

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, AUGUST 8, 2016  
7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

**B. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of July 11, 2016
2. City – Month End Revenue Report dated July 2016
3. City – Month End Expenditures Report dated July 2016
4. 7/31/16 Preliminary Budget to Actual Analysis
5. Pledged Collateral Statement dated July 31, 2016
6. Crosslake Communications Balance Sheet, Income Statement, and Detail of Reserve Balances dated June 30, 2016
7. Crosslake Communications Check Register dated 6/1/2016-6/30/2016
8. Crosslake Communications Advisory Board Meeting Minutes of July 22, 2016
9. Customer Counts
10. Police Report for Crosslake – July 2016
11. Police Report for Mission Township – July 2016
12. Fire Department Report – July 2016
13. North Memorial Run Report – July 2016
14. EDA Meeting Minutes of July 6, 2016
15. Planning and Zoning Commission Meeting Minutes of June 24, 2016
16. Monthly Planning & Zoning Statistics
17. Public Works Commission Meeting Minutes of July 5, 2016
18. Crosslake Rolloff Recycling Report for July 2016
19. Waste Partners Recycling Reports for June 2016
20. Crosslake Park/Library Commission Meeting Minutes of June 22, 2016
21. City-County-Township Roadway Maintenance and Construction Coordinating Meeting Minutes of July 25, 2016
22. Bills for Approval
23. Extend Retention Payment Date with Crosslake Communications Non-Union Employees to Either the Closing Date or October 1, 2016, Which Ever is Sooner

**C. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.**

**D. CRITICAL ISSUES**

1. Cindy Myogeto, Chamber of Commerce – Permission to Conduct Chili Cook-Off During Crosslake Days (Council Action-Motion)

## **E. MAYOR'S REPORT**

## **F. CITY ADMINISTRATOR'S REPORT**

1. Set Dates for Budget Workshops
2. Memo dated August 4, 2016 from City Administrator/Consultant Dan Vogt Re: Wage/Benefit Adjustments – Non-Contract Employees (Council Action-Motion)

## **G. COMMISSION REPORTS**

### **1. PLANNING AND ZONING**

- a. Ordinance Opting-Out of the Requirements of MN Statutes, Section 462-3593 Regarding Temporary Family Health Care Dwellings (Council Action-Motion)

### **2. ECONOMIC DEVELOPMENT AUTHORITY**

- a. Memo dated August 4, 2016 from EDA Re: Recommendation Regarding Transfer of Revolving Loan Funds (Council Action-Motion)
- b. Sheila Haverkamp – BLAEDC Unified Fund Update

### **3. CROSSLAKE COMMUNICATIONS**

- a. Highlights Report for July 2016

### **4. PUBLIC WORKS/SEWER/CEMETERY**

- a. Letter dated August 5, 2016 from WSN Re: Recommendation for Bid Award for 2016 Street Improvements Projects (Council Action-Motion)

### **5. PARK AND RECREATION/LIBRARY**

- a. Staff Report dated August 2, 2016 from Jon Henke (Council Information)

## **H. CITY ATTORNEY REPORT**

1. Ordinance Regarding Nuisances (Council Action-Motion)
2. Ordinance Amending Article 2 to Add Administrative Fines (Council Action-Motion)
3. Resolution Setting Administrative Fine Schedule (Council Action-Motion)

## **I. OLD BUSINESS**

## **J. NEW BUSINESS**

**K. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.**

## **L. ADJOURN**

B. 1.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JULY 11, 2016  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, July 11, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Local Manager of Crosslake Communications Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Theresa Bourke and David Drown of David Drown Associates, Inc. There were approximately thirteen people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:02 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL EYES.
- B. CONSENT CALENDAR** – MOTION 07R-02-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL CLOSED-SESSION COUNCIL MEETING MINUTES OF JUNE 13, 2016
  2. REGULAR COUNCIL MEETING MINUTES OF JUNE 13, 2016
  3. CITY – MONTH END REVENUE REPORT DATED JUNE 2016
  4. CITY – MONTH END EXPENDITURES REPORT DATED JUNE 2016
  5. 6/30/16 PRELIMINARY BUDGET TO ACTUAL ANALYSIS
  6. PLEDGED COLLATERAL STATEMENT DATED JUNE 30, 2016
  7. MEMO DATED JULY 6, 2016 FROM MIKE LYONAI RE: TAX INCREMENT FINANCING REIMBURSEMENT
  8. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED MAY 31, 2016
  9. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 5/1/2016-5/31/2016 IN THE AMOUNT OF \$317,622.20
  10. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF JUNE 28, 2016
  11. CUSTOMER COUNTS
  12. POLICE REPORT FOR CROSSLAKE – JUNE 2016
  13. POLICE REPORT FOR MISSION TOWNSHIP – JUNE 2016
  14. FIRE DEPARTMENT REPORT – JUNE 2016
  15. EDA MEETING MINUTES OF JUNE 1, 2016
  16. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MAY 27, 2016
  17. MONTHLY PLANNING & ZONING STATISTICS
  18. PUBLIC WORKS COMMISSION MEETING MINUTES OF JUNE 6, 2016

19. CITY-COUNTY-TOWNSHIP ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATING MEETING AGENDA FOR JULY 25, 2016
20. CROSSLAKE ROLLOFF RECYCLING REPORT FOR JUNE 2016
21. WASTE PARTNERS RECYCLING REPORTS FOR APRIL AND MAY 2016
22. MEMO DATED JUNE 1, 2016 FROM MN STATE DEMOGRAPHER RE: 2015 POPULATION AND HOUSEHOLD ESTIMATES
23. RESOLUTION NO. 16-16 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE PRIMARY ELECTION TO BE HELD AUGUST 9, 2016
24. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF MAY 25, 2016
25. BILLS FOR APPROVAL IN THE AMOUNT OF \$304,016.08
26. NORTH MEMORIAL AMBULANCE RUN REPORT – JUNE 2016
27. RESOLUTION NO. 16-17 ACCEPTING DONATIONS
28. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$13,646.18 MOTION CARRIED WITH ALL AYES.

- C. PUBLIC FORUM** – Jess Eide and Jenny Max of the PAL Foundation presented checks to the Council in the amount of \$6,472.46 for donations to the summer reading program, the barge for the fireworks, and upgrades to the activity area at the Community Center. Mayor Roe thanked the PAL Foundation for their donations and stated that it takes many volunteers to make these projects a success.

Paul Kirkman of Itasca Leathergoods at 14287 Gould Street in Crosslake addressed the Council and reported that the next community wide meeting for the MN Design Team would be held on Tuesday, July 12 in Town Square from 4:30-6:30. Volunteers have completed the MDT requirements of providing the strengths, weaknesses, opportunities and threats of the City as well as the four environments (economic, cultural, natural and social). Tuesdays meeting will introduce the required written and photo surveys. There were approximately 80 community members at the first meeting in June. Representatives of the MDT will meet with Council Members this weekend.

- D. MAYOR'S REPORT** – Mayor Roe recognized the passing of former Crosslake City Council Members, Orval Nelson and Bettie Miller. Steven O'Bryan of the Fifty Lakes City Council also passed away recently.

Mayor Roe listed items that the Council would be considering in upcoming meetings and asked that the community be aware: status of Revolving Loan Fund after Crosslake Communications sale is final, 2017 Budget, financing of road projects, expansion of the municipal sewer system, and the MN Design Team visit in September.

**E. CITY ADMINISTRATOR'S REPORT**

1. Dan Vogt reported that the State is offering Board of Appeal and Equalization training online this year. Law requires that there be at least one trained member on the Local Board and County Board of Appeal and Equalization. If a board no longer has a trained member, the authority transfers to the County for three years. Training is available until February 1, 2017.

2. Dan Vogt reported that the Teamsters have approved the last proposal from the City. The proposal includes a clause for injuries that happen during work hours, ability to carryover uniform allowance to the following year, a 2% wage increase for each year of the three-year contract, and the City contribution to the H.S.A. remain at \$3,000 single/\$6,000 family for three years. The contract would be retro-active to January 1, 2016. MOTION 07R-03-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE 2016-2018 UNION CONTRACT WITH TEAMSTERS GENERAL LOCAL NO. 346. MOTION CARRIED WITH ALL AYES.
3. Dan Vogt reminded the Council that the 2017 Preliminary Levy must be certified to the County by September 30, 2017. Once the preliminary levy is set, it can be decreased but not increased. The Council will need to set dates and times for budget workshops at the next regular meeting.
4. David Drown of David Drown Associates, Inc. addressed the Council and gave a brief overview of the financing available for the City's 5-Year Capital Improvement Plan. Mr. Drown understands that the Council would like to minimize the use of debt. Reconstruction Bonds can be used for reconstruction of roads and utilities only. If the City wanted to widen a road or add a trail, another means of funding for those portions would be needed. David Drown presented two reconstruction fund options. Option #1 only considered the 5-Year Capital Plan. Option #2 included ongoing, future projects that would help maintain a stable capital project levy. The current 5-Year Plan includes \$4,000,000 of projects, of which 2,600,000 would need to be bonded.

**F. PUBLIC HEARING – PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS**

1. The Mayor opened the Public Hearing at 7:30 P.M. Dave Reese reviewed the 5-Year Capital Improvement Plan and the costs associated with each project. The Plan would be reevaluated every year to ensure priority projects are done first.
2. Mayor Roe asked for an update on Dream Island Bridge. Dave Reese replied that the State did not approve a transportation bill in 2016. The bill will not be considered again until 2018. Until then the City would need to do maintenance and minor repairs. Gary Heacox asked what the cost of trails was in the Plan. Dave Reese replied that the Plan included approximately \$67,000 worth of trails. The Council could decide to eliminate the trails if funding is not available. Dan Vogt stated that the trails are used as a planning tool and that the Council would have the final decision whether or not to construct them. The bonds would not be able to be used for trails. David Drown suggested that the City bond on a yearly basis. Mark Wessels thought that the City should consider doing all of the projects earlier because the interest rates are low right now.
3. Jim Talbott of 12604 Manhattan Point Boulevard stated that he cannot remember that road being resurfaced in the last 30 years. Mr. Talbott would like the width of the road to remain the same and asked the Council to consider only resurfacing the road, rather than replacing the base. Dave Reese stated that the plan for Manhattan Point Boulevard reconstruction in 2018 includes full-depth reclamation, building a new base, adding

aggregate, fixing drainage issues, and leveling some hills to address safety concerns. Mr. Reese noted that the road has not been designed yet and that the need for curbs, gutters, and retaining walls for the trail may be necessary.

Mark Wessels stated that the City road standards should be changed to eliminate the requirement of 66-foot road width. Steve Roe noted that the power company cleared many trees from Manhattan Point Boulevard over the years and asked that tree trimming be minimal during the project.

David Drown stated that if the City included \$500,000 in the levy every year, projects could eventually be paid for on a cash basis. Dan Vogt noted that the approval of the resolution to issue bonds gives the Council the option and authority to issue bonds over the next five years. If the resolution is approved, the Council could decide not to issue bonds. Dave Schrupp suggested that proceeds from the sale of Crosslake Communications could be used towards road projects.

MOTION 07R-04-16 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO CLOSE THE PUBLIC HEARING AT 8:08 P.M. MOTION CARRIED WITH ALL AYES.

MOTION 07R-05-16 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 16-18 ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS NOT TO EXCEED APPROXIMATELY \$2,600,000. MOTION CARRIED WITH ALL AYES.

## **G. COMMISSION REPORTS**

1. **PUBLIC SAFETY** – Chief Hartman reported that CVS/pharmacy and the Partnership<sup>TM</sup> for Drug-Free Kids approved the City's application for a free Drug Collection Unit. The box should be delivered in a few weeks. MOTION 07R-06-16 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO ACCEPT THE DONATION OF A DRUG COLLECTION UNIT FROM CVS PHARMACY AT AN ESTIMATED VALUE OF \$4,000. MOTION CARRIED WITH ALL AYES.
2. **PLANNING AND ZONING**
  - a. Jon Kolstad presented a request to subdivide property at 36456 Tamarack Road. MOTION 07R-07-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE SUBDIVISION OF PARCEL #120131201AA0009 INVOLVING 31 ACRES INTO 2 TRACTS BY ERVIN E. AND CAROL J. RASSAT AND THAT CASH IN LIEU OF LAND FOR PARK DEDICATION BE ACCEPTED IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
  - b. Jon Kolstad presented a request to amend the official land use map at 35483 County Road 37. MOTION 07R-08-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE AMENDMENT TO THE

OFFICIAL LAND USE MAP ON PARCEL 120213102CB0009, FIRST NATIONAL BANK, FROM SHORELAND/RURAL RESIDENTIAL 5 TO LIMITED COMMERCIAL INVOLVING APPROXIMATELY 4 ACRES, EXCEPT FOR THE 100 FOOT SETBACK ALONG THE RIVER WHICH WOULD REMAIN SHORELAND DISTRICT. MOTION CARRIED WITH ALL AYES.

- c. Chris Pence presented a memo dated October 12, 2015 from Jon Kolstad regarding the Planning and Zoning Commission's recommendations to update Chapter 30 of the City Code, Nuisance Ordinance. Staff recommended no changes to the original memo.
- d. Chris Pence presented proposed administrative fines and noted that the amount would be a per day fine. Suggested offenses included abandoned motor vehicle, littering/dumping, construction without a permit, failure to follow conditions of approved variance/CUP, earth moving without a permit, erosion control, unfinished construction project, sign violation, septic violation, public property infringement, and land use ordinance violation. Dan Vogt stated that the Council needed to determine who the enforcer would be. Mark Wessels stated that he is concerned that future staff could abuse this authority. Chris Pence replied that an appeal process would be necessary to ensure proper enforcement. Attorney Person will bring a final draft of the ordinance to the Council at the next regular meeting. Dan Vogt suggested that the Council begin with enforcement of a few offenses and add more in the future. Steve Roe asked that paint be added to the dumping definition. No action was required at this time.

### **3. CROSSLAKE COMMUNICATIONS**

- a. Local Manager Debby Floerchinger presented the Highlights Report for June 2016 and reported that there are 150 fiber equipment upgrades left to complete. The Channel 12 replacement equipment and the new generator have been installed. Permission from the FCC and the State of Minnesota for the sale of the company will take approximately 45 days. A wrap up meeting with the Council and Advisory Board will be held after the sale to bring conclusion to the process.

### **4. PUBLIC WORKS/SEWER/CEMETERY**

- a. MOTION 07R-09-16 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PROPOSAL FOR ENGINEERING SERVICES FOR THE WILDWOOD AREA SANITARY SEWER EXTENSION FEASIBILITY STUDY FROM WSN AT A COST OF \$8,500. MOTION CARRIED WITH ALL AYES. Gary Heacox asked if the residents/businesses would be required to hook up to the sewer if the extension went by their property. Ted Strand replied that the Council would be required to determine those details.

### **5. PARK AND RECREATION/LIBRARY**

- a. Jon Henke gave an update on activities at the Community Center including: senior nutrition program, fitness room, silver sneakers classes, AAA classes, Chautauqua presentation, pickleball, children's stories, book sale, tennis lessons, children's reading club, right-of-ways, fireworks, Whitefish Warrior Adventure Run, soccer, bocce ball, and shuffleboard. MOTION 07R-10-16 WAS MADE BY MARK

WESSELS AND SECONDED BY BRAD NELSON TO APPROVE THE ADDITION OF A \$5 CHARGE PER HOUR FOR BOCCE BALL AND SHUFFLEBOARD RENTAL TO THE 2016 FEE SCHEDULE. MOTION CARRIED WITH ALL AYES.

**H. CITY ATTORNEY REPORT** – None.

**I. OLD BUSINESS** – Mark Wessels reported that he received a complaint from a citizen who recently purchased 80 acres of land in Crosslake and was told by the Planning and Zoning Department that City Code did not allow a camper on the property. Mr. Wessels noted that the Council recently approved a change to the ordinance restricting camper and tent use, but asked that the Council consider an exception for larger sized parcels.

**J. NEW BUSINESS** – None.

**K. PUBLIC FORUM** – Steve Roe reported that a rib cook-off fundraiser was held in Town Square for local veterans. The ribs were donated by Reed’s Market and they were delicious. The event will be held again next year.

**L. MOTION 07R-11-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 8:55 P.M. MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,

Charlene Nelson  
City Clerk  
City Clerk/Minutes/7-11-16

B.2.

CITY OF CROSS LAKE

08/03/16 2:24 PM

Page 1

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,843,909.00	\$486,008.42	\$1,584,596.90	\$1,259,312.10	55.72%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$7,698.92	\$111,885.64	\$581.36	99.48%
31300	Emergency Services Levy	\$0.00	\$19.04	\$19.04	-\$19.04	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$34.71	\$34.71	-\$34.71	0.00%
31310	2012 Series A Levy	\$123,249.00	\$21,113.86	\$68,730.96	\$54,518.04	55.77%
31800	Other Taxes	\$1,500.00	\$0.00	\$4,158.13	-\$2,658.13	277.21%
31900	Penalties and Interest DelTax	\$1,000.00	\$578.72	\$1,700.18	-\$700.18	170.02%
32110	Alcoholic Beverages	\$16,000.00	\$15,900.00	\$15,900.00	\$100.00	99.38%
32111	Club Liquor License	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$100.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$24,810.00	\$3,190.00	88.61%
33419	Fire Training Reimbursement	\$0.00	\$1,500.00	\$6,340.00	-\$6,340.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$1,489.50	\$1,489.50	\$1,489.50	50.00%
33423	Insurance Claim Reimbursement	\$0.00	\$106.99	\$106.99	-\$106.99	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$0.00	\$29.95	\$170.05	14.98%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$70.00	-\$40.00	233.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$3,875.00	\$30,875.00	-\$2,875.00	110.27%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$2,000.00	\$4,025.00	-\$3,025.00	402.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$500.00	\$4,500.00	\$4,300.00	51.14%
34106	Sign Permits	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
34107	Assessment Search Fees	\$800.00	\$50.00	\$440.00	\$360.00	55.00%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$200.00	\$200.00	\$2,300.00	8.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$1,000.00	\$5,450.00	-\$1,450.00	136.25%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$36,858.01	-\$5,608.01	117.95%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$28,000.00	\$20,000.00	58.33%
34211	Police Donations	\$0.00	\$8,872.00	\$8,872.00	-\$8,872.00	0.00%
34213	Police Receipts	\$5,000.00	\$1,069.72	\$1,069.72	\$3,930.28	21.39%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$69.12	-\$69.12	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$1,025.00	-\$25.00	102.50%
34700	Park & Rec Donation	\$300.00	\$15.00	\$55.00	\$245.00	18.33%

## CITY OF CROSS LAKE

08/03/16 2:24 PM

Page 2

## Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$135.00	\$370.00	-\$170.00	185.00%
34740	Park Concessions	\$500.00	\$73.00	\$204.00	\$296.00	40.80%
34741	Gen Gov t Concessions	\$100.00	\$45.93	\$272.12	-\$172.12	272.12%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$16.00	-\$16.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$269.00	\$1,832.00	\$1,968.00	48.21%
34751	Shelter/Beer/Wine Fees	\$300.00	\$154.00	\$235.00	\$65.00	78.33%
34760	Library Cards	\$1,300.00	\$242.00	\$807.00	\$493.00	62.08%
34761	Library Donations	\$500.00	\$38.00	\$463.00	\$37.00	92.60%
34762	Library Copies	\$300.00	\$54.00	\$233.74	\$66.26	77.91%
34763	Library Events	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$10.00	\$170.00	\$130.00	56.67%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$2,820.79	\$2,820.79	-\$1,820.79	282.08%
34769	PAL Foundation - Park	\$6,000.00	\$3,651.67	\$11,808.05	-\$5,808.05	196.80%
34770	Silver Sneakers	\$6,000.00	\$577.00	\$4,917.50	\$1,082.50	81.96%
34790	Park Dedication Fees	\$1,000.00	\$1,500.00	\$15,000.00	-\$14,000.00	1500.00%
34800	Tennis Fees	\$1,100.00	\$565.00	\$2,699.00	-\$1,599.00	245.36%
34801	Recreational-Program	\$3,000.00	\$206.00	\$3,179.00	-\$179.00	105.97%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$385.00	\$915.00	29.62%
34803	Recreation-Misc. Receipts	\$1,200.00	\$7.00	\$66.70	\$1,133.30	5.56%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,459.50	\$20,232.50	\$9,767.50	67.44%
34807	Volleyball Fees	\$500.00	\$0.00	\$599.00	-\$99.00	119.80%
34808	Silver and Fit	\$10,000.00	\$76.00	\$7,042.00	\$2,958.00	70.42%
34809	Soccer Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$250.00	\$2,750.00	8.33%
34941	Cemetery Openings	\$3,500.00	\$1,200.00	\$3,200.00	\$300.00	91.43%
34942	Cemetery Other	\$450.00	\$200.00	\$200.00	\$250.00	44.44%
34950	Public Works Revenue	\$1,500.00	\$40.00	\$307.50	\$1,192.50	20.50%
34952	County Joint Facility Payments	\$45,000.00	\$11,679.35	\$19,085.28	\$25,914.72	42.41%
34953	Recycling Revenues	\$50.00	\$17.36	\$105.86	-\$55.86	211.72%
35100	Court Fines	\$10,000.00	\$956.18	\$4,185.40	\$5,814.60	41.85%
35103	Library Fines	\$600.00	\$31.00	\$180.00	\$420.00	30.00%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$172.80	\$827.20	17.28%
36200	Miscellaneous Revenues	\$500.00	\$38.00	\$1,696.66	-\$1,196.66	339.33%
36201	Misc Reimbursements	\$0.00	\$2,294.45	\$10,680.98	-\$10,680.98	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$498.85	\$2,756.54	\$243.46	91.88%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,062.00	\$1,224.68	\$1,224.68	\$1,837.32	40.00%
36255	Sp Assess Int-Sunrise Isl 11	\$812.00	\$324.90	\$417.91	\$394.09	51.47%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$491.84	\$11,879.51	\$13,120.49	47.52%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$21,143.00	-\$21,143.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

