

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 11, 2016
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Closed-Session Council Meeting Minutes of June 13, 2016
2. Regular Council Meeting Minutes of June 13, 2016
3. City – Month End Revenue Report dated June 2016
4. City – Month End Expenditures Report dated June 2016
5. 6/30/16 Preliminary Budget to Actual Analysis
6. Pledged Collateral Statement dated June 30, 2016
7. Memo dated July 6, 2016 from Mike Lyonais Re: Tax Increment Financing Reimbursement
8. Crosslake Communications Balance Sheet, Income Statement, and Detail of Reserve Balances dated May 31, 2016
9. Crosslake Communications Check Register dated 5/1/2016-5/31/2016
10. Crosslake Communications Advisory Board Meeting Minutes of June 28, 2016
11. Customer Counts
12. Police Report for Crosslake – June 2016
13. Police Report for Mission Township – June 2016
14. Fire Department Report – June 2016
15. EDA Meeting Minutes of June 1, 2016
16. Planning and Zoning Commission Meeting Minutes of May 27, 2016
17. Monthly Planning & Zoning Statistics
18. Public Works Commission Meeting Minutes of June 6, 2016
19. City-County-Township Roadway Maintenance and Construction Coordinating Meeting Agenda for July 25, 2016
20. Crosslake Rolloff Recycling Report for June 2016
21. Waste Partners Recycling Reports for April and May 2016
22. Memo dated June 1, 2016 from MN State Demographer Re: 2015 Population and Household Estimates
23. Resolution for the Appointment of Election Judges to Serve for the Primary Election to be Held August 9, 2016
24. Crosslake Park/Library Commission Meeting Minutes of May 25, 2016
25. Bills for Approval

C. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

D. MAYOR'S REPORT

E. CITY ADMINISTRATOR'S REPORT

1. Notice from Minnesota Revenue that Board of Appeal and Equalization Online Training is Now Available
2. David Drown – Letter dated July 7, 2016 Re: Funding Strategy for Reconstruction Projects (Council Action-Motion)
3. Teamsters Union Contract Settlement (Council Action-Motion)

F. PUBLIC HEARING – 7:30 P.M. PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS (Council Action-Motion)

1. Open Public Hearing
2. Public Comments
3. Council Comments
4. Close Public Hearing
5. Resolution Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds

G. COMMISSION REPORTS

1. PUBLIC SAFETY

- a. Update from Chief Hartman on Prescription Drug Drop Off Box

2. PLANNING AND ZONING

- a. Summary of Record for Metes and Bounds Subdivision, Ervin and Carol Rassatt (Council Action-Motion)
- b. Summary of Record for Amendment to the Official Land Use Map on Parcel 120213102CB009, Shoreland/Rural Residential 5 to Limited Commercial, First National Bank (Council Action-Motion)
- c. Memo dated October 12, 2015 from Jon Kolstad Re: Proposed Revisions to the Nuisance Ordinance (Council Action-Motion)
- d. Proposed Administrative Fines (Council Action-Motion)

3. CROSSLAKE COMMUNICATIONS

- a. Highlights Report for June 2016

4. PUBLIC WORKS/SEWER/CEMETERY

- a. Letter dated July 5, 2016 from WSN Re: Proposal for Professional Engineering Services for Wildwood Area Sanitary Sewer Extension Feasibility Study (Council Action-Motion)

5. PARK AND RECREATION/LIBRARY

- a. Staff Report dated July 7, 2016 from Jon Henke (Council Action-Motion)

H. CITY ATTORNEY REPORT

I. OLD BUSINESS

J. NEW BUSINESS

K. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

L. ADJOURN

B. 1.

SPECIAL COUNCIL MEETING
CLOSED SESSION
CITY OF CROSSLAKE
MONDAY, JUNE 13, 2016
6:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Closed Session on June 13, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels and Dave Schrupp. Also present was City Administrator/Consultant Dan Vogt.

Mayor Roe called the meeting to order at 6:30 P.M.

MOTION WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO CLOSE THE MEETING. MOTION CARRIED WITH ALL AYES.

Brad Nelson arrived at 6:31 P.M.

Pursuant to Minnesota State Statute 13D.03, the Council met in closed session and discussed negotiation proposal from Union.

THE CLOSED SESSION ENDED AND THE SPECIAL MEETING WAS ADJOURNED AT 6:55 P.M.

Respectfully Submitted,

Charlene Nelson
City Clerk

B.
2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JUNE 13, 2016
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, June 13, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Local Manager of Crosslake Communications Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins, and Echo Publishing Reporters Dan Determan and Theresa Bourke. There were approximately twelve people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 06R-01-16 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

- B. CONSENT CALENDAR** – MOTION 06R-02-16 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR EXCLUDING ITEM #20 WHICH WAS REMOVED AT STEVE ROE’S REQUEST:
 - 1. REGULAR COUNCIL MEETING MINUTES OF MAY 9, 2016
 - 2. SPECIAL COUNCIL MEETING MINUTES OF MAY 23, 2016
 - 3. CITY – MONTH END REVENUE REPORT DATED MAY 2016
 - 4. CITY – MONTH END EXPENDITURES REPORT DATED MAY 2016
 - 5. 5/31/16 PRELIMINARY BUDGET TO ACTUAL ANALYSIS
 - 6. PLEDGED COLLATERAL STATEMENT DATED MAY 31, 2016
 - 7. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED APRIL 30, 2016
 - 8. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 4/1/2016-4/30/2016 IN THE AMOUNT OF \$371,037.23
 - 9. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF MAY 31, 2016
 - 10. CUSTOMER COUNTS
 - 11. POLICE REPORT FOR CROSSLAKE – MAY 2016
 - 12. POLICE REPORT FOR MISSION TOWNSHIP – MAY 2016
 - 13. FIRE DEPARTMENT REPORT – MAY 2016
 - 14. NORTH AMBULANCE RUN REPORT – MAY 2016
 - 15. EDA MEETING MINUTES OF MAY 4, 2016
 - 16. PLANNING AND ZONING COMMISSION MEETING MINUTES OF APRIL 22, 2016
 - 17. MONTHLY PLANNING & ZONING STATISTICS
 - 18. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF APRIL 27, 2016

19. CROSSLAKE ROLLOFF RECYCLING REPORTS FOR APRIL AND MAY 2016

20. REMOVED

21. RESOLUTION NO. 16-13 ACCEPTING DONATIONS

22. RESOLUTION NO. 16-14 REGARDING UNPAID SEWER CHARGES

23. BILLS FOR APPROVAL IN THE AMOUNT OF \$130,468.01

24. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$21,388.71

MOTION CARRIED WITH ALL AYES.

- C. CRITICAL ISSUES** – Bunny Geiger, president of the Crosslake Historical Society, addressed the Council and reported that this will be their 41st year in operation. Two of their fundraisers, the Haunted Village and Candlelight & Cider Tour, take place at night. The members are concerned of visitor’s safety because there is no lighting in the parking lot or on the street. The cost for a street light including labor is approximately \$500. Ms. Geiger asked if the City could help fund the project. Ted Strand offered to contact Crow Wing Power to see if the City’s “Round-Up Funds” could be used to offset the cost of the lighting.
- D. PUBLIC FORUM** – Paul Kirkman of Itasca Leathergoods at 14287 Gould Street in Crosslake addressed the Council and reported that he is a “Crosslaker” because he is involved with the MN Design Team visit. The MN Design Team, made up of volunteers who are architects, engineers, urban planners, etc., chooses two cities per year that are looking for help to revitalize their community. Crosslake was chosen for 2016. Mr. Kirkman invited the entire community to participate in the upcoming events to help prepare for the MN Design Team visit in September. Mayor Roe noted that this is a great opportunity for the City of Crosslake and that the more people who participate, the better the outcome.
- E. MAYOR’S REPORT** – Mayor Roe congratulated Sergeant Erik Lee for the recent awards he received from the MN Department of Public Safety for Outstanding Speed Enforcement and Outstanding Officer Contacts during the Toward Zeros Deaths Program for 2015.

