

**AGENDA  
REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, AUGUST 10, 2015  
7:00 P.M. – CITY HALL**

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

**B. CONSENT CALENDAR – NOTICE TO THE PUBLIC** – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Regular Council Meeting Minutes of July 13, 2015
2. Budget Workshop Meeting Minutes of July 16, 2015
3. Joint City Council/Crosslake Communications Advisory Board Meeting Minutes of July 28, 2015
4. City – Month End Revenue Report dated July 2015
5. City – Month End Expenditures Report dated July 2015
6. July 2015 Budget to Actual Analysis
7. Pledged Collateral Reports from Mike Lyonais
8. Crosslake Communications Balance Sheet, Income Statement and Detail of Reserve Balances dated 6/30/15
9. Crosslake Communications Check Register for 6/1/15 to 6/30/15
10. Crosslake Communications Customer Counts
11. Fire Department Report – July 2015
12. Planning and Zoning Commission Meeting Minutes of June 26, 2015
13. Crow Wing County Water Plan News dated July 21, 2015
14. Public Works Meeting Notes of July 6, 2015
15. Public Works Meeting Notes of August 3, 2015
16. Crosslake Park/Library Commission Meeting Minutes of June 24, 2015
17. Crosslake Roll-Off Recycling Report for July 2015
18. Waste Partners Recycling Report for June 2015
19. Economic Development Authority Meeting Minutes of July 1, 2015
20. BLAEDC 2<sup>nd</sup> Quarter Activity Report
21. Resolution Accepting Donations
22. City-County-Township Roadway Maintenance and Construction Coordinating Meeting Minutes of July 27, 2015
23. MMUA 2015-2016 Safety Management Program Contract
24. North Memorial Ambulance Run Report – July 2015
25. Bills for Approval

**C. PUBLIC FORUM** - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

#### **D. CRITICAL ISSUES**

- a. Cindy Myogeto, Chamber of Commerce – Request Permission to Hold Chili Cookoff on September 26, 2015 and Update on Crosslake Days

#### **E. MAYOR'S REPORT**

1. Memo dated August 3, 2015 Re: Commission Appointment (Council Action-Motion)

#### **F. CITY ADMINISTRATOR'S REPORT**

1. Recommendation to Interview and Hire Part-Time Park Maintenance Worker (Council Action-Motion)

#### **G. COMMISSION REPORTS**

##### **1. PLANNING AND ZONING**

- a. Monthly Planning and Zoning Statistics
- b. Final Plat of Whitefish Business Park Consisting of 5 Tracts Involving 4.53 Acres, Schnitker (Council Action-Motion)
  1. Letter dated August 5, 2015 from County Survey/Planning Coordinator Re: Whitefish Business Park
  2. Whitefish Business Park Survey
  3. Whitefish Business Park Stormwater Management Plan
  4. Memo dated August 5, 2015 from Jon Henke Re: Park Dedication Fee
  5. Developer's Agreement Between the City of Crosslake and Kirk and Michele Schnitker, Owners of Whitefish Business Park
  6. Ordinance Amendment No. 325 Naming an Unnamed Road as Addi Lane and Adding the Road Name to the Master Road Name Index
- c. Memo dated August 10, 2015 from Jon Kolstad Re: Proposed Revision to the City of Crosslake Land Use Ordinance (Chapter 26) (Council Action-Motion)

##### **2. CROSSLAKE COMMUNICATIONS**

- a. Highlights Report for July 2015

##### **3. PARK AND RECREATION/LIBRARY**

- a. Staff Report dated August 6, 2015 from Jon Henke

#### **H. CITY ATTORNEY REPORT**

1. Jerry Bilski Road Vacation Application
  - a. Resolution Vacating Property and Use of Remaining Right of Way
  - b. Crosslake Code of Ordinances Sec 32-36 Relating to Platted Public Rights-of Way to Public Waters
  - c. Surveys
  - d. Staff Report dated August 6, 2015 from Jon Henke Re: Birch Beach Vacation Request

**I. OLD BUSINESS**

**J. NEW BUSINESS**

**K. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.**

**L. ADJOURN**

B. 1.

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, JULY 13, 2015  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, July 13, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp, and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Fire Chief Chip Lohmiller, Crosslake Communications Local Manager Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, Crow Wing County Land Service Specialist Jon Kolstad, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins and Echo Publishing Reporter Dan Determan. There were approximately twelve people in the audience.

**A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

**B. CONSENT CALENDAR** – MOTION 07R-02-15 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. REGULAR COUNCIL MEETING MINUTES OF JUNE 8, 2015;
2. CITY – MONTH END REVENUE REPORT DATED JUNE 2015;
3. CITY – MONTH END EXPENDITURES REPORT DATED JUNE 2015;
4. JUNE 2015 BUDGET TO ACTUAL ANALYSIS;
5. PLEDGED COLLATERAL REPORTS FROM MIKE LYONAIS;
6. MEMO DATED JULY 6, 2015 FROM MIKE LYONAIS RE: TIF REIMBURSEMENT;
7. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT AND  
DETAIL OF RESERVE BALANCES DATED 5/31/15;
8. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 5/1/15 TO 5/31/15;
9. CROSSLAKE COMMUNICATIONS REGULAR MEETING MINUTES OF JUNE 30,  
2015;
10. POLICE REPORT FOR CROSSLAKE – JUNE 2015;
11. POLICE REPORT FOR MISSION TOWNSHIP – JUNE 2015;
12. FIRE DEPARTMENT REPORT – JUNE 2015;
13. NORTH AMBULANCE RUN REPORT – JUNE 2015;
14. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MAY 22, 2015;
15. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF JUNE 3,  
2015;
16. LETTER DATED JUNE 8, 2015 FROM CROW WING COUNTY HIGHWAY  
DEPARTMENT RE: FUTURE COUNTY HIGHWAY PROJECTS;
17. CROSSLAKE ROLLOFF RECYCLING REPORT FOR JUNE 2015;
18. WASTE PARTNERS RECYCLING REPORT FOR MAY 2015;
19. EDA MEETING MINUTES OF MAY 6, 2015;
20. EDA MEETING MINUTES OF JUNE 10, 2015;

- 21. LETTER DATED JUNE 1, 2015 FROM STATE DEMOGRAPHIC CENTER RE: ANNUAL POPULATION AND HOUSEHOLD ESTIMATES;
  - 22. THANK YOU LETTER FROM PAUL BUNYAN SCENIC BYWAY;
  - 23. ACCEPT RESIGNATION/RETIREMENT LETTER FROM PARK MAINTENANCE EMPLOYEE;
  - 24. ACCEPT RESIGNATION LETTER FROM FIREFIGHTER;
  - 25. RESOLUTION NO. 15-12 ACCEPTING DONATIONS;
  - 26. PUBLIC WORKS COMMISSION MEETING MINUTES OF MAY 18, 2015;
  - 27. PUBLIC WORKS MEETING NOTES OF JUNE 1, 2015;
  - 28. BILLS FOR APPROVAL IN THE AMOUNT OF \$319,301.83; AND
  - 29. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$18,090.38.
- MOTION CARRIED WITH ALL AYES.

**C. PUBLIC FORUM** – None.

**D. MAYOR'S REPORT** –

- 1. MOTION 07R-03-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPOINT MIC TCHIDA AS AN ALTERNATE MEMBER TO THE PARK/LIBRARY COMMISSION. MOTION CARRIED WITH ALL AYES.

**E. CITY ADMINISTRATOR'S REPORT**

- 1. The Council reviewed Council meeting minutes from August 26, 2013 at which time the Council made a motion asking Crow Wing County to review/revisit County Ordinance 0601 and to consider modifying the ordinance to allow Class 2 ATV operation on County Road 66. Crow Wing County made no changes since that time and Arlen Stensby of 37851 County Road 66 requested that the Council ask the County to make changes again. Mr. Stensby addressed the Council and stated that the DNR has made changes to the classifications of ATV's. Mr. Stensby suggested that the County change the wording in their ordinance to restrict Class 2 ATV use in the ditches. This would allow the use of Class 2 ATV's on roads. Mr. Stensby noted that ATV drivers are required to have a driver's license and the ATV's must be licensed and have seat belts. Chief Hartman agreed with Mr. Stensby and stated that he would be in favor of the change. MOTION 07R-04-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO AUTHORIZE THE MAYOR TO SIGN A LETTER TO THE CROW WING COUNTY BOARD AND PAUL THIEDE REQUESTING THAT THE COUNTY CHANGE THEIR ORDINANCE TO RESTRICT CLASS 2 ATV USE IN DITCHES ALONG COUNTY ROAD 66. MOTION CARRIED WITH ALL AYES.

Attorney Person arrived to the meeting at 7:10 P.M.

- 2. In response to complaints that the Council received at the June meeting regarding unkempt properties, Dan Vogt provided the Council with sample ordinances related to property maintenance and enforcement of administrative offenses. The sample ordinances were very broad and Mr. Vogt suggested that the Council direct a commission to review and choose those parts which related to Crosslake. A lengthy discussion ensued regarding how strict the City should be in regards to forcing property owners to keep their property maintained. Attorney Person stated that it would be less expensive for the City to administer citations

rather than take property owners to court. Currently the Ordinance only allows legal action as a remedy to unkempt property. Chris Pence stated that the current Ordinance is weak regarding the definition of junk and that staff needs a more descriptive definition. The ordinance would need to be changed to allow City staff to clean up property and assess that cost to the property owner's taxes. MOTION 07R-05-15 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO DIRECT THE PLANNING AND ZONING COMMISSION TO REVIEW POSSIBLE CHANGES TO THE CURRENT "NUISANCE" ORDINANCE AND TO BRING RECOMMENDED CHANGES TO THE COUNCIL FOR ACTION IN SEPTEMBER OR OCTOBER. MOTION CARRIED WITH ALL AYES.

Also included in the packet was an email dated June 29, 2015 from Diane and Mic Tchida asking the Council to consider a change in the ordinance making it mandatory to dispose of leaves from yards, prohibit dumping on undeveloped lots, and to not allow brush piles, log piles, fallen trees and leaf piles in the City limits.

3. Fire Chief Lohmiller addressed the Council to request a change in staffing. The Crosslake Fire Department currently has 20 members and is allowed up to 28. Recruitment has been unsuccessful. There are 3 firefighters from other departments that are EMS certified as well as NFPA 1001 FF I, FF II, and Hazmat certified that work in Crosslake during the day. Because current staffing is low during working hours, Chief Lohmiller would like to offer positions on the Crosslake Fire Department to these firefighters that work in this district. The firefighters would have the choice of 1.) Full Membership: must meet all required training and percentages listed in the Policy Manual to be a part of the Crosslake Firefighters Relief Association, or 2.) Day Shift Duty Membership: must make 20% of all daytime fire calls and one department training per month to be in good standing. Must also maintain 24 hours of training between both departments. Will not be a part of the Crosslake Firefighters Relief Association. MOTION 07R-06-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO OFFER POSITIONS TO FIREFIGHTERS FROM OTHER DEPARTMENTS AS PRESENTED. MOTION CARRIED WITH ALL AYES.
4. The first meeting to discuss the 2016 budget was set for Thursday, August 6, 2015 at 2:00 P.M. in City Hall.

## **F. COMMISSION REPORTS**

### **1. PLANNING AND ZONING**

- a. Jon Kolstad gave a brief summary of year to date permits.
- b. MOTION 07R-07-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE PRELIMINARY PLAT OF WHITEFISH BUSINESS PARK CONSISTING OF 5 TRACTS INVOLVING 4.53 ACRES OWNED BY KIRK SCHNITKER ON PARCEL #120294100CA0009. Jon Kolstad reported that the Planning and Zoning Commission recommended approval and that each lot would be over 20,000 square feet. The owner is working with Crosslake Rolloff to address drainage issues. Access will be from a newly created road named Addi Lane. Mayor Roe stated that the speed limit in this area should be reduced. The City is able to suggest

changes to the speed limit; however, the Minnesota Department of Transportation makes the final determination. MOTION CARRIED WITH ALL AYES.

## **2. CROSSLAKE COMMUNICATIONS**

- a. Debby Floerchinger reported that the materials for the first phase of conversions for the electronics in our fiber area have been ordered. The end of life on this equipment is 2017. The Annual Customer Appreciation Open House is scheduled for Wednesday, August 12<sup>th</sup> from 11 am to 3 pm. The company logo has been updated to enhance its marketing presence. Broadband usage exceeded 1 Gig on several days over the 4<sup>th</sup> of July holiday weekend with only one trouble call, compared to significant troubles encountered in 2014. Tom Farm of Olsen & Thielen made a presentation to the Advisory Board via Skype and gave an update on the current USF support payments and various models for future support that are currently being negotiated at the FCC. The Advisory Board reviewed and discussed the City transfer and they recommend to the City Council that the transfer be eliminated beginning in 2016. Further discussion will take place during the upcoming budget process. A joint meeting with the City Council and Crosslake Communications Advisory Board is scheduled for Tuesday, July 28<sup>th</sup> at 9:00 am in City Hall. Mr. Wessels encouraged the public to attend this informative meeting.

## **3. PUBLIC WORKS/SEWER/CEMETERY**

- a. Ted Strand reported that an open house will be held on Friday, July 17 at 7:00 pm in City Hall to review the proposed Dream Island Bridge Replacement Project.
- b. Dave Schrupp reported that the Public Works Commission reviewed a complaint from Mark and Susan Scharenbroich regarding trees that were removed on their property at 34232 West Shore Drive. The Scharenbroich's stated that this issue started many years ago and that Tom Swenson and Ted Strand promised to replace up to six trees. Mayor Roe and Mike Lyonais met with the Scharenbroich's onsite to view the concerns and recommended that the City replace the trees. The Public Works Commission agreed with this recommendation. MOTION 07R-08-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO DIRECT STAFF TO REPLACE UP TO SIX TREES IN LATE SUMMER OR EARLY FALL OF 2015. MOTION CARRIED WITH ALL AYES.
- c. MOTION 07R-09-15 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO EXTEND WILDERNESS TRAIL TO THE GRAVEL PORTION OF WILDERNESS TRAIL, APPROXIMATELY 1,105 FEET, EAST, FROM THE END OF THE BLACKTOP TO THE BEGINNING OF MARK WINIECKI'S DRIVEWAY. Ted Strand noted that this would allow Mr. Winiecki to obtain an E911 address for emergency purposes. The gravel portion of the road will remain non-City maintained. MOTION CARRIED WITH ALL AYES.

## **4. PARK AND RECREATION/LIBRARY**

- a. Included in the packet for Council information was a staff report dated July 8, 2015 from Jon Henke regarding Park and Library activities.

## **5. PERSONNEL**

- a. Dan Vogt reported that Terry Kinkaid, Park Maintenance/Equipment Operator, is retiring as of August 14, 2015. MOTION 07R-10-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE UPDATED JOB DESCRIPTIONS FOR PARK MAINTENANCE WORKER AND PARK MAINTENANCE/EQUIPMENT OPERATOR. MOTION CARRIED WITH ALL AYES.
- b. Dan Vogt reported that Park Director Jon Henke requested that the Park Maintenance/Equipment Operator position be left vacant and that the City hire a second Park Maintenance Worker. MOTION 07R-11-15 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO APPROVE THE POSTING OF JOB VACANCY FOR PARK MAINTENANCE WORKER IN CITY HALL, PUBLIC WORKS GARAGE AND COMMUNITY CENTER IN ACCORDANCE WITH AFSCME UNION CONTRACT AND TO APPROVE THE ADVERTISEMENT OF VACANCY IF POSITION IS NOT FILLED BY UNION EMPLOYEE. MOTION CARRIED WITH ALL AYES.

**G. CITY ATTORNEY REPORT** – Included in the Council packet were a letter dated May 1, 2015 from Jerry Bilski and an updated survey of his property described as Lot 10, Block 2, Manhattan Beach. Mr. Bilski has changed his original road vacation request from road right-of-way near his garages to include a 30-foot wide easement from Manhattan Point Boulevard to the lake, which would be similar to the way that the property was originally platted in 1923. Manhattan Beach was re-platted in 1926 and that is when the access to the lake was enlarged. A lengthy discussion ensued regarding whether or not the City should vacate a public lake access. Mark Wessels argued that the land you purchase is the land you own and that the Bilski's should request to change the size of the easement that was changed in the 1920's should be dismissed because the Bilski's purchased the property in the 1960's. Mayor Roe stated that the property owner should own the land where buildings are set. City policy has been to not vacate any land abutting lakeshore. Attorney Person stated that there are more public lake access issues in the City that will need to be addressed in the future. MOTION 07R-12-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO DIRECT THE PARK/LIBRARY COMMISSION TO REVIEW THE REQUEST AND TO BRING A RECOMMENDATION TO THE COUNCIL AT THE NEXT MEETING. MOTION CARRIED WITH ALL AYES.

Dave Schrupp noted that an email dated 7/1/15 from Mary Miller was included in the packet requesting that the City install signs at public lake accesses so that residents are informed of the locations.

**H. OLD BUSINESS** – None.

**I. NEW BUSINESS** – None.

**J. PUBLIC FORUM** – Eric Miller of 12482 Whitefish Avenue addressed the Council and stated that Mr. Bilski encroached onto the public lake access and that the City should not consider giving the Bilski's a larger easement.

Mary Miller of 12482 Whitefish Avenue addressed the Council and stated that the accesses are supposed to be usable for the public and that the Bilski's have used bullying as a way to make people feel like they are trespassing on private property.

**K. ADJOURN – MOTION 07R-13-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO ADJOURN THE MEETING AT 8:55 P.M. MOTION CARRIED WITH ALL AYES.**

Respectfully submitted by,

Charlene Nelson  
City Clerk  
Deputy Clerk/Minutes/7-13-15

DRAFT

B. 2.

BUDGET WORKSHOP  
CITY OF CROSSLAKE  
THURSDAY, JULY 16, 2015  
2:00 P.M. – CITY HALL

The Council for the City of Crosslake held a budget workshop on July 16, 2015. The following Council Members were present: Mark Wessels, Gary Heacox, Brad Nelson, and Dave Schrupp. Mayor Steve Roe was absent. Also present were City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, Finance Director/Treasurer Mike Lyonais, General Manager Kevin Larson, Local Manager Debby Floerchinger, Public Works Director Ted Strand, Police Chief Bob Hartman, and Fire Chief Chip Lohmiller.

Acting Mayor Wessels called the meeting to order at 2:05 P.M.

MOTION 07S-01-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPOINT NEIL LUZAR ACTING ASSISTANT FIRE CHIEF EFFECTIVE JULY 1, 2015. MOTION CARRIED WITH ALL AYES.

Mike Lyonais led a discussion regarding Capital Planning and Funding Policy recommendations from David Drown. Mr. Drown had attended a Council meeting on May 11, 2015 and gave a presentation to the Council regarding the City creating a policy to outline the process to establish a Capital Fund and to maintain funds for future road projects. Mr. Lyonais reviewed this information with the Council again. The proposed Capital Budget had minor changes due to a revision to the Capital Improvement Plan by Dave Reese and Ted Strand. A lengthy discussion ensued regarding taxable market values and assessments on road projects. The consensus of the Council agreed that road projects needed to get done. Brad Nelson suggested that bonding is a good idea so that future Councils must continue with a policy. Gary Heacox stated that the levy would need to be increased substantially if the road projects were completed without issuing debt. Mark Wessels noted that interest rates are low right now. MOTION 07S-02-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO DIRECT STAFF TO PROVIDE THE COUNCIL A PLAN ON HOW TO FUND THE 2016 AND 2017 BUDGETS WHICH WOULD INCLUDE ROAD PROJECTS. MOTION CARRIED WITH ALL AYES. Dan Vogt stated that staff will assume the budget will include revenue from the phone company operating transfer.

Mike Lyonais reported that City Hall is now connected to fiber. As CTC I.T. helped with the transition and installation of the server, it was found that the current backup system was not reliable. MOTION 07S-03-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF A BARRACUDA BACKUP SYSTEM AND ONE-YEAR SUBSCRIPTION AT AN ESTIMATED COST OF \$3,500. MOTION CARRIED WITH ALL AYES.

Mike Lyonais reported that the State approved bridge funding during this year's session and that the City could receive up to \$61,000 for 2016 road construction.

Kevin Larson addressed the Council to ask them to consider eliminating the phone company operating transfer beginning in 2016. This transfer has been used to offset the City's tax levy. Mr. Larson updated the Council on equipment purchases that need to be made to replace some electronic devices that have an end of life in 2017. The \$1.1 million of equipment must be changed out. If the Council eliminated the transfer, that money could be used towards the purchase of replacement equipment. If the Council does not eliminate the transfer, the cost will be taken from the phone company's reserves. Dan Vogt suggested building the proposed budget around the elimination of the transfer and that the Council could see how that would look at the next budget meeting. Brad Nelson stated that he has changed his mind and is in favor of eliminating the transfer after hearing all of the facts at the Advisory Board meeting. Kevin Larson reminded the Council of the Joint Meeting to be held on Tuesday, July 28<sup>th</sup> at 9:00 am. The meeting will provide information on broadband service along with the telecommunications industry and where it is heading. It will review what it takes to build an infrastructure that is ready for the future needs of the citizens of Crosslake. Staff is seeking feedback from the Council on what their vision is for the phone company.

MOTION 07S-04-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY BRAD NELSON TO APPROVE THE PURCHASE OF SHINGLES TO REROOF THE GARAGE AT THE COMMUNITY CENTER AT A COST NOT TO EXCEED \$1,500. Mike Lyonais noted that the budget included \$5,000 for this project and volunteers are being used to do the construction. MOTION CARRIED WITH ALL AYES.

Dan Vogt reported to the Council that he would be out of state for the months of January, February and March of 2016 and asked what the Council wanted his role to be. Mr. Vogt noted that he currently does most of his correspondence with staff via phone and email. He accepts calls from staff all hours of the day and any day of the week. Mr. Vogt stated that he would be willing to continue corresponding via phone and email while he is gone and that he would fly home for the meeting in February. Mark Wessels replied that he thinks Mr. Vogt is doing a fantastic job and that he has saved the City money with his consulting services. Mr. Wessels would like to retain Mr. Vogt's services for next year. Brad Nelson suggested that the City try working with Mr. Vogt remotely to see if it works. If there are no issues, Mr. Vogt should be retained. Gary Heacox agreed with both Mark Wessels and Brad Nelson. Dave Schrupp stated that he gets worried when the time period is so long, but that he is willing to try this arrangement.

The next budget workshop is scheduled for Thursday, August 6, 2015 at 2:00 pm in City Hall. There being no further business at 3:37 P.M., MOTION 07S-05-15 WAS MADE BY BRAD NELSON AND SECONDED BY MARK WESSELS TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

Charlene Nelson  
City Clerk

CROSSLAKE COMMUNICATIONS ADVISORY BOARD / COUNCIL MEETING  
TUESDAY, JULY 28 2015

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chair Mike Winkels. Members present: , Chair Mike Winkels, Mike Myogeto, Steve Kollmann, Jim Talbott, Ann Schrupp, Dave Fischer. Absent was Doug Benzer. Also present were General Manager Kevin Larson, Local Manager Debby Floerchinger, Accountant Cyndi, Perkins, Council Liaison Brad Nelson, Mayor Steve Roe, Council Members Dave Schrupp, Gary Heacox , Mark Wessels, Finance Director/Treasurer Mike Lyonaise, Helen Fraser, Patty Norgaard, Jason Atwater from CTC and Jean Edlund from Fox Sports.

**Actions Taken**

- 1. The Advisory Board recommends to the City Council that a subcommittee be formed consisting of City Council Liaison, City Council member, Advisory Board Chair, General Manager and Local Manager and that the subcommittee would have authority to call upon City and Communications staff as needed.**
- 2. The Advisory Board recommends to the City Council that Seaton Law be added to the 2015 List of Professional Organizations Assisting Crosslake Communications.**

The Minutes of the June 30, 2015 Regular Meeting were reviewed. Jim Talbott moved to approve the Minutes of the June 30, 2015 meeting as presented. Second by Mike Winkels. All in favor, motion carried.

The June 2015 Financial Statements were reviewed. Cyndi reviewed at length the quarterly update of the budget versus actual financial statement. Mike Myogeto moved to approve the June 2015 Financial Statements as presented. Second by Ann Schrupp. All in favor, motion carried.

The June 2015 Check Disbursements were reviewed. Ann Schrupp moved to approve the June 2015 Check Disbursements. Second by Mike Winkels. All in favor, motion carried.

- 1) Operations Report.
  - Debby updated the Advisory Board on County Road 36, and the conversion of the electronics on the existing fiber plant.
  - She reported that Paulette from CTC has continued reaching out to our business customers to review their bills and service.
  - The Annual Open House is August 12<sup>th</sup> and we are serving a picnic lunch this year. We are making it a family event with games for the kids.
- 2) Fox Sports North – Timberwolves. Jean Edlund from FSN updated the Advisory Board on an Agreement Option to add 25 Timberwolves games. FSN is the regional provider of Twins, Timberwolves, Wild and Gopher games. For the last two years FSN acquired additional games. FSN owns all the content for the sports teams in the area. When they acquired those games, their costs went up. They in turn pass the costs on to the operators who in turn pass the costs on to the subscribers. Because it is in the middle of

our existing contract we have the right to accept or decline the additional games and not take on the additional costs. Last year we declined to take the additional games. Jean reported that there were several companies that took that same position last year and some opted in the additional games. This year Jean shared that there is increased excitement about the team with the addition of Kevin Garnett, home town favorite Tyus Jones and securing the number 1 NBA Draft pick. Recently there was a scrimmage held on a weeknight they drew over 15,000 attendees. Under our current contract we receive 50 games. The Advisory Board expressed concern about the costs versus the number of people who may be interested in basketball. Kevin pointed out that if we opt in, we will get all of the games but will not start paying until January 2016 and will pay for the whole calendar year. Our current agreement ends December 2016 at which time, all games will be built into the new contract negotiations and will have a new rate per subscriber. Management staff will continue to review and bring the Board a recommendation in the next month or two.

- 3) Review of O&T Presentation from June Meeting. Kevin reported that since our last meeting, there are no updates in negotiations between the Industry and the FCC. Chairman Wheeler has stated that he wants a decision made on Universal Service Fund reforms by the end of the year. The concerning part is the models they are promoting would have a negative effect on Crosslake where our current support payments would go from \$215,000/year to \$96,926/year. Keep in mind that USF was designed to bring comparable services at comparable rates to rural America. Under these proposed reforms, the FCC is trying to use the current dollars in that fund to incent other companies to push broadband into un-served and underserved rural areas. Kevin reminded the Board that with this uncertainty of support, we cannot do a financial pro forma to apply for loan dollars to build out the rest of our territory with fiber optic cable.
  - Kevin shared with the Advisory Board that during the joint meeting today, he will be asking the City Council about their vision for Crosslake Communications. In order to develop a vision, he recommends that the Advisory board recommend to the City Council that they appoint a subcommittee of the Advisory Board chairman, Advisory Board Liaison, a council member and Kevin and Debby to research options to develop a vision and come back to this Board who in turn can make a recommendation to the City Council. Mike Myogeto moved to recommend to the City Council that a subcommittee be developed to research options to develop a vision for Crosslake Communications. Second by Jim Talbott. All in favor, motion carried.
- 4) Addition to List of Approved Consultants. Debby reported that in February we recommend to the Council a list of professional organizations we work with (engineers, accountants, attorneys, etc). We are recommending that we add Seaton Law to the list. Ann Schrupp moved to recommend to the City Council the addition of Seaton Law to our List of Professional Organizations Assisting Crosslake Communications. Second by Mike Winkels. All in favor, motion carried.

#### OTHER BUSINESS

- 1) Landscaping – Grounds Cleanup. Debby reported that the City staff has been busy cleaning up the exterior of our building. They are doing a great job giving the landscaping a facelift!
- 2) Kevin reported that there was an Internet service outage that occurred on Saturday. The Internet was down in Chicago so all traffic routed through them was down. All issues were resolved within 20 minutes.
- 3) Steve Kollmann said we want to provide everything but should it come a time that we cannot afford that, have we looked at the customer base to see how they would prioritize the services? Kevin said in the last 20 years, the customer's priorities have changed along with the services we provide. Telephone was important, then cable TV, today if Internet isn't working they call, cable TV would be second and then telephone. Cable TV probably won't be around in the future but it is too early to consider eliminating that service

## OPEN FORUM

The next meeting is scheduled for Friday, August 28, 2015 at 8:00 am at Crosslake Communications.

The meeting was recessed at 8:57 am for a short break.

Council Members Mark Wessels, Gary Heacox, Dave Schrupp, Brad Nelson and Mayor Steve Roe joined the Advisory Board meeting for a Joint Advisory Board/City Council Meeting. Mayor Steve Roe called the City Council meeting to order at 9:03 am. Advisory Board Chairman Mike Winkels reconvened the Advisory board meeting.

Also present were Dan Vogt, Char Nelson and Kate Perkins.

Kevin Larson presented a PowerPoint presentation to the Council and Advisory Board with the goals of reviewing the April 28<sup>th</sup> Strategic Planning Meeting, reviewing updated Internet usage data, reviewing Universal Fund Support mechanisms, city fee recommendation and a vision for moving forward.

Kevin stated that during the April meeting, Mike Romano of NTCA works tirelessly in Washington DC negotiating at the FCC to try and make sure companies like Crosslake continue to receive support payments from the Universal Service Fund (USF) to keep comparable services at comparable rates in rural America as we find in urban areas or more densely populated areas.

During that same meeting Andy Rangen of 7Sigma educated us on the unbelievable growth of Internet usage, the continual growth of connected devices and how those are intertwined in our daily lives. Andy also shared that currently in the world there are about 7 billion devices connected to the Internet with projections of 50 billion by the year 2020. (2020 is only 5 years away.)

Prior to February of this year Crosslake had 1 main Internet pipe to the world and it was only capable of hauling 350 megabits. CTC installed a second pipe with unlimited capacity. We experience immediate usage growth which proved that our back office was "choking" our customers' ability to fully utilize the Internet.

Also since April 1, we have added 130 new broadband customers that have contributed to the usage growth. Kevin reminded everyone of the email that Debby sent out after the 4<sup>th</sup> of July weekend showing we hit 1 gigabit of data usage both Saturday and Sunday evenings and received only 1 Internet trouble call. Last year over the 4<sup>th</sup>, we had numerous trouble calls that web pages would not load and along with reports of slow speeds.

Kevin then reported on our revenue streams. Over the past 30+ years Crosslake has lived on a 3-legged stool – local rates, USF and access revenues from the long distance carriers.

In November of 2011, the FCC passed an Order to Reform all three of the revenue streams. Access revenue will be phased out by 2019, local rates to be raised over three years in order to qualify for USF and finally the FCC is attempting to change how they distribute the USF funds.

Kevin then reviewed a presentation that Tom Farm made to the Advisory Board in June. Tom reported that Crosslake currently receives \$215,000 of USF support. The current FCC model, if implemented, shows our support would decrease to \$96,926. The industry continues to meeting with the FCC. Chairman Wheeler has stated that he wants a decision by year end on the proposed reforms! We do not have enough information or certainty to develop a financial pro forma at this time to request loan dollars to build additional fiber optics to the rest of the service area at this time.

Kevin reviewed the service area map of the existing fiber optic infrastructure in place today. About 40-50% of the City does not have fiber optics.

Kevin said that we have talked about the growth of the Internet and the only way to prepare for the year 2020 is through fiber optic infrastructure throughout our service area. We have also talked about the continual loss of revenues through the loss of access or long distance revenues and the uncertainty of Universal Support Funds which is 2/3's of our 3-legged stool of income.

Kevin outlined the current debt and capital needs

• Bond Debt	\$2.485 Million
• Replace existing electronics in current fiber area	\$1.2 Million
• Fiber Optic build to customers outside City limits	\$3.2 Million
• Fiber optic build to remaining service area	<u>\$7.6 Million</u>
Total Projected Liability	\$14.485 Million

He also reviewed the future annual capital needs for road projects, annual plant upgrades, Internet bandwidth transport, 10-15% cable TV programming costs and upgrades for customers outside of the city limits.

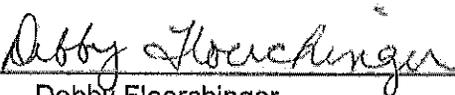
Crosslake Communications City Transfer Fee. Kevin reminded everyone that at the June Advisory Board meeting, the Advisory Board made a recommendation to the City Council that the city fee be eliminated in 2016. Kevin reviewed charts of the impact on the tax payers if the City had not received the fee in 2015. Mike Winkels pointed out that not all residents use Crosslake Communications and therefore some residents are subsidized by the users of the Communication services. Through the years there are some people getting the benefit of the money that Crosslake Communications has paid the city.

- 1) Kevin shared the recommendation by the Advisory Board and asked the City Council to vote on the City Fee for 2016.
- 2) Kevin also shared that we would like the City Council to develop a vision for Crosslake Communications. Where are we going to go and how are we going to get there? Kevin stated that was an unfair question to ask today but he had a recommendation from the Advisory Board to appoint a subcommittee to research options for this vision. Their recommendation is that it would include the City Council liaison, another City Council member, the Advisory Board Chair and General Manager and Local Manager. The subcommittee would have the authority to call upon City staff and Communications staff as needed. Mike Winkels said part of the vision is going to be does the City still want to own the Telephone Company and still be involved or if they do not, what are the options going to be. We also need to consider what it is going to be in the best interest for the citizens of Crosslake. MOTION 07S2-01-15 WAS MADE BY BRAD NELSON THAT THE CITY OF CROSSLAKE ELIMINATE THE CITY TRANSFER FEE STARTING IN 2016. SECOND BY DAVE SCHRUPP. MOTION CARRIED 4-1 WITH HEACOX AGAINST.

MOTION 07S2-02-15 WAS MADE BY STEVE ROE THAT A SUBCOMMITTEE BE ESTABLISHED CONSISTING OF LIAISON BRAD NELSON, COUNCIL MEMBER GARY HEACOX, ADVISORY BOARD CHAIR MIKE WINKELS, GENERAL MANAGER AND LOCAL MANAGER. SECOND BY MARK WESSELS. MOTION CARRIED 5-0.

MOTION 07S2-03-15 WAS MADE BY MARK WESSELS TO ADJOURN THE MEETING AT 10:01 AM.

Mike Winkels moved to adjourn the Advisory Board meeting at 10:01 am.