08/03/16 2:24 PM

Page 3

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,502,028.00	\$585,612.38	\$2,128,799.37	\$1,373,228.63	60.79%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$39.27	\$39.27	-\$39.27	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$13.95	\$13.95	-\$13.95	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	-\$3.63	-\$3.63	\$3.63	0.00%
31302	1999 Series B Levy	\$0.00	\$22.38	\$22.38	-\$22.38	0.00%
31303	2001 Series A Levy	\$0.00	\$10.25	\$10.25	-\$10.25	0.00%
31304	2002 Series A Levy	\$0.00	\$7.15	\$7.15	-\$7.15	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$33.17	\$33.17	-\$33.17	0.00%
31308	2006 Series B Levy	\$137,746.00	\$23,598.83	\$76,808.72	\$60,937.28	55.76%
31309	2006 Series C Levy	\$0.00	\$11.91	\$11.91	-\$11.91	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$10,473.00	\$1,725.28	\$5,749.38	\$4,723.62	54.90%
31312	Not Used	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$20.97	\$52.50	\$447.50	10.50%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Assess Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Assess Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$209.72	\$209.72	-\$209.72	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$76.89	\$76.89	-\$76.89	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,530.00	\$1,405.50	\$1,405.50	\$1,124.50	55.55%
36245	Sp Assess Int - Duck Lane	\$140.00	\$77.30	\$77.30	\$62.70	55.21%
36246	Sp Assess Prin - Sunset Drive	\$2,989.00	\$1,494.35	\$1,494.35	\$1,494.65	49.99%
36247	Sp Assess Int - Sunset Drive	\$164.00	\$82.17	\$82.17	\$81.83	50.10%
36248	Sp Assess Prin - Maroda Drive	\$1,105.00	\$460.60	\$460.60	\$644.40	41.68%
36249	Sp Assess Int - Maroda Drive	\$61.00	\$25.32	\$25.32	\$35.68	41.51%
36250	Sp Assess Prin - Johnie/Rober	\$4,270.00	\$2,395.45	\$2,395.45	\$1,874.55	56.10%
36251	Sp Assess Int - Johnie/Robert	\$235.00	\$131.80	\$142.98	\$92.02	60.84%
36252	Sp Assess Prin - Brita/Pinevie	\$16,137.00	\$9,103.16	\$9,103.16	\$7,033.84	56.41%
36253	Sp Assess Int - Brita/Pineview	\$888.00	\$500.71	\$500.71	\$387.29	56.39%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$177,738.00	\$41,442.50	\$98,719.20	\$79,018.80	55.54%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$50.15	\$364.64	\$135.36	72.93%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$50.15	\$364.64	\$135.36	72.93%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$12,000.00	\$6,358.62	\$6,358.62	\$5,641.38	52.99%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$12,000.00	\$6,358.62	\$6,358.62	\$5,641.38	52.99%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$2,071.59	\$6,893.28	\$5,606.72	55.15%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$3,359.00	\$3,359.00	-\$3,359.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$5,430.59	\$10,252.28	\$2,247.72	82.02%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$130.26	\$874.85	\$425.15	67.30%
36211	Revolving Loan Interest	\$6,359.00	\$520.64	\$3,806.58	\$2,552.42	59.86%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$7,659.00	\$650.90	\$4,681.43	\$2,977.57	61.12%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$103.70	-\$777.69	\$777.69	0.00%
36104	Penalty & Interest	\$1,000.00	\$31.10	\$563.65	\$436.35	56.37%
36200	Miscellaneous Revenues	\$1,000.00	\$373.50	\$1,157.45	-\$157.45	115.75%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JULY 2016

SRC	SRC Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$237,060.00	\$23,420.65	\$146,355.04	\$90,704.96	61.74%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$3,900.00	-\$3,900.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$239,060.00	\$23,928.95	\$151,198.45	\$87,861.55	63.25%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$37,956.57	\$123,339.66	\$97,660.34	55.81%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$10.95	\$1,489.05	0.73%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earhings	\$500.00	\$12.13	\$88.20	\$411.80	17.64%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$37,968.70	\$123,438.81	\$99,561.19	55.35%
		\$4,174,485.00	\$701,442.79	\$2,523,812.80	\$1,650,672.20	60.46%

B.3

CITY OF CROSS LAKE
Month End Expenditures
Current Period: JULY 2016

Table with 7 columns: OBJ, OBJ Desc, 2016 Budget, JULY 2016 Amt, 2016 YTD Amt, 2016 YTD Balance, %YTD Budget. Rows include FUND 101 GENERAL FUND, DEPT 41110 Council, DEPT 41400 Administration, and DEPT 41410 Elections.

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$779.00	\$0.00	\$0.00	\$779.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410	Elections	\$5,500.00	\$0.00	\$137.17	\$5,362.83	2.49%
DEPT 41600	Audit/Legal Services					
301	Auditing and Acct g Services	\$28,000.00	\$0.00	\$25,507.50	\$2,492.50	91.10%
304	Legal Fees (Civil)	\$10,000.00	\$375.00	\$3,470.00	\$6,530.00	34.70%
307	Legal Fees (Labor)	\$14,000.00	\$0.00	\$9,890.59	\$4,109.41	70.65%
DEPT 41600	Audit/Legal Services	\$52,000.00	\$375.00	\$38,868.09	\$13,131.91	74.75%
DEPT 41910	Planning and Zoning					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$125.00	\$0.00	\$0.00	\$125.00	0.00%
200	Office Supplies	\$0.00	\$264.81	\$608.31	-\$608.31	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$2,162.00	-\$1,562.00	360.33%
210	Operating Supplies	\$1,500.00	\$171.13	\$367.10	\$1,132.90	24.47%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,834.00	\$2,062.22	\$2,979.07	\$854.93	77.70%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$181.25	\$2,318.75	7.25%
304	Legal Fees (Civil)	\$5,000.00	\$120.00	\$3,355.03	\$1,644.97	67.10%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$183.10	\$1,049.68	\$2,450.32	29.99%
322	Postage	\$500.00	\$134.22	\$336.68	\$163.32	67.34%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$875.00	\$1,855.00	-\$355.00	123.67%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$68.00	\$705.50	\$1,294.50	35.28%
352	Filing Fees	\$1,500.00	\$46.00	\$368.00	\$1,132.00	24.53%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$0.00	\$1,200.00	-\$1,200.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$4.94	\$495.06	0.99%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$5.00	\$7.00	-\$7.00	0.00%
452	Refund	\$500.00	\$1,000.00	\$1,675.00	-\$1,175.00	335.00%
470	Consultant Fees	\$198,500.00	\$16,600.00	\$116,200.00	\$82,300.00	58.54%
500	Capital Outlay	\$3,000.00	\$1,462.28	\$1,911.28	\$1,088.72	63.71%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
600	Principal	\$775.00	\$64.61	\$385.68	\$389.32	49.77%
610	Interest	\$89.00	\$7.39	\$46.32	\$42.68	52.04%
DEPT 41910	Planning and Zoning	\$230,483.00	\$23,063.76	\$135,397.84	\$95,085.16	58.75%
DEPT 41940	General Government					
131	Employer Paid Health	\$18,108.00	\$3,018.00	\$21,934.75	-\$3,826.75	121.13%
133	Employer Paid Dental	\$391.00	\$131.25	\$656.25	-\$265.25	167.84%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$5,250.00	\$3,750.00	\$3,750.00	\$1,500.00	71.43%
210	Operating Supplies	\$2,500.00	\$147.51	\$1,644.02	\$855.98	65.76%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$25.86	\$2,666.20	\$1,333.80	66.66%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$161.06	\$138.94	53.69%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$347.88	\$452.12	43.49%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$131.75	\$118.25	52.70%
354	Ordinance Codification	\$15,000.00	\$0.00	\$1,915.20	\$13,084.80	12.77%
360	Insurance	\$26,500.00	\$0.00	\$20,858.00	\$5,642.00	78.71%
381	Electric Utilities	\$14,500.00	\$1,000.00	\$5,818.00	\$8,682.00	40.12%
383	Gas Utilities	\$4,500.00	\$28.89	\$1,398.04	\$3,101.96	31.07%
384	Refuse/Garbage Disposal	\$500.00	\$50.40	\$298.89	\$201.11	59.78%
385	Sewer Utility	\$600.00	\$45.00	\$225.00	\$375.00	37.50%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$4,952.50	\$4,647.50	51.59%
430	Miscellaneous	\$2,500.00	\$0.00	\$37.74	\$2,462.26	1.51%
433	Dues and Subscriptions	\$3,500.00	\$800.00	\$2,423.40	\$1,076.60	69.24%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,600.00	-\$100.00	106.67%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$364.34	\$11,942.01	\$13,057.99	47.77%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$2,455.66	\$6,040.99	\$2,459.01	71.07%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$70.10	-\$70.10	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$14,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$674.20	\$5,325.80	11.24%
470	Consultant Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$100.00	\$3,600.00	2.70%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$20,000.00	\$0.00	\$647.77	\$19,352.23	3.24%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$208,849.00	\$12,524.41	\$104,293.75	\$104,555.25	49.94%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$77,334.00	\$5,738.70	\$42,010.34	\$35,323.66	54.32%
101	Assistant	\$64,813.00	\$5,439.30	\$36,560.15	\$28,252.85	56.41%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$25,000.00	\$701.13	\$7,223.07	\$17,776.93	28.89%
110	Tech 4	\$56,269.00	\$4,800.28	\$30,302.89	\$25,966.11	53.85%
112	Tech 5	\$56,769.00	\$4,695.63	\$31,581.73	\$25,187.27	55.63%
113	Tech 6	\$58,749.00	\$6,709.79	\$34,399.82	\$24,349.18	58.55%
121	PERA	\$54,907.00	\$4,549.74	\$30,070.51	\$24,836.49	54.77%
122	FICA	\$4,915.00	\$379.01	\$2,468.67	\$2,446.33	50.23%
131	Employer Paid Health	\$63,096.00	\$5,258.00	\$36,803.00	\$26,293.00	58.33%
132	Employer Paid Disability	\$2,536.00	\$215.05	\$1,505.35	\$1,030.65	59.36%
133	Employer Paid Dental	\$4,884.00	\$407.00	\$2,744.22	\$2,139.78	56.19%
134	Employer Paid Life	\$336.00	\$28.00	\$196.00	\$140.00	58.33%
136	Deferred Compensation	\$1,300.00	\$100.00	\$750.00	\$550.00	57.69%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$13,550.00	\$0.00	\$13,396.00	\$154.00	98.86%
152	Health Savings Account Contrib	\$27,000.00	\$5,250.00	\$20,250.00	\$6,750.00	75.00%
200	Office Supplies	\$300.00	\$0.00	\$210.79	\$89.21	70.26%
208	Instruction Fees	\$3,500.00	\$0.00	\$852.11	\$2,647.89	24.35%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$8.00	\$1,292.00	0.62%
212	Motor Fuels	\$18,000.00	\$786.41	\$4,325.26	\$13,674.74	24.03%
214	Auto Expense- 08 Ford	\$2,000.00	\$0.00	\$1,308.38	\$691.62	65.42%
216	Auto Expense- 09 Ford	\$1,000.00	\$52.99	\$729.11	\$270.89	72.91%
217	Auto Expense- 10 Ford	\$800.00	\$47.44	\$168.90	\$631.10	21.11%
218	Auto Expense- 11 Ford	\$1,200.00	\$124.81	\$306.27	\$893.73	25.52%
219	Auto Expense- 12 Dodge	\$1,500.00	\$0.00	\$1,566.16	-\$66.16	104.41%
220	Repair/Maint Supply - Equip	\$5,532.00	\$258.00	\$5,572.43	-\$40.43	100.73%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$41.50	-\$41.50	0.00%
258	Unif Bob/Ted/Gerald	\$700.00	\$0.00	\$360.13	\$339.87	51.45%
259	Unif Erik/Joe	\$700.00	\$0.00	\$413.61	\$286.39	59.09%
260	Unif Eric & Nate	\$700.00	\$0.00	\$48.00	\$652.00	6.86%
261	Unif Jake/Jon/Leigh	\$700.00	\$0.00	\$83.61	\$616.39	11.94%
264	Unif Bobby/Ron	\$700.00	\$134.95	\$471.49	\$228.51	67.36%
265	Unif & P/T Expense	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$260.75	\$739.25	26.08%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$60.00	-\$60.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$260.48	\$1,530.48	\$1,269.52	54.66%
321	Communications-Cellular	\$5,400.00	\$446.38	\$2,419.93	\$2,980.07	44.81%
322	Postage	\$200.00	\$10.00	\$31.18	\$168.82	15.59%
331	Travel Expenses	\$1,700.00	\$13.76	\$1,003.05	\$696.95	59.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$250.00	\$14,646.00	-\$646.00	104.61%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$166.45	\$33.55	83.23%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
550	Capital Outlay - Vehicles	\$20,000.00	\$0.00	\$19,131.44	\$868.56	95.66%
600	Principal	\$128.00	\$10.77	\$64.28	\$63.72	50.22%
610	Interest	\$15.00	\$1.23	\$7.72	\$7.28	51.47%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 42110	Police Administration	\$608,083.00	\$46,668.85	\$346,388.78	\$261,694.22	56.96%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$3,000.00	\$3,000.00	50.00%
101	Assistant	\$1,200.00	\$100.00	\$600.00	\$600.00	50.00%
106	Training	\$2,100.00	\$75.00	\$450.00	\$1,650.00	21.43%
107	Services	\$45,500.00	\$0.00	\$0.00	\$45,500.00	0.00%
122	FICA	\$4,193.00	\$51.63	\$361.41	\$3,831.59	8.62%
151	Workers Comp Insurance	\$4,590.00	\$0.00	\$4,111.00	\$479.00	89.56%
200	Office Supplies	\$100.00	\$0.00	\$133.88	-\$33.88	133.88%
208	Instruction Fees	\$7,000.00	\$0.00	\$12,026.00	-\$5,026.00	171.80%
209	Physicals	\$500.00	\$0.00	\$2,363.00	-\$1,863.00	472.60%
210	Operating Supplies	\$3,000.00	\$179.94	\$3,099.82	-\$99.82	103.33%
212	Motor Fuels	\$500.00	\$30.00	\$411.24	\$88.76	82.25%
213	Diesel Fuel	\$2,500.00	\$46.67	\$466.28	\$2,033.72	18.65%
220	Repair/Maint Supply - Equip	\$3,000.00	-\$826.30	\$3,616.64	-\$616.64	120.55%
221	Repair/Maint Vehicles	\$9,000.00	\$1,255.00	\$5,145.34	\$3,854.66	57.17%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$339.00	\$2,568.64	-\$1,568.64	256.86%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$632.92	\$1,367.08	31.65%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$1,888.83	-\$388.83	125.92%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$225.38	\$1,835.49	-\$635.49	152.96%
322	Postage	\$25.00	\$0.00	\$0.49	\$24.51	1.96%
331	Travel Expenses	\$2,500.00	\$0.00	\$4,333.20	-\$1,833.20	173.33%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,398.00	\$602.00	91.40%
430	Miscellaneous	\$150.00	\$0.00	\$10.00	\$140.00	6.67%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$912.00	\$288.00	76.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$462.00	\$2,306.29	-\$806.29	153.75%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$50,000.00	\$1,309.00	\$54,607.86	-\$4,607.86	109.22%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$207,058.00	\$3,747.32	\$111,278.33	\$95,779.67	53.74%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$571.06	-\$571.06	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$0.00	\$571.06	-\$571.06	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$48,455.00	\$3,897.65	\$26,237.22	\$22,217.78	54.15%
104	Tech 2	\$52,109.00	\$4,225.18	\$26,893.16	\$25,215.84	51.61%
105	Part-time	\$0.00	\$0.00	\$2.17	-\$2.17	0.00%
108	Tech 3	\$54,060.00	\$3,289.60	\$26,427.84	\$27,632.16	48.89%
121	PERA	\$11,597.00	\$855.94	\$6,085.13	\$5,511.87	52.47%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
122	FICA	\$11,826.00	\$791.88	\$5,545.12	\$6,280.88	46.89%
131	Employer Paid Health	\$35,170.00	\$2,930.80	\$20,515.60	\$14,654.40	58.33%
132	Employer Paid Disability	\$1,030.00	\$86.41	\$518.46	\$511.54	50.34%
133	Employer Paid Dental	\$2,651.00	\$221.00	\$1,576.99	\$1,074.01	59.49%
134	Employer Paid Life	\$202.00	\$16.80	\$117.60	\$84.40	58.22%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,238.00	\$0.00	\$13,386.00	\$2,852.00	82.44%
152	Health Savings Account Contrib	\$15,000.00	\$3,740.30	\$11,250.00	\$3,750.00	75.00%
200	Office Supplies	\$450.00	\$0.00	\$156.14	\$293.86	34.70%
208	Instruction Fees	\$1,000.00	\$0.00	\$1,004.62	-\$4.62	100.46%
210	Operating Supplies	\$1,200.00	\$446.06	\$1,137.02	\$62.98	94.75%
212	Motor Fuels	\$8,000.00	\$394.93	\$2,049.30	\$5,950.70	25.62%
213	Diesel Fuel	\$15,000.00	\$340.42	\$2,510.16	\$12,489.84	16.73%
215	Shop Supplies	\$2,750.00	\$0.00	\$1,501.51	\$1,248.49	54.60%
220	Repair/Maint Supply - Equip	\$18,000.00	\$1,329.51	\$13,605.33	\$4,394.67	75.59%
221	Repair/Maint Vehicles	\$15,000.00	\$0.00	\$7,129.13	\$7,870.87	47.53%
222	Tires	\$1,500.00	\$0.00	\$1,292.57	\$207.43	86.17%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$2,442.14	\$4,478.13	\$21.87	99.51%
224	Street Maint Materials	\$20,000.00	\$0.00	\$6,224.64	\$13,775.36	31.12%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$4,525.00	\$12,130.00	-\$4,130.00	151.63%
235	Signs	\$3,000.00	\$475.22	\$1,481.87	\$1,518.13	49.40%
240	Small Tools and Minor Equip	\$2,500.00	\$2,401.08	\$6,319.56	-\$3,819.56	252.78%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$159.99	\$140.01	53.33%
303	Engineering Fees	\$25,000.00	\$2,062.40	\$5,092.00	\$19,908.00	20.37%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$900.00	\$100.00	90.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$49.35	\$141.00	\$59.00	70.50%
320	Communications	\$1,600.00	\$110.48	\$639.74	\$960.26	39.98%
322	Postage	\$50.00	\$0.00	\$23.52	\$26.48	47.04%
331	Travel Expenses	\$1,000.00	\$0.00	\$1,004.69	-\$4.69	100.47%
340	Advertising	\$100.00	\$86.40	\$121.90	-\$21.90	121.90%
351	Legal Notices Publishing	\$100.00	\$0.00	\$55.25	\$44.75	55.25%
360	Insurance	\$27,000.00	\$0.00	\$12,962.00	\$14,038.00	48.01%
381	Electric Utilities	\$14,000.00	\$551.06	\$6,305.61	\$7,694.39	45.04%
383	Gas Utilities	\$6,000.00	\$62.10	\$1,320.85	\$4,679.15	22.01%
384	Refuse/Garbage Disposal	\$1,000.00	\$66.30	\$458.71	\$541.29	45.87%
385	Sewer Utility	\$400.00	\$21.15	\$319.95	\$80.05	79.99%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,233.75	\$2,466.25	33.34%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$90.00	\$2,581.81	-\$1,581.81	258.18%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$69.79	\$195.54	\$804.46	19.55%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,598.88	\$19,267.76	\$25,732.24	42.82%
500	Capital Outlay	\$95,000.00	\$9,642.15	\$157,092.02	-\$62,092.02	165.36%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$340,000.00	\$0.00	\$0.00	\$340,000.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$991,088.00	\$46,996.23	\$409,451.36	\$581,636.64	41.31%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$489.17	\$450.83	52.04%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$67.00	-\$7.00	111.67%
381	Electric Utilities	\$350.00	\$24.20	\$108.46	\$241.54	30.99%
430	Miscellaneous	\$400.00	\$120.00	\$188.00	\$212.00	47.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$204.00	\$796.00	20.40%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$144.20	\$1,056.63	\$1,943.37	35.22%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$68,752.00	\$5,131.18	\$37,552.78	\$31,199.22	54.62%
101	Assistant	\$28,228.00	\$2,150.61	\$16,235.96	\$11,992.04	57.52%
103	Tech 1	\$38,349.00	\$0.00	\$108.66	\$38,240.34	0.28%
104	Tech 2	\$15,018.00	\$0.00	\$0.00	\$15,018.00	0.00%
105	Part-time	\$21,661.00	\$2,784.00	\$17,953.75	\$3,707.25	82.89%
108	Tech 3	\$32,672.00	\$2,552.28	\$19,380.25	\$13,291.75	59.32%
121	PERA	\$15,351.00	\$737.57	\$5,567.46	\$9,783.54	36.27%
122	FICA	\$15,656.00	\$922.70	\$6,793.64	\$8,862.36	43.39%
131	Employer Paid Health	\$35,170.00	\$1,163.60	\$8,145.20	\$27,024.80	23.16%
132	Employer Paid Disability	\$1,507.00	\$115.26	\$806.82	\$700.18	53.54%
133	Employer Paid Dental	\$3,767.00	\$279.00	\$1,880.46	\$1,886.54	49.92%
134	Employer Paid Life	\$274.00	\$16.80	\$123.20	\$150.80	44.96%
136	Deferred Compensation	\$650.00	\$50.00	\$375.00	\$275.00	57.69%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$7,330.00	\$0.00	\$8,215.00	-\$885.00	112.07%
152	Health Savings Account Contrib	\$15,000.00	\$2,250.00	\$6,750.00	\$8,250.00	45.00%
200	Office Supplies	\$200.00	\$90.00	\$142.12	\$57.88	71.06%
208	Instruction Fees	\$500.00	\$0.00	\$197.00	\$303.00	39.40%
210	Operating Supplies	\$1,600.00	\$256.54	\$1,139.97	\$460.03	71.25%
212	Motor Fuels	\$2,000.00	\$153.45	\$914.58	\$1,085.42	45.73%
213	Diesel Fuel	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$179.31	\$1,134.21	\$1,865.79	37.81%
221	Repair/Maint Vehicles	\$2,000.00	\$0.00	\$401.19	\$1,598.81	20.06%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$655.13	\$8,120.26	\$1,879.74	81.20%
231	Chemicals	\$3,000.00	\$0.00	\$1,484.80	\$1,515.20	49.49%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$170.74	\$129.26	56.91%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$195.60	\$29.40	86.93%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$780.00	\$1,365.00	-\$1,115.00	546.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
311	Softball/Baseball	\$1,000.00	\$0.00	\$1,187.80	-\$187.80	118.78%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$143.54	\$420.91	\$579.09	42.09%
316	Security Monitoring	\$700.00	\$0.00	\$347.88	\$352.12	49.70%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$71.00	\$473.00	\$2,527.00	15.77%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$357.26	\$1,930.87	\$1,569.13	55.17%
322	Postage	\$150.00	\$70.57	\$72.04	\$77.96	48.03%
323	Garage (East)	\$800.00	\$0.00	\$45.13	\$754.87	5.64%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$52.38	\$654.05	\$45.95	93.44%
335	Background Checks	\$150.00	\$0.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$33.40	\$466.60	6.68%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$12,407.00	\$2,593.00	82.71%
381	Electric Utilities	\$13,000.00	\$1,625.02	\$8,484.68	\$4,515.32	65.27%
383	Gas Utilities	\$7,500.00	\$100.91	\$2,701.16	\$4,798.84	36.02%
384	Refuse/Garbage Disposal	\$800.00	\$71.13	\$426.26	\$373.74	53.28%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$63.00	\$737.00	7.88%
433	Dues and Subscriptions	\$500.00	\$0.00	\$442.00	\$58.00	88.40%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$127.50	\$1,372.50	8.50%
443	Sales Tax	\$3,200.00	\$536.00	\$1,332.00	\$1,868.00	41.63%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$10.25	\$77.00	\$73.00	51.33%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$26.00	\$240.69	-\$90.69	160.46%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$0.00	\$700.00	-\$200.00	140.00%
459	PAL Foundation Expenditures	\$3,000.00	\$5,141.67	\$13,066.05	-\$10,066.05	435.54%
461	Silver Sneakers	\$5,000.00	\$460.00	\$3,795.00	\$1,205.00	75.90%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$34,500.00	\$15,735.00	\$15,735.00	\$18,765.00	45.61%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$728.98	\$521.02	58.32%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$433,910.00	\$44,772.30	\$210,675.05	\$223,234.95	48.55%
DEPT 45500 Library						
101	Assistant	\$30,037.00	\$2,304.01	\$16,921.63	\$13,115.37	56.34%
121	PERA	\$2,253.00	\$172.80	\$1,293.24	\$959.76	57.40%
122	FICA	\$2,297.00	\$152.22	\$1,151.38	\$1,145.62	50.13%
131	Employer Paid Health	\$13,963.00	\$1,163.60	\$8,145.20	\$5,817.80	58.33%
132	Employer Paid Disability	\$246.00	\$20.67	\$144.69	\$101.31	58.82%
133	Employer Paid Dental	\$1,117.00	\$93.00	\$626.82	\$490.18	56.12%
134	Employer Paid Life	\$67.00	\$5.60	\$39.20	\$27.80	58.51%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$4,500.00	\$1,500.00	75.00%
201	Library Operating Supplies	\$2,000.00	\$323.83	\$463.60	\$1,536.40	23.18%
202	Library Subscriptions	\$500.00	\$0.00	\$354.22	\$145.78	70.84%
203	Library Books	\$500.00	\$409.22	\$3,711.39	-\$3,211.39	742.28%
204	Children s Program Expense	\$150.00	\$0.00	\$23.47	\$126.53	15.65%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$60.12	\$355.45	\$644.55	35.55%
322	Postage	\$50.00	\$0.96	\$0.96	\$49.04	1.92%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
443	Sales Tax	\$0.00	\$6.00	\$13.00	-\$13.00	0.00%
452	Refund	\$50.00	\$0.00	\$16.00	\$34.00	32.00%
459	PAL Foundation Expenditures	\$250.00	\$2,880.69	\$2,880.69	-\$2,630.69	1152.28%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$728.98	\$521.02	58.32%
DEPT 45500 Library		\$66,430.00	\$9,196.86	\$42,369.92	\$24,060.08	63.78%
DEPT 47014 2012 Series A						
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
610	Interest	\$30,853.00	\$14,526.25	\$30,852.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$252.45	-\$252.45	0.00%
DEPT 47014 2012 Series A		\$210,853.00	\$14,526.25	\$211,104.95	-\$251.95	100.12%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$17,031.00	\$15,309.00	52.66%
388	Recycling Expenses	\$100.00	\$50.00	\$186.00	-\$86.00	186.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$1,834.00	\$506.00	78.38%
DEPT 48000 Recycling		\$34,780.00	\$2,745.00	\$19,051.00	\$15,729.00	54.78%
FUND 101 GENERAL FUND		\$3,346,272.00	\$229,506.18	\$1,784,380.18	\$1,561,891.82	53.32%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47001	Community Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$155,000.00	\$155,000.00	\$155,000.00	\$0.00	100.00%
610	Interest	\$6,355.00	\$3,177.50	\$6,355.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47011	2006 Series B Improvement B	\$161,355.00	\$158,177.50	\$161,355.00	\$0.00	100.00%
DEPT 47012	2006 Series C Equipment Cert					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013	Bond Disclosure					
440	Telephone Co Reimb Expense	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
621	Continuing Disclosure Expene	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
DEPT 47013	Bond Disclosure	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014	2012 Series A					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014	2012 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015	47015 Series 2015B					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
DEPT 47015	47015 Series 2015B	\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
FUND 301	DEBT SERVICE FUND	\$174,975.00	\$158,177.50	\$166,965.00	\$8,010.00	95.42%
FUND 401	GENERAL CAPITAL PROJECTS					
DEPT 44000	Capital Projects					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000	Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert					
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012	2006 Series C Equipment Cert	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401	GENERAL CAPITAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ					
DEPT 46002	JOBZ - Crosstech Mfg					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002	JOBZ - Crosstech Mfg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404	JOBZ	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405	TAX INCREMENT FINANCE PROJECTS					
DEPT 46000	Tax Increment Financing					
351	Legal Notices Publishing	\$650.00	\$0.00	\$63.75	\$586.25	9.81%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$5,722.76	\$5,722.76	-\$5,722.76	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$5,722.76	\$5,886.51	-\$4,586.51	452.81%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$5,722.76	\$5,886.51	\$5,613.49	51.19%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
DEPT 43000	Public Works (GENERAL)					
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
DEPT 43200	Sewer					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Finanacing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
493	Pass Thru Donations	\$0.00	\$2,813.69	\$2,813.69	-\$2,813.69	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$2,813.69	\$2,813.69	-\$2,813.69	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	-\$2,508.41	\$3,699.12	\$8,800.88	29.59%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$12,500.00	-\$2,508.41	\$3,699.12	\$8,800.88	29.59%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$305.28	\$6,512.81	\$5,987.19	52.10%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$73,681.00	\$5,520.26	\$40,411.05	\$33,269.95	54.85%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,526.00	\$414.02	\$3,104.55	\$2,421.45	56.18%
122	FICA	\$5,635.00	\$398.26	\$2,941.44	\$2,693.56	52.20%
131	Employer Paid Health	\$13,963.00	\$1,163.60	\$8,145.20	\$5,817.80	58.33%
132	Employer Paid Disability	\$606.00	\$52.58	\$368.06	\$237.94	60.74%
133	Employer Paid Dental	\$1,117.00	\$93.00	\$626.82	\$490.18	56.12%
134	Employer Paid Life	\$67.00	\$5.60	\$39.20	\$27.80	58.51%
136	Deferred Compensation	\$650.00	\$50.00	\$375.00	\$275.00	57.69%
151	Workers Comp Insurance	\$4,279.00	\$0.00	\$3,232.00	\$1,047.00	75.53%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
152	Health Savings Account Contrib	\$6,000.00	\$1,500.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$0.00	\$463.04	-\$213.04	185.22%
208	Instruction Fees	\$2,000.00	\$440.00	\$1,590.00	\$410.00	79.50%
210	Operating Supplies	\$1,500.00	\$1,558.39	\$3,783.08	-\$2,283.08	252.21%
212	Motor Fuels	\$2,000.00	\$0.00	\$599.17	\$1,400.83	29.96%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$6,227.70	\$9,590.45	-\$2,590.45	137.01%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$1,777.02	-\$277.02	118.47%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$95.41	\$4,104.79	-\$2,604.79	273.65%
229	Oper/Maint - Lift Station	\$12,000.00	\$332.49	\$1,386.68	\$10,613.32	11.56%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$5,212.75	\$1,787.25	74.47%
231	Chemicals	\$10,000.00	\$1,329.21	\$9,912.28	\$87.72	99.12%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$5,700.00	-\$4,700.00	570.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$150.00	\$100.00	60.00%
320	Communications	\$600.00	\$47.01	\$281.24	\$318.76	46.87%
321	Communications-Cellular	\$1,400.00	\$231.38	\$849.16	\$550.84	60.65%
322	Postage	\$800.00	\$350.03	\$710.86	\$89.14	88.86%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,461.93	\$538.07	73.10%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$127.50	\$72.50	63.75%
360	Insurance	\$7,500.00	\$0.00	\$8,299.00	-\$799.00	110.65%
381	Electric Utilities	\$26,000.00	\$1,974.50	\$13,004.54	\$12,995.46	50.02%
383	Gas Utilities	\$3,000.00	\$25.43	\$1,208.32	\$1,791.68	40.28%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$743.40	\$8,496.37	\$1,503.63	84.96%
407	Sludge Disposal	\$12,000.00	\$0.00	\$6,960.00	\$5,040.00	58.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$117.65	-\$17.65	117.65%
433	Dues and Subscriptions	\$300.00	\$0.00	\$273.00	\$27.00	91.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$1,242.97	\$257.03	82.86%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$187.13	-\$87.13	187.13%
500	Capital Outlay	\$273,800.00	\$52,431.90	\$79,862.58	\$193,937.42	29.17%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$699,024.00	\$74,984.17	\$232,544.83	\$466,479.17	33.27%
FUND 601 SEWER OPERATING FUND		\$699,024.00	\$74,984.17	\$232,544.83	\$466,479.17	33.27%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$0.00	\$170,000.00	0.00%
610	Interest	\$30,597.00	\$16,452.50	\$19,510.80	\$11,086.20	63.77%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JULY 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%
DEPT 47007 2003 Series A Disposal		\$201,347.00	\$16,452.50	\$19,753.35	\$181,593.65	9.81%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$201,347.00	\$16,452.50	\$19,753.35	\$181,593.65	9.81%
FUND 652 WASTEWATER MGMT DISTRICT						
DEPT 41910 Planning and Zoning						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910 Planning and Zoning		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652 WASTEWATER MGMT DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,446,618.00	\$485,148.39	\$2,216,042.68	\$2,230,575.32	49.84%