Councilman Gary Heacox reported that he recently met with Doug Morris of the Crow Wing County Recycling Program. Crosslake will receive the same funding from the County in 2017 as it received for 2016 in the amount of \$29,200. Mr. Heacox stated that the County is promoting the disposal of prescription drugs at secure drop boxes. The Police Departments of Crosby, Pequot Lakes, Nisswa and Breezy Point all have drop boxes at their stations. Chris Pence of Crow Wing County Land Services stated that those departments received grant money to offset the cost of the box. Each box costs approximately \$4,000. MOTION 06R-03-16 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO DIRECT CHRIS PENCE, DAN VOGT AND BOB HARTMAN TO PURSUE OPTIONS FOR OBTAINING A PRESCRIPTION DRUG DROP OFF BOX FOR CROSSLAKE. MOTION CARRIED WITH ALL AYES.

F. CITY ADMINISTRATOR’S REPORT

1. MOTION 06R-04-16 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO DIRECT STAFF TO INSTALL SIGNAGE AT THE MAJOR HIGHWAY ENTRIES TO THE CITY THAT READ: “CITY OF CROSSLAKE LAND USE PERMIT REQUIRED SHOOTING ORDINANCE IN EFFECT”. Ted Strand noted

that the City had signs at all locations at one time but that they have disappeared over the years due to road construction or theft. Mr. Strand has one on hand and will order two more. MOTION CARRIED WITH ALL AYES.

2. MOTION 06R-05-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF A LARGE FORMAT PRINTER IN THE PLANNING & ZONING DEPARTMENT FOR MAP PRINTING AT A COST OF \$1,600 WHICH INCLUDES SUPPLIES. MOTION CARRIED WITH ALL AYES.

MOTION 06R-06-16 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO APPROVE THE 3-YEAR RENEWAL OF THE SERVICE CONTRACT FOR THE NETWORK BACK-UP SYSTEM AT A COST OF \$5,468. MOTION CARRIED WITH ALL AYES.

3. Dan Vogt reported that the Council met in closed session prior to the Council meeting to consider a contract settlement from AFSCME. The proposal includes minor changes to language, correction of typo's, retaining the H.S.A. contribution from the City at \$3,000 single/\$6,000 family for three years, a cost of living increase of 2% for 2016, 2017 and 2018, and adding a 15 year-longevity pay of 1%. Mr. Vogt stated that the Teamsters contract already includes a 15 year longevity pay of 1%. MOTION 06R-07-16 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO ACCEPT THE PROPOSAL FROM AFSCME AS PRESENTED. MOTION CARRIED WITH ALL AYES. Dan Vogt anticipated that the Teamsters contract should be settled shortly. Non-union employees would request a wage increase after the Teamsters contract is settled.
4. MOTION 06R-08-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE GROUP TRANSIENT MERCHANT PERMIT FOR THE 1ST ANNUAL CROSSLAKE RIB COOK OFF FOR VETERANS TO BE HELD ON JULY 9TH IN TOWN SQUARE. MOTION CARRIED WITH ALL AYES.
5. Mayor Roe explained that he removed Item #20-“Northern Lakes Youth Hockey Association Annual Financial Summary dated March 2016” from the Consent Calendar because he would like more information on the annual report showing the benefits to Crosslake. Staff will ask the hockey association to change their annual report.

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Jon Kolstad reported that pursuant to MN State Statute Section 15.99, the approval of the Metes and Bounds Subdivision of Parcel 120291101C00009 has been suspended until Court File No. 18-CV-16-2325 Ackerman vs. Haglin is completed.

2. CROSSLAKE COMMUNICATIONS

- a. Local Manager Debby Floerchinger presented the Highlights Report for May 2016 and reported that the fiber equipment upgrade project is ongoing. Bill Gordon retired effective May 24th. Crosslake Communications has contracted with Emily Telephone for additional technicians. Internet usage over the Memorial Day weekend hit a new high at 1.65 Gig, compared to 790 meg last year. The underground fuel tank was removed and soil tests have been done. Results should be available soon. The Internet and computer repair person is in the office Monday through Friday from 8:00 to 4:30 to support customers and staff. There was a power outage on Friday, June 10th throughout most of Crosslake at approximately 4:30 P.M. When the power came back on, there were power surges that took out the cable head-end. It also affected the answering system at Crosslake Communications so that many calls for service were not transferred to the live messaging center. Technical staff worked until 3:30 A.M. to restore the cable channels. Currently there are still three channels down. The equipment to run the local Channel 12 was damaged. No advertisements or airings, including the Council Meeting, can be played. Insurance will cover the cost to replace the damaged equipment. MOTION 06R-09-16 WAS MADE BY BRAD NELSON AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF REPLACEMENT EQUIPMENT FOR CHANNEL 12 AT A COST OF \$7,995 PLUS TAX AND SHIPPING. MOTION CARRIED WITH ALL AYES.

The transfer switch on the standby generator is not working. It will take 3 weeks to arrive once it has been ordered. MOTION 06R-10-16 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PURCHASE OF A TRANSFER SWITCH AT A COST OF \$5,200 PLUS TAX AND SHIPPING. MOTION CARRIED WITH ALL AYES.

Debby Floerchinger gave an update on the sale of Crosslake Communications. Mayor Roe has signed the purchase agreement and resolution. Work on the bond defeasement has started. The required filing with the FCC and MN Public Utilities Commission has been done and will take approximately 90 days to be approved. Staff is making preparations to move inventory out of the storage area at the Public Works site. Staff met with the new owners last week.

3. PUBLIC WORKS/SEWER/CEMETERY

- a-b. Ted Strand reported that the Commission reviewed the 5-Year Capital Improvement Plan (2017-2021) at its last meeting. Dave Schrupp noted that the repairs to the Fire Hall parking lot were missing from the report. Mr. Schrupp gave an update on road projects that are to be completed in 2016. The 5-Year Plan changed due to road conditions. Mr. Schrupp recapped the estimated costs for future years. The Council will need to decide whether to use cash on hand or whether to bond for projects. Dan Vogt provided a financial plan. The City could use existing funds to cover the costs of projects for the next two years. Interest rates are very low right now and the City could issue General Obligation Reconstruction Bonds. Eligible projects are limited to replacement of existing streets and related utilities. In order to proceed, the Council would need to hold a Public Hearing on the plan. The public has 30 days to contest the project. If a petition is received, a question must be on the general election ballot

to approve the City bonding for road projects. If no petition is received, the City can move forward with the bonds. The City would keep the \$300,000 that is currently in the budget as reserves for other portions of the projects that cannot be used with the bond proceeds, such as trails. Mr. Vogt recommended the Council opt for the shortest bond terms. MOTION 06R-11-16 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 16-15 CALLING FOR A PUBLIC HEARING ON THE PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS. Mike Lyonais stated that the current interest rate is approximately 2%. Dan Vogt noted that the levy could increase if the Council uses existing funds for projects that are not eligible for bond proceeds rather than for the bond payments. More information will be available at the Public Hearing on July 11th at 7:30 P.M. MOTION CARRIED WITH ALL AYES.