  
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Debby Floerchinger

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Month-End Revenue

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Current Period: JULY 2015

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,430,237.00	\$406,523.40	\$1,320,630.71	\$1,109,606.29	54.34%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$110,983.00	\$0.00	\$102,427.40	\$8,555.60	92.29%
31300	Emergency Services Levy	\$0.00	\$77.71	\$77.71	-\$77.71	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$85.63	\$85.63	-\$85.63	0.00%
31310	2012 Series A Levy	\$124,017.00	\$20,863.74	\$67,511.56	\$56,505.44	54.44%
31800	Other Taxes	\$1,500.00	\$0.00	\$1,764.99	-\$264.99	117.67%
31900	Penalties and Interest DelTax	\$1,000.00	\$1,372.74	\$1,450.28	-\$450.28	145.03%
32110	Alcoholic Beverages	\$16,000.00	\$15,900.00	\$15,900.00	\$100.00	99.38%
32111	Club Liquor License	\$500.00	\$500.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$100.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$31,028.50	\$31,028.50	-\$30,528.50	6205.70%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$2,500.00	\$25,500.00	8.93%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$1,099.00	-\$1,099.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$3,505.00	\$4,533.18	-\$4,533.18	0.00%
33422	PERA State Aid	\$2,979.00	\$1,489.50	\$1,489.50	\$1,489.50	50.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$10.00	\$177.00	\$23.00	88.50%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$10.00	\$20.00	33.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$4,975.00	\$21,760.00	\$6,240.00	77.71%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$450.00	\$4,000.00	-\$3,000.00	400.00%
34105	Variances and CUPS/IUPS	\$8,800.00	\$500.00	\$4,500.00	\$4,300.00	51.14%
34106	Sign Permits	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
34107	Assessment Search Fees	\$800.00	\$95.00	\$490.00	\$310.00	61.25%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$290.00	\$710.00	29.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$261.12	-\$1,404.88	\$3,904.88	-56.20%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$750.00	\$2,700.00	\$1,300.00	67.50%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$8,000.00	-\$7,800.00	4000.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$28,196.08	\$3,053.92	90.23%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$24,000.00	\$24,000.00	50.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$200.00	\$4,043.77	\$956.23	80.88%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$400.00	\$600.00	40.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$52.00	\$248.00	17.33%

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Month-End Revenue

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Current Period: JULY 2015

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$140.00	\$215.00	-\$15.00	107.50%
34740	Park Concessions	\$500.00	\$95.00	\$346.00	\$154.00	69.20%
34741	Gen Gov t Concessions	\$100.00	\$54.38	\$252.37	-\$152.37	252.37%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$275.00	\$1,912.50	\$1,887.50	50.33%
34751	Shelter/Beer/Wine Fees	\$300.00	\$181.00	\$262.00	\$38.00	87.33%
34760	Library Cards	\$1,300.00	\$287.00	\$792.00	\$508.00	60.92%
34761	Library Donations	\$500.00	\$5.00	\$75.00	\$425.00	64.62%
34762	Library Copies	\$300.00	\$57.95	\$209.80	\$90.20	69.93%
34763	Library Events	\$1,000.00	\$0.00	\$0.00	\$1,000.00	517.47%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$45.00	\$112.00	\$188.00	37.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$0.00	\$49.10	\$950.90	4.91%
34769	PAL Foundation - Park	\$6,000.00	\$0.00	\$7,584.06	-\$1,584.06	126.40%
34770	Silver Sneakers	\$6,000.00	\$1,056.50	\$4,745.50	\$1,254.50	79.09%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$10,500.00	-\$9,500.00	1050.00%
34800	Tennis Fees	\$1,100.00	\$750.00	\$1,922.00	-\$822.00	174.73%
34801	Recreational-Program	\$3,000.00	\$930.00	\$2,910.00	\$90.00	97.00%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
34803	Recreation-Misc. Receipts	\$1,200.00	\$14.00	\$5,368.25	-\$4,168.25	447.35%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$5,317.00	\$27,110.00	\$2,890.00	90.37%
34807	Volleyball Fees	\$500.00	\$0.00	\$399.00	\$101.00	79.80%
34808	Silver and Fit	\$10,000.00	\$1,975.00	\$9,046.00	\$954.00	90.46%
34809	Soccer Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$1,150.00	\$2,600.00	\$400.00	86.67%
34941	Cemetery Openings	\$3,500.00	\$150.00	\$1,800.00	\$1,700.00	51.43%
34942	Cemetery Other	\$450.00	\$0.00	\$150.00	\$300.00	33.33%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$109,548.15	-\$108,048.15	7303.21%
34952	County Joint Facility Payments	\$45,000.00	\$27,041.50	\$35,853.15	\$9,146.85	79.67%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$1,347.81	\$7,889.49	\$2,110.51	78.89%
35103	Library Fines	\$600.00	\$103.50	\$383.50	\$216.50	63.92%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$1,612.18	-\$612.18	161.22%
36200	Miscellaneous Revenues	\$500.00	\$0.00	\$67,900.78	-\$67,400.78	13580.16%
36201	Misc Reimbursements	\$0.00	\$584.10	\$4,298.82	-\$4,298.82	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$313.39	\$2,082.95	\$917.05	69.43%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$4,121.00	\$5,533.49	\$5,533.49	-\$1,412.49	134.28%
36255	Sp Assess Int-Sunrise Isl 11	\$1,302.00	\$457.28	\$457.28	\$844.72	35.12%
38050	Telephone Fees	\$276,000.00	\$23,000.00	\$161,000.00	\$115,000.00	58.33%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$832.19	\$17,676.02	\$7,323.98	70.70%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2015

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$552,368.00	-\$552,368.00	0.00%
39330	Proceeds from Capital Lease	\$28,800.00	\$0.00	\$0.00	\$28,800.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,393,989.00	\$560,483.43	\$2,727,726.82	\$666,262.18	80.53%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$50.07	\$50.07	-\$50.07	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$7.51	\$7.51	-\$7.51	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$20.42	\$20.42	-\$20.42	0.00%
31302	1999 Series B Levy	\$0.00	\$31.90	\$31.90	-\$31.90	0.00%
31303	2001 Series A Levy	\$0.00	\$24.64	\$24.64	-\$24.64	0.00%
31304	2002 Series A Levy	\$0.00	\$17.41	\$17.41	-\$17.41	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$83.62	\$83.62	-\$83.62	0.00%
31308	2006 Series B Levy	\$136,746.00	\$22,895.15	\$74,313.67	\$62,432.33	54.34%
31309	2006 Series C Levy	\$0.00	\$5.97	\$5.97	-\$5.97	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$0.00	\$115.62	\$384.38	23.12%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$181.31	\$181.31	-\$181.31	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$163.49	\$163.49	-\$163.49	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: JULY 2015

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: JULY 2016

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$259.60	\$259.60	-\$259.60	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$23.44	\$23.44	-\$23.44	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$171.53	\$171.53	-\$171.53	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$10.73	\$66.40	-\$66.40	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,398.00	\$1,332.25	\$1,332.25	\$1,065.75	55.56%
36245	Sp Assess Int - Duck Lane	\$271.00	\$150.52	\$150.52	\$120.48	55.54%
36246	Sp Assess Prin - Sunset Drive	\$2,833.00	\$1,640.10	\$1,640.10	\$1,192.90	57.89%
36247	Sp Assess Int - Sunset Drive	\$320.00	\$185.35	\$185.35	\$134.65	57.92%
36248	Sp Assess Prin - Maroda Drive	\$1,048.00	\$523.92	\$523.92	\$524.08	49.99%
36249	Sp Assess Int - Maroda Drive	\$119.00	\$59.21	\$59.21	\$59.79	49.76%
36250	Sp Assess Prin - Johnie/Robert	\$4,245.00	\$2,873.96	\$2,873.96	\$1,371.04	67.70%
36251	Sp Assess Int - Johnie/Robert	\$480.00	\$229.20	\$278.13	\$201.87	57.94%
36252	Sp Assess Prin - Brita/Pinevie	\$16,865.00	\$10,240.61	\$10,240.61	\$6,624.39	60.72%
36253	Sp Assess Int - Brita/Pineview	\$1,876.00	\$901.17	\$965.95	\$910.05	51.49%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$8,632.00	-\$8,632.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>FUND 301</b>	<b>DEBT SERVICE FUND</b>	<b>\$168,201.00</b>	<b>\$42,083.08</b>	<b>\$102,418.60</b>	<b>\$65,782.40</b>	<b>60.89%</b>
<b>FUND 401</b>	<b>GENERAL CAPITAL PROJECTS</b>					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

Current Period: JULY 2015

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$53.45	\$365.27	\$134.73	73.05%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$53.45	\$365.27	\$134.73	73.05%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$6,421.38	\$6,421.38	\$6,578.62	49.40%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$13,000.00	\$6,421.38	\$6,421.38	\$6,578.62	49.40%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Month-End Revenue

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Current Period: JULY 2015

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 415 AMBULANCE PROJECT						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.14	\$0.93	-\$0.93	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Serles B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
		\$0.00	\$0.14	\$0.93	-\$0.93	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$0.00	\$115.90	\$115.90	-\$115.90	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
		\$0.00	\$115.90	\$115.90	-\$115.90	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$250.46	\$981.69	\$318.31	75.51%
36211	Revolving Loan Interest	\$7,483.00	\$447.97	\$4,341.63	\$3,141.37	58.02%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
		\$8,783.00	\$698.43	\$5,323.32	\$3,459.68	60.61%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$271.65	\$230.61	-\$230.61	0.00%
36104	Penalty & Interest	\$1,000.00	\$37.00	\$491.36	\$508.64	49.14%
36200	Miscellaneous Revenues	\$1,000.00	\$432.86	\$781.46	\$218.54	78.15%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37200	User Fee	\$195,000.00	\$21,058.61	\$122,052.05	\$72,947.95	62.59%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: JULY 2016

SRC	SRC Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$197,000.00	\$21,800.12	\$123,555.48	\$73,444.52	62.72%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$37,468.83	\$120,595.88	\$100,404.12	54.57%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$21.90	\$177.43	\$1,322.57	11.83%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$12.92	\$88.13	\$411.87	17.63%
37250	Sewer Connection Payments	\$0.00	\$425.00	\$425.00	-\$425.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$37,928.65	\$121,286.44	\$101,713.56	54.39%
		\$4,004,473.00	\$669,584.58	\$3,087,214.14	\$917,258.86	77.23%

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**CITY OF CROSS LAKE**  
**Month End Expenditures**  
 Current Period: JULY 2015

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
<b>FUND 101 GENERAL FUND</b>						
<b>DEPT 41110 Council</b>						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,070.00	\$14,530.00	\$12,470.00	53.81%
122	FICA	\$2,065.00	\$158.38	\$1,133.13	\$931.87	54.87%
151	Workers Comp Insurance	\$109.00	\$0.00	\$0.00	\$109.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$315.00	\$285.00	52.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$502.28	\$497.72	50.23%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$100.00	\$0.00	\$65.00	\$35.00	65.00%
430	Miscellaneous	\$236.00	\$0.00	\$200.00	\$36.00	84.75%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DEPT 41110 Council</b>		<b>\$31,110.00</b>	<b>\$2,228.38</b>	<b>\$16,745.41</b>	<b>\$14,364.59</b>	<b>53.83%</b>
<b>DEPT 41400 Administration</b>						
100	Wages and Salaries Dept Head	\$81,200.00	\$9,369.24	\$45,953.88	\$35,246.12	56.59%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$20,020.00	\$2,827.50	\$7,865.00	\$12,155.00	39.29%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$57,487.00	\$6,649.12	\$32,674.45	\$24,812.55	56.84%
121	PERA	\$10,402.00	\$1,201.38	\$6,009.30	\$4,392.70	57.77%
122	FICA	\$10,724.00	\$1,170.40	\$5,752.72	\$4,971.28	53.64%
131	Employer Paid Health	\$24,884.00	\$2,073.64	\$14,515.48	\$10,368.52	58.33%
132	Employer Paid Disability	\$1,038.00	\$93.93	\$657.51	\$380.49	63.34%
133	Employer Paid Dental	\$2,231.00	\$161.82	\$1,180.94	\$1,050.06	52.93%
134	Employer Paid Life	\$134.00	\$11.20	\$78.40	\$55.60	58.51%
136	Deferred Compensation	\$1,300.00	\$150.00	\$750.00	\$550.00	57.69%
151	Workers Comp Insurance	\$1,312.00	\$0.00	\$1,242.00	\$70.00	94.66%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$9,000.00	\$3,000.00	75.00%
200	Office Supplies	\$1,800.00	\$67.98	\$1,490.32	\$309.68	82.80%
208	Instruction Fees	\$2,000.00	\$0.00	\$749.95	\$1,250.05	37.50%
210	Operating Supplies	\$1,500.00	\$10.00	\$40.00	\$1,460.00	2.67%
220	Repair/Maint Supply - Equip	\$3,500.00	\$166.66	\$918.66	\$2,581.34	26.25%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$286.32	\$1,385.11	\$2,614.89	34.63%
322	Postage	\$1,000.00	\$0.00	\$153.76	\$846.24	15.38%
331	Travel Expenses	\$1,500.00	\$0.00	\$678.43	\$821.57	45.23%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$1,000.00	\$72.50	\$507.50	\$492.50	50.75%
430	Miscellaneous	\$500.00	\$0.00	\$128.18	\$371.82	25.64%
433	Dues and Subscriptions	\$650.00	\$355.00	\$655.00	-\$5.00	100.77%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$19,400.00	\$221.17	\$1,827.38	\$17,572.62	9.42%
600	Principal	\$1,890.00	\$129.00	\$903.00	\$987.00	47.78%
<b>DEPT 41400 Administration</b>		<b>\$264,072.00</b>	<b>\$25,016.86</b>	<b>\$135,363.47</b>	<b>\$128,708.53</b>	<b>51.26%</b>
<b>DEPT 41410 Elections</b>						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$0.00	\$27,351.00	\$649.00	97.68%
304	Legal Fees (Civil)	\$10,000.00	\$375.00	\$3,089.00	\$6,911.00	30.89%
307	Legal Fees (Labor)	\$14,000.00	\$0.00	\$41.50	\$13,958.50	0.30%
DEPT 41600 Audit/Legal Services		\$52,000.00	\$375.00	\$30,481.50	\$21,518.50	58.62%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$669.94	-\$669.94	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
151	Workers Comp Insurance	\$82.00	\$0.00	\$104.00	-\$22.00	126.83%
200	Office Supplies	\$0.00	\$0.00	\$535.45	-\$535.45	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$500.00	\$100.00	83.33%
210	Operating Supplies	\$1,500.00	\$0.00	\$43.25	\$1,456.75	2.88%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$2,500.00	\$166.67	\$833.67	\$1,666.33	33.35%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$0.00	\$105.00	\$2,395.00	4.20%
304	Legal Fees (Civil)	\$5,000.00	\$2,610.00	\$4,505.00	\$495.00	90.10%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$199.24	\$1,205.86	\$2,294.14	34.45%
322	Postage	\$500.00	\$0.00	\$153.75	\$346.25	30.75%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$375.00	\$575.00	\$925.00	38.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$144.50	\$564.35	\$1,435.65	28.22%
352	Filing Fees	\$1,500.00	\$506.00	\$690.00	\$810.00	46.00%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$116.25	\$383.75	23.25%
413	Office Equipment Rental/Repair	\$2,500.00	\$72.50	\$507.50	\$1,992.50	20.30%
430	Miscellaneous	\$500.00	\$0.00	\$31.44	\$468.56	6.29%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$193,000.00	\$16,150.00	\$113,050.00	\$79,950.00	58.58%
500	Capital Outlay	\$19,400.00	\$221.16	\$4,543.12	\$14,856.88	23.42%
600	Principal	\$1,890.00	\$129.00	\$903.00	\$987.00	47.78%
DEPT 41910 Planning and Zoning		\$246,672.00	\$20,574.07	\$129,636.58	\$117,035.42	52.55%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 41940 General Government						
131	Employer Paid Health	\$10,049.00	\$1,339.88	\$6,699.40	\$3,349.60	66.67%
133	Employer Paid Dental	\$118.00	\$0.00	\$0.00	\$118.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%
210	Operating Supplies	\$2,500.00	\$349.58	\$1,922.99	\$577.01	76.92%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$122.02	\$1,874.16	\$2,125.84	46.85%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$67.23	\$210.60	\$89.40	70.20%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$0.00	\$367.88	\$432.12	45.99%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
354	Ordinance Codification	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
360	Insurance	\$26,500.00	\$0.00	\$22,900.51	\$3,599.49	86.42%
381	Electric Utilities	\$14,500.00	\$1,159.00	\$6,162.00	\$8,338.00	42.50%
383	Gas Utilities	\$4,500.00	\$57.49	\$2,039.71	\$2,460.29	45.33%
384	Refuse/Garbage Disposal	\$500.00	\$47.40	\$285.40	\$214.60	57.08%
385	Sewer Utility	\$600.00	\$74.00	\$259.00	\$341.00	43.17%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$4,952.50	\$4,647.50	51.59%
430	Miscellaneous	\$2,500.00	\$0.00	\$718.25	\$1,781.75	28.73%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$1,703.40	\$1,796.60	48.67%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$825.00	\$16,757.54	\$8,242.46	67.03%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$1,650.00	\$5,132.67	\$3,367.33	60.38%
443	Sales Tax	\$50.00	\$130.00	\$131.00	-\$81.00	262.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$1,183.31	\$4,816.69	19.72%
470	Consultant Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490	Donations to Civic Org s	\$3,500.00	\$0.00	\$200.00	\$3,300.00	5.71%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$113,000.00	\$0.00	\$0.00	\$113,000.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$274,817.00	\$6,529.10	\$85,000.32	\$189,816.68	30.93%
DEPT 421.10 Police Administration						
100	Wages and Salaries Dept Head	\$73,658.00	\$8,600.05	\$41,967.85	\$31,690.15	56.98%
101	Assistant	\$62,323.00	\$8,061.07	\$37,989.69	\$24,333.31	60.96%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$17,000.00	\$4,398.00	\$13,331.14	\$3,668.86	78.42%
110	Tech 4	\$53,230.00	\$6,021.40	\$31,094.00	\$22,136.00	58.41%
112	Tech 5	\$53,730.00	\$6,243.56	\$30,875.96	\$22,854.04	57.47%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
113	Tech 6	\$53,295.00	\$6,234.23	\$31,167.35	\$22,127.65	58.48%
121	PERA	\$50,744.00	\$6,408.46	\$30,636.24	\$20,107.76	60.37%
122	FICA	\$4,542.00	\$540.46	\$2,532.60	\$2,009.40	55.76%
131	Employer Paid Health	\$56,199.00	\$4,683.23	\$32,804.61	\$23,394.39	58.37%
132	Employer Paid Disability	\$2,225.00	\$201.26	\$1,408.82	\$816.18	63.32%
133	Employer Paid Dental	\$4,841.00	\$354.61	\$2,579.85	\$2,261.15	53.29%
134	Employer Paid Life	\$336.00	\$28.00	\$196.00	\$140.00	58.33%
136	Deferred Compensation	\$1,300.00	\$150.00	\$750.00	\$550.00	57.69%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$12,966.00	\$0.00	\$11,251.00	\$1,715.00	86.77%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$22,000.00	\$5,000.00	81.48%
200	Office Supplies	\$300.00	\$0.00	\$54.68	\$245.32	18.23%
208	Instruction Fees	\$3,400.00	\$0.00	\$1,168.42	\$2,231.58	34.37%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
212	Motor Fuels	\$18,000.00	\$23.84	\$3,596.40	\$14,403.60	19.98%
214	Auto Expense- 08 Ford	\$1,700.00	\$955.24	\$1,410.65	\$289.35	82.98%
216	Auto Expense- 09 Ford	\$800.00	\$2.69	\$226.47	\$573.53	28.31%
217	Auto Expense- 10 Ford	\$800.00	\$268.78	\$328.39	\$471.61	41.05%
218	Auto Expense- 11 Ford	\$1,200.00	\$26.99	\$1,556.45	-\$356.45	129.70%
219	Auto Expense- 12 Dodge	\$1,200.00	\$515.34	\$1,792.99	-\$592.99	149.42%
220	Repair/Maint Supply - Equip	\$5,500.00	\$1,090.48	\$4,507.51	\$992.49	81.95%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$2.24	-\$2.24	0.00%
258	Unif Bob/Ted/Terry	\$600.00	\$0.00	\$568.00	\$32.00	94.67%
259	Unif Erik/Mike	\$600.00	\$37.98	\$520.64	\$79.36	86.77%
260	Unif Eric & Bruce	\$600.00	\$0.00	\$247.01	\$352.99	41.17%
261	Unif Jake/Jon/Leigh	\$600.00	\$331.71	\$606.65	-\$6.65	101.11%
264	Unif Bobby/Ron	\$600.00	\$0.00	\$529.14	\$70.86	88.19%
265	Unif & P/T Expense	\$0.00	\$72.97	\$281.36	-\$281.36	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$541.20	\$458.80	54.12%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$241.38	\$1,474.42	\$1,325.58	52.66%
321	Communications-Cellular	\$5,400.00	\$312.47	\$1,750.28	\$3,649.72	32.41%
322	Postage	\$200.00	\$0.00	\$21.69	\$178.31	10.85%
331	Travel Expenses	\$1,200.00	\$194.44	\$1,607.08	-\$407.08	133.92%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$16,137.43	-\$2,137.43	115.27%
413	Office Equipment Rental/Repair	\$400.00	\$30.00	\$210.00	\$190.00	52.50%
430	Miscellaneous	\$200.00	\$0.00	\$162.25	\$37.75	81.13%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$6,500.00	\$5,735.24	\$9,117.89	-\$2,617.89	140.28%
550	Capital Outlay - Vehicles	\$45,000.00	\$658.18	\$39,554.37	\$5,445.63	87.90%
DEPT 42110 Police Administration		\$589,239.00	\$62,422.06	\$378,798.72	\$210,440.28	64.29%
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$3,000.00	\$3,000.00	50.00%
101	Assistant	\$1,200.00	\$0.00	\$500.00	\$700.00	41.67%
106	Training	\$2,100.00	\$100.00	\$700.00	\$1,400.00	33.33%
107	Services	\$43,500.00	\$0.00	-\$100.00	\$43,600.00	-0.23%

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122	FICA	\$4,039.00	\$45.89	\$367.13	\$3,671.87	9.09%
151	Workers Comp Insurance	\$4,231.00	\$0.00	\$3,811.00	\$420.00	90.07%
200	Office Supplies	\$100.00	\$0.00	\$35.90	\$64.10	35.90%
208	Instruction Fees	\$7,000.00	\$0.00	\$7,045.50	-\$45.50	100.65%
209	Physicals	\$500.00	\$0.00	\$2,326.00	-\$1,826.00	465.20%
210	Operating Supplies	\$3,000.00	\$3,420.35	\$4,962.45	-\$1,962.45	165.42%
212	Motor Fuels	\$500.00	\$22.63	\$295.29	\$204.71	59.06%
213	Diesel Fuel	\$2,500.00	\$0.00	\$231.07	\$2,268.93	9.24%
220	Repair/Maint Supply - Equip	\$3,000.00	\$0.00	\$2,791.80	\$208.20	93.06%
221	Repair/Maint Vehicles	\$9,000.00	\$355.56	\$764.48	\$8,235.52	8.49%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$2,563.85	\$3,352.30	-\$2,352.30	335.23%
233	FIRE PREVENTION	\$2,000.00	\$1,665.82	\$2,395.72	-\$395.72	119.79%
240	Small Tools and Minor Equip	\$1,500.00	\$105.25	\$1,288.37	\$211.63	85.89%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$294.19	\$1,357.86	-\$157.86	113.16%
322	Postage	\$25.00	\$0.00	\$8.95	\$16.05	35.80%
331	Travel Expenses	\$2,500.00	\$0.00	\$2,435.25	\$64.75	97.41%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,239.03	\$760.97	89.13%
430	Miscellaneous	\$150.00	\$0.00	\$6,510.00	-\$6,360.00	4340.00%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,242.00	-\$42.00	103.50%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$46,902.00	\$5,916.00	\$19,956.15	\$26,945.85	42.55%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$251,676.33	-\$251,676.33	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$15,602.00	\$0.00	\$15,602.32	-\$0.32	100.00%
610	Interest	\$740.00	\$0.00	\$740.61	-\$0.61	100.08%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$218,214.00	\$14,989.54	\$339,535.51	-\$121,321.51	155.60%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$45,712.00	\$5,173.43	\$23,732.02	\$21,979.98	51.92%
104	Tech 2	\$49,631.00	\$4,939.53	\$34,346.36	\$15,284.64	69.20%
105	Part-time	\$0.00	\$0.00	\$360.48	-\$360.48	0.00%
108	Tech 3	\$52,808.00	\$4,961.34	\$26,170.96	\$26,637.04	49.56%
121	PERA	\$11,110.00	\$1,130.56	\$6,030.13	\$5,079.87	54.28%
122	FICA	\$11,333.00	\$1,089.87	\$6,300.65	\$5,032.35	55.60%
131	Employer Paid Health	\$31,315.00	\$2,609.59	\$18,803.08	\$12,511.92	60.04%
132	Employer Paid Disability	\$929.00	\$81.73	\$571.09	\$357.91	61.47%
133	Employer Paid Dental	\$2,610.00	\$192.79	\$1,445.89	\$1,164.11	55.40%
134	Employer Paid Life	\$202.00	\$16.80	\$125.06	\$76.94	61.91%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$15,352.00	\$0.00	\$13,483.00	\$1,869.00	87.83%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$13,000.00	\$2,000.00	86.67%
200	Office Supplies	\$450.00	\$17.62	\$63.03	\$386.97	14.01%
208	Instruction Fees	\$1,000.00	\$0.00	\$799.22	\$200.78	79.92%
210	Operating Supplies	\$1,200.00	\$14.66	\$461.73	\$738.27	38.48%
212	Motor Fuels	\$8,000.00	\$0.00	\$2,319.99	\$5,680.01	29.00%
213	Diesel Fuel	\$15,000.00	\$0.00	\$3,165.87	\$11,834.13	21.11%
215	Shop Supplies	\$2,750.00	\$120.61	\$1,248.69	\$1,501.31	45.41%
220	Repair/Maint Supply - Equip	\$18,000.00	\$1,899.37	\$13,360.60	\$4,639.40	74.23%
221	Repair/Maint Vehicles	\$15,000.00	\$757.50	\$5,863.24	\$9,136.76	39.09%
222	Tires	\$1,500.00	\$0.00	\$946.60	\$553.40	63.11%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$1,070.66	\$8,295.52	-\$3,795.52	184.34%
224	Street Maint Materials	\$20,000.00	\$0.00	\$6,249.19	\$13,750.81	31.25%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$2,891.50	\$15,144.48	\$9,855.52	60.58%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
235	Signs	\$3,000.00	-\$9.88	\$689.72	\$2,310.28	22.99%
240	Small Tools and Minor Equip	\$2,500.00	\$347.80	\$3,627.43	-\$1,127.43	145.10%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Mike	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Bruce	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$25,000.00	\$1,749.00	\$4,248.50	\$20,751.50	16.99%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$210.00	\$790.00	21.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$42.30	\$126.90	\$73.10	63.45%
320	Communications	\$1,600.00	\$121.61	\$737.73	\$862.27	46.11%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$253.62	\$746.38	25.36%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$55.25	\$44.75	55.25%
360	Insurance	\$27,000.00	\$0.00	\$24,865.00	\$2,135.00	92.09%
381	Electric Utilities	\$14,000.00	\$571.26	\$6,775.33	\$7,224.67	48.40%
383	Gas Utilities	\$6,000.00	\$63.67	\$2,173.97	\$3,826.03	36.23%
384	Refuse/Garbage Disposal	\$1,000.00	\$218.16	\$873.66	\$126.34	87.37%
385	Sewer Utility	\$400.00	\$34.78	\$226.07	\$173.93	56.52%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,747.30	\$1,952.70	47.22%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$95.26	\$592.31	\$407.69	59.23%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$59.08	\$741.52	\$258.48	74.15%
443	Sales Tax	\$100.00	\$0.00	\$6,710.00	-\$6,610.00	6710.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$9,008.98	\$35,944.44	\$9,055.56	79.88%
500	Capital Outlay	\$141,667.00	\$0.00	\$14,328.98	\$127,338.02	10.11%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$258,254.93	-\$258,254.93	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$0.00	\$32,450.00	\$32,450.00	-\$32,450.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$635,419.00	\$71,895.83	\$598,219.54	\$37,199.46	94.15%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$195.80	\$744.20	20.83%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$551.68	-\$301.68	220.67%
360	Insurance	\$60.00	\$0.00	\$65.42	-\$5.42	109.03%
381	Electric Utilities	\$350.00	\$38.98	\$102.60	\$247.40	29.31%
430	Miscellaneous	\$400.00	\$0.00	\$34.00	\$366.00	8.50%
452	Refund	\$0.00	\$300.00	\$900.00	-\$900.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$983.97	\$16.03	98.40%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$338.98	\$2,833.47	\$166.53	94.45%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$66,107.00	\$7,673.77	\$37,734.40	\$28,372.60	57.08%
101	Assistant	\$27,406.00	\$3,272.92	\$15,466.99	\$11,939.01	56.44%
103	Tech 1	\$37,232.00	\$4,333.25	\$21,248.03	\$15,983.97	57.07%
104	Tech 2	\$12,750.00	\$0.00	\$0.00	\$12,750.00	0.00%
105	Part-time	\$13,500.00	\$4,473.25	\$15,418.13	-\$1,918.13	114.21%
108	Tech 3	\$25,376.00	\$3,168.04	\$14,970.99	\$10,405.01	59.00%
121	PERA	\$12,666.00	\$1,383.62	\$6,849.17	\$5,816.83	54.08%
122	FICA	\$13,951.00	\$1,657.72	\$7,627.64	\$6,323.36	54.67%
131	Employer Paid Health	\$31,315.00	\$1,572.77	\$11,009.39	\$20,305.61	35.16%
132	Employer Paid Disability	\$1,624.00	\$119.59	\$837.13	\$786.87	51.55%
133	Employer Paid Dental	\$4,104.00	\$273.70	\$1,973.96	\$2,130.04	48.10%
134	Employer Paid Life	\$336.00	\$22.40	\$154.94	\$181.06	46.11%
136	Deferred Compensation	\$650.00	\$75.00	\$375.00	\$275.00	57.69%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$6,565.00	\$0.00	\$6,252.00	\$313.00	95.23%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$7,500.00	\$7,500.00	50.00%
200	Office Supplies	\$200.00	\$0.00	\$250.15	-\$50.15	125.08%
208	Instruction Fees	\$500.00	\$0.00	\$233.31	\$266.69	46.66%
210	Operating Supplies	\$1,600.00	\$113.91	\$718.25	\$881.75	44.89%
212	Motor Fuels	\$2,000.00	\$5.88	\$584.37	\$1,415.63	29.22%
213	Diesel Fuel	\$1,500.00	\$0.00	\$155.35	\$1,344.65	10.36%
220	Repair/Maint Supply - Equip	\$3,000.00	\$25.50	\$1,838.29	\$1,161.71	61.28%
221	Repair/Maint Vehicles	\$2,000.00	\$0.00	\$1,055.79	\$944.21	52.79%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,853.70	\$6,793.62	\$3,206.38	67.94%
231	Chemicals	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$0.00	\$157.99	\$142.01	52.66%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Terry	\$300.00	\$175.81	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$166.25	\$58.75	73.89%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$248.63	\$248.63	\$1,351.37	15.54%
310	Program Supplies	\$1,000.00	\$867.92	\$1,152.79	-\$152.79	115.28%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
315	Warm House/Garage Exp	\$1,000.00	\$139.28	\$390.96	\$609.04	39.10%
316	Security Monitoring	\$700.00	\$0.00	\$821.88	-\$121.88	117.41%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$86.00	\$1,482.98	\$1,517.02	49.43%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$278.74	\$1,657.91	\$1,842.09	47.37%
322	Postage	\$150.00	\$0.00	\$38.23	\$111.77	25.49%
323	Garage (East)	\$800.00	\$0.26	\$312.17	\$487.83	39.02%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$36.51	\$413.44	\$286.56	59.06%
335	Background Checks	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
340	Advertising	\$500.00	\$0.00	\$117.80	\$382.20	23.56%
351	Legal Notices Publishing	\$0.00	\$0.00	\$34.00	-\$34.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,260.26	\$1,739.74	88.40%
381	Electric Utilities	\$13,000.00	\$1,480.28	\$7,080.10	\$5,919.90	54.46%
383	Gas Utilities	\$7,500.00	\$114.33	\$3,429.63	\$4,070.37	45.73%
384	Refuse/Garbage Disposal	\$800.00	\$71.36	\$429.66	\$370.34	53.71%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$2,633.00	\$1,167.00	69.29%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$15.00	\$685.00	2.14%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$250.00	\$472.26	\$327.74	59.03%
433	Dues and Subscriptions	\$500.00	\$0.00	\$165.00	\$335.00	33.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$62.07	\$1,437.93	4.14%
443	Sales Tax	\$3,200.00	\$1,168.00	\$2,428.00	\$772.00	75.88%
445	Sr Meals Expense	\$400.00	\$6.40	\$6.40	\$393.60	1.60%
448	Weight Room Ins Reimbur	\$150.00	\$12.50	\$92.25	\$57.75	61.50%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$353.38	-\$203.38	235.59%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$393.70	\$826.58	-\$326.58	165.32%
459	PAL Foundation Expenditures	\$3,000.00	\$338.00	\$4,582.42	-\$1,582.42	152.75%
461	Silver Sneakers	\$5,000.00	\$828.00	\$3,243.00	\$1,757.00	64.86%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$69,250.00	\$426.00	\$27,697.00	\$41,553.00	40.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$728.98	\$521.02	58.32%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$437,857.00	\$37,050.88	\$233,846.92	\$204,010.08	53.41%
DEPT 45500 Library						
101	Assistant	\$27,872.00	\$3,232.00	\$15,870.40	\$12,001.60	56.94%
121	PERA	\$2,090.00	\$242.40	\$1,213.05	\$876.95	58.04%
122	FICA	\$2,132.00	\$225.86	\$1,087.20	\$1,044.80	50.99%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$7,257.74	\$5,184.26	58.33%
132	Employer Paid Disability	\$216.00	\$19.52	\$136.64	\$79.36	63.26%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$590.47	\$525.53	52.91%
134	Employer Paid Life	\$67.00	\$5.60	\$39.20	\$27.80	58.51%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
201	Library Operating Supplies	\$2,000.00	\$607.04	\$1,001.67	\$998.33	50.08%
202	Library Subscriptions	\$500.00	\$0.00	\$366.60	\$133.40	73.32%
203	Library Books	\$500.00	\$817.59	\$4,474.68	-\$3,974.68	894.94%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
204	Children s Program Expense	\$150.00	\$8.75	\$8.75	\$141.25	5.83%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.16	\$355.57	\$644.43	35.56%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$1,015.00	-\$515.00	203.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
443	Sales Tax	\$0.00	\$6.00	\$14.00	-\$14.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$1,669.00	\$1,683.82	-\$1,433.82	673.53%
500	Capital Outlay	\$500.00	\$284.00	\$2,164.00	-\$1,664.00	432.80%
600	Principal	\$1,250.00	\$104.14	\$728.98	\$521.02	58.32%
DEPT 45500 Library		\$59,885.00	\$8,398.79	\$42,507.77	\$17,377.23	70.98%
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$34,403.00	\$16,326.25	\$34,402.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$183.00	-\$183.00	0.00%
DEPT 47014 2012 Series A		\$209,403.00	\$16,326.25	\$209,585.50	-\$182.50	100.09%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$17,031.00	\$15,309.00	52.66%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$1,834.00	\$506.00	78.38%
DEPT 48000 Recycling		\$34,780.00	\$2,695.00	\$18,865.00	\$15,915.00	54.24%
FUND 101 GENERAL FUND		\$3,056,468.00	\$268,840.74	\$2,223,929.71	\$832,538.29	72.76%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	100.00%
610	Interest	\$12,430.00	\$6,215.00	\$12,430.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$162,430.00	\$156,215.00	\$162,430.00	\$0.00	100.00%
DEPT 47012 2006 Series C Equipment Cert						
600	Prncipal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$1,200.00	\$0.00	\$1,012.50	\$187.50	84.38%
621	Continung Disclosure Expene	\$1,200.00	\$0.00	\$1,012.50	\$187.50	84.38%
DEPT 47013 Bond Disclosure		\$2,400.00	\$0.00	\$2,025.00	\$375.00	84.38%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$1,300.00	\$0.00	\$1,300.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$134.00	-\$134.00	0.00%
DEPT 47014 2012 Series A		\$131,300.00	\$0.00	\$131,434.00	-\$134.00	100.10%
FUND 301 DEBT SERVICE FUND		\$296,130.00	\$156,215.00	\$295,889.00	\$241.00	99.92%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ						
DEPT 46002 JOBZ - Crosstech Mfg						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002 JOBZ - Crosstech Mfg		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$59.50	\$590.50	9.15%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$159.50	\$1,140.50	12.27%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$11,700.00	\$5,779.24	\$5,779.24	\$5,920.76	49.40%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$11,700.00	\$5,779.24	\$5,779.24	\$5,920.76	49.40%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$13,000.00	\$5,779.24	\$5,938.74	\$7,061.26	45.68%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE						
FUND 409 JOHNNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNNIE/ROBERT STREET						
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500	Library					
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500	Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200	Sewer					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200	Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300	Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000	Public Works (GENERAL)					
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940	General Government					
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENERAL)					
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$10,000.00	\$3,412.50	\$3,457.50	\$6,542.50	34.58%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$10,000.00	\$3,412.50	\$3,457.50	\$6,542.50	34.58%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$10,000.00	\$3,412.50	\$3,457.50	\$6,542.50	34.58%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$70,847.00	\$8,190.64	\$40,206.66	\$30,640.34	56.75%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,314.00	\$614.31	\$3,073.95	\$2,240.05	57.85%
122	FICA	\$5,420.00	\$601.37	\$2,958.45	\$2,461.55	54.58%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$7,257.74	\$5,184.26	58.33%
132	Employer Paid Disability	\$531.00	\$48.06	\$336.42	\$194.58	63.36%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$590.47	\$525.53	52.91%
134	Employer Paid Life	\$67.00	\$5.60	\$39.20	\$27.80	58.51%
136	Deferred Compensation	\$650.00	\$75.00	\$375.00	\$275.00	57.69%
151	Workers Comp Insurance	\$3,674.00	\$0.00	\$3,553.00	\$121.00	96.71%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$4,500.00	\$1,500.00	75.00%
200	Office Supplies	\$250.00	\$132.11	\$639.14	-\$389.14	255.66%
208	Instruction Fees	\$2,000.00	\$653.16	\$2,003.16	-\$3.16	100.16%
210	Operating Supplies	\$1,500.00	\$135.30	\$1,411.07	\$88.93	94.07%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$428.28	\$2,420.63	\$4,579.37	34.58%
221	Repair/Maint Vehicles	\$1,500.00	\$9.02	\$60.55	\$1,439.45	4.04%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$51.12	\$4,968.42	-\$3,468.42	331.23%
229	Oper/Maint - Lift Station	\$12,000.00	\$1,219.98	\$2,378.77	\$9,621.23	19.82%
230	Repair/Maint - Collection Syst	\$7,000.00	\$0.00	\$950.35	\$6,049.65	13.58%