B.4.

**City of Crosslake**  
**07/31/2016 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)**

Description	2016 Budget	31-Jul	2016 YTD Amount	2016 YTD Balance	2016 %YTD Budget
<b>Total Expense (From Month End Report For July 31, 2016)</b>	<b>\$ 4,446,618</b>	<b>\$ 485,148</b>	<b>\$ 2,216,043</b>	<b>\$ 2,230,575</b>	<b>49.84%</b>
<b>Adjustments:</b>					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(432)	(432)	50.00%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(432)	(432)	50.00%
(101-42110-600) Police: Copier Lease	(143)	(12)	(72)	(71)	0.00%
(101-42280-600) Fire Administration - Principal	0	0	0	0	0.00%
(101-42280-600) Fire Administration - Interest	0	0	0	0	0.00%
(101-42280-620) Fire Administration - Fiscal Agent Fees	0	0	0	0	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(729)	(521)	58.32%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(729)	(521)	58.32%
(101-47014-600) 2012 Series A - Principal	(180,000)	0	(180,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(30,853)	(14,526)	(30,853)	(1)	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(252)	252	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	0	0	0.00%
(301-47011-600) 2006 Series B - Principal	(155,000)	(155,000)	(155,000)	0	100.00%
(301-47011-610) 2006 Series B - Interest	(6,355)	(3,178)	(6,355)	0	100.00%
(301-47014-600) 2012 Series A - Principal	0	0	0	0	0.00%
(301-47014-610) 2012 Series A - Interest	0	0	0	0	0.00%
(301-47014-621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(301-47013-440/621) Fiscal Agent Fees	0	0	0	0	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	0	(5,610)	(5,610)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. ( Reported on B/S)	(170,000)	0	0	(170,000)	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(30,597)	(16,453)	(19,511)	(11,086)	63.77%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(243)	(507)	32.34%
<b>Total Debt Service</b>	<b>(591,546)</b>	<b>(189,521)</b>	<b>(400,217)</b>	<b>(191,329)</b>	<b>67.66%</b>
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-500) Administration	(3,000)	0	0	(3,000)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	(1,462)	(1,911)	(1,089)	63.71%
(101-41940-500) General Government Capital Outlay	(20,000)	(451)	(648)	(19,352)	3.24%
(101-42110-500) Police Administration Capital Outlay	(10,200)	0	0	(10,200)	0.00%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(20,000)	0	(19,131)	(869)	95.66%
(101-42280-500) Fire Administration - Capital Outlay	(50,000)	(1,309)	(54,608)	4,608	109.22%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(485,000)	(9,642)	(157,092)	(327,908)	32.39%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	(204)	(796)	20.40%
(101-45100-500) Parks and Recreation - Capital Outlay	(34,500)	(15,735) #	(15,735)	(18,765)	45.61%
(101-45500-500) Library	(3,000)	0	0	(3,000)	0.00%
(601-43200-500) Sewer - Capital Outlay	(273,800)	(52,432)	(79,863)	(193,937)	29.17%
<b>Total Capital Outlay</b>	<b>(903,500)</b>	<b>(81,032)</b>	<b>(329,192)</b>	<b>(574,308)</b>	<b>36.44%</b>
<u>Less: Other Items:</u>					
	0	0	0	0	0%
	0	0	0	0	0%
<b>Total Operating Transfers Between Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
<b>Adjusted Expenditures</b>	<b>\$ 2,751,572</b>	<b>\$ 214,596</b>	<b>\$ 1,486,633</b>	<b>\$ 1,264,939</b>	<b>54.03%</b>
<b>Linear Assumption (7 Month/12 Months) = 58.33%</b>					
	<b>58.33%</b>	<b>\$ 2,593,861</b>			<b>-4.30%</b>

City of Crosslake  
July 31, 2016

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
First National Bank	13.7%	\$ 308,345	\$ 250,000	\$ 58,345	\$ 64,179	\$ 200,000	\$ 135,821	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	34.3%	\$ 773,274	\$ 250,000	\$ 523,274	\$ 575,601	\$ 1,000,000	\$ 424,399	Letter of Credit 4072-161	12/31/2016
Frandsen Bank and Trust	52.0%	\$ 1,170,197	\$ 250,000	\$ 920,197	\$ 1,012,217	\$ 1,350,152	\$ 337,935	3622A2JV5 GNMA; 3128MDTJ2 FHLMC	04/15/2026; 08/01/2028
<b>Totals</b>	<b>100.0%</b>	<b>\$ 2,251,816</b>		<b>\$ 1,501,816</b>	<b>\$ 1,651,997</b>	<b>\$ 2,550,152</b>	<b>\$ 898,155</b>		

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# Crosslake Communications Balance Sheet

For The Six Months Ending June 30, 2016

	<u>YTD Amount</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	541,140.08
Temporary Cash Investments	666,638.76
Restricted Cash Investments	640,348.91
Due From Customers	7,315.23
Other Accounts Receivable	76,786.00
Interest Receivable	3,845.79
Material - Regulated	50,905.96
Materials - Deregulated	11,105.19
Prepayments and Other	59,454.85
<b>Total Current Assets</b>	<u>2,057,540.77</u>
<b>Noncurrent Assets</b>	
Other Investments	54,512.88
Nonreg Plant and Equipment	301,364.10
Deferred Charges	86,003.91
<b>Total Noncurrent Assets</b>	<u>441,880.89</u>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,265,763.91
Plant Under Construction	458,871.51
Less Accumulated Depreciation - Telephone	(7,737,309.17)
<b>Net Plant - Telephone</b>	<u>4,987,326.25</u>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,826,979.56
Less Accumulated Depreciation - Cable	(2,599,152.36)
<b>Net Plant - Cable</b>	<u>227,827.20</u>
<b>Total Assets</b>	<u>\$ 7,714,575.11</u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	213,263.39
Advance Billings and Prepayment	7,457.29
Customer Deposits	59,808.62
Accrued Interest	3,900.00
Other Current Liabilities	44,923.81
<b>Total Current Liabilities</b>	<u>329,353.11</u>
<b>Long-Term Debt</b>	
Utility Revenue Bond	2,130,000.00
<b>Total Long-Term Debt</b>	<u>2,130,000.00</u>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	827,634.80
Other Deferred Credits	0.00
<b>Total Other Liabilities and Credits</b>	<u>827,634.80</u>
<b>EQUITY</b>	
Income Balance	67,946.34
Fund Equity	4,359,640.86
<b>Total Equity</b>	<u>4,427,587.20</u>
<b>Total Liabilities and Equity</b>	<u>\$ 7,714,575.11</u>

## Crosslake Communications Income Statement

For The Six Months Ending June 30, 2016

	PTD Amount	LYPTD Amount	YTD Amount	LYTD Amount
<b>Revenues</b>				
Local Network Service	36,135.04	38,591.90	198,091.51	206,601.17
Network Access Service Revenue	69,187.69	69,727.75	405,161.23	413,717.27
Directory and Other Misc. Reg Revenue	3,652.46	3,956.44	21,019.83	23,829.64
Internet, Computer Sales	96,728.33	87,828.79	476,209.67	436,696.62
Uncollectible Revenue	0.00	51.32	583.42	(26.50)
Cable Revenue	142,697.24	134,296.48	568,196.17	545,660.58
Tower, Rent and Ad Revenue	4,357.56	13,596.92	72,240.22	71,813.27
Other Sales, Lease and Install Revenue	20,338.13	17,583.06	92,999.29	74,362.90
<b>Total Operating Revenue</b>	<b>373,096.45</b>	<b>365,632.66</b>	<b>1,834,501.34</b>	<b>1,772,654.95</b>
<b>Operating Expenses</b>				
Plant Specific Operations Expense	43,940.70	33,972.55	181,340.17	198,113.72
Plant Nonspecific Operations Expense	27,556.14	26,054.04	138,305.87	152,959.34
Depreciation Expense	70,893.22	64,846.14	420,199.82	406,396.88
Customer Operations Expense	23,180.86	32,022.72	128,977.87	160,626.82
Corporate Operations Expense	25,371.59	20,378.83	186,471.15	185,310.45
Internet, Computer Sales Expense	34,161.42	33,039.58	162,916.17	152,043.09
Other Non Reg Expenses	3,468.46	2,825.84	9,958.06	8,883.51
Signal Purchases	84,271.21	81,888.48	395,431.17	373,262.46
Operating Transfers to City	1,027.52	24,064.39	6,326.00	144,363.41
<b>Total Operating Expenses</b>	<b>313,871.12</b>	<b>319,092.57</b>	<b>1,629,926.28</b>	<b>1,781,959.68</b>
<b>Total Operating Income (Loss)</b>	<b>59,225.33</b>	<b>46,540.09</b>	<b>204,575.06</b>	<b>(9,304.73)</b>
<b>Total Operating Ratio</b>	<b>84.13 %</b>	<b>87.27 %</b>	<b>88.85 %</b>	<b>100.52 %</b>
<b>Other Income (Expense)</b>				
Investment Income	854.37	1,550.39	7,295.60	13,175.10
Revenue Bond/Co Bank Interest	(3,900.00)	(4,475.91)	(23,400.00)	(36,278.47)
Amortize Debt Expense	(279.94)	(1,321.16)	(1,679.64)	(7,387.50)
Gain/(Loss) on Investments	0.00	(46.52)	16,240.22	344.40
Miscellaneous	(7,838.52)	(0.84)	(135,084.90)	(2.37)
<b>Total Other Income (Expense)</b>	<b>(11,164.09)</b>	<b>(4,294.04)</b>	<b>(136,628.72)</b>	<b>(30,148.84)</b>
<b>Total Net Income (Loss)</b>	<b>48,061.24</b>	<b>42,246.05</b>	<b>67,946.34</b>	<b>(39,453.57)</b>