- c. MOTION 06R-12-16 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO APPROVE THE INSTALLATION OF FIBER AT THE WASTEWATER TREAT FACILITY AT A COST OF \$6,387. MOTION CARRIED WITH ALL AYES.
- d. Ted Strand reported that his department's ditch mower is not running and that the estimate for repairs is over \$4,000. The piece of equipment is over 11 years old. The price of a new ditch mower is \$9,600. There are funds in the budget to cover the cost. MOTION 06R-13-16 WAS MADE BY BRAD NELSON AND SECONDED BY MARK WESSELS TO APPROVE THE PURCHASE OF A NEW JOHN DEERE DITCH MOWER AT A COST OF \$9,600. MOTION CARRIED WITH ALL AYES.

Ted Strand reported that property owners adjacent to the municipal sewer system have asked what it would take for them to hook up to the sewer. A discussion ensued regarding the cost to add on to the system, who would be responsible for the cost, and how many hook-ups it would take to make the idea feasible. Dave Schrupp stated that this matter was discussed at the Public Works Commission meeting and that WSN will bring estimates to their meeting in July. Mark Wessels stated that the City should not give an answer until the estimates are reviewed.

4. PARK AND RECREATION/LIBRARY

- a. Jon Henke reported that the City Attorney and he mailed letters to all property owners that live adjacent to ROW's that lead to the water. A few property owners have called the Park Department explaining situations with encroachments into the ROW's. Staff will gather information and review each specific situation with the Park Commission before bringing these items to the Council in July. The Commission also reviewed and made recommendations to the City Council on how the four ROW launches should be managed.

H. CITY ATTORNEY REPORT

- 1. Brad Person presented the ordinance amendment regarding platted public right-of-ways to public waters. Language added to the existing ordinance reads, "(k) Watercraft may be launched by vehicle and trailer at these accesses: Robert Street, Ginseng Patch, East Shore Park Street, and Ivy Trail. The following rules shall apply at each of the four

accesses: 1) No parking shall be allowed within the platted lake access unless specifically allowed and no parking shall be permitted within 200 feet along the adjacent streets. 2) Each access shall have signage alerting the public of the necessary steps required to help prevent the spread of aquatic invasive species. Any trailer used to launch a boat at one of these accesses must have a current sticker which confirms that the trailer owner has received an annual permit to use these accesses for boat launching. Said permits are available at city hall; fees and application requirements shall also be available at city hall.” A lengthy discussion ensued regarding how this ordinance could be enforced, how much the permit should cost, what the fines would be, and when the enforcement should begin.

Tom White of 12186 Ginseng Patch Road addressed the Council and stated that he has had property here for 60 years. The use of the public access has increased and larger boats are being launched. Mr. White stated that he uses the access once or twice a year and would not pay to have a permit. Mr. White asked who would patrol the area for offenders.

Margo Jordan of 37229 Lake Country Drive addressed the Council and urged them to adopt the ordinance amendment as written.

MOTION 06R-14-16 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO APPROVE ORDINANCE AMENDMENT 335 REGARDING PUBLIC LAKE ACCESS AS PRESENTED AND TO POSTPONE PUBLICATION OF THE ORDINANCE UNTIL NOVEMBER 1, 2016 TO GIVE THE PARK DEPARTMENT TIME TO CREATE SIGNS, APPLICATIONS, AND STICKERS. Gary Heacox stated that this will be difficult to enforce. MOTION CARRIED 3-2 WITH HEACOX AND ROE OPPOSED.

2. Brad Person presented a draft ordinance amendment to add administrative fines to the City Code. Gary Heacox stated that he is in favor of fines for Planning and Zoning violations and would like to see the fines implemented now. Staff from the Park Department, Planning and Zoning Department and Police Department would need permission to enforce the ordinance. This type of ordinance allows the fine to be certified to the property owners taxes if left unpaid. Brad Person gave an example of a possible land use violation and walked the Council through the process of how the new ordinance would resolve the issue. Staff will make changes and bring back to Council in July for review.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – Dave Fischer of 36412 Rushmoor Blvd suggested that the Council use the proceeds from the sale of the phone company to expand the municipal sewer system. Steve Roe asked that Debby Floerchinger and Mike Lyonais work together to determine what

the proceeds amount will be. Mark Wessels suggested keeping the money in the bank for a while.

- L. Dan Vogt suggested that the Mayor recess the meeting until the MN Design Team meeting that takes place tomorrow. A quorum of the Council may be in attendance and the meeting was not noticed to this effect. The Mayor did not agree. MOTION 06R-15-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 9:20 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/6-13-16

B.3

CITY OF CROSS LAKE

07/01/16 4:04 PM

Page 1

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,843,909.00	\$1,098,588.48	\$1,098,588.48	\$1,745,320.52	38.63%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$112,467.00	\$0.00	\$104,186.72	\$8,280.28	92.64%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$123,249.00	\$47,617.10	\$47,617.10	\$75,631.90	38.63%
31800	Other Taxes	\$1,500.00	\$0.00	\$4,158.13	-\$2,658.13	277.21%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$1,121.46	-\$121.46	112.15%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
32111	Club Liquor License	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
33417	Police State Aid	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
33418	Fire State Aid	\$28,000.00	\$0.00	\$24,810.00	\$3,190.00	88.61%
33419	Fire Training Reimbursement	\$0.00	\$0.00	\$4,840.00	-\$4,840.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$0.00	\$2,979.00	0.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$17.95	\$29.95	\$170.05	14.98%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$70.00	-\$40.00	233.33%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$7,075.00	\$27,000.00	\$1,000.00	96.43%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$0.00	\$2,025.00	-\$1,025.00	202.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$1,000.00	\$4,000.00	\$4,800.00	45.45%
34106	Sign Permits	\$500.00	\$0.00	\$200.00	\$300.00	40.00%
34107	Assessment Search Fees	\$800.00	\$80.00	\$390.00	\$410.00	48.75%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$750.00	\$4,450.00	-\$450.00	111.25%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$36,858.01	-\$5,608.01	117.95%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	100.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$28,000.00	\$20,000.00	58.33%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$69.12	-\$69.12	0.00%
34300	E911 Signs	\$1,000.00	\$100.00	\$925.00	\$75.00	92.50%
34700	Park & Rec Donation	\$300.00	\$20.00	\$40.00	\$260.00	13.33%