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
231	Chemicals	\$10,000.00	\$1,224.00	\$8,930.00	\$1,070.00	89.30%
258	Unif Bob/Ted/Terry	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$45.69	\$279.52	\$320.48	46.59%
321	Communications-Cellular	\$1,400.00	\$135.05	\$835.13	\$564.87	59.65%
322	Postage	\$800.00	\$0.00	\$355.24	\$444.76	44.41%
331	Travel Expenses	\$2,000.00	\$260.33	\$1,526.77	\$473.23	76.34%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$119.00	\$81.00	59.50%
360	Insurance	\$7,500.00	\$0.00	\$7,845.51	-\$345.51	104.61%
381	Electric Utilities	\$26,000.00	\$1,965.58	\$14,724.61	\$11,275.39	56.63%
383	Gas Utilities	\$3,000.00	\$28.30	\$2,725.09	\$274.91	90.84%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,328.26	\$5,960.39	\$4,039.61	59.60%
407	Sludge Disposal	\$12,000.00	\$0.00	\$12,325.00	-\$325.00	102.71%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$55.00	\$45.00	55.00%
433	Dues and Subscriptions	\$300.00	\$0.00	\$273.00	\$27.00	91.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$72,302.00	\$221.17	\$7,239.14	\$65,062.86	10.01%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$21,553.00	-\$21,553.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$492,063.00	\$18,490.06	\$163,919.38	\$328,143.62	33.31%
FUND 601 SEWER OPERATING FUND		\$492,063.00	\$18,490.06	\$163,919.38	\$328,143.62	33.31%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$170,000.00	\$0.00	100.00%
610	Interest	\$36,591.00	\$18,152.50	\$38,005.00	-\$1,414.00	103.86%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$15,000.00	\$0.00	\$178.00	\$14,822.00	1.19%
DEPT 47007 2003 Series A Disposal		\$221,591.00	\$18,152.50	\$208,183.00	\$13,408.00	93.95%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FUN		\$221,591.00	\$18,152.50	\$208,183.00	\$13,408.00	93.95%
FUND 652 WASTEWATER MGMT DISTRICT						

OBJ	OBJ Descr	2015 Budget	JULY 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 41910	Planning and Zoning					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910	Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652	WASTEWATER MGMT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,090,252.00	\$470,890.04	\$2,901,317.33	\$1,188,934.67	70.93%

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**City of Crosslake**  
**07/31/2015 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)**

Description	2015 Budget	31-Jul	2015 YTD Amount	2015 YTD Balance	2015 %YTD Budget
<b>Total Expense (From Month End Report For July 31, 2015)</b>	<b>\$ 4,090,252</b>	<b>\$ 470,890</b>	<b>\$ 2,901,317</b>	<b>\$ 1,188,935</b>	<b>70.93%</b>
<b>Adjustments:</b>					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(1,890)	(129)	(903)	(987)	47.78%
(101-41910-600) Planning and Zoning: Copier Lease	(1,890)	(129)	(903)	(987)	47.78%
(101-42280-600) Fire Administration - Principal	(15,602)	0	(15,602)	0	100.00%
(101-42280-600) Fire Administration - Interest	(740)	0	(741)	1	100.08%
(101-42280-620) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(729)	(521)	58.32%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(729)	(521)	58.32%
(101-47014-600) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(34,403)	(16,326)	(34,403)	0	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(183)	183	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	(2,500)	2,500	0.00%
(301-47011-600) 2006 Series B - Principal	(150,000)	(150,000)	(150,000)	0	100.00%
(301-47011-610) 2006 Series B - Interest	(12,430)	(6,215)	(12,430)	0	100.00%
(301-47014-600) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301-47014-610) 2012 Series A - Interest	(1,300)	0	(1,300)	0	100.00%
(301-47014-621) Fiscal Agent Fees	0	0	(134)	134	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	0	(2,025)	(375)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. ( Reported on B/S)	(170,000)	0	(170,000)	0	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(36,590)	(18,153)	(38,005)	1,415	103.87%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(15,000)	0	(178)	(14,822)	1.19%
<b>Total Debt Service</b>	<b>(750,170)</b>	<b>(191,160)</b>	<b>(735,764)</b>	<b>(14,405)</b>	<b>98.08%</b>
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-600) Administration	(19,400)	(221)	(1,827)	(17,573)	9.42%
(101-41910-500) Planning and Zoning	(19,400)	(221)	(4,543)	(14,857)	23.42%
(101-41940-500) General Government Capital Outlay	(113,000)	0	0	(113,000)	0.00%
(101-42110-500) Police Administration Capital Outlay	(6,500)	(5,735)	(9,118)	2,618	140.28%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(45,000)	(658)	(39,554)	(5,446)	87.90%
(101-42280-500) Fire Administration - Capital Outlay	(46,902)	(5,916)	(19,956)	(26,946)	42.55%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(251,676)	251,676	0.00%
(101-43000-500) Public Works - Capital Outlay	(141,668)	(32,450)	(305,034)	163,366	215.32%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	(984)	(16)	98.40%
(101-45100-500) Parks and Recreation - Capital Outlay	(69,250)	(426)	(27,697)	(41,553)	40.00%
(101-45500-500) Library	(500)	(284)	(2,164)	1,664	0.00%
(601-43200-500) Sewer - Capital Outlay	(72,302)	(221)	(28,792)	(43,510)	39.82%
<b>Total Capital Outlay</b>	<b>(534,922)</b>	<b>(46,133)</b>	<b>(691,346)</b>	<b>156,424</b>	<b>129.24%</b>
<u>Less: Operating Transfers Between Funds:</u>					
N/A	0	0	0	0	0%
N/A	0	0	0	0	0%
<b>Total Operating Transfers Between Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
<b>Adjusted Expenditures</b>	<b>\$ 2,605,161</b>	<b>\$ 233,597</b>	<b>\$ 1,474,207</b>	<b>\$ 1,130,954</b>	<b>56.59%</b>
<b>Linear Assumption (7 Month/12 Months) = 58.33%</b>					
	<b>58.33%</b>	<b>\$ 2,385,980</b>			<b>-1.75%</b>

City of Crosslake  
Pledged Collateral  
July 31, 2015

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
Riverwood Bank	8.3%	\$ 199,773	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0		
First National Bank	13.4%	\$ 321,619	\$ 250,000	\$ 71,619	\$ 78,781	\$ 200,000	\$ 121,219	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	32.3%	\$ 774,298	\$ 250,000	\$ 524,298	\$ 576,728	\$ 1,000,000	\$ 423,272	Letter of Credit 4072-161	2/27/2016
Frandsen Bank and Trust	46.0%	\$ 1,104,141	\$ 250,000	\$ 854,141	\$ 939,555	\$ 1,557,160	\$ 1,704,880	3128MDTJ2; 36179NRP GNMA	08/01/2028; 10/20/2043
<b>Totals</b>	<b>100.0%</b>	<b>\$ 2,399,831</b>		<b>\$ 1,450,058</b>	<b>\$ 1,595,063</b>	<b>\$ 2,757,160</b>	<b>\$ 2,249,372</b>		

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# Crosslake Communications Balance Sheet

For The Six Months Ending June 30, 2015

	<u>YTD Amount</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Cash in Checking and Savings Accounts	538,248.38
Temporary Cash Investments	879,670.57
Restricted Cash Investments	673,017.42
Due From Customers	9,969.57
Other Accounts Receivable	65,593.18
Interest Receivable	3,280.55
Material - Regulated	73,757.63
Materials - Deregulated	11,788.89
Prepayments and Other	86,517.34
<b>Total Current Assets</b>	<u><u>2,341,843.53</u></u>
<b>Noncurrent Assets</b>	
Other Investments	54,022.21
Nonreg Plant and Equipment	279,775.44
Deferred Charges	101,839.51
<b>Total Noncurrent Assets</b>	<u><u>435,637.16</u></u>
<b>Plant, Property and Equipment - Telephone</b>	
Telecommunications Plant in Service	12,341,210.56
Plant Under Construction	183,491.99
Less Accumulated Depreciation - Telephone	(7,625,717.25)
<b>Net Plant - Telephone</b>	<u><u>4,898,985.30</u></u>
<b>Plant, Property and Equipment - Cable</b>	
Cable Plant in Service	2,804,660.28
Less Accumulated Depreciation - Cable	(2,526,463.48)
<b>Net Plant - Cable</b>	<u><u>278,196.80</u></u>
<b>Total Assets</b>	<u><u>\$ 7,954,662.79</u></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
Accounts Payable	152,733.21
Advance Billings and Prepayment	7,824.47
Customer Deposits	60,294.61
Accrued Interest	4,570.45
Other Current Liabilities	50,275.18
<b>Total Current Liabilities</b>	<u><u>275,697.92</u></u>
<b>Long-Term Debt</b>	
2006 Utility Revenue Bond	2,485,000.00
<b>Total Long-Term Debt</b>	<u><u>2,485,000.00</u></u>
<b>Other Liabilities and Deferred Credits</b>	
Other Long-Term Liabilities	120,597.00
Other Deferred Credits	12,256.25
<b>Total Other Liabilities and Credits</b>	<u><u>132,853.25</u></u>
<b>EQUITY</b>	
Income Balance	(39,453.57)
Fund Equity	5,100,565.19
<b>Total Equity</b>	<u><u>5,061,111.62</u></u>
<b>Total Liabilities and Equity</b>	<u><u>\$ 7,954,662.79</u></u>

## Crosslake Communications Income Statement

For The Six Months Ending June 30, 2015

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
<b>Revenues</b>				
Local Network Service	38,591.90	38,586.94	206,601.17	216,283.16
Network Access Service Revenue	69,727.75	73,886.66	413,717.27	421,228.59
Directory and Other Misc. Reg Revenue	3,956.44	4,285.48	23,829.64	24,673.01
Internet, Computer Sales	87,828.79	81,707.95	436,696.62	413,677.26
Uncollectible Revenue	51.32	0.00	(26.50)	(10.50)
Cable Revenue	134,296.48	128,813.09	545,660.58	532,995.07
Tower, Rent and Ad Revenue	13,596.92	13,415.46	71,813.27	72,964.22
Other Sales, Lease and Install Revenue	17,583.06	17,372.11	74,362.90	80,411.75
<b>Total Operating Revenue</b>	<b>365,632.66</b>	<b>358,067.69</b>	<b>1,772,654.95</b>	<b>1,762,222.56</b>
<b>Operating Expenses</b>				
Plant Specific Operations Expense	33,972.55	34,537.82	198,113.72	213,436.29
Plant Nonspecific Operations Expense	26,054.04	27,582.19	152,959.34	173,090.24
Depreciation Expense	64,846.14	74,871.74	406,396.88	393,879.32
Customer Operations Expense	32,022.72	28,008.57	160,626.82	158,803.48
Corporate Operations Expense	20,378.83	27,470.20	185,310.45	200,853.99
Internet, Computer Sales Expense	33,039.58	28,568.50	152,043.09	160,419.71
Other Non Reg Expenses	2,825.84	1,573.41	8,883.51	7,792.21
Signal Purchases	81,888.48	74,733.11	373,262.46	329,320.62
Operating Transfers to City	24,064.39	23,144.43	144,363.41	138,850.17
<b>Total Operating Expenses</b>	<b>319,092.57</b>	<b>320,489.97</b>	<b>1,781,959.68</b>	<b>1,776,446.03</b>
<b>Total Operating Income (Loss)</b>	<b>46,540.09</b>	<b>37,577.72</b>	<b>(9,304.73)</b>	<b>(14,223.47)</b>
<b>Total Operating Ratio</b>	<b>87.27 %</b>	<b>89.51 %</b>	<b>100.52 %</b>	<b>100.81 %</b>
<b>Other Income (Expense)</b>				
Investment Income	1,550.39	1,842.49	13,175.10	9,800.06
Revenue Bond/Co Bank Interest	(4,475.91)	(11,700.83)	(36,278.47)	(70,204.98)
Amortize Debt Expense	(1,321.16)	(781.70)	(7,387.50)	(4,690.20)
Gain/(Loss) on Investments	(46.52)	(5.10)	344.40	(5.10)
Miscellaneous	(0.84)	(0.90)	(2.37)	(0.28)
<b>Total Other Income (Expense)</b>	<b>(4,294.04)</b>	<b>(10,646.04)</b>	<b>(30,148.84)</b>	<b>(65,100.50)</b>
<b>Total Net Income (Loss)</b>	<b>42,246.05</b>	<b>26,931.68</b>	<b>(39,453.57)</b>	<b>(79,323.97)</b>

# Crosslake Communications

## Detail of Reserve Balances

6/30/2015

<b>Restricted and Designated Investments</b>	
Revenue Bond Reserve	\$248,500.00
Bond Payment Account	\$599.04
Cable Operations & Maintenance Reserve	\$32,911.69
Reserve for BiAnnual Debt Payments	253,432.22
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
<b>Total Restricted and Designated Investments</b>	<b>\$673,616.46</b>
Unrestricted Investments	879,071.53
<b>Total Investments</b>	<b>\$1,552,687.99</b>
Unposted Market Value Allow	\$958.66

Wells Fargo	1,260,555.22
Riverwood Bank	199,747.72
4M Fund	93,343.71
<b>Total Per Statements</b>	<b>1,553,646.65</b>

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CROSSLAKE COMMUNICATIONS  
**Accounts Payable**  
**Check Register**  
06/01/2015 To 06/30/2015

Bank Account: GENERAL ACCOUNT

Check No.	Date	Vendor Name	Reference	Amount
1930	06/01/2015	FRANDSEN BANK AND TRUST	APRIL/MAY VISA ACTIVITY	1,253.71
1941	06/05/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,909.44
1942	06/05/2015	PERA	PERA EE & ER	3,030.75
1943	06/05/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	788.97
1944	06/05/2015	ING-DEFERRED COMP	DEFERRED COMP.	1,805.00
1945	06/10/2015	CITY OF CROSSLAKE (SEWER)	MAY SEWER	37.00
1946	06/30/2015	INTERNAL REVENUE SERVICE	JUNE EXCISE TAX	1,289.71
1957	06/19/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	5,755.71
1958	06/19/2015	PERA	PERA EE & ER	3,048.85
1959	06/19/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	969.56
1960	06/19/2015	ING-DEFERRED COMP	DEFERRED COMP.	1,805.00
1961	06/26/2015	CROW WING POWER	ELECTRIC SERVICE	4,516.73
1963	06/30/2015	MINNESOTA DEPT OF REVENUE	JUNE SALE & USE TAX	14,296.00
31190	06/01/2015	NATIONAL CABLE TELEVISION COOP	2476' .500 COAX	1,748.28
31191	06/10/2015	PAUL BUNYAN COMMUNICATIONS	JUNE LOCAL CHANNEL TRANSPORT	800.00
31192	06/10/2015	LAKES PRINTING	500 SURVEY POSTCARDS	59.64
31193	06/10/2015	CROSSLAKE ROLLOFF	MAY/JUNE DIRECTORY RECYCLE	110.00
31194	06/10/2015	GOPHER STATE ONE CALL	LOCATES	197.20
31195	06/10/2015	ONVOY VOICE SERVICES	6264 PROGRAM, SS7, OPR SERV, ANS SERV, LAKES	9,135.98
31196	06/10/2015	OLSEN THELEN CO LTD	STRATEGIC PLAN MTG, REGULATORY CONSULT	1,642.00
31197	06/10/2015	POWER & TELEPHONE SUPPLY	48 EA BATTERY BACK-UPS	2,656.05
31198	06/10/2015	UNITED PARCEL SERVICE	WKLY SERVICE & MISC SHIPPING	140.31
31199	06/10/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMM CTR VOICE MAIL	982.87
31200	06/10/2015	CITY OF CROSSLAKE	JUNE OPERATING TRANSFER	23,000.00
31201	06/10/2015	CONSOLIDATED TELEPHONE	MAY MANAGEMENT FEE & SALES SUPPORT	17,920.00
31202	06/10/2015	CITILITES INC	LOCATES	4,350.65
31203	06/10/2015	THE OFFICE SHOP INC.	RAGS FOR TECHNICIANS' TRUCKS	49.70
31204	06/10/2015	XCEL ENERGY	APRIL/MAY NATURAL GAS	171.55
31205	06/10/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
31206	06/10/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP & TAM	1,406.57
31207	06/10/2015	NCPERS MINNESOTA	JUNE LIFE INSURANCE	32.00
31208	06/10/2015	NATIONAL CABLE TELEVISION COOP	2-WAY SPLITTERS, TAPE, BUSHINGS, CABLES	1,414.09
31209	06/10/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DSU'S	2,332.32
31210	06/10/2015	ASSURANT EMPLOYEE BENEFITS	JUNE LONG TERM DISABILITY	372.48
31211	06/10/2015	PURCHASE POWER	INK FOR POSTAGE METER	112.20
31212	06/10/2015	PINNACLE	TELEPHONE DIRECTORY-10	1,123.61
31213	06/10/2015	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	6,453.26
31214	06/10/2015	UNIVERSAL SERVICE ADMIN CO.	MAY FUSC	2,903.39
31215	06/10/2015	ROVI GUIDES	AFFILIATE PAYMENT	1,023.02
31216	06/10/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	351.36
31217	06/10/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	11,189.30
31218	06/10/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	376.12
31219	06/10/2015	QINTAR TECHNOLOGIES	15 EACH AMPLIFIERS	273.25
31220	06/10/2015	AZAR COMPUTER SOFTWARE SERVICES	SOFTWARE SUPPORT JUL-DEC	2,475.00
31221	06/10/2015	MIKES ELEC OF CROSSLAKE LLC.	MOVE POWER OUTLET	80.00
31222	06/10/2015	AT&T - DALLAS TX	PARS JUNE 2015 BAN 1499	132.78
31223	06/10/2015	7SIGMA SYSTEMS INC	MAY CONSULTING	4,000.00
31224	06/10/2015	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS MAILING - SUMMER	779.86
31225	06/10/2015	CROSSLAKE ACE	FILTERS, TOOLS AND MISC SUPPLIES	178.31
31226	06/10/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	44,093.07
31227	06/10/2015	WASTE PARTNERS INC.	MAY TRASH REMOVAL	78.00
31228	06/10/2015	NORTHLAND PRESS	WHOLE HOME DVR ADS	146.40
31229	06/10/2015	CHARTER BUSINESS	JUNE INTERNET FEED	3,000.00
31230	06/10/2015	TIGER DIRECT	ROUTERS, UPS, POWER SUPPLIES	1,051.09

31231	06/10/2015	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	2 of 2	20,882.00
31232	06/10/2015	BIG 10	AFFILIATE PAYMENT		2,727.02
31233	06/10/2015	COOPERATIVE NETWORK SERV LLC	APRIL CHANNEL TRANSPORT		500.00
31234	06/10/2015	VERIZON WIRELESS	CELL PHONES		180.25
31235	06/10/2015	DQ TECHNOLOGY	30 EA M505N ROUTERS		1,745.73
31236	06/10/2015	NISC	MAY LICENSE FEES AND TRAINING		2,445.34
31237	06/10/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT		2,936.50
31238	06/10/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT		2,600.90
31239	06/10/2015	ADAMS CABLE EQUIPMENT, INC.	CAT 5 & HDMI CABLES		270.78
31240	06/10/2015	RED ROCK RADIO WWVI	LOCAL SPORTS AD		150.00
31241	06/10/2015	MEASURE-X	DEC-JUNE CUSTOMER SURVEYS		2,537.50
31242	06/10/2015	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 3 OF 60 5/22 - 6/22		158.93
31243	06/10/2015	TAM HOME THEATRE SOLUTIONS, INC.	10 EA DCX 3510		2,100.00
31244	06/10/2015	JAMES F FEILZER	CREDIT REFUND		65.53
31245	06/10/2015	KATHLEEN D HAUSER	CREDIT REFUND		35.07
31246	06/10/2015	JOHN KERSKE	CREDIT REFUND		66.01
31247	06/10/2015	RICHARD A POPEHN	CREDIT REFUND		37.05
31248	06/10/2015	WILLIAM J REED	CREDIT REFUND		64.08
31249	06/10/2015	MIKE KESKEY	CREDIT REFUND		61.93
31250	06/10/2015	MICHAEL SCHROM	CREDIT REFUND		44.88
31251	06/10/2015	KNOX ELECTRIC	CREDIT REFUND		37.04
31252	06/10/2015	JUSTIN SKOGLUND	CREDIT REFUND		87.48
31253	06/19/2015	LYDIA SASSE	TUITION REIMBURSEMENT		165.96
31254	06/19/2015	IBEW LOCAL UNION 949	UNION DUES		481.81
31255	06/25/2015	MINNESOTA TELECOM ALLIANCE	MTA MKTG MTG REGISTR. - DEBBY - AUGUST		165.00
31256	06/25/2015	CITY OF CROSSLAKE	LIGHT FOR FLAG POLE		7.19
31257	06/25/2015	CONSOLIDATED TELEPHONE	2015-2016 FIBER RING AGREEMENT		16,554.04
31258	06/25/2015	CITI LITES INC	LOCATES		2,775.40
31259	06/25/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE		127.95
31260	06/25/2015	BRAINERD LAKES AREA CHAMBER	BUSINESS NOW EVENT FEE - AUGUST 12		150.00
31261	06/25/2015	NATIONAL CABLE TELEVISION COOP	10 EA DCX700'S, 50 EA UNIVERSAL REMOTES		1,919.82
31262	06/25/2015	NEUSTAR INC.	SOW & LNP CHARGES		190.60
31263	06/25/2015	NENA	CO. IDENTIFIER RENEWAL		250.00
31264	06/25/2015	AVID COMMUNICATION CONST. INC	COUNTY ROAD 36 PROJECT		6,788.20
31265	06/25/2015	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT		593.97
31266	06/25/2015	PROSTAFF	CUSTOMER SERVICE ASSISTANCE		381.51
31267	06/25/2015	VANTAGE POINT	MAY TTP SERVICE		210.00
31268	06/25/2015	CORNERSTONE PUBL GROUP INC.	JULY NEWSLETTER		1,908.82
31269	06/25/2015	KARE GANNETT CO., INC	AFFILIATE PAYMENT		2,600.90
31270	06/25/2015	CALIX NETWORKS INC	30 EA MOUNTING PLATES		569.18
31271	06/25/2015	C-I COMMUNICATIONS	2015-2016 FIBER RING AGREEMENT		526.87
31272	06/25/2015	TIGER DIRECT	ROUTERS AND RANGE EXTENDERS		2,233.25
31273	06/25/2015	CHERI E. AYD	JUNE OFFICE CLEANING		748.13
31274	06/25/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT		3,160.50
31275	06/25/2015	AVNET, INC.	REPAIR 1 EA DCX3510 & 1 EA DCX700		153.58
31276	06/25/2015	NTCA GROUP HEALTH PLAN	JULY HEALTH AND DENTAL PREMIUM		12,357.16
31277	06/25/2015	NISC	JUNE BILLING		4,216.95
31278	06/25/2015	INTELLIWEATHER, INC	JUNE WEATHER FEED		349.00
31279	06/25/2015	TELEPLAN VIDEOCOM SOLUTIONS, INC.	10 EA DCX3510'S		1,825.52
<b>Total for General Account:</b>					<u>\$293,121.42</u>

B.10.

CROSSLAKE COMMUNICATIONS  
CUSTOMER COUNTS

	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15
<b>Telephone Service</b>													
Telephone Lines	1667	1659	1640	1627	1620	1618	1613	1607	1601	1591	1574	1575	1572
Telephone Vacation Disconnected	21	20	45	121	131	153	158	156	117	37	21	19	20
Percentage of Telephone Customers Disconnected	1%	1%	3%	7%	8%	9%	10%	10%	7%	2%	1%	1%	1%
Extended Calling/Pequot	304	298	298	277	295	271	288	285	280	279	280	278	278
Expanded Calling/CTC, Emily	45	44	44	43	43	40	42	41	41	41	40	42	42
<b>Cable TV Service</b>													
Basic	250	252	258	266	269	270	272	273	270	266	252	246	251
Expanded Basic	1384	1381	1378	1362	1349	1342	1334	1330	1333	1327	1347	1344	1339
Digital TV	268	267	264	259	259	261	250	260	256	259	257	257	256
Total Crosslake Customers	1902	1900	1900	1887	1877	1873	1856	1863	1859	1852	1856	1847	1846
<b>Total Cable Customers</b>													
Cable Vacation Disconnected	24	38	242	578	674	714	751	765	677	302	50	21	22
Percentage of Cable Customers Disconnected	1%	2%	11%	23%	26%	28%	29%	29%	27%	14%	3%	1%	1%
<b>Premium Channels</b>													
HBO Pkg	65	65	64	64	62	63	60	64	63	58	57	58	57
Cinemax	39	38	39	41	37	38	38	37	36	34	33	31	32
Showtime Pkg	36	36	37	37	35	36	38	36	34	33	32	33	33
Starz/Encore Pkg	44	44	43	44	43	44	45	43	44	42	41	43	43
HD TV	299	299	299	291	286	287	290	293	302	309	325	322	327
DVR and 2nd HD boxes	222	223	222	219	216	218	220	222	225	226	257	262	272
1st Box No Charge	203	200	197	195	195	197	195	193	187	184	180	181	179
<b>Internet Service</b>													
Dial Up Internet	15	14	14	14	13	13	13	12	11	11	12	12	10
High Speed Internet	1348	1351	1350	1345	1336	1342	1343	1339	1355	1375	1401	1431	1449
High Speed Plus	113	116	116	116	122	121	127	128	124	124	120	120	118
High Speed Super	11	12	15	17	17	21	20	24	23	26	28	27	29
<b>High Speed Internet Totals</b>	<b>1472</b>	<b>1479</b>	<b>1481</b>	<b>1478</b>	<b>1475</b>	<b>1484</b>	<b>1490</b>	<b>1491</b>	<b>1502</b>	<b>1525</b>	<b>1549</b>	<b>1578</b>	<b>1596</b>
High Speed Vacation Disconnected	15	20	97	261	316	320	369	374	331	151	23	12	12
Percentage of High Speed Customers Disconnected	1%	1%	7%	18%	21%	22%	25%	25%	22%	10%	1%	1%	1%
<b>Mail Box Only</b>	183	182	186	197	201	208	215	213	206	183	180	180	181

# Crosslake Fire Department

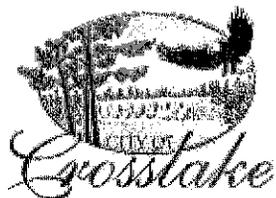
Date: July 2015

B. 11.  
Calls

Description of Incident	Calls	YTD
<b>3 - Rescue &amp; Emergency Medical Services</b>		
311 - Medical Assist - Assist EMS Crew	37	143
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries	1	5
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person		
342 - Search for Lost Person in Water		
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
<b>Total Medical:</b>	<b>38</b>	<b>149</b>
<b>1 - Fire</b>		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)	2	5
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire	1	6
131 - Automobile Fire		1
<b>Total Fire:</b>	<b>3</b>	<b>13</b>
<b>4 - Hazardous Condition (No Fire)</b>		
412 - Gas Leak (Natural Gas or LPG)		4
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road	1	2
<b>Total Hazardous Condition:</b>	<b>1</b>	<b>6</b>
<b>6 - Good Intent Call</b>		
611 - Dispatched and Cancelled en route	4	11
609 - Smoke scare, Odor of smoke	1	2
<b>Total Good Intent:</b>	<b>5</b>	<b>13</b>
<b>7 - False Alarm &amp; False Call</b>		
743 - Smoke Detector Activation - No Fire	2	11
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
<b>Total False Alarms:</b>	<b>2</b>	<b>12</b>

<b>Total Incidents:</b>	<b>49</b>	<b>193</b>
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B. 12.



STATED MINUTES

City of Crosslake  
Planning Commission/Board of Adjustment

June 26, 2015  
9:00 A.M.

Crosslake City Hall  
37028 County Road 66  
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Joel Knippel; Mark Lafon; Matt Kuker and Council Member Gary Heacox
2. Absent: None
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor; Jon Kolstad, Crosslake Land Services Specialist; and Cheryl Stuckmayer, Technical/Administration Specialist
4. 5-22-15 Minutes & Findings – **Motion by Nevin; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
  - 5.1 None
6. New Business
  - 6.1 Kirk Schnitker – Subdivision Preliminary Plat
  - 6.2 Chad & Barb Anderson – After-the-Fact Variance for side yard and bluff setback
  - 6.3 Bill & Kristy McClellan – After-the-Fact Variance for dirt moving in bluff impact zone
  - 6.4 Bill & Kristy McClellan – Variance for deck setback to bluff
  - 6.5 Accessory Structure Ordinance Discussion
7. Adjournment

**Kirk Schnitker**  
**120294100CA0009**

Kolstad read the request into the record. Schnitker stated process and considerations of coming to his preliminary design. Herzog verified all ordinance requirements met. Kuker questioned Crosslake Rolloff's possible ingress/egress off of the proposed Addi Lane and the possibility of condemning the current county access. Pence explained runoff control. Schnitker stated fill would have elevated Crosslake Rolloff's drainage problem on their parcel. To help Crosslake Rolloff's drainage issue a pond on the north side of proposed Addi Lane would hold the 33' road runoff in a 21' pond. Schnitker and Crosslake Rolloff has had discussions pertaining to the drainage needs. Herzog opened the public hearing. Bill Forsythe owner of the property to the south has a resident and business on his parcel. He stated his concern about trees, signage, and the proposed berm on County Rd 3. Schnitker responded that the future owners of the subdivided parcel would handle the need for a berm and any tree issues. Kolstad explained the landscaping, screening, and parking requirements would be handled during the permit process and that the county requested the removal of the existing driveway onto County Road 3 to be removed and future access to be from proposed Addi Lane. Pence summarized Article 28 Landscaping, Screening, and Lighting Standards of the ordinance. Forsythe is a member of the Crosslake Economic Development board and they would like to see signage promoting a business park not a storage park. Schnitker and Forsythe has had discussions as to a business park promotion and higher pricing of the subdivided parcel to encourage business owner purchases versus storage owners who would be looking for more reasonable property pricing. Herzog asked if there was anyone else wishing to step up before he closed the public hearing. Discussion among the board members pursued. Kuker agreed with the need for a monument at the entry for all of the future businesses with an easement in place for the location. Schnitker indicated he would like to install one along with landscaping and would need to work with the city staff according to the ordinance guidelines. Person, city attorney, explained the ordinance and the process needed to install such signage. No other questions or concerns were brought up.

**June 26, 2015 Action:**

**Motion by Kuker; supported by Lafon to approve a recommendation to the city council for:**

- 1. The preliminary plat of Whitefish Business Park consisting of 5 tracts involving 4.53 acres**

**Per the findings of fact as discussed, the on-sites conducted on 6-25-15 and shown on the certificate of survey received at the Planning & Zoning office dated 5-18-15 located in Part of the East ½ of the NE ¼-SE1/4, Section 29, Crosslake, MN 56442**

**Conditions:**

- 1. Engineered approved road and runoff details and stormwater plan**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

**Chad & Barb Anderson  
141490410090009**

Kolstad read the request into the record. Anderson stated the deck was constructed in June. RemWhirl provided a plan and stated they did not need a permit. Anderson's worked with the staff to try to resolve their oversite. Submitted a letter in support of the deck from Dr. Lyle Joyce the neighbor to the east. Spoke with the neighbors to the west to get their input and no problems with it. Didn't realize a bluff setback existed and they thought that they met the 75' setback from the lake. Kolstad read the letter from Dr. Lyle Joyce, into the record. Discussed with the board members that the stormwater plan submitted did meet the requirements. Size of the deck, existing and new construction, was discussed. Herzog opened the public hearing. Tom Thomas stated his concern about contractors needing to be updated on the ordinance and held responsible. Variances need to be denied and publish the denial to make a statement that you can't just proceed and then get approval by the after-the-fact variance procedure. Pence indicated that the staff has been more proactive in reaching out to the businesses and the public. Workshops have been held with good attendance. Herzog asked if there was anyone else wishing to step up before he closed the public hearing. Herzog closed the public hearing. The board members proceeded to discuss the construction of the deck pertaining to footings, dirt moving, wood type and ground cover before installation. Pence indicated that if the Anderson's would have come in for a permit they would have been told they needed a variance. If they would have applied for a variance, what would you have allowed at that time. He also stated that the 2008 Supreme Court criteria for after-the-fact variance will need to be considered which will involve the findings of fact questions. Person, city attorney, explained method of looking at facts of why we have an after-the-fact variance and what would have been the results if a variance had been pursued. Ordinance and monetary items need to be considered in the findings of fact. Discussion continued as to a compromise on size and what to consider in a new revised request. Pence directed the Anderson's to the Crow Wing County Soil and Water department for help in planning a vegetation strategy for the top of the bluff area with a possible cost sharing option with the Soil and Water Conservation District.

