.

Sincerely,

WIDSETH SMITH NOLTING



David S. Reese, P.E.
Vice President



Mark V. Hallan, P.E.
Vice President

WIDSETH SMITH NOLTING



2015 FEE SCHEDULE

CLASSIFICATION	HOURLY RATE
<u>Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer</u>	
Level I	\$ 89.00
Level II	\$105.00
Level III	\$128.00
Level IV	\$140.00
Level V	\$155.00
<u>Technician</u>	
Level I	\$ 57.00
Level II	\$ 70.00
Level III	\$ 86.00
Level IV	\$102.00
Level V	\$107.00
Computer Systems Specialist	\$120.00
Senior Funding Specialist	\$ 95.00
Marketing Specialist	\$ 95.00
Funding Specialist	\$ 75.00
Administrative Assistant	\$ 50.00

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) <i>subject to change</i>	\$0.56/mile
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
Waste Water Sampler	\$40.00/Day
ISCO Flow Recorder	\$60.00/Day
Photoionization Detection Meter	\$80.00/Day
Explosimeter	\$50.00/Day
Product Recovery Equipment	\$35.00/Day
Survey-Grade GPS (Global Positioning System)	\$75.00/Hour
Mapping GPS (Global Positioning System)	\$150.00/Day
Soil Drilling Rig	\$35.00/Hour
Groundwater Sampling Equipment	\$75.00/Day
Subcontractors	Cost Plus 10%

Reproduction Costs	RATE
Black & White Copies: 8 1/2 x 11	\$0.10
Black & White Copies: 11 x 17	\$0.50
Black & White Copies: 24 x 36	\$3.00
Color Copies: 8 1/2 x 11	\$2.00
Color Copies: 11 x 17	\$4.00
Color Copies: 24 x 36	\$12.00
Color Plots: 42 x 48	\$22.00

All Accounts due and payable within 30 days of billing. A finance charge is computed on a periodic rate of 1% per month which is an annual percentage rate of 12% on any previous balance not paid within 30 days.

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.



C.5.b.

January 6, 2015

Dan Vogt, City Administrator
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

RE: Statement of Qualifications for City Engineering Services

Honorable Mayor & Council,

Bolton & Menk, Inc. would like to formally express our interest in assisting the City of Crosslake with City Engineering Services and has prepared this Statement of Qualifications for your review and consideration.

Since opening our Baxter/Brainerd office in 2010, we have increased our understanding of the City through interaction with City staff, including past assistance with Tennis Court Reconstruction funded by USTA grant, and recent review and evaluation of the City Wastewater Treatment Plant to address equipment and operation concerns. Our core engineering focus is municipal services, which we excel in delivering to our client communities. We expect to provide superior value to the City in the following areas:

Client Satisfaction - We are dedicated to client satisfaction. Over the last 65 years, we have developed a long list of satisfied municipal clients, a majority in which our relationship exceeds 20 years. Whether in an advisory role on general municipal engineering issues or on a project basis, we strive to meet and exceed our client expectations.

Full Service Firm with a Focus on Municipal Engineering - Bolton & Menk is a Minnesota-founded and based company focused on providing professional engineering services to meet the needs of municipalities. We are a full service firm that provides specialty engineering services to assist our municipal clients so that quality, consistency, and accountability is assured. We understand how to plan and execute capital improvements, whether that be expanding infrastructure assets, or replacement.

Funding and Financing Expertise - We are very proud of our efforts to secure funding (more than \$350 Million in the last 5 years) and administer financing for our clients. Though no firm can guarantee funding success, we go the extra mile for our clients to try to secure funding as our track record shows.

Familiarity and Support - Bolton & Menk is a premier engineering firm ready to assist the City of Crosslake and its staff. We actively support our municipal client organizations and recognize the value we can provide by staying current on local, regional, and state wide topics so our clients can be informed and positioned to seize beneficial opportunities.

We appreciate the opportunity to provide our qualifications and look forward to serving the City. Please feel free to contact Mike Rardin or me at 218-825-0684 if you have any questions regarding the information provided or our interest in serving the City of Crosslake.

Respectfully Submitted,

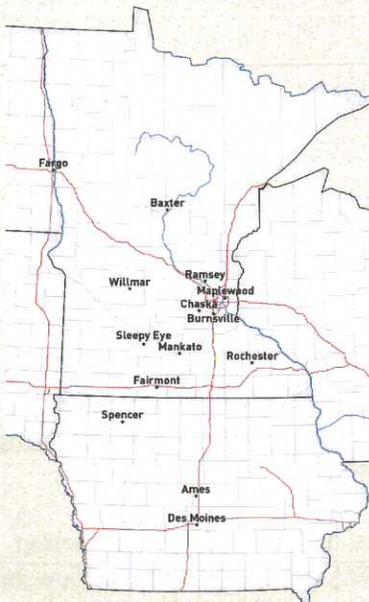
Bolton & Menk, Inc.

A handwritten signature in blue ink, appearing to read 'Phillip Martin', is written over a horizontal line.

Phillip Martin, P.E.
Baxter Office Manager

Firm Profile

Office Locations



Bolton & Menk, Inc.

7656 Design Road, Suite 200
 Baxter, MN 56425-8676
 P: 218-825-0684
 F: 218-825-0685

Contact:

Office Manager: Phil Martin, P.E.
 218-821-7265
 phillipma@bolton-menk.com

Senior Project Manager: Mike Rardin, P.E.
 218-232-6536
 michaelra@bolton-menk.com

At Bolton & Menk, our staff is trained to consider new and innovative technologies in designing, planning and building for tomorrow. Ever since John Bolton and Martin Menk founded the company over six decades ago, we have been committed to improving quality of life through engineering excellence and client service.

Top 500 Design Firms

Since 1996, the firm has received recognition from ENR (Engineering News-Record) ranking it among the Top 500 Engineering and Surveying Firms in the United States.



Bolton & Menk, Inc. was founded in 1949, incorporated in 1960, and is owned and operated exclusively by the professionals and technicians on the staff. Today, Bolton & Menk, Inc. has 350 employees including a professional staff of over 125 engineers, planners and licensed surveyors. The firm has provided a broad range of engineering, planning, environmental and surveying services to more than 250 communities and agencies in Minnesota, Iowa and North Dakota.

Bolton & Menk, Inc. is focused on providing professional engineering services to meet the needs of municipalities. Over the past 65 years, the firm has continued to grow and expand its expertise based on the needs and challenges facing cities. In addition to engineering in support of basic community services such as reconstruction, expansion and maintenance of public infrastructure, we offer specialized expertise in many practice areas. This complete range of municipal services enables our firm to readily accommodate the diverse needs of our many clients.

Bolton & Menk's major areas of specialty include:

- Civil & Municipal Engineering
- Water & Wastewater Treatment
- Water Resources Engineering
- Transportation Planning & Engineering Services
- Aviation Planning & Engineering Services
- Landscape Architecture
- Land Surveying
- Geographic Information System Services
- Environmental Review Services
- Cultural Resource Management

The following table shows a breakdown of staff in our various service areas.

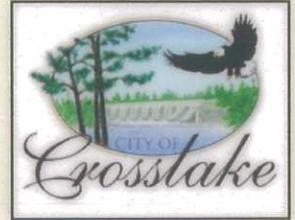
Location	Civil Engineers	Transportation/ Aviation Engineers	Environmental Engineers	Water Resources Engineers	Archaeologists	Licensed Land Surveyors	Survey Technicians	CADD Technicians	Construction Inspectors	GIS Specialists	Urban/Regional Planner	Landscape Architects	Corporate/ Administrative	Total
Total Staff	108	29	19	15	2	14	26	16	45	7	6	7	44	338

Statement of Qualifications for

City Engineering Services

City of Crosslake

January 6, 2015



Submitted by:

Bolton & Menk, Inc.
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Baxter, MN 56425-8676
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Contact:

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Firm Profile

Bolton & Menk's areas of specialty include:

I. Municipal and Civil Engineering Services

- A. Streets, Highways, Infrastructure
- B. Stormwater Management
- C. Design of Recreational and Service Facilities
- D. Urban Development and Design
- E. Services Relating to Subdivision Development
- F. Water System Engineering
- G. Wastewater System Engineering
- H. Construction Services

II. Water and Wastewater Engineering

- A. Water
- B. Wastewater

III. Water Resources Engineering

- A. Stormwater Management and Flood Control
- B. Wetlands

IV. Transportation and Aviation Services

- A. Transportation Planning
- B. Highway Project Development
- C. Project Environmental Studies
- D. Traffic Operations
- E. Airports

V. Landscape Architecture Services

- A. Urban Development and Design
- B. Transportation Corridor Landscaping
- C. Design of Recreational and Service Facilities
- D. Downtown Streetscape Revitalization
- E. Stormwater Management/Suitable Design
- F. Public Involvement
- G. Construction Services

VI. Land Surveying and Mapping Services

- A. Surveying
- B. Geographic Information Systems

VII. Environmental Review Services

- A. Forms of Environmental Review
- B. Cultural Resources Studies

VIII. General Services

- A. Financial Planning Assistance
- B. Public Participation Processes
- C. Involvement by Client's Staff

Key Personnel



Phillip Martin, P.E. **Senior Project Manager**

Mr. Martin began his civil engineering profession in 1992 and has managed the planning and design of various civil engineering projects in the Brainerd Lakes area. Mr. Martin's past project experience includes water distribution, sewer collection, civil and environmental site layout, road design, and general engineering and planning for numerous cities, townships, and counties. He has been involved with State and Federal Aid projects, transportation corridor studies, trail studies, capital improvement planning, and has extensive experience as a municipal engineer with several north central Minnesota communities. As a municipal engineer, he has prepared numerous assessment rolls and has publicly presented at preliminary and final assessment hearings as part of the Statute 429 process. As part of his current City Engineer assignments, Mr. Martin routinely acts on behalf of those cities as a liaison with the general public, residents, and other interested parties. Mr. Martin holds a Bachelor of Science Degree in Civil Engineering and a Master of Science Degree in Environmental Engineering from North Dakota State University.



Michael Rardin, P.E. **Senior Project Manager**

Mr. Rardin began his civil engineering profession in 1975. He has extensive experience in all aspects of municipal and county infrastructure projects, including planning, feasibility reports, cost estimating, detailed design, and construction. His experience includes surface water planning and management, utility systems, transportation, street lighting and traffic control systems, bridge inspections and replacements, and development reviews.

Prior to joining Bolton & Menk, Inc., Mr. Rardin served as the Public Works Director for the City of St. Louis Park for more than 18 years. While there, he was responsible for the management, development, construction and maintenance of the City's Public Works infrastructure and services. Prior to working at St. Louis Park, Mr. Rardin served as the Polk County Engineer for 10 years and as the County Construction Engineer for 9 years. He was responsible for county highways and bridges, parks, and solid waste management and facilities. Mr. Rardin holds a Bachelor of Science Degree in Civil Engineering from the University of Minnesota.



John Graupman, P.E. **Principal Environmental Engineer**

Mr. Graupman has 20 years of engineering experience and is responsible for a broad range of environmental projects in both the municipal and industrial fields. His experience includes planning and feasibility studies, project design, construction management, start-up and facility operations services for water storage, distribution and treatment and wastewater treatment facilities. Mr. Graupman holds a Master of Science Degree in Civil and Environmental Engineering and a Bachelor of Science Degree in Civil Engineering, both from South Dakota State University.

Key Personnel



Tim Olson, P.E.

Water Resources Project Manager

Mr. Olson is a licensed professional engineer in Minnesota and a Water Resources Project Manager for Bolton & Menk, Inc. He joined the firm in 2006 and leads the design and development of Comprehensive Stormwater Management Plans, hydrologic and hydraulic studies, and hydrologic plan reviews. His responsibilities include identification and discussion of NPDES Phase I & II requirements, hydrologic and hydraulic modeling, and identification of alternatives for proposed improvements. He has also led a multitude of Stormwater Pollution Prevention Plans (SWPPP) and submitted associated NPDES Phase II Construction Stormwater Permits. Mr. Olson has additional experience with a variety of engineering tasks including design computations, preliminary layout and design, research and preparation of preliminary engineering reports, and feasibility studies. He also assists with project design and preparation of plans and specifications, and cost and quantity take off estimates.

Mr. Olson has extensive experience in stormwater modeling using the Autodesk Storm and Sanitary Analysis, XPSWMM, StormCAD, and HydroCAD software. He has additional experience in HEC-RAS modeling and in interfacing HEC-RAS with GIS using HECGeoRAS. His GIS experience coupled with his watershed modeling experience makes him a valuable team member for all Bolton & Menk stormwater management planning. Mr. Olson holds Master of Science and Bachelor of Science Degrees in Civil Engineering and Water Resources, both from South Dakota School of Mines & Technology.



John Shain, GISP

Geographic Information Systems (GIS) Coordinator

Mr. Shain is a GIS Project Manager who began his career in 1999 gaining experience working with Geographical Information Systems. While at Bolton & Menk, Inc. he has managed and worked on a wide variety of GIS projects that include municipal implementations of GIS systems, public utility and infrastructure mapping, stormwater management, and web application development. His primary project management responsibilities include client interaction, designing GIS workflows, developing database architecture, data analysis, evaluating GIS infrastructure and executing GIS initiatives.

During his tenure at Bolton & Menk, Mr. Shain has gained extensive knowledge of working with ESRI GIS software products. He has worked with a variety of products including ArcGIS Desktop & Extensions, Model Builder and ArcServer among others. He also actively maintains all Bolton & Menk ArcServer web applications as well as file and SQL server administration. Mr. Shain is responsible for the development, installation, maintenance, customization and training of all GIS endeavors within Bolton & Menk. He holds a Bachelor of Science Degree in Professional Geography with a GIS Emphasis.

Municipal and Civil Project Experience

Bolton & Menk, Inc. is a Minnesota-based company focused on providing professional engineering services to meet the needs of municipalities. Minnesota cities are our primary clientele and the core of our business. Bolton & Menk has grown by strategically developing and refining the service capabilities and expertise that matter most to cities. While our specialty groups, including Transportation, Environmental, Water Resources, Landscape Architecture, and Surveying, have become strong, self-sustaining departments in and of themselves, they were created to support our municipal clients, and they continue to directly provide municipally-focused expertise to our client communities today.

Bolton & Menk, Inc. currently represents more state aid communities within District 3 of MnDOT than any other consultant. In addition to the State Aid Cities we represent, Bolton & Menk is currently the City Engineer in 24 communities within District 3 of MnDOT.

SE Utility and Street Improvements, City of Wadena

Bolton & Menk, Inc. is providing engineering services for the SE Wadena Utility and Street Improvement project. The project encompasses the entire southeast portion of the City (approximately 35 blocks) and includes evaluation of existing sanitary sewer, watermain, and storm sewer utility infrastructure for condition and capacity to meet future needs. A feasibility study was completed as part of the preliminary design phase and included review of sanitary sewer and storm sewer televising, review of existing pipe size, age, and material data, and flow/capacity modeling for each utility. The project will include the reconstruction of approximately 16,000 feet of sanitary sewer, 16,000 feet of watermain, and 5,000 feet of storm sewer. The proposed \$9.5 million project is currently in final design and is tentatively planned for construction during the 2015 and 2016 construction season.

Street & Utility Improvements, City of Pine River

Bolton & Menk, Inc. is providing engineering services for a 10-block project that encompasses a combination of Municipal State Aid Street segments and adjacent blocks identified for improvement in the City Pavement Management Plan. The project includes sanitary sewer reconstruction, storm sewer reconstruction and extension to address existing drainage issues, street and sidewalk reconstruction, and pedestrian improvements to meet ADA and PROWAG requirements. The project is currently in final design and planned for construction in 2015.



Industrial Park Expansion, City of Big Lake

The City of Big Lake Economic Development Authority was interested in expanding their existing Industrial Park and identified 40 acres adjacent to their park as the expansion area. Bolton & Menk, Inc. prepared legal descriptions required for the purchase of the property as well as preliminary and final plat documents. Bolton & Menk prepared a Preliminary Engineering Report for the approval of the Economic Development Authority and City Council. When the property was purchased, a homestead with a house and outbuildings existed on the property. During the design of the project, Bolton & Menk developed a plan and obtained all necessary regulatory permits for the removal of

Municipal and Civil Project Experience

the existing structures, well, and septic system in accordance with all permit requirements.

Bolton & Menk completed grading, drainage, erosion control, stormwater pollution prevention, and utility construction plans for the project and managed the construction through completion. Since a wetland existed on the site, Bolton & Menk obtained all necessary MnDNR and wetland permits and incorporated the protection of the wetland into the project's stormwater management plan. Prior to the design of the project, no users were identified for the Industrial Park. Bolton & Menk researched the City's



Zoning Ordinance and worked closely with City planning staff to determine maximum impervious surface areas so that the Park's regional stormwater pond could be designed to accommodate all potential user's which maximized the saleable property area.

The project included the design and construction of approximately 1,800 feet of bituminous roadway with concrete curb and gutter. The utilities designed and constructed consisted of 12-inch diameter watermain, hydrants, and 6-inch industrial services, 10- to 15-inch diameter sanitary sewer mainline with 6-inch industrial service laterals, and 12- to 33-inch diameter storm sewer with 15-inch industrial services.

2009 and 2010 Improvement Projects, City of Little Falls

During 2009 and 2010, Bolton & Menk, Inc. was retained to assist the City of Little Falls with the reconstruction of several City streets including bituminous surface, concrete curb and gutter, sanitary sewer repairs, storm sewer and watermain replacement. The projects were funded with private property assessments and local funds. Bolton & Menk led the public hearing process for the assessment projects, along with final design and construction engineering responsibilities.

Additional municipal and civil project experience include the following area projects:

- 2014 Sealcoat Project, City of Baxter
- Numerous Reconstruction Projects, City of Pine River
- Utility Reconstruction, City of Eagle Bend
- Park Avenue Storm Sewer, City of Staples
- 5th Street NE Watermain, City of Little Falls
- Comprehensive Pavement Management Planning, City of Baxter
- SW Sanitary Sewer Lining, City of Wadena
- 2010 Sanitary Sewer Interceptor Improvements, City of Paynesville
- SE Wadena Street & Utility Reconstruction, City of Wadena
- Birch Street Utility Replacement, City of Crosby
- East Water Supply Improvements, City of Deerwood

Transportation Project Experience

Bolton & Menk is prequalified to do public work in a number of transportation areas, from construction inspection and traffic signal design to roundabout and highway design. This designation is a testament of our capabilities and professionalism.

As an experienced and technically diversified firm, Bolton & Menk, Inc. offers a broad range of transportation planning, operations, design and project management services. We can help guide your project through conceptual planning, preliminary design, funding eligibility and applications, final design, regulatory approval and construction. While we provide large-scale highway design and construction services to Minnesota cities and counties, we specialize in local transportation services such as neighborhood and sub-area traffic studies, intersection safety and capacity analyses, modal integration, and corridor studies. Bolton & Menk is pre-qualified by MnDOT in 37 categories.

Camp Ripley Veterans State Trail Corridor Study, Region 5 Development Commission

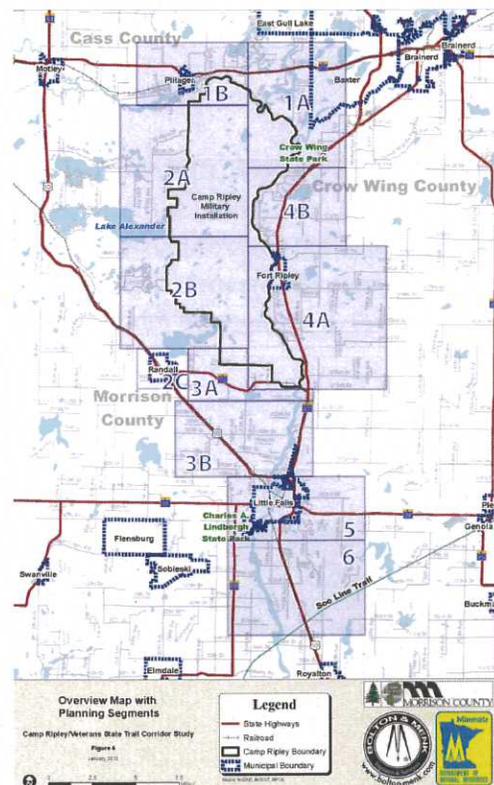
Bolton & Menk, Inc. was selected by the Region 5 Development Commission to provide professional services for the Camp Ripley Veterans State Trail Corridor Study. The trail planning initiative came as the result of a grass roots effort by a group from Little Falls. The group successfully lobbied for State Trail designation of a true multi-use trail that would connect the Paul Bunyan State Trail with the Soo Line Regional Trail.

In addition, Bolton & Menk was selected to complete an additional trail corridor study by Cass County. The goal of the Cass County study area was to identify a trail corridor that would connect the City of Pillager with the Paul Bunyan State Trail and plan for anticipated trail linkages from East Gull Lake and other Gull Lake micropolitan communities.

The Corridor Study effort was a public/private partnership that included representatives from the counties of Cass, Crow Wing, and Morrison, MnDOT, MnDNR, US Park Service, Camp Ripley, surrounding cities, and the Camp Ripley Veterans State Trail Committee. Planners from MnDNR joined in the planning effort and worked with Bolton & Menk and the Project Steering Committee to simultaneously complete supplemental tasks required by the MnDNR Planning Process so that anticipated funding requests for trail construction had a chance of being selected. The study began in August 2011 and was completed in April 2012.

CSAH 11 Corridor Study, Crow Wing County, Minnesota

Bolton & Menk, Inc. was selected by the Crow Wing County Highway Department to provide professional services for the study of the CSAH 11 corridor between the cities of Pequot Lakes and Breezy Point. The study effort was initiated by Crow Wing County to plan the CSAH 11 corridor for the proposed TH 371 bypass of Pequot Lakes tentatively planned for 2018. The Corridor Study includes focused subarea studies to identify:



Transportation Project Experience

- An off-road multiuse trail between Pequot Lakes and Breezy Point
- Short and long range improvements on CSAH 11 in downtown Pequot Lakes to improve pedestrian movements as well as manage access
- Short and long range access management and intersection safety improvements near the elementary school that is located in a rural area in-between the two communities
- Potential to upgrade a parallel township roadway to CSAH standards



The project began in September 2011 and was completed in March 2012 to meet Crow Wing County timelines for letting their proposed 2012 improvements to the CSAH 11 corridor and immediately resulted in the implementation of traffic safety improvements.

TH 78 Better Roads Project - Preliminary & Final Design, MnDOT District 4

Bolton & Menk, Inc. was selected by MnDOT District 4 to complete the preliminary and final design of this 26 mile project corridor. The TH 78 improvement project provided the opportunity to identify, develop, and implement low-cost/high-benefit spot safety improvements along this corridor as well as the City of Battle Lake to reduce the roadway width through town, thus enhancing their downtown for all modes of travel.

Project Elements

- TH 78 is generally a 2-lane, 55 mph minor arterial highway
- Project improves ride quality and preserves the pavement
- Project provides opportunity for spot safety improvements, including guard rail improvements and turn lane improvements
- Develop a complete streets plan for Downtown Battle Lake resulting in a reduction in roadway width from a wide 4-lane undivided with parking to a 3-lane section with parking
- Upgrade all pedestrian facilities to meet ADA compliance
- Introduce 8" rumble stripes on fog line
- Improvements to the Otter Tail Lake and Battle Lake rest areas



Bolton & Menk's Services

- Evaluated the turn lanes along the corridor and provided recommendations for improvement
- Analyzed and designed culvert repairs, liners, and replacements
- Utility coordination and relocation plans
- Developed roadway plans/design memorandum

Transportation Project Experience

- Worked with project partners to develop a vision through Battle Lake that reduced the pavement width to deliver a complete streets project. This allowed accommodation of bicycles, wider sidewalks, and shorter crosswalks
- Prepared a Level 2 Geometric Layout through Battle Lake
- Provided strong coordination effort to bring City, County, State, agencies, and public together

Additional transportation service experience includes the following area projects:

- Waite Park Quiet Zone Study, St. Cloud Area Planning Organization
- TH 10 Access Study, Anoka County, City of Anoka and City of Ramsey
- TH 10 Access Management Study in Lake Park, MnDOT

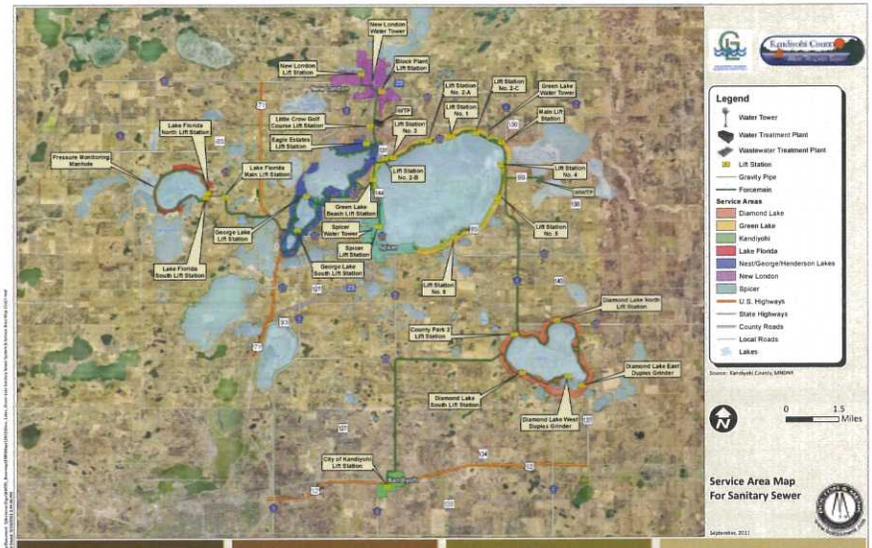
Environmental Project Experience

Bolton & Menk is on the forefront of water and wastewater systems engineering. Committed to engineering excellence, we constantly search for new and better technologies. We are equally committed to finding cost-effective and sustainable ways to implement such technology, working within our clients' time frame and budget.

Bolton & Menk, Inc. has provided professional design and construction engineering services for approximately 150 wastewater treatment facilities and more than 100 water treatment facilities in the past 10 years, along with numerous water distribution, supply and storage facilities. On all of our wastewater or water treatment facility projects we work closely with either the Minnesota Pollution Control Agency (MPCA) or the Minnesota Department of Health (MDH). Bolton & Menk has excellent working relationships with both agencies and these relationships allow Bolton & Menk to streamline project delivery to our clients.

Wastewater Treatment Facility Plan, Water Collection System & Treatment Design, Green Lake Sanitary Sewer District, Minnesota

Bolton & Menk, Inc. was retained by the Green Lake Sanitary Sewer and Water District after water quality issues were raised by Green Lake residents in 1996. The cities of New London and Spicer were also interested in investigating a new water supply, storage, and treatment system to improve water quality and meet their future



water needs. The planned new sewer system and related road reconstruction around Green Lake provided a unique opportunity to install distribution pipes around the lake without having to restore most roadways. The District decided to add water supply, storage, and treatment facilities to the overall plan in 1997. The water treatment facility is designed to filter 850 gallons per minute for a total capacity of 1.2 million gallons a day.

Diamond Lake Study

Kandiyohi County retained Bolton & Menk to complete the planning, design and construction phase services to provide sanitary sewer to 364 units on Diamond Lake. In addition to the sanitary sewer system around Diamond Lake, the project also included over 5 miles of trunk forcemain to connect to the wastewater treatment facility at the Green Lake Sanitary Sewer and Water District (GLSSWD).

Lake Florida Study

Bolton & Menk was retained by Kandiyohi County to complete the planning, design and construction phase services to provide sanitary sewer to 200 units on Lake Florida, 293 units on Nest Lake, 97 units on George Lake and 46 units on Henderson Lake.

Environmental Project Experience

Kandiyohi Regionalization

The City of Kandiyohi, Minnesota had an out of date facility that was at the end of its useful life. With more stringent limits proposed for the community, a creative wastewater treatment facility solution was necessary. The City partnered with the Green Lake Sanitary Sewer and Water District (GLSSWD) and decided to convey the wastewater to the existing district Wastewater Treatment Facility. A new main lift station was constructed at the Kandiyohi Wastewater Treatment Facility site to pump the wastewater the 13.3 miles to the GLSSWD Wastewater Treatment Facility.



Wastewater Treatment Facility, City of Buffalo

There is no other wastewater treatment facility in the United States like the one Bolton & Menk, Inc. designed for the City of Buffalo, Minnesota. The City faced increasing resistance to the hauling and land application of biosolids due to development activity adjacent to the application sites. In addition, Buffalo recently implemented an Energy Conservation Program to reduce overall consumption within the community. City leaders demanded a state-of-the-art system, they required high quality treatment, and they wanted very low energy input. Bolton & Menk recommended a treatment process that meets these criteria, but with an innovative twist. The newly designed facility makes biosolids all but disappear, converting them instead into a renewable energy source.

“Quality of work affects one big thing - price. Without quality [in the design], we have to go back, and we end up changing things and spend more money. We shouldn’t have to spend money to fix things that should have been done right in the first place. With Bolton & Menk, things have always operated the way they were supposed to or better.”

**Merton Auger
City Administrator
Buffalo, MN**



Buffalo’s wastewater plant creates energy from influent biosolids by drying and incinerating them, capturing the heat from that process, then recycling it to dry subsequent inflow. This is accomplished through a combination of belt drying systems and an incineration heat recovery process. Natural gas consumption for drying is reduced by 80 percent. The final ash byproduct comprises only five percent of the initial biosolids volume and can be used in aggregate blends for road construction. Truck hauling in and around the community will be reduced by some 90 percent.

Biosolids produced by the facility are first dewatered with belt filter presses. What emerges is a biosolid “wet cake,” which is then transferred to a belt dryer where it is heated until it is approximately 95 percent dry, resulting in Class A biosolids. These biosolids are then burned in a traveling grate incinerator to recover heat energy. Air from the belt dryer passes through a condenser (a dehumidification process) to remove excess moisture, then through a heat exchanger (a heat recovery system) where it is reheated and recycled. Heat from the incinerator passes through the same exchanger, where it too is recycled. Reheated air from the heat exchanger is then routed back to

Environmental Project Experience

the belt dryer to begin the process anew, heating and drying the next round of biosolids entering the facility.

It is a completely endogenous system - an airtight, closed-loop process that provides two primary benefits: it eliminates any chance of odors being vented to the atmosphere, and it allows for the capture of heat to be reused in a continuous drying process. This heat energy replaces 80 percent of the fossil fuel that would otherwise be necessary to dry the biosolids. In this respect, it is a very eco-friendly system. Priding itself as a green city, Buffalo was willing from the outset to embrace higher capital costs to build the plant in exchange for future savings on operating costs. The project was completed on budget for \$14.6 million. Energy savings in the first year of operation are expected to exceed \$90,000. By 2027, annual savings are projected to reach \$500,000. Bolton & Menk is the first engineering company to implement such a solution in the United States. Now, following their example, other cities in the U.S. are embracing this technology, including Cary, North Carolina, and Seattle.

Water System Improvements, City of Crosby

Bolton & Menk, Inc. was selected by the City of Crosby to design and oversee construction of improvements to the City water system to address aged and deteriorated water infrastructure. Improvements included the design of a new 500 gpm gravity filter water treatment plant, 3 new water supply wells, a 5,000-foot raw watermain, and a new 300,000 gallon elevated storage tank to provide better system pressure and increased finished water supply. The \$4.8M project received funding from the Public Facilities Authority through the Drinking Water Revolving Fund. The City received over \$900,000 in principal loan forgiveness and a 30-year loan at 1.107% interest. As a supplemental project, Bolton & Menk assisted the City with preparation of plans and specifications for the installation of a City-wide Automatic Meter Reading System and provided contract administration services. The City received approximately \$140,000 in grant money for the project from the Iron Range Resources Board to upgrade approximately 1,000 meter installations to remote read capabilities and have reduced monthly staff meter reading requirements from 7 days to 2 hours.



Additional environmental service experience include the following area projects:

- Wastewater Treatment Plant Expansion, City of Perham
- Water Treatment Plant Evaluation and Design, City of Motley
- Anaerobic Digester Improvements, City of Bemidji
- Facility Plan and Water Treatment Plant Improvements, City of Staples
- Wastewater Treatment Plant Improvements, City of Long Prairie
- Wastewater Discharge Study, City of Aitkin
- Water Treatment Plant Improvements, City of Wadena
- Camp Ripley Infrastructure Improvements, Department of Military Affairs, Little Falls
- Multiple Lift Stations, Annandale/Maple Lake/Howard Lake Wastewater System
- Chlorine Equipment Procurement, City of Baxter Water Treatment Plant

Water Resources Project Experience

The increasing complexity of water resources projects requires more innovative, customized engineering solutions for clients. Our Water Resources Group consists of a team of our most experienced engineers who provide technical and managerial support for complicated water resources projects.

Water resources engineering addresses a wide range of contemporary issues regarding water quality and quantity. Control of stormwater runoff and flooding has long been a major concern for our clients and a key service area for Bolton & Menk, Inc. Today's stormwater projects are complicated by the need to consider water quality enhancement, downstream flood impacts, wetland degradation and increasing urbanization.

Water resources services we provide include:

Comprehensive Stormwater Management Planning

- Stormwater Treatment Basin Analysis
- Low Impact Development Design
- Rainwater Garden or Biofilter Design
- Sedimentation Basin Design
- NPDES Stormwater Permitting
- Comprehensive Stormwater Management Studies
- Stormwater Retention/Detention Basin Design
- Floodplain Interactions

Wetlands

- Wetland Delineation
- Wetland Permitting
- Wetland Mitigation
- Agent for LGU Duties

Culvert and Waterway Analysis

- Culvert Analysis
- Risk Analysis
- Agricultural Drainage
- Flood Forecasting
- Erosion Control

NPDES Permitting

- Comprehensive Stormwater Management Plans
- Surface Water Pollution Prevention Programs
- Development of Ordinances and BMPs
- Assistance in Meeting the 6 Minimum Measures of Phase II
- Study and Design of Flow Concentrations
- Using XPSWMM, SLAMM & P8



Geographic Information Systems Project Experience

Bolton & Menk, Inc. understands the increasing role that Geographic Information Systems (GIS) plays in the management of organizational data. We understand that organizations must work efficiently, cost effectively and interdependently with each other. We recognize the value and broad potential that GIS offers in helping clients attain these performance levels.