# Crosslake Communications

## Detail of Reserve Balances

6/30/2016

<b>Restricted and Designated Investments</b>	
Revenue Bond Reserve	\$248,500.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	220,763.71
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<u>\$640,348.91</u>
Unrestricted Investments	666,638.76
<b>Total Investments</b>	<u><u>\$1,306,987.67</u></u>
Unposted Market Value Allow	(\$12,333.72)
Wells Fargo	1,094,468.55
Riverwood Bank	0.00
4M Fund	200,185.40
<b>Total Per Statements</b>	<u><u>1,294,653.95</u></u>

B. 7.

CROSSLAKE COMMUNICATIONS  
**Accounts Payable**  
**Check Register**  
**06/01/2016 To 06/30/2016**

Bank Account: 1 - GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
2312	06/01/2016	FRANSEN BANK AND TRUST	APRIL VISA ACTIVITY	2,496.23
2320	06/03/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,876.00
2321	06/03/2016	PERA	PERA EE & ER	2,114.23
2322	06/03/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	605.00
2323	06/03/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2324	06/10/2016	CITY OF CROSSLAKE (SEWER)	MAY SEWER	45.00
2325	06/30/2016	INTERNAL REVENUE SERVICE	EXCISE TAX	1,243.12
2332	06/17/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,365.80
2333	06/17/2016	PERA	PERA EE & ER	1,848.65
2334	06/17/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	540.33
2335	06/17/2016	DEFERRED COMP	DEFERRED COMP	1,475.00
2336	06/30/2016	MINNESOTA DEPT OF REVENUE	JUNE SALES & USE TAX	16,027.00
2337	06/27/2016	CROW WING POWER	ELECTRIC SERVICE	4,530.27
32342	06/03/2016	FRANSEN BANK AND TRUST	HSA DEDUCTION	210.00
32343	06/10/2016	PAUL BUNYAN COMMUNICATIONS	JUNE LOCAL CHANNEL TRANSPORT	800.00
32344	06/10/2016	RONALD J. SCHMIDT	REIMBURSE FOR WORK BOOTS	150.00
32345	06/10/2016	CROSSLAKE ROLLOFF	MAY/JUNE DIRECTORY RECYCLE	110.00
32346	06/10/2016	NATIONAL FARMERS UNION	COMMERCIAL INS POLICY 6/2016-5/30/17	22,979.00
32347	06/10/2016	GOPHER STATE ONE CALL	LOCATES	243.00
32348	06/10/2016	ONVOY VOICE SERVICES	6264 PROGRAM, ANSWERING SERVICE	429.29
32349	06/10/2016	OLSEN THIELEN CO LTD	MIC ACTIVITY	466.40
32350	06/10/2016	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC. SHIPPING	135.12
32351	06/10/2016	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	676.80
32352	06/10/2016	CITY OF CROSSLAKE	BRAD PERSON ASSISTANCE	1,095.00
32353	06/10/2016	CONSOLIDATED TELEPHONE	MANAGEMENT CONSULTING & OTHER SERVICES	32,620.00
32354	06/10/2016	CITI LITES INC	LOCATES	1,710.10
32355	06/10/2016	XCEL ENERGY	METER CHARGES SUNRISE & 16	134.04
32356	06/10/2016	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	132.60
32357	06/10/2016	MINNESOTA 9-1-1 PROGRAM	911, TAP, & TAM	1,560.99
32358	06/10/2016	NCPERS MINNESOTA	JUNE LIFE PREMIUM	16.00
32359	06/10/2016	NATIONAL CABLE TELEVISION COOP	30 EA DCX700'S	2,777.91
32360	06/10/2016	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
32361	06/10/2016	GRAYBAR ELECTRIC COMPANY INC	6 EA CLICK CLEANERS	401.31
32362	06/10/2016	ASSURANT EMPLOYEE BENEFITS	JUNE LONG TERM DISABILITY	221.76
32363	06/10/2016	PURCHASE POWER	POSTAGE METER REFILL	251.00
32364	06/10/2016	PINNACLE	TELEPHONE DIRECTORY-10	1,020.38
32365	06/10/2016	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	6,601.45
32366	06/10/2016	UNIVERSAL SERVICE ADMIN CO.	MAY FUSC	3,081.97
32367	06/10/2016	ROVI GUIDES	AFFILIATE PAYMENT	1,026.74
32368	06/10/2016	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	355.88
32369	06/10/2016	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	11,718.16
32370	06/10/2016	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	380.90
32371	06/10/2016	AZAR COMPUTER SOFTWARE SERVICES	UPGRADE SOFTWARE LICENSE, SUPPORT JUL-DEC	3,425.00
32372	06/10/2016	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
32373	06/10/2016	STAR TRIBUNE	SUBSCRIPTION RENEWAL THRU 9/11/16	78.78
32374	06/10/2016	AT&T - DALLAS TX	PARS - JUNE 2016 - BAN 1499	87.81
32375	06/10/2016	CROW WING COUNTY HIGHWAY DEPT.	MARCH UNLEADED FUEL	253.08
32376	06/10/2016	7SIGMA SYSTEMS INC	MAY CONSULTING	4,000.00
32377	06/10/2016	CROSSLAKE ACE	CLAMPS AND HARDWARE	17.66
32378	06/10/2016	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	46,636.22
32379	06/10/2016	WASTE PARTNERS INC.	MAY TRASH REMOVAL	79.59
32380	06/10/2016	CNA SURETY	TECH SYSTEMS CONTRACTOR BOND	250.00
32381	06/10/2016	CHARTER BUSINESS	MONTH 23 OF 36 INTERNET FEED	3,000.00
32382	06/10/2016	AVNET, INC.	REPAIR 2 EA DCX3510'S	155.39
32383	06/10/2016	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	31,817.00

32384	06/10/2016	ONLINE INFORMATION SERVICES	10 EXCHANGE REPORTS	2 of 2	57.00
32385	06/10/2016	ONLINE COLLECTIONS	COLLECTION COMMISSION		627.78
32386	06/10/2016	ARIN	ANNUAL RENEWAL FOR ISP REGISTRATION		2,000.00
32387	06/10/2016	BIG 10	AFFILIATE PAYMENT		2,819.94
32388	06/10/2016	COOPERATIVE NETWORK SERV LLC	MAY LOCAL CHANNEL TRANSPORT		500.00
32389	06/10/2016	VERIZON WIRELESS	CELL PHONES		138.61
32390	06/10/2016	NISC	MAY LICENSE FEES		4,347.56
32391	06/10/2016	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT		2,995.53
32392	06/10/2016	CBS TELEVISION STATIONS	AFFILIATE PAYMENT		2,576.80
32393	06/10/2016	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 5/20/16 - 6/19/16		159.67
32394	06/10/2016	RAMSTAD TECHNOLOGIES, LLC	SPLICING		592.00
32395	06/10/2016	J.CARLSON SERVICES, INC.	CONTRACT LABOR-TECHNICIAN		3,780.00
32396	06/10/2016	JOHN W. FINKE	REIMBURSE FOR MAY MILEAGE		248.40
32397	06/10/2016	MAZER TELECOM ADVISORS, LLC	TRAVEL EXPENSES - MICHAEL 5/23 & 5/24		1,509.17
32398	06/10/2016	JOHN W O'KEEFE	CREDIT REFUND		19.02
32399	06/10/2016	RONNIE KOEHLER	CREDIT REFUND		23.42
32400	06/10/2016	GARY MIKKELSON	CREDIT REFUND		17.89
32401	06/10/2016	ERIC JACKSON	CREDIT REFUND		85.90
32402	06/10/2016	SCOTT SCHUPP	CREDIT REFUND		50.33
32403	06/10/2016	KEN FRAASCH	CREDIT REFUND		65.80
32404	06/10/2016	JOE GLAZIER	CREDIT REFUND		48.55
32405	06/10/2016	ROBERT HARTMAN	CREDIT REFUND		16.29
32406	06/10/2016	GARY R SIMONS	CREDIT REFUND		58.68
32407	06/10/2016	RICHARD SLIETER	CREDIT REFUND		7.24
32408	06/10/2016	JOY FUNK	CREDIT REFUND		31.78
32409	06/10/2016	TODD R KOZELKA	CREDIT REFUND		24.07
32410	06/10/2016	JUSTIN HAAS	CREDIT REFUND		55.44
32411	06/10/2016	MIKE NASH	CREDIT REFUND		82.51
32412	06/10/2016	UNITED HEALTH GROUP	CREDIT REFUND		29.28
32413	06/10/2016	DONALD PRIVITT	CREDIT REFUND		80.01
32414	06/10/2016	SHAWN COIL	CREDIT REFUND		68.84
32415	06/17/2016	IBEW LOCAL UNION 949	UNION DUES		238.59
32416	06/17/2016	FRANSEN BANK AND TRUST	HSA DEDUCTION		210.00
32417	06/24/2016	STINSON LEONARD STREET	LEGAL SERVICES RELATING TO SALE		7,190.00
32418	06/24/2016	MINNESOTA DEPT OF COMMERCE	1ST QTR 2017 INDIRECT ASSESSMENT		278.90
32419	06/24/2016	EMILY COOPERATIVE TELEPHONE	LOCAL CHANNEL FEED		2,562.25
32420	06/24/2016	ONVOY VOICE SERVICES	SS7 SERVICE, OPERATOR SERVICES		5,729.13
32421	06/24/2016	OLSEN THIELEN CO LTD	1ST QTR 499Q, FSA RESEARCH		805.00
32422	06/24/2016	POWER & TELEPHONE SUPPLY	24 EA POWER SUPPLIES - (BATTERY BACKUP)		1,712.63
32423	06/24/2016	CONSOLIDATED TELEPHONE	150M INTERNET - JUNE		900.00
32424	06/24/2016	CITI LITES INC	LOCATES		988.45
32425	06/24/2016	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE		132.60
32426	06/24/2016	ELECTRIC SCIENTIFIC CO INC	REPAIR DETECTOR HEAD IN CATV/HE		2,672.22
32427	06/24/2016	NATIONAL CABLE TELEVISION COOP	12 EA SBG901 ROUTERS		14,610.85
32428	06/24/2016	NEUSTAR INC.	SOW & LNP CHARGES		180.09
32429	06/24/2016	NEA	CO IDENTIFIER RENEWAL		250.00
32430	06/24/2016	MINNESOTA LIFE INSURANCE CO	JULY LIFE PREMIUM		28.00
32431	06/24/2016	VANTAGE POINT	MAY TTP SERVICE		210.00
32432	06/24/2016	CROW WING COUNTY HIGHWAY DEPT.	APRIL UNLEADED FUEL		351.06
32433	06/24/2016	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS SUMMER MAILING		2,399.95
32434	06/24/2016	TEGNA	AFFILIATE PAYMENT		2,899.80
32435	06/24/2016	CALIX NETWORKS INC	120 EA 721GE ONT'S		27,156.48
32436	06/24/2016	NORTH COUNTRY PLUMBING & HEAT	REPAIR TOILET IN WOMENS REST ROOM		156.58
32437	06/24/2016	CHERI E. AYD	JUNE OFFICE CLEANING		751.63
32438	06/24/2016	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT		3,381.30
32439	06/24/2016	AQUARIUS WATER CONDITIONING INC.	JUNE WATER SOFTENER RENTAL		44.89
32440	06/24/2016	NTCA GROUP HEALTH PLAN	JULY LIFE & HEALTH		7,640.33
32441	06/24/2016	DQ TECHNOLOGY	10 EA VISIONNET 505N ROUTERS		1,114.98
32442	06/24/2016	NISC	JUNE BILLING-B		1,699.92
32443	06/24/2016	INTELLIWEATHER, INC	JUNE WEATHER FEED		6,773.41
32444	06/24/2016	SCR - NORTHERN	SEMI ANNUAL MAINT OF HVAC		749.48
32445	06/24/2016	J.CARLSON SERVICES, INC.	CONTRACT LABOR-TECHNICIAN		2,940.00
32446	06/24/2016	TELCOM CONSTRUCTION, INC	TOWER INSPECTION		1,500.00

**TOTAL FOR GENERAL ACCOUNT**

**\$345,529.98**

B-8.

## CROSSLAKE COMMUNICATIONS

Regular Meeting July 22, 2016

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chair Mike Winkels. Present were: Mike Winkels, Ann Schrupp, Jim Talbott and Dave Fischer. Absent were: Steve Kollmann, Doug Benzer and liaison Brad Nelson. Also present were General Manager Kevin Larson, Local Manager Debby Floerchinger, Accountant Cyndi Perkins, Mayor Steve Roe, City Finance Director Mike Lyonais and Helen Fraser.

### **Actions Taken:**

- 1) The Crosslake Communications Advisory Board recommends to the City Council that Debby Floerchinger and Cyndi Perkins receive a pay increase of 3.5% retroactive to 1/1/2016.**

The Minutes of the June 28, 2016 Regular Meeting were reviewed. Dave Fischer moved to approve the June 28, 2016 meeting as presented. Second by Ann Schrupp. All in favor, motion carried.

The June Financial Statements and June Check Disbursements were not available for review.

## COMMUNICATIONS

### 1) Operations Report

#### **Plant**

- We continue to make progress on the fiber electronics conversion. We have less than 130 to complete. We will have our contract help from JCS until the end of July. Any conversions remaining after that will be done by our staff.
- We had the second phase of our HITS upgrade done last week. It took a lot longer than the plug and play we anticipated. There were a lot of problems with tiling and freezing. Those problems were finally resolved after 3 days.
- We have had problems in the Fr. Foley area due to the amps needing to be balanced. We had techs working on that issue this week.
- We have added 145 High Speed customers since January.
- Included in our budget was VDSL equipment for Manhattan Point to move customers off of Cable Modems. That equipment has been installed and with the help of CTC staff is ready to deploy. We will start making appointments to convert those customers.
- As of Tuesday, we have been over 1 Gig on High Speed for 22 consecutive days.
- It's been a very busy month responding to cable trouble calls.

#### **Customer Appreciation**

- The Customer Appreciation has been scheduled for Wednesday, August 24<sup>th</sup> from 11 am to 1 pm. This year the new buyers will be assisting. We will be serving hot dogs, chips and root beer floats. We also have "water wars" for all to play.

## Staffing Update

- We continue contracting with both JCS for the fiber conversion (one technician) until the end of July. Emily Telephone has now supplied us with a full time employee and 2 techs to back up. We will have all 3 Emily techs in the on-call rotation with Ron.
- 2) Sale Update.
- Cyndi reported that the Minnesota Department of Commerce has made a recommendation to the Minnesota Public Utilities Commission that the sale be approved. The MNPUC meets on Wednesdays but we don't know if it will be August 24 or 31. Depending on FCC approval and the timing of the Minnesota approvals we will close either the end of August or the end of September. Due to financial reasons, it is cleaner to close the books at the end of a month.
  - Debby reported that the CTC staff has prepared detailed schematics on our networks, servers, etc. and met with Paul Davis at Emily to review the documentation. CTC will continue supporting Crosslake until mid-September when their contract is up. Emily Coop also works with 7Sigma for support in the transition.
  - Kevin noted that there are pieces such as the generator that they will work with Josh from Emily on. They will not pull the equipment until Emily has the new generator in place.
- 3) Water Test. Kevin reported to the Board that when the fuel tank was removed there was some contamination in the soil. Cyndi stated that when they retested, it was mandatory to check the well on the property. When the water test was sent in, it was discovered that the water was contaminated with Trichlorethylene (TCE). The ground water was clean but the deep well has TCE in it. TCE is from parts cleaning or dry cleaning solutions. We did not want to alarm everyone in the city because charcoal filters can be put in. Temporarily bottled water has been brought in but clean water has to be supplied according to OSHA for hand washing and dish washing. Cyndi reported that the system is 3 carbon filters that take a space of 5' tall by 30" wide. Every year you basically trade one filter out. The cost of the charcoal filters is around \$4,000. As part of the report to be filed, the consultant has to document all of the wells within 500 feet of the diesel tank. He will be walking around to get the well information for this report. Kevin stated that with this information, we called in Dan Vogt, Brad Person and the consultant to determine what we need to do with this information and who is responsible. To our knowledge, a letter to the neighbors has not gone out yet. The consultant has a responsibility to report this to the State. If it is not filed, the State can come in and charge us for it.

## PERSONNEL

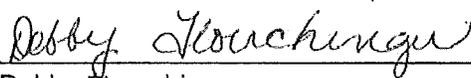
- 1) Management Pay. Kevin reviewed a memo from November of 2015 to the City Administrator recommending a pay increase for Cyndi and Debby. In November Kevin was asked by Dan Vogt to hold off on his recommendation until the Union negotiations were completed. Kevin has received an email that all union contracts were approved at

the July Council meeting, Kevin is making a recommendation that Cyndi and Debby receive pay increases for 2016 retroactive to January of 2016. Kevin noted that CTC's COO/HR Manager reviewed the salaries against surveys from the MTA and the NTCA and the wages are in line with the positions and the industry. Dave Fischer moved to recommend to the City Council that Debby Floerchinger and Cyndi Perkins receive a pay increase of 3.5% retroactive to 1/1/2016. Second by Jim Talbott. All in favor, motion carried.

The next regular meeting will be scheduled either the end of August or later depending on closing.

Ann Schrupp moved to adjourn the meeting at 8:54 am. Second by Dave Fischer. All in favor, motion carried.

Cc: Steve Kollman  
Ann Schrupp  
Jim Talbott  
Mike Winkels  
Doug Benzer  
Steve Roe, Mayor  
Gary Heacox  
Brad Nelson  
Dave Schrupp  
Mark Wessels

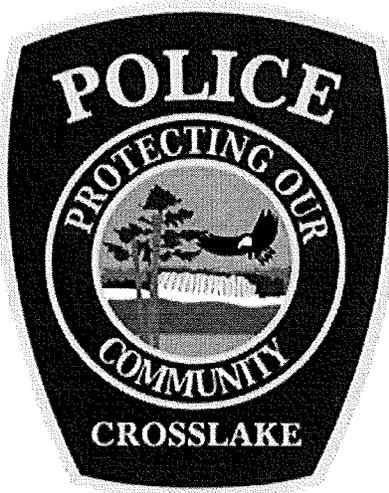
  
\_\_\_\_\_  
Debby Floerchinger  
Recording Secretary and Local Manager

B.9.

CROSSLAKE COMMUNICATIONS  
CUSTOMER COUNTS

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16
<b>Telephone Service</b>													
Telephone Lines	1572	1561	1550	1537	1530	1521	1501	1497	1496	1484	1470	1471	1465
Telephone Vacation Disconnected	20	22	40	104	123	133	138	141	99	35	19	21	23
Percentage of Telephone Customers Disconnected	1%	1%	3%	7%	8%	9%	9%	9%	7%	2%	1%	1%	2%
Extended Calling/Pequot	278	278	277	271	268	265	263	262	260	261	259	260	259
Expanded Calling/CTC,Emily	42	42	42	42	42	44	44	44	43	43	42	43	42
<b>Cable TV Service</b>													
Basic	251	243	248	244	250	253	250	250	247	236	229	226	222
Expanded Basic	1339	1339	1327	1277	1261	1241	1235	1233	1239	1278	1308	1303	1300
Digital TV	256	255	252	249	251	253	250	251	249	249	251	251	246
Total Crosslake Customers	1846	1837	1827	1770	1762	1747	1735	1734	1735	1763	1788	1780	1768
<b>Total Cable Customers</b>													
Cable Vacation Disconnected	22	39	211	491	598	633	670	654	584	276	54	28	26
Percentage of Cable Customers Disconnected	1%	2%	12%	28%	34%	36%	39%	38%	34%	16%	3%	2%	1%
<b>Premium Channels</b>													
HBO Pkg	57	57	55	57	57	56	56	56	56	53	55	51	50
Cinemax	32	31	30	31	31	31	31	31	32	31	30	30	29
Showtime Pkg	33	34	33	35	35	34	33	33	34	32	31	31	29
Starz/Encore Pkg	43	43	42	42	43	43	42	41	41	41	39	40	38
HD TV	327	329	326	326	321	323	321	323	330	346	358	363	363
DVR and 2nd HD boxes	272	273	272	269	274	274	269	268	270	280	290	290	286
1st Box No Charge	179	177	177	174	175	175	173	171	170	168	167	165	160
<b>Internet Service</b>													
Dial Up Internet	10	10	10	9	8	7	7	7	7	8	8	7	7
<b>High Speed Internet</b>													
High Speed	1449	1460	1465	1452	1438	1441	1438	1437	1448	1504	1549	1576	1608
High Speed Plus	118	115	120	117	116	113	113	111	114	118	118	119	116
High Speed Super	29	30	30	30	30	34	34	32	33	32	34	35	36
<b>High Speed Internet Totals</b>	<b>1596</b>	<b>1605</b>	<b>1615</b>	<b>1599</b>	<b>1584</b>	<b>1588</b>	<b>1585</b>	<b>1580</b>	<b>1595</b>	<b>1654</b>	<b>1701</b>	<b>1730</b>	<b>1760</b>
High Speed Vacation Disconnected	12	21	88	221	273	286	323	327	285	129	31	16	18
Percentage of High Speed Customers Disconnected	1%	1%	5%	14%	17%	18%	20%	21%	18%	8%	2%	1%	1%
Mail Box Only	181	180	183	191	196	206	212	215	215	174	170	170	168

B.10.