CITY OF CROSS LAKE

07/01/16 4:04 PM

Page 2

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$14.00	\$235.00	-\$35.00	117.50%
34740	Park Concessions	\$500.00	\$0.00	\$131.00	\$369.00	26.20%
34741	Gen Gov t Concessions	\$100.00	\$34.18	\$226.19	-\$126.19	226.19%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$16.00	-\$16.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$588.00	\$1,563.00	\$2,237.00	41.13%
34751	Shelter/Beer/Wine Fees	\$300.00	\$27.00	\$81.00	\$219.00	27.00%
34760	Library Cards	\$1,300.00	\$267.00	\$565.00	\$735.00	43.46%
34761	Library Donations	\$500.00	\$100.00	\$425.00	\$75.00	85.00%
34762	Library Copies	\$300.00	\$48.54	\$179.74	\$120.26	59.91%
34763	Library Events	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$155.00	\$160.00	\$140.00	53.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
34769	PAL Foundation - Park	\$6,000.00	\$2,450.90	\$8,156.38	-\$2,156.38	135.94%
34770	Silver Sneakers	\$6,000.00	\$758.50	\$4,340.50	\$1,659.50	72.34%
34790	Park Dedication Fees	\$1,000.00	\$0.00	\$13,500.00	-\$12,500.00	1350.00%
34800	Tennis Fees	\$1,100.00	\$2,064.00	\$2,134.00	-\$1,034.00	194.00%
34801	Recreational-Program	\$3,000.00	\$1,344.00	\$2,973.00	\$27.00	99.10%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$385.00	\$915.00	29.62%
34803	Recreation-Misc. Receipts	\$1,200.00	\$19.40	\$59.70	\$1,140.30	4.98%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$3,643.00	\$16,773.00	\$13,227.00	55.91%
34807	Volleyball Fees	\$500.00	\$0.00	\$599.00	-\$99.00	119.80%
34808	Silver and Fit	\$10,000.00	\$1,308.00	\$6,966.00	\$3,034.00	69.66%
34809	Soccer Fees	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$0.00	\$250.00	\$2,750.00	8.33%
34941	Cemetery Openings	\$3,500.00	\$1,200.00	\$2,000.00	\$1,500.00	57.14%
34942	Cemetery Other	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$267.50	\$1,232.50	17.83%
34952	County Joint Facility Payments	\$45,000.00	\$0.00	\$7,405.93	\$37,594.07	16.46%
34953	Recycling Revenues	\$50.00	\$2.50	\$88.50	-\$38.50	177.00%
35100	Court Fines	\$10,000.00	\$714.35	\$3,229.22	\$6,770.78	32.29%
35103	Library Fines	\$600.00	\$35.00	\$149.00	\$451.00	24.83%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$172.80	\$827.20	17.28%
36200	Miscellaneous Revenues	\$500.00	\$195.00	\$1,658.66	-\$1,158.66	331.73%
36201	Misc Reimbursements	\$0.00	\$1,979.72	\$8,386.53	-\$8,386.53	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$387.01	\$2,257.69	\$742.31	75.26%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$3,062.00	\$0.00	\$0.00	\$3,062.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$812.00	\$0.00	\$93.01	\$718.99	11.45%
38050	Telephone Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$1,095.00	\$11,387.67	\$13,612.33	45.55%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$21,143.00	-\$21,143.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39330	Proceeds from Capital Lease	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,502,028.00	\$1,175,178.63	\$1,543,186.99	\$1,958,841.01	44.07%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31001		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31308	2006 Series B Levy	\$137,746.00	\$53,209.89	\$53,209.89	\$84,536.11	38.63%
31309	2006 Series C Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31311	2015 GO Equip Certs 2015B	\$10,473.00	\$4,024.10	\$4,024.10	\$6,448.90	38.42%
31312	Not Used	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$0.00	\$31.53	\$468.47	6.31%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Rldg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Rldg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,530.00	\$0.00	\$0.00	\$2,530.00	0.00%
36245	Sp Assess Int - Duck Lane	\$140.00	\$0.00	\$0.00	\$140.00	0.00%
36246	Sp Assess Prin - Sunset Drive	\$2,989.00	\$0.00	\$0.00	\$2,989.00	0.00%
36247	Sp Assess Int - Sunset Drive	\$164.00	\$0.00	\$0.00	\$164.00	0.00%
36248	Sp Assess Prin - Maroda Drive	\$1,105.00	\$0.00	\$0.00	\$1,105.00	0.00%
36249	Sp Assess Int - Maroda Drive	\$61.00	\$0.00	\$0.00	\$61.00	0.00%
36250	Sp Assess Prin - Johnie/Rober	\$4,270.00	\$0.00	\$0.00	\$4,270.00	0.00%
36251	Sp Assess Int - Johnie/Robert	\$235.00	\$0.00	\$11.18	\$223.82	4.76%
36252	Sp Assess Prin - Brita/Pinevie	\$16,137.00	\$0.00	\$0.00	\$16,137.00	0.00%
36253	Sp Assess Int - Brita/Pineview	\$888.00	\$0.00	\$0.00	\$888.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$177,738.00	\$57,233.99	\$57,276.70	\$120,461.30	32.23%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$51.87	\$314.49	\$185.51	62.90%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$51.87	\$314.49	\$185.51	62.90%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$12,000.00	\$0.00	\$0.00	\$12,000.00	0.00%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
FUND 414	SUNRISE ISLAND BRIDGE PROJEC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND					
31000	General Property Taxes	\$12,500.00	\$4,821.69	\$4,821.69	\$7,678.31	38.57%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$4,821.69	\$4,821.69	\$7,678.31	38.57%
FUND 503	EDA (REVOLVING LOAN)					
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$124.79	\$744.59	\$555.41	57.28%
36211	Revolving Loan Interest	\$6,359.00	\$587.91	\$3,285.94	\$3,073.06	51.67%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$7,659.00	\$712.70	\$4,030.53	\$3,628.47	52.62%
FUND 601	SEWER OPERATING FUND					
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$90.35	-\$881.39	\$881.39	0.00%
36104	Penalty & Interest	\$1,000.00	\$86.17	\$532.55	\$467.45	53.26%
36200	Miscellaneous Revenues	\$1,000.00	\$385.95	\$783.95	\$216.05	78.40%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: JUNE 2016

SRC	SRC Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	2016 % of Budget
37200	User Fee	\$237,060.00	\$20,916.48	\$122,934.39	\$114,125.61	51.86%
37250	Sewer Connection Payments	\$0.00	\$3,900.00	\$3,900.00	-\$3,900.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601 SEWER OPERATING FUND		\$239,060.00	\$25,378.95	\$127,269.50	\$111,790.50	53.24%
FUND 651 SEWER RESTRICTED SINKING FUND						
31306	2003 Disposal System Levy	\$221,000.00	\$85,383.09	\$85,383.09	\$135,616.91	38.63%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$10.95	\$1,489.05	0.73%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$12.54	\$76.07	\$423.93	15.21%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651 SEWER RESTRICTED SINKING FU		\$223,000.00	\$85,395.63	\$85,470.11	\$137,529.89	38.33%
		\$4,174,485.00	\$1,348,773.46	\$1,822,370.01	\$2,352,114.99	43.65%