Bolton & Menk's GIS Department employs a team of Certified GIS Professionals (GISP) and technicians with the experience of developing and integrating GIS datasets for use by all clients. Whether clients are interested in developing new GIS initiatives or are looking to maintain and enhance their existing systems, we have the expertise and experience to assist clients in meeting their goals. We have utilized the industry leading ESRI GIS software platform since 1999, which provides flexibility to work across multiple GIS platforms. In addition to the ability to develop key GIS datasets from multiple sources and coordinate systems, we can also provide data analysis to assist our clients in making informed decisions.

Web Based GIS

Web based GIS provides an alternative to the typical roadblocks associated with organizational GIS initiatives including time, staff, budget and IT infrastructure. These internet based applications provide a centralized spatial information hub that is accessible to anyone with access to a web browser and internet connection. By providing only the tools necessary for the organizational needs, GIS suddenly becomes much easier to use and more widely accepted. Many time expensive tasks including generating maps, creating mailing labels and finding construction plans now can be completed in a matter of seconds. Bolton & Menk can develop a web based GIS that is easy to use, cost effective, secure and tailored to your needs.

ESRI Technology

Bolton & Menk has designed our web based GIS using ESRI technology. This allows us the flexibility in utilizing GIS data from many sources including county, state and federal organizations. It also provides our clients the ability to access their web based GIS data in desktop applications such as ArcView.

Bolton & Menk has partnered with CartêGraph to offer a full service solution to manage your Infrastructure Assets. With over 15 years of innovation in public and municipal asset management

CartêGraph's tools and applications provide the basis for tracking, reporting and accounting of assets, from signs to bridges, pavement to lighting. Bolton & Menk's experience with GIS databases and asset collection and reporting make our partnership with CartêGraph a powerful way for your organization to maximize your investments and track your assets.

Features

- Create Mailing Labels on Demand
- Advanced Map Printing Capabilities
- Export Selected Attributes to Microsoft Excel
- Edit Feature Attributes
- Mark Up Tools for Custom Maps
- Graphical Selection Tools
- Buffering or Selecting by Distance
- Customizable Searches (PID, Address, Owner Name)
- Digital File Linking (PDF, Excel, Photo, Website)
- Save, Open and Share Map Sessions
- Upload Shapefiles
- Media Integration (Video and Audio)
- User Defined Spatial Bookmarks
- Measuring of Length and Area
- Site Security

Benefits

- Easy to Use and Understand
- Increased Information Research Efficiency
- Map Access for all Organizational Staff
- GIS Data Stored and Maintained Off-Site
- No Specialized Staff Necessary
- Cost Effective

Cartêgraph | PARTNER

Geographic Information Systems Project Experience

Web Mapping Application & GIS Data Migration, City of Elk River

Bolton & Menk, Inc. was hired by the City of Elk River to create and host a web based GIS application on the City's behalf. This project included several tasks including, GIS Data preparation, CAD conversion & updating, and the creation of a web based GIS application. Bolton & Menk acquired, organized, and migrated all mapping information that the City of Elk River had available to an ESRI enterprise geodatabase. Much of the information included CAD based drawings that were all reprojected to Sherburne County Coordinates and rebuilt in a way that could be transferred to the ESRI format necessary. The end product included a web based GIS application that has been in service with Elk River since 2010 and is used extensively by City staff.

Infrastructure Inventories & Capital Improvement Planning, City of Osseo

As an extension of its 2008 Metropolitan Council Comprehensive Planning efforts, the City of Osseo embarked on a citywide effort to inventory its complete infrastructure system including utilities and roadway conditions. Until this time, the City's records consisted of conceptual utility maps and minimal record drawing information. As the City Engineer, Bolton & Menk, Inc. completed full field surveys of the sanitary sewer, storm sewer, and watermain utilities. These inventories included horizontal and vertical elevations, manhole reports, and pipe size measurements and condition assessments. These inventories were then individually modeled in order to illustrate city-wide system capacities relative to current and projected 2030 demands. Bolton & Menk also worked with Goodpointe Technologies to complete a citywide assessment of street pavement conditions. The final inventories, including utility modeling attributes and pavement conditions, were consolidated into an ESRI based GIS, made accessible to the City online through Bolton & Menk's GIS mapping portal. Here, the City can map and query all attributes of its streets, storm sewers, watermains and sanitary sewers.

Web GIS & Mapping, City of Wadena

As part of the engineering services provided to the City of Wadena, Bolton & Menk, Inc. conducted a full migration of existing city maps to an ArcGIS format. In addition, Bolton & Menk also provided a complete GPS collection and inventory of over 3,500 structures including sanitary sewer, storm sewer, water, and electrical system components. Each of these utility maps were adjusted and rebuilt into an ESRI enterprise geodatabase for use in a hosted web based application. All GIS files are now available to Wadena staff in a secure web based application.

Additional geographic information system service experience includes the following area projects:

- Web GIS & Mapping, City of Long Prairie
- Web GIS & Mapping, City of Crosby
- Web GIS & Mapping, City of Staples
- Web GIS & Mapping, City of Eagle Bend
- Web GIS & Mapping, City of Rice
- Asset Management/Cartograph, City of Pine River

Funding Experience

44%



Amount of the 2015 Point Source Implementation Grant (PSIG) secured by Bolton & Menk clients

Bolton & Menk assisted clients in securing



Over \$51 Million

in funding from the PFA's 2013 Clean Water and Drinking Water Intended Use Plans.

Finding funding sources for municipal infrastructure projects can be a real challenge at times. Bolton & Menk, Inc. has developed the expertise to assist you in this area, with our knowledge of current programs, relationships with funding agencies, and a deep understanding of application processes.

We are committed to providing sustainable solutions that are technically feasible, publicly acceptable, environmentally compatible and economically viable. Simply put, even the best-designed project is not sustainable if funding is not available.

Bolton & Menk has a history of helping clients find manageable sources of funding. We work diligently to identify and secure outside grants and low interest loans from a variety of federal, state and local agencies. In fact, we have secured over \$500 million in funding from a variety of sources in the past 15 years.

Funding & Financing Services Provided

- Knowledge of Funding Sources
- Positioning Your Project for Success
- Grant Writing & Application Process

A representative listing of Bolton & Menk-led projects involving several different funding types follows. Additional information regarding past success with other funding agencies and strategic partnerships can be provided upon request.

Transportation Funding Impact

In the last 5 years, Bolton & Menk has secured \$28 million in transportation funding for our clients, leveraging \$56 million in projects.



C.6.

MEMO TO: 2015 City Council Members
FROM: Mayor Roe
DATE: January 7, 2015
SUBJECT: Committee Liaison Appointments

I hereby recommend the following liaison assignments for 2015:

- Building & Grounds Brad Nelson
- Communications Brad Nelson
- Economic Development Authority Steve Roe
Mark Wessels
- Park & Recreation/Library Mark Wessels
- Personnel Committee Steve Roe
Dave Schrupp
Finance Director/Treasurer
Local Manager
- Planning and Zoning Commission Gary Heacox
- Public Safety Steve Roe
Fire Chief
Police Chief
City Administrator/Consultant
- Public Works/Cemetery/Sewer Dave Schrupp
- Recycling Gary Heacox
- Emergency Management Director Bob Hartman

MEMO TO: City Council
 FROM: Mayor Roe
 DATE: January 7, 2015
 SUBJECT: Commission Appointments

I hereby recommend the following reappointments:

Planning and Zoning Commission

- Mark Lafon - appointment to 1st – 3 year term to expire 1/31/18
- Dave Nevin - appointment to 1st – 3 year term to expire 1/31/18

Utility Advisory Board - appointment to 2nd – 3 Year term to expire 1/31/18

Park/Library Commission

- Gary Nordstrom - appointment to 1st – 3 year term to expire 1/31/18
- Patty Norgaard - appointment to 2nd – 3 year term to expire 1/31/18
- John Pribyl - appointment to 2nd – 3 year term to expire 1/31/18

Public Works Commission

- Darrell Shannon - appointment to 2nd – 3 year term to expire 1/31/18

Economic Development Authority

- Mark Wessels - appointment to 6 year term to expire 1/31/2020
- Steve Roe - appointment to 6 year term to expire 1/31/2021

D. 1.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 8, 2014
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, December 8, 2014. The following Council Members were present: Mayor Darrell Schneider, Gary Heacox, Steve Roe, John Moengen and Mark Wessels. Also present were Council Member Elect Dave Schrupp, City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Fire Captain Neil Luzar, CTC Manager Kevin Larson, Office Manager Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, City Attorney Brad Person, City Engineer Mark Hallan, Crow Wing County Highway Engineer Luke Wehseler, Chamber Representative Cindy Myogeto, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were approximately twenty people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 12R-01-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. Luke Wehseler of the Crow Wing County Highway Department presented a Construction Cost Share Agreement for the County Road 36 Project. Mr. Wehseler reported that the City would have no cost in the project at this time because the plans do not include curb, gutter, or storm water piping. The plans do include 6-foot shoulders on each side of the road. The City will be responsible for the maintenance of the detention basins including ponds and their outlet structures. MOTION 12R-02-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE CONSTRUCTION COST SHARE AGREEMENT BETWEEN CROW WING COUNTY AND THE CITY OF CROSSLAKE FOR THE RECONSTRUCTION OF COUNTY STATE AID HIGHWAY (CSAH) 36 FROM CSAH 37 TO COUNTY ROAD (CR) 114. MOTION CARRIED WITH ALL AYES.

Luke Wehseler gave an update on the project and reported that the County will seek bids in February and construction should begin in spring 2015. The right of way process is almost complete. The project will be completed in 2016 as the “surcharging” of the roadway requires time to settle before road construction can take place in that section.

2. Cindy Myogeto of the Chamber of Commerce reported that plans for Winterfest and St. Patrick’s Day were underway. Winterfest Organizer Jess Eide of Moonlite Bay thanked the City and community for their support of Winterfest. MOTION 12R-03-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE “SOUPFEST” EVENT DURING THE WINTERFEST CELEBRATION. MOTION CARRIED WITH ALL AYES.

St. Patrick's Day Event Chair Mike O'Connell gave an update on events to take place on Saturday, March 14, 2015. MOTION 12R-04-14 WAS MADE BY GARY HEACOX AND SECONDED BY JOHN MOENGEN TO APPROVE THE ST. PATRICK'S DAY PARADE ROUTE FROM TOWN SQUARE TO C&C BOATWORKS AND TO AUTHORIZE THE SERVICES OF CITY STAFF INCLUDING POLICE DEPARTMENT, PUBLIC WORKS, AND FIRE DEPARTMENT FOR ST. PATRICK'S DAY PREPARATIONS. MOTION CARRIED WITH ALL AYES.

St. Patrick's Day Event Co-Chair Laura Stromberg reported that she is making inquiries to locate a "sister city" in Ireland through the Sister City International Organization in an effort to increase attendance in future years. No action was required at this time.

Henry Praske, director of the Clover Dash 5K Run/Walk, appeared before the Council to formally request approval for the 5K Run/Walk. Mr. Praske noted that there were 134 participants in last year's race. MOTION 12R-05-14 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO APPROVE THE CLOVER DASH 5K RUN/WALK IN THE CITY OF CROSSLAKE ON MARCH 14, 2015. MOTION CARRIED WITH ALL AYES.

3. Fire Captain Neil Luzar with the help of mini firefighter Noah Luzar presented a plaque and helmet to retired Firefighter John Moengen and thanked Mr. Moengen for his 20 years of dedicated service to the Fire Department. Mr. Moengen was the Treasurer of the Relief Association, an EMT, the Council Liaison to the Fire Department, and assisted with purchases for major equipment.

C. CONSENT CALENDAR – MOTION 12R-06-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 10, 2014;
2. SPECIAL COUNCIL MEETING MINUTES OF NOVEMBER 20, 2014;
3. CITY – MONTH END REVENUE REPORT DATED NOVEMBER 2014;
4. CITY – MONTH END EXPENDITURES REPORT DATED NOVEMBER 2014;
5. NOVEMBER 2014 BUDGET TO ACTUAL ANALYSIS;
6. PLEGGED COLLATERAL REPORT DATED NOVEMBER 30, 2014 FROM MIKE LYONAI;
7. DECEMBER 2014 TAX INCREMENT FINANCING REIMBURSEMENT;
8. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, DETAIL OF RESERVE BALANCES AND STATEMENT OF CASH FLOWS DATED OCTOBER 31, 2014;
9. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 10/1/14-10/31/14 IN THE AMOUNT OF \$320,294.78;
10. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF NOVEMBER 25, 2014;
11. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
12. POLICE REPORT FOR CROSSLAKE – NOVEMBER 2014;
13. POLICE REPORT FOR MISSION TOWNSHIP – NOVEMBER 2014;

14. MEMO DATED 12/8/14 FROM CHIEF HARTMAN RE: PURCHASE OF 2015 SQUAD CAR;
15. FIRE DEPARTMENT REPORT – NOVEMBER 2014;
16. CROSSLAKE ROLLOFF RECYCLING REPORT FOR NOVEMBER 2014;
17. WASTE PARTNERS RECYCLING REPORT FOR OCTOBER 2014;
18. PLANNING AND ZONING COMMISSION MEETING MINUTES OF OCTOBER 24, 2014;
19. EDA MEETING MINUTES OF SEPTEMBER 3, 2014;
20. EDA MEETING MINUTES OF NOVEMBER 5, 2014;
21. MEMO DATED DECEMBER 2, 2014 FROM CHARLENE NELSON RE: RETROACTIVE APPROVAL OF BILLS FOR PAYMENT;
22. BILLS FOR APPROVAL IN THE AMOUNT OF \$72,573.16;
23. NORTH AMBULANCE RUN REPORT – NOVEMBER 2014; AND
24. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$11,435.62. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT –

1. Mayor Schneider read a letter dated November 22, 2014 from Kay Spizzo of Breezy Point which thanked and commended Ted Strand and his department for their time and effort in retrieving her keys that fell in a drainage opening in Town Square.
2. Mayor Schneider reported that the Public Works Commission currently has three members. The final term of Chairman Gary Olson ends 1/31/15. If the Council lets this term end, there will not be a quorum for meetings to be held. The Council discussed whether the Ordinance defining terms of commissions should be modified. MOTION 12R-07-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO ALLOW AN EXTENSION TO GARY OLSON'S TERM ON THE PUBLIC WORKS COMMISSION WHICH EXPIRES 1/31/15.
3. The Council reviewed Minnesota State Statute 469.092 Limit of Powers. Brad Person reported that the EDA Enabling Resolution from 1994 did not place any limits on the powers of the EDA. A lengthy discussion ensued regarding whether to impose limitations now or to wait. Mayor Schneider noted that the Council could impose the limitations now and that the EDA could request the powers back from the Council as needed. MOTION 12R-08-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO MODIFY ENABLING RESOLUTION DATED MARCH 23, 1994 ESTABLISHING AN ECONOMIC DEVELOPMENT AUTHORITY TO INCLUDE THE FOLLOWING LIMITATIONS OF POWER: 1.) THAT THE AUTHORITY MUST NOT EXERCISE ANY SPECIFIED POWERS CONTAINED IN SECTIONS 469.001 TO 469.047, 469.090 TO 469.108 AND 469.124 TO 469.133 OR THAT THE AUTHORITY MUST NOT EXERCISE ANY POWERS WITHOUT THE PRIOR APPROVAL OF THE CITY COUNCIL; 2.) THAT, EXCEPT WHEN PREVIOUSLY PLEDGED BY THE AUTHORITY, THE CITY COUNCIL MAY BY RESOLUTION REQUIRE THE AUTHORITY TO TRANSFER ANY PORTION OF THE RESERVES GENERATED BY ACTIVITIES OF THE AUTHORITY THAT THE CITY COUNCIL DETERMINES IS NOT NECESSARY FOR THE SUCCESSFUL OPERATION OF THE AUTHORITY TO THE DEBT SERVICE FUND OF THE CITY, TO BE USED SOLELY TO REDUCE TAX LEVIES FOR BONDED INDEBTEDNESS OF THE

CITY; 3.) THAT THE SALE OF BONDS OR OBLIGATIONS ISSUED BY THE AUTHORITY BE APPROVED BY THE CITY COUNCIL BEFORE ISSUANCE; 4.) THAT THE AUTHORITY FOLLOW THE BUDGET PROCESS FOR CITY DEPARTMENTS AS PROVIDED BY THE CITY AND AS IMPLEMENTED BY THE CITY COUNCIL AND MAYOR; 5.) THAT ALL OFFICIAL ACTIONS OF THE AUTHORITY MUST BE CONSISTENT WITH THE ADOPTED COMPREHENSIVE PLAN OF THE CITY, AND ANY OFFICIAL CONTROLS IMPLEMENTING THE COMPREHENSIVE PLAN; 6.) THAT THE AUTHORITY SUBMIT ALL PLANNED ACTIVITIES FOR INFLUENCING THE ACTION OF ANY OTHER GOVERNMENTAL AGENCY, SUBDIVISION, OR BODY TO THE CITY COUNCIL FOR APPROVAL; 7.) THAT THE AUTHORITY SUBMIT ITS ADMINISTRATIVE STRUCTURE AND MANAGEMENT PRACTICES TO THE CITY COUNCIL FOR APPROVAL; AND 8.) ANY OTHER LIMITATION OR CONTROL ESTABLISHED BY THE CITY COUNCIL BY THE ENABLING RESOLUTION. Patty Norgaard asked that the Council table the matter. MOTION CARRIED 3-2 WITH ROE AND MOENGEN OPPOSED.

E. CITY ADMINISTRATOR'S REPORT

1. Dan Vogt and Mike Lyonais presented a budget update focusing on capital outlay requests for 2015. Mr. Vogt and Mr. Lyonais met with department heads to identify capital items that could be purchased in 2015 with the approximately \$350,000 of available funds in the proposed 2015 Budget. Without issuing equipment certificates or bonds and/or without a substantial increase in the tax levy, road projects and upgrades to fire equipment are not possible. The following recommendations were made by staff and management: 1.) that the City Council establish a "Capital Equipment/Projects Fund" using the approximately \$350,000 in funding available in the 2015 proposed budget. 2.) that the City move up \$17,250 of estimated capital expenditures in the Parks Department as identified in the 5-year capital plan from 2016 to 2015 to even out Park capital expenditures in future years. This leaves approximately \$332,000 to be used to establish the "Capital Equipment/Projects Fund" to be used to track funding for future acquisitions or projects. 3.) that the City move forward with issuing equipment certificates in the amount necessary to fund the acquisition of fire apparatus to replace first line Engine #1 equipment as proposed. This new Capital Fund is recommended to be used to service the principal and interest payments along with future budget allocations for that purpose not to exceed 5 years. 4.) that the approximately \$200,000 remaining in the Capital Fund after the Park Department capital budget adjustment and Equipment Certificate payment be utilized for projects as authorized by the City Council such as road, equipment and facility improvements. If a similar amount is identified yearly and not expected, this fund will continue to grow thereby reducing the need for future debt. Dan Vogt suggested that the Council review its Road Assessment Policy so that the road reconstruction projects are assessed 50/50 with the property owners, and therefore bonds could be issued for the improvements. Steve Roe stated that he is not in favor of issuing more debt. No action was required at this time. The Final Levy approval will take place at a Special Meeting on December 22, 2014 at 7:00 P.M. Mayor Schneider recognized the teamwork of staff and management to finalize budget recommendations.

2. The Council reviewed a memo from Ted Strand requesting that the City obtain bids on used equipment in the Public Works Department so that new equipment could be purchased. Staff would bring bids to an upcoming meeting for approval. MOTION 12R-09-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO DECLARE THE 2007 CATERPILLAR 930G LOADER, 2003 CATERPILLAR 135H GRADER, 2001 BOBCAT T200 AND ROOTS SNOW BLOWER AS SURPLUS EQUIPMENT AND TO DIRECT STAFF TO ADVERTISE FOR SEALED BIDS WITH THE SUGGESTED MINIMUM BIDS AS PRESENTED. MOTION CARRIED WITH ALL AYES.
3. MOTION 12R-10-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO RECLASSIFY EXCESS TIE FOR DISTRICT'S 1-8 AND 1-9 FROM FUND 405 – TAX INCREMENT FINANCE PROJECTS FUND TO THE GENERAL FUND IN THE AMOUNT OF \$4,640 AS RECOMMENDED BY STAFF. MOTION CARRIED WITH ALL AYES.

MOTION 12R-011-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO CLOSE FUND 420 – LIBRARY PROJECT WITH A TRANSFER FROM THE GENERAL FUND IN THE AMOUNT OF \$51,142. Mike Lyonais reported that this deficit cash balance is reported as a reduction of the General Fund each year. The project was completed in early 2007 at a deficit of \$119,360. The plan to fund this deficit was to use future Park Dedication Fees to “repay” the deficit. The “repayment plan” has not provided an adequate revenue stream to fund this deficit in a timely manner. MOTION CARRIED WITH ALL AYES.

4. MOTION 12R-12-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO AUTHORIZE FINANCE DIRECTOR MIKE LYONAIIS TO EXECUTE HSA BUSINESS AND BANK SERVICES AGREEMENT WITH FRANSEN BANK. MOTION CARRIED WITH ALL AYES.
 - a. Dan Vogt updated the Council on Health Insurance negotiations and reported that the two unions have agreed to change to a high deductible health plan with a fully funded HSA for one year. A discussion ensued regarding retiree benefits. MOTION 12R-13-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY JOHN MOENGEN TO REIMBURSE RETIREES' OUT OF POCKET EXPENSES UP TO THE LEVEL OF COVERAGE RECEIVED AT THE TIME OF RETIREMENT AND THAT CURRENT EMPLOYEES RECEIVE. Mr. Vogt noted that the out of pocket reimbursements will decrease for retirees as the HSA funding decreases for current employees. MOTION CARRIED WITH ALL AYES.
5. MOTION 12R-14-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE CLOSING OF ALL CITY FACILITIES INCLUDING CITY HALL, PUBLIC WORKS (EXCEPT IN THE CASE OF A SNOWSTORM) AND CROSSLAKE COMMUNICATIONS AT 12:00 P.M. ON WEDNESDAY, DECEMBER 24, 2014 AND ALL DAY ON FRIDAY, DECEMBER 26, 2014 FOR THE CHRISTMAS HOLIDAY IN ADDITION TO BEING CLOSED ON CHRISTMAS DAY. Dan Vogt noted that the Community Center may remain open with limited hours and that employees would be required to use a personal day, vacation day, or compensatory time. The closing would not include the Police Department. MOTION CARRIED WITH ALL AYES.

6. Dan Vogt reported that a settlement has not been reached with Paul Hoge. Labor Attorney Steve Fecker asked to consult with the League of Minnesota Cities Insurance Trust regarding assistance in funding a larger severance package in order to avoid litigation.

The Council reviewed their 2015 schedules and Gary Heacox noted that he would be out of town for the February Council Meeting.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Chris Pence reported that 27 permits were issued in November. 13 out of 14 enforcement cases were resolved. 98% of septic systems inspected in 2014 were compliant.
- b. Chris Pence provided the following timeline for the Commercial Land Use Ordinance Revisions: December 8, 2014 Begin Public Comment Period. January 31, 2015 Close Public Comment Period. February 27, 2015 Planning Commission Meeting and Public Hearing. March 9, 2015 City Council Meeting. MOTION 12R-15-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE PUBLIC COMMENT PERIOD OF THE COMMERCIAL LAND USE ORDINANCE REVISIONS BEGINNING DECEMBER 8, 2014. MOTION CARRIED WITH ALL AYES.

MOTION 12R-16-14 WAS MADE BY STEVE ROE AND SECONDED BY DARRELL SCHNEIDER TO PUBLISH A NOTICE REGARDING THE PUBLIC COMMENT PERIOD ON COMMERCIAL LAND USE ORDINANCE REVISIONS IN THE NORTHLAND PRESS. MOTION CARRIED WITH ALL AYES.

- c. Chris Pence reported that the Planning Commission recommended approval of a metes and bounds subdivision at 34309 County Road 3. Property owner is Kirk Schnitker. The property is zoned limited commercial. MOTION 12R-17-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE SUBDIVISION OF PARCEL #120294100CA0009 INVOLVING 5.55 ACRES INTO THREE PARCELS LOCATED IN PART OF THE E ½ OF NE ¼ OF SE ¼ SEC 29 IN THE CITY OF CROSSLAKE AND TO ACCEPT CASH IN THE AMOUNT OF \$3,000 IN LIEU OF LAND FOR PARK DEDICATION ON THE TWO NEWLY FORMED LOTS, AS RECOMMENDED BY THE PARK DIRECTOR. MOTION CARRIED WITH ALL AYES.

2. CROSSLAKE COMMUNICATIONS

- a. CTC Manger Kevin Larson presented the highlights report for November 2014 and thanked Dan Vogt and Mike Lyonais for their assistance with the bond refinancing project. Mr. Larson gave updates on the CSAH 36 project, fiber to the Community School project, fiber to Crow Wing Power substation on CSAH 1 project, negotiations with FOX, union labor negotiations, advisory board schedule and holiday open house. Steve Gieneart addressed the Council and complained that the Timberwolves games have not been aired on FSN as advertised and that staff at

Crosslake Communications has not answered his questions regarding the issue. Mr. Gieneart stated that he should not be charged for games he cannot watch. Kevin Larson acknowledged Mr. Gieneart's frustration and explained that Crosslake Communications is currently in negotiations with the FOX network.

3. PARK AND RECREATION/LIBRARY

- a. MOTION 12R-18-14 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE 2015 KITCHIGAMI REGIONAL LIBRARY SYSTEM SERVICE CONTRACT. MOTION CARRIED WITH ALL AYES. Jon Henke gave the Council an update on the library, senior meals, fitness room, Silver Sneakers, pickleball, yoga, AAA driving class, volleyball, holiday hours, and Christmas tree disposal.

G. CITY ATTORNEY REPORT –

1. The Council reviewed the right of way vacation request from Gerald and Sandra Bilski which was tabled at the last regular meeting. Attorney Person reported that the property has been flagged and a new survey completed showing two garages located in the right of way. The Park and Recreation Commission recommended approval of the vacation request if the property owner signed a license agreement for the other encroachments on the public access. The property owner did not agree to this. Mark Wessels stated that the City loses leverage to correct encroachments in the right of way if this vacation request is approved now. MOTION 12R-19-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO EXTEND ACTION ON THE VACATION REQUEST FOR 120 DAYS. MOTION CARRIED WITH ALL AYES.
2. Included in the packet for Council information was a certificate of survey on the public access located on Manhattan Drive. Currently a cabin, well house, steps, and a portion of a building are located in the access. The property is flagged and the Council is encouraged to visit the area. Discussions/decisions are needed to determine the next course of action.

H. OLD BUSINESS – None.

I. NEW BUSINESS – None.

J. PUBLIC FORUM – Steve Gieneart addressed the Council and asked them to require Crosslake Communications to provide documentation that he had requested several days ago.

Mary Miller of 12482 Whitefish Avenue thanked the Council for tabling the vacation request from Gerald and Sandra Bilski.

Greg Schneider thanked the Council for their service and dedication to the City.

Eric Miller of 12482 Whitefish Avenue asked that the Council find resolution to all of the issues regarding the vacation request before taking action.

K. ADJOURN - MOTION 12R-20-14 WAS MADE BY DARRELL SCHNEIDER AND
SECONDED BY JOHN MOENGEN TO ADJOURN THE MEETING AT 9:45 P.M.
MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
Deputy Clerk/Minutes/12-8-14

DRAFT

SPECIAL COUNCIL MEETING
AND PUBLIC INFORMATION MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 22, 2014
6:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on December 22, 2014. The following Council Members were present: Mayor Darrell Schneider, Steve Roe, Gary Heacox, and Mark Wessels. John Moengen was absent. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Fire Chief Chip Lohmiller, Park and Recreation Director Jon Henke, City Attorney Brad Person, CTC Manager Kevin Larson, Office Manager Debby Floerchinger, Council Member Elect Dave Schrupp, Northland Press Reporter Paul Boblett, and Echo Publishing Reporter Dan Determan. There were approximately six people in the audience.

Mayor Schneider called the Special Council Meeting to order at 6:30 P.M. MOTION 12SP1-01-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO MOVE COUNCIL INTO CLOSED SESSION AT 6:30 P.M. PURSUANT TO MN STATUTE SECTION 13D.05, SUBDIVISION 3(b) PURSUANT TO THE ATTORNEY-CLIENT PRIVILEGE TO DISCUSS PENDING/THREATENED LITIGATION REGARDING A FORMER EMPLOYEE. MOTION CARRIED WITH ALL AYES.

Mayor Schneider reported at 7:03 P.M. that the Council held a discussion with Labor Attorney Steve Fecker via telephone and that no decision was made regarding threatened litigation from a former employee.

Mike Lyonais gave a presentation of the 2015 Proposed Budget. Information included levy history, tax rates, tax capacity and capital expenses. The Mayor opened the meeting to public comments at 7:25. No public comment was received and the Mayor closed comments from the public at 7:30 P.M. The Council held a lengthy discussion regarding debt and whether the City should consider issuing equipment certificates for capital expenditures. Dan Vogt noted that the City is required to assess property owners 20% of a road project in order to issue bonds for road improvements. If the Council wanted to avoid debt, it would take many years to build up a savings to pay for road projects. MOTION 12SP1-02-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE 2015 CITY REVENUE BUDGET TOTALING \$4,004,473 AND THE 2015 EXPENDITURE BUDGET TOTALING \$4,090,252. MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-03-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 14-15 APPROVING THE FINAL 2014 TAX LEVY COLLECTIBLE IN 2015 IN THE AMOUNT OF \$2,912,000. MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-04-14 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO AUTHORIZE THE ORDERING OF PARTS FOR SEWER PLANT

IMPROVEMENTS WHICH ARE INCLUDED IN THE 2015 BUDGET. MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-05-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO ADOPT RESOLUTION NO. 14-16 RELATING TO THE CITY OF CROSSLAKE CAFETERIA PLAN. The Plan allows the employee share of health premiums to be deducted from salaries before taxes are deducted. MOTION CARRIED WITH ALL AYES.

The Council reviewed an agreement with CTC I.T. for server maintenance including firewall management, anti-virus planning, router management and backup management for computers at City Hall. Mike Lyonais reported that the cost was included in the 2015 Budget. MOTION 12SP1-06-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE ONE-YEAR AGREEMENT WITH CTC I.T. AT A COST OF \$500 PER MONTH FOR SERVER MAINTENANCE. MOTION CARRIED WITH ALL AYES.

Kevin Larson reported that negotiations with the IBEW Union were held on December 10th and that an agreement was reached for a three-year contract. The proposed contract included wage increases of 2.5% for 2015, 2.0% for 2016 and 2.0% for 2017. Standby pay increased to \$175 per week. MOTION 12SP1-07-14 WAS MADE BY DARRELL SCHNEIDER AND SECONDED BY STEVE ROE TO APPROVE THE 2015-2017 LABOR AGREEMENT WITH IBEW LOCAL 949 AS PRESENTED. MOTION CARRIED WITH ALL AYES.

Kevin Larson reviewed the Management Services Agreement between Consolidated Telephone Company and Crosslake Communications. Mr. Larson recapped what CTC has accomplished since October and reported that the employees at Crosslake Communications are looking for leadership. Mr. Larson stated that there is still work to be done and that he hopes to bring the Council and Advisory Board together for discussion of future planning. A discussion ensued regarding termination options and what measures would be necessary to sever services. Although the Agreement includes a five-year term, the Council negotiated that either party can terminate the agreement upon 120 days written notice. MOTION 12SP1-08-14 WAS MADE BY MARK WESSELS AND SECONDED BY DARRELL SCHNEIDER TO APPROVE THE MANAGEMENT SERVICES AGREEMENT BETWEEN CONSOLIDATED TELEPHONE COMPANY AND CROSSLAKE COMMUNICATIONS DATED DECEMBER 22, 2014 IN THE AMOUNT OF \$17,500 PER MONTH WITH THE FOLLOWING CHANGES: REMOVE PARAGRAPH 1.5 ON PAGE TWO WHICH DOES NOT PERTAIN TO THIS AGREEMENT AND TO CHANGE CANCELLATION CLAUSE ON PAGE THREE TO "120 DAYS" FROM "180 DAYS". MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-09-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE A CHANGE IN JOB TITLE FOR DEBBY FLOERCHINGER OF CROSSLAKE COMMUNICATIONS TO LOCAL MANAGER FROM OFFICE MANAGER. MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-10-14 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING ADJUSTMENTS IN SALARY FOR DEBBY FLOERCHINGER: A ONE-TIME \$5,000 SALARY ADJUSTMENT EFFECTIVE 1-1-15 TO COMPENSATE FOR 20% OF EMPLOYEE SHARE OF HEALTH INSURANCE PREMIUM.

A 1.5% SALARY INCREASE FOR 2015, AND A \$200 PER MONTH COMPENSATION EFFECTIVE 10/1/14 FOR EXTRA DUTIES OF LOCAL MANAGER. MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-11-14 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO APPROVE A ONE-TIME \$5,000 SALARY ADJUSTMENT TO COMPENSATE FOR 20% OF EMPLOYEE SHARE OF HEALTH INSURANCE PREMIUM AND A 1.5% SALARY INCREASE FOR 2015 FOR ACCOUNTANT CYNDI PERKINS. MOTION CARRIED WITH ALL AYES.