# CROSSLAKE POLICE DEPARTMENT

## MONTHLY REPORT

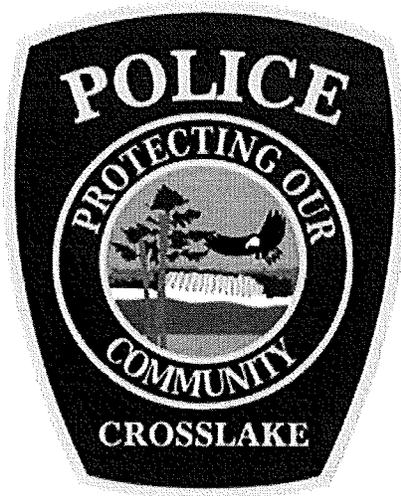
July  
2016

**Crosslake Police Department  
Monthly Report  
July 2016**

Agency Assist	30
Alarm	30
Animal Complaint	7
ATV	3
Burglary In Prog	1
Civil Problem	1
Damage To Property	4
Disturbance	4
Domestic	2
Driving Complaint	6
Drug Possession	1
Ems	38
Escort	2
Extra Patrol	1
Fire	1
Fireworks	2
Found Property	5
Gas Leak	2
Gun Permits	2
Harass Comm	2
Hazard In Road	5
Information	9
Intoxicated Person	5
Lost Property	4
Missing Persons	2
Noise Complaint	4
Other	1
Parking Complaint	2
Party Complaint	1
Personal In Accident	2
Property Damage Acc	9

Public Assist	3
Stalled Vehicle	1
Suicidal Person	2
Suspicious Activity	1
Suspicious Person	2
Suspicious Vehicle	4
Theft	8
Traffic Arrest	3
Traffic Citations	6
Traffic Warnings	95
Trespass	1
Welfare Check	3
<b>Total</b>	<b>317</b>

B. 11.



# CROSSLAKE POLICE DEPARTMENT

## MISSION MONTHLY REPORT

July  
2016

**Crosslake Police Department  
Mission Monthly Report  
July 2016**

ATV	1
Disturbance	1
Ems	3
Hazard In Road	1
Motorist Assist	1
Shooting Complaint	2
Suspicious Person	2
Traffic Citations	3
Traffic Warnings	24
<b>Total</b>	<b>38</b>

# Crosslake Fire Department

# Calls

## Date: July 2016

Description of Incident	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	34	147
300 - Rescue, EMS Incident	1	1
322 - Motor Vehicle Accident with Injuries	1	4
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person		
342 - Search for Lost Person in Water		1
362 - Ice Rescue		1
326 - Snowmobile Accident With Injuries		
<b>Total Medical:</b>	<b>36</b>	<b>154</b>
<b>1 - Fire</b>		
111 - Building Fire		5
111 - Building Fire (Mutual Aid)		1
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire	1	9
131 - Automobile Fire / Boat Fire	1	1
<b>Total Fire:</b>	<b>2</b>	<b>16</b>
<b>4 - Hazardous Condition (No Fire)</b>		
412 - Gas Leak (Natural Gas or LPG)	2	3
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road	2	2
<b>Total Hazardous Condition:</b>	<b>4</b>	<b>5</b>
<b>5- Service Call</b>		
571 - Cover Assignment , Standby		5
<b>Total Service call:</b>	<b>0</b>	<b>5</b>
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route	2	6
609 - Smoke scare, Odor of smoke		4
<b>Total Good Intent:</b>	<b>2</b>	<b>10</b>
<b>7 - False Alarm &amp; False Call</b>		
743 - Smoke Detector Activation - No Fire	2	5
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
<b>Total False Alarms:</b>	<b>2</b>	<b>6</b>

<b>Total Incidents:</b>	<b>46</b>	<b>196</b>
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B.13.

**NORTH AMBULANCE  
CROSSLAKE**

**JULY 2016 RUN REPORT**

TOTAL CALLOUTS: 98

NIGHT: 38 DAY: 60

No Loads: 12  
 Cancels: 14  
 Fire Standbys: 00  
 Police Standbys: 00  
 Transported Patients: 72

CROSSLAKE: 56 (7 No Load, 3 Cancel)  
 BREEZY POINT: 04  
 IDEAL: 00  
 MISSION: 01 (1 No Load)  
 FIFTY LAKES: 03 (1 No Load)  
 MANHATTAN BEACH: 03  
 CENTER: 00  
 TIMOTHY: 00

MUTUAL AID TO:

PINE RIVER: 11 (3 No Load, 3 Cancel)  
 BRAINERD: 13 (8 Cancel)

BLS TRANSFERS: 00  
 ALS TRANSFERS: 07

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD: 00  
 PINE RIVER: 00  
 AIRCARE: 01

B.14.

Crosslake Development Authority  
Meeting Minutes  
8:30 A. M. July 6, 2016  
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by President Patty Norgaard with the following members present, Patty Norgaard, Steve Roe, Mark Wessels, Dean Fitch and Jo Smith. Bill Forsythe was absent. Others present were Kevin Larson, Martha Steele, Sandy Anderson, Debby Floerchinger and Bart Taylor. Also in attendance was Sheila Haverkamp from BLAEDC and Paul Means and Bart Taylor from Riverwood Bank and Mike Lyonais from Crosslake City Hall.

A MOTION WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE MINUTES OF THE JUNE 1, 2016 MEETING: AYES: ALL

A financial review indicated all revolving loan fund are current.

Sheila Haverkamp, Executive Director of BLAEDC introduced a new Enhanced Economic Development Strategy for Crow Wing County: **BLAEDC's United Fund** which is multi-million dollar funding pools to support business development and job creation.

According to Haverkamp, "there are more than a dozen funding pools currently in Crow Wing County ranging from MN Dept of Employment and Economic Development, Investment Fund Program, Tax increment Financing dollars and others".

By combining the funding pools allow communities such as Crosslake to participate on a larger scale that benefits business, communities, and allows for a more efficient management of loan funding process. The participating communities will also have a representative as part of a larger board

With the sale of Crosslake Communication, this opportunity also affords the City of Crosslake to move the RUS loan, held by Crosslake Communication, to Crow Wing Power who will continue to administer the loan. This action will ensure that Crosslake Economic Development also stays active.

The general consensus of the group was favorable. Sheila Haverkamp will give more details at the August meeting and provide an update on other community responses.

No new business at this time.

Sandy Anderson gave an update on the Minnesota Design Project. She encouraged EDA members, residents and guests to get involved and come to the town hall meetings.

There being no further business or announcements, at 10:10 A.M., Patty Norgaard adjourned the meeting.

Respectfully submitted,  
Patty Norgaard EDA President

B.15.



**STATED MINUTES**

**City of Crosslake  
Planning Commission/Board of Adjustment**

**June 24, 2016  
9:00 A.M.**

**Crosslake City Hall  
37028 County Road 66  
Crosslake, MN 56442**

1. Present: Aaron Herzog, Chair; Joel Knippel; Mark LaFon; Matt Kuker; and Mayor Steve Roe
2. Absent: Dave Nevin, Vice-Chair
3. Staff: Sue Maske, Crow Wing County Land Services Planning Assistant and Cheryl Stuckmayer, Technical/Administration Specialist
4. 5-27-16 Minutes & Findings – **Motion by Knippel; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
  - 5.1 None
6. New Business
  - 6.1 First National Bank – Land Use Map Amendment
  - 6.2 Ervin E & Carol J Rassatt – Subdivision Metes & Bounds
7. Adjournment

**First National Bank  
120213102CB0009**

Herzog announced the applicant's request. Maske read the land use map amendment request, history of the parcel and the surrounding parcel classifications, along with the June 23, 2016 on-site discussion pertaining to a river buffer by zoning the portion along the river within the 100 foot river setback to remain Shoreland District and the northern portion from the 100 foot river setback to be reclassified as Limited Commercial into the record. Commissioners agreed with the June 23, 2016 on-site statement pertaining to the river buffer made by Maske. Maske also stated that the Crosslake staff contacted by phone the Historical Society pertaining to the sign posted on the parcel. In the phone conversation the Historical Society requested the sign remain on the parcel as close to the current location as possible with the approval of the owner(s). Herzog invited the applicant or any representative to the podium. There was no one in attendance to respond to Herzog's request. Herzog stated that there were no flags at the on-site on June 23, 2016, but felt the request was straight forward. Herzog opened the public hearing with no response, thus the public hearing was closed. Herzog asked if the commissioners had any questions. None were forthcoming, therefore he requested Maske to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**June 24, 2016 Action:**

**Motion by Kuker; supported by Knippel to approve a recommendation to the city council to:**

- 1. Amend the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acres, however with the portion along the river within the 100 foot setback remain as shoreland district and the northern portion from the 100 foot river setback to be Limited Commercial**

**Per the findings of fact as discussed, the on-sites conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-23-12 for property located at 35483 County Road 37, Crosslake, MN 56442**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

**Ervin E & Carol J Rassatt  
120131201AA0009**

Herzog announced the subdivision request and asked the applicant to setup to the podium. Rassatt, the parcel owner, stepped up to answer any questions and stated he had no additional information. Maske read the metes and bounds request, history of the parcel, all ordinance requirements being met, park dedication monetary fee response, and the June 23, 2016 on-site results into the record. Herzog asked the commissioners if they had any questions and none were forthcoming. Herzog opened the public hearing with no response, therefore the public hearing was closed. It was stated that the motion would be for a recommendation to the city council. Herzog requested Maske to initiate the findings of fact procedure with the board members deliberating and responding to each question.

**June 24, 2016 Action:**

**Motion by Knippel; supported by LaFon to approve a recommendation to the city council to:**

- 1. Subdivide parcel #120131201AA0009 involving 31 acres into 2 tracts**

**Per the findings of fact as discussed, the on-site conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-9-16 for property located on 36456 Tamarack Road, Crosslake, MN 56442**

**Conditions:**

- 1. Work with the city department to obtain an access off of Tamarack Road**
- 1. Park dedication fee requirements submitted to Planning & Zoning office prior to City Council meeting on July 11, 2016**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

June 24, 2016 Planning & Zoning Commission Meeting

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by Knippel; supported by Kuker to adjourn at 9:25 A.M.**

**All members voting "Aye", Motion carried.**

Respectfully yours,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Technical/Administrative Specialist

B.16.

## MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	July-2016	Year-to-Date 2016	July-2015	Year-to-Date 2015
New Construction (Dwellings)	3	19	3	12
Septic - New	2	15	1	3
Septic Upgrades	1	5	4	12
Porch / Deck	1	22	4	11
Additions	3	13	3	9
Landscape Alterations	6	37	9	33
Access, Structures	2	22	3	16
Demo/Move	0	0	0	1
Signs	0	4	0	3
Fences	1	3	2	4
E911 Addresses Assigned	2	13	2	3
<b>Total Permits</b>	<b>21</b>	<b>153</b>	<b>31</b>	<b>107</b>

ENFORCEMENT / COMPLAINTS	Year-to-Date 2016	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	10*	9	1	90.0%

\*4 carry-over complaints from 2015

CUSTOMER SERVICE STATISTICS	July-2016	Year-to-Date 2016	July-2015	Year-to-Date 2015
Counter Visits	78	544	143	611
Phone Calls	147	912	184	939
Email	36	329	63	342
<b>Total</b>	<b>261</b>	<b>1785</b>	<b>390</b>	<b>1892</b>

Call For Service	8	48	14	56
Shoreland Rapid Assessment Completed (Buffer)	1	22	5	13
Stormwater Plans Submitted	9	57	7	32
Site Visits	32	370	78	398

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2016	Year-To-Date Failed 2016	Year-To-Date Received 2015	Year-To-Date Failed 2015
Septic Compliance Inspections	84	1	19	3
Passing Septic Compliance Percentage		98.8%		84.20%

PUBLIC HEARINGS	July-2016	Year-to-Date 2016	July-2015	Year-to-Date 2015
DRT	3	22	2	15
Variance	2	9	1	8
CUP/IUP	0	1	0	1
Land Use Map	0	1	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	0	6	0	3
Consolidations/Lot Line Adjustments	0	5	1	5

B. 17.

Public Works Meeting Notes  
City of Crosslake  
Monday, July 5, 2016  
4:00 PM - City Hall

Members Present: Doug Vierzba, Dale Melberg, John Pribyl, Darrell Shannon, Tim Berg

Members Absent: None

Others Present: Dave Reese (WSN), Ted Strand, Dave Schrupp (Council Liaison), Dan Vogt

1. Meeting called to order at 4:00 pm by Chairman Darrell Shannon.
2. Approve Minutes of June 6, 2016: Motion to approve by Vierzba, second by Melberg, all in favor.
3. Update on Bridges: Reese indicated State comments were received, drawings corrected and returned for final signature. Funding paperwork has been submitted; still need the Legislature action to proceed. Easement letters need to be prepared and sent to residents. Reese is waiting on information from Bill Ludenia Appraisals (\$1,500 each for 2 residents) to complete the paperwork for the easements, both temporary and permanent.
4. Update on 2016-2017 Street Improvements: James Funk (Co-Owner of Crosslake Coffee) spoke at the podium regarding the costs associated with the repaving of the parking lot in front of Andy's. 6 properties were being assessed 50% of the estimated \$88,000 cost. He asked if the commission could reduce his cost. Shannon indicated recommendations were made by the commission and approved by the council in prior months and an adjustment would not be possible. He was asked if increase the time frame for paying the assessment would help, he indicated no. He thanked the commission for the input.

Reese indicated his plan was to complete the plans and bid packages in time to advertise by July 15<sup>th</sup>. Signatures for required easements are not all back yet which may delay the bidding process. The commission agreed with Reese to continue to wait rather than preparing an incomplete bid package but after further discussion, it was agreed by all that Reese should move ahead and publish the bid package even if we have some issues with residents property to resolve.

5. Request from Town Square to Accept Their Roads for Maintenance: Ted will meet the owner to clarify exactly what the owner wishes to have the city maintain. Dave Reese had contacted the owner but had not heard back as of this meeting.
6. Request from Emily Telephone to Lease Storage Space at the Public Works Facility: Ted indicated that since the site is not secure and lot of people are coming and going at this location, his recommendation was to not lease space to Emily Telephone. The commission agreed with Ted's recommendation and Ted will respond to Emily himself or via Mike Lyonais.
7. Update on Wastewater Treatment Facility Improvements: Ted indicated flows were up over the July 4<sup>th</sup> holiday week; the plant experienced higher flows of 75K twice and 105k on one occasion and the plant performed as expected.
  - a. Follow up to Requests for Sewer Extension at Barstock Liquors and across CSAH #3 south of Barstock: WSN submitted a quote for \$8,500 to complete a study for a system expansion to cover the Wildwood Plat area and commercial property adjacent to the intersection of CSAH #3 and 37. The commission had requested this quote at the last meeting. Motion by Melberg to recommend a study be completed regarding the sewer system extension, second by Pribyl, all in favor. Completion date for the study was set for 12-31-2016.

b. Treatment Plant Upgrade WIP: Ted expressed concerns about how WSN is planning on staging the flows with the SCADA system and presented a quote to have another Engineering firm review the suggested changes being implemented regarding flow management and filter backwashing cycles. Ted believes the plant will need an EQ (equalization) basin (wide spot in the stream) to allow the clarifiers to work as they should and allow for variations in inflow (supply) to the treatment plant. It was decided to hold another meeting with Mark at WSN on July 18<sup>th</sup> at noon to discuss the concerns before funds are spent with another Engineering firm on a system review.

8. Other Business: None

9. Adjourn. Meeting adjourned at 5:15 PM.

B.18

# Crosslake Roll-Off & Recycling Services

July 2016

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	0	890	0	7540	1540	0	5500	0	15470	2000	7.735
February	9960	0	0	0	2240	5960	3220	0	21380	2000	10.69
March	0	850	2140	6480	2240	28700	4340	0	44750	2000	22.375
April	11800	0	0	6760	2380	21440	8200	0	50580	2000	25.29
May	9060	820	1580	7580	3780	20300	10020	51	53191	2000	26.5955
June	10220	860	0	14140	4560	12080	0	0	41860	2000	20.93
July	16780	2200	2180	20180	5940	4900	14320	0	66500	2000	33.25
August								0	0	2000	0
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0

TOTAL IBS	57820	5620	5900	62680	22680	81300	57680	51			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	28.91	2.81	2.95	31.34	11.34	40.65	28.84	0.026			

Tires 0



B. 20.

## Crosslake Park/Library Commission Minutes 2:00 P.M. Wednesday, June 22, 2016

**Members Present:** Gary Nordstrom, Patti Norgaard, Mick Tchida, Margo Jordan, John Pribyl, Ron Lessard, Robb Reed, Councilman Mark Wessels and Park & Recreation/Library Director, Jon Henke

Meeting called to order at 2:03 pm

### I. Approval of Minutes

**Approve Minutes from May 25, 2016 as submitted:** Pribyl/Reed Favor: All

### II. ROW Update

The Council has approved an ordinance which includes the following points:

- Boats may be launched at the four ROW's previously discussed and no others
- No parking shall be allowed within 200 ft of these 4 ROW's with the exception of any marked parking spots allocated at the Robert St ROW.
- AIS signs will be posted at each of these ROW's
- Trailers, used to launch at these ROW's must have a sticker permit obtain from the City.

No charges/fines for failure to abide by the new ordinance were set. The Council passed the motion 3/2 to update the ordinance. Just as a clarification, the permit is a launch permit, not a parking permit. Commercial launches are not exempt from obtaining the permit.

### III. Whitefish Warrior Update

The Whitefish Warrior Adventure Run will be held Saturday, August 6<sup>th</sup> starting at 7:00 am. Jon is asking Commission Members to assist in the distribution of flyers for the event. He also announced the need for at least 40 volunteers from 6:00 am to approximately 11:30 am. The adventure run will include archery, kayaking, climbing obstacles, a 2 mi run, etc. Registrations are online only and are available now. Registration is \$40 per person or \$160 per team. A maximum of 336 participants will be accepted.

### IV. Shuffleboard/Bocce Ball Update

Irrigation was installed on June 20<sup>th</sup>, hydro-seeding will be completed this week, and the court paint will be touched up one more time before the wax is put on.

### V. Pickleball Update

The players are asking for more time to play. They would like two more courts marked on the tennis courts. Jon told them they will need to assist with raising the \$1,600.00 needed to paint and purchase two more outside nets. We now have 54 registered league players.

### VI. Flooring Update

The flooring committee presented the two products chosen for the floor; linoleum for the lobby, meeting room, hallway and the tile that will be used in certain kitchen areas.

VII. Open Forum

A) Community Center business office space;

Plans for a business office have been put on hold. The cost will be in the budget for next year.

B) Gym lighting;

Jon is working with Crow Wing Power to replace the existing gym lights with energy efficient LED lights. Discounts and program reimbursements are being researched to keep the cost of replacing the lights down.

C) Volunteer T-shirts;

Shirts will be ordered for all current volunteers. A logo has been narrowed down and colors are being discussed.

D) The Robert Street ROW will be closed July 2<sup>nd</sup> for the launching of the fireworks barge. Jon is asking for a motion to that effect in order to inform the public of the one day closing.

**Motion to close the Robert Street access to parking and launching boats Saturday, July 2<sup>nd</sup>, in order to provide time and space for the fireworks barge to be floated and placed into position, for the annual Crosslake Fireworks.** Pribyl/Tchida Favor: All

VIII. Adjourn

**Motion to Adjourn:** Tchida/Nordstrom Favor: All

B. 21.

**CITY – COUNTY – TOWNSHIP  
ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATING MEETING  
July 25, 2016 - 6:30 PM**

**Joint Maintenance Facility  
Crosslake, MN 56442**

**Crow Wing County Emergency Manager John Bowen was present to talk about recent flood damage.**

He is asking cities and townships to send him their incurred or estimated costs from damage caused by July 11 or July 21's storms as soon as possible. Damage may be reimbursable on qualifying damage.