**June 26, 2015 Action:**

**Motion by Nevin; supported by Kuker to table the after-the-fact variance to allow the applicant time to submit a revised plan showing a compromise on the current deck size and structure for:**

- 1. Side yard setback of 7.8 feet where 10 feet is required to deck**
- 2. Bluff setback of 1.4 feet where 30 feet is required to deck**

**To construct:**

- 702 square foot deck**

**All members voting "Aye", Motion carried.**

**Bill & Kristy McClellan  
After-the-Fact Dirt Moving Variance  
141970010180009**

Pence read the request into the record along with the chronology of events, the concerns and the request made from the May meeting. City Staff read City Engineer Dave Reese's response in respects to his recommendations on the stormwater as it relates to the bluff Reese suggested the McClellan's contract with an engineer to help come up with a plan to restore the impacted area on the lakeside of the house. McClellan explained the new plan for the egress window retaining walls in relation to the structure and the bluff impact. Elevation of the lot will help the runoff to be directed from the bluff area. Herzog pointed out that the rock retaining wall was not encouraged by City Engineer Reese. Nevin summarized the discussion at the June 25, 2015 Planning Commission/Board of Adjustment on-site pertaining to the possible methods to control and direct the stormwater from the bluff and septic system. Nevin stated the well drilling paperwork states soil borings to be sand. Discussion ensued about drainage in relationship to the bluff, retaining wall, egress windows, structure, and neighboring properties. Herzog reminded the board that an extension was requested and a decision would not have to be made at this meeting. McClellan explained that they are on a time schedule for the closing on the mortgage. Also it was stated that the engineered plan was not submitted due to cost and time schedule. Kuker stated he could not believe that the cost of the engineered plan would outweigh the substantial cost of the structure and landscaping. Gordy Hitzman, McClellan's civil engineer, identified the issue of stability of the bluff to be met and that the ground is very permeable for drainage. Discussion pursued in relationship to retaining wall versus bluff as related to height and location as per plan and possible alterations including what type of fill is planned and how it effects drainage and bluff impact. Person attended the June 23, 2015 on-site and due to all the discussions he feels the hearing needs to continue without an engineered plan. Person stated from his perspective after listening to the discussions he feels the board and the owners need to get to a point on agreeing to specific numbers on footage from the structure to the bluff along with the height of the retaining walls. Herzog opened public hearing for both the dirt moving and the deck with no response, so the public hearing was closed. Kuker stated he was concern with using boulder walls and discussion continued in respect to impact of the boulders being used along with drainage and the bluff.

**June 26, 2015 Action:**

**Motion by Kuker; supported by Knippel to approve the after-the-fact variance for:**

- 1. After the fact dirt moving in the bluff impact zone where none is allowed  
To construct:**
  - Dirt movement of 220 cubic yards**

June 26, 2015 Planning & Zoning Commission Meeting

**Per the findings of fact as discussed, the on-sites conducted on 6-25-15, as shown on the exhibit/sketch and survey received at the Planning & Zoning office located at 38245 Rush Lane, Crosslake, MN 56442**

**Conditions:**

- 1. Applicant must design a stormwater plan to capture all the runoff from the roof so that it is not invading the excavated area in front of the home.**
- 2. Applicant will restore the bluff, using the structure as a bench mark, such that there will be a distance from the structure out 5 feet to a 4 foot retaining wall, from that retaining wall backfill to a point of being 11 feet from the structure to a height of 4 feet or to get proper slop to match the existing slope of the bluff with a slight slop back to the structure so that the stormwater in essence is not running over the bluff.**
- 3. Submit a plan to restore and stabilize a no mow area at the top of the bluff with vegetation.**
- 4. The submitted stormwater, landscaping planting plan with future upkeep strategy to be reviewed by the city engineer prior to staff formerly approving the land alteration permit.**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

June 26, 2015 Planning & Zoning Commission Meeting

**Bill & Kristy McClellan  
Bluff Setback Variance for deck  
141970010180009**

The bluff setback request to construct a deck was discussed in conjunction with the after-the-fact dirt moving variance.

**Motion by Nevin; supported by Knippel to approve the variance for:**

- 1. Bluff setback of 9 feet where 30 feet is required to proposed deck**

**To construct:**

- 196 square foot deck to dwelling**

**Per the findings of fact as discussed, the on-sites conducted on 6-25-15, as shown on the exhibit/sketch and survey received at the Planning & Zoning office located at 38245 Rush Lane, Crosslake, MN 56442**

**Conditions:**

- 1. Submit a completed application for the revised sized deck**

**Findings: See attached**

**All members voting "Aye", Motion carried.**

**Accessory Structure Ordinance**

Nevin excused himself from the meeting. Pence read into the record the changes requested on the accessory structure ordinance. Discussion was held on the format of the ordinance, setback, size of structures, and size of lots. Dialogue followed as to deleting Sec 26-960 (7).

**Matters not on the Agenda:**

1. Land Use Planning Workshops were discussed and Pence explained the cost would be reimbursed. The training session would be published.
2. Dialogue on possible procedure changes if needed and clarification as to current process. One situation does not initiate the need for changes that have been extremely improved within the last year or so.

**Motion by Knippel; supported by Lafon to adjourn at 12:00 P.M.**

**All members voting "Aye", Motion carried.**

Respectfully yours,

*Cheryl Stuckmayer*

Cheryl Stuckmayer  
Technical/Administrative Specialist

# Crow Wing County Water Plan News

Volume 6, Issue 3

Summer Edition

July 21, 2015

To Protect, Preserve, & Improve Water Resources in Crow Wing County



## Phase IV of Lakeshore Impervious Surface Study Completed

By Mitch Brinks

Water is Crow Wing County's lifeblood. The county has an area of 731,000 acres and approximately 102,000 acres (14%) is covered by over 550 scenic lakes, rivers, and streams. An additional 26% is covered by wetlands as well. The abundance of surface water makes Crow Wing County a destination location.

in 2012 (1000+ acre lakes), 2013 (500-1000 acre lakes), & 2014 (lakes only within the city of Crosslake). Phase IV included 400-500 acre lakes and the remainder of 500+ acre lakes in municipal areas, such as Baxter, Crosby, Deerwood, and Nisswa.

### In this issue:

- Impervious Study 1
- Imp. Study Results 2
- CWC AIS Updates 3
- Other News & Upcoming Events 3
- Grant Opportunities 4

From 1990 to 2000 the population in Crow Wing County increased by 24.5%, the 11th fastest growth county of Minnesota's 87. The most recent census shows the population continued to grow another 13.4% from 2000 to 2010. The majority of the growth is concentrated around the deep, clear, recreational lakes where seasonal cabins are being replaced with larger year-round homes.

The average percentage of impervious surface coverage was calculated on a total of approximately 60 Crow Wing County Lakes. The average impervious surface coverage by lake was calculated by summing the total impervious for all riparian lots on the lake and then dividing by the total lot area. The average impervious ranged from just under 1% (Big Bird Lake) to over 20% (Gull Lake, Crow Wing County portion only), with

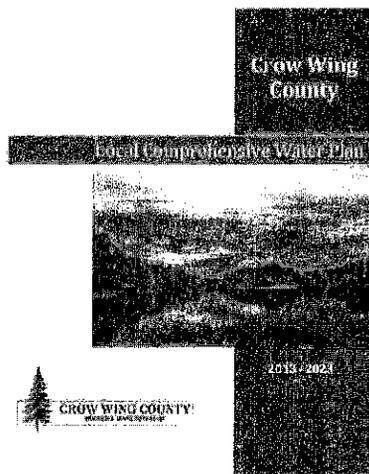
To View the Impervious Study Online:  
<http://www.crowwing.us/925/Lakeshore-Impervious-Surface-Research-St>

Crow Wing County revised its Land Use Ordinance in 2011. This ordinance placed added performance standards based on the amount of impervious surfaces per lot. Applicants are required to implement a storm water management plan if the riparian lot exceeds 15% impervious surface coverage. The ordinance prohibits more than 25% impervious surface coverage in the shoreland district.

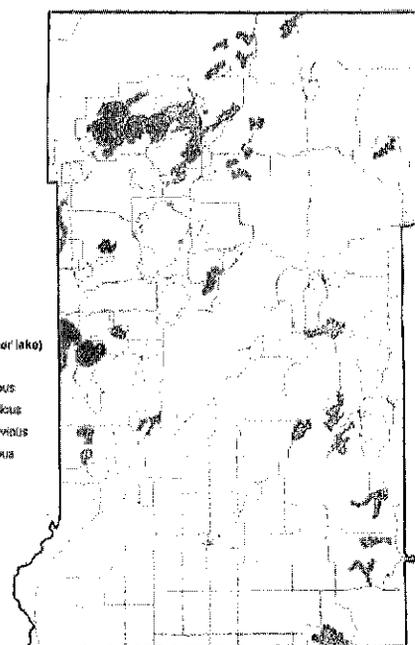
the median value being 5.4%. The list of results are listed on the next page. An overall summary map is below.

The scope of the impervious coverage research project was on riparian parcels on the County's larger lakes (generally 400+ acres). The percent of impervious surfaces for each lot was calculated by using high resolution Lidar and aerial photography in ESRI's ArcMap Geographic Information System (GIS) software.

The project is in its fourth phase with previous phases conducted



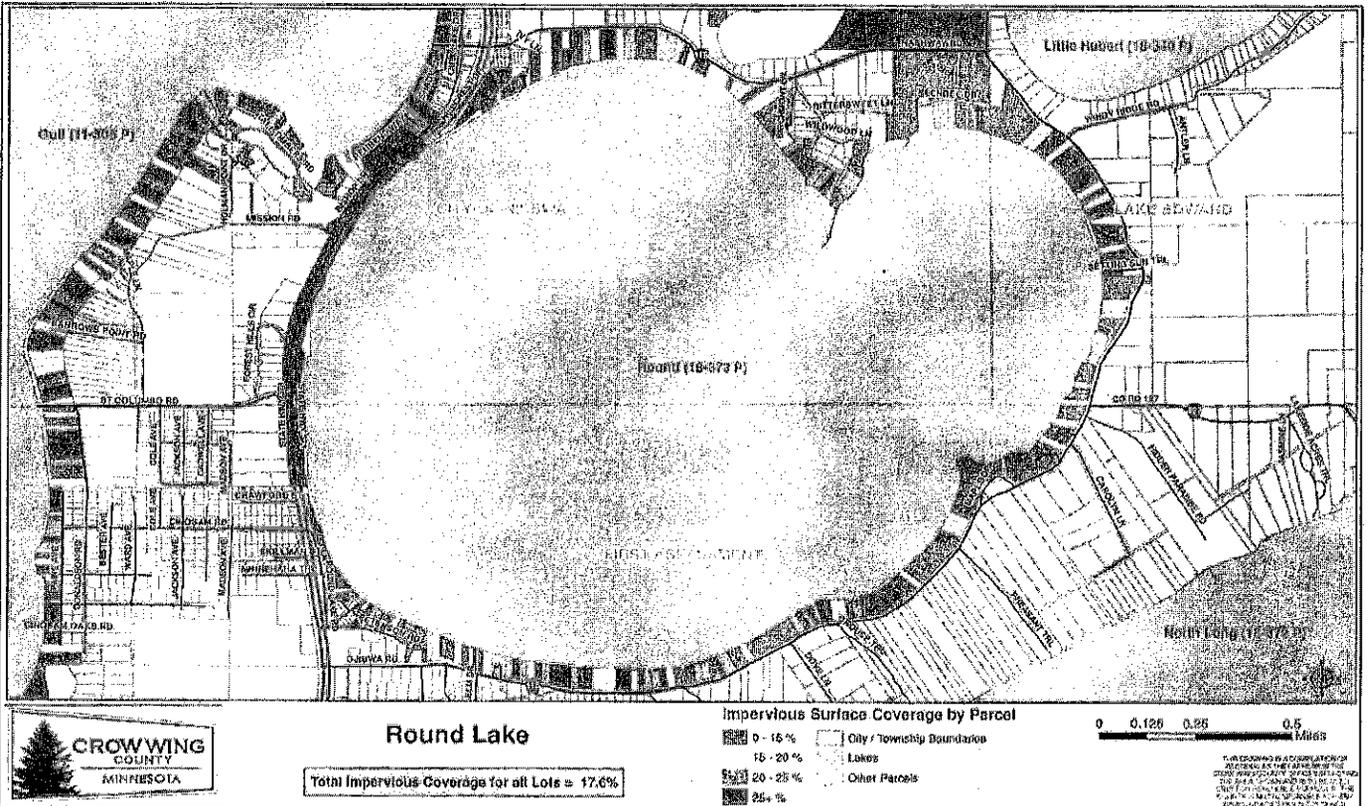
The 2013—2023 Crow Wing Water Plan is available to view online at: [www.crowwing.us/925/Local-Comprehensive-Water-Plan](http://www.crowwing.us/925/Local-Comprehensive-Water-Plan)



### Impervious Study Results by Lake

Lake:	Average % Imp:				
Gull	20.8%	Pelican	6.9%	Gilbert	4.3%
Daggett	17.7%	East Fox	6.5%	Eagle	4.3%
Round	17.6%	Portage	6.4%	Red Sand	4.3%
Loon	15.5%	North Long	6.2%	Sibley	4.0%
Island (18-269)	14.4%	Emily	6.1%	Velvet	3.8%
Cross	13.8%	Edward	6.0%	Mayo	3.7%
Lower Whitefish	13.5%	Middle Cullen	6.0%	Goodrich	3.6%
Serpent	13.0%	Lower Hay	5.9%	Camp	3.4%
Rush	13.0%	Ossawinnamakee	5.8%	Nokay	3.1%
White Sand	12.4%	Lower South Long	5.7%	Borden	2.8%
Little Pine	10.9%	Upper Hay	5.6%	McClain	2.8%
Bertha	10.5%	Rabbit	5.4%	Clearwater	2.7%
Big Trout	9.5%	Big Pine	5.2%	Kego	2.3%
Horseshoe	8.7%	Upper Mission	5.2%	Platte	2.3%
Lower Cullen	8.5%	West Fox	5.0%	Lower Mission	2.2%
Hubert	8.0%	Gladstone	4.8%	Smith	2.2%
Fawn (18-309)	7.9%	Upper Whitefish	4.8%	Pig	1.9%
Ruth	7.5%	Crooked	4.8%	Arrowhead	1.7%
Bay	7.2%	Roosevelt	4.7%	Ross	1.6%
O'Brien	6.9%	Mitchell	4.6%	Greer	1.1%
		Hanks	4.4%	Big Bird	0.9%

### A map was prepared for all lakes in the study!



## **Crow Wing County AIS Updates**

### **Crow Wing County & Mississippi Headwaters Board**

The Crow Wing County Board, in partnership with the Mississippi Headwaters Board (MHB) has accepted a \$54,300 innovation funding award provided by the National Joint Powers Alliance. Funds will be used to produce and distribute media materials regionally to raise awareness about how boaters can do their part to prevent the spread of AIS. The MHB will use the funding to target recreational boaters with local TV and radio public service announcements and regional 30 minute infomercials to spread awareness of what boaters can do to limit the spread of AIS. Chip Leer, host of "Fishing the Wildside," will produce the media campaign to create a consistent and coordinated message that has potential to reach 4.2 million households. The innovation funding award of \$54,300 will be combined with member county support to produce and distribute media regionally in the Minneapolis, St. Paul, Fargo, Duluth and Sioux Falls markets this fall. A preview of the campaign can be viewed online at: <https://vimeo.com/silentshoutproductions/review/116985788/01c89dff4>

### **Crow Wing County Opens AIS Decontamination Station, featured on Lakeland & WCCO TV**

Crow Wing County Land Services has opened a permanent watercraft decontamination station in Crosslake to help stop the spread of aquatic invasive species (AIS). The station is open to the public and is located at the Crosslake Joint Highway Maintenance Facility off Highway 3 at 13870 Whipple Drive. The station will be open from 7 a.m. to 9 p.m., seven days a week. Watercraft decontamination consists of a very hot water rinse used to kill zebra mussels and (if needed) a high pressure spray to remove material from boats, motors, trailers and personal gear. No soaps, bleaches, or chemicals are used during the process. The station is operated by DNR-trained and certified inspectors who ensure the process effectively and safely removes or kills AIS. Decontaminations are available to boaters free of charge, with priority given to boaters who have been referred for decontamination by watercraft inspectors or law enforcement present on area landings. Under DNR guidelines boaters will be referred for decontamination when AIS or other unknown items or materials are discovered, the watercraft has been in infested waters for more than 24 hours, the watercraft is being transported to a new water body within 24 hours, or if undrainable or unverifiable water is present. Information about Crow Wing County's AIS prevention efforts, including interactive maps to search for the infested status of area lakes as well as recent TV clips can be found at [www.crowwing.us/1004/Aquatic-Invasive-Species-AIS](http://www.crowwing.us/1004/Aquatic-Invasive-Species-AIS) or by searching "AIS" from the homepage ([www.crowwing.us](http://www.crowwing.us))

## **Other News & Upcoming Events**

### **Crow Wing County Earns National Award for Crosslake Collaboration**

Crow Wing County Land Services has been recognized with an Achievement Award from the National Association of Counties (NACo) for its partnership with the City of Crosslake to implement a land use program and customer service improvements. The award honors innovative, effective county government programs that enhance services for residents. Due to the exceptional results and unique innovations of this program, the partnership has been chosen to receive the honor of Best of Category in County Resiliency: Infrastructure, Energy & Sustainability.

In September of 2013, the City of Crosslake and Crow Wing County entered into an agreement for the County to administer the Land Use Program for Crosslake. The innovative collaboration has decreased the cost to the City while improving the services provided to the citizens of Crosslake. Crosslake chose to implement the Crow Wing County Land Use Program model which focuses on excellent customer service through clearly communicated policies and procedures and proactive communication to help customers and contractors understand ordinance requirements.

Nationally, awards are given in 21 different categories that reflect the vast, comprehensive services counties provide. The awards were presented at NACo's 2015 Annual Conference and Exposition July 10-13 in Mecklenburg County, N.C. Started in 1970, NACo's annual Achievement Award Program is designed to recognize innovative county government programs. Each nominee is judged on its own merits and not against other applications received.

### **Crow Wing County to Offer Free Nitrate Testing at Crow Wing County Fair, August 4-8**

Crow Wing County and the Minnesota Department of Agriculture are pleased to once again offer free nitrate testing for residents of Crow Wing County and surrounding areas during the Crow Wing County Fair. Landowners can bring in a fresh sample of water from their tap to the County booth in the Natural Resources building. The test takes a matter of seconds. For best results, a 1 cup sample should be taken after running the tap for several minutes and before any filtering is done. Participants are also encouraged to bring the unique well number which can be found on the well and the approximate age and depth of the well. After the fair, regular testing will again be offered on a regular basis at the Crow Wing County Land Services Building located at 322 Laurel Street in downtown Brainerd during normal business hours. Because nitrates and other contaminants are not detected by sight, smell, or taste, Crow Wing County encourages landowners to regularly test their water. Because the County only tests for nitrates, residents can contact one of several certified laboratories in the Brainerd area to conduct a wider range of tests, including lead, arsenic, and bacteria.

## Local Grant Opportunities for Landowners

### Forestry Grants

An opportunity is available for landowners in Crow Wing County with forested parcels greater than 20 acres in size to receive cost-share funds to write forest stewardship plans and implement forestry practices in order to protect lakes with populations of tullibee, which is a type of whitefish also known as Cisco. Good forest management can protect these lakes and the quality of these important fisheries for generations to come. Target lakesheds include: Bertha, Big Trout, Borden, Cedar, Clear, Crooked, Island/Loon, Kenney, Kimball, Long/Tame Fish, Lower Hay, Ossawinnamakee, Pelican, Pig, Portage, Round, Roosevelt, Star, and Whitefish. Cost-share funding is available to cover up to 50% of the cost of forest management practices for each landowner who has a current forest stewardship plan for his or her property. Examples of eligible practices include tree planting, selected harvest, and wildlife openings. For landowners without forest stewardship plans, funds are available to receive a plan at a flat rate of \$200. Interested landowners should contact Darren Mayers, District Technician with the Crow Wing Soil and Water Conservation District at 218-828-6197. A number of property tax-incentive programs are also available for property owners in Crow Wing County. See [www.crowwing.us/index.aspx?NID=258](http://www.crowwing.us/index.aspx?NID=258) for more information.

### Conservation Easement Grant: Wild Rice Lakes

The Crow Wing Soil and Water Conservation District has funds available for private landowners who own land adjacent to shallow wild rice lakes. Funding is available to enroll private land into voluntary land preservation agreements called conservation easements. Conservation easements protect land from future development while keeping land in private ownership and on the local tax rolls. Landowners can be paid up to 60% of the estimated market value of the tract for enrolling into the program. Wild rice provides great habitat for ducks and birds and also is the Minnesota State Grain. The following Crow Wing County lakes are eligible: Arrowhead, Dahler, Dog, Garden, Goggle, Hole-in-the-Day, Little Pine, Lizzie, Lower Dean, Lows, Mud (18-137), Mud (18-326), Nelson, Rice (Blomberg's), Rice (Clark Lake), Rice (Deerwood), Rice (Hesitation WMA), Rice (Pratt's), Rice Bed, Terry, Twin Island, Unnamed (Lost Rice), and Unnamed (Nokasippi R.). To apply contact Crow Wing SWCD via e-mail: [melissa.barrick@crowwingswcd.org](mailto:melissa.barrick@crowwingswcd.org) or by phone: 218-828-6197.

### Shoreline Restoration / Stabilization & Stormwater Management

Crow Wing Soil & Water Conservation District (SWCD), in partnership with the Department of Natural Resources, has grants available to help offset the cost of shoreline buffer projects, which can also include stormwater management. For more information, please contact Crow Wing SWCD @ 218-828-6197.

### Serpent Lake Grant Update

The Serpent Lake Association, the City of Deerwood, the City of Crosby, Deerwood and Irondale Townships, Minnesota Pollution Control Agency, MN DNR, Board of Water and Soil Resources, Crow Wing County, Crow Wing Soil & Water Conservation District, and local citizens are partnering to implement these clean water actions:

- Reduce Cranberry Lake phosphorous load inputs
- Filter urban polluted runoff before it reaches the lake
- Create community polices for people and water quality
- Plant native plants to absorb runoff and stop erosion.

This four year campaign is based off the 2013 Crow Wing County (CWC) Water Plan and 2011 hot spot pollution study. For more information on how to get involved, please contact the Crow Wing SWCD @ 218-828-6197.

## Groundwater Related Grants

### Low-Income Septic System Upgrades

Crow Wing County and the Region Five Development Commission also have remaining funds to assist with replacement or repair of septic systems for low and very low income landowners in order to improve and protect groundwater quality in Crow Wing County. For more information or to have an application mailed to you, please contact Sandy Voigt at Region 5: 218-894-6017 or [svoigt@regionfive.org](mailto:svoigt@regionfive.org). Funding for this grant is from the Clean Water Land & Legacy Amendment.

As the LGU responsible for the development and implementation of the Local Comprehensive Water Management Plan, the Crow Wing County Land Services Department is committed to protecting, preserving & improving water resources in Crow Wing County by being proactive, efficient, customer focused, organized, and innovative while being good stewards of the County's resources.



B.  
14.

Public Works Meeting Notes  
July 6, 2015

Members Present: Gary Olson, Darrell Shannon, Tim Berg, John Pribyl

Others Present: Dave Reese, Steve Roe, Dave Schrupp, Ted Strand, Deb Floerchinger

Members not present: Dale Melberg

Visitors: Doug Vierzba

Meeting was called to order at 4 PM.

1. **Approval of May and June Meeting Minute:** Shannon moved to approve the May and June meeting notes. Pribyl second, all in favor.
2. **Update on 5 Year Road Plan and Roads Inventory Listing:** Ted discussed the revised Road Plan dated 6/1/15 that was completed with the help of Dave Reese. Ted indicated the last full update of the roads inventory was completed in 2007 and he uses this document to keep track of work completed on the roads. Ted will update and distribute to the commission for review.

A discussion ensued regarding current policy relating to assessment of road improvement costs to residents. Our current policy does not allow the city to assess road improvement/maintenance costs for roads/streets that have already been paved. Shannon made a motion that was approved by all to have Ted and Dave Reese come to the next meeting with a suggested assessment policy that would allow cost assessment to residents for roads that have already been paved.

3. **Update on Public Works 2015 Capital Plan. Expenditures YTD, projected 2015 total capital expenditures:** Ted reviewed the 2015 actual and 2016 plans with the commission. Ted will ask Mike Lyonais to explain our YTD expenditures at the next meeting as the spreadsheet does not show the heavy equipment purchases that were made in Q1 of the year.
4. **Update on Sewer 2015 Capital Plan. Expenditures YTD, projected 2015 total capital expenditures:** Ted indicated the flows over the 4<sup>th</sup> weekend were very high at 140,000-200,000 gallons per day. Ted has plans to automate certain functions of the system to improve performance, such as the filter backwash operation. The group discussed the possible need to increase the sewer rate to cover more of the real costs in the future. Ted will discuss with Mike Lyonais and make a recommendation on possible rate increases at the next meeting.
5. **Update on Crack Filling/Street Repair**
  - a. **Streets under repair for 2015?** 7.4 miles of streets were repaired at a cost of \$53,000. The city has around 52 miles of streets.
  - b. **Schedule for 2016 street repair.** \$50,000 will be added to the 2016 budget.

6. **Dream Island project Update:** An informal open house will be held 7 pm on July 17<sup>th</sup> to discuss the project with interested residents. Dave Reese is still waiting for information from the DNR regarding the project. Dave Reese received emails from Trish Doede and David Driscoll that contained several questions regarding the project. The commission agreed to have Dave Reese call them to explain the project status and attempt to answer some of the questions they asked.
7. **Melinda Shores Bridge:** Dave Reese and Ted indicated that repair work to this bridge may need to be pulled up in the capital schedule. The bridge deck is in good shape but supports on each side are seeing some movement. It is anticipated that the deck will need to be lifted and sheet piling added on the ends to provide better support. State money would not be sought to make the repairs. This could cost the city \$150,000 (rough estimate at this time).
8. **High Output Well/Alternate Water Source Update, Ted, WSN and Chip discussion of options.** Open item with no action since last meeting.
9. **Sewer Plant, pending repairs and updates.** Work in process at this time with no issues.
10. **Update on Removal of Above Ground Sewer Plant Equipment on Corp of Eng. Property.** Completed in the last month and moved to city property. Ted indicated the equipment may have significant value to cities in North Dakota near the oil fields and said he has received calls from interested parties wanting to purchase. The commission asked Ted to contact these people to determine how serious they may be to purchase the equipment. The city has no immediate needs for this equipment.
11. **Co. Road 66 Path:**
  - a. **Repairs each side of both bridges. Path lower than bridge concrete, unsafe.** Completed by the Crack Filling contractor.
  - b. **Status of 212' unpaved patch section by Moonlite Bay.** Ted received a quote for \$3,300 from Trana Masonry to pour concrete on the path to cover the class 5. The commission agreed this was acceptable and Ted will arrange for the work to be done.
12. **Safety Concern. Intersection of #66 & Daggett Pine Road. Long Grass just north of Daggett Pine on #66 blocks visibility to the north when stopped.** Grass was mowed by the city staff.
13. **Scharenbroich Complaint Update.** The commission agreed with the recommendation from Steve Roe and Mike Lyonais to move ahead with the planting of 6 new trees and further cutting of old stumps as needed. See the June 24<sup>th</sup>, 2015 letter for details.
14. **Land for sale on #3 in front of the Joint Maintenance Facility.** Ted indicated two lots were for sale directly west of the JM Facility, \$70k each. Ted reported the land may support locating a second Fire Department in Crosslake at the site. No action taken or recommendations made.
15. **Paving of the Parking Lot in front of Andy's.** Ted indicated the city's cost to pave the parking lot would be \$53,000 and 6 building owners would be required to pay \$29,000, for a total cost of \$82,000. Ted to come back to the commission with a recommendation on next steps.
16. **Siren Move County Road #3, west side of Little Pine Lake.** Ted indicated a resident located next to the siren asked to have it moved due to the loud sound. Such a move would require utilization of a battery powered siren at a cost approaching \$20,000. Past Public Works members would not agree to the move.

17. **Large Dead Trees in ROW.** The commission agreed with Ted to outsource the removal of 6 dead trees at a cost of \$5,900 to a local contractor.

18. **Grass Mowing Policy**-New topic for future PW meetings. Complaints were recently received indicating the city does not need to mow as much as it does and should leave more of the natural flowers and grasses.

Meeting adjourned at 6:09 pm. Shannon motion, Pribyl second all agreed.

Notes by Dave Schrupp

A handwritten signature in black ink, appearing to read "Dave Schrupp". The signature is stylized and cursive, with a large initial "D" and "S".

B. 15,



Public Works Meeting Notes

August 3, 2015

Members Present: Gary Olson, Darrell Shannon, Tim Berg, John Pribyl, Dale Melberg

Others Present: Dave Schrupp, Ted Strand, Mike Lyonais

Members not present: Dale Melberg Tim Berg

Visitors: Doug Vierzba, Mark Hallan (WSN), Kent Rohr (WSN), local residents, approximately 6

Meeting was called to order at 4 PM.

1. **Approval of July Meeting Minutes.** Motion to Approve by Shannon, Second by Pribyl, all in favor.
2. **Update on 5 Year Road Plan and Roads-Review** next meeting.
  - a. **Road assessment policy suggestion** - Reese + Strand. Review document submitted by Reese at next meeting.
3. **Update on Public Works 2015 Capital Plan, 2015 Budget Planning Process.** Reviewed by Mike Lyonais
  - a. **Explanation of PW 2015 Spending YTD-Reviewed** by Mike Lyonais
4. **Sewer Assessments**
  - a. **Explanation of possible increase in sewer rates-Mike Lyonais/Strand.** Mike Lyonais provided the commission with a study of sewer rates, rate increases and annual operating costs since 2004. Mark Hallan (WSN) commented that our rates are on the low end as compared to many other communities he works with. Ted indicated the sewer system daily volumes are increasing. Last weekend, the plant processed 85,000 gallons. We have not had an increase in rates since 2013 (\$1). Darrell Shannon made a motion to increase individual user rates by \$8/month (CRU) to eliminate the annual operation losses, help operate the plant at break even. Seconded by Melberg, all in favor.
5. **Dream Island project-Next Steps, communication to residents.** One local resident felt the channel was just fine the way it is today. The commission members outlined the comments from the open house meeting on 7-17. Dave asked visitors to leave their names + email addresses so the city can alert them to updates on our website. Kent Rohr (WSN Bridge Engineer) was able to answer questions regarding the bridge, indicated it was safe today, but the condition of timbers will allow them to begin failing in the next year or so. Brent indicated that WSN is to contact the DNR to determine what can be done to replace the bridge so we can move ahead.
6. **Melinda Shores Bridge update.** Kent Rohr indicated the abutments and deck were sound but the wooden walls forming the channel (between the abutments) was failing and allowing sand to slide way from the abutments and fill in the channel. He also said local residents have been removing branches left by beavers but have not found anyone to trap the beavers in the area. No state funding is available to fix the bridge due to the design. Motion by Shannon, second by Pribyl to request WSN to provide a cost to propose the proper repair. On 8-5, Mark Rohr advised Ted the cost to work up a proposal would be \$3,000.

- 7. High Output Well/Alternate Water Source Update, Ted, WSN and Chip discussion of options.** Mark Hallan commented that the cost of a well to deliver 1,500 gallons/minute is very expensive and tests must be done for location to determine if the aquifer could produce this volume. Mark estimated a cost of \$100k+. Ted and Chip have not had time to discuss. Ted will respond next meeting on the subject.
- 8. Sewer Plant, automation updates. Timeline, Design needs.** Ongoing task, no further discussion.
- 9. Update on Co. Road 66 path paving-212', Trana Masonry.** Trana has been contacted, will be completed yet this year.
- 10. Update on Paving of Parking Lot by Andy's-Strand was to discuss with building owners.** Costs will be approximately \$53K to the city and \$32K to the business owners. Ted needs to talk to one business and would like this to be completed this year. Ted will bring up at the Budget meeting on 8-6.
- 11. Siren Move County Road #3, west side of Little Pine Lake-status, response to resident.** No discussion.
- 12. Grass Mowing Policy.** No discussion.
- 13. Reschedule September Meeting (First Monday is Labor Day).** Members agreed to reschedule to the next day, 9-6.
- 14. Other Business.**

B. 16.

## Crosslake Park/Library Commission Minutes 2:00 P.M. Wednesday, June 24, 2015

**Members Present:** Chair Joe Albrecht, Alden Hardwick, Gary Nordstrom, John Pribyl, Robb Reed, Patti Norgaard, Alternate Margo Jordan, Councilman Mark Wessels and Park & Recreation/Library, Director Jon Henke

I) Meeting was called to order at 2:00 pm.

II) Approve Minutes from June 3, 2015 meeting

**Motion to Approve Minutes from June 3, 2015 with the addition of one grammatical change: Pribyl/Norgaard--Unanimous**

III) Open Gym Policy Revision

A draft of a proposal was presented by Jon giving groups and businesses working with youth the option to reserve and rent gym space at a lower \$16/hr rate.

**Motion to adopt draft as policy Hardwick/Pribyl**

After discussion it was determined the following items need to be addressed: 1) advance notice of reservation, and 2) a time slot in the public open gym schedule set aside for private/business reservations. **Motion is tabled until the next meeting**, in order for Jon to amend the proposal to address these concerns.

IV) Shuffleboard/Bocce Ball Court Update

The courts will have to be painted by our staff because Jon cannot find a company willing to take on a small job right now. It will take 20 to 40 days for the concrete to cure before the process of preparing the courts for play can begin.

V) USTA National Facility Award

Jon has been informed our facility was not selected to receive the award. We are still looking at shade feature options at the tennis courts.

VI) Pickleball Update

As of today, there are 52 paid participants in the program. While trying to create more Pickleball courts on the tennis courts, both tape and chalk have been used. Neither option seems to work real well. The long term solution would be to paint court lines and designate specific times for rental equipment usage on the courts.

VII) Community Garden Update

The gate has been left open on numerous occasions so a reminder was sent out to all gardeners to make sure to keep it closed. The new watering system is working well. PAL covers Community Garden expenditures.

VIII) Changing Friday Open Hours

Jon will be adjusting the Friday night closing time to 7:00 pm instead of 8:00 beginning Friday, July 10<sup>th</sup>.

IX) Open Forum

1) Light Up the Dam

Fundraising is in full swing for this program.

The first outdoor movie night at the Corp Campground was a success with approximately 100 people in attendance and \$90.00 in donations.

2) Lakes Area Music Festival

This local program to entertain adults and educate children was discussed.

3) Community Center Signage

George Riches has been contacted and would be willing to help a committee decide on a design. Commission members Albrecht and Hardwick, and Councilman Wessels will head up the committee. Signage would be placed on the corner of Daggett Pine and 66, and at the entrance to the Community Center.

4) School Update

Preliminary drawings of the new school were presented by commission member Reed for the plan to locate the school on 20 acres across from the Community Center property. The project would be privately funded if the land can be purchased.

5) Youth Programming

A resident met with the Director to voice her concerns that the Department is not offering enough activities for young children. Jon discussed with her some options as well as, explained we need volunteers and/or parents to lend a hand to coach or teach these programs.

X) **Motion to Adjourn** Norgaard/ Nordstrom --Unanimous

B.17.