B.
4.

CITY OF CROSS LAKE
Month End Expenditures
Current Period: JUNE 2016

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,170.00	\$12,660.00	\$14,340.00	46.89%
122	FICA	\$2,066.00	\$166.03	\$993.12	\$1,072.88	48.07%
151	Workers Comp Insurance	\$78.00	\$0.00	\$0.00	\$78.00	0.00%
208	Instruction Fees	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,500.00	\$24.84	\$24.84	\$1,475.16	1.66%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$150.00	\$0.00	\$69.00	\$81.00	46.00%
430	Miscellaneous	\$706.00	\$0.00	\$200.00	\$506.00	28.33%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$33,000.00	\$2,360.87	\$13,946.96	\$19,053.04	42.26%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$83,636.00	\$9,369.24	\$39,484.65	\$44,151.35	47.21%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$26,000.00	\$2,161.25	\$8,287.50	\$17,712.50	31.88%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$59,212.00	\$6,649.12	\$28,049.86	\$31,162.14	47.37%
121	PERA	\$10,826.00	\$1,201.38	\$5,207.98	\$5,618.02	48.11%
122	FICA	\$11,043.00	\$1,165.56	\$4,909.88	\$6,133.12	44.46%
131	Employer Paid Health	\$27,926.00	\$2,327.20	\$13,963.20	\$13,962.80	50.00%
132	Employer Paid Disability	\$1,184.00	\$102.87	\$617.22	\$566.78	52.13%
133	Employer Paid Dental	\$2,233.00	\$186.00	\$1,067.64	\$1,165.36	47.81%
134	Employer Paid Life	\$134.00	\$11.20	\$67.20	\$66.80	50.15%
136	Deferred Compensation	\$1,300.00	\$150.00	\$650.00	\$650.00	50.00%
151	Workers Comp Insurance	\$1,496.00	\$0.00	\$1,123.00	\$373.00	75.07%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$6,000.00	\$6,000.00	50.00%
200	Office Supplies	\$1,800.00	\$346.85	\$1,081.62	\$718.38	60.09%
208	Instruction Fees	\$2,000.00	\$299.00	\$617.55	\$1,382.45	30.88%
210	Operating Supplies	\$1,500.00	\$0.00	\$175.33	\$1,324.67	11.69%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.66	\$1,002.80	\$2,831.20	26.16%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$243.17	\$1,380.16	\$2,619.84	34.50%
322	Postage	\$1,000.00	\$0.00	\$216.12	\$783.88	21.61%
331	Travel Expenses	\$1,500.00	\$28.08	\$28.08	\$1,471.92	1.87%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$433.50	\$566.50	43.35%
413	Office Equipment Rental/Repair	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
430	Miscellaneous	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
433	Dues and Subscriptions	\$650.00	\$0.00	\$320.00	\$330.00	49.23%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
600	Principal	\$775.00	\$64.48	\$321.07	\$453.93	41.43%
610	Interest	\$89.00	\$7.52	\$38.93	\$50.07	43.74%
DEPT 41400 Administration		\$261,238.00	\$24,479.58	\$115,043.29	\$146,194.71	44.04%
DEPT 41410 Elections						
107	Services	\$4,200.00	\$0.00	\$0.00	\$4,200.00	0.00%
122	FICA	\$321.00	\$0.00	\$0.00	\$321.00	0.00%
210	Operating Supplies	\$100.00	\$0.00	\$137.17	-\$37.17	137.17%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$779.00	\$0.00	\$0.00	\$779.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$5,500.00	\$0.00	\$137.17	\$5,362.83	2.49%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$127.50	\$25,507.50	\$2,492.50	91.10%
304	Legal Fees (Civil)	\$10,000.00	\$345.00	\$3,095.00	\$6,905.00	30.95%
307	Legal Fees (Labor)	\$14,000.00	\$3,387.93	\$9,890.59	\$4,109.41	70.65%
DEPT 41600 Audit/Legal Services		\$52,000.00	\$3,860.43	\$38,493.09	\$13,506.91	74.03%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$125.00	\$0.00	\$0.00	\$125.00	0.00%
200	Office Supplies	\$0.00	\$138.85	\$343.50	-\$343.50	0.00%
208	Instruction Fees	\$600.00	\$2,162.00	\$2,162.00	-\$1,562.00	360.33%
210	Operating Supplies	\$1,500.00	\$27.10	\$195.97	\$1,304.03	13.06%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$3,834.00	\$166.67	\$916.85	\$2,917.15	23.91%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$108.75	\$181.25	\$2,318.75	7.25%
304	Legal Fees (Civil)	\$5,000.00	\$1,855.03	\$3,235.03	\$1,764.97	64.70%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$191.96	\$866.58	\$2,633.42	24.76%
322	Postage	\$500.00	\$1.15	\$202.46	\$297.54	40.49%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$0.00	\$980.00	\$520.00	65.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$165.75	\$637.50	\$1,362.50	31.88%
352	Filing Fees	\$1,500.00	\$230.00	\$322.00	\$1,178.00	21.47%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
387	Septic Inspections	\$0.00	\$500.00	\$1,200.00	-\$1,200.00	0.00%
413	Office Equipment Rental/Repair	\$860.00	\$0.00	\$0.00	\$860.00	0.00%
430	Miscellaneous	\$500.00	\$4.94	\$4.94	\$495.06	0.99%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$2.00	-\$2.00	0.00%
452	Refund	\$500.00	\$0.00	\$675.00	-\$175.00	135.00%
470	Consultant Fees	\$198,500.00	\$16,600.00	\$99,600.00	\$98,900.00	50.18%
500	Capital Outlay	\$3,000.00	\$0.00	\$449.00	\$2,551.00	14.97%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
600	Principal	\$775.00	\$64.48	\$321.07	\$453.93	41.43%
610	Interest	\$89.00	\$7.52	\$38.93	\$50.07	43.74%
DEPT 41910 Planning and Zoning		\$230,483.00	\$22,224.20	\$112,334.08	\$118,148.92	48.74%
DEPT 41940 General Government						
131	Employer Paid Health	\$18,108.00	\$3,018.00	\$18,916.75	-\$808.75	104.47%
133	Employer Paid Dental	\$391.00	\$131.25	\$525.00	-\$134.00	134.27%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$5,250.00	\$0.00	\$0.00	\$5,250.00	0.00%
210	Operating Supplies	\$2,500.00	\$337.73	\$1,496.51	\$1,003.49	59.86%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$236.97	\$2,640.34	\$1,359.66	66.01%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$43.96	\$161.06	\$138.94	53.69%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$347.88	\$347.88	\$452.12	43.49%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$13,000.00	\$0.00	\$0.00	\$13,000.00	0.00%
351	Legal Notices Publishing	\$250.00	\$0.00	\$131.75	\$118.25	52.70%
354	Ordinance Codification	\$15,000.00	\$1,915.20	\$1,915.20	\$13,084.80	12.77%
360	Insurance	\$26,500.00	\$0.00	\$20,858.00	\$5,642.00	78.71%
381	Electric Utilities	\$14,500.00	\$833.00	\$4,818.00	\$9,682.00	33.23%
383	Gas Utilities	\$4,500.00	\$60.71	\$1,369.15	\$3,130.85	30.43%
384	Refuse/Garbage Disposal	\$500.00	\$50.40	\$248.49	\$251.51	49.70%
385	Sewer Utility	\$600.00	\$0.00	\$180.00	\$420.00	30.00%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$4,245.00	\$5,355.00	44.22%
430	Miscellaneous	\$2,500.00	\$0.00	\$37.74	\$2,462.26	1.51%
433	Dues and Subscriptions	\$3,500.00	\$1,180.40	\$1,623.40	\$1,876.60	46.38%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,600.00	-\$100.00	106.67%