MOTION 12SP1-12-14 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO APPROVE RESOLUTION NO. 14-17 ACCEPTING DONATIONS. MOTION CARRIED WITH ALL AYES.

Dan Vogt thanked Mayor Schneider and Council Member Moengen for their many years of service to the City.

There being no further business at 8:55 P.M., MOTION 12SP1-13-14 WAS MADE BY MARK WESSELS AND SECONDED BY DARRELL SCHNEIDER TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk

Deputy Clerk/Minutes/12-22-14

CITY OF CROSSLAKE

01/07/15 2:05 PM

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Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,188,747.00	\$952,136.39	\$2,167,200.66	\$21,546.34	99.02%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,839.00	\$0.00	\$103,257.98	\$9,581.02	91.51%
31300	Emergency Services Levy	\$0.00	\$119.53	\$898.96	-\$898.96	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$185.26	\$926.03	-\$926.03	0.00%
31310	2012 Series A Levy	\$122,161.00	\$52,875.50	\$119,400.79	\$2,760.21	97.74%
31800	Other Taxes	\$0.00	\$0.00	\$1,258.51	-\$1,258.51	0.00%
31900	Penalties and Interest DelTax	\$2,000.00	\$1,445.73	\$2,314.78	-\$314.78	115.74%
32110	Alcoholic Beverages	\$12,300.00	\$0.00	\$16,000.00	-\$3,700.00	130.08%
32111	Club Liquor License	\$500.00	\$0.00	\$300.00	\$200.00	60.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$327.00	-\$127.00	163.50%
33400	State Grants and Aids	\$0.00	\$0.00	\$500.00	-\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$279.00	-\$279.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$1,609.05	\$390.95	80.45%
33417	Police State Aid	\$33,000.00	\$0.00	\$38,079.92	-\$5,079.92	115.39%
33418	Fire State Aid	\$28,000.00	\$0.00	\$39,878.87	-\$11,878.87	142.42%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$10,010.00	-\$10,010.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$11,412.00	\$12,328.92	-\$12,328.92	0.00%
33422	PERA State Aid	\$2,979.00	\$1,489.50	\$2,979.00	\$0.00	100.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$2,794.68	-\$2,794.68	0.00%
33650	Recycling Grant	\$30,000.00	\$0.00	\$30,000.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$17.15	\$322.60	-\$122.60	161.30%
34010	Sale of Maps and Publications	\$100.00	\$0.00	\$80.00	\$20.00	80.00%
34050	Candidate Filing Fees	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$350.00	\$54,195.00	-\$26,195.00	193.55%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$0.00	\$1,200.00	-\$200.00	120.00%
34105	Variances and CJPS/IUPS	\$8,800.00	\$0.00	\$14,000.00	-\$5,200.00	159.09%
34106	Sign Permits	\$500.00	\$100.00	\$225.00	\$275.00	45.00%
34107	Assessment Search Fees	\$800.00	\$150.00	\$935.00	-\$135.00	116.88%
34108	Zoning Misc/Penalties	\$1,500.00	\$0.00	\$1,300.00	\$200.00	86.67%
34109	Zoning Reimb Eng/Legal/Survey	\$5,000.00	\$100.00	-\$1,941.00	\$6,941.00	-38.82%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34112	Septic Permits	\$3,750.00	\$0.00	\$7,375.00	-\$3,625.00	196.67%
34113	Landscape License Fee	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$3,100.00	-\$2,900.00	1550.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$35,531.47	-\$4,281.47	113.70%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$1,450.00	\$50.00	96.67%
34210	Police Contracts	\$48,000.00	\$0.00	\$52,000.00	-\$4,000.00	108.33%
34211	Police Donations	\$0.00	\$0.00	\$26,000.00	-\$26,000.00	0.00%
34213	Police Receipts	\$4,000.00	\$1,389.23	\$6,184.62	-\$2,184.62	154.62%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$1,900.00	-\$900.00	190.00%
34700	Park & Rec Donation	\$0.00	\$0.00	\$400.00	-\$400.00	0.00%

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CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$100.00	\$0.00	\$568.00	-\$468.00	568.00%
34740	Park Concessions	\$250.00	\$14.00	\$538.00	-\$288.00	215.20%
34741	Gen Gov t Concessions	\$100.00	\$21.50	\$163.75	-\$63.75	163.75%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$130.25	-\$130.25	0.00%
34750	CCC/Park User Fee	\$3,500.00	\$286.00	\$3,894.00	-\$394.00	111.26%
34751	Shelter/Beer/Wine Fees	\$250.00	\$0.00	\$343.00	-\$93.00	137.20%
34760	Library Cards	\$1,500.00	\$53.00	\$1,415.00	\$85.00	94.33%
34761	Library Donations	\$0.00	\$275.00	\$1,578.87	-\$1,578.87	0.00%
34762	Library Copies	\$500.00	\$12.65	\$315.05	\$184.95	63.01%
34763	Library Events	\$5,000.00	\$0.00	\$4,325.50	\$674.50	86.51%
34764	Library Miscellaneous	\$0.00	\$0.00	\$40.00	-\$40.00	0.00%
34765	Summer Reading Program	\$350.00	\$0.00	\$215.00	\$135.00	61.43%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34769	PAL Foundatton - Park	\$2,000.00	\$5,510.00	\$21,582.61	-\$19,582.61	1079.13%
34770	Silver Sneakers	\$5,000.00	\$84.00	\$6,913.00	-\$1,913.00	138.26%
34790	Park Dedication Fees	\$1,000.00	\$3,000.00	\$3,000.00	-\$2,000.00	300.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$1,840.00	-\$740.00	167.27%
34801	Recreational-Program	\$500.00	\$0.00	\$3,034.00	-\$2,534.00	606.80%
34802	Softball/Baseball Fees	\$2,000.00	\$0.00	\$1,255.00	\$745.00	62.75%
34803	Recreation-Misc. Receipts	\$100.00	\$0.00	\$1,511.70	-\$1,411.70	1511.70%
34805	Aerobics Fees	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,960.00	\$32,042.00	-\$2,042.00	106.81%
34807	Volleyball Fees	\$500.00	\$55.00	\$698.00	-\$198.00	139.60%
34808	Silver and Fit	\$0.00	\$928.00	\$9,867.00	-\$9,867.00	0.00%
34809	Soccer Fees	\$1,000.00	\$0.00	\$1,912.00	-\$912.00	191.20%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$4,750.00	-\$1,750.00	158.33%
34941	Cemetery Openings	\$3,500.00	\$0.00	\$5,300.00	-\$1,800.00	151.43%
34942	Cemetery Other	\$450.00	\$0.00	\$400.00	\$50.00	88.89%
34950	Public Works Revenue	\$1,500.00	\$9.00	\$28,074.23	-\$26,574.23	1871.62%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$36,819.98	\$8,180.02	81.82%
34953	Recycling Revenues	\$0.00	\$0.00	\$44.38	-\$44.38	0.00%
35100	Court Fines	\$15,000.00	\$326.22	\$8,937.01	\$6,062.99	59.58%
35103	Library Fines	\$0.00	\$94.00	\$925.99	-\$925.99	0.00%
35105	Restitution Receipts	\$900.00	\$137.87	\$6,514.93	-\$5,614.93	723.88%
36200	Miscellaneous Revenues	\$500.00	\$0.00	\$55,253.95	-\$54,753.95	11050.79%
36201	Misc Reimbursements	\$715.00	\$1,533.67	\$4,156.26	-\$3,441.26	581.30%
36202	LIBRARY GRANTS	\$0.00	\$0.00	\$5,000.00	-\$5,000.00	0.00%
36210	Interest Earnings	\$3,000.00	\$329.32	\$3,493.37	-\$493.37	116.45%
36230	Contributions and Donations	\$12,500.00	\$0.00	\$5,000.00	\$7,500.00	40.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,963.00	\$5,299.65	\$6,431.91	-\$2,468.91	162.30%
36255	Sp Assess Int-Sunrise Isl 11	\$1,461.00	\$625.99	\$1,043.29	\$417.71	71.41%
38050	Telephone Fees	\$265,000.00	\$22,083.37	\$265,000.44	-\$0.44	100.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$4,587.04	\$27,827.34	-\$2,827.34	111.31%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$5,000.00	\$5,000.00	-\$5,000.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,115,065.00	\$1,075,295.57	\$3,326,876.65	-\$211,811.65	106.80%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$89.54	\$569.34	-\$569.34	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$34.70	\$92.02	-\$92.02	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$11.41	\$23.44	-\$23.44	0.00%
31302	1999 Series B Levy	\$0.00	\$34.96	\$102.04	-\$102.04	0.00%
31303	2001 Series A Levy	\$0.00	\$54.98	\$271.11	-\$271.11	0.00%
31304	2002 Series A Levy	\$0.00	\$36.88	\$189.42	-\$189.42	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$177.55	\$907.36	-\$907.36	0.00%
31308	2006 Series B Levy	\$135,746.00	\$59,006.94	\$134,414.46	\$1,331.54	99.02%
31309	2006 Series C Levy	\$0.00	\$26.84	\$75.50	-\$75.50	0.00%
31310	2012 Series A Levy	\$109,346.00	\$47,313.78	\$106,841.60	\$2,504.40	97.71%
31900	Penalties and Interest DelTax	\$1,500.00	\$319.26	\$4,440.88	-\$2,940.88	296.06%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$455.96	\$455.96	-\$455.96	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$43.62	\$190.51	-\$190.51	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$271.71	-\$271.71	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$44.46	-\$44.46	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$47.94	-\$47.94	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$125.70	-\$125.70	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$16.87	-\$16.87	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$454.63	\$528.36	-\$528.36	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$72.16	\$101.44	-\$101.44	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$4,413.00	\$2,030.03	\$4,236.70	\$176.30	96.00%
36196	SpAssess Int ABC Drive	\$276.00	\$124.59	\$280.74	-\$4.74	101.72%
36197	SpAssess Prin Wildwood/White B	\$5,718.00	\$2,230.04	\$5,193.53	\$524.47	90.83%
36198	SpAssess Int Wildwood/White B	\$357.00	\$130.30	\$361.90	-\$4.90	101.37%
36199	SpAssess Prin Greer Lake Rd 03	\$3,133.00	\$1,253.12	\$3,132.80	\$0.20	99.99%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,734.00	\$0.00	\$0.00	\$1,734.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$196.00	\$78.32	\$195.80	\$0.20	99.90%
36236	SpAssess Prin East Shore 2004	\$1,538.00	\$480.50	\$1,532.02	\$5.98	99.61%
36237	SpAssess Int East Shore 2004	\$96.00	\$30.05	\$101.74	-\$5.74	105.98%
36238	SpAssess Prin Margaret 2004	\$1,059.00	\$882.02	\$1,234.89	-\$175.89	116.61%
36239	SpAssess Int Margaret 2004	\$66.00	\$55.13	\$77.17	-\$11.17	116.92%
36240	SpAssess Prin Edgewater 2004	\$1,907.00	\$681.18	\$1,907.33	-\$0.33	100.02%
36241	SpAssess Int Edgewater 2004	\$119.00	\$42.60	\$119.21	-\$0.21	100.18%
36242	SpAssess Prin Gendreau 2004	\$1,940.00	\$970.10	\$2,335.00	-\$395.00	120.36%
36243	SpAssess Int Gendreau 2004	\$121.00	\$60.65	\$165.32	-\$44.32	136.63%
36244	Sp Assess Prin - Duck Lane	\$2,273.00	\$1,010.22	\$2,273.01	-\$0.01	100.00%
36245	Sp Assess Int - Duck Lane	\$396.00	\$176.02	\$396.03	-\$0.03	100.01%
36246	Sp Assess Prin - Sunset Drive	\$2,685.00	\$1,118.56	\$2,685.19	-\$0.19	100.01%
36247	Sp Assess Int - Sunset Drive	\$468.00	\$209.04	\$467.86	\$0.14	99.97%
36248	Sp Assess Prin - Maroda Drive	\$993.00	\$496.63	\$993.23	-\$0.23	100.02%
36249	Sp Assess Int - Maroda Drive	\$173.00	\$86.48	\$173.00	\$0.00	100.00%
36250	Sp Assess Prin - Johnie/Rober	\$4,024.00	\$1,216.58	\$3,743.19	\$280.81	93.02%
36251	Sp Assess Int - Johnie/Robert	\$701.00	\$211.86	\$651.19	\$49.81	92.89%
36252	Sp Assess Prin - Brita/Pinevie	\$13,755.00	\$5,762.26	\$16,482.38	-\$2,727.38	119.83%
36253	Sp Assess Int - Brita/Pineview	\$2,397.00	\$1,012.59	\$2,830.73	-\$433.73	118.09%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$297,130.00	\$128,482.08	\$301,280.08	-\$4,150.08	101.40%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$56.80	\$627.40	\$1,372.60	31.37%

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Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$2,000.00	\$56.80	\$627.40	\$1,372.60	31.37%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$14,000.00	\$6,061.22	\$12,967.07	\$1,032.93	92.62%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$14,000.00	\$6,061.22	\$12,967.07	\$1,032.93	92.62%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						

CITY OF CROSSLAKE

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Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$33.16	-\$33.16	0.00%
36210	Interest Earnings	\$0.00	\$0.15	\$1.62	-\$1.62	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.15	\$34.78	-\$34.78	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$23,000.00	\$9,959.41	\$22,380.15	\$619.85	97.31%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$23,000.00	\$9,959.41	\$22,380.15	\$619.85	97.31%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$2,000.00	\$122.35	\$1,832.50	\$167.50	91.63%
36211	Revolving Loan Interest	\$4,450.00	\$669.68	\$4,758.10	-\$308.10	106.92%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$6,450.00	\$792.03	\$6,590.60	-\$140.60	102.18%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	-\$270.50	-\$1,300.45	\$1,300.45	0.00%
36104	Penalty & Interest	\$1,200.00	\$265.13	\$1,969.84	-\$769.84	164.15%
36200	Miscellaneous Revenues	\$2,000.00	\$0.00	\$3,211.40	-\$1,211.40	160.57%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$195,000.00	\$16,854.94	\$204,676.25	-\$9,676.25	104.96%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$8,000.00	-\$8,000.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$198,200.00	\$16,849.57	\$216,557.04	-\$18,357.04	109.26%

CITY OF CROSSLAKE

Month-End Revenue

Current Period: DECEMBER 2014

SRC	SRC Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	2014 % of Budget
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$96,195.72	\$220,258.04	\$741.96	99.66%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$2,000.00	\$0.00	\$2,055.66	-\$55.66	102.78%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$13.52	\$876.84	-\$376.84	175.37%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$150.00	-\$150.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,500.00	\$96,209.24	\$223,340.54	\$159.46	99.93%
		\$3,879,345.00	\$1,333,706.07	\$4,110,654.31	-\$231,309.31	105.96%

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CITY OF CROSSLAKE
Month End Expenditures
Current Period: DECEMBER 2014

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,170.00	\$26,320.00	\$680.00	97.48%
122	FICA	\$2,066.00	\$166.03	\$2,038.26	\$27.74	98.66%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	Instruction Fees	\$600.00	\$315.00	\$1,317.00	-\$717.00	219.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$900.00	\$18.48	\$1,572.15	-\$672.15	174.68%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$60.00	\$0.00	\$64.00	-\$4.00	106.67%
430	Miscellaneous	\$150.00	\$13.55	\$13.55	\$136.45	9.03%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$30,776.00	\$2,683.06	\$31,324.96	-\$548.96	101.78%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$75,000.00	\$8,653.86	\$73,956.41	\$1,043.59	98.61%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$31,200.00	\$0.00	\$13,471.25	\$17,728.75	43.18%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$51,637.00	\$5,974.18	\$51,829.56	-\$192.56	100.37%
121	PERA	\$9,181.00	\$1,060.55	\$9,195.30	-\$14.30	100.16%
122	FICA	\$9,774.00	\$1,093.01	\$9,476.82	\$297.18	96.96%
131	Employer Paid Health	\$53,185.00	\$2,592.04	\$45,368.92	\$7,816.08	85.30%
132	Employer Paid Disability	\$817.00	\$93.93	\$949.20	-\$132.20	116.18%
133	Employer Paid Dental	\$2,502.00	\$232.40	\$2,709.00	-\$207.00	108.27%
134	Employer Paid Life	\$130.00	\$11.20	\$134.40	-\$4.40	103.38%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,300.00	\$0.00	100.00%
151	Workers Comp Insurance	\$1,600.00	\$0.00	\$464.00	\$1,136.00	29.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$1,800.00	\$84.51	\$1,098.86	\$701.14	61.05%
208	Instruction Fees	\$2,000.00	\$0.00	\$780.10	\$1,219.90	39.01%
210	Operating Supplies	\$1,500.00	\$201.80	\$1,221.58	\$278.42	81.44%
220	Repair/Maint Supply - Equip	\$1,500.00	\$0.00	\$2,271.00	-\$771.00	151.40%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$5,200.00	\$485.99	\$3,157.23	\$2,042.77	60.72%
322	Postage	\$900.00	\$142.63	\$499.07	\$400.93	55.45%
331	Travel Expenses	\$2,000.00	\$7.50	\$286.29	\$1,713.71	14.31%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$132.80	\$867.20	13.28%
413	Office Equipment Rental/Repair	\$2,500.00	\$201.50	\$2,340.35	\$159.65	93.61%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$500.00	\$112.00	\$746.00	-\$246.00	149.20%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,000.00	\$370.00	\$1,311.15	\$1,688.85	43.71%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41400 Administration		\$260,326.00	\$21,467.10	\$222,699.29	\$37,626.71	85.55%
DEPT 41410 Elections						
107	Services	\$3,500.00	\$0.00	\$3,980.00	-\$480.00	113.71%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$50.21	-\$50.21	0.00%
351	Legal Notices Publishing	\$500.00	\$0.00	\$45.65	\$454.35	9.13%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$608.06	-\$108.06	121.61%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$4,500.00	\$0.00	\$4,683.92	-\$183.92	104.09%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$32,000.00	\$438.00	\$26,109.84	\$5,890.16	81.59%
304	Legal Fees (Civil)	\$15,000.00	\$787.50	\$8,087.50	\$6,912.50	53.92%
307	Legal Fees (Labor)	\$3,000.00	\$2,340.00	\$10,272.00	-\$7,272.00	342.40%
DEPT 41600 Audit/Legal Services		\$50,000.00	\$3,565.50	\$44,469.34	\$5,530.66	88.94%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$5,654.00	-\$5,654.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	-\$196.00	\$196.00	0.00%
200	Office Supplies	\$0.00	\$18.01	\$874.48	-\$874.48	0.00%
208	Instruction Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$201.85	\$899.85	-\$899.85	0.00%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$165.00	-\$165.00	0.00%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$32.00	-\$32.00	0.00%
303	Engineering Fees	\$5,000.00	\$0.00	\$236.00	\$4,764.00	4.72%
304	Legal Fees (Civil)	\$14,000.00	\$1,184.50	\$5,405.72	\$8,594.28	38.61%
305	Legal/Eng - Developer/Criminal	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
314	Surveyor	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,600.00	\$438.50	\$3,188.68	\$1,411.32	69.32%
322	Postage	\$0.00	\$142.63	\$505.55	-\$505.55	0.00%
331	Travel Expenses	\$0.00	\$0.00	\$20.16	-\$20.16	0.00%
332	Travel Expense- P&Z Comm	\$2,500.00	\$325.00	\$1,450.00	\$1,050.00	58.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$153.55	\$1,550.55	-\$1,550.55	0.00%
352	Filing Fees	\$1,518.00	\$184.00	\$1,105.65	\$412.35	72.84%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$0.00	\$0.00	\$128.25	-\$128.25	0.00%
413	Office Equipment Rental/Repair	\$2,500.00	\$201.50	\$2,340.35	\$159.65	93.61%
430	Miscellaneous	\$0.00	\$0.00	\$120.99	-\$120.99	0.00%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$1.00	-\$1.00	0.00%
452	Refund	\$0.00	\$500.00	\$2,975.00	-\$2,975.00	0.00%
470	Consultant Fees	\$190,000.00	\$15,834.00	\$190,008.00	-\$8.00	100.00%
500	Capital Outlay	\$0.00	\$185.00	\$1,208.11	-\$1,208.11	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$225,118.00	\$19,368.54	\$217,673.34	\$7,444.66	96.69%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 41940 General Government						
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$0.00	\$2,500.00	\$5,000.00	-\$5,000.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,500.00	\$374.23	\$2,796.89	-\$1,296.89	186.46%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$169.92	\$4,192.54	\$307.46	93.17%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$12.84	\$71.48	\$228.52	23.83%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$691.28	\$108.72	86.41%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$281.95	-\$281.95	0.00%
354	Ordinance Codification	\$25,000.00	\$5,000.00	\$7,768.28	\$17,231.72	31.07%
360	Insurance	\$26,500.00	\$0.00	\$21,585.24	\$4,914.76	81.45%
381	Electric Utilities	\$14,500.00	\$995.00	\$12,195.00	\$2,305.00	84.10%
383	Gas Utilities	\$4,500.00	\$810.15	\$4,299.10	\$200.90	95.54%
384	Refuse/Garbage Disposal	\$500.00	\$49.89	\$509.22	-\$9.22	101.84%
385	Sewer Utility	\$600.00	\$74.00	\$444.00	\$156.00	74.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$993.50	\$8,873.28	\$726.72	92.43%
430	Miscellaneous	\$2,500.00	\$1,952.74	\$3,579.23	-\$1,079.23	143.17%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$3,950.40	-\$450.40	112.87%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$1,070.05	\$929.95	53.50%
440	Telephone Co Reimb Expense	\$25,000.00	\$5,288.81	\$27,735.07	-\$2,735.07	110.94%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$0.00	\$6,654.00	\$1,846.00	78.28%
443	Sales Tax	\$50.00	\$0.00	\$10.00	\$40.00	20.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$5,000.00	\$0.00	\$9,000.00	-\$4,000.00	180.00%
460	Fines/Fees Reimburse	\$7,500.00	\$0.00	\$2,683.08	\$4,816.92	35.77%
470	Consultant Fees	\$50,000.00	\$0.00	\$48,656.55	\$1,343.45	97.31%
490	Donations to Civic Org s	\$3,651.00	\$0.00	\$2,200.00	\$1,451.00	60.26%
493	Pass Thru Donations	\$0.00	\$0.00	\$8,495.15	-\$8,495.15	0.00%
500	Capital Outlay	\$2,000.00	\$0.00	\$13,059.20	-\$11,059.20	652.96%
551	Capital Outlay-Building	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$208,301.00	\$18,221.08	\$197,300.99	\$11,000.01	94.72%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$67,568.00	\$7,812.52	\$67,210.46	\$357.54	99.47%
101	Assistant	\$56,403.00	\$6,524.02	\$57,836.42	-\$1,433.42	102.54%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$16,500.00	\$1,850.25	\$16,473.40	\$26.60	99.84%
110	Tech 4	\$55,118.00	\$6,070.54	\$51,660.71	\$3,457.29	93.73%
112	Tech 5	\$55,658.00	\$6,382.00	\$51,727.60	\$3,930.40	92.94%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
113	Tech 6	\$52,240.00	\$6,478.61	\$54,480.83	-\$2,240.83	104.29%
121	PERA	\$46,434.00	\$5,373.07	\$46,184.92	\$249.08	99.46%
122	FICA	\$4,173.00	\$489.21	\$4,159.57	\$13.43	99.68%
131	Employer Paid Health	\$74,213.00	\$5,009.92	\$79,720.48	-\$5,507.48	107.42%
132	Employer Paid Disablilty	\$1,946.00	\$201.26	\$2,176.08	-\$230.08	111.82%
133	Employer Paid Dental	\$4,891.00	\$449.88	\$5,251.24	-\$360.24	107.37%
134	Employer Paid Life	\$324.00	\$28.00	\$336.00	-\$12.00	103.70%
136	Deferred Compensation	\$1,300.00	\$150.00	\$1,300.00	\$0.00	100.00%
140	Unemployment	\$1,000.00	\$0.00	\$741.95	\$258.05	74.20%
151	Workers Comp Insurance	\$11,000.00	\$0.00	\$9,935.00	\$1,065.00	90.32%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$450.00	\$0.00	\$85.17	\$364.83	18.93%
208	Instruction Fees	\$3,000.00	\$195.00	\$3,292.21	-\$292.21	109.74%
209	Physicals	\$0.00	\$0.00	\$528.15	-\$528.15	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$183.09	\$1,116.91	14.08%
212	Motor Fuels	\$18,000.00	\$2,374.66	\$15,484.45	\$2,515.55	86.02%
214	Auto Expense- 08 Ford	\$1,700.00	\$0.00	\$730.08	\$969.92	42.95%
216	Auto Expense- 09 Ford	\$800.00	\$0.00	\$105.38	\$694.62	13.17%
217	Auto Expense- 10 Ford	\$1,200.00	\$86.99	\$1,227.53	-\$27.53	102.29%
218	Auto Expense- 11 Ford	\$1,200.00	\$0.00	\$206.79	\$993.21	17.23%
219	Auto Expense- 12 Dodge	\$1,000.00	\$259.70	\$3,202.71	-\$2,202.71	320.27%
220	Repair/Maint Supply - Equip	\$5,500.00	\$732.01	\$10,982.98	-\$5,482.98	199.69%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$650.00	\$60.01	\$681.00	-\$31.00	104.77%
259	Unif Erik/Mike	\$650.00	\$78.28	\$622.49	\$27.51	95.77%
260	Unif Eric & Bruce	\$650.00	\$0.00	\$582.03	\$67.97	89.54%
261	Unif Jake/Jon/Leigh	\$650.00	\$76.32	\$650.00	\$0.00	100.00%
264	Unif Bobby/Ron	\$650.00	\$0.00	\$650.00	\$0.00	100.00%
265	Unif & P/T Expense	\$0.00	\$369.99	\$982.27	-\$982.27	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
283	Forfeiture Expenditures	\$900.00	\$42.90	\$10,262.59	-\$9,362.59	1140.29%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$25.00	-\$25.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$25,000.00	-\$25,000.00	0.00%
320	Communications	\$2,800.00	\$509.74	\$4,254.49	-\$1,454.49	151.95%
321	Communications-Cellular	\$5,400.00	\$468.42	\$4,010.30	\$1,389.70	74.26%
322	Postage	\$200.00	\$31.32	\$57.55	\$142.45	28.78%
331	Travel Expenses	\$1,200.00	\$12.01	\$1,750.30	-\$550.30	145.86%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$5,000.00	\$0.00	\$14,137.03	-\$9,137.03	282.74%
413	Office Equipment Rental/Repair	\$400.00	\$30.00	\$360.01	\$39.99	90.00%
430	Miscellaneous	\$200.00	\$136.45	\$196.42	\$3.58	98.21%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$34.00	\$166.00	17.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$5,000.00	\$1,699.99	\$3,293.99	\$1,706.01	65.88%
550	Capital Outlay - Vehicles	\$40,000.00	\$0.00	\$36,867.39	\$3,132.61	92.17%
DEPT 42110 Police Administration		\$547,718.00	\$53,983.07	\$589,880.06	-\$42,162.06	107.70%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$6,180.00	-\$180.00	103.00%
101	Assistant	\$1,200.00	\$100.00	\$1,200.00	\$0.00	100.00%
106	Training	\$2,100.00	\$100.00	\$1,200.00	\$900.00	57.14%
107	Services	\$26,000.00	\$23,455.00	\$23,455.00	\$2,545.00	90.21%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
122	FICA	\$2,700.00	\$1,847.86	\$2,450.60	\$249.40	90.76%
151	Workers Comp Insurance	\$2,896.00	\$0.00	\$2,615.00	\$281.00	90.30%
200	Office Supplies	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
208	Instruction Fees	\$8,000.00	\$1,375.00	\$21,134.00	-\$13,134.00	264.18%
209	Physicals	\$1,500.00	\$0.00	\$2,762.00	-\$1,262.00	184.13%
210	Operating Supplies	\$2,500.00	\$0.00	\$9,024.02	-\$6,524.02	360.96%
212	Motor Fuels	\$250.00	\$73.14	\$999.33	-\$749.33	399.73%
213	Diesel Fuel	\$2,500.00	\$232.00	\$1,947.19	\$552.81	77.89%
220	Repair/Maint Supply - Equip	\$3,000.00	\$195.01	\$7,231.80	-\$4,231.80	241.06%
221	Repair/Maint Vehicles	\$9,000.00	\$0.00	\$17,722.23	-\$8,722.23	196.91%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$750.00	\$5.84	\$525.30	\$224.70	70.04%
233	FIRE PREVENTION	\$0.00	\$0.00	\$2,207.73	-\$2,207.73	0.00%
240	Small Tools and Minor Equip	\$850.00	\$1,935.37	\$4,975.63	-\$4,125.63	585.37%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,100.00	\$482.70	\$2,019.42	-\$919.42	183.58%
322	Postage	\$25.00	\$0.48	\$0.48	\$24.52	1.92%
331	Travel Expenses	\$1,500.00	\$0.00	\$4,099.83	-\$2,599.83	273.32%
340	Advertising	\$150.00	\$0.00	\$66.24	\$83.76	44.16%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,200.00	\$0.00	\$5,393.44	\$1,806.56	74.91%
430	Miscellaneous	\$150.00	\$0.00	\$105.30	\$44.70	70.20%
433	Dues and Subscriptions	\$1,000.00	\$0.00	\$1,239.00	-\$239.00	123.90%
443	Sales Tax	\$100.00	\$0.00	\$32.00	\$68.00	32.00%
450	Permits	\$10.00	\$0.00	\$0.00	\$10.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$14,300.00	\$0.00	\$0.00	\$14,300.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$39,430.87	-\$11,430.87	140.82%
500	Capital Outlay	\$10,000.00	\$2,806.40	\$22,525.43	-\$12,525.43	225.25%
550	Capital Outlay - Vehicles	\$146,771.00	\$0.00	\$229,104.00	-\$82,333.00	156.10%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$14,896.00	\$0.00	\$14,896.22	-\$0.22	100.00%
610	Interest	\$1,446.00	\$0.00	\$1,445.71	\$0.29	99.98%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$298,419.00	\$33,108.80	\$425,987.77	-\$127,568.77	142.75%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$44,013.00	\$4,571.02	\$30,050.08	\$13,962.92	68.28%
104	Tech 2	\$52,087.00	\$10,188.72	\$62,898.53	-\$10,811.53	120.76%
105	Part-time	\$0.00	\$0.00	\$6,767.28	-\$6,767.28	0.00%
108	Tech 3	\$52,888.00	\$782.69	\$37,926.42	\$14,961.58	71.71%
121	PERA	\$10,802.00	\$1,126.84	\$9,847.72	\$954.28	91.17%
122	FICA	\$11,287.00	\$1,132.27	\$9,446.94	\$1,840.06	83.70%
131	Employer Paid Health	\$46,136.00	\$3,145.54	\$49,132.70	-\$2,996.70	106.50%
132	Employer Paid Disability	\$864.00	\$112.23	\$912.44	-\$48.44	105.61%
133	Employer Paid Dental	\$1,774.00	\$249.04	\$2,002.11	-\$228.11	112.86%
134	Employer Paid Life	\$194.00	\$22.40	\$208.92	-\$14.92	107.69%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$12,000.00	\$0.00	\$10,322.00	\$1,678.00	86.02%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$124.00	\$0.00	\$211.59	-\$87.59	170.64%
208	Instruction Fees	\$1,000.00	\$0.00	\$45.00	\$955.00	4.50%
210	Operating Supplies	\$1,200.00	\$51.93	\$1,690.31	-\$490.31	140.86%
212	Motor Fuels	\$8,000.00	\$1,527.34	\$7,081.89	\$918.11	88.52%
213	Diesel Fuel	\$15,000.00	\$1,931.08	\$13,415.86	\$1,584.14	89.44%
215	Shop Supplies	\$2,750.00	\$787.18	\$2,304.00	\$446.00	83.78%
220	Repair/Maint Supply - Equip	\$12,000.00	\$7,309.43	\$35,543.38	-\$23,543.38	296.19%
221	Repair/Maint Vehicles	\$15,000.00	\$2,271.64	\$9,685.04	\$5,314.96	64.57%
222	Tires	\$1,200.00	\$0.00	\$527.11	\$672.89	43.93%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$2,921.80	\$7,370.31	-\$2,870.31	163.78%
224	Street Maint Materials	\$20,000.00	\$0.00	\$12,974.57	\$7,025.43	64.87%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$5,000.00	\$880.65	\$880.65	\$4,119.35	17.61%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$10,558.80	-\$2,558.80	131.99%
235	Signs	\$3,000.00	\$334.25	\$3,723.37	-\$723.37	124.11%
240	Small Tools and Minor Equip	\$2,000.00	\$4,337.26	\$8,541.14	-\$6,541.14	427.06%
254	Concessions - Pop	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
259	Unif Erik/Mike	\$300.00	\$101.25	\$101.25	\$198.75	33.75%
260	Unif Eric & Bruce	\$300.00	\$0.00	\$298.89	\$1.11	99.63%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$25,000.00	\$776.10	\$9,278.40	\$15,721.60	37.11%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$437.50	\$562.50	43.75%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$84.60	\$115.40	42.30%
320	Communications	\$1,600.00	\$250.93	\$1,473.20	\$126.80	92.08%
322	Postage	\$50.00	\$0.00	\$5.80	\$44.20	11.60%
331	Travel Expenses	\$1,000.00	\$0.00	\$15.48	\$984.52	1.55%
340	Advertising	\$100.00	\$0.00	\$159.80	-\$59.80	159.80%
351	Legal Notices Publishing	\$100.00	\$0.00	\$20.24	\$79.76	20.24%
360	Insurance	\$25,000.00	\$0.00	\$26,842.11	-\$1,842.11	107.37%
381	Electric Utilities	\$14,000.00	\$1,404.54	\$10,864.04	\$3,135.96	77.60%
383	Gas Utilities	\$2,500.00	\$1,121.29	\$6,020.16	-\$3,520.16	240.81%
384	Refuse/Garbage Disposal	\$1,000.00	\$206.81	\$1,288.84	-\$288.84	128.88%
385	Sewer Utility	\$400.00	\$86.95	\$382.58	\$17.42	95.65%
405	Cleaning Services	\$4,000.00	\$297.51	\$3,590.58	\$409.42	89.76%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$1,990.00	\$510.00	79.60%
430	Miscellaneous	\$2,000.00	\$227.24	\$1,609.22	\$390.78	80.46%
433	Dues and Subscriptions	\$0.00	\$25.00	\$25.00	-\$25.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$27.80	\$659.86	\$340.14	65.99%
443	Sales Tax	\$100.00	\$0.00	\$104.00	-\$4.00	104.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$5,469.02	\$34,703.52	\$10,296.48	77.12%
500	Capital Outlay	\$15,000.00	\$0.00	\$1,282.49	\$13,717.51	8.55%
550	Capital Outlay - Vehicles	\$130,000.00	\$0.00	\$0.00	\$130,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$25,000.00	\$0.00	\$20,226.00	\$4,774.00	80.90%
583	Capital Outlay - Overlays	\$169,194.00	\$0.00	\$0.00	\$169,194.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$212,138.38	-\$212,138.38	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$797,763.00	\$53,677.75	\$667,670.10	\$130,092.90	83.69%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$227.06	\$712.94	24.16%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$295.47	-\$45.47	118.19%
360	Insurance	\$60.00	\$0.00	\$65.29	-\$5.29	108.82%
381	Electric Utilities	\$350.00	\$15.01	\$356.39	-\$6.39	101.83%
430	Miscellaneous	\$400.00	\$0.00	\$2,351.87	-\$1,951.87	587.97%
452	Refund	\$0.00	\$0.00	\$325.00	-\$325.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$101.76	\$898.24	10.18%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$15.01	\$3,722.84	-\$722.84	124.09%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$59,535.00	\$6,984.13	\$59,756.69	-\$221.69	100.37%
101	Assistant	\$27,005.00	\$3,164.21	\$28,109.55	-\$1,104.55	104.09%
103	Tech 1	\$36,692.00	\$4,279.80	\$33,993.09	\$2,698.91	92.64%
104	Tech 2	\$25,121.00	\$0.00	\$1,312.06	\$23,808.94	5.22%
105	Part-time	\$5,390.00	\$1,871.71	\$17,523.33	-\$12,133.33	325.11%
108	Tech 3	\$24,444.00	\$3,130.77	\$27,413.17	-\$2,969.17	112.15%
121	PERA	\$12,528.00	\$1,273.02	\$10,985.07	\$1,542.93	87.68%
122	FICA	\$13,464.00	\$1,429.61	\$12,337.02	\$1,126.98	91.63%
131	Employer Paid Health	\$54,637.00	\$1,831.97	\$32,881.95	\$21,755.05	60.18%
132	Employer Paid Disability	\$1,353.00	\$119.59	\$1,290.61	\$62.39	95.39%
133	Employer Paid Dental	\$4,891.00	\$333.68	\$3,889.61	\$1,001.39	79.53%
134	Employer Paid Life	\$324.00	\$22.40	\$267.08	\$56.92	82.43%
136	Deferred Compensation	\$650.00	\$75.00	\$650.00	\$0.00	100.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$5,800.00	\$0.00	\$5,222.00	\$578.00	90.03%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$200.00	\$0.00	\$63.24	\$136.76	31.62%
208	Instruction Fees	\$500.00	\$0.00	\$271.00	\$229.00	54.20%
210	Operating Supplies	\$1,600.00	\$0.00	\$1,498.86	\$101.14	93.68%
212	Motor Fuels	\$2,000.00	\$441.58	\$2,301.63	-\$301.63	115.08%
213	Diesel Fuel	\$1,200.00	\$131.75	\$781.40	\$418.60	65.12%
220	Repair/Maint Supply - Equip	\$1,500.00	\$801.59	\$2,745.14	-\$1,245.14	183.01%
221	Repair/Maint Vehicles	\$1,300.00	\$0.00	\$577.18	\$722.82	44.40%
223	Bldg Repair Suppl/Maintenance	\$9,500.00	\$841.58	\$12,181.98	-\$2,681.98	128.23%
231	Chemicals	\$2,600.00	\$0.00	\$2,170.31	\$429.69	83.47%
235	Signs	\$400.00	\$0.00	\$93.80	\$306.20	23.45%
254	Concessions - Pop	\$300.00	\$0.00	\$498.02	-\$198.02	166.01%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$300.00	\$300.00	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$299.96	\$0.04	99.99%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$251.93	-\$26.93	111.97%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$375.00	-\$125.00	150.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$300.00	\$0.00	\$734.65	-\$434.65	244.88%
310	Program Supplies	\$300.00	\$0.00	\$1,419.71	-\$1,119.71	473.24%
311	Softball/Baseball	\$1,000.00	\$0.00	\$507.88	\$492.12	50.79%
312	Aerobic Instruction	\$4,500.00	\$0.00	\$276.00	\$4,224.00	6.13%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
315	Warm House/Garage Exp	\$1,000.00	\$53.44	\$1,118.81	-\$118.81	111.88%
316	Security Monitoring	\$700.00	\$0.00	\$704.76	-\$4.76	100.68%
317	Soccer/Skating	\$2,000.00	\$95.00	\$1,369.00	\$631.00	68.45%
318	Garage (North)	\$2,000.00	\$640.47	\$2,867.72	-\$867.72	143.39%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,600.00	\$607.16	\$3,414.66	\$185.34	94.85%
322	Postage	\$250.00	\$23.04	\$52.78	\$197.22	21.11%
323	Garage (East)	\$500.00	\$42.24	\$574.60	-\$74.60	114.92%
324	Disc Golf Expenses	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
331	Travel Expenses	\$500.00	\$0.00	\$297.88	\$202.12	59.58%
335	Background Checks	\$200.00	\$0.00	\$60.00	\$140.00	30.00%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$33.00	-\$33.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,610.60	\$1,389.40	90.74%
381	Electric Utilities	\$14,000.00	\$1,100.14	\$13,332.49	\$667.51	95.23%
383	Gas Utilities	\$6,500.00	\$1,309.19	\$6,489.53	\$10.47	99.84%
384	Refuse/Garbage Disposal	\$800.00	\$75.09	\$785.57	\$14.43	98.20%
403	Improvements Other Than Bldgs	\$2,800.00	\$0.00	\$1,148.28	\$1,651.72	41.01%
413	Office Equipment Rental/Repair	\$700.00	\$363.28	\$1,013.54	-\$313.54	144.79%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$1,160.84	-\$660.84	232.17%
433	Dues and Subscriptions	\$400.00	\$277.00	\$700.00	-\$300.00	175.00%
442	Safety Prog/Equipment	\$1,600.00	\$0.00	\$372.95	\$1,227.05	23.31%
443	Sales Tax	\$3,500.00	\$0.00	\$3,450.00	\$50.00	98.57%
445	Sr Meals Expense	\$400.00	\$0.00	\$529.88	-\$129.88	132.47%
448	Weight Room Ins Reimbur	\$100.00	\$10.25	\$127.75	-\$27.75	127.75%
450	Permits	\$200.00	\$0.00	\$25.00	\$175.00	12.50%
452	Refund	\$100.00	\$0.00	\$185.00	-\$85.00	185.00%
453	80 Acre Development Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
457	Weight Room Expenses	\$300.00	\$0.00	\$1,292.09	-\$992.09	430.70%
459	PAL Foundation Expenditures	\$1,800.00	\$5,515.00	\$12,736.20	-\$10,936.20	707.57%
461	Silver Sneakers	\$2,500.00	\$644.00	\$5,451.00	-\$2,951.00	218.04%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$15,000.00	\$5,903.25	\$42,521.56	-\$27,521.56	283.48%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$377,959.00	\$43,690.94	\$378,404.41	-\$445.41	100.12%
DEPT 45500 Library						
101	Assistant	\$24,606.00	\$3,052.00	\$26,285.63	-\$1,679.63	106.83%
121	PERA	\$1,784.00	\$221.27	\$1,919.57	-\$135.57	107.60%
122	FICA	\$1,818.00	\$211.86	\$1,694.19	\$123.81	93.19%
131	Employer Paid Health	\$15,362.00	\$1,036.82	\$16,241.67	-\$879.67	105.73%
132	Employer Paid Disability	\$171.00	\$19.52	\$197.86	-\$26.86	115.71%
133	Employer Paid Dental	\$1,001.00	\$92.96	\$1,083.60	-\$82.60	108.25%
134	Employer Paid Life	\$65.00	\$5.60	\$67.20	-\$2.20	103.38%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
201	Library Operating Supplies	\$750.00	\$0.00	\$4,141.18	-\$3,391.18	552.16%
202	Library Subscriptions	\$500.00	\$0.00	\$1,060.39	-\$560.39	212.08%
203	Library Books	\$500.00	\$889.40	\$5,451.57	-\$4,951.57	1090.31%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
204	Children s Program Expense	\$250.00	\$0.00	\$98.17	\$151.83	39.27%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$60.01	\$653.83	\$346.17	65.38%
322	Postage	\$0.00	\$12.96	\$19.20	-\$19.20	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$117.05	\$882.95	11.71%
430	Miscellaneous	\$1,000.00	\$0.00	\$938.49	\$61.51	93.85%
443	Sales Tax	\$0.00	\$0.00	\$21.00	-\$21.00	0.00%
452	Refund	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$1,342.05	-\$1,092.05	536.82%
500	Capital Outlay	\$500.00	\$0.00	\$4,895.22	-\$4,395.22	979.04%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$50,757.00	\$5,602.40	\$66,247.87	-\$15,490.87	130.52%
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$37,903.00	\$0.00	\$37,902.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$212,903.00	\$0.00	\$212,902.50	\$0.50	100.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$30,000.00	\$2,500.00	\$30,000.00	\$0.00	100.00%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$195.00	\$2,340.00	\$0.00	100.00%
DEPT 48000 Recycling		\$32,440.00	\$2,695.00	\$32,340.00	\$100.00	99.69%
FUND 101 GENERAL FUND		\$3,099,980.00	\$258,078.25	\$3,095,307.39	\$4,672.61	99.85%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refundng 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$145,000.00	\$0.00	\$145,000.00	\$0.00	100.00%
610	Interest	\$18,230.00	\$0.00	\$18,230.00	\$0.00	100.00%
615	Issuance Costs (Other Financln	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$163,230.00	\$0.00	\$163,230.00	\$0.00	100.00%
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$0.00	\$0.00	\$1,012.50	-\$1,012.50	0.00%
621	Continung Disclosure Expene	\$0.00	\$0.00	\$1,012.50	-\$1,012.50	0.00%
DEPT 47013	Bond Disclosure	\$0.00	\$0.00	\$2,025.00	-\$2,025.00	0.00%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$3,900.00	\$0.00	\$3,900.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$495.00	-\$495.00	0.00%
DEPT 47014 2012 Series A		\$133,900.00	\$0.00	\$134,395.00	-\$495.00	100.37%
FUND 301 DEBT SERVICE FUND		\$297,130.00	\$0.00	\$299,650.00	-\$2,520.00	100.85%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financng Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Financng Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ						
DEPT 46002 JOBZ - Crosstech Mfg						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002 JOBZ - Crosstech Mfg		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$700.00	\$0.00	\$66.40	\$633.60	9.49%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$700.00	\$0.00	\$100.00	\$600.00	14.29%
DEPT 46000 Tax Increment Financing		\$1,400.00	\$0.00	\$166.40	\$1,233.60	11.89%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$12,600.00	\$5,455.10	\$11,670.36	\$929.64	92.62%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$12,600.00	\$5,455.10	\$11,670.36	\$929.64	92.62%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$14,000.00	\$5,455.10	\$11,836.76	\$2,163.24	84.55%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
DEPT 43000	Public Works (GENERAL)					
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$5,000.00	\$5,000.00	-\$5,000.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$5,000.00	\$5,000.00	-\$5,000.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$23,000.00	\$227.86	\$6,833.89	\$16,166.11	29.71%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$23,000.00	\$227.86	\$6,833.89	\$16,166.11	29.71%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$23,000.00	\$5,227.86	\$11,833.89	\$11,166.11	51.45%
FUND 503	EDA (REVOLVING LOAN)					
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601	SEWER OPERATING FUND					
DEPT 43200	Sewer					
100	Wages and Salaries Dept Head	\$64,802.00	\$8,739.08	\$65,704.14	-\$902.14	101.39%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$4,698.00	\$633.57	\$4,802.20	-\$104.20	102.22%
122	FICA	\$4,957.00	\$668.54	\$5,067.21	-\$110.21	102.22%
131	Employer Paid Health	\$24,404.00	\$1,296.02	\$28,049.09	-\$3,645.09	114.94%
132	Employer Paid Disability	\$480.00	\$48.06	\$530.74	-\$50.74	110.57%
133	Employer Paid Dental	\$1,251.00	\$116.20	\$1,354.50	-\$103.50	108.27%
134	Employer Paid Life	\$65.00	\$5.60	\$67.20	-\$2.20	103.38%
136	Deferred Compensation	\$650.00	\$75.00	\$650.00	\$0.00	100.00%
151	Workers Comp Insurance	\$3,000.00	\$0.00	\$2,687.00	\$313.00	89.57%
152	Health Savings Account Contrib	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200	Office Supplies	\$300.00	\$395.63	\$642.38	-\$342.38	214.13%
208	Instruction Fees	\$2,500.00	\$0.00	\$505.00	\$1,995.00	20.20%
210	Operating Supplies	\$1,500.00	\$14.39	\$367.27	\$1,132.73	24.48%
212	Motor Fuels	\$2,000.00	\$0.00	\$2,252.23	-\$252.23	112.61%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$5,000.00	\$235.58	\$8,286.32	-\$3,286.32	165.73%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$1,056.60	\$443.40	70.44%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$263.17	\$2,546.25	-\$1,046.25	169.75%
229	Oper/Maint - Lift Station	\$15,000.00	\$339.36	\$10,429.04	\$4,570.96	69.53%
230	Repair/Maint - Collection Syst	\$1,000.00	\$1,986.13	\$4,832.74	-\$3,832.74	483.27%
231	Chemicals	\$12,000.00	\$897.82	\$8,728.34	\$3,271.66	72.74%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$288.92	\$11.08	96.31%
303	Engineering Fees	\$1,000.00	\$0.00	\$506.25	\$493.75	50.63%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$324.03	\$773.94	-\$173.94	128.99%
321	Communications-Cellular	\$1,400.00	\$122.29	\$1,404.49	-\$4.49	100.32%
322	Postage	\$800.00	\$346.94	\$987.02	-\$187.02	123.38%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,060.81	\$939.19	53.04%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2014 Budget	DECEMBER 2014 Amt	2014 YTD Amt	2014 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$200.00	\$0.00	\$121.73	\$78.27	60.87%
360	Insurance	\$7,500.00	\$0.00	\$8,146.34	-\$646.34	108.62%
381	Electric Utilities	\$26,000.00	\$2,686.38	\$24,358.41	\$1,641.59	93.69%
383	Gas Utilities	\$3,000.00	\$885.61	\$2,683.73	\$316.27	89.46%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$710.10	\$7,550.12	\$2,449.88	75.50%
407	Sludge Disposal	\$12,000.00	\$0.00	\$17,313.00	-\$5,313.00	144.28%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$69.51	\$30.49	69.51%
433	Dues and Subscriptions	\$300.00	\$75.00	\$483.00	-\$183.00	161.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$2,000.00	\$0.00	\$1,450.00	\$550.00	72.50%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$10,000.00	\$0.00	\$512.50	\$9,487.50	5.13%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$427,357.00	\$20,864.50	\$216,268.02	\$211,088.98	50.61%
FUND 601 SEWER OPERATING FUND		\$427,357.00	\$20,864.50	\$216,268.02	\$211,088.98	50.61%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$1,905,000.00	\$0.00	\$0.00	\$1,905,000.00	0.00%
610	Interest	\$117,690.00	\$0.00	\$29,969.61	\$87,720.39	25.46%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
DEPT 47007 2003 Series A Disposal		\$2,023,690.00	\$0.00	\$29,969.61	\$1,993,720.39	1.48%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$2,023,690.00	\$0.00	\$29,969.61	\$1,993,720.39	1.48%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$5,886,157.00	\$289,625.71	\$3,664,865.67	\$2,221,291.33	62.26%