# Crosslake Roll-Off & Recycling Services

July 2015

	Mixed Paper	Aluminum Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons	
January	6420	740	2340	6740	1580	13020	3260	0	30840	2000	15.42
February	10800	880	0	0	1460	0	4280	0	17420	2000	8.71
March	0	0	0	6420	1580	4320	6760	0	19080	2000	9.54
April	9620	760	2120	6980	2940	7680	6300	0	36400	2000	18.2
May	10480	0	0	7080	3460	13500	12260	0	46780	2000	23.39
June	16660	840	2220	13700	4740	8100	11500	42	57802	2000	28.901
July	8040	2190	0	20760	6780	15010	10600	0	63380	2000	31.69
August								0	0	2000	0
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0
TOTAL IBS	62020	5410	6680	61680	22540	61630	54960	42			
2000#	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000	
TOTAL TONS	31.01	2.705	3.34	30.84	11.27	30.815	27.48	0.021			

Tires

# SCORE REPORT FORM

B.  
18.

Mo./Yr. June 2015

CROSSLAKE REPORT

Organization:	Waste Partners Environmental Services, Inc. PO Box 677 Pine River, MN 56474
Contact Person:	Eric Loge    Ph: (218) 824-8727    Fax: (218) 587-5122

Materials delivered to:	Cass County - Pine River Transfer Station Cardboard & Mixed Paper - LDI or Rock-Tenn Metal - Crow Wing Recycling or Pine River Iron & Metal
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## RESIDENTIAL      COMMERCIAL

### Total Paper : (includes)

Corrugated Cardboard  
Newspaper  
Mixed Paper (News, Mags, Mixed Mail, CDBD)

16393	

### Metal: Appliances, misc...

0	
---	--

### Commingled Materials: (includes)

11991	
-------	--

%		lbs
0.05	Metals- Aluminum Cans	600
0.21	Tin Cans	2518
0.61	Glass- Clear bottles Green bottles brown bottles	7314
0.1	Plastic - #1 & #2 bottles	1199
0.03	Reject	360
1.00		11991

**Total LBS.**

28384	0
-------	---

**Total Tons**

14.19	0
-------	---

### OUT OF COUNTY Waste Disposal

Final Destination: N/A  
Disposal Site Permit #: \_\_\_\_\_  
Tons Delivered: **NONE**

Total Number of  
Households  
Served this Month

893

	Trash		Recycling		108193      79140	
	Accounts	Rate	Accounts	%	paper	commingle
BRD	2837	0.47	1328	0.37	39581	28953
BAX	1200	0.89	1065	0.29	31743	23219
B.P.	549	0.95	520	0.14	15499	11337
P.L.	249	0.67	167	0.05	4977	3641
C.L.	893	0.62	550	0.15	16393	11991
NIS	70	0.00	0	0.00	0	0
	<b>5798</b>	0.63	<b>3630</b>			

ECONOMIC DEVELOPMENT AUTHORITY  
MEETING MINUTES  
8:30AM – July 1, 2015  
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 AM by Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, Bill Forsythe, and Mark Wessels. Also in attendance were Kristin Larsen and Mary Devine-Johnson from Spectrum Reach, Debby Floerchinger, local manager at Crosslake Communications, Bart Taylor from Riverwood Bank, Roger Roy representing Crosslake Character and Design Team and Chris Robinson from BLAEDC.

A MOTION WAS MADE BY STEVE ROE, SECONDED BY BILL FORSYTHE TO APPROVE THE MINUTES OF THE JUNE 10 2015 EDA MEETING. AYES: ALL

The Revolving Loan Fund balance information was included in the packet for information. Bill Forsythe, Treasurer reported that the loans are current.

Program: Kristin Larsen and Mary Devine-Johnson presented additional information around Spectrum Reach's ability to provide a year around extensive marketing plan for Crosslake. Kristin listed examples of other communities who have produced videos marketing their assets and to audiences they want to attract. Kristin will send Patty the links to these videos for Patty to distribute to the EDA members and guests.

Bill Forsythe suggested the "surrounding communities work together to develop a more robust marketing plan and that we should jointly work with BLAEDC". Chris Robinson from BLAEDC asked if we had seen the video that BLAEDC produced for the annual convention. Chris also suggested that we would need to talk with Sheila Haverkamp about such a project. EDA members acknowledged that Crosslake may need a more extensive marketing plan but is limited by funds at the present time.

MARK WESSELS MADE A MOTION TO APPROVE UP TO \$450 FOR A 30 SECOND MARKETING VIDEO PRODUCED BY SPECTRUM REACH, SECONDED BY STEVE ROE. AYES: ALL

Patty Norgaard will meet with Kristin Larsen to develop the production plan for the video to be viewed at the August 5, 2015 EDA meeting.

New Business: The second half of the BLAEDC contract is due and will be included in the council packet for approval.

The next meeting will be August 5, 2015.

Patty Norgaard adjourned the meeting at 10:10AM.

# BLAEDC Quarterly Activity Overview

2015 Q2, Government Version

Report Printed 7/22/2015 2:03:58 PM

	April	May	June	2nd Quarter
Entrepreneurial	4	4	2	10
Business Retention and Expansion	7	4	3	14
Attraction	1	1	3	5
Community and Economic Development Initiatives	5	2	0	7
Other Activities	0	4	0	4
Internal Projects	0	3	1	4
<b>Total</b>	<b>17</b>	<b>18</b>	<b>9</b>	<b>44</b>

## Highlights

### Entrepreneurial, Business Retention and Expansion, and Attraction Projects

	Likelihood of Success	Projected Investment	Projected Jobs
15-04-8729 National Lodging Franchise Location Assistance Inquiry	High	1M-5M	10-25
15-04-8730 Local food service business expansion plan	High	200k-1M	1-10
15-04-8732 Local Entrepreneur Start-up Assistance	High	<50k	1-10
15-04-8733 Local Manufacturer Crowdfunding Financing Options Inquiry	High	<50k	1-10
15-04-8734 Restaurant Bar Sale Planning	Moderate	200k-1M	1-10
15-04-8735 BRE Visit - Local manufacturer and service provider	High	1M-5M	10-25
15-04-8737 Local Individual Start-up Entertainment Business Inquiry	Low	50k-200k	1-10
15-04-8739 Manufacturer and Distributor W/C and Refinancing Needs	High	200k-1M	1-10
15-04-8740 Regional Developer Brainerd Hotel Redevelopment Inquiry	Low	1M-5M	25-100
15-04-8743 Local Owner Housing & Commercial Solar Energy Project DT Brainerd	High	50k-200k	1-10
15-04-8744 Local Builder TIF Inquiry for Residential Development Infrastructure	High	200k-1M	1-10
15-04-8745 Regional Mfg Site Selection Inquiry	Low	200k-1M	1-10
15-05-8746 Individual - Senior Marketing Consultant	Low	<50k	
15-05-8747 Local Individual Retail Startup Inquiry	High	50k-200k	1-10

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15-05-8749	Local Individual Start-up Inquiry Regarding Tourist Attraction	Low	5M+	1-10
15-05-8750	Local Individual - National Retailer Attraction Effort	Low	200k-1M	10-25
15-05-8752	Regional Manufacturer Expansion Site Search	High	200k-1M	1-10
15-05-8755	BRE Visit - Local Manufacturer 2015	High	200k-1M	1-10
15-05-8758	Regional Financial Institution Grand Opening Brainerd	High	<50k	1-10
15-05-8759	Local Health Care Institution Development Planning	High	1M-5M	25-100
15-05-8760	Individual Entrepreneur Start-up Inquiry	Low	1M-5M	1-10
15-06-8764	Natural Resources and Industrial Property Network Opportunities	Moderate	5M+	100+
15-06-8766	Regional Utility Local Service Location and Warehouse Closure 2015	Low	<50k	1-10
15-06-8767	Potential Investor Inquiry re: Brainerd Hotel & Conf Center	Low	1M-5M	10-25
15-06-8768	Twin Cities Consultant Inquiry re: Gov. Trade Award to Local Manufacturer	High	<50k	
15-06-8769	Local Individuals Aquaponics Start-up Inquiry	Low	1M-5M	1-10
15-06-8770	Local Entrepreneur Start-up Business Inquiry	High	<50k	1-10
15-06-8771	Midwest Region Start-up Manufacturer inquiry re: BRHSC site status	Low	200k-1M	100+
15-06-8772	Site Selector - Site Inquiry	Low	200k-1M	1-10

**Community and Economic Development Initiatives**

15-04-8727	Consulting Relocation and Opportunities in Area			
15-04-8731	Twin City Business Journal			
15-04-8736	Brainerd Business 371 Improvement Project			
15-04-8741	Federal Reserve Bank			
15-04-8742	Blandin Broadband Com. Grant -Tech			
15-05-8756	MN DEED Shovel Ready Site Certification			
15-05-8757	RED Group			

**Other Activities and Internal Projects**

15-05-8748	AAAA-BLAEDC ORG FIN GRANTS IF - 2015 Grant			
15-05-8751	Local Individual Career Opportunities Inquiry			
15-05-8753	Request for CIDE documents			
15-05-8754	NJPA Innovation Grant - Micronet, BLAEDC, CCEDA			

- 15-05-8761 Request for list of small businesses in CWC
- 15-05-8762 MN Agricultural Leadership Program - request for tour suggestions
- 15-05-8763 BLAEDC General Marketing - Magazine Ad Opportunity
- 15-06-8765 2015 Credit Card Fraud Charge (April, May, June)

**Ongoing Entrepreneurial, Business Retention and Expansion, and Attraction Projects**

		Likelihood of Success	Projected Investment	Projected Jobs
09-10-7181	Winery Start Up	High	1M-5M	10-25
13-04-8392	Local Manufacturer Expansion	High	1M-5M	10-25
13-08-8444	Hotel Development	Low	1M-5M	10-25
13-09-8467	Individual Technology Center Start Up	Moderate	50k-200k	10-25
13-09-8471	AA-MN DEED Site Selector Fam Tours	Low	<50k	
13-10-8476	EXECs - Rent-a-Board - local business	Moderate	50k-200k	10-25
14-02-8540	EXECs - Rent-a-Board - Local Manufacturer	Moderate	50k-200k	1-10
14-02-8541	EXECs - Rent-a-Board - Local Resort	Moderate	<50k	1-10
14-04-8561	Local Company Technical Assistance DEED Export Incentives and Governor Int'l Trade	High	<50k	1-10
14-05-8591	MN Manufacturer Crow Wing County Expansion Project	High	1M-5M	10-25
14-05-8593	Company Redevelopment Project	High	200k-1M	10-25
14-07-8619	Regional Manufacturer Expansion Site Inquiry	High	200k-1M	1-10
14-07-8628	Utility Data Center Location	Low	5M+	10-25
14-08-8630	Developer Truck Terminal Package Delivery Operation	High	1M-5M	10-25
14-08-8635	Manufacturing Facility Center Re-Development Project	High	1M-5M	25-100
14-12-8692	Regional Manufacturer Expansion Location and Incentives Inquiry	High	1M-5M	1-10
15-02-8711	Local Service Provider Expansion Project 2015	High	200k-1M	1-10
15-02-8716	Local Professional Firm Succession Plan	High	200k-1M	1-10
15-03-8726	Art Event Business Property Acquisition	Moderate	50k-200k	1-10
15-04-8734	Restaurant Bar Sale Planning	Moderate	200k-1M	1-10

**Ongoing Community and Economic Development Initiatives**

- 09-10-7133 Charter School Expansion Project

10-01-7414	BLAEDC Airport Videos and Variety
12-04-8125	MN DEED National Career Readiness Certificate Initiative
12-07-8170	EXECS CD - Mississippi River Community Asset Redevelopment
12-07-8172	AAAA-BLAEDC MKTG SPEC PROJ EXECS Launch and Beyond/Mktg (after 7/12/12)
13-01-8332	Development Site Opportunities and Concerns
13-01-8346	BLAEDC MKTG SPEC PROJ EXECS Business Chats
13-05-8399	Brainerd Paper Plant Asset Task Force
13-05-8401	BLAEDC MKTG SPEC PROJ EXECS Summer Event
13-07-8420	Cuyuna Range Reinvention Initiative
13-08-8443	Downtown Brainerd business group
13-09-8460	Brainerd CWC Airport Infrastructure Project
13-10-8479	EXECS - Downtown Brainerd Business Group Mentoring
14-03-8544	BLAEDC Spec. Proj. Mining Opportunities Exploration
14-10-8654	Blandin Foundation ACE Livable Wage Jobs and Workforce Dev.
15-01-8702	Region 5 Blandin Broadband Community Grant
15-01-8705	Brainerd HRA Housing Institute DT Brainerd
15-02-8718	JOBZ Reporting 2015 (YE 2014)

**Ongoing Other Activities and Internal Projects**

10-05-7519	BLAEDC Budget and Funding Requests
11-01-7790	BLAEDC Board
11-05-7912	BLAEDC Audit and Taxes
11-10-8016	BLAEDC ORG Insurance
13-06-8410	CRM and Sharepoint Customization Upgrade and IT Grant (MAP)
13-08-8451	AAAA-BLAEDC MKTG GO 2013-2015 Labor Day and IQ Ads
13-10-8486	AAAA-BLAEDC ORG BLAEDC/Chamber Grow Brainerd Facility
14-05-8592	Bank Statements for BLAEDC Organization
14-11-8676	BLAEDC ORG GRANT - Hallett Trust Fiscal Agent 2014
15-01-8698	2015 Gov Contracts
15-01-8699	RiverWood and CTC Room Rentals



**RESOLUTION 15-\_\_\_\_\_**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
PAL Foundation	\$338.00	Parts for Well at the Community Garden
PAL Foundation	\$110.00	"Friday Bridge" Room Rental
USTA	\$230.00	Tennis Equipment for Youth Lessons

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 10th day of August, 2015.

\_\_\_\_\_  
Steve Roe  
Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

(SEAL)

**PAL FOUNDATION OF CROSSLAKE**  
 14126 DAGGETT PINE ROAD  
 CROSSLAKE, MN 56442

75-564  
918-2      NO      3198

Date July 20, 15

**CITY OF CROSSLAKE**      \$ 338<sup>00</sup>

**THREE HUNDRED THIRTY EIGHT DOLLARS** <sup>00</sup>/<sub>100</sub> **DOLLARS**      A Security Features Included. Details on Back.

**Lakes Bank**      R.O. Box 360 (218) 568-4473      Money Market Account  
 Pequot Lakes, MN 56472  
 R.O. Box 767 (218) 562-4472  
 Crosslake, MN 56442

Memo GARDEN (WELL)      *[Signature]*

⑆091905648⑆ ⑈50⑈868⑈9⑈      176

**RECEIPT**      DATE 8/5/15      No. 050832

RECEIVED FROM PAL      \$ 338

Three hundred, thirty-eight DOLLARS

FOR RENT  
 FOR Reimburse parts needed for garden well

ACCOUNT		<input type="radio"/> CASH
PAYMENT		<input checked="" type="radio"/> CHECK
BAL. DUE		<input type="radio"/> MONEY ORDER
		<input type="radio"/> CREDIT CARD

FROM [Signature] TO \_\_\_\_\_ BY \_\_\_\_\_

**PAL FOUNDATION OF CROSSLAKE**  
 14126 DAGGETT PINE ROAD  
 CROSSLAKE, MN 56442

75-564  
918-2      NO      3199

Date July 20, 15

**CITY OF CROSSLAKE**      \$ 110<sup>00</sup>

**ONE HUNDRED TEN DOLLARS** <sup>00</sup>/<sub>100</sub> **DOLLARS**      A Security Features Included. Details on Back.

**Lakes Bank**      R.O. Box 360 (218) 568-4473      Money Market Account  
 Pequot Lakes, MN 56472  
 R.O. Box 767 (218) 562-4472  
 Crosslake, MN 56442

Memo FRIDAY BRIDGE      *[Signature]*

⑆091905648⑆ ⑈50⑈868⑈9⑈      176

**RECEIPT**      DATE 8/5/15      No. 050833

RECEIVED FROM PAL      \$ 110

One hundred, ten & DOLLARS

FOR RENT  
 FOR Friday Bridge Room Rental 2nd

ACCOUNT		<input type="radio"/> CASH
PAYMENT		<input checked="" type="radio"/> CHECK
BAL. DUE		<input type="radio"/> MONEY ORDER
		<input type="radio"/> CREDIT CARD

FROM [Signature] TO \_\_\_\_\_ BY \_\_\_\_\_

DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER



**USTA NORTHERN**  
1001 West 98th Street, Suite 101  
Bloomington, MN 55431  
Phone (952) 887-5001

**WELLS FARGO BANK MINNESOTA N.A.**  
7900 Xerxes Ave South  
Bloomington, MN 55431  
17-41910 948

35586

PAY TO THE ORDER OF **CITY OF CROSSLAKE**

Two Hundred Thirty and 00/100

\$ **230.00**

7/10/2015

MEMO  
ATTN: JON HENKE  
CITY OF CROSSLAKE  
37028 CO RD 66  
CROSSLAKE, MN 56442  
Grant

VOID AFTER 90 DAYS  
*[Signature]*

2 SIGNATURES REQUIRED FOR AMOUNTS OVER \$5,000

⑈035586⑈ ⑆091000019⑆5894392470⑈

# RECEIPT

DATE 7/21

No. **050751**

RECEIVED FROM U.S.T.A.

\$ **230-**

Two hundred thirty DOLLARS

FOR RENT grant for youth tennis program

<input type="checkbox"/> CASH	FROM	TO
<input checked="" type="checkbox"/> CHECK	<i>[Signature]</i>	
<input type="checkbox"/> MONEY ORDER		
<input type="checkbox"/> CREDIT CARD		

BY *[Signature]*

B.22.

CITY – COUNTY – TOWNSHIP  
ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATING MEETING  
July 27, 2015 - 6:30 PM

Crow Wing County Crosslake Shop  
13870 Whipple Drive  
Crosslake, MN 56442

**Re-cap of recent cost share/cooperative projects**

Paving – two local agencies

- City of Deerwood on County State Aid Highway 47
- Baxter on County State Aid Highway 48

Seal Coats – three local agencies

- City of Jenkins, City of Baxter and Jenkins Township.

The County is involved in two research projects related to seal coating. One is sealing one mile per year for the next five years on CSAH 3 (between Crosslake and Fifty Lakes) which was reconstructed in 2014. This will be done to collect research on what year after paving is the most cost effective. Results will be gathered for 10+ years.

The other project is on CSAH 45 from CSAH 2 to CR 117 south of Brainerd. The south 4 miles will have a seal coat applied prior to a bituminous overlay, and the north 4 miles will be a straight mill and overlay. The effectiveness of reducing reflective cracking back through the seal coated area will be measured against the other segment.

Pavement Markings – two local agencies

- City of Baxter and City of Brainerd

Dust Control – eight local agencies

- City of Nisswa, Long Lake Township, City of Breezy Point, Center Townships, Fairfield Township, Little Pine Township, Oak Lawn Township, and Wolford Township.

Sweeping – four local agencies

- City of Deerwood, City of Crosslake, City of Riverton and City of Pequot Lakes.

**2015 – 2019 Highway Improvement Plan** – All agencies were mailed a copy of the new HIP. Extra copies were provided at the meeting.

**TH 371 Project Update** – This design-build contract is scheduled to begin during the winter of 2015/16 with clearing operations. The project limits are from the beginning of the two lane section in Nisswa to CSAH 16 In Jenkins. Final project completion is scheduled for the fall or 2017 or spring of 2018. The project includes a bypass of the City of Pequot Lakes, as well as a grade separated intersection at CSAH 11. The ramps intersecting with CSAH 11 will be round-about intersections rather than signalized.

## **Maintenance Update**

### Storm cleanup

- As of 7-24-15, 1029 loads of trees were hauled.
- Hardest hit areas were 1<sup>st</sup> Assessment, Nisswa and Lake Edward Township.
- Expected to continue cleanup for the next 3 weeks.

### Mowing

- We halted mowing operations for the storm response.
- Resumed mowing 7-27-15.
- Expecting to complete 1<sup>st</sup> cutting by 8-7-15.
- 2<sup>nd</sup> cutting will begin 8-10-15.

### Summer Dura Patching

- CSAH 11 – CSAH 3 to CSAH 4
- CSAH 16 – CSAH 66 to Wharf Bridge

## **Maintenance Contracts**

The annual paver patch areas are complete on

- CR 128, 45, 30 & 144

CWC's annual dust control application is complete.

Re-graveling on CR 36 will take place in September.

CWC crack sealed 49.12 miles of County Roads and 9.5 miles of First Assessment District roads so far this year.

## **New Business**

We have been having the City County and Township meetings for 3 years now. We are averaging 13 attendees per meeting. The group does not have any preferences on future topics or presenters.

The meeting concluded at 7:30.

Next Meeting will be January 25, 2016, 6:30 p.m. Brainerd Highway Complex.



8-5-2015

B.23.

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**Minnesota Municipal Utilities Association**

July 20, 2015

**MEMORANDUM**

To: Safety Management Participants  
From: Mike Willetts, Director of Job Training and Safety  
Subject: 2015-16 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2015 through September 30, 2016, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. Please do not send payment at this time. You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance  
Minnesota Municipal Utilities Association  
3025 Harbor Lane North, Suite 400  
Plymouth, MN 55447-5142

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail [mwilletts@mmua.org](mailto:mwilletts@mmua.org)  
Larry Pederson: phone 763-746-0704 or e-mail [lpederson@mmua.org](mailto:lpederson@mmua.org)

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.

Minnesota Municipal Utilities Association

AMENDMENT TO SERVICES AGREEMENT

**Safety Management Program**

Contract Date: July 7, 2015

Contract Number: 199-2016

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Crosslake (Crosslake), dated August 11, 2014, contract number 199-2015, is amended as follows:

**PART II, Section 1.**

1. DURATION: This Agreement shall remain in force from October 1, 2015 until September 30, 2016 (the "expiration date").

**PART III, Section 1.**

1. COMPENSATION: For the services covered by this Agreement, Crosslake shall pay MMUA an annual fee of ten thousand two hundred dollars and 00 cents (\$10,200.00) for the 2015-16 annual period. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$10,200.00)
- Quarterly Payments (\$2,550.00 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Crosslake

Minnesota Municipal Utilities Association

By \_\_\_\_\_

By  \_\_\_\_\_

Title \_\_\_\_\_

Title Executive Director

Date \_\_\_\_\_

Date July 7, 2015

Purchase Order # \_\_\_\_\_

**Minnesota Municipal Utilities Association  
Safety Management Program  
West Metro Group Fee Calculation (Bruce Bousu)  
October 1, 2015 - September 30, 2016**

City	Population	2015-16		2014-15	Difference	Days per Month
		Annual Charge	Quarterly Charge	Annual Charge		
Carver	2,339	\$5,550.00	\$1,387.50	\$5,350.00	\$200.00	0.5
Coon Rapids	63,480	\$33,900.00	\$8,475.00	\$32,300.00	\$1,600.00	4
Crosslake	2,090	\$10,200.00	\$2,550.00	\$9,900.00	\$300.00	1
Lanesboro	728	\$4,800.00	\$1,200.00	\$4,600.00	\$200.00	0.3
Mabel	717	\$5,550.00	\$1,387.50	\$5,350.00	\$200.00	0.5
Mahtomedi *	7,676	\$7,425.00	\$1,856.25	\$7,125.00	\$300.00	1
Mankato	39,309	\$39,900.00	\$9,975.00	\$39,900.00	\$0.00	4
Minnetrista	5,542	\$16,200.00	\$4,050.00	\$15,900.00	\$300.00	2
Waseca	9,427	\$13,200.00	\$3,300.00	\$12,600.00	\$600.00	1
RSG - Southeast		\$7,200.00	\$1,800.00	\$7,200.00	\$0.00	0.5
<b>Totals:</b>	<b>131,308</b>	<b>\$143,925.00</b>	<b>\$35,981.25</b>	<b>\$140,225.00</b>	<b>\$3,700.00</b>	<b>14.8</b>

Please notify Larry Pederson of changes to your city.  
Call 763-746-0704; fax 763-551-0459 or e-mail to [lpederson@mmua.org](mailto:lpederson@mmua.org).



**NORTH AMBULANCE  
CROSSLAKE**

**JULY 2015 RUN REPORT**

TOTAL CALLOUTS: 93

NIGHT: 33 DAY: 60

No Loads:	12
Cancel:	12
Fire Standbys:	00
Police Standbys:	00
Transported Patients:	69

CROSSLAKE:	65 (10 No Load, 7 Cancel)
BREEZY POINT:	08 (1 Cancel)
IDEAL:	00
MISSION:	01
FIFTY LAKES:	01 (1 No Load)
MANHATTAN BEACH:	01 (1 No Load)
CENTER:	00
TIMOTHY:	00

MUTUAL AID TO:

PINE RIVER:	11 (2 Cancel)
BRAINERD:	05 (2 Cancel)

BLS TRANSFERS:	00
ALS TRANSFERS:	01

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):

BRAINERD:	00
PINE RIVER:	00
AIRCARE:	00

B. 25.

**BILLS FOR APPROVAL**  
**August 10, 2015**

VENDORS	DEPT		AMOUNT
Ace Hardware, keys	Park		1.99
Ace Hardware, wasp killer	Sewer		43.88
Ace Hardware, tire valve	Park		2.24
Ace Hardware, concrete mix	Park		19.76
Ace Hardware, hardware	PW		2.40
Ace Hardware, hardware	PW		3.11
Ace Hardware, ice maker kit	Park		13.99
Ace Hardware, roundup	Park		45.99
Ace Hardware, hose	Park		7.49
Ace Hardware, tubing	PW		10.33
Ace Hardware, blade	PW		17.08
Ace Hardware, hardware	PW		9.25
Ace Hardware, husqvarna parts, fuel, bulbs, key	PW		274.38
Ace Hardware, chalk	Park		3.00
Ace Hardware, hardware	Park		17.87
Ace Hardware, hardware	Park		6.49
Ace Hardware, deck brush, cleaners	PW		35.52
Ace Hardware, painting supplies	PW		25.33
Ace Hardware, files	PW		21.98
Ace Hardware, fuel, filter	PW		32.97
Ace Hardware, hardware	PW		42.52
Ace Hardware, rake, knife, spade	Phone		105.05
Ace Hardware, wheel barrow, batteries, spark plugs	PW		124.13
Ace Hardware, hardware	PW		3.99
Ace Hardware, caulk	PW		5.99
Ace Hardware, spray gun, hardware	PW		17.98
Ace Hardware, rake, weedblock	PW		71.97
Ace Hardware, hardware	PW		8.49
Ace Hardware, fuel	PW		26.97
Ace Hardware, hitch pin	Park		4.09
Ace Hardware, safety vests	PW		75.00
Ace Hardware, sidewall register	Police		17.98
AW Research, water testing	Sewer		411.30
Baker & Taylor, books	Library		106.26
Batteries Plus, batteries	PW		14.98
Breen & Person, legal fees	ALL		570.00
BSN Sports, paint	Park		154.99
Build All Lumber, field marker	Park		7.47
Char Nelson, reimburse for concessions	Gov't	pd 7-13	67.23
City of Crosslake, sewer utilities	PW/Gov't		74.00
Clean Team august cleaning	PW/Gov't		1,082.50
Council #65, union dues	Gov't		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,302.07
Crosslake Demolition, trash removal	Park		49.20
Crosslake Sheetmetal, replace circuit board and super boost	Gov't		552.95

Crosslake Welding, repair sign	PW	130.00
Crow Wing Auto Body, install stripes and logo	Police	189.00
Crow Wing County Attorney, fines	Police	1,549.61
Crow Wing County Highway Dept, may fuel	ALL	2,886.09
Crow Wing County Highway Dept, june fuel, sweeping, signs	ALL	3,089.86
Crow Wing County Landfill, trash removal	Library	40.38
Dacotah Paper, janitorial supplies	Gov't	127.22
Dacotah Paper, janitorial supplies	Gov't	12.51
Dacotah Paper, janitorial supplies	Park	303.92
David Herzig, childrens program	Library	200.00
Deferred Comp	ALL	300.00
Delta Dental, dental insurance	ALL	1,430.95
Fire Instruction, health and wellness	Fire	500.00
First Supply, wire	PW	433.60
First Supply, handle	PW	42.42
Fortis, disability	ALL	564.09
Fyle's, portable restroom	Park	250.00
Granite Electronics, radio installation	PW	1,112.83
Harvey Hollenback, reimburse weight room membership	Park	35.00
Hawkins, chemicals	Sewer	804.35
Hawkins, chemicals	Sewer	373.15
Health Partners, health insurance	Gov't	17,020.62
Jefferson Fire & Safety, turnout gear	Fire	908.02
Johnson, Killen & Seiler, personnel matters	Gov't	1,118.00
Jon Henke, reimburse mileage	Park	32.20
Lakes Heating and Cooling, air conditioner	Police	2,800.00
Lakeside Glass, windshield	Police	607.25
Landsburg, blue granite rock	Phone	384.00
Linescape Linestripping, road striping	PW	8,005.00
Marco, copier lease	ALL	433.00
Marco, copier lease	Park	218.05
Mary Kate Williams, childrens program	Library	120.00
Mastercard, Dollar Item Direct, childrens program	Library	144.00
Mastercard, Etrailer.com, trailer hitch and wiring	Police	178.90
Mastercard, Fleet Farm, sprayer, pump	PW	245.84
Mastercard, Fleet Farm, gate wheels	PW	31.98
Mastercard, Home Depot, shingles	Park	1,262.98
Mastercard, Johnson Health Tech, cable	Park	30.89
Mastercard, Matrix Fitness, cables, rope	Park	385.24
Mastercard, Office Max, receipts, tape, paper	Park	133.71
Mastercard, Office Max, paper, markers, ink, tape	Library	169.41
Mastercard, Reeds, water, gatorade	Park	27.37
Mastercard, Reeds, ice	Park	4.79
Mastercard, Timber Lake Lodge, sewer training	Sewer	342.81
Menards, uf cable, storage rack	PW	161.83
Midwest Machinery, blade, sheave, hardware	PW	195.64
Midwest Machinery, parts	PW	295.90
Mike Lyonais, reimburse petty cash	ALL	79.10
Mindi Brill, reimburse for tennis expense	Park	21.78
MN Life, life insurance	ALL	378.60



E. 1.

MEMO TO: City Council  
FROM: Mayor Roe  
DATE: August 3, 2015  
SUBJECT: Commission Appointment

I hereby recommend the following appointment:

Public Works Commission  
Doug Vierzba - appointment as alternate member



**CITY OF CROSSLAKE**  
**APPLICATION FOR APPOINTMENT TO CITY BOARD OR COMMISSION**

**PERSONAL INFORMATION**

Name: Last Vierzba First Doug

Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (1) X (Cell) X

Occupation: Retired (civil engineer) Employer: X

Email Address: \_\_\_\_\_

Are you a Crosslake resident or property owner?  Yes  No If yes,  Seasonal  Permanent

If yes, how long have you been a Crosslake resident or property owner? 2 yrs, 10 mos. (owned home 3 yrs)

Please check this box if you are currently on a board or commission and wish to be considered for reappointment. Please note below the current board or commission you are currently serving. You are not required to complete the remainder of the application.

Please rank in order which of the following boards and commissions you are interested in serving on:

- \_\_\_\_\_ Planning and Zoning Commission (Crosslake residency or property ownership required)
- \_\_\_\_\_ Economic Development Authority (Crosslake residency or property ownership required)
- 1 \_\_\_\_\_ Public Works/Cemetery/Sewer Commission (Crosslake residency or property ownership required)
- \_\_\_\_\_ Parks and Recreation/Library Commission (Crosslake residency or property ownership not required)
- \_\_\_\_\_ Crosslake Communications Advisory Board (Must own property within service area)

Why are you interested in being appointed to a City advisory board or commission?

I think that my 38 years of experience working for <sup>the</sup> city as a civil engineer and City Engineer would help me make good decisions as part of the Comm, and I would like to help the City where I live and plan to live for many years. Being retired, I should have the time it takes to serve on this Comm.

What strengths and abilities would you bring to the board or commission? Please include any education and experience that would assist you in serving on a board or commission.

I have a BS degree in civil engineering from the U of MN. I have 24 years experience in civil engineering and was a Reg. Prof. Eng. for 33+ years. I retired in 2012 and moved to Crosslake. I heard that the City was planning an ongoing street reconstruction program and I have many years of experience in that area. I would hope to offer suggestions that would help the Comm. and City Council make good decisions.

What are the most important issues facing our community over the next several years? What do you think the role of your board or commission should be in addressing those issues?

I would think that maintaining streets and other public improvements is vital to keep the City looking good and operating within a budget. The PW Comm. should review the issues and make good recommendations to the City Council.

(over)



F. 1.

**Staff Report  
Crosslake Parks, Recreation and Library**

**Date: July 5, 2015**

**To: Crosslake City Council**

**From: Jon Henke, Director**

**Subject: Park Maintenance Worker Hiring Recommendation's**

Park Employee Terry Kinkaid will be retiring on August 13, 2015. Current Park Maintenance Worker Ron Harkin would like to move to the full time position after Terry's retirement. Ron was hired in February of 2008 and has excelled in all aspects of the job. Ron's pay would remain the same but his hours would increase from an average of 32 hours to 40 hours each week. Staff has reviewed this recommendation with City Administrator Dan Vogt. Mr. Vogt is in agreement with moving Ron to 40 hours per week. We are currently in the hiring process for the other Park Maintenance Worker position. The City received 13 applications for this position. Councilman Mark Wessels along with Finance Director Mike Lyonais and Park Director Jon Henke will be conducting interviews the week of August 10<sup>th</sup>. Staff is recommending two motions for the Council to consider:

1. Move Ron Harkin from part-time position to full-time position effective August 17, 2015.
2. Approve the hiring of part-time Park Maintenance Worker after the interviews and background checks are completed. Pay would be based on qualifications in accordance with the 2015 AFSCME Union contract. The new hire would serve a six month probationary period. Benefits would be pro-rated based on 32 hours for the first year and adjusted accordingly at the beginning of each following year. Staff will supply the name of the new hire at the next regular meeting.

G.l.a.

### MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	2015		2014	
	July-2015	Year-to-Date 2015	July-2014	Year-to-Date 2014
<b>PERMIT TYPE</b>				
New Construction(dwlg)	3	12	4	15
Septic - New	1	3	8	16
Septic Upgrades	4	12	4	7
Porch / Deck	4	11	4	18
Additions	3	9	4	18
Landscape Alterations	9	32	6	27
Access, Structures	3	16	8	30
Demo/Move	0	1	1	9
Signs	0	3	0	1
Fences	2	4	3	6
E911 Addresses Assigned	2	3	2	6
<b>Total Permits</b>	<b>31</b>	<b>106</b>	<b>44</b>	<b>153</b>

ENFORCEMENT / COMPLAINTS	YTD Complaipts 2015	YTD Closed Complaipts 2015	YTD Complaipts 2015	YTD Closed Complaipts 2015
Enforcement	10	8	7	7

CUSTOMER SERVICE STATISTICS	2015		2014	
	July-2015	Year-to-Date 2015	July-2014	Year-to-Date 2014
<b>Activity</b>				
Counter	143	578	172	735
Phone	184	859	195	1277
Email	63	325	43	520
<b>Total</b>	<b>390</b>	<b>1762</b>	<b>410</b>	<b>2532</b>

Call For Service	14	56	13	60
Shoreland Rapid Assessment Completed (Buffer)	5	13	6	11
Stormwater Plans Submitted	7	32	9	21
<b>Total LSS Site Visits</b>	<b>78</b>	<b>398</b>	<b>22</b>	<b>149</b>

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2015	Year-To-Date Failed 2015	Year-To-Date Received 2014	Year-To-Date Failed 2014
Total Septic Compliance Inspections	19	3	18	3
		94.7%		94.4%

PUBLIC HEARINGS	2015		2014	
	July-2015	Year-to-Date 2015	July-2014	Year-to-Date 2014
<b>Public Hearings</b>				
DRT	2	15	4	14
Variance	1	8	2	11
CUP/IUP	0	1	0	2
Land Use Map	0	0	0	1
Subdivisions (Metes & Bounds; Preliminary; Final)	0	3	0	2
Consolidations/Lot Line Adjustments	0	4	Not Available	Not Available



G. L. b. l.

Land Services Department  
Mark B. Liedl, Director

Environmental Services:  
218-824-1125  
[environmental.services@crowwing.us](mailto:environmental.services@crowwing.us)

Property Valuation and Classification:  
218-824-1010  
[assessor.office@crowwing.us](mailto:assessor.office@crowwing.us)

Public Land Management:  
218-824-1115  
[landservices@crowwing.us](mailto:landservices@crowwing.us)

August 5, 2015

Crosslake City Council

RE: **WHITEFISH BUSINESS PARK**, Part of Section 29, T137, R27W, Crow Wing County, Minnesota

Dear Crosslake City Council:

I have further reviewed the final plat of **WHITEFISH BUSINESS PARK** with regards to the mathematical correctness and the requirements of the most current; Minnesota Platting Statutes, Chapter 505 and Guidelines for Platting in Minnesota, a joint publication of the Minnesota Society of Professional Surveyors (MSPS) and Minnesota Association of County Surveyors (MACS).