439	Emergency Mgmt Expense	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$1,222.50	\$11,577.67	\$13,422.33	46.31%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$0.00	\$3,585.33	\$4,914.67	42.18%
443	Sales Tax	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$70.10	-\$70.10	0.00%
456	Fireworks	\$14,000.00	\$0.00	\$14,000.00	\$0.00	100.00%
460	Fines/Fees Reimburse	\$6,000.00	\$0.00	\$674.20	\$5,325.80	11.24%
470	Consultant Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490	Donations to Civic Org s	\$3,700.00	\$0.00	\$100.00	\$3,600.00	2.70%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$20,000.00	\$451.36	\$647.77	\$19,352.23	3.24%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$208,849.00	\$10,536.86	\$91,769.34	\$117,079.66	43.94%
DEPT 42110 Police Administration						
100	Wages and Salaries Dept Head	\$77,334.00	\$8,600.05	\$36,271.64	\$41,062.36	46.90%
101	Assistant	\$64,813.00	\$7,926.25	\$31,120.85	\$33,692.15	48.02%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$25,000.00	\$2,656.39	\$6,521.94	\$18,478.06	26.09%
110	Tech 4	\$56,269.00	\$6,158.13	\$25,502.61	\$30,766.39	45.32%
112	Tech 5	\$56,769.00	\$6,083.65	\$26,886.10	\$29,882.90	47.36%
113	Tech 6	\$58,749.00	\$6,896.62	\$27,690.03	\$31,058.97	47.13%
121	PERA	\$54,907.00	\$6,208.06	\$25,520.77	\$29,386.23	46.48%
122	FICA	\$4,915.00	\$520.29	\$2,089.66	\$2,825.34	42.52%
131	Employer Paid Health	\$63,096.00	\$5,258.00	\$31,545.00	\$31,551.00	50.00%
132	Employer Paid Disability	\$2,536.00	\$215.05	\$1,290.30	\$1,245.70	50.88%
133	Employer Paid Dental	\$4,884.00	\$407.00	\$2,337.22	\$2,546.78	47.85%
134	Employer Paid Life	\$336.00	\$28.00	\$168.00	\$168.00	50.00%
136	Deferred Compensation	\$1,300.00	\$150.00	\$650.00	\$650.00	50.00%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$13,550.00	\$0.00	\$13,396.00	\$154.00	98.86%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$15,000.00	\$12,000.00	55.56%
200	Office Supplies	\$300.00	\$88.00	\$210.79	\$89.21	70.26%
208	Instruction Fees	\$3,500.00	\$115.00	\$852.11	\$2,647.89	24.35%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$8.00	\$1,292.00	0.62%
212	Motor Fuels	\$18,000.00	\$1,690.32	\$3,538.85	\$14,461.15	19.66%
214	Auto Expense- 08 Ford	\$2,000.00	\$0.00	\$1,308.38	\$691.62	65.42%
216	Auto Expense- 09 Ford	\$1,000.00	\$125.24	\$676.12	\$323.88	67.61%
217	Auto Expense- 10 Ford	\$800.00	\$30.07	\$121.46	\$678.54	15.18%
218	Auto Expense- 11 Ford	\$1,200.00	\$31.39	\$181.46	\$1,018.54	15.12%
219	Auto Expense- 12 Dodge	\$1,500.00	\$35.79	\$1,566.16	-\$66.16	104.41%
220	Repair/Maint Supply - Equip	\$5,532.00	\$337.86	\$5,314.43	\$217.57	96.07%
221	Repair/Maint Vehicles	\$0.00	\$41.50	\$41.50	-\$41.50	0.00%
258	Unif Bob/Ted/Gerald	\$700.00	\$0.00	\$360.13	\$339.87	51.45%
259	Unif Erik/Joe	\$700.00	\$84.99	\$413.61	\$286.39	59.09%
260	Unif Eric & Nate	\$700.00	\$0.00	\$48.00	\$652.00	6.86%
261	Unif Jake/Jon/Leigh	\$700.00	\$35.61	\$83.61	\$616.39	11.94%
264	Unif Bobby/Ron	\$700.00	\$0.00	\$336.54	\$363.46	48.08%
265	Unif & P/T Expense	\$0.00	\$0.00	\$100.00	-\$100.00	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$260.75	\$739.25	26.08%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$60.00	-\$60.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$250.90	\$1,270.00	\$1,530.00	45.36%
321	Communications-Cellular	\$5,400.00	\$467.50	\$1,973.55	\$3,426.45	36.55%
322	Postage	\$200.00	\$0.00	\$21.18	\$178.82	10.59%
331	Travel Expenses	\$1,700.00	\$0.00	\$989.29	\$710.71	58.19%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$14,396.00	-\$396.00	102.83%
413	Office Equipment Rental/Repair	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
430	Miscellaneous	\$200.00	\$0.00	\$166.45	\$33.55	83.23%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
550	Capital Outlay - Vehicles	\$20,000.00	\$0.00	\$19,131.44	\$868.56	95.66%
600	Principal	\$128.00	\$10.75	\$53.51	\$74.49	41.80%
610	Interest	\$15.00	\$1.25	\$6.49	\$8.51	43.27%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 42110	Police Administration	\$608,083.00	\$54,453.66	\$299,719.93	\$308,363.07	49.29%
DEPT 42280	Fire Administration					
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$2,500.00	\$3,500.00	41.67%
101	Assistant	\$1,200.00	\$100.00	\$500.00	\$700.00	41.67%
106	Training	\$2,100.00	\$75.00	\$375.00	\$1,725.00	17.86%
107	Services	\$45,500.00	\$0.00	\$0.00	\$45,500.00	0.00%
122	FICA	\$4,193.00	\$51.63	\$309.78	\$3,883.22	7.39%
151	Workers Comp Insurance	\$4,590.00	\$0.00	\$4,111.00	\$479.00	89.56%
200	Office Supplies	\$100.00	\$0.00	\$133.88	-\$33.88	133.88%
208	Instruction Fees	\$7,000.00	\$1,060.00	\$12,026.00	-\$5,026.00	171.80%
209	Physicals	\$500.00	\$0.00	\$2,363.00	-\$1,863.00	472.60%
210	Operating Supplies	\$3,000.00	\$1,404.00	\$2,919.88	\$80.12	97.33%
212	Motor Fuels	\$500.00	\$143.90	\$381.24	\$118.76	76.25%
213	Diesel Fuel	\$2,500.00	\$198.14	\$419.61	\$2,080.39	16.78%
220	Repair/Maint Supply - Equip	\$3,000.00	\$947.26	\$4,442.94	-\$1,442.94	148.10%
221	Repair/Maint Vehicles	\$9,000.00	\$1,379.26	\$3,890.34	\$5,109.66	43.23%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$0.00	\$2,229.64	-\$1,229.64	222.96%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$632.92	\$1,367.08	31.65%
240	Small Tools and Minor Equip	\$1,500.00	\$94.17	\$1,888.83	-\$388.83	125.92%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$251.78	\$1,610.11	-\$410.11	134.18%
322	Postage	\$25.00	\$0.00	\$0.49	\$24.51	1.96%
331	Travel Expenses	\$2,500.00	\$0.00	\$4,333.20	-\$1,833.20	173.33%
340	Advertising	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,398.00	\$602.00	91.40%
430	Miscellaneous	\$150.00	\$0.00	\$10.00	\$140.00	6.67%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$912.00	\$288.00	76.00%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$1,844.29	\$1,844.29	-\$344.29	122.95%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$50,000.00	\$5,620.04	\$53,298.86	-\$3,298.86	106.60%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280	Fire Administration	\$207,058.00	\$13,669.47	\$107,531.01	\$99,526.99	51.93%
DEPT 42500	Ambulance Services					
223	Bldg Repair Suppl/Maintenance	\$0.00	\$571.06	\$571.06	-\$571.06	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500	Ambulance Services	\$0.00	\$571.06	\$571.06	-\$571.06	0.00%
DEPT 43000	Public Works (GENERAL)					
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$48,455.00	\$5,760.54	\$22,339.57	\$26,115.43	46.10%
104	Tech 2	\$52,109.00	\$5,439.49	\$22,667.98	\$29,441.02	43.50%