D.5

City of Crosslake					
12/31/2014 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2014 Budget	31-Dec	2014 YTD Amt	2014 YTD Balance	2014 %YTD Budget
Total Expense (From Month End Report For December 31, 2014)	\$ 5,886,157	\$ 289,626	\$ 3,664,866	\$ 2,221,291	62.26%
Adjustments:					
<u>Less: All DS Issues</u>					
(101) Fire Administration - Principal	(14,896)	0	(14,896)	0	100.00%
(101) Fire Administration - Interest	(1,446)	0	(1,446)	(0)	99.98%
(101) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101) 2012 Series A - Interest	(37,903)	0	(37,903)	0	100.00%
(301) 2006 Series B - Principal	(145,000)	0	(145,000)	0	100.00%
(301) 2006 Series B - Interest	(18,230)	0	(18,230)	0	100.00%
(301) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301) 2012 Series A - Interest	(3,900)	0	(3,900)	0	100.00%
(301) Fiscal Agent Fees	0	0	(2,520)	2,520	0.00%
(651) 2003 Series A Disposal - Principal (Reported on Balance Sheet)	(1,905,000)	0	0	(1,905,000)	0.00%
(651) 2003 Series A Disposal -Interest	(117,690)	0	(29,970)	(87,720)	25.46%
(651) 2003 Series A Disposal - Fiscal Agent Fees	(1,000)	0	0	(1,000)	0.00%
<i>Total Debt Service</i>	<u>(2,550,490)</u>	<u>0</u>	<u>(558,865)</u>	<u>(1,991,625)</u>	<u>21.91%</u>
<u>Less - All Capital Outlay Accounts:</u>					
(101) Administration	(3,000)	(370)	(1,311)	(1,689)	43.71%
(101) Planning and Zoning	0	(185)	(1,208)	1,208	0.00%
(101) General Government Capital Outlay	(2,000)	0	(13,059)	11,059	652.96%
(101) General Government Capital Outlay - Bldgs	(5,000)	0	0	(5,000)	0.00%
(101) Police Administration Capital Outlay	(5,000)	(1,700)	(3,294)	(1,706)	65.88%
(101) Police Administration Capital Outlay - Vehicles	(40,000)	0	(36,867)	(3,133)	92.17%
(101) Fire Administration - Capital Outlay	(10,000)	(2,806)	(22,525)	12,525	225.25%
(101) Fire Administration - Capital Outlay - Vehicles	(146,771)	0	(229,104)	82,333	156.10%
(101) Public Works - Capital Outlay	(15,000)	0	(1,282)	(13,718)	8.55%
(101) Public Works - Capital Outlay - Vehicles (Will move to Rd Const.)	(130,000)	0	0	(130,000)	0.00%
(101) Public Works - Capital Outlay - Crackfill	(25,000)	0	(20,226)	(4,774)	80.90%
(101) Public Works - Capital Outlay - Overlays/Road Const.	(169,194)	0	(212,138)	42,944	125.38%
(101) Cemetery - Capital Outlay	(1,000)	0	(102)	(898)	10.18%
(101) Parks and Recreation - Capital Outlay	(15,000)	(5,903)	(42,522)	27,522	283.48%
(101) Library	(500)	0	(4,895)	4,395	0.00%
(601) Sewer - Capital Outlay	(10,000)	0	(513)	(9,488)	5.13%
(651) Sewer - Capital Outlay	(50,000)	0	0	(50,000)	0.00%
<i>Total Capital Outlay</i>	<u>(627,465)</u>	<u>(10,965)</u>	<u>(589,047)</u>	<u>(38,418)</u>	<u>93.88%</u>
<u>Less: Operating Transfers Between Funds:</u>					
General Fund to Ambulance Project Fund	0	0	0	0	0%
EDA Operating Fund to General Fund	0	(5,000)	(5,000)	5,000	0%
<i>Total Operating Transfers Between Funds</i>	<u>0</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>5,000</u>	<u>0%</u>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,508,202	\$ 273,661	\$ 2,511,954	\$ (3,752)	100.15%
Linear Assumption (12 Month/12 Months) = 100.00					
	100.00%	\$ 5,886,157			0.15%

City of Crosslake
Pledged Collateral
December 31, 2014

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
Riverwood Bank	9.4%	\$ 199,599	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0		
Lakes State Bank	14.3%	\$ 303,098	\$ 250,000	\$ 53,098	\$ 58,408	\$ 200,000	\$ 141,592	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	36.4%	\$ 771,982	\$ 250,000	\$ 521,982	\$ 574,181	\$ 1,000,000	\$ 425,819	Letter of Credit 4072-129	12/31/2014
Frandsen Bank and Trust	39.9%	\$ 846,586	\$ 250,000	\$ 596,586	\$ 656,245	\$ 1,492,840	\$ 836,595	38377TVJ7 GNR, 36179NRP GNMA	05/20/2038; 10/20/2043
Totals	100.0%	\$ 2,121,266		\$ 1,171,667	\$ 1,288,833	\$ 2,692,840	\$ 1,404,007		

①
6.

D. 10. a.

Mike Lyonais

From: Brad Person <brad@breenandperson.com>
Sent: Tuesday, August 12, 2014 2:46 PM
To: Mike Lyonais
Cc: Nancy Tufenk
Subject: attorney fees

Mike,

Proposing to raise my hourly rate to Crosslake to \$150 per hour effective 1/1/15..

J. Brad Person, Attorney
Breen & Person
Brainerd Office: 510 Laurel Street, Box 472; Brainerd, MN 56401 (218)828-1248
Crosslake Office: 35253 County Rd 3; Crosslake, MN 56442 (218)692-4344
See our website at breenandperson.com
We also provide full title and closing services – see quality-title.com

D. 10. b.

JOHNSON, KILLEN & SEILER

ATTORNEYS

A TRADITION OF TRUST

230 West Superior Street, Suite 800
Duluth, Minnesota 55802
www.duluthlaw.com
Telephone: 218-722-6331
Facsimile: 218-722-3031

January 8, 2015

STEVEN J. SEILER *
JOHN N. NYS *
STEVEN C. FECKER
ROBERT J. ZALLAR
ROBERT C. PEARSON *
JAMES A. WADE * †
JOSEPH J. ROBY, JR. *
NICHOLAS OSTAPENKO *
RICHARD J. LEIGHTON * †
JOSEPH V. FERGUSON *
ALOK VIDYARTHI
PAUL W. WOJCIAK *
ROY J. CHRISTENSEN *
JESSICA L. DURBIN
DIANA BOUSCHOR DODGE *
MICHELE L. MILLER
PETER J. RAUKAR
JACOB K. STONESIFER
KEVIN C. PILLSBURY
PETER A. KEMP

JOSEPH B. JOHNSON
(1919-2000)
JOHN J. KILLEN
(1927-2013)
THOMAS A. CLURE
(1938-2010)

* ALSO MEMBER OF WISCONSIN BAR
† ALSO MEMBER OF NORTH DAKOTA BAR
† MINNESOTA STATE BAR ASSOCIATION
CERTIFIED CIVIL TRIAL LAW SPECIALIST

WRITER'S E-MAIL ADDRESS:
sfecker@duluthlaw.com

Honorable Mayor and City Council
Attn: Michael Lyonais
Finance Director/Treasurer
City of Crosslake
37028 County Road 66
Crosslake, MN 56442

Via Email & U.S. Mail

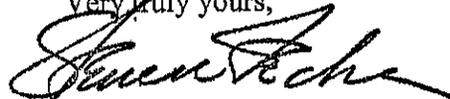
Re: 2015 Labor Relations Proposal

Dear Mayor, Councilors and Mr. Lyonais:

Please consider this letter as our proposal to conduct labor relations services for the City of Crosslake for 2015.

Labor relations services will be provided by Steven C. Fecker and Jessica Durbin. We would propose to conduct labor negotiations for the City at the rate of \$215 per hour, and other labor and employment matters at the rate of \$225 per hour. Bills would be submitted monthly and would contain an itemization of labor relations services rendered and the hours of service per month. Mileage would be billed at the City's then-current rate. We do not bill for meals or other travel-related expenses (except where an overnight stay is required), nor for clerical assistance or long-distance telephone calls.

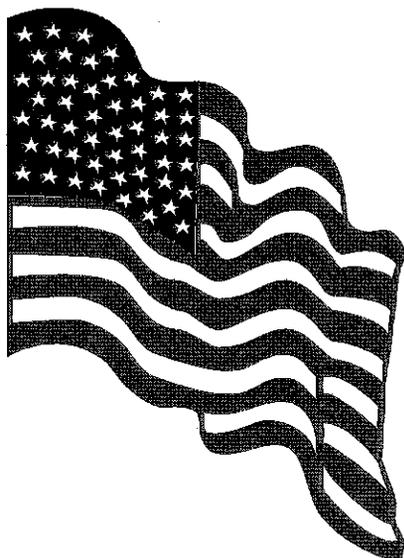
Thank you kindly for your consideration. We look forward to working with the Council and staff in 2015.

Very truly yours,


Steven C. Fecker

SCF/gr

D. 14.



CROSSLAKE POLICE DEPARTMENT

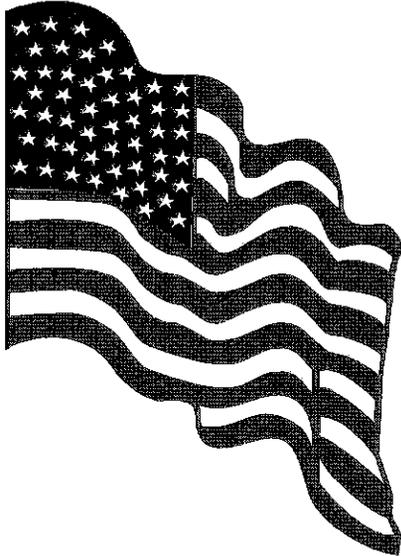
MONTHLY REPORT

December

2014

**Crosslake Police Department
Monthly Report
December 2014**

Agency Assist	11
Alarm	15
Animal Complaint	2
Civil Problem	5
Driving Complaint	5
Ems	12
Extra Patrol	2
Fire	2
Gun Permits	5
Harass Comm	2
Hazard In Road	2
Housewatch	6
Information	5
Intoxicated Person	1
Parking Complaint	2
Property Damage Acc	5
Public Assist	1
Suspicious Activity	2
Suspicious Vehicle	2
Theft	5
Threats	2
Traffic Arrest	1
Traffic Citations	2
Traffic Warnings	26
Welfare Check	5
Total	128



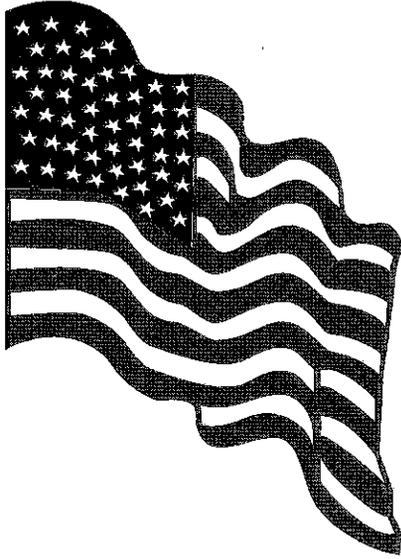
CROSSLAKE POLICE DEPARTMENT

MISSION
MONTHLY REPORT
December
2014

**Crosslake Police Department
Mission Monthly Report
December 2014**

Agency Assist	2
Driving Complaint	1
Housewatch	1
Traffic Citations	2
Traffic Warnings	4
Total	10

D. 16.



CROSSLAKE POLICE DEPARTMENT

ANNUAL REPORT

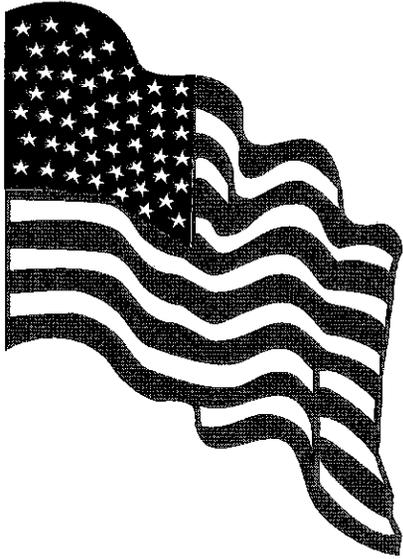
2014

Crosslake Police Department Annual Report 2014

911 Hangup	2
Abandoned Vehicle	1
Agency Assist	217
Alarm	238
Animal Bite	1
Animal Complaint	51
Assault	5
Attempt To Locate	3
ATV	2
Burglary	2
Burning Complaint	4
Child Maltreatment	1
Civil Problem	27
Compliance Check	8
Counterfeit	1
Criminal Sexual Cond	1
Damage To Property	9
Death	9
Disturbance	18
Domestic	3
Driving Complaint	43
Drug Information	1
Ems	225
Escort	1
Extra Patrol	11
Fight	3
Fire	19
Fireworks	10
Found Property	13
Fraud	6
Garbage Dumping	2
Gas Leak	4

Gun Permits	28
Harass Comm	16
Hazard In Road	26
Housewatch	17
Information	66
Intoxicated Person	15
Licensing	3
Lost Property	6
Missing Persons	6
Motorist Assist	9
Noise Complaint	15
Obscene Communication	1
OFP Violation	1
Open Door	3
Other	6
Parking Complaint	21
Party Complaint	1
Personal In Accident	3
Property Damage Acc	43
Prowler	1
Public Assist	22
Shooting Complaint	5
Snowmobile	1
Stalled Vehicle	1
Stolen Recovered	2
Suicidal Person	1
Suspicious Activity	18
Suspicious Person	7
Suspicious Vehicle	12
Theft	34
Threats	7
Traffic Arrests	15
Traffic Citations	27
Traffic Warnings	442
Trespass	2
Victim Notification	1
Vulnerable Adult	1

Warrant CWC	2
Warrant Oth Cnty	2
Warrant Service	1
Weather W/W	1
Welfare Check	38
Total	1870



CROSSLAKE POLICE DEPARTMENT

MISSION
ANNUAL REPORT

2014

**Crosslake Police Department
Mission Annual Report
2014**

911 Hangup	1
Abandoned Vehicle	1
Agency Assist	28
Alarm	15
Animal Complaint	5
Death	1
Disturbance	1
Driving Complaint	5
Ems	14
Extra Patrol	1
Hazard In Road	1
Housewatch	6
Lost Property	1
Motorist Assist	6
Noise Complaint	1
Parking Complaint	1
Personal In Accident	2
Property Damage Acc	4
Public Assist	1
Suspicious Activity	3
Suspicious Person	1
Suspicious Vehicle	2
Theft	3
Traffic Arrest	6
Traffic Citations	38
Traffic Warnings	195
Warrant Service	2
Total	345

D.18.

**CITY OF CROSSLAKE
RESOLUTION NO. 15-_____**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
PERA POLICE AND FIRE PLAN**

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA hereby declares that the position titled Part-Time Police Officer, currently held by **AARON CRONQUIST** meets all of the following Police and Fire membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire salary deduction by the governmental subdivision.

Michael Lyonais, Finance Director

Steve Roe, Mayor

STATE OF MINNESOTA
COUNTY OF CROW WING

I, Charlene Nelson, Clerk of the City of Crosslake, Minnesota, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 12th day of January, 2015; the original of which is on file in this office. I further certify that five members voted in favor of this resolution and that five members were present and voting.

Signed: _____

Date: _____

D. 19.

Crosslake Fire Department

Calls

Date: December 2014

Description of Incident	Calls	YTD	Dec 2013
3 - Rescue & Emergency Medical Services			
311 - Medical Assist - Assist EMS Crew	10	10	22
300 - Rescue, EMS Incident	1	1	
322 - Motor Vehicle Accident with Injuries			1
324 - Motor Vehicle Accident with No Injuries			
340 - Search for Lost Person			
342 - Search for Lost Person in Water			
362 - Ice Rescue			
326 - Snowmobile Accident With Injuries			
Total Medical:	11	11	23
1 - Fire			
111 - Building Fire	1	1	
111 - Building Fire (Mutual Aid)			1
114 - Chimney Fire			
143 - Grass Fire/Wildland Fire			
131 - Automobile Fire			
Total Fire:	1	1	1
4 - Hazardous Condition (No Fire)			
412 - Gas Leak (Natural Gas or LPG)			
424 - Carbon Monoxide Alarm			
444 - Power Line Down/Trees on Road			
Total Hazardous Condition:	0	0	0
6 - Good Intent Call			
611 - Dispatched and Cancelled en route	1	1	1
609 - Smoke scare, Odor of smoke			
Total Good Intent:	1	1	1
7 - False Alarm & False Call			
743 - Smoke Detector Activation - No Fire			1
733 - Smoke Detector Activation due to Malfunction			
746 - Carbon Monoxide Detector Activation - No CO			
731 - Sprinkler Activation due to Malfunction			
Total False Alarms:	0	0	1

Total Incidents:	13	13	26
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D. 20.

ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
8:30A.M. – December 3, 2014
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, Mark Wessels, Bill Forsythe and Dennis Leaser. Also in attendance were Matt Killian, Brainerd Lakes Chamber, Cindy Myogeto, Crosslake Chamber; Todd Lyscio, Director of Crosslake Community School; Debby Floerchinger, Crosslake Communications; Kevin Larson, Crosslake Communications and Sheila Haverkamp, BLAEDC.