The final plat dedication which includes the plat boundary legal description, dedication statements, owner's signatures and other approving signatures conforms to the plat drawing and information provided to form.

A field inspection to confirm the placement of the required boundary, plat and lot corners has not been performed.

Based on these conditions I find the final plat of **WHITEFISH BUSINESS PARK** to conform to the above statutes, regulations and publications.

Respectfully,

Paul Herkenhoff, PLS

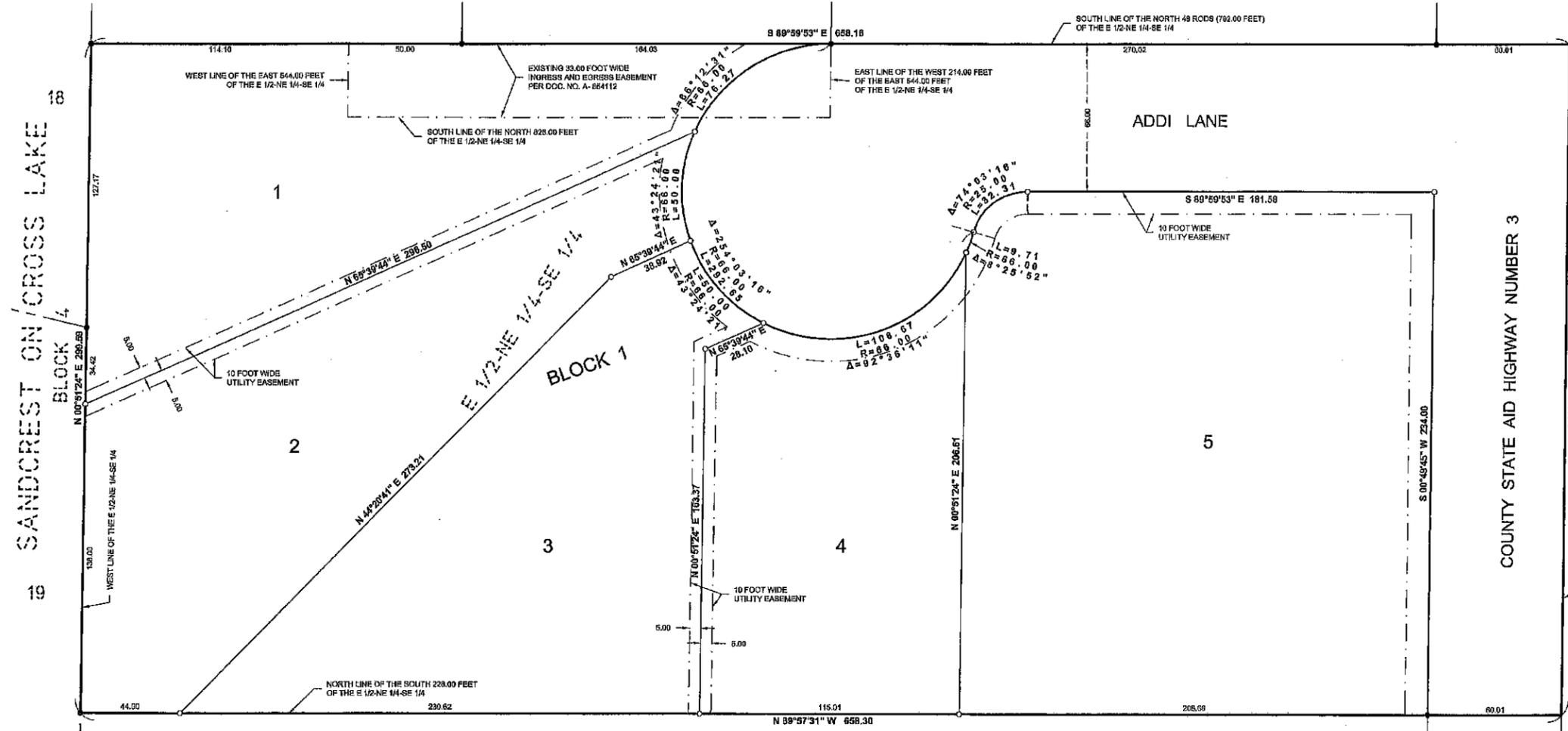
Crow Wing County Survey/Planning Coordinator

Our Vision: Being Minnesota's favorite place.  
Our Mission: Serve well. Deliver value. Drive results.  
Our Values: Be responsible. Treat people right. Build a better future.

Crow Wing County Land Services  
322 Laurel Street  
Brainerd Minnesota 56425

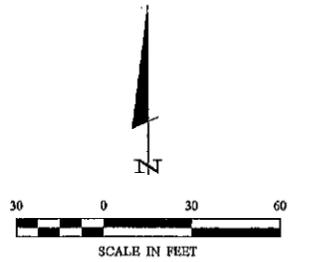
# WHITEFISH BUSINESS PARK

G. 2. 6. 2.



- DENOTES FOUND IRON PIPE
- DENOTES 1/2" x 1/8" INCH IRON PIPE SET AND MARKED BY LICENSE NO. 4481

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE CROW WING COUNTY COORDINATE SYSTEM.



KNOW ALL MEN BY THESE PRESENTS: That Kirk A. Schnitker and Michele M. Schnitker, husband and wife, owners of the following described property situated in the County of Crow Wing, State of Minnesota, to-wit:

That part of the East half of the Northeast Quarter of the Southeast Quarter, Section 29, Township 137 North, Range 27 West, Crow Wing County, Minnesota, lying south of the north 792.00 feet and north of the south 228.00 feet of said East half of the Northeast Quarter of the Southeast Quarter.

Subject to an ingress and egress easement over and across the south 66.00 feet of the north 858.00 feet of the east 330.00 feet of said East half of the Northeast Quarter of the Southeast Quarter and the south 44.00 feet of the north 825.00 feet of the west 214.00 feet of said East half of the Northeast Quarter of the Southeast Quarter.

Subject to easements, restrictions and reservations of record.

Have caused the same to be surveyed and platted as WHITEFISH BUSINESS PARK and does hereby dedicate to the public for public use the public ways and the utility easements as created by this plat.

In witness whereof said Kirk A. Schnitker and Michele M. Schnitker, husband and wife, have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Kirk A. Schnitker \_\_\_\_\_ Michele M. Schnitker \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Kirk A. Schnitker and Michele M. Schnitker.

(Notary Signature) \_\_\_\_\_ (Notary Printed Name) \_\_\_\_\_  
 NOTARY PUBLIC, \_\_\_\_\_ COUNTY, STATE OF \_\_\_\_\_  
 MY COMMISSION EXPIRES \_\_\_\_\_

I, Cynthia M. Hilde do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3 as of the date of this certificate are shown and labeled on this plat; and that all public ways are shown and labeled on the plat.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Cynthia M. Hilde, Licensed Land Surveyor  
 Minnesota License No. 44881

STATE OF MINNESOTA COUNTY OF \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Cynthia M. Hilde, Licensed Land Surveyor, Minnesota License No. 44881.

(Notary Signature) \_\_\_\_\_ (Notary Printed Name) \_\_\_\_\_  
 NOTARY PUBLIC, \_\_\_\_\_ COUNTY, STATE OF MINNESOTA  
 MY COMMISSION EXPIRES \_\_\_\_\_

City Council, City of Crosslake, Minnesota

This plat of WHITEFISH BUSINESS PARK was approved and accepted by the City Council of the City of Crosslake, Minnesota at a regular meeting thereof held this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Crosslake, Minnesota

By \_\_\_\_\_ By \_\_\_\_\_  
 Steve Roe, Mayor Charlene Nelson, City Clerk

County Auditor-Treasurer, Crow Wing County, Minnesota

Pursuant to Minnesota Statutes, Chapter 272.12, that there are no delinquent taxes on the land hereinbefore described on this plat and transfer and pursuant to Chapter 505.021, Subd. 9, taxes payable for the year 20\_\_\_\_ on the land hereinbefore described have been paid this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Crow Wing County Auditor-Treasurer

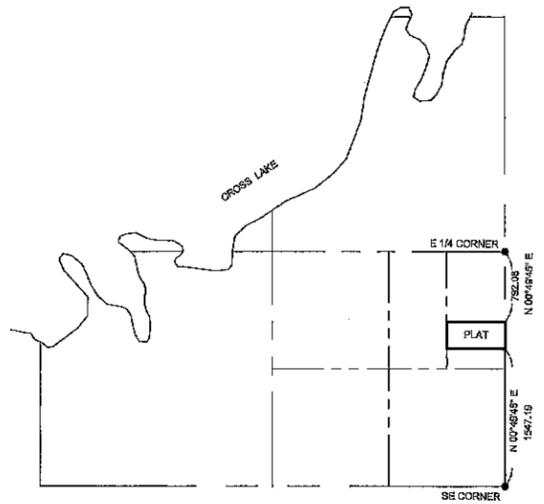
Deborah Erickson, Auditor-Treasurer  
 Crow Wing County, Minnesota

County Recorder, Crow Wing County, Minnesota

I hereby certify that this plat of WHITEFISH BUSINESS PARK was filed in the office of the County Recorder for public record on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M and was duly filed in Book \_\_\_\_\_ of Plats, Page \_\_\_\_\_, as Document Number \_\_\_\_\_.

Crow Wing County Recorder

Mark Liedl, Recorder  
 Crow Wing County, Minnesota



SECTION 29, TOWNSHIP 137 NORTH, RANGE 27 WEST  
 VICINITY MAP  
 NOT TO SCALE

30176 Old Highway #371  
 Suite 2  
 P. O. Box 874  
 Pequot Lakes, MN 56472  
 218-568-4940  
 www.stonemarksurveying.com

G.I.B.3.

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# STORMWATER MANAGEMENT PLAN

**WHITEFISH BUSINESS PARK  
Crosslake, MN**

CLIENT PROJECT NO.: N/A

CMI PROJECT NO.: 0158

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REVISED: 08-03-2015

**PREPARED FOR:**

Kirk Schnitker  
Schnitker Associates, P.A.  
1330 81<sup>st</sup> Avenue  
Spring Lake, MN 55432

**PREPARED BY:**

Civil Methods, Inc.  
1551 Livingston Avenue, Ste. 104  
West St. Paul, MN 55118

**ENGINEER CERTIFICATION:**

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Name: David Poggi, PE

Signed: 

Date: 05-18-2015

Registration: MN No. 44573



G.1.b.4.

**Staff Report  
Crosslake Parks, Recreation and Library**

**Date: August 5, 2015**

**To: Crosslake City Council  
From: Jon Henke, Director**

**Subject: Schnitker Park Dedication Recommendation**

**Schnitker Preliminary Plat**

The Park/Library Commission recommended cash in lieu of land for the Schnitker Preliminary Plat on June 3rd, 2015. **Hardwick/Nordstrom -Motion passed unanimously.**

The Park Department also recommends cash in lieu of land.  
Jon Henke, Director  
Crosslake Parks, Recreation and Library

G. I. b. 5.

**AGREEMENT FOR WHITEFISH BUSINESS PARK**

**THIS AGREEMENT**, made this 5 day of August, 2015, by and between Kirk Schnitker and Michele Schnitker, husband and wife, party of the first part, hereinafter referred to as "Owner" and "Developer" and City of Crosslake, party of the second part, hereinafter referred to as "City".

**WITNESSETH:**

**WHEREAS**, Owner is the owner of:

That part of the East Half of the Northeast Quarter of the Southeast Quarter, Section 29, Township 137, Range 27, lying south of the north 792.00 feet and north of the south 228.00 feet of said East Half of the Northeast Quarter of the Southeast Quarter.

**WHEREAS**, said real estate is to be plated as "WHITEFISH BUSINESS PARK"; and

**WHEREAS**, Owner would like to dedicate the road as depicted on the plat to the City; and

**WHEREAS**, Owner has obtained a quote from Anderson Brothers totaling \$16,365.75, attached hereto as Exhibit A and hereinafter referred to as the project improvements; and

**WHEREAS**, Owner has submitted a stormwater management plan prepared by Civil Methods, Inc. attached hereto as Exhibit B; and

**WHEREAS**, the plans and specifications set forth in Exhibits A and B shall be hereinafter referred to as the plans and specifications.

**NOW, THEREFORE**, in consideration of the premises and the mutual obligations of the parties contained herein, it is agreed between the parties as follows:

1. Developer has marketable title to the property to be developed and have the authority to enter into this Agreement.
2. Developer will deposit with City Irrevocable Letters of Credit acceptable to the City in the amount of One Hundred Twenty Five percent (125%) of the Feasibility Study Construction amount, or with the written approval from the City a binding bid amount. In this case, the City shall accept \$20,000.00 based upon said quote. This may consist of a one-year Letter of Credit renewable for one year, but in the event that Developer chooses this option, Developer shall be required to complete all improvements set forth herein to the satisfaction of the city within one year of the issuance date of the said Letter of Credit. At the point in time when it is thirty days prior to the expiration of said one-year Letter of Credit, if the City in its sole discretion determines that the Developer may not be able to complete said improvements within the said one-year time frame, then and

in that event, the Developer shall furnish a renewal of the Letter of Credit satisfactory to the City. If the said renewal is not provided, the City may in its discretion secure payment under the terms of the Letter of Credit up to its full amount as sufficient in order to insure to the city's satisfaction that the said project improvements will be completed. This surety shall be provided to the City within ten days of approval of this Agreement by the city or prior to commencement of any development activities, whichever is first. Said surety shall remain in place until acceptance of the project by the City and a one-year Warranty Bond has been assigned to the City.

3. Developer agrees that all construction of improvements to be owned or maintained by the City shall be inspected by the City Engineer. Inspections are to be at the Developer's expense and will insure workmanship and materials are up to City standards and according to the plans and specifications. Developer shall reimburse the City for these costs, WSN has estimated said charges to be \$1,500.00.

4. Developer agrees that they will, at their own expense, provide for and coordinate the satisfaction, obtaining and/or installing the following items in connection with the improvement project:
- A. All surveying, platting and recording requirements normally and customarily required by the City;
  - B. Covenants, easements, and restrictions applicable to the property as agreed upon between the Developer's and the City and approved by the City;
  - C. Electricity, telephone, gas and cable television installations;
  - D. Monumentation of lot corners;
  - E. Plans and specifications for the Improvement Projects;
  - F. Payment of all fees, permits, licenses and recording fees;
  - G. Erosion control in accordance with MPCA guidelines;
  - H. All other items or site improvements necessary and incidental to completion of the development and all according to the plans and specifications;
  - I. Lot grading, including stabilization and erosion controls;
  - J. Street grading, including stabilization and water drainage;
  - K. Private topsoil, sod, seeding, and mulching of street right of way;

L. Stormwater management pursuant to the plans and specifications.

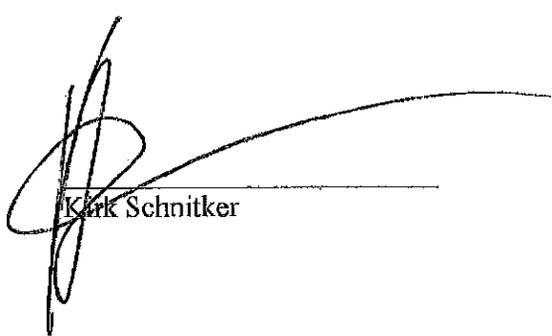
5. City agrees that all improvements which is a part of the Development when fully constructed and approved for acceptance by the City Engineer, Utility Commission and City Council, shall become part of the municipal utility system. Developer agrees that he or his contractor(s) will carry a performance bond to warranty project improvements installed per this agreement for the one-year warranty period. Developer agrees to assign the bond to the City after all improvements and project activities are completed to the satisfaction of the City, whereupon the City will indicate its acceptance of the project improvements. The assignment shall extend to the City all rights and ability to have the contractor performs any required warranty work. If a bond cannot be assigned, the Developer agrees to extend surety for the one-year warranty period at an amount that equals final construction price plus ten percent, (10%) and in that event, the City shall not accept the project until the end of said warranty period. The City reserves the right to extend the time frame for acceptance of the project if any problems with improvements installed are not resolved.
6. Developer shall provide the City a copy of the contractors Surety and Performance Bond and from any other subcontractors prior to starting any construction activities.
7. Developer agrees that the City may exercise its right to utilize surety to complete the Development in event of default, to mitigate any public hazard created by the Development or to compensate the City for any unpaid costs it incurs.
8. Developer and City agree that the total of all costs incurred and expended by the City in regard to this development project, including any engineering fees, legal fees, including work on the preparation of the Developer's Agreement, administrative expenses, and consultant expense, shall be paid for by the Developer's at such times as the City requires. As this Development is fairly routine, the City shall only require reimbursement of the inspection fees and shall not pass any legal or administrative costs on to the Developer. Of course, park fees are also due and calculated and must be paid before the City will release the final plat.
9. As project costs and City expenses are paid by Developer, the City, in its discretion, may allow a reduction in the surety bond or cash escrow account herein above provided for in an amount as determined by City so as to provide sufficient security for the performance of all terms and conditions provided for herein. In no case shall surety be reduced to less than actual construction costs until the City accepts the project.
10. Developer shall grant to the City such easements for utility, drainage and other purposes as deemed necessary by the City.

11. The Developer shall place iron monuments at all lot and block corners and at all other angle points on boundary lines. Iron monuments shall be placed after all streets and lawn grading has been completed in order to preserve the lot markers for future property owners. The Developer shall also provide a minimum of one monument within the development, set in concrete, for horizontal and vertical control for the City's benchmark system. More monuments may be required by the City engineer to service the area. The Developer's land surveyor shall certify to the City in writing that all iron monuments were placed as stated above and that all lots in the Subdivision comply with the City's Zoning and Subdivision Ordinances so as to permit the proposed buildings and improvements thereon.

12. The Developer hereby grants to the City, it agents, employees, officers and contractors a license to enter upon the development property to perform all necessary work and inspections deemed appropriate by the City during the construction of the improvements by the City.

1. The City shall not provide for public maintenance of the improvements until after the project is complete and all applicable warranties have been fulfilled. However, once construction is sufficiently completed and all cost paid, the City in its discretion may provide temporary maintenance as deemed necessary by the City.
2. This Agreement shall inure to the benefit of and shall be binding upon the Developers and the City and their respective successors, agents and assignees, and shall be binding upon all future owners of all or any part of the development property and shall be deemed covenants running with the land. However, nothing in this agreement, expressed or implied, shall give to any other person or their respective successors or assigns any benefit or legal or equitable right, remedy or claim under this Agreement. This Agreement, at the option of the City, may be placed on record with the County Recorder so as to give notice hereof to subsequent purchases and encumbrances.

IN TESTIMONY WHEREOF, the parties hereto have executed this Agreement as of the day and year set forth above.

  
Kirk Schnitker

OWNER and DEVELOPER:  
  
Michele Schnitker



THIS INSTRUMENT WAS DRAFTED BY:

Breen & Person

PO Box 472

Brainerd, MN 56401

218-828-1248

G.I.B.C.

ORDINANCE NO. 325  
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI  
NAMING AN UNNAMED ROAD AS ADDI LANE  
AND  
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX  
FOR THE CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

The following is the official summary of Ordinance No. 325, approved by the City Council of the City of Crosslake on the 10<sup>th</sup> of August, 2015.

The purpose of this Ordinance is to name an unnamed road as Addi Lane and add the name to the Master Road Name Index for the City of Crosslake.

A printed copy of the Ordinance is available for inspection by any person at the Office of the City Clerk.

Passed by the City Council this 10<sup>th</sup> day of August, 2015 by a \_\_\_/5ths vote.

\_\_\_\_\_  
Steve Roe  
Mayor

ATTEST:

\_\_\_\_\_  
Charlene Nelson  
City Clerk

ORDINANCE NO. 325  
AN ORDINANCE AMENDING CHAPTER 42, ARTICLE VI ROAD NAMES  
NAMING AN UNNAMED ROAD AS ADDI LANE  
AND  
ADDING THE ROAD NAME TO THE MASTER ROAD NAME INDEX  
FOR THE CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

The City Council of the City of Crosslake does ordain as follows:

- **Sec. 42-298. - Index established; conflicts.**

The city maintains a master road name index as well as a map for all named roads within the city. Said master road name index was initially established by the city in 1998 and is updated by the city periodically. In the event of any conflicts or discrepancies with road names within the city, the master road name index shall supersede and control.

- **Sec. 42-299. - Procedure for changing road names.**

- (a) Before the city council will consider a request to change a road name, or name an unnamed or new road, a petition containing at least 75 percent of the signatures of all property owners abutting the subject road must be submitted to the city council along with the proposed road name. Changes to the master road name index shall be through an ordinance.
- (b) Notwithstanding the provision of subsection (a) of this section, the city council may, at its own discretion, change the name of a road, or name an unnamed or new road, provided that all property owners abutting the subject road are given at least 14 days' written notice of the hearing on the proposed name change.
- (c) The City of Crosslake hereby names the current unnamed road of the Whitefish Business Park as Addi Lane in Section 29, Township 137N, Range 27W within the City of Crosslake, County of Crow Wing.
- (d) The City Council of the City of Crosslake hereby amends the City Code to include Addi Lane in the Master Road Name Index.
- (e) The City Designates Addi Lane as a private road and the City of Crosslake shall not accept Addi Lane as a public road for maintenance purposes until such time that the road is built to City standards.

Passed by the City Council this 10<sup>th</sup> day of August, 2015 by a \_\_\_/5ths vote.

---

Steve Roe  
Mayor

ATTEST:

---

Charlene Nelson  
City Clerk

Attachment: Master Road Name Index

# MASTER ROAD NAME INDEX - 2015

ROAD NAME	SEC	QD	LOCATION	FORMER	ADD'L COMMENTS
ABC DRIVE	18	NW	NORTH OFF 16		PRIVATE ROAD
ADDI LANE	29	SE	WEST OFF #3		WHITEFISH BUSINESS PARK
ALBINSON ROAD	5		WEST OFF #66	UNNAMED	PRIVATE ROAD
ALLEN AVENUE	21	NE	SOUTH OFF SWANN DRIVE		TOWN SQUARE DEV.
ANCHOR POINT LANE	5		OFF ANCHOR POINT RD	UNNAMED	PRIVATE ROAD
ANCHOR POINT ROAD	5.7	NW	WEST OFF 66		
ANCHOR POINT TRAIL	5	NW	NE FROM ANCHOR POINT RD		
ANDERSEN DRIVE	33	NE	EAST OFF SHAFER ROAD		ENBEE ESTATES
ANDERSON COURT	31	SW	NORTH OFF 103		ANDERSEN ESTATES PLAT
ANTLER ROAD	33	NW	EAST OFF OF COUNTY ROAD 3		PINE VISTA PLAT
ARROWHEAD LANE	30	SW	EAST OFF WEST SHORE DRIVE		
ARROWHEAD TRAIL	30	SW	NORTH OFF ARROWHEAD LANE		NON-MAINT/ BARTHEL SUBDIV
ASPEN COURT	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN DRIVE	9	SE	W OFF WILDERNESS ROAD		CHATHAM PARK SO.
ASPEN WAY	9	SE	W OFF WILDERNESS ROAD		PRIVATE ROAD/ CHATHAM PK S
AUTUMN RIDGE ROAD	16	NW	EAST OFF 66 NORTH OF BAIT BOX	UNNAMED	PRIVATE ROAD
BACKDAHL ROAD	1,9	NW,NE	E/W OFF SOUTH END OF WILDERNESS TRAIL		PART CHGD TO WILDERNESS RD
BACON LANE	28	NE	WEST OFF OF COUNTY ROAD 3	UNNAMED	PRIVATE ROAD
BAILIE LOCH WAY	18	NW	NORTH OFF OF THE WEST SIDE OF ABC DRIVE	UNNAMED	PRIVATE ROAD
BALD EAGLE TRAIL	16	SW	EAST OFF OF COUNTY ROAD 66		EAGLE PASS PLAT
BAY SHORES ROAD	2	NE	WEST OFF 3	SHORES ROAD	BAY SHORES PLAT
BIG PINE DRIVE	33	SE	N OFF BIG PINE TRAIL PAST BIG PINE HOLLOW	UNNAMED	PRIVATE ROAD
BIG PINE HOLLOW	33	SE	NORTH OFF BIG PINE TRAIL	UNNAMED	PRIVATE ROAD
BIG PINE TRAIL	32,33	SE	EAST OFF 3		
BIRCH NARROWS ROAD	10	NE	WEST OFF 3	O'BRIEN/MICHAEL DR	
BIRCHRIDGE BLVD	30	SW	OFF SUNRISE ISLAND ROAD		
BIRD HAVEN ROAD	5		EAST OFF OF #66		PRIVATE RD/BIRDAHVEN RESORT
BLACKBEAR PATH	28		EAST OFF OF #66		M&D ADDITION
BLACKSMITH PLACE	9	NW	SOUTH OFF TALL TIMBERS TRAIL		OLD LOG HDQTRS
BLUE ACRES COURT	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES LANE	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BLUE ACRES TRAIL	30		OFF OF ARROWHEAD LANE	UNNAMED	PRIVATE RD/BLUE ACRES GRN
BONNIE LAKES LANE	13		OFF BONNIE LAKES TRAIL (S PORTION GOODRICH LAKE)	MCCLINTOCK	GOODRICH/O'BRIEN LK SHORES
BONNIE LAKES ROAD	13,24	SE	NORTH FROM 36	BONN LKS FRM RD	
BONNIE LAKES TRAIL	13	SE	OFF BONNIE LAKES TRAIL	BONN LKS FRM RD	
BORDER POINT ROAD	31	SW	EAST OFF OF COUNTY ROAD 120	UNNAMED	PRIVATE ROAD
BOY SCOUT ROAD	1,11,12		OFF OF # 3	UNNAMED	BOY SCOUT CAMP-PRIVATE
BRITA LANE	28,33	SE	EAST OFF 36		
BROOK STREET	16	NW	N/S AT END OF DAGGETT BAY ROAD		
BROOKWOOD CIRCLE	30	SW	EAST OFF WEST SHORE DRIVE		BROOKWOOD PLAT
BUCKSKIN LANE	4	NW	EAST OFF OJIBWAY TRAIL		
BUNKHOUSE ROAD	9	NW	BETWEEN TALL TIMBERS TRAIL AND KIMBALL ROAD		
CABIN COVE TRAIL	5	SE	EAST OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD

# MASTER ROAD NAME INDEX - 2015

CAREFREE DRIVE	9		SOUTH OFF OF DAGGETT PINE ROAD	UNNAMED	PRIVATE ROAD
CHANNEL LANE	17	NW	WEST OFF 16 ON S SIDE OF RUSH/CROSS CHANNEL		PRIVATE ROAD
CHERRY LANE	31	SW	OFF PERKINS ROAD		
COOL HAVEN LANE	5	NW	OFF SOUTH LANDING		
COUNTY ROAD 103					
COUNTY ROAD 16					
COUNTY ROAD 3					
COUNTY ROAD 36					
COUNTY ROAD 37					
COUNTY ROAD 66					
COUNTY ROAD 120					
CRANBERRY DRIVE	1		OFF BUCHITE ROAD	UNNAMED	PRIVATE ROAD
CROSS AVENUE	31	SW	WEST OFF LAKE STREET		
CROSS LAKE AVENUE	16	NW	WEST OFF 66 NORTH OF DAGGETT/CROSS CHANNEL		
CROSSCUT WAY	9	NW	BETWEEN LOG LANDING AND HEADQUARTERS DRIVE		
DAGGETT BAY ROAD	16	NW	EAST FROM 66		
DAGGETT PINE ROAD	9.1	NE,NW	EAST FROM 66 TO DREAM ISLAND ROAD		
DAGGETT COURT	10		S OFF OF DAGGETT PINE ROAD	UNNAMED	ISLAND VIEW PLAT
DAGGETT LANE	10		SW OFF DAGGETT PINE ROAD	UNNAMED	
DANCING BEAR DRIVE	32	NW	SOUTH OFF OF COUNTY ROAD 103		SILENT OAKS PLAT
DEER RIDGE DRIVE	9		S OFF OF DAGGETT PINE ROAD		CHATHAM PARK NORTH
DEWDROP LANE	19		W OFF OF WEST SHORE DRIVE		
DREAM ISLAND CIRCLE	10		W OFF OF DREAM ISLAND ROAD		LITTLE PINE SHORE PLAT (PRIVATE ROAD??)
DREAM ISLAND LANE	10		E OFF DREAM ISLAND ROAD (BEFORE ISLAND)	UNNAMED	
DREAM ISLAND ROAD	10	NE	END OF DAGGETT PINE ROAD- GOING NORTH	UNNAMED	
DUCK LANE	30	SW	WEST OFF WEST SHORE DR		
DUCKWOOD TRAIL	31	SE	SOUTH OFF OF COUNTY ROAD 103		DUCKWOOD PLAT
EAGLE STREET	8	NW	WEST OFF 66		
EAST SHORE BOULEVARD	29	NE	W OFF OF EAST SHORE ROAD	EAST SHORE ROAD	CL EAST SHORE PLAT
EAST SHORE CIRCLE	29	SW	NORTH OFF EAST SHORE ROAD	LAKE SHORE CIR	SANDCREST PLAT
EAST SHORE COURT	29		DOUG NELSON DEV- N OFF OF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE LANE	29		DOUG NELSON DEV-OFF E SHORE ROAD		PRIVATE- NELSON E SHORE LND
EAST SHORE ROAD	29	SW	OFF OF 3	LAKESHORE DR	REPLACE LAKE SHORE DRIVE
EAST SHORE TERRACE	29		DOUG NELSON DEV-OFF E SHORE ROAD		NELSON'S E SHORE LANDING
ECHO DRIVE	16	NW	WEST OFF 66 TO MARGRET	OLD CO HWY 8	
EDGEWATER LANE	16	NW	WEST OFF 66 BEHIND CHANNEL LIQUOR	OLD COOLEY HWY	
EGRET ROAD	9		N OFF DAGGETT PINE ROAD		
EVA LANE	17	NE	NORTH OFF OF COUNTY ROAD 16	UNNAMED	D & M ADDITION
FIRST STREET	8	NW	WEST OFF 16 ACROSS FROM MOONLITE		DRIVEWAY SERVING 3 RESIDENCES
FISH ROAD	2		BASS LAKE RESERVE- EAST OFF #3		PRIVATE ROAD
FISHERMANS POINT ROAD	17	NW	SE OFF 16 SOUTH OF RUSH/CROSS CHANNEL	UNNAMED	PRIVATE ROAD
FOREST LODGE ROAD	7	NW	SOUTH OFF ANCHOR POINT		PORTION PRIVATE ROAD
GALE LANE	18	NW	SOUTH OFF 16 NEAR HARBOR LANE		
GENDREAU ROAD	33	SW	SOUTH OFF 36		



# MASTER ROAD NAME INDEX - 2015

NORTHWOOD AVENUE	6		MANHATTAN POINT PLAT				
NORWAY TRAIL	16	NW	DAGGETT BAY ROAD TO BROOK STREET	ISLAND AVE		WHITE PINE TERRACE PLAT	
OAKDALE ROAD	31	SW	NORTH OFF FAWN LAKE ROAD				
OJIBWAY CIRCLE	5	NW	NORTH OFF OJIBWAY TRAIL NEAR END				
OSTLUND AVENUE	21	NE	BETWEEN SWANN DRIVE AND COUNTY ROAD 3			TOWN SQUARE DEV.	
OWL STREET	16	NW	EAST OF PINE BAY TRAIL			NO SIGN-PUBLIC ACCESS	
OX COVE TRAIL	5,8	NE,SE	WEST OF OX LAKE LANDING	UNNAMED		DRIVEWAY BEFORE M&B SUB.	
OX LAKE CROSSING ROAD	5	NE	EAST OFF OF COUNTY ROAD 66	BOULDER RIDGE RD.		DUPLICATE NAME	
OX LAKE LANDING	4,5,8,9	NW	NORTH OFF DAGGETT PINE TO OJIBWAY CIRCLE	OJIBWAY TRAIL		INCORPORATE OJIBWAY TRAIL	
PARK DRIVE	29		EASTERLY LOOP OFF LAKESHORE DRIVE				
PARKVIEW LANE	9	NW	SOUTH OFF DAGGETT PINE ROAD				
PERKINS ROAD	30,31	SW	WEST OFF 103				
PINE BAY DRIVE	16	NW	NORTH OFF PINE BAY TRAIL	PINE BAY ROAD			
PINE BAY ROAD	15,16	NE,NW	NORTH OFF 3				
PINE BAY TRAIL	16	NW	WEST OFF PINE BAY ROAD	PINE BAY ROAD			
PINE CREEK TRAIL	23	NE,SE	NORTH OFF OF COUNTY ROAD 36	UNNAMED		PRIVATE ROAD TO NW BAY OF O'BRIEN LAKE	
PINE LANE	8	NW	NORTH OFF ISLAND VIEW ROAD				
PINE LURE DRIVE	2	NE	WEST OFF 3	PINE LURES ROAD		CHANGED AT REQUEST OF LANDOWNERS	
PINE POINT ROAD	10		END OF DAGGETT PINE ROAD- E/W OF ROAD	PT DAGGETT PINE RD			
PINE VIEW LANE	33		JOHNSON'S PINE VIEW				
PINEDALE STREET	6	NW	OFF SUMMIT	WOODLAND STREET			
PIONEER DRIVE	21	NW	BETWEEN SWANN DRIVE AND COUNTY ROAD 3	UNNAMED			
PLEASANT VIEW	19	SW	NW OFF WEST SHORE DRIVE			PRIVATE ROAD - FORMERLY PLEASANT LN.	
POND VIEW LANE	18	SE	SOUTH OFF OF COUNTY ROAD 16	UNNAMED		PRIVATE ROAD	
RABBIT LANE	16	NW	NORTH OFF PINE BAY DRIVE				
RACCOON STREET	16	NW	OFF PINE BAY TRAIL	COON STREET		NO SIGN-PUBLIC ACCESS	
RED OAK CIRCLE	29	SW	WEST OFF HAPPY LANDING ROAD			OAKCREST PLAT	
RED PINE DRIVE	24		OFF OF BONNIE LAKES RD	RED PINE ROAD			
RED PINE ROAD	24	SE	OFF OF RED PINE DRIVE				
RIDGEWAY DRIVE	9		S OF DAGGETT PINE RD- E/W OF ROAD			CHATHAM PARK NORTH	
RIVER BLUFFS ROAD	27,28		RIVER BLUFFS PLAT				
RIVERWOOD COURT	21	NW, NE	SOUTH OFF OF COUNTY ROAD 3			ACCESS TO RIVERWOOD CIC	
RIVERWOOD LANE	21	SW	EAST OFF OF 3				
RIVERWOOD TRAIL	21	SW	N/S OFF OF RIVERWOOD LANE				
ROBERT LANE	20						
ROBERT STREET	17	NW	EAST OFF 16			INC DONALD BLVD & DWIGHT DR	
ROCKY ROAD	23		N OFF CTY RD #36- ROCK LAKE	UNNAMED		PRIVATE ROAD	
RUSH HARBOR LANE	8	NE	WEST OFF OF COUNTY ROAD 16	UNNAMED		PRIVATE ROAD-LOVELANDS PLAT	
RUSH LANE	5	NW	NORTH FROM ANCHOR POINT RD				
RUSHMOOR BOULEVARD	17	NW	NORTHWEST OFF 16				
RUSHMOOR TRAIL	17,18		WEST OFF RUSHMOOR BLVD				
SAND POINTE COURT	20		WEST OFF SAND POINTE DRIVE				
SAND POINTE DRIVE	20	SW	WEST OFF 3 AT RIVERSIDE INN			PRIVATE/GOLDEN RULE TRL PRK	
SANDRA ROAD	32	SW	EAST OFF 3 SOUTH OF SHAFER RD	FAE AVE- ANN ST			