105	Part-time	\$0.00	\$2.17	\$2.17	-\$2.17	0.00%
108	Tech 3	\$54,060.00	\$5,567.91	\$23,138.24	\$30,921.76	42.80%
121	PERA	\$11,597.00	\$1,257.75	\$5,229.19	\$6,367.81	45.09%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
122	FICA	\$11,826.00	\$1,183.66	\$4,753.24	\$7,072.76	40.19%
131	Employer Paid Health	\$35,170.00	\$2,930.80	\$17,584.80	\$17,585.20	50.00%
132	Employer Paid Disability	\$1,030.00	\$86.41	\$432.05	\$597.95	41.95%
133	Employer Paid Dental	\$2,651.00	\$221.00	\$1,355.99	\$1,295.01	51.15%
134	Employer Paid Life	\$202.00	\$16.80	\$100.80	\$101.20	49.90%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$16,238.00	\$0.00	\$13,386.00	\$2,852.00	82.44%
152	Health Savings Account Contrib	\$15,000.00	\$9.70	\$7,509.70	\$7,490.30	50.06%
200	Office Supplies	\$450.00	\$0.00	\$156.14	\$293.86	34.70%
208	Instruction Fees	\$1,000.00	\$0.00	\$1,004.62	-\$4.62	100.46%
210	Operating Supplies	\$1,200.00	\$213.37	\$690.96	\$509.04	57.58%
212	Motor Fuels	\$8,000.00	\$945.72	\$1,654.37	\$6,345.63	20.68%
213	Diesel Fuel	\$15,000.00	\$543.25	\$2,169.74	\$12,830.26	14.46%
215	Shop Supplies	\$2,750.00	\$348.65	\$1,501.51	\$1,248.49	54.60%
220	Repair/Maint Supply - Equip	\$18,000.00	\$1,163.83	\$12,275.82	\$5,724.18	68.20%
221	Repair/Maint Vehicles	\$15,000.00	\$4,341.84	\$7,129.13	\$7,870.87	47.53%
222	Tires	\$1,500.00	\$0.00	\$1,292.57	\$207.43	86.17%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$80.83	\$2,035.99	\$2,464.01	45.24%
224	Street Maint Materials	\$20,000.00	\$2,194.48	\$6,224.64	\$13,775.36	31.12%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$7,605.00	\$7,605.00	\$395.00	95.06%
235	Signs	\$3,000.00	\$187.84	\$1,006.65	\$1,993.35	33.56%
240	Small Tools and Minor Equip	\$2,500.00	\$611.34	\$3,918.48	-\$1,418.48	156.74%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
260	Unif Eric & Nate	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$159.99	\$140.01	53.33%
303	Engineering Fees	\$25,000.00	\$974.90	\$3,029.60	\$21,970.40	12.12%
304	Legal Fees (Civil)	\$1,000.00	\$795.00	\$900.00	\$100.00	90.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$0.00	\$91.65	\$108.35	45.83%
320	Communications	\$1,600.00	\$106.37	\$529.26	\$1,070.74	33.08%
322	Postage	\$50.00	\$0.00	\$23.52	\$26.48	47.04%
331	Travel Expenses	\$1,000.00	\$0.00	\$1,004.69	-\$4.69	100.47%
340	Advertising	\$100.00	\$0.00	\$35.50	\$64.50	35.50%
351	Legal Notices Publishing	\$100.00	\$55.25	\$55.25	\$44.75	55.25%
360	Insurance	\$27,000.00	\$0.00	\$12,962.00	\$14,038.00	48.01%
381	Electric Utilities	\$14,000.00	\$769.83	\$5,754.55	\$8,245.45	41.10%
383	Gas Utilities	\$6,000.00	\$65.69	\$1,258.75	\$4,741.25	20.98%
384	Refuse/Garbage Disposal	\$1,000.00	\$140.00	\$392.41	\$607.59	39.24%
385	Sewer Utility	\$400.00	\$87.30	\$298.80	\$101.20	74.70%
405	Cleaning Services	\$3,700.00	\$176.25	\$1,057.50	\$2,642.50	28.58%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$1,503.48	\$2,491.81	-\$1,491.81	249.18%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$17.99	\$125.75	\$874.25	12.58%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,196.63	\$17,668.88	\$27,331.12	39.26%
500	Capital Outlay	\$95,000.00	\$21,437.65	\$147,449.87	-\$52,449.87	155.21%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0.00%
583	Capital Outlay - Overlays	\$340,000.00	\$0.00	\$0.00	\$340,000.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$991,088.00	\$68,038.72	\$362,455.13	\$628,632.87	36.57%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$0.00	\$489.17	\$450.83	52.04%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
360	Insurance	\$60.00	\$0.00	\$67.00	-\$7.00	111.67%
381	Electric Utilities	\$350.00	\$39.31	\$84.26	\$265.74	24.07%
430	Miscellaneous	\$400.00	\$68.00	\$68.00	\$332.00	17.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$204.00	\$796.00	20.40%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$107.31	\$912.43	\$2,087.57	30.41%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$68,752.00	\$7,673.77	\$32,421.60	\$36,330.40	47.16%
101	Assistant	\$28,228.00	\$3,479.64	\$14,085.35	\$14,142.65	49.90%
103	Tech 1	\$38,349.00	\$0.00	\$108.66	\$38,240.34	0.28%
104	Tech 2	\$15,018.00	\$0.00	\$0.00	\$15,018.00	0.00%
105	Part-time	\$21,661.00	\$3,823.00	\$15,169.75	\$6,491.25	70.03%
108	Tech 3	\$32,672.00	\$4,136.20	\$16,827.97	\$15,844.03	51.51%
121	PERA	\$15,351.00	\$1,146.73	\$4,829.89	\$10,521.11	31.46%
122	FICA	\$15,656.00	\$1,412.02	\$5,870.94	\$9,785.06	37.50%
131	Employer Paid Health	\$35,170.00	\$1,163.60	\$6,981.60	\$28,188.40	19.85%
132	Employer Paid Disability	\$1,507.00	\$115.26	\$691.56	\$815.44	45.89%
133	Employer Paid Dental	\$3,767.00	\$279.00	\$1,601.46	\$2,165.54	42.51%
134	Employer Paid Life	\$274.00	\$16.80	\$106.40	\$167.60	38.83%
136	Deferred Compensation	\$650.00	\$75.00	\$325.00	\$325.00	50.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$7,330.00	\$0.00	\$8,215.00	-\$885.00	112.07%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$4,500.00	\$10,500.00	30.00%
200	Office Supplies	\$200.00	\$0.00	\$52.12	\$147.88	26.06%
208	Instruction Fees	\$500.00	\$0.00	\$197.00	\$303.00	39.40%
210	Operating Supplies	\$1,600.00	\$409.57	\$883.43	\$716.57	55.21%
212	Motor Fuels	\$2,000.00	\$333.20	\$761.13	\$1,238.87	38.06%
213	Diesel Fuel	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
220	Repair/Maint Supply - Equip	\$3,000.00	\$9.77	\$954.90	\$2,045.10	31.83%
221	Repair/Maint Vehicles	\$2,000.00	\$385.19	\$401.19	\$1,598.81	20.06%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,565.69	\$7,465.13	\$2,534.87	74.65%
231	Chemicals	\$3,000.00	\$0.00	\$1,484.80	\$1,515.20	49.49%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$170.74	\$170.74	\$129.26	56.91%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$0.00	\$195.60	\$29.40	86.93%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$250.00	\$585.00	\$585.00	-\$335.00	234.00%
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
310	Program Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
311	Softball/Baseball	\$1,000.00	\$1,187.80	\$1,187.80	-\$187.80	118.78%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$130.18	\$277.37	\$722.63	27.74%
316	Security Monitoring	\$700.00	\$347.88	\$347.88	\$352.12	49.70%
317	Soccer/Skating	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
318	Garage (North)	\$3,000.00	\$57.00	\$402.00	\$2,598.00	13.40%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$388.09	\$1,573.61	\$1,926.39	44.96%
322	Postage	\$150.00	\$0.00	\$1.47	\$148.53	0.98%