A MOTION WAS MADE BY MARK WESSELS, SECONDED BY DENNIS LEASER TO APPROVE THE MINUTES OF THE NOVEMBER 5, 2014 EDA MEETING. AYES: ALL

The Revolving Loan Fund balance information was included in the packet for information. All loans are current. Mike Lyonais reported Crosswoods Golf Loan has closed and will begin payments November of 2014.

Bill Forsythe gave an update on the CEP forum he attended in November. The forum was centered on the declining skilled workforce in the Lakes Area. Crosslake EDA will continue the discussion and how it fits into our 2015 plan.

Sheila Haverkamp, BLAEDC, Matt Killian, Brainerd Lakes Chamber and Cindy Myogeto, Crosslake Chamber presented their respective goals for the upcoming year.

BLAEDC will continue as in past years to facilitate an environment for job growth. BLAEDC's primary objectives remain Jobs, Area Growth, Investment in Area Business and Public Infrastructure, Diversified Economy Wealth Creation and Expanded Tax Base.

The 2015-2016 Plans and Priorities for the Brainerd Lakes Area Chamber include National Destination Tourism Marketing, Small Business Visits, Business Training and Shop Local Campaign. Cindy Myogeto introduced the new Crosslake symbol and the new mission statement, "Our Mission is to strengthen businesses that strengthen our communities".

There being no further business, at 10:15 A.M., PATTY NORGAARD ADJOURNED THE MEETING.

Respectively submitted,

Patty Norgaard
EDA President



STATED MINUTES

**City of Crosslake
Planning and Zoning Commission**

**November 21, 2014
9:00 A.M.**

**Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442**

1. Present:; Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Mark Lafon; Matt Kuker; Joel Knippel and Council Member Gary Heacox
2. Absent: None
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor, Paul Herkenhoff, Crow Wing County Survey/Planning Coordinator, Jon Kolstad, Crosslake Land Services Specialist, Sue Maske, Planning Assistant
4. 10-24-14 Minutes & Findings – **Motion by Nevin; supported by Knippel to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Brady & Angie Hatcher – Variance for road right-of-way setback
 - 6.2 Kirk Schnitker – Subdivision
 - 6.3 Commercial Ordinance Update
7. Adjournment

11-21-14, 2014 Planning & Zoning Commission Meeting

**Brady & Angie Hatcher
120071101W00009**

Michael Witt represented the applicants. Herkenhoff read the request into the record. Discussion concerned 11-18--14 on-site; impervious coverage of 19.5%; stormwater plan; when the garage was constructed; 1999 variance; height and width of the proposed dormers and proposed use of the upper level of the garage.

November 21, 2014 Action:

Motion by Kuker; supported by Lafon to approve the variance for:

1. Road Right-of-Way setback of 13 feet where 35 feet is required to existing garage

To construct:

- Two dormers to an existing garage

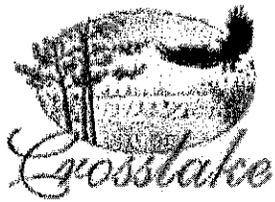
Per the findings of fact as discussed, the on-site conducted on 11-18-14 and as shown on the certificate of survey received at the Planning & Zoning dated 10-23-14 located in part of Gov. Lot 1, Sec 07, City of Crosslake

Conditions:

1. If plumbing is added to the garage a compliance inspection will be required on the septic system
2. Rain gutters be installed on the garage to address stormwater runoff

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake

Summary of Record

Brady & Angie Hatcher – W 170 FT of E 255 FT of W 510 FT of Gov. Lot 1, Sec 07, City of Crosslake, 120071101W00009 at 12639 Anchor Point Road, Crosslake, MN 56442 on Rush Lake-GD

Request is a Variance for:

1. Road Right-of-Way setback of 13 feet where 35 feet is required to existing garage
To construct:

- Two dormers to existing garage

Chronology of events:

- October 14, 2014 – Development Review Team Meeting
- October 22, 2014 – Application submitted
- November 04, 2014 – Published in local newspaper
- November 04, 2014 – Notices sent out
- November 19, 2014 – Board on-site
- November 21, 2014 – Board of Adjustment Meeting – Decision made to approve the variance for lake setback

Packet Information:

- Notice of Hearing
- Staff Report
- Variance application
- Practical difficulty statement
- Development Review Team Minutes
- Certificate of Survey

Correspondence:

- There was no correspondence received

October 24, 2014

FINDINGS OF FACT

SUPPORTING / DENYING A VARIANCE REQUEST

A Variance may be granted by the Board of Adjustment when it is found that strict enforcement of the Land Use Ordinance will result in a "practical difficulty" according to Minnesota Statute 394.27 Subdivision 7. The Board of Adjustment should weigh each of the following questions to determine if the applicant has established that there are "practical difficulties" in complying with regulations and standards set forth in the Land Use Ordinance.

1. Is the Variance request in harmony with the purposes and intent of the Ordinance?

Yes No

Why?

- **There is no change in impervious coverage of 19.5%**
- **There is a stormwater plan and no mow buffer in place**
- **This is an existing non-conforming garage located 13 feet from the road right-of-way of Anchor Point Road**
- **The Ordinance allows property owners to develop and improve their property**
- **It is an existing lot of record established prior to zoning regulations**

2. Is the Variance consistent with the Comprehensive Plan?

Yes No

Why?

- **Promote the development and implementation of a Crosslake Community Plan that effectively and efficiently plans for land use, community facilities, transportation, housing, economic development and environmental protection for Crosslake and the immediately surrounding area (pg. 39)**

3. Is the property owner proposing to use the property in a reasonable manner not permitted by the Land Use Ordinance?

Yes No

Why?

- **There is no change in use of the property**
- **There is no change in the impervious coverage of 19.5%**
- **There are similar structures and land uses in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 11-19-14**

4. Does the need for a Variance involve more than economic considerations?

Yes No

Why?

- **The existing garage was built in 1972 with an approved building permit**
- **The property had an approved variance in 1999 to change the roof pitch on the garage**
- **There are similar structures in the neighborhood with similar setbacks as noted during the Board of Adjustment on-site on 11-19-14**

5. Is the need for a Variance due to circumstances unique to the property and not created by the property owner?

Yes No

Why?

- The existing garage was built in 1972 with an approved building permit
- The property had an approved variance in 1999 to change the roof pitch on the garage

6. Will the issuance of a Variance maintain the essential character of the locality?

Yes No

Why?

- The addition is a minimum expansion to an existing legal non-conforming dwelling for personal use
- There is no change in the footprint of the existing garage with the addition of dormers

Decision: Motion by Kruker; supported by Lafon to approve the variance for:

1. Road Right-of-Way setback of 13 feet where 35 feet is required to the existing garage

To construct:

- Two dormers to existing garage

Per the findings of fact as discussed, the on-sites conducted on 11-21-14 and as shown on the certificate of survey received at the Planning & Zoning dated 10-23-14 located in the W 170 FT of E 255 FT of W 150 FT of Gov. Lot 1, Sec 07, City of Crosslake

Conditions:

1. If plumbing is added to the garage a compliance inspection will be required to determine if the septic system is sized correctly
2. Rain gutters be installed on the garage to address stormwater runoff

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 12-19-14

Signature: _____



Chairman

Kirk Schnitker
120294100CA00009

Cindy Hidde represented the applicant. Herkenhoff read the request into the record. A letter dated 7-10-14 from the Crow Wing County Highway Department stated the application to install an entrance for the subdivision has been approved and the owner of the subdivision is required to provide and install a concrete culvert 18" in diameter. The existing approach for Tract C will have to be removed and the access will need to come from the newly established road. The City of Crosslake Planning and Zoning Department received one (1) letter of concern. Kirk Schnitker informed the board of his future plans for Tract C. Mike Reiner from Crosslake Roll-off asked if it would be possible to install a ditch along the proposed easement to help prevent stormwater runoff onto his property. Mark Melby, Crow Wing County Highway Department stated that if the proposed easement becomes a city street the Highway Department would like to see Crosslake Roll-Off use the city street and abandon their current access onto County Road 3. Discussion concerned surrounding zoning; access; screening; existing and proposed easements; stormwater runoff and future plans for Tract C

November 21, 2014 Action:

Motion by Nevin; supported by Knippel to recommend to the Crosslake City Council to approve/table/deny the subdivision of parcel #120294100CA00009 involving 5.53 acres located in part of the E1/2 of NE1/4 of SE1/4, Sec 29, City of Crosslake

Per the findings of fact as discussed, the on-site conducted on 11-19-14 and as shown on the certificate of survey received at the Planning & Zoning dated 10-28-14

Findings: See attached

All members voting "Aye", Motion carried.



City of Crosslake

Summary of Record

Kirk Schnitker – All of E1/2 of NE1/4 of NE1/4, Sec 29, City of Crosslake, 120294100CA0009 at 34309 County Road 3, Crosslake, MN 56442

Request:

- To subdivide parcel #120294100CA0009 into three parcels

Chronology of events:

- October 14, 2014 – Development Review Team Meeting
- October 28, 2014 – Application submitted
- November 04, 2014 – Published in local newspaper
- November 04, 2014 – Notices sent out
- November 19, 2014 – Planning Commission/Board of Adjustment on-site
- November 21, 2014 – Planning Commission Meeting – Decision made to recommend approval for the subdivision of parcel #120294100CA0009 into three parcels to the Crosslake City Council
- December 4, 2014 – Crosslake Parks, Recreation and Library – Staff recommendation for cash in lieu of land
- December 08, 2014 – Crosslake City Council Meeting – Decision to approve the subdivision of parcel #120294100CA0009 into three parcels

Packet Information:

- Public Hearing Notice
- Staff Report
- Land Use Map Amendment Application
- Development Review Team Minutes
- Submitted site plan

Correspondence:

- November 04, 2014 – Letter from Crow Wing County Highway Department
- November 18, 2014 – E-mail from Gary Nault

November 21-2014

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a preliminary plat, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No
 - **Support the development of a strong, diversified and growing economic base and create a favorable climate for economic development and ongoing business activities**

- **Promote and encourage environmentally sound commercial and industrial development through design standards and good site planning**
2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance?
Specify the applicable sections of the ordinance.
Yes No
 - **The proposed lots meet or exceed the minimum lot size requirements for Limited Commercial**
 - **There is adequate ingress/egress onto County Road 3 with the proposed easement**
 3. Are there any other standards, rules or requirements that this plat must meet?
Yes No Specify other required standards.
 - **The access to County Road 3 needs to meet the requirements outlined in the County Highway Department letter dated 11-4-14**
 - **The proposed lots have adequate area for septic systems**
 - **Upon future development a NPDES Permit may be required**
 4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?
Yes No Zoning District **Limited Commercial**
 - **It is consistent with the surrounding zoning and uses in the area**
 5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4.5 of the Subdivision Ordinance?
Yes No
 - **The proposed lots meet or exceed the minimum lot size requirements for Limited Commercial**
 - **There is adequate ingress/egress onto County Road 3 with the proposed easement**
 6. Other issues pertinent to this matter.
 - **Work with the County Highway Department on any accesses to the property**
 - **Address the stormwater runoff**

Decision: Motion by Nevin; supported by Knippel to recommend to the Crosslake City Council to approve the subdivision of parcel #120294100CA0009 into three parcels involving 5.53 acres located in part of the E1/2 of NE1/4 of SE1/4, Sec 29, City of Crosslake

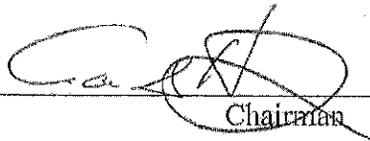
Per the findings of fact as discussed, the on-sites conducted on 11-19-14 and as shown on the certificate of survey received at the Planning & Zoning dated 10-28-14

Findings: As listed above

All members voting "Aye", Motion carried.

Date: 12-19-14

Signature: _____


Chairman

Joint meeting between the City Council and the Planning Commission/Board of Adjustment on the Commercial Ordinance Update

Present: John Sumption, Sumption Environmental; Daryl Schneider, Mayor; Council Members: Gary Heacox, Steve Roe, Mark Wessels, Brad Person, City Attorney; Planning Commission/Board of Adjustment Members: Aaron Herzog, Matt Kuker, Dave Nevin, Mark Lafon, Joel Knippel; Staff: Chris Pence, Crow Wing County Land Services Supervisor, Paul Herkenhoff, Crow Wing County Survey/Planning Coordinator, Susan Maske, Crow Wing County Planning Assistant, Jon Kolstad, Crosslake Land Services Specialist, Cheryl Stuckmeyer, Technical/Administrative Specialist; Dave Fischer, Camp Knutson; Patty Norgaard, Crosslake Economic Development Authority; Cindy Myogeto, Crosslake Chamber; David Schrupp; Dan Determan, Echo Journal and Kate Perkins, Northland Press

Mr. Pence explained that the reason for the joint meeting was to go through the proposed amendments to the Crosslake Commercial Uses and Standards in the Land Use Ordinance. Mr. Pence went through the proposed time line for the ordinance amendments, with the draft version of the ordinance going to the City Council on December 8, 2014 to be approved for public comment. The comment period would run through January 2015. The final version would go before the Planning Commission/Board of Adjustment in March 2015 and then to the City Council in April 2015 for final approval.

Mr. Sumption stated that after public comments and the city Attorney's review of the draft version, the following changes were made:

Article 10 – Land Use Classification List

Sec 26-281 – added “PP” – means a use requiring a permit with Performance Standards

Sec 26-282 – added the requirements for the Administration of Permits with Performance Standards

Article 13 – Commercial District Standards

Sec 26-375 – added the Commercial Goals from the Comprehensive Plan

Sec 26-376 – added the specific articles for each plan submission requirement

Sec 26-377 – added in the table the difference between lot line and road right-of-way setbacks for residential and commercial

Sec 26-378 – defined the structure lot line setback for residential and commercial and setback between buildings and road right-of-way setbacks for county roads and city streets

Sec 26-379 – cleaned up the language and changed the setbacks to match the setbacks in Sec 26-378

Added Table 26-379A – showing the 30 foot setback requirement for buildings on corner lots

Article 23 – Home Occupation/Home Business Standards

Sec 26-634 – added performance standards

Sec 26-635 – added performance standards

(Continued on page 5)

Commercial Ordinance Update Continued:

Article 26 – Parking and Off Street Loading Standards

Sec 26-671 – established a date of March 1, 2015 and removed the language in number 3

Sec 26-672 – added Alternative Parking Standards, Application for alternative parking standards, Alternative parking performance standards and size requirement for a parking Space

Table 26-672A – Minimum required parking spaces was changed to align with uses outlined in Land Use Table and removed old language

Matt Kuker asked if the alternative parking standards would run with the title rather than the property owner

Article 28 – Landscaping, Screening and Lighting Standards

Sec 26-737 – added clarification to minimum planning requirements for existing trees, selection of materials, variety of species, minimum plant numbers

Mr. Kuker suggested that there be a statement added to the ordinance that all planting should be salt resistant

Sec 26-738 – added screening design standards, placement and screening of mechanical equipment, service, loading and storage standards and screening between adjacent commercial uses

Sec 26-739 – added height restrictions for commercial and maximum lighting levels for commercial and residential

Mr. Roe asked the question how staff measure foot candles for lighting

Article 29 – Commercial and Residential Architectural Standards –

Sec 26-746 – added #2 Intent section

Sec 26-750 – added Allowable Commercial Construction Materials by Land Use

Mr. Nevin suggested that language should be put in the ordinance that would only allow earth tone colors on buildings in residential districts

Article 30 – Outdoor Storage and Sales

Sec 26-762 – defined purpose

Sec 26-763 – added Application Information

Sec 26-764 – clarified language and added Exceptions

Sec 26-766 – added #2 Transient merchant sales definition and performance standards

Article 32 – Resort Standards – language clarification

Article 33 – Signs – language cleanup and clarification

11-21-14, 2014 Planning & Zoning Commission Meeting

Matters not on the Agenda:

1. Mr. Nevin asked if staff could report to the board on how many complaints have been received at the Planning and Zoning Office and what the nature of the complaints were. Mr. Pence stated that due to the sensitive information in an enforcement file he would prefer to report to the board on the number of complaints and how they were resolved.

Motion by Nevin; supported by Lafon to adjourn at 11:50 A.M.

All members voting "Aye", Motion carried.

Respectfully yours,

Susan Maske

Susan Maske
Crow Wing County Planning Assistant

D. 22.

Crosslake Roll-Off & Recycling Services

December 2014

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	0	780	0	7480	1340	4180	0	0	13780	2000	6.89
February	8900	0	0	0	800	0	0	0	9700	2000	4.85
March	8240	0	1720	7060	1580	0	0	0	18600	2000	9.3
April	0	660	0	0	1600	17220	39	19519	19519	2000	9.7595
May	9680	0	2620	6800	5060	14580	0	38740	38740	2000	19.37
June	18820	1760	2060	13280	4140	23930	0	63990	63990	2000	31.995
July	6740	1740	0	19600	7460	73900	7860	0	117300	2000	58.65
August	9300	1610	1960	19840	4940	15140	9140	0	61930	2000	30.965
September	15460	1493	0	6700	3960	8560	7880	0	44053	2000	22.0265
October	9640	680	1800	4720	3440	15860	7040	0	43180	2000	21.59
November	10420	0	0	5980	2360	0	3340	0	22100	2000	11.05
December	8460	0	0	7380	2120	0	8040	0	26000	2000	13

TOTAL IBS	105660	8723	10160	98840	38800	173370	43300	39			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	52.83	4.3615	5.08	49.42	19.4	86.685	21.65	0.02			

Tires 5080 lbs

D.
24.

MEMO TO: City Council

FROM: Charlene Nelson
City Clerk

DATE: January 6, 2015

SUBJECT: GROUP TRANSIENT MERCHANT PERMIT

Mission of the Cross Lutheran Church is requesting approval for a Group Transient Merchant Permit to hold flea markets on their Church property on the following dates in 2015:

May 23

July 3

September 5

Sales take place from 9:00 A.M. to 4:00 P.M.

The fee of \$50.00 has been paid to the City.

MEMO TO: City Council

FROM: Char Nelson
City Clerk

DATE: January 6, 2015

SUBJECT: REPURCHASE CEMETERY LOTS

Pat Bies is requesting that the City buy back two cemetery lots, which she and her husband purchased on May 4, 1999 in the amount of \$600.00. Dick Bies recently passed away and was buried at Fort Snelling. Pat will be buried next to him there. The lots are located in Block 26, Lot 1, Sites C and D in Pinewood Cemetery.

Attached please find a letter from Pat Bies and a copy of the original Cemetery Deed showing the purchase price of the lot.

If you are in agreement with the City buying back these lots, a Quit Claim Deed will be prepared and sent to Pat Bies. Upon return of the signed Quit Claim Deed, a check will be issued in the amount of \$600.00.

Council approval to repurchase the lot is requested. (Council Action – Motion)

Attachments

December 3, 2014

City of Cross Lake
Pinewood Cemetery
37028 County Road 66,
Crosslake, MN 56442

To Whom it May Concern:

Due to health problems, my husband and I had to move closer to our children in the Fall of 2013. Recently, my husband, Dick, passed away and we buried him at Fort Snelling in Minneapolis. Since I will now be buried there as well, we will not be needing the cemetery plots we purchased when we lived up there. Please refund the amount I paid for these plots. Thank you.

The check should be sent to:

Patricia Bies
225 Frank Street, APT 134
St Paul, MN 55106

Please call me with any questions.

Pat Bies

Pat Bies
651-495-1914

*Patricia & Richard Bies
paid \$600 May 4th, 1999*

CEMETERY DEED

Orig Mailed 5/12/99

Know all by These Presents: That the Pinewood

Cemetery Association of City of Crosslake in the County of Crow Wing and State of Minnesota, in consideration of the sum of Six Hundred and no/100 Dollars, to them in hand paid by Richard E. and Patricia Bies hereby grant, bargain, sell and convey unto the said Richard E. and Patricia Bies their heirs and assigns forever the following described piece of land as a place for the burial of the dead, to-wit:

Lot No. 1, Block No. 26 of the Cemetery situate on Sites C and D of Township 137, Range 27, Section 28 of the City of Crosslake

in the County of Crow Wing and State of Minnesota, according to the plat of said Cemetery on file in the office of County Recorder of said County City Administrator of said City

To have and to hold the same, subject to all the laws of this State, now or hereafter enacted for the management and regulation of Cemeteries, and also subject to all rules and by-laws of the said Cemetery Association now or hereafter made, for the regulation of the affairs of the same or any part thereof.

It is hereby covenanted, that said hereby granted premises are free from all incumbrances, and that the title now conveyed is perfect, and that said Pinewood Cemetery Crosslake Cemetery Association will warrant and defend the same to said grantee, their heirs and assigns forever.

In testimony whereof the said Cemetery Association has caused these presents to be executed in its behalf by its President and its Mayor and its City Administrator

this 4th day of May, 1999

Signed, Sealed and Delivered in Presence of

Eric Hastings
Cortie Carlson

By Charles J. Miller Its Mayor

Its City Administrator

State of Minnesota, ss.

County of Crow Wing

On this 4th day of May, A. D. 1999, before me appeared Darrell E. Swanson and Thomas N. Swenson to me personally known, who, being by me duly sworn they did say, that they are respectively the President and the City Administrator of the City of Crosslake Mayor

and they are the persons named in the foregoing instrument, and that the

and that the said instrument was signed and sealed in behalf of said City of Crosslake by authority of its City Council and said Darrell E. Swanson and Thomas N. Swenson acknowledged said instrument to be the free act and deed of said City of Crosslake



Darlene Roach

My commission expires

D. 26.

APPLICATION / PERMIT FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:

This application must be completed and returned at least 15 day prior to date of display.

Fee upon application is \$ _____ and must be made payable to the _____

Name of applicant (Sponsoring Organization): CROSSLAKE CHAMBER OF COMMERCE

Address of Applicant: CITY RD 3 + 66 P.O. Box 315 CROSSLAKE, MN 56442

Name of authorized agent of applicant: Zambelli Fireworks Internationale

Address of agent: 2240 Homebrook Trail SW Pequot Lakes, MN 56472

Telephone number of agent: 218 330 1788

Date of display: FEB 6, 2015 Time of display: 9:00 - 9:15 P.M.

Location of display: BASEBALL FIELD BEHIND THE COMMUNITY CENTER

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: Zambelli Fireworks facility/Delivery and storage in truck on day of display.

Type & number of fireworks/pyrotechnic special effects to be discharged: 1,36 CASCAD SHHELLS
2 1/2", 3" + 4" SHHELLS - APPROX 350-400 SHHELLS

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: DEAN KUHN Certificate No. 151

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): Dean Kuhn Date of application: 1/2/15

Required attachments. The following attachments must be included with this application:

1. Proof of a certificate of insurance in amount of \$10,000,000.00
2. A diagram of the grounds, at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

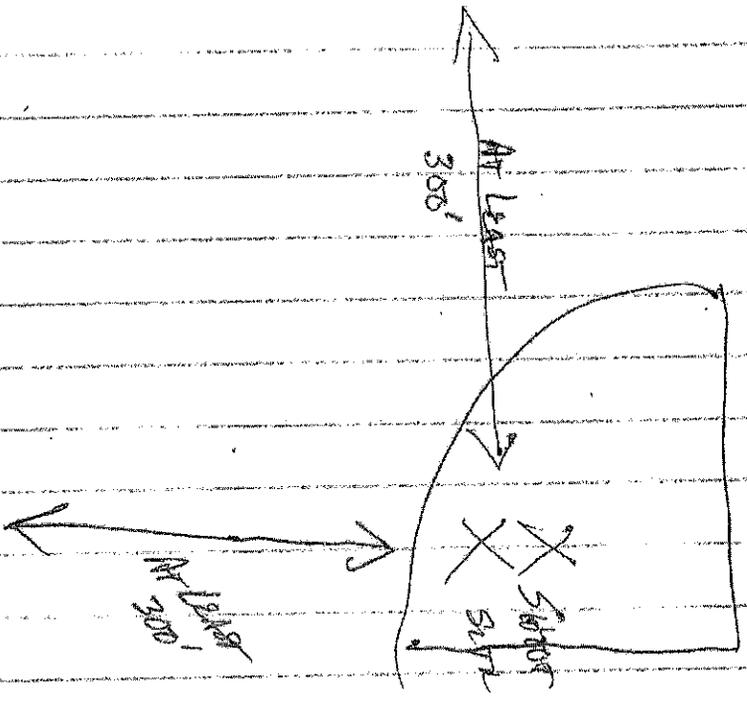
Signature of fire chief: _____ Date: _____

And / or

Signature of issuing authority: _____ Date: _____

Boundary
+ Properties
+ Spectators

Community
Circle



D. 27.

BILLS FOR APPROVAL
12/9/14 to 12/31/14

VENDORS	DEPT		AMOUNT
Ace Hardware, knife	PW	pd 12-16	24.29
Ace Hardware, hardware	PW	pd 12-16	13.46
Ace Hardware, paint	PW	pd 12-16	13.46
Ace Hardware, vacuum bags	Gov't	pd 12-30	7.64
Ace Hardware, hardware	Park	pd 12-30	6.74
Ace Hardware, keys	Park	pd 12-30	5.38
Ace Hardware, gloves	Park	pd 12-30	14.39
Ace Hardware, tool set, tape measure	PW	pd 12-30	104.98
Ace Hardware, seat adjuster	PW	pd 12-30	19.99
Ace Hardware, screwdrivers, circuit alert, hardware	PW	pd 12-30	59.79
Ace Hardware, hardware	PW	pd 12-30	11.29
Ace Hardware, hardware	Park	pd 12-30	1.16
Ace Hardware, hardware	Park	pd 12-30	23.16
Ace Hardware, air filters, rollers	PW	pd 12-31	44.84
Ace Hardware, ballasts	PW	pd 12-31	67.16
Ace Hardware, screw extractors	PW	pd 12-31	44.98
Ace Hardware, cap light, threadlocker	PW	pd 12-31	25.17
Ace Hardware, filters	PW	pd 12-31	191.88
Ace Hardware, hardware	PW	pd 12-31	5.59
Ace Hardware, electric supplies	Park	pd 12-31	37.76
AW Research, water testing	Sewer	pd 12-22	230.40
Baker and Taylor, books	Library	pd 12-30	9.39
Baker and Taylor, books	Library	pd 12-30	747.14
Batteries Plus Bulbs, bulbs	PW	pd 12-31	159.99
Brainerd Hydraulics, coupler	PW	pd 12-16	54.00
Brainerd Hydraulics, vice, body and frame kit	PW	pd 12-22	650.00
Budget Lighting, bulbs	PW	pd 12-22	511.64
Chemsearch, wipes	PW	pd 12-30	225.24
City of Crosslake, sewer utilities	PW/Gov't	pd 12-31	148.00
Clean Team, strip, seal, wax floors	Gov't	pd 12-30	240.00
Crosslake Communications, reimburse for Olsen Thielen	Gov't	pd 12-30	438.00
Crosslake Communications, phone, fax, cable, internet	ALL	pd 12-31	2,260.68
Crosslake Communications, 50% para aid	Gov't	pd 12-30	744.75
Crow Wing County Highway Dept, fuel, street signs	ALL	pd 12-30	3,854.90
Crow Wing Power, electric service	ALL	pd 12-22	8,058.43
Culligan, water and cooler rental	PW/Gov't	pd 12-16	73.78
D&D Beverage, cleaners	Gov't	pd 12-30	94.32
Fastenal, parts	PW	pd 12-22	150.00
Fastenal, parts	PW	pd 12-31	7.98
Fire Instruction, radio communications	Fire	pd 12-22	400.00
Guardian Pest Solutions, pest control	ALL	pd 12-30	77.60
Hawkins, chemicals	Sewer	pd 12-16	550.05
Holden Electric, install and repair lights	PW	pd 12-22	3,021.30
John Moengen, refund building permit fee	PZ	pd 12-22	500.00
Johnson, Killen & Seiler, legal fees	Gov't	pd 12-16	2,340.00

D. 28.

BILLS FOR APPROVAL
January 12, 2015

VENDORS	DEPT	AMOUNT
AW Research, water testing	Sewer	230.40
Avenet, web page hosting	Gov't	450.00
Baker & Taylor, books	Library	96.36
Birchdale Fire & Security, 1st quarter monitoring	PW	90.00
Breen & Person, legal fees	ALL	1,432.00
Business Forms and Accounting, checks	Admin	194.16
Clean Team, january cleaning	Gov't	707.50
Council #65, union dues	Gov't	440.00
Crosslake Rolloff, recycling	Gov't	2,695.00
Deferred Comp	ALL	300.00
Delta Dental, dental insurance	ALL	1,707.85
DJV Consulting, two months consulting services	Admin	3,818.75
DVS Renewal, tabs	PW	28.00
Fortis, disability	ALL	594.59
Hawkins, chemicals	Sewer	585.92
Health Partners, health insurance	Gov't	17,500.00
Marco, copier lease	Park	213.28
Mastercard, MN Chiefs of Police Assn, annual conference	Police	355.00
Mills Motors, oil change, repair hydraulic leak, tires	PW	1,293.76
Mills Motors, replace radiator	PW	1,377.59
MN Chiefs of Police Assn, membership dues	Police	165.00
MN Life, life insurance	ALL	378.60
MN Rural Water Assn, membership dues	Sewer	250.00
MN Rural Water Assn, technical conference	Sewer	450.00
MN Section CSWEA, wastewater operational problems course	Sewer	60.00
Moonlite Square, fuel	Fire	91.51
MPCA, wastewater certification examination	Sewer	55.00
MPCA, wastewater training	Sewer	300.00
MPCA, wastewater training	Sewer	300.00
NCPERS-Life Insurance	ALL	144.00
North Memorial Professional Education, training	Fire	229.00
Northland Trust Services, bond payments	Gov't	520,938.75
Squad Pro, decals	PW	90.00
The Office Shop, copy paper	PZ/Admin	215.40
The Office Shop, label tape, highlighters, calendars	PZ/Admin	36.35
The Office Shop, ink cartridge	Admin	33.99
Triangle Oil, oil	PW	42.00
Triangle Oil, fuel conditioner, hydraulic fluid	PW	206.16
Verizon, cell phone charges	ALL	452.31
Waste Partners, trash removal	ALL	246.80
TOTAL		558,795.03



**NORTH AMBULANCE
CROSSLAKE**

DECEMBER 2014 RUN REPORT

TOTAL CALLOUTS: 49
NIGHT: 28 DAY: 21

No Loads: 09
Cancels: 04
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 36

CROSSLAKE: 12 (2 No Load)
BREEZY POINT: 04
IDEAL: 02 (1 No Load)
MISSION: 00
FIFTY LAKES: 04 (1 Cancel)
MANHATTAN BEACH: 00
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 12 (3 No Load, 2 Cancel)
BRAINERD: 11 (3 No Load, 1 Cancel)

BLS TRANSFERS: 01
ALS TRANSFERS: 03

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00
PINE RIVER: 00
AIRCARE: 01

G.
l.

MEMO TO: City Council

FROM: City Clerk

DATE: January 7, 2015

SUBJECT: 2015 Fee Schedule

Department Heads have updated service fees for 2015. Attached is a red-line copy of the proposed 2015 fee schedule. Old rates are noted with a strikethrough and new rates are in red. A motion is required to adopt the proposed fee schedule.

**CITY OF CROSSLAKE
FEE SCHEDULE
EFFECTIVE JANUARY 1, 2015**

ADMINISTRATION – FEE SCHEDULE

ITEM DESCRIPTION	FEE
<u>CEMETERY</u>	
• Cemetery Plot for Resident/Property Owner	\$250
• Cemetery Plot for Non-Resident	\$500
• Staking Fee	\$50
• Full Opening in Summer	\$400
• Full Opening in Winter	\$500
• Cremation Opening in Summer	\$150
• Cremation Opening in Winter	\$200
• Holidays/Weekends	\$100
<u>FIRE</u>	
• Controlled House Burn	\$1600
<u>POLICE</u>	
• False Alarm Fee (after third response)	\$50
<u>LIQUOR LICENSES</u>	
• Club On Sale	\$300
• Off Sale 3.2 Beer	\$25
• Off Sale Intoxicating Liquor	\$100
• On Sale 3.2 Beer	\$75
• On Sale Intoxicating Liquor	\$1500
• Set Up and Display	\$50
• Sunday On Sale	\$200
• Background Investigation (in state)	\$500
• Background Investigation (out of state)	\$10,000 Max
<u>MISCELLANEOUS</u>	
• Assessment Searches	\$5 Per PID
• City Maps	\$10
• DVD Copies	\$10
• Duplicate License	\$10
• Election Filing Fee	\$2
• Fax	\$1 First Page/\$0.25 Each Addt'l Page
• Photo Copies Black/White	\$0.25 First Page \$0.10 Each Addt'l Page
• Photo Copies Color	\$1.00 Each Page

- Returned Check Fee \$10 + Actual Costs Incurred
- Water \$1.80/per 1,000 Gallons
- Special Council Meeting Request ~~\$250~~ \$500

MUNICIPAL SEWER CHARGES

- Residential Usage Charge \$37/Per Month
- Commercial Usage Charge \$37/Per 8,000 Gallons/Per month
- Penalty Charge 10% of Unpaid Balance
- Residential Connection Fee \$4,000
- Commercial Connection Fee \$6,500

PERMITS

- Adult Establishment \$2,500
- Background Investigation (in state) \$500
- Background Investigation (out of state) \$10,000 Max
- Single Transient Merchant Permit – Single Event \$50
- Single Transient Merchant Permit – Annual \$100
- Group Transient Merchant Permit – Annual \$50
- Express Service - Process in Less Than 14 Days \$20
- Pawn Broker \$150/Calendar Year
- ~~Landscape Contractor/Excavator~~ \$100/Calendar Year

PUBLIC WORKS

- Crack Sealing \$0.85/Per Foot
- Mowing \$75/Per Hour
- Petition to Vacate Road/Alley/Public Way ~~\$300~~ \$500
- Salt/Sand \$25/Per Yard
- Snowplowing \$100/Per Hour
- Street Sweeping \$100/Per Hour
- Waste Hauler Determined on a Case by Case Basis

PARK AND RECREATION – FEE SCHEDULE

- **Deposits: \$50 for meeting rooms. \$100 for gymnasium.**
- **Flat Fee of \$11 for use of the kitchen.**
- **All groups utilizing the Community Center before or after regular hours will be charged \$20 an hour in addition to the regular costs of room or gym rental. Regular hours are Monday – Thursday 8-8; Friday 8-5; Saturday 8-4; and Sunday 1-5.**
- **Civic Clubs and Community Clubs meeting room use that exceeds 6 hours a day will be charged an additional \$11.**
- **Set Up/Take Down Fee: This service will only be available if staffing permits. The minimum charge for set up of equipment will be \$5 ~~\$10~~. Up to 6 banquet tables will be set up for this fee.**

A fee of \$3 per table will be charged for set up and take down of tables over the amount of six. The \$5 \$10 minimum fee for set up/take down does apply for card tables. Up to 25 chairs will be set up for free. Additional cost of chair set up/take down is \$1 per chair. Groups can avoid the set up/take down fees by setting up equipment themselves.