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SANDY SHORES COURT	29	NE	AT END OF SANDY SHORES ROAD	UNNAMED	
SANDY SHORES ROAD	29	SW	WEST OFF OF COUNTY ROAD 3		
SCENIC COURT	33	NW	EAST FROM VISTA DRIVE AND SOUTH OF SCHAFER ROAD		PINE VISTA PLAT
SECOND AVENUE	8	NW	NORTH OFF FIRST STREET		MINNOWA PLAT
SECOND STREET	8	NW	SOUTH OFF FIRST STREET	FIRST AVENUE	MINNOWA PLAT
SEQUOIA DRIVE	31	SW	OFF 103		
SHADYWOOD STREET	6	NW	BETWEEN MANHATTAN POINT BLVD AND SUMMIT-E/W RD		
SHAFFER ROAD	33	SW	EAST OFF 3		
SHAMROCK ROAD	24	SE	E & S OFF BONNIE LAKES ROAD		
SHORES DRIVE	16	NW	WEST OFF PINE BAY TRAIL	WHT PINE SHR DR	
SILVER PEAK ROAD	7	NW	NE END OF IDEAL TWSHP SILVER PEAK ROAD		PHELPS LAKE SHORE PLAT
SLEEPY VALLEY ROAD	26	SE	WEST OFF 36		STALEY SHORES PLAT
SOUTH LANDING	5	NW	S OFF MANHATTAN POINT BLVD ACROSS LODGE		
STALEY LANE	7		S OFF SILVER PEAK RD/ JASON LANES		
SUGAR LOAF ROAD	33	SE	SOUTH OFF SHAFER ROAD		
SUMMIT AVENUE	6	NW	BETWEEN MANHATTAN POINT BLVD AND WHITEFISH		
SUNDANCE LOOP	16	NW	OFF OF COUNTY ROAD 66	UNNAMED	PRIVATE ROAD
SUNRISE BOULEVARD	30	SW	OFF WEST SHORE DRIVE		
SUNRISE ISLAND ROAD	30	SW	EAST OFF WEST SHORE DRIVE		
SUNSET DRIVE	19	SW	WEST OFF PLEASANT LANE		
SWANN DRIVE	21	NW, NE	BETWEEN COUNTY ROAD 66 & COUNTY ROAD 3	UNNAMED	
TALL TIMBERS TRAIL	9	NW	E/W AT END OF LUMBERJACK LANE		
TALON TRAIL	16	SW	N/S AT END OF BALD EAGLE TRAIL		EAGLE PASS PLAT
TAMARACK LANE	13	NE	SOUTH OFF TAMARACK ROAD	MCCLINTOCK RD	
TAMARACK ROAD	13,24	NE	NW OF O'BRIEN LAKE	MCCLINTOCK RD	
TAMARACK TRAIL	13	NE	SOUTH OFF TAMARACK ROAD	MCCLINTOCK RD	
TIMBER LANE	18	NW	NORTH OFF HARBOR LANE		TIMBERLANE PLAT
TRAILHEAD LANE	9	NE	NORTH OFF OF DAGGETT PINE ROAD	UNNAMED	
TWIN BAY DRIVE	7	NW	SOUTH OFF GINSENG PATCH ROAD ANCHOR POINT		TWIN BAY SHORES
URBANS POINT ROAD	30	SW	NORTH OFF PERKINS ROAD	URBAN POINT ROAD	
VELVET LANE	24	SE	SOUTH OFF 36 AT NW SHORE OF VELVET LAKE		
VERNA DRIVE	5	NW	OFF MANHATTAN POINT BLVD NEXT TO LODGE		
VISTA DRIVE	33	NW	SOUTH OF SCHAFER ROAD		PINE VISTA PLAT
WATERWOOD COURT	10	NE	S OFF DAGGETT PINE ROAD E OF WILDERNESS		
WEST SHORE DRIVE	18,19,30	SW,NW	N/S FROM 16 TO 103		
WETLAND DRIVE	29		OFF OF E SHORE BLVD	UNNAMED	PRIVATE ROAD
WHIPPLE DRIVE	21	SW	EAST OFF OF COUNTY ROAD 3		DRIVE GOING THRU PUBLIC WORKS AREA
WHITE BIRCH LANE	21	NE	RUNS BETWEEN WILDWOOD DR AND TRAIL		
WHITE ISLAND DRIVE	6	NW	NORTH FROM WHITEFISH ROAD	ISLAND AVE	WHITE ISL BCH PLAT/PVT RD
WHITE OAK DRIVE	29,30	SW	NORTH OFF 103		OAKCREST PLAT
WHITEFISH AVENUE	6	NW	OFF MANHATTAN POINT BLVD		A/K/A COUNTY RD 140
WHITEFISH ROAD	6	NW	SOUTH OFF WHITEFISH AVENUE	EDGEWATER BEACH	
WHITEFISH TRAIL	6	NW	EAST OFF WHITEFISH AVENUE	PINE TERRACE	
WILDERNESS TRAIL	2,3,9,10	NE,NW	N/S OFF DAGGETT PINE ROAD		

# MASTER ROAD NAME INDEX - 2015

WILD WIND RANCH DRIVE	32	NE	SOUTH OFF OF COUNTY ROAD 103	UNNAMED	WILD WIND RANCH ESTATES PLAT
WILDWOOD DRIVE	21	NE	OFF WILDWOOD TRAIL		WILDWOOD ACRES PLAT
WILDWOOD TRAIL	21	NE	SOUTH OFF WILDWOOD DRIVE	RED OAK TRAIL	WILDWOOD ACRES PLAT
WILLWOOD LANE	31	SW	SOUTH OFF 103		
WINDSOR AVENUE	6		MANHATTAN POINT		
WOLF COURT	10		OFF WOLF TRAIL	UNNAMED	
WOLF TRAIL	10,15,16	NE,NW	NE/NW AT END OF PINE BAY ROAD		
WOODLAND AVENUE	6				NO STRUCTURES
WOODLAND DRIVE	6	NW	WEST OF NORTHWOOD AVE- MANHATTAN POINT		PLAT ROAD NAME



**To:** City Council

**From:** Jon Kolstad, Land Services Specialist

**Date:** August 10, 2015

**RE:** Proposed Revisions to the City of Crosslake Land Use Ordinance (Chapter 26)

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The Planning Commission made a unanimous recommendation at their regular meeting on July 24, 2015 to begin the 30 day comment period for the following Articles in the Crosslake Land Use Ordinance:

**Article 11 – Shoreland District Standards:** Eliminate Sec 26-316 (place in Article 36)

- Removes Residential Accessory Structure language from this Article and moves it to Sec 26-960 of Article 36

**Article 12 – Increase impervious from 15% to 25%**

- Increases the impervious limit from 15% to 25% on RR5 parcels

**Article 33 – Signs:** Add Sec 26-863 (3) b) and Sec 26-864 (18)

- Adds requirements for Multi Business Pylon Signs and sets criteria for the display of signs.

**Article 36 – Accessory Structures:** Add Sec 26-960

- Limits accessory structure size to 1200 sq ft per building on parcels 2 acres or less. Establishes increased setbacks for accessory structures between 901 sq ft and 1200 sq ft in size.

**Article 43 – Definitions:** Define Multi-Business Sign

- 'A free standing sign which displays, or is capable of displaying, more than one business, of which at least one business is located upon a different parcel of real estate'

The Land Use Ordinance revisions will be published for public comments on August 18, 2015, and presented at a public hearing before the Planning Commission on September 25, 2015. Final Action on the ordinance revisions will be held before the City Council at the regularly scheduled meeting on October 12, 2015.

If the ordinance amendment process is approved, the Planning and Zoning Department will accept comments on the proposed revisions until September 25, 2015. Please submit comments to [crosslakepz@crosslake.net](mailto:crosslakepz@crosslake.net) or mail them to 37028 County Road 66, Crosslake, MN 56442. The Planning and Zoning Department can also be reached at (218) 692-2689.

## ARTICLE 11 SHORELAND DISTRICT STANDARDS

### Sec. 26-305 Purpose and Intent

The purpose of this district is to preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, protect drinking water sources, and provide for the wise use of water and related land resources. The primary use within this district is seasonal and year-round single family residential. Compatible commercial or water-oriented commercial uses may be allowed as permitted or conditional uses.

### Sec. 26-306 Public Waters Classification System

- (1) **Lake classification system.** The Public Waters lakes of the City of Crosslake, Minnesota are hereby classified into the following categories:
  - a) **Natural environment lakes (NE).** Natural Environment lakes are generally small, often shallow lakes with limited capacities for assimilating the impacts of development and recreational use. They often have adjacent lands with substantial constraints for development such as high water tables and unsuitable soils. These lakes, particularly in rural areas, usually do not have much existing development or recreational use.
  - b) **Recreational development lakes (RD).** These lakes are generally medium-sized lakes of varying depths and shapes with a variety of landform, soil, and groundwater situations on the lands around them. At the time of the original classification, they were characterized by moderate levels of recreational use and existing development consisting mainly of seasonal and year-round residences and recreationally oriented commercial uses.
  - c) **General development lakes (GD).** These lakes are generally large, deep lakes or lakes of varying sizes and depths with high levels and mixes of existing development at the time of the original classification. These lakes often are extensively used for recreation.
- (2) **River classification system.** The Public Waters rivers of the City of Crosslake, Minnesota are hereby classified into the following categories:
  - a) **Natural Environment Rivers (NER).** This river class includes previously classified remote, forested, transitional, and tributary river segments that flow into natural environment lakes. The types and intensities of recreational uses within this class vary widely.
  - b) **General Development Rivers (GDR).** This river class includes previously classified agricultural and urban river segments and those tributary river segments that do not flow into natural environment lakes. This class has a wide variety of existing land and recreational use characteristics.
- (3) **Ox Lake Multiple Lake Classification.**
  - a) For purposes of the public waters list in Appendix A, the following described portion of the shoreline of Ox Lake in Sections 4 and 5, Township 137, Range 27, City of Crosslake, Minnesota, shall be classified as General Development: Beginning at a point on the West shore of Ox Lake where the South line of Lot 6, Block 1 in the plat of Ox Lake Crossing intersects said shoreline; thence Southerly and Easterly along said shoreline to its intersection with the Southwesterly line of Lot 22, Block 3, in the plat of Ox Lake Landings; thence continuing along said shoreline to its intersection

with the North line of Lot 13, Block 4, of the plat of Ox Lake Landings and there terminating.

b) All other shoreline of Ox Lake, including islands, shall be classified as Natural Environment.

(4) A complete list of Crosslake public waters is included in Appendix A of this Chapter.

## Sec. 26-307 Lot Area, Buildable Area, and Width Standards

After the effective date of this Chapter, all new lots in a Shoreland District created by plat, minor subdivision, or metes and bounds shall meet the minimum lot area, buildable area, and lot width requirements in the tables below. Only land above the ordinary high water level of public waters can be used to meet lot area and buildable area standards.

**TABLE 26-307A Lot Area, Buildable Area, and Lot Width Requirements for the Shoreland District**

Lake Classification	SINGLE FAMILY RESIDENTIAL			DUPLEX RESIDENTIAL		
	Min. Lot Area (ft <sup>2</sup> )	Min. Lot Width	Min. Buildable Area (ft <sup>2</sup> )	Min. Lot Area (ft <sup>2</sup> )	Min. Lot Width	Min. Buildable Area (ft <sup>2</sup> )
General Development -Riparian	30,000	100	12,000	40,000	200	27,000
General Development -Non-Riparian	40,000	150	20,000	60,000	265	40,000
Recreational Development- Riparian	40,000	150	16,000	60,000	225	30,000
Recreational Development-Non-Riparian	60,000	150	25,000	80,000	265	40,000
Natural Environment-Riparian	80,000	200	40,000	120,000	400	60,000
Natural Environment-Non-Riparian	120,000	200	60,000	160,000	400	80,000
Sensitive Shoreland Districts-Riparian--all lake classes	80,000	200	40,000	120,000	300	60,000
Sensitive Shoreland Districts-Non-riparian--all lake classes	80,000	200	40,000	160,000	400	80,000

\*-- Duplex lots are not allowed within natural environment - special shallow lake shorelands.

River Classification	SINGLE FAMILY RESIDENTIAL			DUPLEX RESIDENTIAL		
	Min. Lot Area (ft <sup>2</sup> )	Min. Lot Width	Min. Buildable Area (ft <sup>2</sup> )	Min. Lot Area (ft <sup>2</sup> )	Min. Lot Width	Min. Buildable Area (ft <sup>2</sup> )
General Development -Riparian	30,000	100	12,000	40,000	200	20,000
General Development -Non-Riparian	40,000	150	20,000	60,000	265	30,000
Natural Environment -Riparian	80,000	200	40,000	120,000	400	60,000
Natural Environment -Non-Riparian	120,000	200	60,000	160,000	400	80,000

## Sec. 26-308 Setbacks and Placement of Structures

- (1) Structures shall meet all required setbacks.
- (2) **Measurement.** All setbacks shall be measured as the shortest horizontal distance between the structure and the feature from which the setback is required. All setbacks shall be measured to the vertical side of the structure. No part of the structure, such as eaves, can overhang or reduce such setback by more than three feet.
- (3) **Lake and River Setbacks**

**TABLE 26-308A Structure and SSTS setbacks from Public Waters in feet from the OHWL**

Class of Incentive Public Water	Conservation Development		Conservation Development Density	SSTS Setback
	Standard Setback	Structure Setback	Structure Setback	
<b>Lakes:</b>				
General Development (GD)	75	120	150	75
Recreational Development (RD)	100	160	200	
Natural Environment (NE)	100	200	250	
	150			
Sensitive Shoreland Districts (SS)-- All Lake Classes	150	200	250	150
<b>Rivers:</b>				
General Development	100	200	200	100
Natural Environment	150	200	250	150

**(4) Additional structure setbacks.** The following additional structure setbacks apply, regardless of public water classification:

**TABLE 26-308B Additional Structure Setbacks**

Setback from:	Setback (in feet)
Bluff (top, bottom or sides)	30
Significant Cultural or Historic Site	50
Unplatted Cemetery	50
City, County, State, or Federal road right-of-way	35
All Other Roads	10
Property Line	10
Publicly-owned Recreational Trail (not easements)	10
New Parking Lot (from public road right-of-way)	10
New Driveway (from side yard)	10
Subsurface Sewage Treatment System--Septic Tank (to dwelling unit)	10
Subsurface Sewage Treatment System--Drainfield (to dwelling unit)	20
Minnesota Department of Natural Resources permitted harbors	One-half (1/2) of the lake setback for the respective class of public water
Wetland	15

**(5) Riparian Commercial Lots**

- a) Commercial, industrial, public or semipublic uses on commercially zoned lots without water-oriented needs shall meet a double setback from the ordinary high water level or be substantially screened from view from the water by vegetation or topography, assuming summer, leaf on conditions.

**(6) High Water Elevations**

- a) For lakes, rivers and streams by placing the lowest floor at a level at or above the established regulatory flood protection elevation. If no regulatory flood protection

elevation is available, all structures must be elevated so that the lowest floor is three feet above the highest known water level. If highest known water level is not available, all structures must be elevated so that the lowest floor is at least three feet above the ordinary high water level (OHWL). As an alternative to elevation on fill, an accessory structure that constitutes a minimal investment and that does not exceed 576 square feet in size may be internally flood proofed in accordance with Section 26-416 (5).

- b) All buildings hereafter erected in the Floodplain shall not be constructed unless in compliance with Article 14 of this Chapter.

### **Sec. 26-309 Shoreland District Performance Standards**

- (1) The following performance standards shall be required in conjunction with the issuance of any permit in the Shoreland Protection Zone:
  - a) Analysis of existing shoreland vegetation according to the Crow Wing Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
  - b) Footing placement inspection, as defined in Article 43, by Department staff to verify that permit requirements and setbacks are met.
  - c) Analysis of stormwater runoff –BMP's, plan, or engineered plan according to the standards in Article 20.
  - d) Erosion and sediment control best management practices as required by the Department shall be used during and immediately after construction.
  - e) Evidence of subsurface sewage treatment system (SSTS) compliance and assessment as provided in Article 31 and Minnesota Rules Chapter 7080.0175, Subpart 2 & 3.
  - f) Calculation of total impervious coverage meeting the standards set forth in Article 20.
- (2) The following performance standards shall be required in conjunction with the issuance of any permit in the Shoreland Buffer Zone:
  - a) Analysis of stormwater runoff BMP's, according to the standards in Article 20 of this Chapter.
  - b) Evidence of subsurface sewage treatment system (SSTS) compliance and assessment as provided in Article 31 and Minnesota Rules Chapter 7080.0175, Subpart 2 & 3.
  - c) Calculation of total impervious coverage meeting the standards set forth in Article 20.

### **Sec. 26-310 Height of Structures**

Unless otherwise specified, structures in the shoreland district shall not exceed 35 feet in height.

### **Sec. 26-311 Decks**

Construction of new decks or replacement of existing decks shall require permits and comply with the following standards:

- (1) Decks adjacent to dwellings shall meet structure setbacks in Tables 26-308 A & B of this Article except as provided under Minnesota Rules Chapter 6120.3300 Subpart 3 J.
- (2) A 4 foot walkway, for access purposes, may be added without a variance lakeward and located closer than the required structure setback from the ordinary high water level. A permit shall not be necessary for a 4 foot walkway. A walkway shall be no wider than the existing structure.
- (3) Deck construction shall comply with all provisions of Articles 20 and 21 of this Chapter

- (4) Decks should be constructed as to be pervious, allowing water to reach a pervious surface below the deck. Decks not meeting this requirement shall be considered impervious surfaces.

### **Sec. 26-312 Patios**

Patios placed within the structure setback require a shoreland alteration permit.

- (1) Patios within the structure setback shall comply with the following standards:
  - a) Not be located in shore impact zone 1 except as a water-oriented accessory structure according to Section 26-317;
  - b) Be free standing;
  - c) Have no railings;
  - d) Be a maximum of 250 square feet in size and allow up to 400 sq ft with an approved and implemented Stormwater Management Plan according to Article 20 of this ordinance;
  - e) Not be more than one foot below or above natural ground level; and;
  - f) Construction complies with all provisions of Articles 20 and 21 of this Chapter;
  - g) The maximum impervious surface limits for the lot shall not be exceeded.
- (2) Patios are allowed behind the structure setback without a permit provided that all setbacks are met and the property does not exceed the maximum allowable impervious surface standards.

### **Sec. 26-313 Stairways, Lifts, and Landings**

Stairways, lifts and landings for public water access shall require shoreland alteration permits, meet side yard setbacks and comply with the following standards:

- (1) **Preferred to topographic changes.** Stairways and lifts are the preferred alternative to major topographic alterations for achieving access up and down bluffs and steep slopes to shore areas.
- (2) **Maximum width.** Stairways and lifts shall not exceed four feet in width on residential lots. Up to eight foot wide stairways may be permitted on water-oriented commercial lots.
- (3) Construction complies with all provisions of Articles 20 and 21 of this Chapter
- (4) The maximum impervious surface limits for the lot shall not be exceeded.
- (5) **Landings.** Landings for stairways and lifts on residential lots must not exceed 32 square feet in area and be integral to the function of the stairway and not constitute a deck. Landings for stairways and lifts on water-oriented commercial lots must not exceed 64 square feet in area and be integral to the function of the stairway and not constitute a deck.
- (6) **Roofs.** Canopies or roofs are not allowed on stairways, lifts or landings.
- (7) **Design.** Stairways, lifts and landings may be either constructed above the ground on posts or pilings or placed into the ground, provided they are designed and built in a manner that ensures control of soil erosion.
- (8) **Location.** Stairways, lifts and landings must be located in the most visually inconspicuous portions of lots, as viewed from the surface of the public water assuming summer, leaf-on conditions.
- (9) Facilities such as ramps or mobility paths for handicapped access to shoreline areas may be allowed, provided that:
  - a) The Department determines that there is no other reasonable way to achieve access, and;
  - b) The dimensional and performance standards of this section are met, and;

- c) The requirements of Minnesota Rules, Chapters 1307 and 134 are met.

### **Sec. 26-314 Auxiliary Cottage/Auxiliary Quarter**

An **auxiliary** cottage or **auxiliary** quarter may be permitted on a residential lot in the Shoreland District and shall comply with the following standards:

- (1) All required setbacks are met.
- (2) The maximum impervious surface limits for the lot shall not be exceeded.
- (3) The maximum building footprint for an auxiliary cottage does not exceed 700 square feet.
- (4) The building footprint for an accessory structure containing an auxiliary quarter is limited by #2 of this Section. The livable area shall not exceed 700 square feet.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) An auxiliary cottage does not exceed 15 feet in building height.
- (7) An auxiliary quarter does not exceed 30 feet in building height.
- (8) It is located or designed to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer leaf-on conditions.
- (9) Analysis of existing shoreland vegetation according to the Crosslake Shoreline Rapid Assessment Model and development of a shoreland vegetation restoration plan, if applicable, as set forth in Article 19.
- (10) Only one auxiliary cottage or auxiliary quarter is allowed on a lot.

### **Sec. 26-315 Duplex Dwellings**

A duplex dwelling may be permitted on a residential lot in the Shoreland District provided it meets the following standards:

- (1) The lot meets the duplex lot standards in Table 26-307A.
- (2) Each building shall have a conforming sewage treatment and water systems.
- (3) For riparian lots, watercraft docking facilities shall be centralized in one location and serve both dwelling units in the building.
- (4) The maximum impervious surface limits for the lot are not exceeded.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.

### **~~Sec. 26-316 Accessory Structures--Residential~~**

- ~~(1) The total cumulative area that all residential accessory structures may occupy on a lot shall be subject to the impervious coverage limits found in Article 20 of this Chapter.~~
- ~~(2) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.~~
- ~~(3) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter.~~
- ~~(4) All setback and building height requirements shall be met.~~
- ~~(5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.~~
- ~~(6) Semi-trailers, cargo containers, railroad cars, manufactured houses, or similar structures shall not be used for storage.~~

### **Sec. 26-317 Water-oriented Accessory Structures**

- (1) Water-Oriented Accessory Structures on Waterfront Commercial Lots.** One water oriented accessory structure not meeting the structure setbacks in Table 26-308A of this Article may be placed with a permit on a waterfront commercial lot provided the following standards are met:
- a) The structure or facility shall not exceed 15 feet in height and cannot occupy an area greater than 250 square feet;
  - b) The minimum setback of the structure or facility from the OHWL level shall be 20 feet, and/or 10 feet from a DNR permitted harbor;
  - c) The structure or facility is treated to reduce visibility as viewed from Public waters and adjacent shorelands by vegetation, topography, increased setbacks or color, assuming summer, leaf-on conditions;
  - d) The structure shall not be used for human habitation.
  - e) The structure shall not be located within a bluff impact zone.
  - f) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
  - g) The maximum impervious surface limits for the lot are not exceeded.
- (2) Water-Oriented Accessory Structures on Riparian Residential Lots.** One water oriented accessory structure not meeting the structure setbacks in Table 26-308A of this Chapter may be placed with a shoreland alteration permit on a riparian residential lot provided the following standards are met:
- a) The structure or facility must not exceed 12 feet in height and cannot occupy an area greater than 120 square feet.
  - b) The setback of the structure or facility from the ordinary high water level must be at least 20 feet.
  - c) The structure must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks, color, or other means acceptable to the Department, assuming summer, leaf-on conditions
  - d) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
  - e) The maximum impervious surface limits for the lot are not exceeded.
  - f) The structure shall not be located within a bluff impact zone.
  - g) The structure shall not be used for human habitation.
  - h) The structure shall not include bathroom facilities.
- (3) Boathouses**
- a) New boathouses and boat storage structures that do not meet the setback requirements in Tables 26-308A & 308B of this Article are prohibited.
  - b) Existing boathouses and boat storage structures may be repaired or replaced pursuant to Minn. Statutes. Chapter 462.357, subd. 1e.

## **Sec. 26-318 Retaining Walls**

- (1)** A retaining wall may be installed with a shoreland alteration permit in shore impact zones 1 or 2 provided the following standards are met:
- a) The Department determines that there is no other alternative to control erosion.
  - b) No tier of the retaining wall shall exceed four feet in height without a plan signed by a Minnesota-licensed professional engineer.
  - c) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (2)** A retaining wall may be installed without a permit behind the structure setback provided that:
- a) It does not significantly alter the character of the property or does not create runoff or erosion problems.

- b) Construction complies with all provisions of Articles 20 and 21 of this Chapter.

### **Sec. 26-319 Boardwalks**

A boardwalk used for lake access over wetlands within the structure setback area shall require a shoreland alteration permit and meet the following standards:

- (1) Shall not exceed six feet in width on residential properties or eight feet for water-oriented commercial properties;
- (2) May be placed on temporary or permanent supports;
- (3) May have railings attached;
- (4) Shall meet property line setbacks.

### **Sec. 26-320 Watercraft Access Ramps**

Watercraft access ramps, approach roads, and access related parking areas require shoreland alteration permits and shall comply with the following standards:

- (1) Are permitted for private residential lots only on lakes without Public Accesses.
- (2) May be permitted for Conservation Development lake access, if authorized, or water-oriented commercial uses on any lake classified General Development or Recreational Development.
- (3) Shall only consist of pervious surfaces in shore impact zone 1.
- (4) Shall not exceed 15 feet in width from the lake to the structure setback line.
- (5) Shall not include filling of wetlands.
- (6) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (7) The maximum impervious surface limits for the lot are not exceeded.

### **Sec. 26-321 Controlled and Alternative Access Lots**

- (1) Controlled access lots, or any lot, tract, or parcel of land, however designated or described, intended to be used to provide accesses to public waters for owners of non-riparian lots within new subdivisions or plats, are prohibited.
- (2) Alternative access lots, or parcels of land that provide access to public waters for owners of riparian lots within subdivisions, shall be used where the Planning Commission/Board of Adjustment determines that direct riparian access is not feasible due to the presence of protected vegetation, wetlands, or other critical fish or wildlife habitat.

### **Sec. 26-322 Temporary Structures in the Shoreland District**

- (1) A maximum of two temporary structures at one time may be allowed without a permit for no more than 14 total days within a year provided there is a principal structure on the property and the criteria specified in subsection (4) of this section are met.
- (2) Temporary structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property with a principal structure provided the temporary structure is licensed. The temporary structure is not to be used as a dwelling for more than 14 continuous days within a year. The temporary structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick disconnect type utilities commonly used in campgrounds and trailer parks. The temporary structure cannot have any type of structural additions, including, but not limited to, decks, patios and screened porches.

- (3) A permit for a one-time two-year period is authorized to store one temporary structure on a property without a principal structure. The temporary structure can be used as a dwelling for more than 14 continuous days per year provided all criteria specified in subsection (4) of this section are met.
- (4) Minimum facilities for camping under a temporary structure permit shall include a fire pit (meeting DNR requirements), a method for the storage and/or treatment and disposal of sewage (meeting MPCA chapter 7080 standards), and provisions for solid waste; all recreational vehicles or other camping units shall be completely removed from the property after use during the allowed time limit, and no accessory structures shall be constructed or placed without a permit. All temporary structures shall meet all required structural setbacks.

### **Sec. 26-323 Use of Fertilizer**

All application of fertilizer containing phosphorus within the shoreland zone shall be done pursuant to Minnesota Statutes, Chapter 18C.60.

### **Secs. 26-324—26-343 Reserved**

## ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS

### Sec. 26-344 Purpose

The purpose of this district is to establish and maintain a low density residential district with 5 acre minimum lot sizes outside the shoreland zone, preserving the character of the city and providing a rural single family setting with limited agriculture/forestry uses. The primary use within this district is single family residential and agriculture/forestry. Compatible commercial uses may be allowed as conditional uses.

### Sec. 26-345 Rural Residential Density and Dimensional Standards

All lots, structures, and uses in the Rural Residential District shall meet the following density and dimensional requirements:

Minimum Lot Area	Minimum Lot Width	Structure Lot Line Setbacks	Public Right of Way Frontage	Road Right – of-Way Setback	Maximum Impervious Coverage	Structure Height
5 acres	300'	10'	33'	35'	15 <u>25</u> %	35'

### Sec. 26-346 Rural Residential Performance Standards

The following performance standards shall apply in the Rural Residential District. Other general standards also apply:

- (1) The Best Management Practices for Minnesota for Agriculture and Water Quality, Minnesota Pollution Control Agency, shall hereby be adopted as a reference for agriculture areas.
- (2) The Best Management Practices in Minnesota for Water Quality in Forest Management, Minnesota Department of Natural Resources, shall hereby be adopted as a reference for timber management.
- (3) **Auxiliary Cottage/Auxiliary Quarters**
  - a) It meets all required setbacks.
  - b) The maximum impervious surface limits for the lot shall not be exceeded.
  - c) The maximum building footprint does not exceed 900 square feet.
- (4) **Temporary structures.**
  - a) A maximum of two temporary structures at one time may be allowed without a permit for no more than 14 total days within a year provided there is a principal structure on the property and the criteria specified in subsection (4) of this section are met.
  - b) Temporary structures such as travel trailers/travel vehicles, etc. are allowed to be stored on a property with a principal structure provided the temporary structure is licensed. The temporary structure is not to be used as a dwelling for more than 14 continuous days within a year. The temporary structure must be highway ready, meaning on wheels or the internal jacking system, must not be attached to the on-site sewage treatment system, and can only be attached to the site by quick

disconnect type utilities commonly used in campgrounds and trailer parks. The temporary structure cannot have any type of structural additions, including, but not limited to, decks, patios and screened porches.

- c) A permit for a one-time two-year period is authorized to store one temporary structure on a property without a principal structure. The temporary structure can be used as a dwelling for more than 14 continuous days per year provided all criteria specified in subsection (4) d) of this section are met.
- d) Minimum facilities for camping under a temporary structure permit shall include a fire pit (meeting DNR requirements), a method for the storage and/or treatment and disposal of sewage (meeting MPCA chapter 7080 standards), and provisions for solid waste; all recreational vehicles or other camping units shall be completely removed from the property after use during the allowed time limit, and no accessory structures shall be constructed or placed without a permit. All temporary structures shall meet all required structural setbacks.

**Secs. 26-347—26-374 Reserved.**

## **ARTICLE 33 SIGNS**

### **Sec. 26-862 Purpose and Intent**

**Purpose.** The purpose of this Article is to establish reasonable regulations for the design, construction, installation and maintenance of all exterior signs in land use districts where signs are allowed in order to:

- (1) Balance the right of individuals to identify their businesses and convey messages with the community's right to restrict unregulated billboards, sign construction, or placement;
- (2) Further the objectives of the Crosslake Comprehensive Plan;
- (3) Protect the public health, safety and welfare;
- (4) Reduce traffic hazards;
- (5) Facilitate the creation of an aesthetically pleasing and harmonious community and preserve the characteristics of the commercial, rural and residential character of the community;
- (6) Protect property values; and
- (7) Promote economic development.

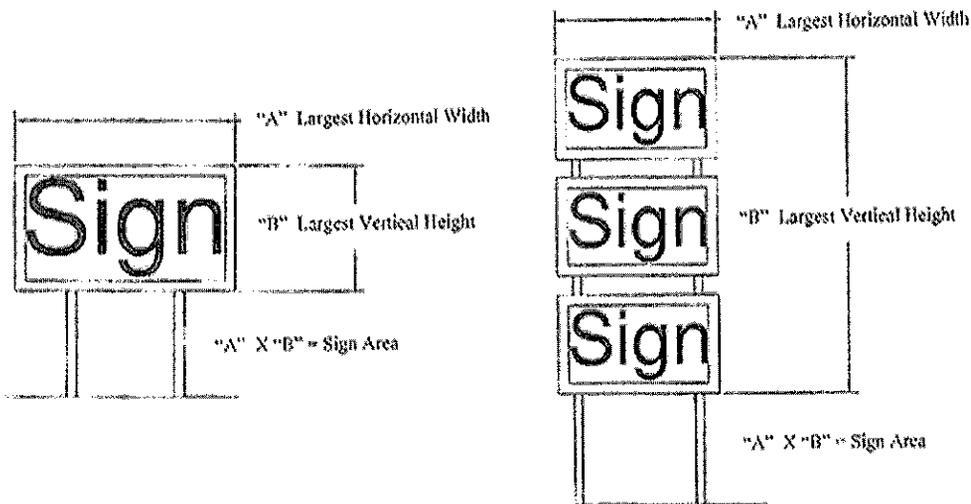
### **Sec. 26-863 Administration**

- (1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.
- (2) Exemptions. The following signs shall not require a permit:
  - a) The changing of the display surface on an existing painted or printed sign.
  - b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
  - c) Campaign signs.
  - d) Generic real estate, off-premises directional signs.
  - e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.
  - f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
  - g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
  - h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
  - i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
  - j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.
  - k) Garage/yard sale signs.
  - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
  - m) Temporary commercial signs allowed in Section 26-865 (9) below.

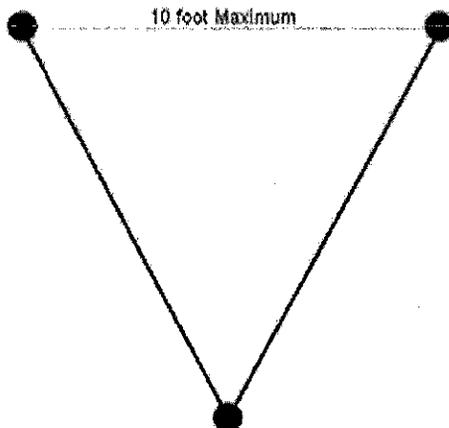
- (3) Prohibited signs. The following signs are prohibited:
- a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
  - b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this this ordinance;
  - c) Signs with flashing or blinking lights;
  - d) Moving or stationary searchlights;
  - e) All new private off-premises signs advertising a business or commercial service;
  - f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
  - g) Roof-mounted signs;
  - h) Electronic changing message signs;
  - i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
  - j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

## Sec. 26-864 Sign Requirements

- (1) Signs, logos, or other advertising materials are permitted on awnings or canopies when they are constructed of a durable, non-glowing material. This signage or advertising material shall be included in the calculation of total sign area for wall fascia or attached signs.
- (2) Any lighting used for signs, awnings or canopies must be directed downward and the source of illumination (lenses and filaments) screened from view.
- (3) **Height.** Unless otherwise regulated within this division, no freestanding or attached sign shall be higher than 15 feet in a 39-mile-per-hour or less zone and 20 feet in a 40-mile-per-hour or higher zone, as measured from the average existing grade underneath the sign to the highest point of the sign, including all supporting members.
- (4) **Existing commercial billboards** erected on or before March 1, 2015 shall be considered legal nonconforming signs and shall be regulated pursuant to Section 26-866 of this Article.
- (5) **Freestanding signs.** Freestanding signs shall be supported by one or more columns or uprights, which are firmly embedded in the ground. Exposed guy wires, chains or other connections shall not be used to support a freestanding sign.
- (6) **Illuminated signs.**
  - a) Internally illuminated sign cabinets that allow letters and/or logos to be illuminated shall be allowed. Internally illuminated sign cabinets that allow the entire sign face to illuminate are prohibited.
  - b) The lighting for externally lit signs shall be directed downward and away from adjacent properties and public road rights-of-way. Lights used for external lighting of signs shall be shielded or screened from any roadway to prevent distraction to driver vision. The source of illumination shall not be visible.
  - c) Light emanating from a business or property shall not exceed the light maximums established in this Section 26-739, (2) of this Chapter.
- (7) **Sign area.** Sign area is the maximum area enclosed within a connected geometric shape completely enclosing all individual signs. (See diagram below.)