**MNDOT's Ken Hansen's gave a presentation on the Do's and Don'ts of installing weight restriction signs, etc.-**

**Snowplowing – 2015/2016 Season**

CWC documented 10 Events = 3116 regular time hours/465.5 overtime hours = \$686,839

**CWC snowplowing targets and reporting that information to the public is a top priority.**

CWC uses a methodology for performing snow removal and tracks snow events and the costs associated with those events

**Precise GPS and material tracking demonstration**

CWC is tracking snowplows and reporting the material each truck applies during a snow event to improve efficiency and reduce salt/sand usage.

**Local Option Sales Tax Update**

Local Option Sales Tax started 4/1/16

Anticipated annual revenue from 0.5% sales tax = \$4.18 million (approx. 50% generated from non-CWC residents).

Anticipate 4.4% of admin. (DOR and CWC) with 95.6% going directly to construction and maintenance.

10 year sunset. In 2026 the CWC Board will decide to extend the sales tax or end it.

**Engineering Project Updates in 2016**

Resurfacing projects on 10 county roads

Resurfacing projects on 4 FAD roads

Reconstruction project on 1 FAD road

Two bridge replacements

Seal coat projects are complete

Pavement markings – annual and grooved in

Safety improvements – CSAH 3/Clow Stamping partnership

**Engineering Future Projects**

Reconstruct CSAH 33

Resurface 11 (4 to 3), 16 (Whitefish to 66), 23 (CO. line to TH 18), 25 (TH 18 to TH 210),

36 (114 to TH 6), 48 (TH 210 to college), 127 (137 to 3), 137 (127 to 13)

CSAH 30 swamp repair 2 miles north of CSAH 34

**The CWC Highway Department 5 Year Highway Improvement Plan is available online at [crowwing.us](http://crowwing.us)**

**Maintenance Project Updates**

Crack sealing complete on 32.5 miles with in house forces & 64 miles by contractors

Graveling complete on 142, 149, 132, & 129

Paver patches complete on 45, 1, 105, 11, 22, 137 & 108

Dust Control applied on approx. 50 miles of CWC & FAD gravel roads using 113,000 gallons

Mailbox compliance on enhancements on CR 22, 2, 103, 120, 121 & 10

CWC plans to advertise for 2017 projects early in 2017. If you have work in your city or township please review our 5 year plan and contact us if you wish to partner on projects.

**Cutting edge and misc. things availability on public surplus**

CWC utilizes Public Surplus to sell no longer needed items. Please use this site if you are looking for equipment or materials.

B. 22.

**BILLS FOR APPROVAL**  
**August 8, 2016**

VENDORS	DEPT	AMOUNT
AAA Equipment Center, tire	PW	156.95
Abra Equipment Supply, grapple bucket	PW	4,945.00
Ace Hardware, hose bibbs, paint, paint thinner	PW	103.91
Ace Hardware, faucet timer, sprinkler ring	PW	32.96
Ace Hardware, scissors	Park	19.99
Ace Hardware, fan, concrete, outlets	Sewer	61.38
Ace Hardware, chainsaws	PW	839.90
Ace Hardware, fuel, oil	PW	46.95
Ace Hardware, tool center cabinet	Sewer	106.73
Ace Hardware, fuel, oil	PW	46.95
Ace Hardware, pins	Park	3.29
Ace Hardware, squeegee	Park	13.53
Ace Hardware, nozzles, hoses	Park	68.45
Ace Hardware, gloves	PW	68.46
American Park and Recreation, bench memorial	Park	123.00
Ameripride, paper towels	PW	140.59
AW Research, water testing	Sewer	413.10
Baker & Taylor, books	Library	40.41
Blue Cross Blue Shield, health insurance march	ALL	20,664.00
Breen & Person, legal fees	ALL	1,035.00
Build All Lumber, sewer upgrades	Sewer	1,066.94
Centre Stage Mfg, winch for basketball hoop	Park	4,250.00
Char Nelson, reimburse mileage	Election	28.08
City of Crosslake, sewer utility charges	PW/Gov't	135.00
Clean Team, august cleaning	PW/Gov't	1,082.50
Council #65, union dues	Gov't	385.00
Country Works, brochures	MDT	332.79
Crosslake Communications, phone, fax, cable, internet	ALL	1,407.84
Crosslake Communications, reimburse PERA aid	Gov't	744.75
Crosslake Rolloff, recycling	Gov't	2,695.00
Crow Wing County Attorney, 2nd quarter fines and prosecution	Gov't	1,471.89
Crow Wing County Recorder, filing fee	PZ	46.00
Crow Wing County Sheriff, alarm registration	Gov't	20.00
Culligan, water and cooler rental	PW/Gov't	44.61
Dacotah Paper, trash bags	Gov't	57.66
Deferred Comp	ALL	300.00
Delta Dental, dental insurance	ALL	1,730.00
Diamond Industrial Cleaning Equipment, replace pump	PW	1,975.92
Diamond Industrial Cleaning Equipment, repair main gas valve	PW	569.62
DJV Consulting, july/august services	Admin	1,641.25
Election Judges, hours of service, mileage, training	Election	2,000.00
Emergency Response Solutions, msa's	Fire	3,619.35
Erika Strand, refund tennis lessons	Park	76.00
Fastenal, parts	PW	18.30
Fortis, disability	ALL	592.84

Fyles, portable restrooms	Park		500.00
Guardian Pest Solutions, pest control	ALL		77.60
Gull Lake Glass, aluminum framed windows, steel door	Sewer		2,856.94
Hawkins, chemicals	Sewer		2,572.54
Heartland Tire, alignment	PW		253.75
Holden Electric, motor and installation for agitator at sewer plant	Sewer		5,322.17
Holiday Station, premium fuel	Park		5.44
Holiday Station, water, ice cubes	PW		8.57
Honey Wagon, pump and back flush tanks, raised tanks	Park		935.00
Houston Ford, oil change	Police		41.63
Johnson, Killen & Seiler, labor attorney fees	Gov't		483.75
Jon Henke, reimburse mileage	Park		34.83
Kitchigami Library, damaged book fees	Library		56.00
Linescape Linestriping, road striping	PW		5,210.00
Maney International, alignment	PW		1,541.11
Marco, copier lease	Park		223.30
Mastercard, AICPA, license	Admin		375.00
Mastercard, Allen Shuffleboard, wax	Park	pd 7-26	101.78
Mastercard, Applebees, travel expense	PW		47.40
Mastercard, CDW, graphics card	Admin		45.45
Mastercard, Funny Girl Designs, headbands	Park		380.00
Mastercard, L&M Fleet, uniform	Sewer		89.90
Mastercard, Lucky 7, fuel	Sewer		35.84
Mastercard, Moonlite, special public works meeting	PW		75.52
Mastercard, Office Max, ink cartridges	Police		34.50
Mastercard, Office Max, paper, receipts, deskpads	Park		149.37
Mastercard, Sammy's Pizza, travel expense	Sewer		28.97
Mastercard, Shoebuy.com, insoles	Police		40.42
Mastercard, Target, enr max	Park		30.18
Mastercard, Timber Lake Lodge, lodging	Sewer		359.28
Mastercard, Verizon, accessories	PW	pd 7-26	107.86
Menards, rubber roofing, black poly	Sewer		532.98
Midwest Machinery, parking brake repair, replace axle seals	Park		1,420.22
Midwest Machinery, insecticide, backpack sprayer	PW		734.96
Mike Lyonais, reimburse petty cash	ALL		63.93
Mike's Tree Company, tree removal	PW		250.00
MN County Atty Assn, forfeiture forms, property receipts	Police		110.00
MN Fire Service Certification Board, testing	Fire		25.00
MN Life, life insurance	ALL		387.20
Moonlite Square, fuel	Fire		48.50
Napa, gloves	PW		67.96
Napa, gloves	PW		17.99
Napa, ac pro premium	Park		44.99
National Independent Health Club Assn, annual membership	Park		399.00
NCPERS-Life Insurance	ALL		96.00
Neofunds, admin error	Admin		9.64
NLES, tshirts	Library		28.00
Northland Press, advertisement for bids	PW		323.00
Northland Press, notice of filing	Council		46.75
Northland Press, envelopes	P&Z/Admin		158.07

Patty Norgaard, reimburse for meal	MDT		82.41
Pinnacle Property, grind stumps	PW		80.00
Premier Auto, cabin air filter	Police		14.99
Premier Auto, oil change	PW		75.84
Premier Auto, tires, trailer rim	PW		238.35
Premier Auto, tire repair	PW		15.00
Premier Auto, mount tire	PW		20.37
Premier Auto, oil change	Police		50.13
Road Equipment Parts Center, replace air bag, filters	PW		267.63
Simonson Lumber, lumber	Park		277.12
Sirchie, marijuana identification kits	Police		161.68
Stacy Koch, reimburse overpayment	Park		38.00
Tactical Solutions, certification of radars	Police		234.00
Teamsters, union dues	Police		201.00
Teledyne Instruments, meter port	Sewer	pd 7-18	145.52
The Office Shop, envelope sealer	PZ/Admin		21.90
The Office Shop, windex	Gov't		45.25
The Office Shop, laminating sheets	Gov't		31.99
Toms TV, recalibrate audio system	Park		245.25
Turner Towing, impound towing	Police		136.00
US Bank, copier lease	ALL		156.00
USA Bluebook, adapter	Sewer		64.55
Verizon, air card and ipad charges	ALL		342.58
Verizon, cell phone charges	ALL		475.75
Waste Partners, trash removal	ALL		229.45
WSN, engineering fees	ALL		4,742.10
WW Goetsch, handles	Sewer		276.00
Xcel Energy, gas utilities	ALL		277.11
Ziegler, latch	PW		16.45
<b>TOTAL</b>			90,972.60

# Memo

F. 2.

**TO:** Mayor and Council  
**FROM:** City Administrator/Consultant Dan Vogt  
**DATE:** August 4, 2016  
**SUBJECT:** Wage/Benefit Adjustments – Non-Contract Employees

Attached you will find two letters from Kevin Larson and Kristi Westbrook of CTC/Crosslake Communications as well as a memo from the Department Heads and Police Sergeant relative to 2016 wage and benefit adjustments for non-contract employees of the City. I asked that these staff members wait until the completion of union contract negotiations before making their request. Now that union negotiations have recently been completed, these employees are making their request as they are the only employees who have not yet received adjustments for 2016.

From a salary perspective, the non-contract employees are requesting an increase of 3.5% to their base wage for 2016. (Please note that 3% was included in the 2016 budget for salary adjustments with the salary cost of settling union contracts averaging out to about 2.75%.) Also, the City's Department Heads/Supervisors are requesting an adjustment to the longevity schedule to make it consistent with union employees. Note that the requested longevity adjustment does not affect any employees at this time. As to the severance request, the addition of such a benefit should be carefully thought out and therefore I feel that this item should be studied further and considered in a few months when we look at wage and benefit adjustments for 2017 for these employees. (As you will recall, union contracts are settled through 2018.) Finally, the non-contract employees are requesting the Council to consider a job classification and compensation study. According to staff, such a study has not been completed by the City in over 25 years. In my opinion, such a study is long overdue. Springsted is primarily a financial consulting firm (similar to David Drown) which has branched out into compensation studies as well as executive search. If you are in agreement with the proposal, the cost of such a study should be discussed during our upcoming 2017 budget meetings.

With the receipt of the above mentioned correspondence/requests, I have had a chance to meet with the Council's negotiating team of Dave Schrupp and Brad Nelson to discuss the proposals and to consider other scenarios that have been offered by various staff members. As a result of this meeting, it is recommended as follows:

- That the longevity and wage adjustments be approved as presented with the wage adjustment in the amount of 3.5% retroactive to 1/1/2016.
- That a severance policy be researched and discussed during 2017 wage discussions for non-contract employees.
- That a job classification and compensation study be considered during 2017 budget discussions.

/djv  
Enc.

c: Non-Contract Employees  
Kevin Larson/Kristi Westbrook



(218) 454-1234 phone  
(800) 753-9104 toll free

November 25, 2015

Mr. Dan Vogt  
Acting City Administrator  
Crosslake, MN 56442

Dear Mr. Vogt,

As General Manager for Crosslake Communications, I am hereby recommending the following annual compensation adjustments for Local Manager Debby Floerchinger and Accountant Cyndi Perkins.

A year ago for the year 2015, both Debby and Cyndi were given 1.5% increases while the Union group was given 2.5% increases. For the coming year 2016, the Union group is scheduled to receive 2% increases.

Taking the above into consideration, along with the extra work both Debby and Cyndi have graciously taken on to improve the operations at Crosslake Communications, we recommend that both Debby and Cyndi receive increases of 3.5% for 2016. Through our research, these increases are both warranted and within industry standards.

Please feel free to contact me if you have any questions or concerns about our recommendation. Thank you for your assistance!

Sincerely,

Kevin T. Larson  
General Manager – CLC  
CEO - CTC

Kristi K. Westbrook  
COO/HR - CTC



consolidated telecommunications company

*Connecting The Community.*

(218) 454-1234 phone  
(800) 753-9104 toll free

July 15, 2016

Mr. Mike Winkels  
Advisory Board Chairman  
Crosslake Communications

Dear Mr. Winkels,

As General Manager for Crosslake Communications, I am responsible for making recommendations for annual compensation for Local Manager Debby Floerchinger and Accountant Cyndi Perkins.

I previously made a recommendation to Acting City Administrator Dan Vogt last November, 2015 – see attached memo – but was asked to hold off until union negotiations were completed. At the recent City Council meeting all contracts have been approved and I have been asked to re-submit a proposal for these two individuals.

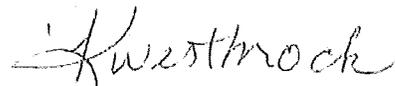
I am now recommending the same increase as I did in the past memo of 3.5%, retroactive to 1-1-2016, due to the same criteria. I also am asking the Advisory Board to forward a recommendation to the City Council for this action.

I look forward to discussing this with the Advisory Board at our next meeting and will be prepared for any questions or concerns at that time.

Thank you and the Board for your assistance on this matter.

Sincerely,

  
Kevin T. Larson  
General Manager – CLC  
CEO - CTC



Kristi Westbrook  
COO/HR - CTC

CTC Brainerd  
1102 Madison Street  
Brainerd, MN 56401

CTC Baxter  
14385 Edgewood Dr.  
Baxter, MN 56425

CTC Crosby  
8 Third Avenue NW  
Crosby, MN 56441

MEMO TO: Dan Vogt

FROM: Ted Strand, Bob Hartman, Erik Lee, Jon Henke, Mike Lyonais, and Char Nelson

DATE: July 21, 2016

SUBJECT: Recommendation for 2016 Wages

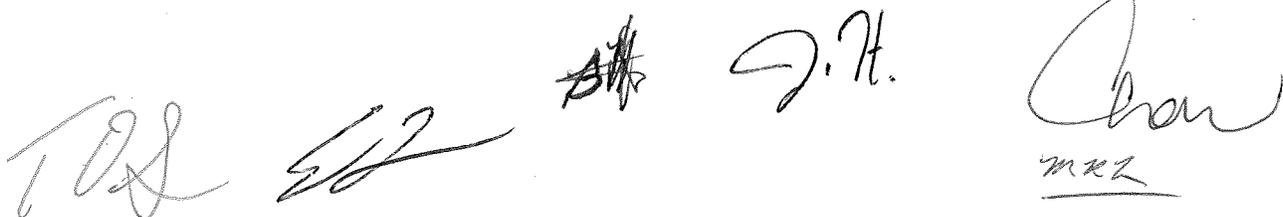
We have had several meetings and request the following changes to the employee manual:

- 1.) Add a 1% increase for longevity after 25 years of service. This will coincide with both the Teamsters and AFSCME Union contracts.
- 2.) Upon retirement, allow employees to transfer accumulated sick time, up to 800 hours, to a Health Care Savings Plan through the MN State Retirement System. If this is not feasible, employees would like a severance policy developed.

As a group, the non-union employees request a 3.5% increase to 2016 wages, retroactive to January 1, 2016. This will coincide with the management increases that Crosslake Communications received.

We would like the City Council to consider hiring Springsted to complete a job evaluation for city positions. The City has not conducted a job classification and compensation evaluation in over 25 years. Reasons to consider a study include:

- 1.) A study of the current labor market will provide new information to determine whether the organization's pay structure is appropriate or may need adjustment.
- 2.) A study will provide insight and recommendations as to whether the organization's current compensation structure, policies and practices are effective or in need of adjustment.
- 3.) A study can determine if the current job classification structure is efficiently structured or may need the introduction of new job classes, mergers of existing classes or the re-titling of classes as more appropriate descriptors of work performed.
- 4.) A study will include the evaluation of the organization's current job descriptions and the potential need to perform edits and/or major re-writes to improve the utility of the documents as primary sources of information for talent management, performance appraisal, recruitment and retention.
- 5.) A study will enhance an organization's ability to more effectively comply with statutory requirements regarding pay equity legislation.



G. l. a.

**ORDINANCE NO. \_\_\_\_\_,  
AN ORDINANCE OPTING-OUT OF  
THE REQUIREMENTS OF  
MINNESOTA STATUTES, SECTION 462.3593**

**WHEREAS**, on May 12, 2016, Governor Dayton signed into law the creation and regulation of temporary family health care dwellings, codified at Minn. Stat. § 462.3593, which permit and regulate temporary family health care dwellings;

**WHEREAS**, subdivision 9 of Minn. Stat. §462.3593 allows cities to “opt out” of those regulations;

**THE CITY COUNCIL OF THE CITY OF CROSSLAKE, ORDAINS as follows:**

**OPT-OUT OF MINNESOTA STATUTES, SECTION 462.3593:**

**SECTION 1.** Pursuant to authority granted by Minnesota Statutes, Section 462.3593, subdivision 9, the City of Crosslake opts-out of the requirements of Minn. Stat. §462.3593, which defines and regulates Temporary Family Health Care Dwellings.

**SECTION 2.** This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Stephen Roe  
Its Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

Published on \_\_\_\_\_.

THIS DOCUMENT DRAFTED BY:

J. Brad Person  
Breen & Person  
Box 472  
Brainerd, MN 56401

## **Temporary Family Health Care Dwellings**

On May 12, 2016, Gov. Dayton signed, into law, a bill creating a new process for landowners to place mobile residential dwellings on their property to serve as a temporary family health care dwelling. Community desire to provide transitional housing for those with mental or physical impairments and the increased need for short term care for aging family members served as the catalysts behind the legislature taking on this initiative. The resulting legislation sets forth a short term care alternative for a "mentally or physically impaired person", by allowing them to stay in a "temporary dwelling" on a relative's or caregiver's property.

Cities are required to follow and implement the new law, or they have the option to 'Opt Out' of the law.

Cities that wish to opt out of this law must pass an ordinance to do so.

At the July 22, 2016 Planning Commission/Board of Adjustment meeting the PC/BOA recommended that the City 'Opt out' of the new law.

**Temporary Family Health Care Dwellings**

Pence presented and read into the record the Chapter 111 (SF2555) officially entitled the “Temporary Family Health Care Dwellings” bill, which has been referred to as the “Granny-pod” bill and is codified as Minnesota Statute 462-3593, its requirements, fee limits, time limits and examples of time lengths. He stated that the bill would be effective on September 1, 2016 unless the city council would choose to opt-out. Herzog gave several scenarios of possible time lengths of extending the use. Recommendation to city council to opt-out since it is not the direction Crosslake is going in the current city ordinance and is essentially covered in the Crosslake ordinance by the auxiliary cottage and/or auxiliary quarters.

**July 22, 2016 Action:**

**Motion by LaFon; supported by Knippel to approve a recommendation to the city council to:**

**Opt-Out of Minnesota Statutes, Section 462.3593**

**All members voting “Aye”, Motion carried.**

**Matters not on the Agenda:**

1. There were no matters not on the agenda

**Motion by LaFon; supported by Knippel to adjourn at 9:55 A.M.**

**All members voting “Aye”, Motion carried.**

Respectfully yours,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Technical/Administrative Specialist

G.2.a.