TYPE OF ACTIVITY

FEE

MEETING ROOM RENTALS

There is a flat rate of \$11/per hour for meeting room #3. Meeting rooms #1 and #2 can be rented together for a discount of \$5/per hour.

- City Activities No Cost
- Youth Clubs No Cost
- School District Youth Sports/Charter School No Cost - Up to 2 Events Per Week/2 Hours Per Event
- County, State, Federal \$11/Hour
- Community Education \$1.50/Per Person
- Civic Clubs \$11/Up to 6 Hours
(Lions and Legion have one free event (2 day maximum) per year. After hour fees are charged if event takes place after or before regular hours)
- Community Clubs \$11/Up to 6 Hours
- Lake Associations \$11/Per Hour
- Private Groups and Other Businesses \$16/Per Hour

GYM RENTALS

- City Activities No Cost
- Youth Clubs \$11/Per Hour
- County, State, Federal \$16/Hour
- School District Youth Sport/Charter School No Cost – Up to 2 Events Per Week/2 Hours Per Event
- Charter School After School Sports Club \$100/8 Week Session
- Civic Clubs \$11/Per Hour
- Community Clubs \$11/Per Hour
- Lake Associations \$16/Per Hour
- Private Groups and Other Businesses \$26/Per Hour

MISCELLANEOUS RENTALS

- Disc Golf Set – 2 Hours \$5
- GPS – 4 Hours \$5
- GPS – All Day (8 Hours Max) \$10
- Piano Rental (Includes Delivery) \$200/2 Days
- Picnic Shelter \$27
(Two \$50 deposits are required. Beer and wine permits are available with City approval at a cost of \$27)
- Tennis Racket \$3

- **Snowshoe Rental (2 Hours)** **\$10/Pair**
- Pickleball \$10/Hour Equip & Court

MISCELLANEOUS SALES

- ~~Aerobic Band (6')~~ \$6
- Disc Golf Disc (1 Disc) \$13
- Disc Golf Discs (Set of 3) \$32
- Tennis Balls \$4/Can
- Trail Maps \$1/Per Two- Sided Copy
- Shower \$3

ACTIVITY FEES

- T-Ball – Per Season \$35
- Mustang Baseball – Per Season \$35
- Colt Baseball and Up – Per Season \$45
- ~~Aerobics – Daily~~ \$4
- ~~Aerobics Membership – 12 sessions~~ \$36
- SilverSneakers Class Punch Card \$28/8 Classes
- SilverSneakers Class Day Pass \$4
- **Silver & Fit Class Punch Card** **\$2/20 Classes**
- **Pickleball Day Pass** **\$4**
- **Pickleball Yearly Pass** **\$20**
- Basketball \$35
- **Summer Basketball Camp** **\$30/6 Sessions**
- Soccer for Grades K-3 – Per Season \$30
- Soccer for Grades 4-6 – Per Season \$40
- Soccer for Grades 7-12 – Per Season \$50
- **Summer Soccer Camp** **\$25/6 Sessions**
- Tennis for Seniors – Per Season \$22
- Tennis Lessons – Per Week \$20
- Tennis Lessons – 3 Weeks \$50
- Volleyball – Daily \$4
- Volleyball – 10 Weeks \$17
- Weight Room – Daily \$6
- Weight Room – Monthly \$35
- **Weight Room – 2 Months** **\$70**
- Weight Room – Quarterly \$90
- Weight Room – Semi Annual \$160
- Weight Room – Nine Month \$225
- Weight Room – Annual \$260
- Personal Trainer \$30 / Hour
- Youth Sports Late Fee: Extra \$10 **\$15** after deadline; if space is available

LIBRARY

- Library Cards \$5 – Adult
\$1 – Student
\$5 – Replacement

- Photo Copies \$0.25 First Page/
\$0.10 Each Addt'l Page
\$1.00/Color Page
- Material Fines Cost of Replacement
- Administrative Fee – fine for notice sent out \$5
- Summer Reading Program \$5
- Storage Disc \$2

PLANNING AND ZONING – FEE SCHEDULE

Subd. 8. Fees. The Council shall adopt the following schedule of fees for all permits and other services. No permit shall be issued or request brought before the Board of Adjustment or Planning and Zoning Commission until the fees are paid. Applications received after work has progressed shall require the payment of an additional fee as adopted in the schedule of fees to cover the additional costs of investigation. This fee shall be required whether the permit is issued or not.

TYPE OF PERMIT	PERMIT FEE
<u>RESIDENTIAL NEW CONSTRUCTION (not including accessory structure or addition)</u>	
• Up to 1,000 sq. ft. ground cover	\$250
• 1,001-2,000 sq. ft. ground cover	\$500
• 2,001-3,000 sq. ft. ground cover	\$750
• 3,001-4,000 sq. ft. ground cover	\$1,000
• Each additional 1,000 sq. ft. ground cover	\$250
<u>RESIDENTIAL ACCESSORY STRUCTURE OR ADDITION</u>	
• Up to 100 sq. ft. ground cover	\$25
• 101-200 sq. ft. ground cover	\$100
• 201-400 sq. ft. ground cover	\$125
• 401-600 sq. ft. ground cover	\$175
• 601-1,000 sq. ft. ground cover	\$250
• 1,001-2,000 sq. ft. ground cover	\$300
• 2,001 sq. ft. and greater ground cover	\$500
<u>COMMERCIAL NEW CONSTRUCTION (including plan review/not including accessory structure or addition)</u>	
• Up to 1,000 sq. ft. ground cover	\$400
• 1,001-2,000 sq. ft. ground cover	\$500
• 2,001-5,000 sq. ft. ground cover	\$750
• 5,001-10,000 sq. ft. ground cover	\$1,000
• 10,001 sq. ft. and greater ground cover	\$1,250
• Storage Building (no city sewer/per building)	\$400

COMMERCIAL ACCESSORY STRUCTURE OR ADDITION (including plan review)

- Up to 100 sq. ft. ground cover \$50
- 101-400 sq. ft. ground cover \$100
- 401-1,000 sq. ft. ground cover \$300
- 1,001-2,000 sq. ft. ground cover \$400
- 2,001-5,000 sq. ft. ground cover \$500
- 5,001-10,000 sq. ft. ground cover \$750
- 10,001 sq. ft. and greater ground cover \$1,000
- Multi-Storage Building (no city sewer/per building) \$400

DEMOLISH/REMOVE BUILDING \$50

TEMPORARY STRUCTURES \$50

SEPTIC: Upgrade/New System

- Residential \$150
- Commercial
 - * Small Flow System (< 1,000 gal/day) \$250
 - * Large Flow System (> 1,000 gal/day) \$325

LAND ALTERATIONS **\$150**

- ~~As allowed under zoning ordinance~~ ~~\$75 & site plan~~
- ~~* Rip Rap or Sand Blanket~~ ~~\$30 & site plan~~
- ~~* Vegetation Removal, w/approved Forest/Harvest Plan~~ ~~\$25 & Forest Mgmt. Plan & Harvest Plan~~
- * Retaining wall, stairs, lifts, etc. \$50

SUBDIVISIONS

- Metes and Bounds \$100 + \$75 per lot
- Preliminary Residential Plat \$500 + \$100 per lot
- Final Residential Plat \$500 + \$25 per lot
- Preliminary Commercial Plat \$750 + \$150 per lot
- Final Commercial Plat \$750 + \$50 per lot
- Lot Line Adjustment/Lot Consolidation \$100**

FENCE \$75

DRIVEWAY \$75 & site plan
-(+ cost of culvert if necessary)

AFTER-THE-FACT 3x's application fee

ON-SITE SIGN

- Residential/Home Occupation \$25
- Commercial
 - * Permanent \$50
 - * Temporary (Up to 60 days) No fee

- E-911 Sign/Address Fee \$100
- E-911 Sign/Address Replacement Fee \$55

CONDITIONAL USE PERMIT (including amendments)

- Residential \$500
- Commercial \$500

VARIANCE

- Residential \$500
- Commercial \$500

ZONING ORDINANCE AMENDMENT

\$350 + Printing Costs

ZONING MAP AMENDMENT

\$500

APPEAL TO P&Z COMMISSION OR CITY COUNCIL

\$500

APPLICANT'S REQUEST FOR SPECIAL MEETING

\$250

PARK DEDICATION FEES

\$1500 per new lot

ZONING INFORMATION

- **Maps**
 - * Road \$10
 - * Zoning (11" by 17") \$5

ADMINISTRATION FEE

\$50 / hour

ACCESSIBILITY PLAN REVIEW

\$40 / hour (1 hr. minimum)

NOTE: Direct costs incurred for Engineering, Legal and other consulting services necessary for application review must be paid by the applicant.

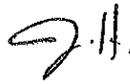
CERTIFICATION OF UNPAID CHARGES - Nothing in this section shall be held or construed as in any way stopping or interfering with the City's right to certify as unpaid service charges or assessments against any premises affected, any past due and/or delinquent fees, including interest and late fees. Each and every unpaid fee is hereby made a lien upon the lot, land, or premises served, and such charges that are past due and/or delinquent on October 15th of each year shall be certified to the Crow Wing County Auditor. The charges shall be collected and the collection thereof enforced in the same manner as county and state taxes, subject to like penalties, costs and interest charges. Upon certification to the County Auditor, any past due and/or delinquent fees shall be due and payable to the office of the County Auditor.

G.2.

Staff Report
Crosslake Parks, Recreation and Library

Date: January 7, 2015

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation and Library 

Subject: Salary increase for Community Center Part time Staff

The Park Department would like to recommend a salary increase for the part time staff at the Community Center. Currently we have five part time employees who together work an average of 44 hours per week. Their current rate of pay is \$8.45. The part time employees have not had a wage increase for several years. The Park Department would like to recommend an increase to \$9.00 per hour effective January 1st, 2015. Funds to cover this increase are included in the 2015 budget.

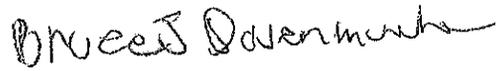
Council Action/Motion

G. 3.

January 5, 2015

TO: City Council

Please accept my retirement notice effective 1/31/15. Thank You.

A handwritten signature in cursive script that reads "Bruce Dovenmuehle".

Bruce Dovenmuehle

G.4.

MEMO TO: City Council
FROM: Public Works Director
DATE: January 8, 2015
SUBJECT: Purchase 2015 Pickup



At this time I would like to place the order for the budgeted 2015 GMC Sierra 2500. The approximate price including the plow package is \$28,427.53. The truck will be purchased through the Minnesota State Contract Bid awarded to Nelson Auto of Fergus Falls.

G.5.

MEMO TO: City Council
FROM: City Clerk
DATE: January 6, 2015
SUBJECT: BID OPENING

On Monday, January 5th at 4:15 P.M. bids were opened for the 2001 Bobcat T200, Roots Snow Blower and 2003 Caterpillar 135H Grader which were authorized for sale previously by the Council. No bids were received on the 2007 Caterpillar 930G Loader.

A motion is required to accept the highest bids as follows:

Bobcat – Luke Genz - \$23,600.00 (required minimum bid \$20,000)

Snow Blower – Henry Construction - \$3,101.00 (required minimum bid \$3,000)

Grader – Robert Crase - \$77,610.15 (required minimum bid \$75,000)

After hearing that no bids were received on the loader, Heavy Iron submitted a bid on Wednesday, January 7, 2015 in the amount of \$75,500. (required minimum bid \$75,000)

MEMO TO: City Council

**FROM: Mike Lyonais, Finance Director/Treasurer
Dan Vogt, City Administrator**

DATE: January 7, 2015

SUBJECT: Capital Outlay Items

As a result of the 2015 Budget adoption, approximately \$338,000 of funding is available for capital items, whether that be roads, equipment, facility improvements, or to be used to build a reserve to establish funds for future projects or capital items. A commitment to continue to fund such items in the future was discussed during budget deliberations in order to make equipment purchases and to try to address the many roads that are in need of attention.

Below you will find staff's recommendations regarding utilization of the capital funds available in 2015.

As a reminder, the 2015 budget does not include a provision for a road project in 2015 nor does it include requested upgrades to fire equipment. Due to the level of funding necessary to address equipment needs and road improvements, it is not practical to expect to fund major equipment and/or road improvement needs without a substantial increase in the tax levy and/or without issuing Equipment Certificates or improvement bonds.

Based on continuing discussions by staff, the following is recommended:

- We recommend the City move forward with the issuance of Equipment Certificates not to exceed \$575,000 with 4 annual payments of principal and interest not to exceed \$150,000 to fund the acquisition of fire apparatus to replace first line Engine #1, to replace the loader in the Public Works Department as previously discussed (partially offset by excess equipment sales as authorized), and, if sufficient funding is available, to purchase a new lawn tractor in the Park Department. These purchases will take care of the major equipment needs of the City until 2019. This new Capital Fund is recommended to be used to make the principal and interest payments along with future budget allocations for that purpose for up to 4 years. We have received an estimated interest rate of 1.5% to finance the equipment using Equipment Certificates which would amount to P & I payments of approximately \$150,000 per year for the 4 year term. If the Council is in agreement to proceed with the purchases and financing as recommended, a motion needs to be adopted declaring the piece of fire apparatus that will be replaced as excess equipment.
- It is further recommended that the approximately \$188,000 remaining in the Capital Fund after the Equipment Certificate payment mentioned above be utilized for projects as recommended by the Public Works/Cemetery/Sewer Commission. The projects include the preparation of the design, plans and specifications to replace the Dream Island Bridge as well as the reconstruction, including storm sewer improvements, to approximately 450 feet of the worst portion of Manhattan Point Boulevard.

As for the needed improvements to the Wastewater Treatment Plant, funds that will become available in 2016 due to the retirement of a past bond issue in the amount of approximately \$140,000 will be used to make the costly needed improvements and modifications over the next few years beginning in 2016.

G. v. a.

Crosslake Fire Department

37028 County Road 66

Crosslake, MN 56442

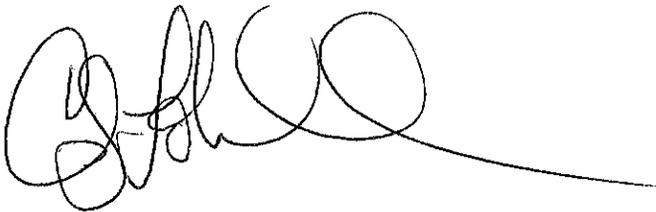
January 12, 2015

Memo

RE: Declare Equipment Surplus

To: Crosslake City Council

The Crosslake Fire Department would like to declare the 1996 Freightliner FL80 Custom Full Response Engine Surplus and use the proceeds of the sale of this apparatus to apply towards the transaction of a new First Line Engine 1 Custom Cab.



Chip Lohmiller

Chief

Crosslake Fire Department

G. G. b.

MEMO TO: City Council

FROM: Public Works Commission

DATE: January 8, 2015

SUBJECT: Recommendations on Bridge and Road Project from Meeting of 1/5/15

Dream Island Bridge: Ted stated bridge use is safe at present. He has secured materials to REPAIR the bridge but must wait until spring. WSN has provided the city with estimated costs to replace the bridge. Dave Reese stated they would assist the city to find state grants to assist with payment of the bridge and he assumed that the city would continue to follow past practice regarding assessing those on Dream Island for some of the cost of the bridge. With Ted's input, the commission agreed the replacement of the bridge was a high priority issue in the city primarily due to possible road restrictions, inconvenience to local residents as well as safety issues. It was recommended by Dave Reese that input from residents (at future public works meetings) regarding the design of the bridge was prudent to prevent last minute changes in the design. The commission felt the urgency existed to deal with this issue and the city needed to be in a position to provide input to the residents regarding the bridge design. **A motion was made by Darrell Shannon, seconded by Gary Olson to recommend to the city council that the city authorize WSN to spend \$20,000 to complete the preliminary design of bridge improvements for the Dream Island Bridge. All in favor.** The preliminary design would allow for input from the residents and place the city in a better situation to be proactive regarding moving forward on the project should funding be available.

Roads Update:

Ted informed the commission regarding the lack of funding for road projects in 2015 and stated the budgeted road improvement funding for 2014 was used on the County Road #3 road improvements. Gary Olson summed up the lack of funding situation stating the commission still needed to make recommendations for the most urgent needs regarding necessary road improvements. Ted stated the 2015 budget includes \$50K for sewer plant improvements. Ted stated that with some bonds being paid off in the next three years, the city may gain an additional approximate \$160K each year to apply to sewer treatment upgrades, should the funding be directed to the Sewer projects. Steve Roe stated we needed to do a better job of providing funding in our budgets for maintenance of the city assets in the future. Dave Schrupp reflected that the rough capital budget needs some serious review/scheduling given the amount of money available in the 2015 budget. Ted stated the intersection of Manhattan Beach and South Landing would be on the top of his list to correct in 2015. Drainage of water has been an city maintenance issue and he felt that changes could be made on this short segment of road without interfering with possible future changes of the entire road, should a road improvement in the area be approved.

Motion made by Darrell Shannon, seconded by Tim Berg to authorize Dave Reese to provide the estimated cost to improve Manhattan Point Blvd. from Co. Rd. 66 to South landing to eliminate the drainage issues. Cost estimate to be presented next meeting. Approved by all. Cost estimate to provide the document of \$200-\$300.

G.L.C.

December 2, 2014



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com

WidethSmithNolting.com

City of Crosslake
Honorable Mayor and City Council
37028 County Road 66
Crosslake, MN 56442-2528

Re: Dream Island Bridge Replacement (Bridge #L6376)
City of Crosslake/Crow Wing County

Dear Mayor and Council Members:

As requested, we have reviewed information concerning the replacement of the subject bridge and prepared this proposal for engineering services to complete the services normally required for a local bridge project seeking construction funding assistance through the State Bridge Bond program. Crow Wing County must endorse the project for the City to apply for construction funding. Engineering design, bidding, permitting, and construction administration services are local costs. The replacement structure is anticipated to be a single or double line of precast box culverts, a bypass channel during construction may be required by the DNR to maintain flow. It is also anticipated that a road bypass will be required to maintain access for island residents. Our proposal for engineering services for the replacement of this bridge is based on a new box culvert. If the DNR will not allow a box culvert, we will need to submit a revised proposal for an alternate bridge design and extended construction period.

BASIC DESIGN ENGINEERING SERVICES

1. Complete Topographic and Hydraulic Survey
2. Prepare Waterway Analysis Risk Assessment and Scour Analysis with culvert size recommendation. May require culvert alternatives type analysis for DNR.
3. Complete Wetland Delineation and Report required for permitting. The soonest this can be completed is in the spring of 2015.
4. Prepare a Feasibility Report for Construction Bypass and New Bridge, and assist the City with Public Hearings, and Assessment Roll in accordance with past City policy of special assessment of 50% of local cost of bridge improvements to an island
5. Determine need and prepare required permit applications (DNR, Corps of Engineers, etc.).
6. Prepare State bridge funding application
7. Provide horizontal and vertical alignment for City approval
8. Complete existing bridge inspection and required Asbestos and Regulated Waste Report
9. Prepare final approved bridge and approach grading plans including erosion control and Storm Water Pollution Prevention Plan (SWPPP) as required.
10. Prepare construction cost estimate
11. Prepare Special Provisions (specifications for materials and construction)

BIDDING AND CONSTRUCTION ENGINEERING SERVICES

- A. Prepare Bid Proposal and Assist with Bidding
- B. Facilitate Preconstruction Conference
- C. Construction Staking and Observation
- D. Standard construction administration duties including interpretation of contract and specifications, review and processing of contractor payment requests, State-Aid reporting, and labor compliance documentation.

METHOD OF PAYMENT

We propose to provide the design engineering services described in Items 1 through 11, and bidding and construction engineering services described in Items A through D on an hourly basis in accordance with the fee schedule current at the time the work is accomplished (fee schedule dated 2015 attached). A cost estimate for items 1-11 and A-D is attached. We propose to submit partial payment requests once each month for services performed during such period in accordance with the fee schedule current at the time the work is accomplished.

TIME SCHEDULE

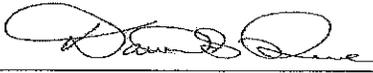
The design work outlined in this proposal can feasibly be completed in 2015. It is understood that available City and State funds will dictate when construction may be scheduled. The time schedule may be affected by delays that occur in State Agency review.

AGREEMENT

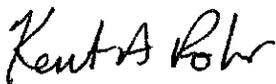
This proposal will constitute a Contract between Widseth Smith Nolting & Assoc., Inc. and the City of Crosslake, and will be subject to the General Provisions of Professional Services Agreement attached to this proposal.

Proposal of
Widseth Smith Nolting & Assoc., Inc.

Proposal Accepted by
City of Crosslake

BY: 
David Reese, P.E.
Vice President

BY: _____
Darrell Schneider
Mayor

BY: 
Kent Rohr, P.E.
Vice President

BY: _____
Dan Vogt
City Administrator

DATE: December 2, 2014

DATE: _____

ESTIMATE FOR ITEMS 1-12

1.	Field Survey			
	LS IV	4 hrs @ 140/hr =	\$ 560.00	
	Technician III	26 hrs @ 86/hr =	2,236.00	
	Technician II	18 hrs @ 70/hr =	<u>1,260.00</u>	
	Subtotal			\$ 4,056.00
2.	Hydraulics, Risk Assessment and Scour Analysis and Report			
	Engineer IV	8 hrs @ 140/hr =	\$ 1,120.00	
	Engineer II	20 hrs @ 105/hr =	<u>2,100.00</u>	
	Subtotal			\$ 3,220.00
3.	Wetland Delineation and Report			
	Scientist IV	3 hrs @ 140/hr =	\$ 420.00	
	Wetland Specialist	20 hrs @ 105/hr =	<u>\$2,100.00</u>	
	Subtotal			\$ 2,520.00
4.	Feasibility Report, Hearings, and Assessment Roll			
	Engineer IV	24 hrs @ 140/hr =	\$ 3,360.00	
	Engineer II	20 hrs @ 105/hr =	<u>\$ 2,100.00</u>	
	Subtotal			\$ 5,460.00
5.	Permits			
	Engineer II	12 hrs @ 105/hr =	\$ 1,260.00	
	Subtotal			\$ 1,260.00
6.	Prepare Bridge Funding Application			
	Engineer IV	3 hrs @ 140/hr =	\$ 420.00	
	Subtotal			\$ 420.00
7.	Provide Horizontal and Vertical Alignment			
	Engineer IV	4 hrs @ 140/hr =	\$ 560.00	
	Technician IV	6 hrs @ 102/hr =	<u>612.00</u>	
	Subtotal			\$ 1,172.00

8. Asbestos and Regulated Waste Report		
Scientist IV	2 hrs @ 140/hr =	\$ 280.00
Scientist III	16 hrs @ 128/hr =	<u>2,048.00</u>
Subtotal		\$ 2,328.00
9. Final Bridge and Approach Plans including Erosion Control and SWPPP		
Engineer IV	12 hrs @ 140/hr =	\$ 1,680.00
Engineer II	24 hrs @ 105/hr =	2,520.00
Tech IV	84 hrs @ 102/hr =	<u>8,568.00</u>
Subtotal		\$ 12,768.00
10. Prepare Construction Cost Estimate		
Engineer IV	2 hrs @ 140/hr =	\$ 280.00
Subtotal		\$ 280.00
11. Prepare Special Provisions		
Engineer IV	6 hrs @ 140/hr =	\$ 840.00
Subtotal		\$ 840.00
12. Expenses		
Mileage/Per Diem Related to Items 1-11 =	\$ 500.00	
Subtotal		<u>\$ 500.00</u>
TOTAL ITEMS 1-12		\$ 34,824.00

ESTIMATE FOR ITEMS A - E

A. Prepare Bid Proposal and Assist with Bidding		
Engineer IV	16 hrs @ 140/hr =	\$ 2,240.00
Engineer II	24 hrs @ 105/hr =	<u>2,520.00</u>
Subtotal		\$ 4,760.00
B. Preconstruction Conference		
Engineer IV	6 hrs @ 140/hr =	\$ 840.00
Technician IV	6 hrs @ 102/hr =	<u>612.00</u>
Subtotal		\$ 1,452.00

C.	Construction Staking and Observation		
	Engineer IV	20 hrs @ 140/hr =	\$ 2,800.00
	Technician IV	100 hrs @ 102/hr =	10,200.00
	Technician III	24 hrs @ 86/hr =	<u>2,064.00</u>
	Subtotal		\$ 15,064.00
D.	Contract Administration/Labor Compliance		
	Engineer IV	40 hrs @ 140/hr =	\$ 5,600.00
	Labor Specialist	20 hrs @ 105/hr =	<u>\$ 2,100.00</u>
	Subtotal		\$ 7,700.00
E.	Expenses		
	Mileage/Per Diem Related to Items A-D =	\$ 1,000.00	
	Subtotal		<u>\$ 1,000.00</u>
	TOTAL ITEMS A-E		\$ 29,976.00
	TOTAL ENGINEERING PROPOSAL ESTIMATE.....		\$ 64,800.00

Note: Services not known to be needed at this time and not included in this proposal will be billed to the City at the hourly rates provided in the current fee schedule at the time such work is completed. Such services may include right-of-way or easement acquisition assistance, additional meetings requiring our attendance, utility issues and coordination of relocation, and/or the contractor's means, methods, and subsequent time period required for completion of construction.

WIDSETH SMITH NOLTING



2015 FEE SCHEDULE

CLASSIFICATION	HOURLY RATE
Engineer/Architect/Surveyor/Scientist/Wetland Specialist/Geographer	
Level I	\$ 89.00
Level II	\$105.00
Level III	\$128.00
Level IV	\$140.00
Level V	\$155.00
Technician	
Level I	\$ 57.00
Level II	\$ 70.00
Level III	\$ 86.00
Level IV	\$102.00
Level V	\$107.00
Computer Systems Specialist	\$120.00
Senior Funding Specialist	\$ 95.00
Marketing Specialist	\$ 95.00
Funding Specialist	\$ 75.00
Administrative Assistant	\$ 50.00

OTHER EXPENSES	RATE
Mileage (Federal Standard Rate) <i>subject to change</i>	\$0.56/mile
Meals/Lodging	Cost
Stakes & Expendable Materials	Cost
Waste Water Sampler	\$40.00/Day
ISCO Flow Recorder	\$60.00/Day
Photolorization Detection Meter	\$80.00/Day
Explosimeter	\$50.00/Day
Product Recovery Equipment	\$35.00/Day
Survey-Grade GPS (Global Positioning System)	\$75.00/Hour
Mapping GPS (Global Positioning System)	\$150.00/Day
Soil Drilling Rig	\$35.00/Hour
Groundwater Sampling Equipment	\$75.00/Day
Subcontractors	Cost Plus 10%

Reproduction Costs	RATE
Black & White Copies: 8 1/2 x 11	\$0.10
Black & White Copies: 11 x 17	\$0.50
Black & White Copies: 24 x 36	\$3.00
Color Copies: 8 1/2 x 11	\$2.00
Color Copies: 11 x 17	\$4.00
Color Copies: 24 x 36	\$12.00
Color Plots: 42 x 48	\$22.00

All Accounts due and payable within 30 days of billing. A finance charge is computed on a periodic rate of 1% per month which is an annual percentage rate of 12% on any previous balance not paid within 30 days.

These rates are effective for only the year indicated and are subject to yearly adjustments which reflect equitable changes in the various components.

General Provisions of Professional Services Agreement

These General Provisions are intended to be used in conjunction with a letter-type Agreement or a Request for Services between Widsseth Smith Nolting, a Minnesota Corporation, hereinafter referred to as WSN, and a CLIENT, wherein the CLIENT engages WSN to provide certain Architectural, and/or Engineering services on a Project.

As used herein, the term "this Agreement" refers to (1) the WSN Proposal Letter which becomes the Letter Agreement upon its acceptance by the Client, (2) these General Provisions and (3) any attached Exhibits, as if they were part of one and the same document. With respect to the order of precedence, any attached Exhibits shall govern over these General Provisions, and the Letter Agreement shall govern over any attached Exhibits and these General Provisions. These documents supersede all prior communications and constitute the entire Agreement between the parties. Amendments to this Agreement must be in writing and signed by both CLIENT and WSN.

ARTICLE 1. PERIOD OF SERVICE

The term of this Agreement for the performance of services hereunder shall be as set forth in the Letter Agreement. In this regard, any lump sum or estimated maximum payment amounts set forth in the Letter Agreement have been established in anticipation of an orderly and continuous progress of the Project in accordance with the schedule set forth in the Letter Agreement or any Exhibits attached thereto. WSN shall be entitled to an equitable adjustment to its fee should there be an interruption of services, or amendment to the schedule.

ARTICLE 2. SCOPE OF SERVICES

The scope of services covered by this Agreement shall be as set forth in the Letter Agreement or a Request for Services. Such scope of services shall be adequately described in order that both the CLIENT and WSN have an understanding of the expected work to be performed.

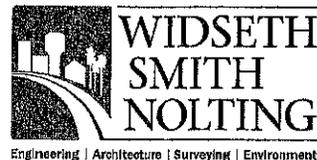
If WSN is of the opinion that any work they have been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, they shall notify the CLIENT of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a revision to the Letter Agreement or Request for Services and entered into by both parties.

ARTICLE 3. COMPENSATION TO WSN

A. Compensation to WSN for services described in this Agreement shall be on a Lump Sum basis, Percentage of Construction, and/or Hourly Rate basis as designated in the Letter Agreement and as hereinafter described.

1. A Lump Sum method of payment for WSN's services shall apply to all or parts of a work scope where WSN's tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The CLIENT shall make monthly payments to WSN within 30 days of date of invoice based on an estimated percentage of completion of WSN's services.
2. A Percentage of Construction or an Hourly Rate method of payment of WSN's services shall apply to all or parts of a work scope where WSN's tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be estimated with any reasonable degree of accuracy. Under an Hourly Rate method of payment, WSN shall be paid for the actual hours worked on the Project by WSN technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general, and administrative overhead and professional fee. In a Percentage of Construction method of payment, final compensation will be based on actual bids if the project is bid and WSN's estimate to the CLIENT if the project is not bid. A rate schedule shall be furnished by WSN to CLIENT upon which to base periodic payments to WSN.
3. In addition to the foregoing, WSN shall be reimbursed for items and services as set forth in the Letter Agreement or Fee Schedule and the following Direct Expenses when incurred in the performance of the work:
 - (a) Travel and subsistence.
 - (b) Specialized computer services or programs.
 - (c) Outside professional and technical services with cost defined as the amount billed WSN.
 - (d) Identifiable reproduction and reprographic costs.
 - (e) Other expenses for items such as permit application fees, license fees, or other additional items and services whether or not specifically identified in the Letter Agreement or Fee Schedule.
4. The CLIENT shall make monthly payments to WSN within 30 days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.

B. The CLIENT will pay the balance stated on the invoice unless CLIENT notifies WSN in writing of the particular item that is alleged to be incorrect within 15 days from the date of invoice, in which case, only the disputed item will remain undue until resolved by the parties. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1 % per month, or the maximum amount authorized by law, whichever is less. WSN shall be entitled to recover all reasonable costs and disbursements, including reasonable attorneys fees, incurred in connection with collecting amount owed by CLIENT. In addition, WSN may, after giving seven days written notice to the CLIENT, suspend services and withhold deliverables under this Agreement until WSN has been paid in full for all amounts then due for services, expenses and charges. CLIENT agrees that WSN shall not be responsible for any claim for delay or other consequential damages arising from suspension of services hereunder. Upon payment in full by Client and WSN's resumption of services, the time for performance of WSN's services shall be equitably adjusted to account for the period of suspension and other reasonable time necessary to resume performance.



ARTICLE 4. ABANDONMENT, CHANGE OF PLAN AND TERMINATION

Either Party has the right to terminate this Agreement upon seven days written notice. In addition, the CLIENT may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the CLIENT to WSN. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated upon seven days written notice as provided above.

In the event of termination, and upon payment in full for all work performed and expenses incurred to the date of termination, documents that are identified as deliverables under the Letter Agreement whether finished or unfinished shall be made available by WSN to the CLIENT pursuant to Article 5, and there shall be no further payment obligation of the CLIENT to WSN under this Agreement except for payment of an amount for WSN's anticipated profit on the value of the services not performed by WSN and computed in accordance with the provisions of Article 3 and the Letter Agreement.