(8) **Signs with two exposures.** The area of the sign will be calculated by using the area of one side of the sign; however, both sides of the sign may be used for advertising. If site conditions dictate, the Administrator may permit the area of the sign with two exposures to be on separate sign faces that must be connected at one point and not more than ten feet apart at the furthest extension in order to optimize the sign exposure. (See diagram here.)



- (9) **Wall fascia or attached signs.** Wall fascia, suspended sign or attached signs shall be firmly attached to the exterior wall of the building and shall not project more than two feet from the building, nor be higher than the eave line of the building. The sign surface shall be composed of non-glow and non-reflective materials.
- (10) **Window signs.** Interior window signs shall not be considered in computing the allowable sign size. Lighted signs are allowed.
- (11) **Real Estate signs.**
- a) In all land use districts, one temporarily Real Estate sign advertising sale, rental, or lease may be located on a property adjacent to a road or street. On riparian properties, one additional Real Estate sign may be located facing a lake or river.
  - b) Temporary on-premises Real Estate signs shall not be located on public rights-of-way, in public waters, on docks, or other structures over public waters.

- c) The height of temporary Real Estate signs shall not exceed six feet
  - d) The area of temporary Real Estate signs shall not exceed six square feet.
  - e) In lieu of the sign specified in 26-864 (12) a) above, one temporary Real Estate sign may be placed on a new development or subdivision advertising the sale of the combined lots, units, or tracts provided the sign does not exceed 32 square feet in size and the height does not exceed ten feet.
  - f) Temporary off-premises Real Estate directional signs are allowed at road intersections provided:
    - i. The sign has a white background with black letters, reading "Property For Sale" with a black, directional arrow;
    - ii. The sign does not exceed a total area of three square feet;
    - iii. Only one such directional sign per Real Estate company is allowed at each road intersection; and,
    - iv. Temporary off-premises Real Estate directional signs shall not create traffic hazards, restrict driver visibility, or interfere with the effectiveness of any official traffic-control device.
  - g) The time limit for placement of a temporary Real Estate sale sign is three years, or 2 months after the respective property is sold, rented, or leased, whichever is less.
  - h) A one-inch by three-inch label shall be affixed to all temporary Real Estate signs sign listing the name, company, address, and phone number of the sign owner.
  - i) Permanent signs naming or identifying a development shall require a sign permit.
- (12) Yard/garage sales.** Placement of a yard/garage sale sign on residential property is allowed provided it is not in place for more than 12 days per year. Each yard/garage sale sign shall not be more than six square feet in size and shall contain the date of sale and the location of the sale and the name, address, and phone number of the sign owner. Signs shall not be placed where they create a traffic hazard and must be removed immediately after the sale.
- (13) Contractor/financial/institutional signs.** Signs pertaining to construction and other construction related services are allowable without permits on the premises of the project. Only one sign per business is allowed per lot and shall not be more than six square feet in size for residential properties. Only one sign per business is allowed per lot and shall not be more than 32 square feet in size for commercial properties. These signs shall only be placed on the premises of the project site. Each sign must be removed within ten days after completion of construction.
- (14) Political/Campaign signs.** Signs, posters or banners which pertain to an upcoming election of a candidate and/or political issue shall be permitted in all districts, provided the property owner has given permission to place the sign on the premises. Such signs or posters shall remain in place no longer than 90 days before and ten days after the election for which they are posted, or in the case of general state elections, from August 1 preceding the election until ten days after the election unless otherwise provided pursuant to Minnesota Statutes, Chapter 211B.045. Such signs or posters shall not be placed within public road rights-of-way or where they may create traffic hazards.
- (15) Church, synagogue, other religious institutions.** Any sign, symbol, logo, tablet, plaque, or similar memorial or informational material shall be limited to a cumulative total of 250 square feet on the premises. One freestanding sign shall be permitted for display of the organization name, affiliation, hours of worship, and similar general information. A second freestanding sign may be permitted only if the cumulative street frontage exceeds 250 lineal feet. No sign shall exceed 150 square feet. Temporary signs to market events or special ceremonies may be displayed for a period not to exceed 14 continuous days.

**(16) Community sign.** A community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

**(17) No more than two sides per sign.** No sign shall have more than two faces on which text, graphics or other material, which delivers a message, may be displayed.

**(18) Multi Business Pylon Signs (MBPS):** MBPS shall require a conditional use permit and shall only be allowed in the Limited Commercial, Downtown Commercial and Commercial/Light Industrial Land Use Districts. The following standards shall apply to MBPS:

- a. Clustering of two or more area identification and/or commercial business identification signs may be allowed on a single MBPS in exchange for separate pylons on each business site.
- b. Commercial business identification on approved MBPS for developments and/or businesses located within a 3/4 mile radius of the MBPS location.
- c. Architectural standards for MBPS shall be required to achieve an "up north" look which would incorporate natural wood, stone, brick or manufactured like products in the pylon structure
- d. The applicant(s) shall submit diagrams, drawings, pictures and other information as requested by City staff describing each MBPS proposed, the location of each MBPS and the identity of each property proposed to be included in the MBP Plan including the name of the property owner, and the size and location of each property proposed to utilize the MBPS.
- e. After the City's approval of an MBPS Plan via a conditional use permit, no sign pylons other than those included in the approved Plan shall be kept, erected, placed or maintained on the properties covered by the Plan.
- f. The permissible height of any MBPS shall be no greater than 30 ft. with a minimum clear zone below the sign of 10 feet unless approved as a monument type sign. Pylon height shall be measured from the curb height closest to the MBPS site.
- g. Total permissible sign face area on MBPS shall be no greater than 700 square feet per face.
- h. Setback standards in all applicable land use districts will be as follows:
  - i. The outer-most edge of the sign face must be a minimum of 10 feet from any road right-of-way
  - ii. The outer-most edge of the sign face must be a minimum of 40 feet from any side lot line when the adjacent property's land use classification is Shoreland District or Rural Residential 5 District.
  - iii. The outer-most edge of the sign face must be a minimum of 10 feet from any commercial land use district
- i. Each MBPS Plan shall consist of a development of at least 2 contiguous businesses. In addition thereto, each business displayed on the MBPS must be within the City of Crosslake.
- j. No signage shall be allowed on any MBP other than area identification and commercial business identification signs for developments and/or businesses located within the City of Crosslake on property covered by the MBPS Plan under which such MBPS is approved. No sign advertising any product (rather than identifying an area or business) shall be allowed on any MBP.

## **Sec. 26-865 Commercial District Signs**

Signs within commercial land use districts shall comply with the following standards:

- (1) Up to ten percent of any building facade area, which directly abuts a public road right-of-way, may be dedicated to signs. Facade area used to calculate allowable signs must only include that area associated with the respective building or business use. Only one freestanding sign per lot or one freestanding sign per building for multi-use buildings shall be allowed, whichever is a smaller number. Commercial uses that depend on patrons arriving by watercraft may have two freestanding signs with a limit of one placed on the roadside of the property and one placed on the lakeside of the property.
- (2) No advertising signs or supporting facilities for signs may be placed in or upon public waters. Signs conveying information or safety messages may be placed in or on public waters by a public authority or under a permit issued by the Crow Wing County sheriff.
- (3) Signs placed on the lakeside of a property must be designed and sized to be the minimum necessary to convey needed information. They must only convey the location and name of the establishment and the general types of goods or services available. The signs must be located higher than ten feet above the ground, must not be located in the shore impact zone, and must not exceed 32 square feet in area.
- (4) The setback for all on-premises signs shall be a minimum of five feet from a public road right-of-way.
- (5) The sign for each permitted use shall be no more than ten percent of the facade. The permitted sign area for wall fascia or attached signs may be split up into several signs on the facade or used for one sign. In multi-tenant buildings, each tenant may place a separate sign on that portion of the building facade that corresponds to the interior portion of the building that the tenant occupies. Such tenant sign area shall be limited to ten percent of the area of the facade occupied by such tenant.
- (6) A sign protruding from the front of the building more than two feet shall have a maximum area of 20 square feet.
- (7) All signs must be coordinated to create a consistent and uniform appearance. Multiple tenant, freestanding signs must have a singular border/sign structure to tie all tenants together. Buildings with multiple tenant spaces may have separate wall fascia signs or attached signs that shall not exceed the maximum sign area for the facade of each respective tenant space.
- (8) The sign area allowed for a freestanding sign shall be dependent upon the speed limit of the roadway in front of the building. Buildings located in a 40-mile-per-hour zone or higher shall have a maximum sign area of 128 square feet. Buildings located in an area with a speed limit of 39 miles per hour or less shall have a maximum sign area of 75 square feet.
- (9) Temporary signs.
  - a) Two temporary signs/banners/pennants at a time may be allowed per property or business, with a total sign area not to exceed 32 square feet.
  - b) One temporary sign that is portable (e.g., flipper sign) and is 16 square feet or less in area and a height not to exceed 10 feet shall be permitted; however the signs shall not obstruct pedestrian walkways or driver visibility and shall not be illuminated.

## **Sec. 26-866 Legal Nonconforming Signs**

It is recognized that signs exist which were lawful before this Article was enacted, which would be prohibited, regulated, or restricted under the terms of this Article or future amendments to

this Chapter. It is the intent of this Section that nonconforming signs shall not be enlarged upon, expanded or extended, nor be used as grounds for adding other signs or uses prohibited elsewhere in the same land use district. It is further the intent of this Section to permit legal nonconforming signs existing on March 1, 2015 to continue as legal nonconforming signs, provided such signs are safe, are maintained so as not to be unsightly, and have not been abandoned or removed subject to the following provisions:

- (1) No sign shall be enlarged or altered in a way that increases its nonconformity.
- (2) Should such sign or sign structure be destroyed and no land use permit has been applied for within 180 days of when the property was damaged, it shall not be reconstructed except in conformity with the provisions of this Section.
- (3) If a nonconforming sign or sign structure is moved, except to become more conforming with setbacks, it shall thereafter conform to the regulations for the land use district in which it is located.

**Secs. 26-867—26-897 Reserved**

## ARTICLE 36 Accessory Structure Standards

### Sec 26-960 Accessory Structures--Residential

- (1) On lots 2 acres in size or less, each residential accessory structures must meet the following requirements:

STRUCTURE SIZES	Road right of way	Side yard	GD Lake	GD River	RD Lake	NE Lake	NE River	Bluff	Wetland	Building Permit
Up to 900 square feet in size	35	10	75	100	100	150	150	30	15	25
From 901 square feet to 1,200 square feet in size	50	20	100	125	125	175	175	50	15	25

- (2) A permit shall not be required for up to two accessory structures totaling no more than 160 square feet.
- (3) No accessory structure shall be used for human habitation except to allow for a permitted auxiliary quarter as listed in Section 26-962.
- (4) All setback and building height requirements shall be met.
- (5) Construction complies with all provisions of Articles 20 and 21 of this Chapter.
- (6) Semi-trailers, cargo containers, railroad cars, manufactured houses, or similar structures shall not be used for storage.

### Secs 26-963—26-994 Reserved

## **ARTICLE 43 DEFINITIONS**

### **MULTI-BUSINESS SIGN:**

A freestanding sign which displays, or is capable of displaying, more than one business, of which at least one business is located upon a different parcel of real estate.

G.2.a.

CROSSLAKE COMMUNICATIONS  
HIGHLIGHTS FOR JULY 2015

1. **Minutes** of July 28, 2015 Crosslake Communications Advisory Board meeting are included.
2. The **Financial Statements** for June 2015 are included (motion needed).
3. The list of **June 2015 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. We have begun work on Phase 1 of **conversions for the new electronics in our fiber area** which is end of life and needs to be replaced by 2017.
6. We want to remind everyone to join us for our **Annual Customer Appreciation Open House** which is scheduled for Wednesday August 12<sup>th</sup> from 11 am to 3 pm. Bring the family to enjoy a picnic lunch, play games.
7. The Advisory Board is researching the option to add **25 additional Timberwolves games** to the contract for the 2015-2016 season.
8. The Advisory Board recommends to the City Council that **Seaton Law be added to our list of Professional Organizations Assisting Crosslake Communications** (motion required).
9. Communications Staff is beginning work on providing information to the Subcommittee recently approved by the City council at our Joint Meeting.

## Staff Report - Crosslake Parks, Recreation & Library

G.3.a.

**Date:** August 6, 2015

**To:** Crosslake City Council

**From:** Jon Henke, Director of Parks, Recreation & Library 

### 1. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

### 2. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

### 3. Silver Sneakers classes offered

Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30 for the Silver Sneaker Yoga Class. We will also hold the Classic Silver Sneakers exercise class at 10:30. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. Take the first step towards a healthy lifestyle.

### 4. Pickleball

Come try Pickleball on Tuesday's from 3-7 p.m and also Friday morning from 9:30-11. A yearly membership for Pickleball is only \$20 and a day pass is available for \$4.00. All first time players will receive their first session for free. Court time can also be rented Tuesday and Thursday afternoons from 1-3 for \$10.

### 5. Yoga

Gail teaches Yoga at the Community Center on Tuesday mornings at 10:00 a.m.

### 6. AAA Driving Class

The refresher course for AAA senior driving will be offered at the Community Center on August 13<sup>th</sup> from 9-1.

### 7. Volunteers Needed

The Park Department is seeking volunteers to assist us in maintaining the Patio Garden outside the Library. Currently we only have a few volunteers to help with this project. These volunteers spend countless hours to maintain this area. Many hands would make quick work of this task. Please lend a hand if you can. Our volunteers meet Wednesday mornings at 9 and treats and coffee are provided. Consider being a vital part of our parks volunteer team.

### 8. Volunteer Effort Completes Shingling Project

The Park Department would like to thank local volunteers Gary Nordstrom and Dale Melberg for their efforts in helping us complete the roofing project at the park.

### 9. Paddling in the Park

The Community Center is teaming up with Jim Birgquist from Crow Wing Kayaks to offer a new learn to kayak program that will take place in the park this summer. Classes will take place the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays of the month and continue through August. Registrations are available at the Community Center and at Water, Wind and Wheels. Participants must sign up before noon on the Friday before their scheduled session. Cost is \$15 per session. First session starts at 10 a.m. and the second session starts at 11 a.m. A minimum of 5 pre registered participants is required.

#### **10. PAL Update – Trail Rides/Donations**

PAL is offering free trail rides on Wednesdays at 10, 11 and 12 at the Center. Come experience the new Nordic Ridge Recreation Area on a six passenger golf cart. Pre registration is required.

**PAL Donations** – The Park Department would like to thank PAL for donating \$338.00 for Community Garden expenditures.

#### **11. USTA Donation**

The Park Department would like to thank the United States Tennis Association for awarding our Summer Tennis Program a \$230 grant to purchase supplies for kid's tennis lesson program.

#### **12. Book Sale**

The Crosslake Area Library and many dedicated volunteers hosted the annual book sale last weekend. The sale raised \$5,422.81 for our local library. Many thanks to all of the dedicated volunteers that made this sale possible.

#### **13. Chautauqua- Loon Research and Conservation in Minnesota**

For the past four years the Minnesota Department of Natural Resources has conducted a statewide study of the health of Minnesota's loon population. This investigation was undertaken in response to the 2010 Deepwater Horizon oil spill in the Gulf of Mexico, which contaminated much of the winter range of the loon.

The August 12<sup>th</sup> Chautauqua will feature the latest information from this comprehensive research. Carrol Henderson, DNR Nongame Wildlife Program Supervisor and co-manager of the study, will discuss findings on population counts, on migration studies using satellite telemetry, on contamination studies of eggs and studies of blood and feathers from live catches, and on examinations of dead loons. You will leave this presentation with an accurate picture of the current state of health of Minnesota's loon population. Join us on Wednesday August 12<sup>th</sup> at 1:30 for this free program.

#### **14. Fall Soccer**

Registrations for our fall youth soccer program are available now at the Crosslake Community Center. Volunteer coaches are needed. We welcome retirees that have experience in any of our youth sports that we offer to stop into the Community Center and talk to Park Staff on how you can get involved in our programs. We are always looking for volunteer coaches. Registration deadline is September 4<sup>th</sup>. The program is available for kids K-12.

#### **15. Pequot Lakes Cross Country Meet**

The Pequot Lakes Cross Country team will be hosting a meet at the Crosslake Community Center on September 10<sup>th</sup>. The course will utilize the new Nordic Ridge Ski Trails at the park. Officials from the school are excited about this opportunity. The site has plenty of room to hold the buses and large amount of participants that will participate and attend the event. Park Staff will be making preparations in the coming month to host this new event.

H.  
l.  
a.

RESOLUTION VACATING PROPERTY AND USE OF REMAINING RIGHT OF WAY

WHEREAS, due and proper published and posted and mailed notice of public hearing has been given by the City as required by law; and

WHEREAS, after a public hearing held on this date, the City Council finds that it is in the public interest to vacate the property as hereinafter described.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City of Crosslake, Minnesota, as follows:

That certain property described as follows is hereby vacated:

Part of Manhattan Boulevard as dedicated in the plat of Manhattan Beach (a Replat of Twin Beach), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of Lots 9 and 10, Block 2 said plat and northerly of the following described line: Beginning at the southeast corner of said Lot 9 and assuming the south line of said Lot 9 bears South 77 degrees 44 minutes 49 seconds West, thence south 62 degrees 52 minutes 21 seconds West 89.72 feet, thence northwesterly 85.53 feet along a tangential curve concave to the northeast having a radius of 55.00 feet and a central angle of 89 degrees 05 minutes 55 seconds; thence north 28 degrees 01 minute 44 seconds west tangent to said curve 11.81 feet, more or less, to the west line of said Lot 10 and said described line there terminating.

The City, however, shall reserve an easement over the entire area now vacated for utility and trail purposes only, as long as any future utility line or trail does not conflict with the location of the garage now located within said real estate.

BE IT FURTHER RESOLVED as follows:

That the applicant requested that part of Birch Beach (the lake access adjacent to Lot 10, Block 2 of said plat) be vacated as well. The council denies this request but does hereby give Bilskis a license to continue their encroachment of the stairs and other encroachments on to said Birch Beach as shown on the Stonemark Sketch of Description attached hereto. The City will not allow any further expansion of these encroachments and may require the owner of said encroachments to remove them from the right of way at some later date if they conflict with some public purpose. In the meantime, the City shall not maintain the encroachments and does not accept liability therefore. Finally, the City shall place posts marking this Birch Beach so the public is aware of its boundaries.

Dated at Crosslake, Minnesota, this \_\_\_ day of \_\_\_\_\_, 2015.

CITY OF CROSSLAKE, MINNESOTA

By \_\_\_\_\_  
Its Mayor

ATTEST:

---

City Clerk

H.  
1.  
b.

Sec. 32-36. - Platted public rights-of-way to public waters.

- (a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- (b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- (c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- (d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- (e) All regulations contained in the city open zoning district shall apply to these areas.
- (f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.
- (g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area
- (h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- (i) Motorized use of accesses shall be permitted for winter recreational purposes.
- (j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.

*(Ord. No. 267, § 12.10, 9-8-2008)*

H. 1. C.

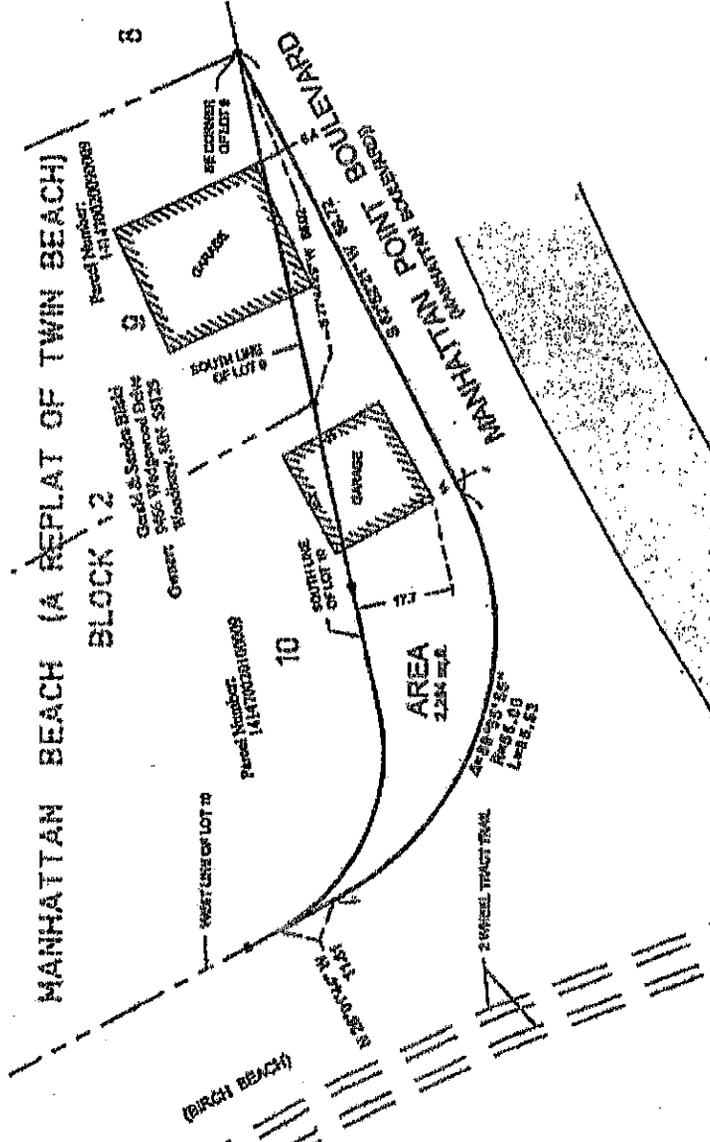
Attachment A

# SKETCH OF DESCRIPTION

PART OF MANHATTAN POINT BOULEVARD,  
 MANHATTAN BEACH (A REPLAT OF TWIN BEACH),  
 SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,  
 CROW WING COUNTY, MINNESOTA

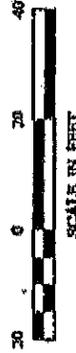
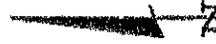
MANHATTAN BEACH (A REPLAT OF TWIN BEACH)

BLOCK 12



## PROPOSED DESCRIPTION

Real location over part of Manhattan Beach as indicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of Lots 9 and 10, Block 2, said plat and northerly of the following described line: Beginning at the southeast corner of said Lot 9 and ascending the south line of said Lot 9 bears South 77 degrees 44 minutes 48 seconds West thence South 62 degrees 52 minutes 21 seconds West 90.72 feet thence northerly 55.53 feet along a tangential curve concave to the northeast having a radius of 56.00 feet and a central angle of 88 degrees 05 minutes 55 seconds; thence South 23 degrees 01 minutes 44 seconds West tangent to said curve 112.81 feet, more or less, to the west line of said Lot 10 and said described line thence terminating.



ORIENTATION OF THE BEARING SYSTEM IS BASED ON THE SURVEILLING OF LOT 9 TO HAVE AN ASSUMED BEARING OF 87°04'44" N.

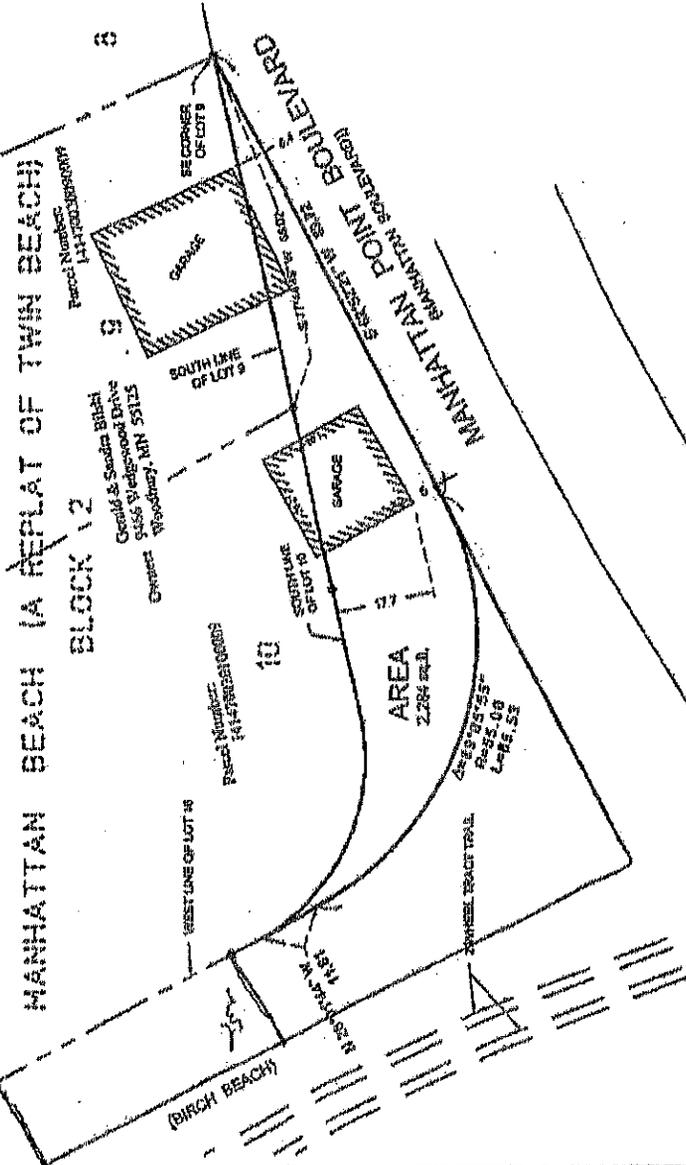
• POINTS FOUND

Lot No.	Area (sq. ft.)	Permit No.	Owner	Remarks
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Attachment B

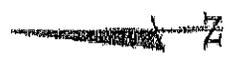
# SKETCH OF DESCRIPTION

PART OF MANHATTAN POINT BOULEVARD,  
 MANHATTAN BEACH (A REPLAT OF TWIN BEACH),  
 SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,  
 CROW WING COUNTY, MINNESOTA



## PROPOSED DESCRIPTION

Replat section over part of Manhattan Beach as delineated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly of Lots 9 and 10, Block 2 said plat and northerly of the following described line: Beginning at the southeast corner of said Lot 9 and ascending the south line of said Lot 9 where South 77 degrees 04' north to 48 seconds West; thence South 82 degrees 52' west to 21 seconds West 89.72 feet; thence northerly 55.53 feet along a tangential curve concave to the northeast, having a radius of 55.00 feet and a central angle of 25 degrees 05' minutes 55 seconds; thence North 28 degrees 04' minute 44 seconds West tangent to said curve 11.81 feet, more or less, to the west line of said Lot 10 and said described line there terminating.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF LOT 9 TO 10 AS AN ASSUMED BEARING OF S 174° 42' 00\"/>

• DENOTES MEASUREMENT FOUND

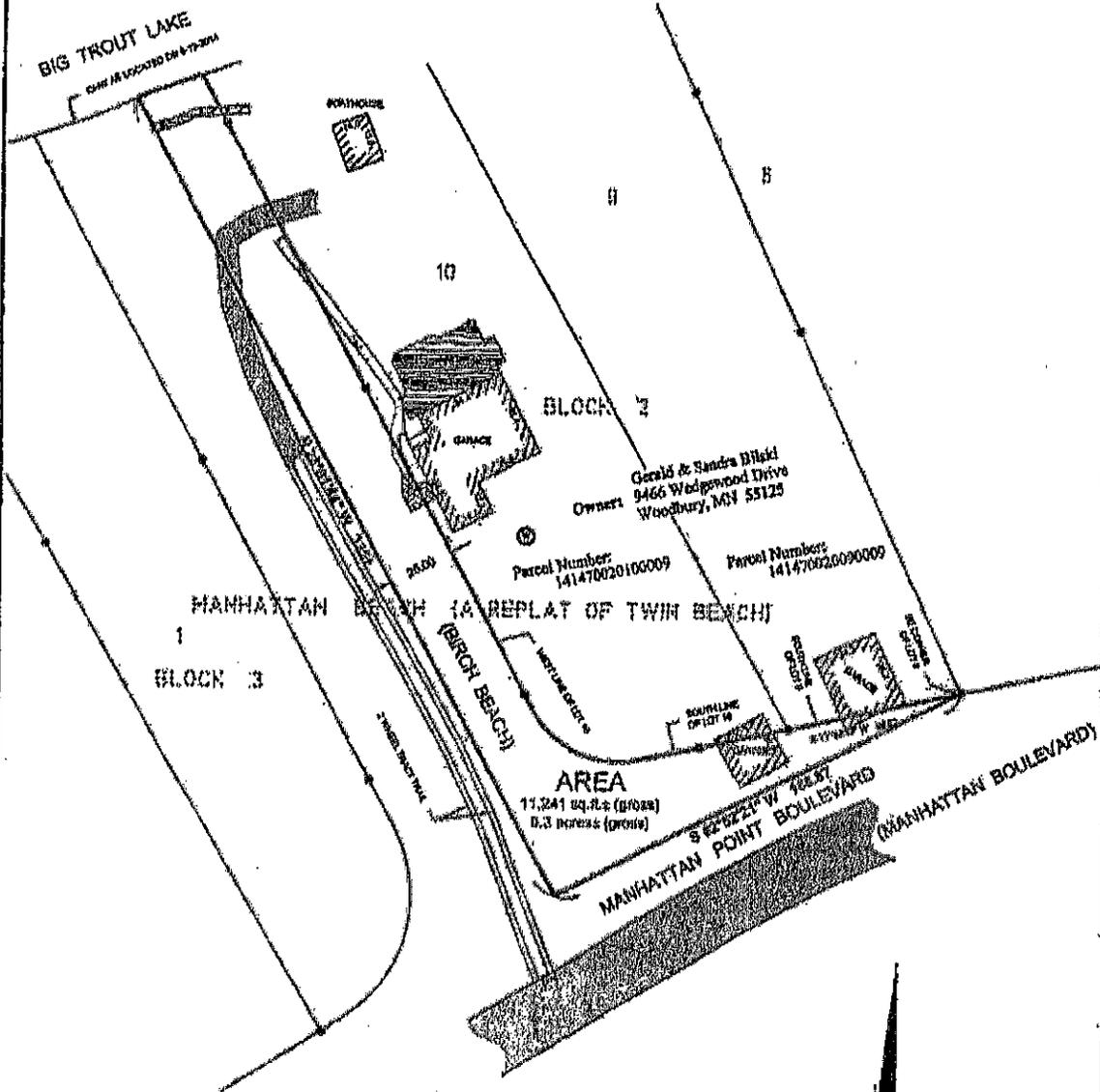
NO.	DESCRIPTION	DATE	BY
1	REPLAT OF TWIN BEACH (CROW WING COUNTY, MINN.)	1914	...
2	...	...	...
3	...	...	...
4	...	...	...
5	...	...	...
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28	...	...	...
29	...	...	...
30	...	...	...

# Attachment B1

Map File: 22 (2018) 218 P6 - (2018) 218 P6 - (2018) 218 P6 - (2018) 218 P6

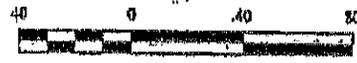
## SKETCH OF DESCRIPTION

PART OF MANHATTAN BOULEVARD AND PART OF BIRCH BEACH,  
 MANHATTAN BEACH (A REPLAT OF TWIN BEACH)  
 SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,  
 CROW WING COUNTY, MINNESOTA



### PROPOSED DESCRIPTION

Road vacation over parts of Manhattan Boulevard aka Manhattan Point Boulevard and Birch Beach as dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying northerly and easterly of the following described line: Beginning at the southeast corner of said Lot 9 and assuming the south line of said Lot 9 bears South 77 degrees 44 minutes 40 seconds West; thence South 62 degrees 02 minutes 21 seconds West 168.87 feet; thence North 28 degrees 01 minute 44 seconds West 335 feet, more or less, to the shoreline of Big Trout Lake and said described line here terminating.



SCALE IN FEET

■ DENOTES MONUMENT FOUND

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF LOT 9 TO HAVE AN ASSUMED BEARING OF S 77° 44' 40" W.

NO.	SKETCH OF DESCRIPTION	FILE NO.	DATE	BY	REMARKS
9	Gerald & Sandra Bilsid 9466 Wedgwood Drive Woodbury, MN 55125	22 (2018) 218 P6	11/14/18	...	...



H.  
l.  
d.

**Staff Report**  
**Crosslake Parks, Recreation and Library**

**Date: August 6, 2015**

**To: Crosslake City Council**  
**From: Jon Henke, Director**

*J. H.*

**Subject: Birch Beach Vacation Request**

**On Site Meeting July 27th**

Park staff and Mayor Roe met with Jerry Bilski and his son Dennis on July 27<sup>th</sup>. A variety of ideas were discussed at this meeting. The Bilski's first option would be a vacation of public property that would not decrease the amount of shoreline that is included in the right of way. This vacation would start at the northeast corner of the right of way closest to the water and meet up with the east boundary (shown in attachment B) of the right of way closest to the road. The Bilski's also discussed a secondary option of an exclusive easement to utilize 15 feet of the right of way. The boundary could be marked and this would help develop a buffer from the Bilski's private residence and also allow the maintenance of the lawn west of their residence. This boundary would be marked so the public would know the parameters of the right of way.

Please note that the meeting on July 27th with the Bilski's took place after the July Park Commission meeting. The Park Commission has not had the opportunity to review these new proposals from the Bilski's.

**Excerpt of the meeting minutes of the Park Commission from July 2015.**

**Birch Beach**

This issue appeared before the City Council once again at their last meeting. A letter was received from Jerry Bilski on the history of the property and his claim the re-platting of the property was handled incorrectly. The Park Commission last addressed this issue in October 2014 after a visit to the property. At that time, the Park Commission recommended a vacation of the property where the garages encroached on the right of way and offered the property owner a license agreement to cover the liability issues on the remaining encroachments. The property owner chose to rescind his application as he objected to the license agreement. The City Council referred the issue back to the Commission level at their last meeting. After discussion, the following motion was entertained.

**Motion: The Park and Recreation Commission recommends the approval of the proposed vacation of Attachment A (Legal description from 7/13/15 Council packet – this just deals with the two garages that are in the right of way and does not include any property along birch beach that goes towards the water). The City will provide visible markers on Birch Beach; the City will keep on file details of existing encroachments on Birch Beach; and, the property owner cannot expand upon existing encroachments and must adhere to the laws governing right of ways.**

**Norgaard/Hardwick---Unanimous**

The Commission also recommends the City Council have the City Attorney address liability issues of existing encroachments. Three possible options discussed include: 1) a buffer of 5 ft around the existing steps; or 2) allowing the property owner to mow a 10 ft buffer zone along the entire parcel; or 3) designating by marker a 10 ft wide path through the center of the property for the public to use. This option would let the public know where they are suppose to walk and keep patrons away from the Bilski's private property.