To: City Council

From: EDA

Date: August 4, 2016

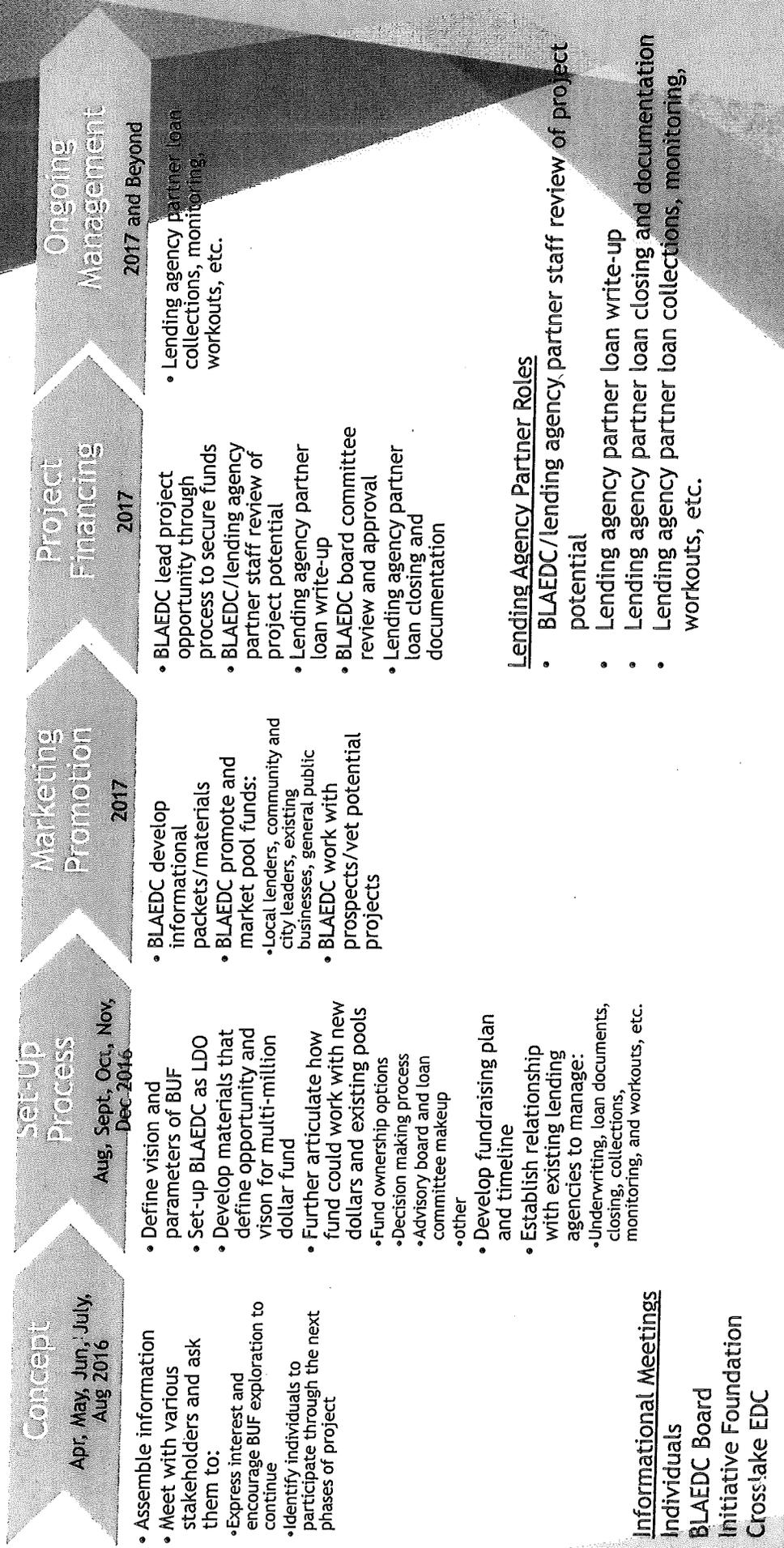
RE: Recommendation Regarding Transfer of Revolving Loan Funds

The following is an excerpt from the draft minutes of the August 3, 2016 Economic Development Authority meeting:

“A motion was made by Steve Roe and seconded by Patty Norgaard, to recommend to the Crosslake City Council that Option 2 be pursued which includes a “Transfer/Assumption” plan between Crosslake and Crow Wing Power related to the Crosslake’s Revolving Loan Fund which was capitalized in part from a USDA RUS grant. The motion was unanimously approved.

Following additional discussion related to BLAEDC’s Unified Fund, it was the general consensus to have Bart Taylor represent the Crosslake EDA in working with BLAEDC to further define the details of a county wide pool of funds to further business growth and job creation.”

# BLAEDC Unified Fund Timeline to Implement



Informational Meetings  
 Individuals  
 BLAEDC Board  
 Initiative Foundation  
 Crosslake EDC

Lending Agency Partner Roles

- BLAEDC/lending agency partner staff review of project potential
- Lending agency partner loan write-up
- Lending agency partner loan closing and documentation
- Lending agency partner loan collections, monitoring, workouts, etc.

G. 2. b.

# Crosslake RUS Revolving Loan Fund Options

## Option 1

## Option 2

### Termination Plan

### Transfer/Assumption Plan

Original Grant Amount

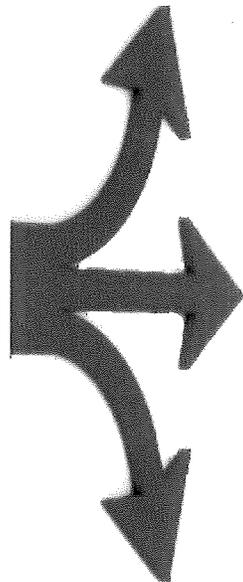
\$300,000

RETURN TO RUS FUND

Match + Interest Earnings

(\$60,000 match + \$80,000 interest earnings)

\$140,000



Retain for  
Crosslake  
Revolving  
Loan Fund

Consider  
Allocating Funds to  
BLAEDC for BLAEDC  
Unified Fund  
1. Express Interest  
2. Appoint Individual  
3. We will return later  
this fall with detailed  
proposal

Other

Entire Revolving Loan Fund  
(Cash and Loans Receivable)

\$300,000 cash

+ \$140,000 loans rec.

\$440,000

Pass to RUS Eligible Entity  
such as Crow Wing Power

July 2016



*The power of human connections*

P.O. Box 507  
Highway 371 North  
Brainerd, Minnesota 56401  
218-829-2827  
1-800-648-9401  
Fax: 218-825-2209  
Web Site: [www.cwpower.com](http://www.cwpower.com)

*"This institution is an equal opportunity provider."*

A Touchstone Energy Cooperative 

July 5, 2016

Crosslake City Economic Development Authority  
ATTN: Patty Norgaard and EDA Members  
37028 Cty Rd 66  
Crosslake, MN 56442

Dear Patty,

It has been brought to my attention that the Crosslake EDA will no longer be able to manage the Telecommunications USDA Revolving Loan Fund (RLF) because of a change of ownership.

Crow Wing Power currently has a similar RLF and has been very active in the community in support of helping businesses thrive and grow.

We would be very supportive in pursuing the transfer of those funds to us to ensure the funds will remain working locally for economic development. A definitive decision would need to be made after due diligence is complete and then it would require final Crow Wing Power Board approval.

If you have any questions, please contact me at 218-831-1180.

Sincerely,



Char Kinzer  
Public Relations Manager

Cc: Sheila Haverkamp

G.3.a.

CROSSLAKE COMMUNICATIONS  
HIGHLIGHTS FOR JULY 2016

1. **Minutes** of the July 22, 2016 Regular meeting are included. (motion needed)
2. The **Financial Statements** for June 2016 are included (motion needed)
3. The list of **June 2016 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. We continue to make progress on our **fiber equipment upgrade** with less than 50 customers remaining to convert.
6. We have been experiencing a variety of **cable TV problems**. Our techs continue to work on those issues.
7. We have **added 145 High Speed customers** since January.
8. We have **continually topped 1 Gigabit of High Speed Internet capacity** since **June 30<sup>th</sup>** and on the evening of July 4<sup>th</sup> we hit an all-time high of **1.8 Gigabit**. Keep in mind that 18 months ago you had a 300 meg pipe serving the Crosslake area!
9. The **Annual Customer Appreciation event is scheduled for Wednesday, August 24<sup>th</sup>** from 11 am to 1 pm. We will be serving Hot Dogs, Chips and Root Beer Floats.
10. The Crosslake Communications Advisory Board recommends to the City Council that **Debby Floerchinger and Cyndi Perkins receive a pay increase of 3.5% retroactive to 1/1/2016.**

Sale Update

1. The **necessary filings with the FCC and State of Minnesota have been completed.** We are waiting for permissions from both departments.
2. CTC staff has prepared **detailed schematics of Crosslake's networks, servers, etc.** and met with Emily staff to review the documentation.
3. **CTC will continue to work with TriCo for transitioning through the closing.**
4. The duty officer with the MPCA has been contacted and indicated that **the Duluth office of the MPCA will be contacting the surrounding property owners to test their wells.**

G.4.  
a.



Brainerd/Baxter  
7804 Industrial Park Road  
PO Box 2720  
Baxter, MN 56425-2720

218.829.5117  
218.829.2517  
Brainerd@wsn.us.com

WidsethSmithNolting.com

August 5, 2016

Honorable Mayor and City Council  
City of Crosslake  
37028 County Road 66  
Crosslake, MN 56442

RE: 2016 Crosslake Street Improvements  
Engineer's Letter of Recommendation for Bid Award  
WSN No. 0107B0150.000

Dear Mayor and City Council:

Pursuant to authority of the City Council and after proper legal advertisement, bids for the referenced project were obtained at 11:00 a.m. in the Crosslake City Hall on August 4, 2016.

The following unit price bids were received:

Tri-City Paving, Inc.	\$ 335,124.90
Anderson Brothers Construction Company of Brainerd	\$ 347,799.98
Engineer's Estimate	\$314,300.00

Details of all bids are shown on the attached Tabulation of Bids. The bids were conforming to the plans, specifications, and advertisement.

We recommend that the Contract be awarded to Tri-City Paving, Inc., the lowest responsible bidder, on the basis of the unit prices in the bid proposal.

WIDSETH SMITH NOLTING

David S. Reese, P.E.

Enc. (Tabulation of Bids - 1 page)  
CC: Charlene Nelson, City of Crosslake  
WSN File

WIDSETH SMITH NOLTING  
7804 Industrial Park Road, Baxter, MN 56425  
PHONE 218-829-5117

**TABULATION OF BIDS**

NAME: 2016 Crosslake Street Improvements

CLIENT: City of Crosslake, Minnesota DATE: August 4, 2016  
PROJECT NO: 0107B0150.000 TIME: 11.00 a.m.

ITEM NO.	ITEM DESCRIPTION	CONTRACT QUANTITY	UNIT	ENGINEER'S ESTIMATE		Tri-City Paving, Inc. PO Box 326 Little Falls, MN 56345		Anderson Brothers Construction Company of Brainerd LLC 11325 State Highway 210 E Brainerd, MN 56401	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	Lump Sum	15000.00	\$15,000.00	\$18,000.00	\$18,000.00	\$13,152.00	\$13,152.00
2	Remove Curb and Gutter	22	Lin. Ft.	12.00	\$264.00	\$20.00	\$440.00	\$21.30	\$468.60
3	Remove Bituminous Pavement	784	Sq. Yd.	3.50	\$2,744.00	\$3.00	\$2,352.00	\$4.75	\$3,724.00
4	Remove Mail Box Support	30	Ea.	50.00	\$1,500.00	\$50.00	\$1,500.00	\$30.15	\$904.50
5	Remove Sign	1	Ea.	50.00	\$50.00	\$250.00	\$250.00	\$48.25	\$48.25
6	Sawing Bituminous Pavement (Full Depth)	904	Lin. Ft.	4.00	\$3,616.00	\$1.40	\$1,265.60	\$2.25	\$2,034.00
7	Salvage Sign	5	Ea.	35.00	\$175.00	\$300.00	\$1,500.00	\$48.25	\$241.25
8	Granular Borrow (CV)	53	Cu. Yd.	26.00	\$1,378.00	\$30.00	\$1,590.00	\$54.00	\$2,862.00
9	Subgrade Preparation	43.1	Road Sta	125.00	\$5,387.50	\$165.00	\$7,111.50	\$280.00	\$12,068.00
10	Subgrade Preparation	2	Ea.	3500.00	\$7,000.00	\$2,000.00	\$4,000.00	\$6,035.00	\$12,070.00
11	Aggregate Surfacing Class 5	149	Ton	13.00	\$1,937.00	\$20.00	\$2,980.00	\$20.85	\$3,106.65
12	Aggregate Base Class 5	2167	Ton	11.00	\$23,837.00	\$20.00	\$43,340.00	\$21.00	\$45,507.00
13	Full Depth Reclamation	17029	Sq. Yd.	1.00	\$17,029.00	\$1.00	\$17,029.00	\$1.75	\$29,800.75
14	Type SP 9.5 Wearing Course Mixture (2,B)	1187	Ton	59.00	\$70,033.00	\$60.00	\$71,220.00	\$58.50	\$69,439.50
15	Type SP 12.5 Wearing Course Mixture (2,C)	1646	Ton	63.00	\$103,698.00	\$65.00	\$106,990.00	\$58.00	\$95,468.00
16	15" RC Pipe Culvert	44	Lin. Ft.	75.00	\$3,300.00	\$60.00	\$2,640.00	\$65.80	\$2,895.20
17	15" RC Pipe Apron	1	Ea.	1000.00	\$1,000.00	\$600.00	\$600.00	\$1,063.00	\$1,063.00
18	Construction Drainage Structure DES SD-48	2.53	Lin. Ft.	1200.00	\$3,036.00	\$500.00	\$1,265.00	\$1,042.00	\$2,636.26
19	Casting Assembly	1	Ea.	750.00	\$750.00	\$1,000.00	\$1,000.00	\$723.00	\$723.00
20	Adjust Frame and Ring Casting	1	Ea.	150.00	\$150.00	\$300.00	\$300.00	\$600.00	\$600.00
21	6" Concrete Walk	200	Sq. Ft.	15.00	\$3,000.00	\$14.00	\$2,800.00	\$10.25	\$2,050.00
22	Concrete Curb and Gutter Design B618	22	Lin. Ft.	45.00	\$990.00	\$47.00	\$1,034.00	\$31.95	\$702.90
23	Concrete Curb and Gutter Design B518	113	Lin. Ft.	40.00	\$4,520.00	\$47.00	\$5,311.00	\$33.00	\$3,729.00
24	8" Concrete Valley Gutter	142	Sq. Yd.	100.00	\$14,200.00	\$85.00	\$12,070.00	\$96.00	\$13,632.00
25	Truncated Domes	16	Sq. Ft.	55.00	\$880.00	\$55.00	\$880.00	\$55.50	\$888.00
26	Mail Box Support	37	Ea.	75.00	\$2,775.00	\$125.00	\$4,625.00	\$90.50	\$3,348.50
27	Traffic Control	1	Lump Sum	2000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$1,930.00	\$1,930.00
28	Furnish and Install Complete Sign Assembly	5	Ea.	400.00	\$2,000.00	\$500.00	\$2,500.00	\$60.30	\$301.50
29	Install Sign	5	Ea.	125.00	\$625.00	\$300.00	\$1,500.00	\$217.00	\$1,085.00
30	Silt Fence, Type HI	85	Lin. Ft.	2.50	\$212.50	\$4.00	\$340.00	\$4.80	\$408.00
31	Storm Drain Inlet Protection	4	Ea.	175.00	\$700.00	\$125.00	\$500.00	\$150.00	\$600.00
32	Sediment Control Log Type Straw	85	Lin. Ft.	3.75	\$318.75	\$4.00	\$340.00	\$4.80	\$408.00
33	Fertilizer Type 1	182	Pound	0.80	\$145.60	\$1.00	\$182.00	\$0.90	\$163.80
34	Screened Topsoil Borrow (LV)	208	Cu. Yd.	35.00	\$7,280.00	\$35.00	\$7,280.00	\$62.55	\$13,010.40
35	Seeding	0.91	Acre	500.00	\$455.00	\$1,100.00	\$1,001.00	\$1,327.00	\$1,207.57
36	Seed Mixture 25-151	364	Pound	4.00	\$1,456.00	\$3.15	\$1,146.60	\$3.80	\$1,383.20
37	Turf Reinforcement Mat Category 4	56	Sq. Yd.	50.00	\$2,800.00	\$15.95	\$893.20	\$19.25	\$1,078.00
38	Hydraulic Mulch Matrix	2275	Pound	1.00	\$2,275.00	\$1.00	\$2,275.00	\$0.95	\$2,161.25
39	4" Solid Line Paint	2574	Lin. Ft.	2.25	\$5,791.50	\$1.00	\$2,574.00	\$0.35	\$900.90
				<b>\$314,308.85</b>		<b>\$335,124.90</b>		<b>\$347,799.98</b>	

I hereby certify that this tabulation is a true and correct copy of the bids for the 2016 Crosslake Street Improvements, Crosslake, Minnesota



DAVID S. REESE

August 5, 2016

DATE

NOTE: Tri-City Paving made a error on their bid for Seed Mixture 25-151. Their Unit Price of \$3.15 multiplied by the quantity of 364 equals \$1,146.60 as reflected above, not \$1,146.00 as indicated on their bid. This changed their Total Bid from \$335,124.30 to \$335,124.90 as reflected above.

G.5.a.

**Staff Report - Crosslake Parks, Recreation & Library**

**Date: August 2, 2016**

**To: Crosslake City Council**

**From: Jon Henke, Director of Parks, Recreation & Library** → H,

**1. AAA**

The next AAA senior driving class will be held on August 18th from 9-1. Call AAA to register at 888-234-1294.

**2. Chautauqua "A Happy Homecoming: the Restoration of Trumpeter Swans in Minnesota"**

**Presenter: Carroll Henderson**

By 1885 trumpeter swans had disappeared from Minnesota. In 1982 Carroll Henderson, head of the Nongame Wildlife Program with the Minnesota DNR, thought it might be possible to restore them in the state and wrote a plan for their reintroduction. Funding for the project would come through donations by Minnesota citizens to the Nongame Wildlife Checkoff on state income and property tax forms. From 1986 through 1988 Henderson brought 50 eggs per year from Alaska, later releasing two-year-old swans. In the following 30 years, Minnesota's trumpeter swan population has grown to 17,000, the largest in the continental United States. The August Chautauqua will detail this spectacular success story. Join us on August 10th at 1:30. As always the program is free. We would like to acknowledge and thank Joe and Jan Albrecht for their commitment to this great program. After ten years Joe and Jan have decided to pass the baton on to someone else. We hope to bring Chautauqua back for its 11th season next year.

**3. Book Sale**

We would like to thank all of the book sale volunteers for their efforts in putting on another spectacular sale August 4-6th. We have a great group of volunteers and it is always amazing to me to see so many members in our community pull together to hold this incredible sale which raises funds for our local library.

**4. The Whitefish Warrior Adventure Run**

Thank you goes out to the volunteers and participants of the 1st annual Whitefish Warrior Adventure Run that was held August 6th. A special thank you goes out to Richard Eide, Moonlite Bay, Ted Strand and Joe Chase along with the rest of the crew at Public Works, Jim Berquist with Wind, Water and Wheels, Miller Construction, Crosslake Drug, Ron Harkin and North Central Mosquito Squad.

**5. Crosslake Art Show**

The Crosslake Area Art Club will host their annual art show at the Crosslake Community Center on August 11, 12th and 13th. The show will take place from 10-5 daily. This is one of the community's biggest events of the year. Stop in and discover our incredible local artists.

**6. Flooring Installation**

The Community Center will be getting a face lift by installing new flooring from August 15-19th. We are not expecting the installation to interfere with any of our programs.

H.  
1.

**ORDINANCE NO. \_\_\_\_\_,  
AN ORDINANCE REGARDING NUISANCES  
CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA**

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

**SECTION 1.** Section 30-104 is deleted in its entirety and replaced with the following:

INSERT

**SECTION 2.** Section 30-105 is deleted in its entirety and replaced with the following:

INSERT

**SECTION 3.** This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Stephen Roe  
Its Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

Published on \_\_\_\_\_.

THIS DOCUMENT DRAFTED BY:

J. Brad Person  
Breen & Person  
Box 472  
Brainerd, MN 56401

**ORDINANCE NO. \_\_\_\_\_,**  
**AN ORDINANCE REGARDING NUISANCES**  
**CITY OF CROSSLAKE**  
**COUNTY OF CROW WING**  
**STATE OF MINNESOTA**

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

**SECTION 1.** Section 30-104 is deleted in its entirety and replaced with the following:

(a) No person shall park, store or leave, or permit the parking, storing or leaving of, any abandoned vehicle on public or private property within the City unless:

1. Within a building;
2. Such vehicle is stored or parked on private property in connection with a duly licensed or authorized commercial enterprise operated and conducted pursuant to law when such parking or storing of vehicles is necessary to the operation of said commercial enterprise; or
3. Such vehicle is stored or parked on private property of the owner thereof, or a member of the owner's family, for the purpose of making repairs thereto; provided, that said repair period is not to exceed thirty (30) days, after which time said vehicle shall be deemed to be abandoned.

(b) As defined in Minnesota statutes Section 168.10, or its successor, a "classic or pioneer car" shall not be considered an abandoned vehicle.

**SECTION 2.** Section 30-105 is deleted in its entirety and replaced with the following:

No person, firm, or corporation of any kind shall permit the accumulation of junk that includes but is not limited to any of the following: waste material, trash, rubbish, refuse, or litter of any kind upon any land or inside or under any building or structure which may provide harborage or breeding places for mosquitoes, vermin, or rats. No person, firm, or corporation of any kind shall permit on a property the accumulation of: batteries; paper; boxes or containers; bottles; cans; discarded chemicals, including paint; old or scrap copper, brass, iron, steel, or other metals; old and/or inoperable appliances; tanks; barrels; cages; clothing; pallets; wire/cable; dismantled, abandoned or inoperable vehicles, rope; rags; glass; rubber; construction debris; plumbing fixtures; furniture; or other similar objects and materials which may provide harborage or breeding places for mosquitoes, vermin, or rats.

