

# Community Center Usage Policies and Rules

Approved April 14, 2014

The Crosslake Community Center is open to the public and can be reserved for a variety of functions by both individuals and groups. Reservations are made on a first come first serve basis. However, reservations may be preempted by the Parks and Recreation Director if deemed necessary. The rules, usage priorities and fees are outlined below:

## General Rules:

- The Community Center is a smoke free, tobacco free, firearm free building.
- No alcohol or controlled substance use or possession will be allowed in the Community Center.
- All users are expected to act in a manner which does not detract from the general enjoyment of others.
- Shoes and shirt must be worn at all times.
- Anyone under age 10 must be accompanied by a responsible adult.
- No rudeness, foul language, or rowdiness will be tolerated.
- No destruction of property (including misuse of restrooms) will be tolerated.
- Animals, other than licensed service animals, are prohibited.
- No sitting on, putting feet on or lying on table tops.
- The Center is not responsible for lost or stolen articles.

## Priority of Use:

1. Crosslake Parks and Recreation Department programs
2. Crosslake Charter School or Pequot Lakes Community Education programming
3. Crosslake based non-profits and charitable organizations
4. Clubs and Associations
5. Crosslake property owners and residents
6. \* Businesses
7. Non-property owners

### \* Business

Under the current Crosslake City ordinance the Community Center is not available for use by merchants or transient merchants for the sole purpose of selling products or services. Currently the Center is zoned public.

In keeping with this ordinance the following policy has been adopted.

Merchants or companies wanting to rent the Community Center may do so if they are providing an informational opportunity for the convenience of community members. Such sessions must be provided at no charge or a minimal charge. Any sale of products or services resulting from the sessions would be incidental and not a requirement for attendance.