In the event of a reduction in scope of the Project work, WSN shall be paid for the work performed and expenses incurred on the Project work thus reduced and for any completed and abandoned work, for which payment has not been made, computed in accordance with the provisions of Article 3 and the Letter Agreement.

ARTICLE 5. DISPOSITION OF PLANS, REPORTS AND OTHER DATA

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WSN or its consultants are Instruments of Service and shall remain the property of WSN or its consultants, respectively. WSN and its subconsultants retain all common law, statutory and other reserved rights, including, without limitation, copyright. WSN and its subconsultants maintain the right to determine if production will be made, and allowable format for production, of any electronic media or data to CLIENT or any third-party. Upon payment in full of monies due pursuant to the Agreement, WSN shall make hard copies available to the CLIENT, of all documents that are identified as deliverables under the Letter Agreement. If the documents have not been finished (including, but not limited to, completion of final quality control), then WSN shall have no liability for any claims expenses or damages that may arise out of items that could have been corrected during completion/quality control. Any Instruments of Service provided are not intended or represented to be suitable for reuse by the CLIENT or others on extensions of the Project or any other project. Any modification or reuse without written verification or adaptation by WSN for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to WSN. CLIENT shall indemnify, defend and hold harmless WSN from any and all suits or claims of third parties arising out of use of unfinished documents, or modification or reuse of finished documents, which is not specifically verified, adapted, or authorized in writing by WSN. This indemnity shall survive the termination of this Agreement.

Should WSN choose to deliver to CLIENT documents in electronic form, CLIENT acknowledges that differences may exist between any electronic files delivered and the printed hard-copy. Copies of documents that may be relied upon by CLIENT are limited to the printed hard-copies that are signed and/or sealed by WSN. Files in electronic form are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic documents will be at user's sole risk. CLIENT acknowledges that the useful life of some forms of electronic media may be limited because of deterioration of the media or obsolescence of the computer hardware and/or software systems. Therefore, WSN makes no representation that such media will be fully usable beyond 30 days from date of delivery to CLIENT.

ARTICLE 6. CLIENT'S ACCEPTANCE BY PURCHASE ORDER OR OTHER MEANS

In lieu of or in addition to signing the acceptance blank on the Letter Agreement, the CLIENT may accept this Agreement by permitting WSN to commence work on the project or by issuing a purchase order signed by a duly authorized representative. Such purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event of a conflict between the terms and conditions of this Agreement and those contained in the CLIENT's purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warranties, express or implied, are made by WSN.

ARTICLE 7. CLIENT'S RESPONSIBILITIES

- A. To permit WSN to perform the services required hereunder, the CLIENT shall supply, in proper time and sequence, the following at no expense to WSN:
1. Provide all program, budget, or other necessary information regarding its requirements as necessary for orderly progress of the work.
 2. Designate in writing, a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret and define CLIENT's policies with respect to WSN's services.
 3. Furnish, as required for performance of WSN's services (except to the extent provided otherwise in the Letter Agreement or any Exhibits attached hereto), data prepared by or services of others, including without limitation, core borings, probes and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in the Letter Agreement or any Exhibits attached hereto.
 4. Provide access to, and make all provisions for WSN to enter upon publicly or privately owned property as required to perform the work.
 5. Act as liaison with other agencies or involved parties to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
 6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by WSN, obtain advice of an attorney, insurance counselor or others as CLIENT deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of WSN.
 7. Give prompt written notice to WSN whenever CLIENT observes or otherwise becomes aware of any development that affects the scope of timing of WSN's services or any defect in the work of Construction Contractor(s), Consultants or WSN.
 8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollution in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of this Agreement, "pollution" and "pollutant" shall mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. Waste further includes materials to be recycled, reconditioned or reclaimed.
- If WSN encounters, or reasonably suspects that it has encountered, asbestos or pollution in the Project, WSN shall cease activity on the Project and promptly notify the CLIENT, who shall proceed as set forth above. Unless otherwise specifically provided in the Letter Agreement, the services to be provided by WSN do not include identification of asbestos or pollution, and WSN has no duty to identify or attempt to identify the same within the area of the Project.
- With respect to the foregoing, CLIENT acknowledges and agrees that WSN is not a user, handler, generator, operator, treater, storer, transporter or disposer of asbestos or pollution which may be encountered by WSN on the Project. It is further understood and agreed that services WSN will undertake for CLIENT may be uninsurable obligations involving the presence or potential presence of asbestos or pollution. Therefore, CLIENT agrees, except (1) such liability as may arise out of WSN's sole negligence in the performance of services under this Agreement or (2) to the extent of insurance coverage available for the claim, to hold harmless, indemnify and defend WSN and WSN's officers, subcontractor(s), employees and agents from and against any and all claims, lawsuits, damages, liability and costs, including, but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of asbestos or pollution. This indemnification is intended to apply only to existing conditions and not to conditions caused or created by WSN. This indemnification shall survive the termination of this Agreement.
9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as CLIENT may require or WSN may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as CLIENT may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as CLIENT may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.

10. Provide "record" drawings and specifications for all existing physical features, structures, equipment, utilities, or facilities which are pertinent to the Project, to the extent available.
11. Provide other services, materials, or data as may be set forth in the Letter Agreement or any Exhibits attached hereto.

- B. WSN may use any CLIENT provided information in performing its services. WSN shall be entitled to rely on the accuracy and completeness of information furnished by the CLIENT. If WSN finds that any information furnished by the CLIENT is in error or is inadequate for its purpose, WSN shall endeavor to notify the CLIENT. However, WSN shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT.

ARTICLE 8. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in the Letter Agreement or any Exhibits attached hereto are to be made on the basis of WSN's experience and qualifications and represent WSN's judgment as an experienced design professional. It is recognized, however, that WSN does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, and that any evaluation of any facility to be constructed, or acquired, or work to be performed on the basis of WSN's cost opinions must, of necessity, be speculative until completion of construction or acquisition. Accordingly, WSN does not guarantee that proposals, bids or actual costs will not substantially vary from opinions, evaluations or studies submitted by WSN to CLIENT hereunder.

ARTICLE 9. CONSTRUCTION PHASE SERVICES

CLIENT acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project, (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and Contractor(s), (3) in connection with approval of shop drawings and sample submittals, and (4) as a result of and in response to WSN's detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. CLIENT agrees that if WSN is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, WSN will not be responsible for, and CLIENT shall indemnify and hold WSN, its officers, consultant(s), subcontractor(s), employees and agents harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by CLIENT or others. Nothing contained in this paragraph shall be construed to release WSN, its officers, consultant(s), subcontractor(s), employees and agents from liability for failure to perform in accordance with professional standards any duty or responsibility which WSN has undertaken or assumed under this Agreement.

ARTICLE 10. REVIEW OF SHOP DRAWINGS AND SUBMITTALS

WSN may review and approve or take other appropriate action on the contractor's submittals or shop drawings for the limited purpose of checking for general conformance with information given and design concept expressed in the Contract Documents. Review and/or approval of submittals is not conducted for the purpose of determining accuracy and completeness of other details or for substantiating instructions for installation or performance of equipment or systems, all of which remain the exclusive responsibility of the contractor. WSN's review and/or approval shall not constitute approval of safety precautions, or any construction means, methods, techniques, sequences or procedures. WSN's approval of a specific item shall not indicate approval of an assembly of which the item is a component. WSN's review and/or approval shall not relieve contractor for any deviations from the requirements of the contract documents nor from the responsibility for errors or omissions on items such as sizes, dimensions, quantities, colors, or locations. Contractor shall remain solely responsible for compliance with any manufacturer requirements and recommendations.

ARTICLE 11. REVIEW OF PAY APPLICATIONS

If included in the scope of services, any review or certification of any pay applications, or certificates of completion shall be based upon WSN's observation of the Work and on the data comprising the contractor's application for payment, and shall indicate that to the best of WSN's knowledge, information and belief, the quantity and quality of the Work is in general conformance with the Contract Documents. The issuance of a certificate for payment or substantial completion is not a representation that WSN has made exhaustive or continuous inspections, reviewed construction means and methods, verified any back-up data provided by the contractor, or ascertained how or for what purpose the contractor has used money previously paid by CLIENT.

ARTICLE 12. REQUESTS FOR INFORMATION (RFI)

If included in the scope of services, WSN will provide, with reasonable promptness, written responses to requests from any contractor for clarification, interpretation or information on the requirements of the Contract Documents. If Contractor's RFIs are, in WSN's professional opinion, for information readily apparent from reasonable observation of field conditions or review of the Contract Documents, or are reasonably inferable therefrom, WSN shall be entitled to compensation for Additional Services for WSN's time in responding to such requests. CLIENT may wish to make the Contractor responsible to the CLIENT for all such charges for additional services as described in this article.

ARTICLE 13. CONSTRUCTION OBSERVATION

If included in the scope of services, WSN will make site visits as specified in the scope of services in order to observe the progress of the Work completed. Such site visits and observations are not intended to be an exhaustive check or detailed inspection, but rather are to allow WSN to become generally familiar with the Work. WSN shall keep CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work. WSN shall not supervise, direct or have control over any Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. WSN shall not be responsible for any acts or omissions of any Contractor and shall not be responsible for any Contractor's failure to perform the Work in accordance with the Contract Documents or any applicable laws, codes, regulations, or industry standards.

If construction observation services are not included in the scope of services, CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the CLIENT waives any claims against WSN that are connected with the performance of such services.

ARTICLE 14. BETTERMENT

If, due to WSN's negligence, a required item or component of the Project is omitted from the construction documents, WSN shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event, will WSN be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

ARTICLE 15. CERTIFICATIONS, GUARANTEES AND WARRANTIES

WSN shall not be required to sign any documents, no matter by who requested, that would result in WSN having to certify, guarantee or warrant the existence of conditions whose existence WSN cannot ascertain. CLIENT agrees not to make resolution of any dispute with WSN or payment of any amount due to WSN in any way contingent upon WSN signing such certification.

ARTICLE 16. CONTINGENCY FUND

CLIENT and WSN agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the plans and specifications prepared by WSN, and therefore, that the final construction cost of the Project may exceed the bids, contract amount or estimated construction cost. CLIENT agrees to set aside a reserve in the amount of 5% of the Project construct costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim by way of direct or third-party action against WSN with respect to any increased costs within the contingency because of such changes or because of any claims made by any Contractor relating to such changes.

ARTICLE 17. INSURANCE

WSN shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims against it for damages because of injury to or destruction of property including loss of use resulting therefrom.

Also, WSN shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which WSN is legally liable.

Certificates of insurance will be provided to the CLIENT upon request.

ARTICLE 18. ASSIGNMENT

Neither Party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WSN as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

ARTICLE 19. NO THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either WSN or CLIENT. WSN's services pursuant to this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against WSN because of this Agreement.

ARTICLE 20. CORPORATE PROTECTION

It is intended by the parties to this Agreement that WSN's services in connection with the Project shall not subject WSN's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary, CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against WSN, a Minnesota corporation, and not against any of WSN's individual employees, officers or directors.

ARTICLE 21. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota.

ARTICLE 22. ASSIGNMENT OF RISK

In recognition of the relative risks and benefits of the project to both the CLIENT and WSN, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of WSN, employees of WSN and sub-consultants, to the CLIENT and to all construction contractors, subcontractors, agents and assigns on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that total aggregate liability of WSN, employees of WSN and sub-consultants, to all those named shall not exceed WSN's total fee received for services rendered on this project. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or warranty.

ARTICLE 23. NON-DISCRIMINATION

WSN will comply with the provisions of applicable federal, state and local statutes, ordinances and regulations pertaining to human rights and non-discrimination.

ARTICLE 24. SEVERABILITY

Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between CLIENT and WSN. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

ARTICLE 25. PRE-LIEN NOTICE

Pursuant to the Agreement WSN will be performing services in connection with improvements of real property and may contract with subconsultants or subcontractors as appropriate to furnish labor, skill and/or materials in the performance of the work. Accordingly, CLIENT is entitled under Minnesota law to the following Notice:

- (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for its contributions.
- (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or materials for the improvement and who gave you timely notice.

2014 DATA

CUSTOMER SERVICE INQUIRY 2014

INQUIRY TYPE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD TOTAL
Counter	51	48	58	108	139	126	172	158	121	140	46	43	1210
Phone	67	60	113	154	241	360	195	192	173	198	118	112	1863
Email	31	16	38	129	171	72	43	64	63	70	47	34	778
Call for Service Shore Rip	0	2	0	15	10	7	2	16	24	15	5	2	96
Call for Service Shore Non-Rip	0	0	0	0	1	5	1	0	0	0	0	0	7
Call for Service Non-shore	1	1	0	0	3	2	0	4	1	4	0	0	18
TOTAL INQUIRIES MONTHLY	150	127	209	406	565	572	413	354	382	427	216	191	4192

ENFORCEMENT

ENFORCEMENT	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD TOTAL
Case Load (Includest carryover)	2	3	2	2	5	2	3	1	0	5	1	1	14
Case Load Closed	0	1	0	0	3	1	3	1	0	4	0	1	14
Case Load Open	2	2	2	2	2	1	0	0	0	1	1	0	14
TOTAL ENFORCEMENT MONTHLY	2	3	2	2	5	2	3	1	0	5	1	1	14

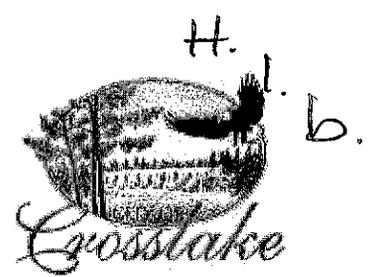
PERMITS 2014

PERMIT TYPE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD TOTAL
New Construction(Dwlg)	2	0	1	3	1	4	5	2	9	8	1	0	36
Septic - New	1	0	0	2	3	2	9	4	1	3	2	0	27
Septic Upgrades	1	0	0	0	1	1	4	0	6	9	2	0	24
Porch / Deck / Patio	1	1	0	2	5	5	4	6	2	7	4	0	37
Additions	2	0	0	1	2	4	4	5	4	4	3	1	33
Travel Trailer	0	0	0	0	0	0	0	0	0	0	0	0	0
Landscape/Alterations	1	0	4	4	6	6	6	8	7	3	1	1	47
Access Structures	1	1	1	1	5	13	8	2	7	1	1	1	42
Driveway	0	0	0	0	0	0	0	0	0	0	0	0	0
Demol/Move Building	1	0	0	2	1	4	1	1	2	1	0	0	13
Sign	0	0	1	0	0	0	0	0	0	0	2	1	4
Commercial	0	0	1	0	0	1	5	0	0	0	0	0	7
Fence	0	0	1	1	1	0	3	1	2	1	0	0	12
Tree Removal	0	1	0	0	0	0	0	0	0	0	0	0	1
EIT Address Assigned	1	0	1	0	0	2	2	0	3	0	0	0	13
Footing Location Inspection	1	0	0	2	10	4	7	2	2	2	11	8	67
Final Inspection	0	0	0	0	1	1	1	2	2	4	3	0	14
Miscellaneous	0	0	0	0	0	0	0	0	0	0	0	0	0
Variance (Breakdown incl. above)	1	3	1	0	5	3	2	5	2	2	0	0	29
Conditional Use / Interim (Breakdown incl. above)	0	1	0	0	1	0	1	0	0	0	0	0	3
Substitutions (Metres & Bounds)	0	1	0	1	1	0	0	0	0	1	1	0	7
Land Use Map	0	0	0	0	0	1	0	0	0	0	0	0	1
TOTAL PERMITS MONTHLY	13	5	12	25	49	54	62	39	48	55	27	4	384

SEPTIC SYSTEM INFORMATION 2014

SEPTIC INFO	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD TOTAL
Designs	0	0	2	4	3	4	12	3	14	11	3	0	56
Compliance Inspections (CI's)	1	0	0	16	40	21	18	22	26	10	7	4	165
Site Suitability	0	0	0	0	0	0	0	0	0	2	0	0	2
TOTAL SEPTIC INFO MONTHLY	1	0	2	20	43	25	30	25	40	23	10	4	223

Pass / Fail 1 / 0 0 / 0 0 / 0 16 / 0 38 / 2 21 / 0 17 / 1 22 / 0 26 / 0 10 / 0 7 / 0 4 / 0 162 / 3 98%



To: City Council

From: Chris Pence, Zoning Administrator

Date: January 12, 2015

RE: Commercial Land Use Update

We would like to lay out the process of where we are at with the Land Use update and what the timeline moving forward should look like:

10/3/2014 – uploaded online survey for comments

10/14/2014 – public meeting at the Community Center approximately 20 people attended

10/31/2014 – Survey results downloaded (11 people commented)

11/5/2014 – meet with EDA at Crosslake Communications

11/7/2014 – Draft sent to City Attorney for review (comments received 11-15-2014)

11/21/2014 – Joint session PC/BOA and City Council

12/8/2014 – DRAFT Ordinance to City Council for permission to open Public Comment Period

12/8/2014 – Comment Period Opened

Moving forward...

1/13/2015 – P&Z Staff to meet with Crosslake Chamber of Commerce

1/23/2015 - Open Houses for Commercial Land Use comments/questions

1/31/2015 – Close Public Comment Period

2/1/2015 to 2/28/2015 – respond to public comments

3/27/2015 – Public Hearing on Commercial Land Use changes (@ PC/BOA meeting),
recommend changes for City Council approval.

4/13/2015 – Changes at City Council for approval.

Crosslake PZ

From: John.Pribyl <john.pribyl@crosslake.net>
Sent: Monday, December 15, 2014 8:46 PM
To: crosslakepz@crosslake.net
Subject: Land use ordinance

I have one comment on Section 33 on Signs.. As I drove around the state for 35 years on my job I cannot recall off hand another town besides Crosslake that does not allow the Blue small rectangular information signs for businesses and non-profits. I would ask that you change the prohibition against those signs so visitors in our town can more easily find what they are looking for. They are a standard size and are all uniform and in my opinion promote safety in the community by making it easier for our guests. thank you very much.

John Pribyl, Retired
33557 Lake St.
Crosslake, MN 56442
[218-692-5214](tel:218-692-5214)
[612-508-0220](tel:612-508-0220)
john.pribyl@crosslake.net

H. I. C.

City of Crosslake 2015 Development Review Team & Planning Commission / Board of Adjustment Meeting

Dates & Submittal Deadlines

Last Day to Schedule for DRT	DRT Meeting Date	Complete Application Submittal Deadline(s)	PC/BOA On-Site Dates	PC / BOA Meeting Date(s)	City Council Date
Nov 04, 2014	Nov 11, 2014	Nov 21, 2014	Dec 18, 2014	Dec 19, 2014	Jan 12, 2015
Dec 09, 2014	Dec 16, 2014	Dec 26, 2014	Jan 22, 2015	Jan 23, 2015	Feb 09, 2015
Jan. 06, 2015	Jan. 13, 2015	Jan. 20, 2015	Feb. 26, 2015	Feb. 27, 2015	Mar.. 09, 2015
Feb. 03, 2015	Feb. 10, 2015	Feb. 24, 2015	Mar. 26, 2015	Mar. 27, 2015	Apr. 13, 2015
Mar. 03, 2015	Mar. 10, 2015	Mar. 24, 2015	Apr. 23, 2015	Apr. 24, 2015	May 11, 2015
Apr. 07, 2015	Apr. 14, 2015	Apr. 21, 2015	May 21, 2015	May 22, 2015	June 08, 2015
May 05, 2015	May 12, 2015	May 19, 2015	Jun. 25, 2015	Jun. 26, 2015	Jul. 13, 2015
Jun. 02, 2015	Jun. 09, 2015	Jun. 23, 2015	Jul. 23, 2015	Jul. 24, 2015	Aug. 10, 2015
Jul. 07, 2015	Jul. 14, 2015	Jul. 21, 2015	Aug. 27, 2015	Aug. 28, 2015	Sep. 14, 2015
Aug. 04, 2015	Aug. 11, 2015	Aug. 25, 2015	Sept. 24, 2015	Sept. 25, 2015	Oct. 12, 2015
Sept. 01, 2015	Sept. 08, 2015	Sept. 22, 2015	Oct. 22, 2015	Oct. 23, 2015	Nov. 09, 2015
Oct. 6, 2015	Oct. 13, 2015	Oct. 20, 2015	Nov. 24, 2015	Nov. 25, 2015	Dec. 14, 2015
Nov. 03, 2015	Nov. 10, 2015	Nov. 24, 2015	Dec. 22, 2015	Dec. 23, 2015	Jan. 11, 2016
Dec. 01, 2015	Dec. 08, 2015	Dec. 22, 2015	Jan. 21, 2016	Jan. 22, 2016	Feb. 08, 2016

* On-Site dates are subject to change



PRESS RELEASE

FOR IMMEDIATE RELEASE
Date: December 23, 2014

Contact: Chris Pence
Phone: (218) 824-1125

CROW WING COUNTY SEEKS PUBLIC COMMENT ON AQUATIC INVASIVE SPECIES PLAN

The Crow Wing County Land Services Department is requesting public comment on the proposed 2015 Aquatic Invasive Species (AIS) Plan. The AIS plan can be viewed on the County website at <http://crowwing.us/index.aspx?nid=1004> or search "Aquatic Invasive Species". Written comments on the plan will be accepted until January 23, 2015, and may be submitted to Mitch Brinks, Crow Wing County Water Protection Specialist, at Mitch.Brinks@crowwing.us or mailed to 322 Laurel Street, Suite 14 Brainerd, MN 56401. The County Board will review the AIS plan at its regularly scheduled meeting on February 10, 2015 at 9:00 a.m. The meeting will be held in the County Board Room on the third floor of the Historic Courthouse at 326 Laurel Street Brainerd, MN 56401.

Crow Wing County has been allocated \$450,000 by the State legislature to prevent the spread of aquatic invasive species within County lakes and rivers in 2015. The AIS plan proposes to accomplish this through several approaches, including:

- Boat landing inspections
 - Crow Wing County has assigned a risk classification to each of the nearly 200 public and private boat ramps. The classification is based on the use, location, and infested status of each landing and ranges from low to very high risk. County provided inspectors will be placed at primarily high and very high risk landings.
- Decontamination units
 - Crow Wing County plans to staff several hot-water decontamination stations to prevent the spread of zebra mussels, which are killed on contact when water temperatures approach 140 degrees. Boaters moving from a zebra mussel infested lake to another lake are encouraged to stop at one of these free County-provided stations. Stations are planned throughout the Brainerd Lakes area, including Nisswa, Breezy Point, Crosslake, Emily, Crosby, and Garrison.
- Treatment of Eurasian water milfoil
 - Crow Wing County has 8 lakes that are infested with milfoil that also have a public access. As in 2014, this program will work to limit the amount of milfoil in these lakes providing funds for chemical or biological treatments.
- Education & Awareness
 - In 2014, Crow Wing County allocated funds directly to lake associations to conduct an education outreach campaign to their members. Over 20 lakes participated. In 2015, the County plans to again offer this program. In addition, the County is working with neighboring counties to develop a digital media campaign that would air on TV & radio in regional markets across the Midwest.

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

- Innovation / Special Projects
 - Due to the increasing number of lakes that are becoming infested with zebra mussels, Crow Wing County plans to work with an environmental lab to conduct testing for veligers (i.e. microscopic zebra mussel offspring) in approximately 50 lakes that are currently not infested according to the DNR. If veligers are found, it means that the lake will likely soon be infested and appropriate actions can be taken.

The Land Services Department is committed to providing excellent customer service while helping landowners make wise choices that protect Crow Wing County's extraordinary natural resources. Citizens are encouraged to contact the Environmental Services Office at (218) 824-1125 or environmental.services@crowwing.us to discuss land use activities. Crow Wing County information and resources can be found at www.crowwing.us.

#END#

Mark Liedl
Land Services Department
322 Laurel Street, Suite 14
Brainerd, MN 56401

Office: (218) 824-1125
Fax: (218) 824-1104
www.crowwing.us

2015 Crow Wing County AIS Plan

Mission:

To provide leadership in preventing the introduction and limiting the spread of Aquatic Invasive Species (AIS).

Partners:

Crow Wing County has developed a network of public, private, state and local partners that enables a strategic use and prioritization of resources to combat the spread of AIS in our waters. This plan will continue to build upon the network by coordinating communication tools, training practices and implementation strategies following the best management practices for increasing the awareness and limiting the spread of AIS. Key partners include:

- Minnesota DNR
 - Watercraft inspection coordination & training
 - AIS surveys
- University of Minnesota Extension
 - Education & research
- Local Lake Associations
 - Volunteers / ambassadors
 - Access usage and inspection scheduling
 - Local knowledge
- Private Sector Businesses
 - Lake Treatment Providers
 - Fishing clubs / guide services
 - Resorts & Chambers of Commerce
- Cities & Townships
- Neighboring Counties
- Local Law Enforcement Officers
- Schools

Public Input:

This plan was developed with the input of lake associations and concerned citizens during the summer and fall of 2014. A survey was conducted of nearly 200 lake association members seeking input on AIS activities and funding priorities for 2015. Representatives from 24 lake associations and over 50 individuals responded. The survey identified watercraft inspections, education/awareness, and decontamination as the top priorities. Complete results of the survey are included in Appendix 1. Additionally feedback was gathered at public meetings, including: 2014 Annual Crow Wing Lakes & Rivers Alliance meeting in August and an AIS Roundtable co-hosted with the Whitefish Area Property Owners Association in September.

Plan Activities:

The Department is proposing the following plan for the 2015 allocation of State AIS funds (~\$450,000):

- Watercraft Inspections using DNR trained Level I inspectors = \$292,000 +/-
 - Inspection hours (inspectors provided by Brainerd's Employment Resource Center)
 - Training and equipment for inspectors
 - Training for private landing operators (resort staff, etc.)
 - Usage counters (cost-share with participating lake associations)
 - CWC oversight and coordination

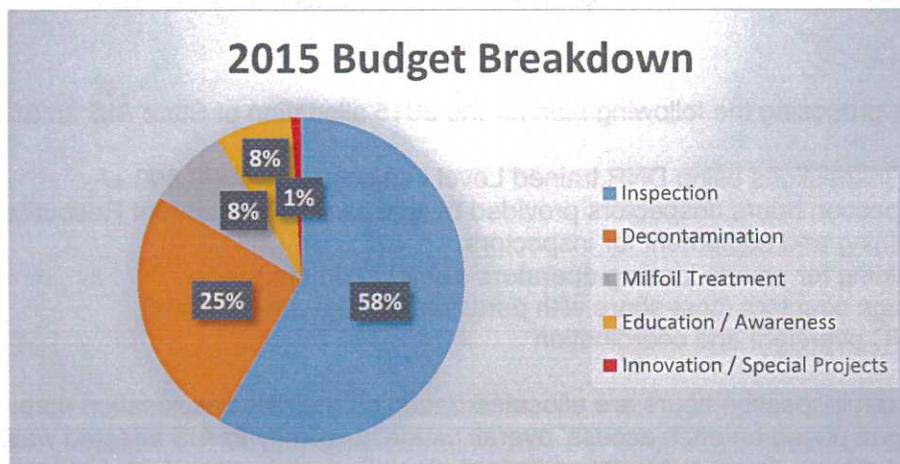
Watercraft inspection hours are allocated based on the risk classification map, which was developed based on each access' overall usage, proximity to AIS infested waters, and infested status. Carry-in accesses are not identified in this plan. Local associations and others are charged with identifying and managing these landings.

Risk Level	# of Landings (suitable for boats)	Risk Basis	2015 Plan
Very High	26	Large, heavily used landings on or very near infested waters	County-provided inspectors, 400 hours per landing
High	25	Well used landings on mid-sized lakes, further away from infested waters	County-provided inspectors, 200 hours per landing
Moderate	42	Generally public landings with sporadic use	Generally no county inspectors, reliance on volunteers & education / awareness
Low	90	Little used public or private landings	Education / awareness only, training offered for private landing operators

- Decontamination for treating zebra mussels = \$125,000 +/-
 - Level II inspection hours, approximately 24 hours/week for 17-18 weeks
 - Training and equipment for inspectors
 - Reimbursement for private sector inspections
 - Up to 5 decontamination units (will use existing unit in Emily)
 - CWC oversight and coordination

Decontamination efforts will focus on providing a networks of semi-permanent and mobile stations located in strategic locations throughout the County. In addition, this plan seeks to encourage the establishment of decontamination units in private sector locations by partially subsidizing private-sector Level II inspections at a set rate of \$50 / inspection.

- Milfoil Treatment = \$40,000 +/-
 - Treatment and related surveys for control of milfoil on lakes with a public access
- Education & Awareness = \$37,500 +/-
 - Lake association public awareness campaigns
 - Signage at private landings
 - Print media (Rack cards, newspaper ads, stickers, posters, etc.)
 - Targeted advertising (TV, online, billboards, and/or radio PSAs)
- Innovation/ Special Projects = \$5,000 +/-
 - Pilot & special projects, such as boat tagging system, electronic entry, etc.
 - Rapid response



Other activities not mentioned above may be undertaken to prevent the spread of AIS at the discretion of the Crow Wing County Land Services Department.