**SECTION 3.** This ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on \_\_\_\_\_, 2016.

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Stephen Roe  
Its Mayor

ATTEST:

---

Charlene Nelson  
City Clerk

Published on \_\_\_\_\_.

THIS DOCUMENT DRAFTED BY:

J. Brad Person  
Breen & Person  
Box 472  
Brainerd, MN 56401

H. 2

ORDINANCE NO. \_\_\_\_

AN ORDINANCE OF THE CITY OF CROSSLAKE AMENDING ARTICLE 2 TO ADD ADMINISTRATIVE FINES

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

The City Council of the City of Crosslake, in the County of Crow Wing, State of Minnesota, does ordain as follows:

**SECTION 1.** Section 2 is hereby amended as follows:

2-3: Procedures for Enforcing Administrative Offenses.

a) Purpose. The City Council has determined that there is a need for alternative methods of enforcing the City Codes. While criminal fines and penalties have been the most frequent enforcement mechanism, there are certain negative consequences for both the City and the accused. The delay inherent in that system does not ensure prompt resolution. Citizens resent being labeled as criminals for violations of administrative regulations. The higher burden of proof and the potential of incarceration do not appear appropriate for most administrative violations. The criminal process does not always regard City Code violations as being important. Accordingly, the City Council finds the use of administrative citations and the imposition of civil penalties is legitimate and a necessary alternative method of enforcement. This method of enforcement is in addition to any other legal remedy that may be pursued for City Code violations.

b) Alternative Methods of Enforcement. This administrative enforcement procedure seeks to gain compliance with certain provisions of the City Code and serves as an alternate to any formal criminal or civil court action. The administrative hearing process provided for in this Section shall be in addition to any other legal or equitable remedy available to the City for City Code violations, except that if a determination is made by the hearing officer pursuant to the hearing process detailed in this Section that a violation did not occur, the City may not then proceed with criminal prosecution of the same act or conduct.

c) Authority to Issue Order to Correct Letters and Administrative Citations. The following City employees and agents are authorized to issue compliance letters and administrative citations for violations of the City Code:

- 1. Licensed peace officers of the Crosslake Police Department;

2

d) Administrative Offenses; Schedules of Fines and Fees.

- 1. Except as noted herein, a violation of any provision of the City Code is an administrative offense which may be subject to an administrative citation and civil penalties pursuant to this ordinance, but only if such violation is specifically mentioned in a fine schedule adopted by City Council. Each scheduled violation shall already be a violation of City Code. If the violation is listed in said fine schedule, the fine is simply another remedy available to the City but the City may choose to enforce the violation by other means in lieu of an administrative fine. Each day a violation exists constitutes a separate offense.

- a. The following offenses shall not be subject to administrative citation:
  - Traffic offenses under Minnesota State Statutes Chapter 169

2. An administrative offense may be subject to a civil penalty not exceeding \$2,000.

3. The City Council shall adopt by resolution a schedule of recommended fines for offenses initiated by administrative citation. The City Council is not bound by that schedule when a matter is appealed for administrative review.

4. The City Council may adopt a schedule of fees to be paid to administrative hearing officers.

5. The City Council shall adopt written procedures for administering the administrative citation program.

e) Order to Correct; Administrative Citations. Upon the reasonable belief that an administrative offense has occurred, the City officials listed above shall serve on the violator an order to correct the violation. If compliance is not achieved within the timeline prescribed in the order to correct the violation, the official is authorized to issue an administrative citation. An administrative citation shall be presented in person or by first class mail to the person responsible for the violation. Service shall be deemed complete upon depositing the citation in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid. The citation shall state the following: date, time and nature of the offense, citing the relevant portion of the City Code that was allegedly violated, the amount of the scheduled civil fine, and the manner for paying the fine, a statement that the City Code violation and the amount of the administrative penalty may be contested to be heard before an independent hearing officer by notifying the City Administrator or designated representative in writing within 10 [ten] days of the date of the citation, and a statement that failure to pay the administrative civil penalty may result in it being assessed against the property as provided in Minnesota Statutes Chapter 429.

f) Exceptions to Issuance of Order to Correct Letter. For violations of the following section the City shall not be required to issue a compliance letter and may proceed directly to the issuance of an administrative citation as provided in Section E listed above.

1. Repeat Offender. If the same owner commits a subsequent violation within 12 months after a compliance letter has been issued for the same or similar offense.

2. License Violations. This constitutes any violation of a City Code license requirement including not having a license.

3. Noncriminal Violations of:

- a. Public nuisance.
- b. Unlawful deposit of garbage.
- c. Off road vehicle violations.
- d. Snowmobile violations.
- e. Boating violations.
- f. Animal complaints.
- g. Barking dog violation.
- h. Trespassing in a city park
- i. Skateboards, etc., sidewalks.

4. Land Use Code

Offense	Ordinance Reference		Compliance Time frame
Abandoned Motor Vehicle	Chapter 30, Article V	Sec 30-104	14 days
Littering, dumping	Chapter 30, Article II	Sec 30-23	7 days
Construction without a permit	Chapter 26, Article 3	Sec 26-68 (1)	7 days*
Failure to follow Conditions of Approved Variance/CUP	Chapter 26, Article 7 & 8	Sec 26-195	7 days*
		Sec 26-226 (3)	
Earth Moving without permit	Chapter 26, Article 21	Sec 26-574 (1)	24 hrs
Erosion control	Chapter 26, Article 20	Sec 26-549	24 hrs
Unfinished Construction Project	Chapter 26, Article 3	Sec 26-70	14 days*
Sign Violation	Chapter 26, Article 33	Sec 26-863	14 days*
Septic Violation	Chapter 26, Article 31		24 hrs
Public Property Infringement	Chapter 32, Article II	Sec 32-36	14 days
Land Use Ordinance Violation	Chapter 26		7 days*

\* Compliance deadline may vary depending on individual circumstances - at the discretion of the Zoning Administrator

g) Reasonable Extensions. Following service of the compliance letter, the City shall attempt to work with the owner to resolve the violation, including but not limited to responding to reasonable extensions for compliance.

h) Payment of Penalty and Correction of Violation. If the owner pays the administrative civil penalty and corrects the City Code violation, no further action will be taken against the owner or the owner's real property for that same violation. If payment is made but correction is not accomplished, a subsequent administrative citation may be issued, criminal proceedings may be initiated, or any other proceedings or remedies available in order to enforce correction of the violation. If no payment is made, no correction of the violation is made, and no request for hearing is made in accordance herein, the City may assess the administrative civil penalty against the property owner pursuant to Minnesota Statutes Chapter 429, issue a subsequent administrative citation and commence a new administrative process, initiate criminal proceedings or initiate other enforcement action authorized by law or a combination hereof.

i) Request for Hearing. An owner or occupant may contest the administrative citation and the amount of the fine by requesting a hearing, in writing, within ten [10] days of the date of the citation, to the City Administrator or designated representative.

j) Administrative Hearing Procedure.

1. Hearing Officers. The City Council will periodically approve a list of lawyers, from which the City Administrator will select a Hearing Officer to hear and determine a matter for which the hearing is requested. The person who has requested the hearing has the right to request, no later than fifteen [15] days before the date of the hearing, that the assigned Hearing Officer be removed from the case. One such request for each case will be granted by the City Administrator. A subsequent request must be directed to the assigned Hearing Officer who will decide whether the Hearing Officer can fairly and objectively review the case. If such a finding is made, the Hearing Officer shall remove himself or herself from the case, and the City Administrator shall assign another Hearing Officer. The Hearing Officer is not a judicial officer, but is a public officer as defined by Minnesota Statutes Section 609.415. The Hearing Officer shall not be a current or former employee of the City of Crosslake.

2. Notice of Hearing. Notice of the hearing must be served in person or by first class mail to the person responsible for the violation no less than 20 days in advance of the scheduled hearing, unless a shorter time is accepted by both parties. Service shall be deemed complete upon depositing the Notice of Hearing in the United States Mail, properly addressed to last known address of the person to be served and postage prepaid.

3. Payment for Cost of Hearing. The cost of the hearing shall be borne solely by the non-prevailing party. The City shall provide an estimate of the cost of the hearing at the time of the request for hearing. The City Council has the authority to reduce the non-prevailing party's costs where that party can demonstrate indigency by clear and convincing evidence.

Proof of indigency can be demonstrated by the party's receipt of means tested governmental benefits or a demonstrated lack of assets or current income. Such proof shall be presented to the City Council for determination subsequent to the hearing. However, the Hearing Officer at the time of the hearing shall make specific findings as to whether or not the party is indigent with said findings presented to the City Council. In all cases, where the party requesting the hearing is unable to attend and fails to request a continuance of the hearing at least 48 hours in advance of the scheduled hearing, all costs incurred by the City attributable to the hearing shall be charged to the requesting party.

4. Hearing Procedures. At the hearing, the parties shall have the opportunity to present testimony and question any witnesses, but strict rules of evidence shall not apply. The Hearing officer shall record the hearing and receive testimony and exhibits and the full record of the hearing shall be kept. The Hearing Officer shall receive and give weight to evidence, including hearsay evidence probative value commonly accepted by reasonable and prudent people in the conduct of their affairs.

5. Authority of the Hearing Officer. The Hearing Officer shall determine whether a violation did or did not occur. The Hearing Officer determines that a violation did not occur then the citation shall be dismissed. If the

Hearing Officer determines that a violation did occur, then the officer may do any of the following: impose a fine anywhere within or up to, but not exceeding, the maximum penalty for an administrative offense, stay or waive a fine either unconditionally or upon compliance with the appropriate conditions. When imposing a penalty for a violation, the Hearing Officer may consider any or all of the following:

- a. The duration of the violation;
- b. The frequency of recurrence of the violation;
- c. The seriousness of the violation;
- d. The history of the violation;
- e. The violator's conduct after issuance of the notice of hearing;
- f. The good faith effort of the violator to comply;
- g. The economic impact of the penalty on the violator;
- h. The impact of the violation upon the community; and
- i. Any other factors appropriate to just result.

6. Fines for Continuing Violations. The Hearing Officer may exercise discretion to impose a fine for more than one day of a continuing violation but only on a finding that the violation caused a serious threat of harm to the public health, safety or welfare, or the accused intentionally and unreasonably refused to comply with the Code requirement. The Hearing Officer's decision and supporting reasons for continuing violations must be in writing.

7. Decision of the Hearing Officer. The Hearing Officer shall issue a decision in writing to both parties within ten [10] days of the hearing. Any fines or penalties imposed must be paid no later than 30 days of the date of the Hearing Officer's order. If the fine is not paid, the City may assess the civil penalty against the owner's property pursuant to Minnesota Statutes Chapter 429. If the Hearing Officer determines that no violation occurred, the City may not proceed with criminal prosecution for the same act or conduct. The decision of the Hearing Officer is final and may only be appealed to the Minnesota Court of Appeals by petitioning for a writ of certiorari pursuant to Minnesota Statutes Section 606.01.

k) Payment of Fines. Prior to any assessment for unpaid fines, the City shall seek payment of the fines by notifying the owner of the property in writing of the fine imposed.

l) Recovery Of Civil Penalties:

1. Nonpayment: If a civil penalty is not paid within the time specified, it will constitute:

a. A lien on the real property upon which the violation occurred if the property or improvements on the property was the subject of the violation and the property owner was found responsible for that violation; or

b. A personal obligation of the violator in all other situations.

2. Lien: A lien may be assessed against the property and collected in the same manner as taxes.

3. Personal Obligation: A personal obligation may be collected by appropriate legal means.

4. Late Fees/Charges:

a. If after seven (7) days the fine has not been paid or a hearing requested, the fine will increase by ten percent (10%) for each seven (7) days thereafter for one month. After four (4) weeks and four (4) late fee charges have been added to the original fine, the total bill will be assessed to the property taxes and all city licenses will be revoked. For continued violations, the city will correct the violation and assess the charges for doing so onto the property taxes or criminal charges may be filed.

b. If the same property and property owner are charged with a subsequent violation within a twelve (12) month period for the same, or substantially similar offense, the fine will be increased by twenty five

percent (25%). After a third infraction in a twelve (12) month period the fine will increase by fifty percent (50%), and after a fourth infraction by one hundred percent (100%).

5. License Revocation Or Suspension: Failure to pay a fine is grounds for suspending or revoking a license related to the violation.

m) Criminal Penalties:

1. The following are misdemeanors, punishable in accordance with state law:

a. Failure, without good cause, to pay a fine or request a hearing within thirty (30) days after issuance of an administrative citation;

b. Failure, without good cause, to appear at a hearing that was scheduled under subsection F of this section;

c. Failure to pay a fine imposed by a hearing officer within thirty (30) days after it was imposed, or such other time as may be established by the hearing officer.

2. If the final adjudication in the administrative penalty procedure is a finding of no violation, then the city may not prosecute a criminal violation in district court based on the same set of facts. This does not preclude the city from pursuing a criminal conviction for a violation of the same provisions based on a different set of facts. A different date of violation will constitute a different set of facts.

**SECTION 2.** This Ordinance shall be in full force and effect upon its passage and publication according to law.

Passed by the Crosslake City Council on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Steven Roe  
Its Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

Published on \_\_\_\_\_, 2016.

THIS DOCUMENT DRAFTED BY:

J. Brad Person  
Breen and Person  
Box 472  
Brainerd, MN 56401

H.3.

**CITY OF CROSSLAKE  
RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION SETTING ADMINISTRATIVE FINE SCHEDULE**

WHEREAS, the City of Crosslake has just authorized the use of administrative fines.

WHEREAS, the Council must set a fine schedule to implement said ordinance.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE,  
MINNESOTA, AS FOLLOWS:**

See Attached list of offenses, fines and ordinance references.

Adopted by the City Council of the City of Crosslake on \_\_\_\_\_, 2016.

Approved:

\_\_\_\_\_

Mayor

Attested:

\_\_\_\_\_  
City Clerk

Proposed Administrative Fines

Offense	Amount of Fine	Ordinance Reference	
Abandoned Motor Vehicle	\$75	Chapter 30, Article V	Sec 30-104
Littering, dumping	\$75	Chapter 30, Article II	Sec 30-23
Construction without a permit	\$75	Chapter 26, Article 3	Sec 26-68 (1)
Failure to follow Conditions of Approved Variance/CUP	\$75	Chapter 26, Article 7 & 8	Sec 26-195 Sec 26-226 (3)
Earth Moving without permit	\$75	Chapter 26, Article 21	Sec 26-574 (1)
Erosion control	\$75	Chapter 26, Article 20	Sec 26-549
Unfinished Construction Project	\$75	Chapter 26, Article 3	Sec 26-70
Sign Violation	\$75	Chapter 26, Article 33	Sec 26-863
Septic Violation	\$75	Chapter 26, Article 31	
Public Property Infringement	\$75	Chapter 32, Article II	Sec 32-36
Land Use Ordinance Violation	\$75	Chapter 26	

**Sec. 30-104. - Abandonment of motor vehicles.**

It is unlawful for any person to abandon a motor vehicle on any public or private property without the consent of the person in control of such property. For the purpose of this section, a "motor vehicle" is as defined in M.S.A. ch. 169.

**Sec. 30-23. - Dumping.**

a) It is unlawful for any person to throw or deposit on public property any nails, dirt, glass or glassware, cans, discarded cloth or clothing, metal scraps, garbage, leaves, grass or tree limbs, paper or paper products, shreds or rubbish, oil, grease or other petroleum products, or to empty any water containing salt or other injurious chemical thereon.

b) It is a violation of this section to place or store any building materials or waste resulting from building construction or demolition on public property without first having obtained a written permit from the council.

**Sec. 26-68 Application for a Permit**

**(1) Scope of work subject to permitting.** Prior to engaging in any land use activity regulated under the provision of this Chapter, the owner of the property shall make application for the necessary permit or permits required by this Chapter. A permit or fee is not required for inside or outside residential maintenance provided the exterior dimensions of the structure remain the same.

**Sec. 26-195 Revocation of Conditional Use Permit**

The Planning Commission/Board of Adjustment, subsequent to a public hearing, may revoke a conditional use permit if any conditions imposed as part of granting the conditional use permit request, are violated.

**Sec. 26-226 Conditions May Apply**

(1) If the variance criteria in Section 26-225 have been met, the Planning Commission/Board of Adjustment, in approving any such application, may require additional conditions and mitigating requirements to protect the public health, safety, or the environment, as may be reasonable under all circumstances concerned therewith, to be imposed as a condition for granting of the permit that shall fulfill the purposes of this Chapter. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance. Such conditions may include, but are not limited to, the following:

- a) Mitigation actions to off-set environmental consequences of variance approval according to Articles 19
- b) Increased setbacks from the ordinary high water level;
- c) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted according to Article 19;
- d) Special provisions for the location, design, size and use of allowed structures, sewage treatment systems, and vehicle parking areas;
- e) Performance security as prescribed in Section 26-72 of this Chapter.
- f) Extension of the time frame upon which the variance must be substantially completed.

(2) The Department may conduct follow up inspections as necessary to insure that the conditions established by the Board of Adjustment are met.

(3) Failure to comply with variance conditions as imposed by the Planning Commission/Board of Adjustment is a violation of this Chapter punishable under Section 26-71.

#### **Sec. 26-574 Applicability and Permits**

(1) The standards in this Article shall apply to all dirt moving activities within the City. Except as specified in 2, a through j below, dirt moving activities shall require permits and may require a site plan, scope of work, and additional supporting documents including, but not limited to, surveys, wetland delineation reports, engineered grading plans with profile view, engineered drainage plans including erosion and sediment control and stormwater management plans according to Article 20 of this Chapter.

#### **Sec. 26-549 General Standards**

(1) All Stormwater plans shall be designed for permanent on-site treatment of one inch of stormwater runoff on all impervious surface coverage on the lot. This means that a volume of water equal to one inch multiplied by the area of impervious surface must be treated. Preference should be given to volume reduction techniques that include infiltration basins, rain gardens, enhanced infiltration swales, filter strips, disconnected impervious areas, soil amendments, bioretention, and other approved volume reduction techniques. The plan shall be approved by the Department and effectively implemented.

(2) Approved permits that create over 10,000 square feet of new impervious surface on a lot and for all plats, the Department shall require the applicant to submit a plan for permanent on-site treatment of one inch of stormwater runoff designed by a Minnesota-licensed professional engineer.

(3) All stormwater management systems shall be capable of safely passing a 100 year-24 hour storm event, including grassed swales, grit chambers, vegetated filter strips, bioretention areas, off-line retention areas, and natural depressions for infiltration, is required before the runoff leaves the project site or enters surface waters. Constructed storm water outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

(4) All management technologies must be consistent with the most current version of the Minnesota Stormwater Manual, which is incorporated herein by reference.

(5) Performance security as specified in Sec 26-72 may be required to assure implementation of stormwater plan recommendations or designs. For engineered designs, certification that installation meets the design standards must be received from the design engineer before the performance security will be released.

(6) A minimum 12-foot wide driveway from the nearest road right-of-way to the principal structure must be included in the impervious surface coverage calculation unless the driveway is constructed with approved pervious materials. The Department shall use actual on-site driveway dimensions if such data is provided by

(7) The Department may give credit for up to 100% of the area covered by a permeable surfacing system as pervious surface if it is designed and inspected by a Minnesota-licensed professional engineer and is certified annually to the Department that it is functioning as a pervious surface. Best management practices shall be followed in design, installation, and maintenance as found in the latest Minnesota Stormwater Manual, subject to the following standards:

- a) No credit may be given for a permeable pavement system in a shore or bluff impact zone, except as otherwise allowed for watercraft access ramps;
- b) The base of the installed permeable pavement system must have a minimum of three feet separation from the seasonally saturated soils or from the bedrock unless there is an outlet to another stormwater treatment area; and
- c) The design of a permeable pavement system must allow the infiltration of one inch of stormwater on the pavement surface.

#### **Sec. 26-70 Expiration of Permits**

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

#### **Sec. 26-863 Administration**

(1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.

(2) Exemptions. The following signs shall not require a permit:

- a) The changing of the display surface on an existing painted or printed sign.
- b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
- c) Campaign signs.
- d) Generic real estate, off-premises directional signs.
- e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.
- f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
- g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
- h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
- i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
- j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.

- k) Garage/yard sale signs.
  - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
  - m) Temporary commercial signs allowed in Section 26-865 (9) below.
- (3) Prohibited signs.** The following signs are prohibited:
- a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
  - b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this ordinance;
  - c) Signs with flashing or blinking lights;
  - d) Moving or stationary searchlights;
  - e) All new private off-premises signs advertising a business or commercial service;
  - f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
  - g) Roof-mounted signs;
  - h) Electronic changing message signs;
  - i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
  - j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

**Sec. 32-36. - Platted public rights-of-way to public waters.**

- a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- e) All regulations contained in the city open zoning district shall apply to these areas.
- f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.
- g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area
- h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- i) Motorized use of accesses shall be permitted for winter recreational purposes.
- j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.