Proposed 2015 CWC AIS Budget - Tentative

Inspection

Level I Inspection Hours	\$233,673	432 hrs for very high risk, 216 for high risk
Equipment	\$2,000	Vests, etc.
Flag signs at landings	\$7,000	
Tablets	\$7,000	~\$135/tablet (inc. charger/case)
DNR training for County Inspectors	\$5,000	
DNR training for private landings	\$5,000	
Usage Counters (CWC owned)	\$2,300	3 counters + initial setup
Access Usage Counters, cost-share (lake association owned)	\$5,000	25 counters @ \$200
County Staff Coordination	\$25,000	Including mileage
Total Inspection	\$291,973	

Decontamination

Level II Inspection Hours	\$50,000	24 hours/site for 18 weeks
Level II Inspection Training	\$1,200	10-12 inspectors
Private Sector Level II Inspection Reimbursement	\$5,000	100 inspections @ \$50/inspection
4 permanent decon stations	\$30,000	includes CWC unit & setup
1 mobile decon unit	\$10,000	
Fuel	\$2,500	Vehicle gas + propane/gas for units
Stickers/tags for decon inspections	\$1,300	
County Staff Coordination	\$25,000	Includes mileage
Total Decontamination	\$125,000	

Milfoil Treatment

8 Eligible Lakes:

Bay, Clearwater, Emily, Kimble, Lower Mission, Ossawinnamakee, Upper Mission, Ruth

\$40,000

DNR-approved treatment & related surveys by licensed experts

Education & Awareness

Notes

Amount

Lake Association Marketing	\$12,500	\$250 each per lake w/ boat access
Signage - Non-DNR Landings	\$11,500	50 landings @\$250 per sign
Public Awareness - Print Media	\$2,500	Poster, rack cards, stickers, etc.
Targeted Advertising	\$10,000	TV, radio, and online content
School Education/Curriculum	\$1,000	

Total Education & Awareness

\$37,500

Innovation / Special Projects

Possible activities include: boat identification/tagging system, rapid response

\$5,000

Less balance forward from 2014

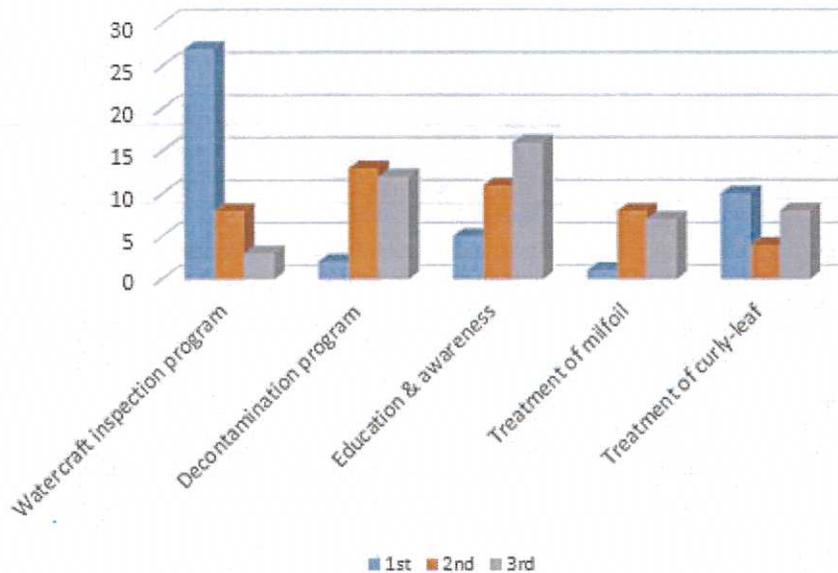
\$49,000

2015 Total Budget

\$450,473

Appendix 1: AIS Funding Survey Results

#1: Rank preference for how County should prioritize funding



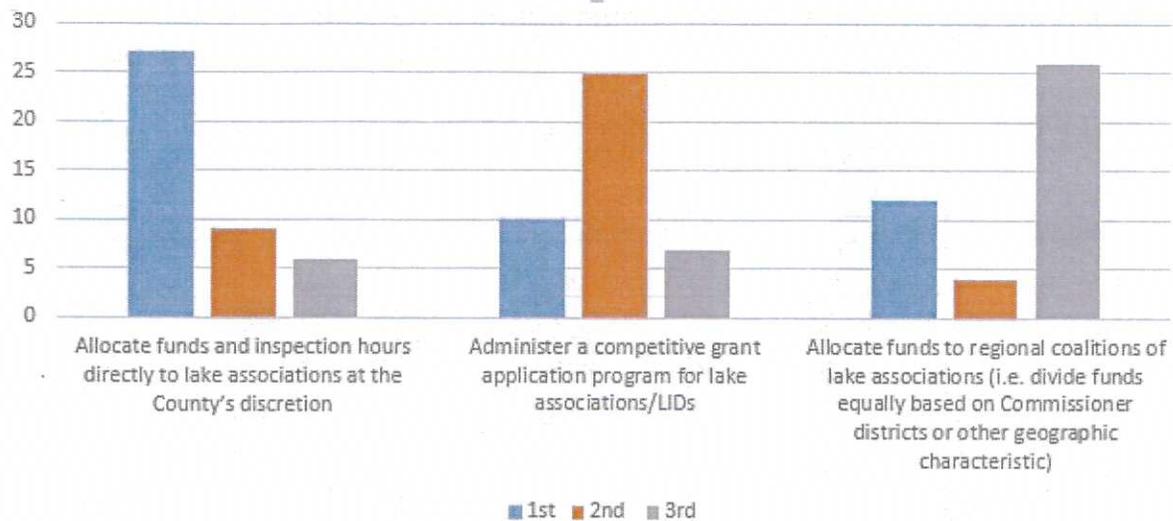
Overall ranking:

1. Watercraft Inspections
2. Education/Awareness
3. Decontamination Program

Comments:

- Research funding, testing for use of eradication chemicals
- Centralized decontamination and inspections- not enough inspectors to do inspections on each lake. Right now only lakes that have the funds to do an inspection program are involved; other lakes should not be left out of benefit because they don't have funds or manpower. Focus on infested water bodies first.
- Restricting access hours at DNR accesses
- Fairer distribution of funds,
- Zebra mussels
- State exam on AIS prevention prior to watercraft registration renewal

#2: Rank preference for how County should administer funding



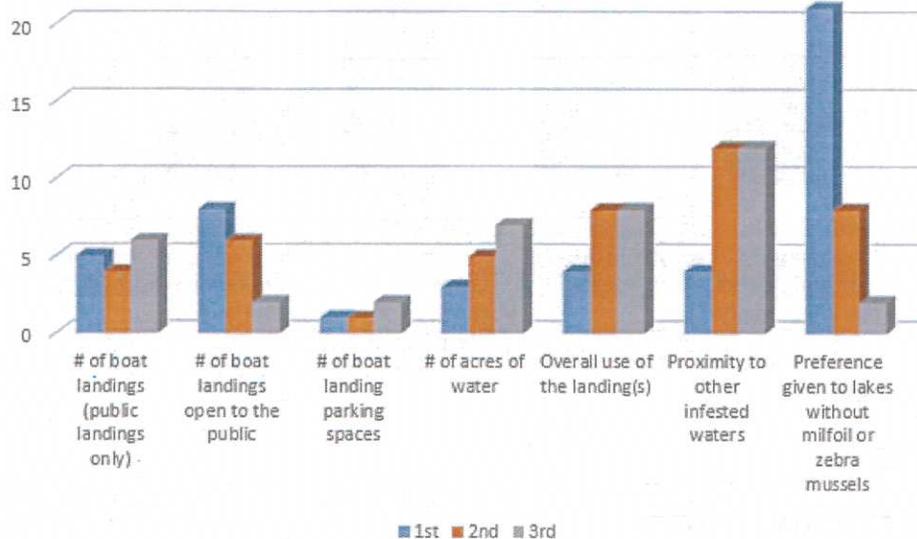
Overall ranking:

1. Allocate funds and inspection hours directly to lake associations
2. Administer a competitive grant application
3. Allocate funds to a regional coalition of lake associations

Comments:

- Stricter enforcement of violators
- Give more money to lakes that are not infested to help them stay that way. Do not penalize lake associations or LID's that have been working hard to protect their lake's water quality
- Spread money out evenly. Especially include the lake asso/LIDS that have spent so much of their own money fighting invasive species.
- Divide fairly.
- Emphasize prevention on lakes that not infected yet

#3: Rank preferred method for allocating watercraft inspection



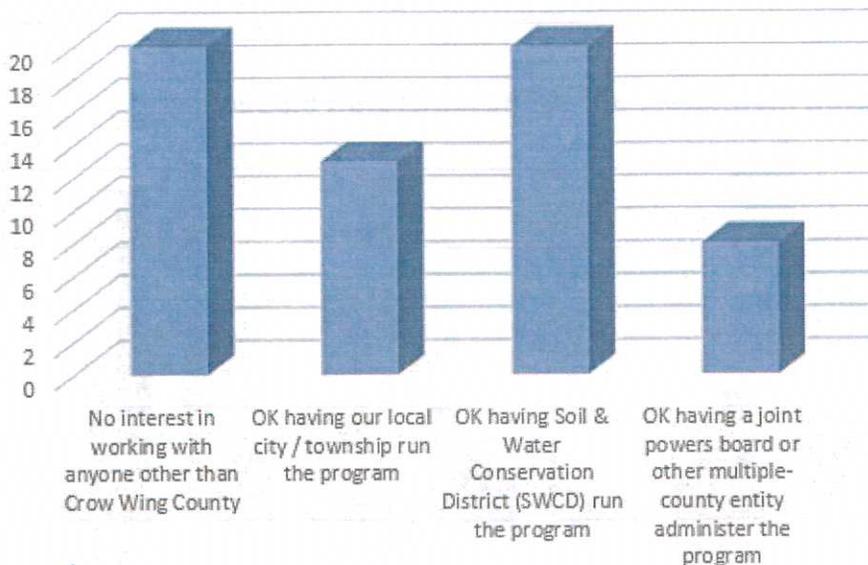
Overall ranking:

1. Preference given to lakes without milfoil or zebra mussels
2. Proximity to other infested waters
3. Tie: # of boat lands open to the public / Overall use of the landings

Comments:

- Stricter enforcement
- Preference to lakes with milfoil and zebra mussels
- Focus on inspecting boats coming off of infested waters in the county first, then boat coming to uninfested lakes from infested lakes.
- Preference given to lakes with milfoil or zebra mussels to control and prevent spread
- priority to larger lakes than are not infested to reduce potential future treatment if/when infested

#4: Provide level of interest in partnering with CWC, SWCD, local city/township, etc.



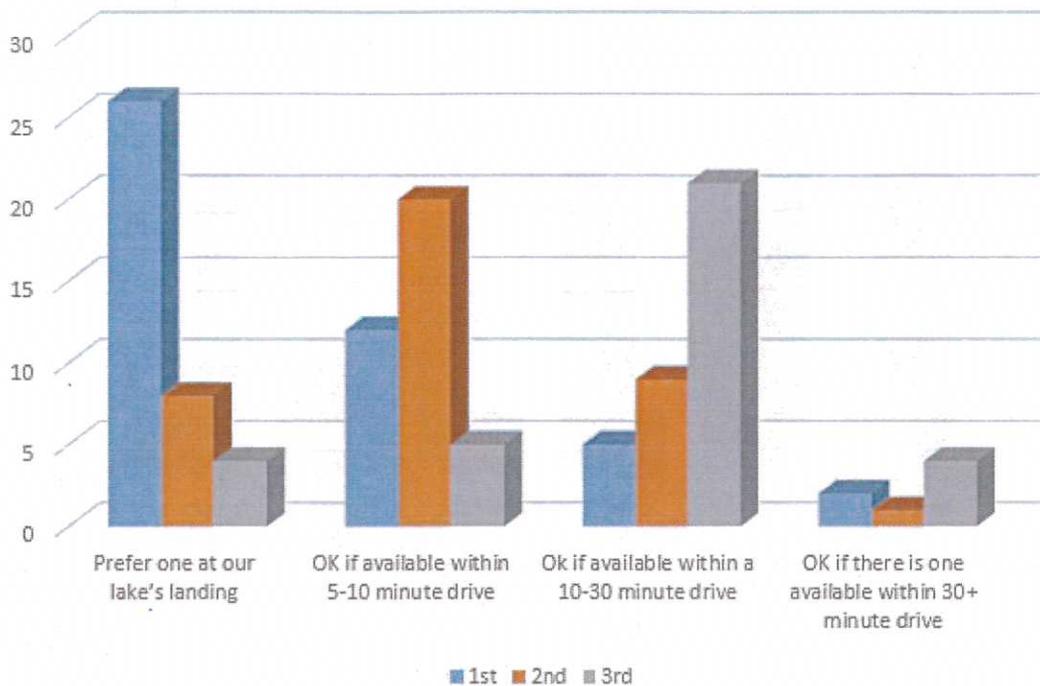
Overall ranking:

1. Tie: CWC only / SWCD
3. Local city or township

Comments:

- Stricter
- As Lake Improvement District is Local Government Unit we are best equipped to administer program.
- Question poorly worded. Is meaning "must do inspection program" if assn. is given funds?
- Working either with the County or local township or City is fine.

#5: Rank preference regarding proximity of decon station to your lake



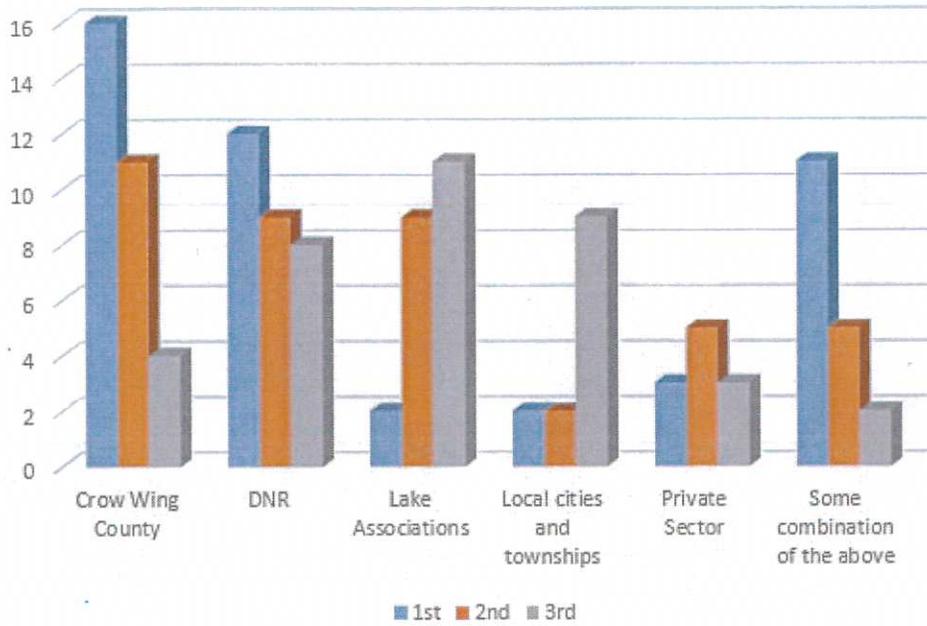
Overall ranking:

1. Prefer one at landing
2. Within 5-10 minute drive
3. Within 10-30 minute drive

Comments:

- Problem is they don't get used when right at the access
- Bay Lake IA is undecided on this issue
- We, Ruth Lake already own a decontamination Unit
- Priority to infected lakes with highest access use
- Decontamination station is useless unless it is at each lake and usage is mandatory

#6: Rank preference of who should manage a decon station



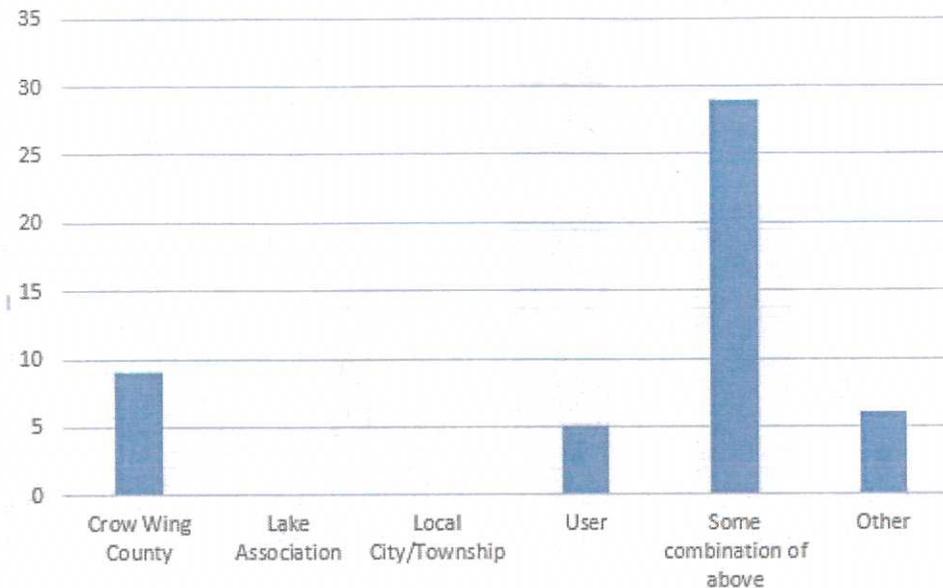
Overall ranking:

1. Crow Wing County
2. DNR
3. Some Combination of all options

Comments:

- County should hire employees to man the stations; consider hiring seniors, they are more stable than youth.
- Ruth Lake already operates decontamination unit with 4 Level 2 Inspectors.

#7: Who should pay for operation of decon stations



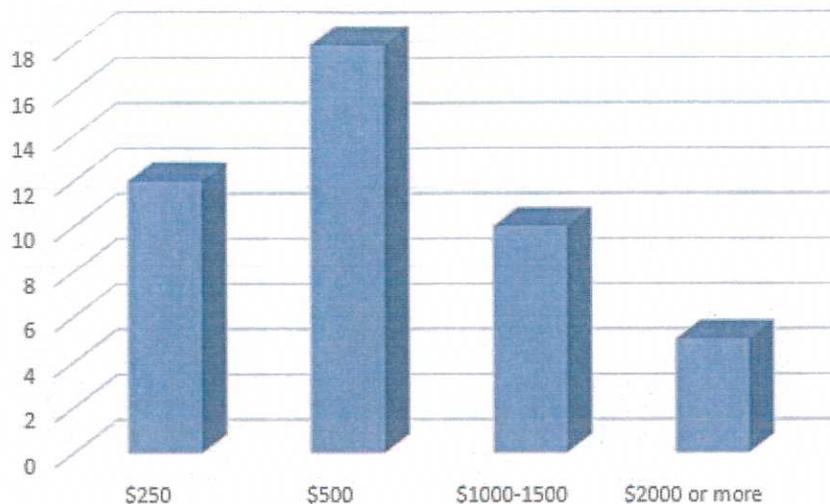
Overall ranking:

1. Some combination of all options
2. Crow Wing County
3. Other (assuming State/DNR)

Comments:

- If the county receives the state funds, they should pay for the operation.
- AIS Grant money
- If these are set up the organization responsible needs to insure long-term funding for operation.
- State Of Minnesota
- Cost of Level 2 Inspectors should be paid by Crow Wing County
- State of MN
- MN DNR in combination with local and county

#8: Ideally, how much education/awareness funds would your association spend annually:



#9: Provide any other feedback:

- We need research how to eliminate AIS instead of putting a bandaid on the problem. Elimination of the AIS would save the state moneys.
- A great start to programs that should have been in place years ago.
- This was a very poorly designed survey; it was pre-directed and assumes that localized inspection programs and decontamination are the only choices for spending the AIS funds. Our association advocates that the county do strategic planning of a 3-5 year plan for use of the money, not a short-sighted, one-year-at-a-time approach. Without adequate planning, involving stakeholders, there will not be a good return on investment.
- Feel that money spent should be prioritized towards inspection hours rather than decontamination stations.
- AIS funds spent at the local level cannot protect local lakes from AIS because there is no local authority to restrict usage of lakes to decontaminated boats.
- Able to use funds to pay for a Decon. unit or part of it. Funding for Level two and one inspectors. Lake Assoc or LID's that have shown the initiative to purchase a Decon. unit on their own to control AIS.
- The Lower Hay access is the major access for the west end of the Whitefish Chain. Most of the boaters use it to get to Whitefish and beyond.

- Knowing what the County program will be for 2015 by the fall will help us plan better for 2015.
- Please let Lake Associations/LIDS have a voice in how the money is spent/allocated. The Lake Associations/LIDS know best where they are spending and falling short of funds.
- I am convinced zebra mussels will be in all lakes no matter what we do. Milfoil and curly leaf might be manageable.
- The challenge is getting as much of the money directly applied to working the issue and as little to the administration of the program. This means it has to get down to the Lake Associations but how you allocate is a challenge.
- attempt to stop the transfer from the infested lake limit the access hour to/from infested lakes to the availability of access monitors
- Bay Lake IA is also undecided on whether or not to develop an education/awareness program.
- I do not feel that the money should just go to the larger resort lakes. Many of those are already infested. Also when someone is caught violating the law they should be tagged, not just warned. The DNR has done a great job of making people aware of the laws related to transporting boats with the plugs in. People need to be held accountable
- Provide more funding for lake associations to battle ais. Thank - You
- AIS funds are needed for as long as it takes to keep our lakes and rivers clean and prevent any further infestation. Decontamination is a necessary preventative tool and we intend to operate 7 days a week.
- The lake associations & LIDs that have spent thousands of their own money over many years are being overlooked.
- Provide fresh water at the access so that bait containers can be dumped and filled prior to entering and leaving the lake.
- Lower South Long Lake only got \$250??? That's not fair representation at all!
- The grant funds were appreciated to be able to have inspectors at the public access. Some educational seminars for resorts and associations is needed.

- Inspection programs are not the answer. Lakes spending \$ on them have become infested anyway. We need to jointly brainstorm ideas for AIS control and prevention. Lake assns. spending their own \$ on AIS treatments should receive some of the future funds. We spent \$38,000 just this year to treat curlyleaf pondweed in our 3 lakes. The \$9,100 in DNR grant funds helped a little. \$ from the State via the County would also help us keep public waters open for public recreation.
- Most of the battle is lost in Rice Lake. If we get Asian carp, it is entirely lost.

10: Optional, provide the name of your association

- HLPOA-Horseshoe Lake Property Owners Association
- Gull COLA
- Placid Lake area Association
- Kimble Lake Improvement District
- Mission Lakes Association
- Bass Lake Association
- Gladstone Lake Association
- Ruth Lake Improvement District
- Friends of Lower Hay
- Rice Lake Lake Association
- WAPOA and PRWA
- PLA and PLCC
- Bay Lake IA/Phillip Rollins
- Perch Lake Conservation
- Lower South Long Lake Improvement Assoc (LSLLIA)
- Lower south long lake
- Lower South Long Lake Improvement Association
- Lower South Long Lake
- Upper South Long Lake
- Lower south long lake
- Lower south long lake
- Lower south long lake association
- Ruth Lake Improvement District
- Fifty Lakes Property Owners Assoc.
- South Long Lake (Lower)
- Upper Hay Lake Association
- Lower South Long lake
- Lake Edward Conservation Club
- Cullen Lakes Association
- Pelican Lakes Association
- Rice Lake Association

APPENDIX 2 - 2015 Level I Inspection Hours by Lake

	2014 Allocation	Proposed 2015 Level I Hours	% Change
Pelican (3 landings)	350	1200	242.9%
Clark	150	400	166.7%
Gull	150	400	166.7%
North Long (2 landings)	350	800	128.6%
Emily	175	400	128.6%
Edward	175	400	128.6%
Borden	175	400	128.6%
Gladstone	175	400	128.6%
50 Lakes Total	350	800	128.6%
Mitchell		200	
Eagle		200	
Fox		200	
Kego		200	
Portage/Crooked	150	200	33.3%
WAPOA Total	1250	1600	28.0%
Crosslake - Campground		400	
Crosslake SW		400	
Big Trout		400	
Clamshell		200	
Upper Whitefish		200	
Upper South Long	175	200	14.3%
Bass	175	200	14.3%
Lower South Long	175	200	14.3%
Gilbert	175	200	14.3%
Hubert	350	400	14.3%
Kimball	350	400	14.3%
Horseshoe	350	400	14.3%
Lower Hay	350	400	14.3%
Ruth	350	400	14.3%
Bay	700	400	-75.0%

Increase from 2014

Decrease from 2014

New Lakes added for 2015:

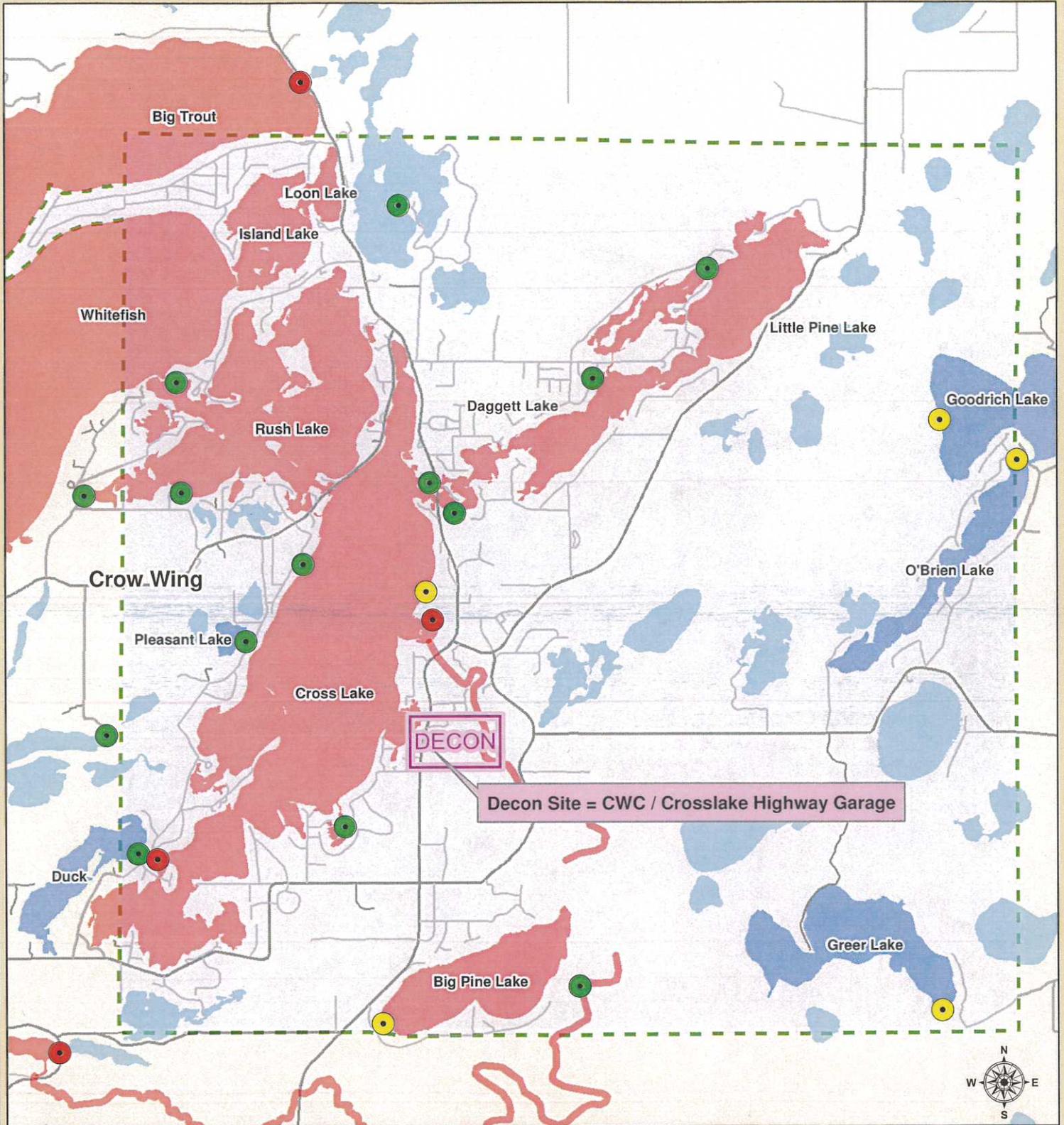
Upper Hay	0	400
Ossawinnamakee	0	400
Sibley	0	200
Middle Cullen	0	200
Lower Cullen	0	200
Lougee	0	200
Upper Mission	0	200
Lower Mission	0	200
Rabbit	0	400
Serpent (2)	0	600
Round	0	400
Whipple	0	200
White Sand	0	200
Rice (Lum Park)	0	200
Nokay	0	200
Clearwater	0	200
Mille Lacs	0	400
Camp	0	200
Platte	0	200

Total New Lakes: 19

0 5200

City of Crosslake Watercraft Access Map

AIS Risk Classification - City of Crosslake



Watercraft Accesses by Risk Class

- Very High (2)
- High (0)
- Moderate (5)
- Low (12)

Water Bodies by Infested Status

- Infested (Milfoil and/or Zebra Mussels)
- Lakes w/Public Access
- Other Lakes

Potential Decontamination Station Location

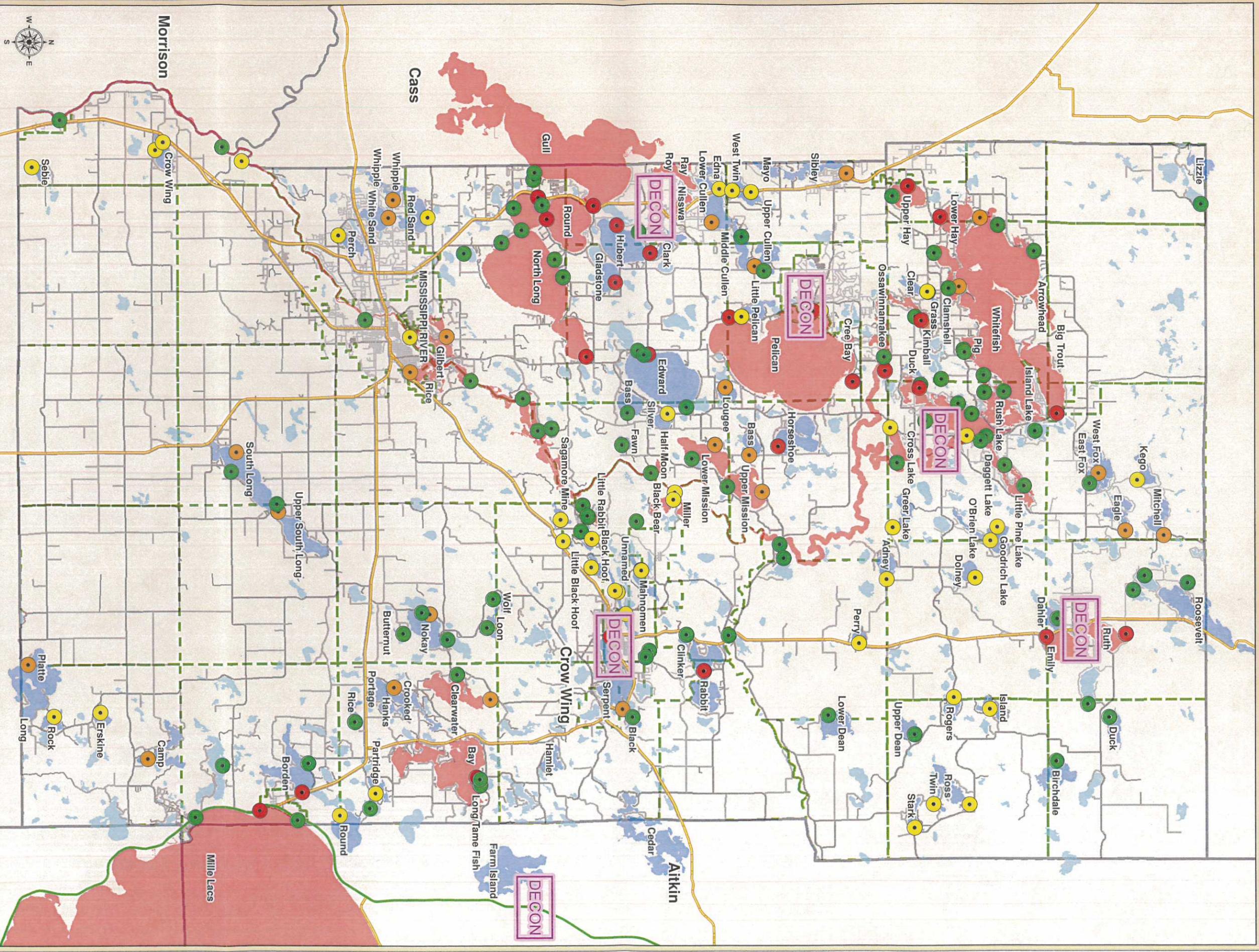


Lake Name	Boat Access Administrator	Risk Classification	Public / Private
Cross Lake	Sandcrest (Private)	Low	Private
Cross Lake	Al's Marine (Private)	Low	Private
Cross Lake	ACOE Cross Lake Campground	Moderate	Public
Cross Lake	DNR Division of Parks and Trails	Very High	Public
Cross Lake	U.S. Corps of Engineers	Very High	Public
Cross Lake	Road ROW (Robert St)	Low	Public
Daggett Lake	Waterwood (Private)	Low	Private
Daggett Lake	C&C Boatworks (Private)	Low	Private
Duck Lake, Cross/Duck	DNR Division of Parks and Trails	Low	Public
Greer Lake	DNR Division of Forestry	Moderate	Public
Goodrich Lake	DNR Division of Parks and Trails	Moderate	Public
Little Pine Lake	Wilderness Park (Private)	Low	Private
O'Brien Lake	DNR Division of Parks and Trails	Moderate	Public
Ox Lake	Ox Lake Landing (Private)	Low	Private
Pine Lake	DNR Division of Parks and Trails	Moderate	Public
Pine River, Rock Dam	Crow Wing State Forest	Low	Public
Pleasant Lake	DNR Division of Fish and Wildlife	Low	Public
Rush Lake	Road ROW	Low	Public
Rush Lake	Bay View Lodge (Private)	Low	Private

Risk Level	# of Landings (suitable for boats)	Risk Basis	2015 Plan
Very High	2	Large, heavily used landings on or very near infested waters	County-provided inspectors, 400 hours per landing
High	0	Well used landings on mid-sized lakes, further away from infested waters	County-provided inspectors, 200 hours per landing
Moderate	5	Generally public landings with sporadic use	Generally no county inspectors, reliance on volunteers & education / awareness
Low	12	Little used public or private landings	Education / Awareness only, training offered for private landing operators

Crow Wing County Watercraft Access Map

AIS Risk Classification



Watercraft Accesses by Risk Class

- Very High (26)
- High (24)
- Moderate (43)
- Low (90)

Water Bodies by Infested Status

- Infested (Mudpuppy and/or Zebra Mussels)
- Lakes w/ Public Access
- Other Lakes

Potential Decontamination Station Locations

DECON

Risk Level	# of Landings (suitable for boats)	Risk Basis	2015 Plan
Very High	26	Large, heavily used landings on or very near infested waters	County-provided inspectors; 400 hours per landing
High	24	Well used landings on mid-sized lakes, further away from infested waters	County-provided inspectors; 200 hours per landing
Moderate	43	Generally public landings with sporadic use	Generally no county inspectors; reliance on volunteers & education / awareness only;
Low	90	Little used public or private landings	Education / awareness only; training offered for private landing operators

CROSSLAKE COMMUNICATIONS
HIGHLIGHTS FOR DECEMBER, 2014

H.
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1. We did not have a **December Advisory Board meeting**. The next regular meeting will be January 27, 2015 at 8:00 am at Crosslake Communications.
2. **Bond Refinance** update
3. **We have cut over all but two customers on the CSAH 3 project**. We will be removing the equipment to be reused on the CSAH 36 Project.
4. We were able to get the fiber plowed in on the **CSAH 36 Project** so that we can continue our work over the winter.
5. The **Fiber to Crow Wing Power for their building on County Road 1** has been plowed and connected.
6. We reached agreements on **the FOX Agreement, Retransmission Agreements and Discovery Agreements** without needing to go dark.

Staff Report - Crosslake Parks, Recreation & Library

H.
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Date: January 7, 2015

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library

7.11

1. Crosslake Area Library Update

Children's Story Hour continues on Thursday mornings at 10:00. Volunteers are needed in the Library, please contact Kim Larson if you are interested. The Library will be closed on Martin Luther King Day.

2. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

3. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

4. Silver Sneakers classes offered

Come join instructor Donna Keiffer on Monday's and Wednesday's for the Classic Silver Sneakers exercise class at 10:30 On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. We will find a way to get you started on lowering your blood pressure, lowering your cholesterol, preventing osteoporosis and provide a boost of energy to complete your day. Take the first step towards a healthy lifestyle.

5. Pickleball

Come try pickleball on Tuesday nights from 5-7 p.m and also Friday morning from 9-11. A yearly membership for Pickleball is only \$20 and a day pass is available for \$4.00. All first time players will receive their first session for free. Court time can also be rented Tuesday and Thursday afternoons from 1-3 for \$10.00.

6. Yoga

Gail teaches Yoga at the Community Center on Tuesday mornings at 10:00 a.m.

7. AAA Driving Class

The refresher course for AAA senior driving will be offered at the Community Center on February 17th from 9-1. Contact the Center for more information.

8. Volleyball

Volleyball League starts at 6:15 every Wednesday and will end at 8:45. Day passes and memberships are available.

9. Trail Expansion

The Nordic Ridge Ski Trail was extended in December. I would like to thank the PAL Foundation for supplying the funds to pay for the expansion and I would also like to thank Crow Wing County for partnering with the City to provide land for the expansion. The ski trail will now consist of 9.4 kilometers. The PAL Foundation has also supplied funds to purchase a groomer for the new trails. The groomer was delivered on New Year's Eve. The Park Department and the PAL Foundation would like to thank Brad Nelson and C & C Boatwork's for donating the barrels for the floating bridge that was constructed last year. The addition of the bridge allows hikers to access a section of the trail that is otherwise unreachable in the spring, summer and fall.

10. Community Center and Library Attendance for December

The Community Center had 3,733 visitors and the Library had 1,646 visitors for the month of December.

11. Tax Help

AARP will once again be offering tax help starting in February. Please contact the Community Center towards the end of January to sign up.