323	Garage (East)	\$800.00	\$0.12	\$45.13	\$754.87	5.64%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$75.06	\$601.67	\$98.33	85.95%
335	Background Checks	\$150.00	\$0.00	\$30.00	\$120.00	20.00%
340	Advertising	\$500.00	\$0.00	\$33.40	\$466.60	6.68%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$12,407.00	\$2,593.00	82.71%
381	Electric Utilities	\$13,000.00	\$1,415.12	\$6,859.66	\$6,140.34	52.77%
383	Gas Utilities	\$7,500.00	\$162.14	\$2,600.25	\$4,899.75	34.67%
384	Refuse/Garbage Disposal	\$800.00	\$71.13	\$355.13	\$444.87	44.39%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$0.00	\$63.00	\$737.00	7.88%
433	Dues and Subscriptions	\$500.00	\$0.00	\$442.00	\$58.00	88.40%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$127.50	\$1,372.50	8.50%
443	Sales Tax	\$3,200.00	\$0.00	\$796.00	\$2,404.00	24.88%
445	Sr Meals Expense	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
448	Weight Room Ins Reimbur	\$150.00	\$9.25	\$66.75	\$83.25	44.50%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$214.69	-\$64.69	143.13%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$0.00	\$700.00	-\$200.00	140.00%
459	PAL Foundation Expenditures	\$3,000.00	\$1,995.32	\$7,924.38	-\$4,924.38	264.15%
461	Silver Sneakers	\$5,000.00	\$713.00	\$3,335.00	\$1,665.00	66.70%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$34,500.00	\$0.00	\$0.00	\$34,500.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$624.84	\$625.16	49.99%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$433,910.00	\$33,436.41	\$165,902.75	\$268,007.25	38.23%
DEPT 45500 Library						
101	Assistant	\$30,037.00	\$3,663.04	\$14,617.62	\$15,419.38	48.67%
121	PERA	\$2,253.00	\$274.73	\$1,120.44	\$1,132.56	49.73%
122	FICA	\$2,297.00	\$256.20	\$999.16	\$1,297.84	43.50%
131	Employer Paid Health	\$13,963.00	\$1,163.60	\$6,981.60	\$6,981.40	50.00%
132	Employer Paid Disability	\$246.00	\$20.67	\$124.02	\$121.98	50.41%
133	Employer Paid Dental	\$1,117.00	\$93.00	\$533.82	\$583.18	47.79%
134	Employer Paid Life	\$67.00	\$5.60	\$33.60	\$33.40	50.15%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
201	Library Operating Supplies	\$2,000.00	\$139.77	\$139.77	\$1,860.23	6.99%
202	Library Subscriptions	\$500.00	\$0.00	\$354.22	\$145.78	70.84%
203	Library Books	\$500.00	\$554.65	\$3,302.17	-\$2,802.17	660.43%
204	Children s Program Expense	\$150.00	\$23.47	\$23.47	\$126.53	15.65%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$58.97	\$295.33	\$704.67	29.53%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
443	Sales Tax	\$0.00	\$0.00	\$7.00	-\$7.00	0.00%
452	Refund	\$50.00	\$0.00	\$16.00	\$34.00	32.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
500	Capital Outlay	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$624.84	\$625.16	49.99%
DEPT 45500 Library		\$66,430.00	\$6,357.84	\$33,173.06	\$33,256.94	49.94%
DEPT 47014 2012 Series A						
600	Principal	\$180,000.00	\$0.00	\$180,000.00	\$0.00	100.00%
610	Interest	\$30,853.00	\$0.00	\$16,326.25	\$14,526.75	52.92%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$252.45	-\$252.45	0.00%
DEPT 47014 2012 Series A		\$210,853.00	\$0.00	\$196,578.70	\$14,274.30	93.23%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$14,598.00	\$17,742.00	45.14%
388	Recycling Expenses	\$100.00	\$0.00	\$136.00	-\$36.00	136.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$1,572.00	\$768.00	67.18%
DEPT 48000 Recycling		\$34,780.00	\$2,695.00	\$16,306.00	\$18,474.00	46.88%
FUND 101 GENERAL FUND		\$3,346,272.00	\$242,791.41	\$1,554,874.00	\$1,791,398.00	46.47%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47002	G.O. Improve-Wilderness					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002	G.O. Improve-Wilderness	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003	1999 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004	1999 Series B Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005	2001 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement Bond					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006	2002 Series A Improvement B	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007	2003 Series A Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A					
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010	2004 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement Bond					
600	Principal	\$155,000.00	\$0.00	\$0.00	\$155,000.00	0.00%
610	Interest	\$6,355.00	\$0.00	\$3,177.50	\$3,177.50	50.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011	2006 Series B Improvement B	\$161,355.00	\$0.00	\$3,177.50	\$158,177.50	1.97%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47012 2006 Series C Equipment Cert						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
621	Continung Disclosure Expene	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
DEPT 47013 Bond Disclosure		\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47014 2012 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
DEPT 47015 47015 Series 2015B		\$11,220.00	\$0.00	\$5,610.00	\$5,610.00	50.00%
FUND 301 DEBT SERVICE FUND		\$174,975.00	\$0.00	\$8,787.50	\$166,187.50	5.02%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ						
DEPT 46002 JOBZ - Crosstech Mfg						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002 JOBZ - Crosstech Mfg		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$63.75	\$63.75	\$586.25	9.81%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$100.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$163.75	\$163.75	\$1,136.25	12.60%
DEPT 46001 TIF 1-9 MidWest Asst Living						
646	TaxIncrement 9-C&J Dev	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
DEPT 46001 TIF 1-9 MidWest Asst Living		\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJEC		\$11,500.00	\$163.75	\$163.75	\$11,336.25	1.42%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNNIE/ROBERT STREET		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT					
	DEPT 43000 Public Works (GENERAL)					
	226 Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	304 Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 43000 Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414	SUNRISE ISLAND BRIDGE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT					
	DEPT 43000 Public Works (GENERAL)					
	303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	304 Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	551 Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 43000 Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415	AMBULANCE PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT					
	DEPT 45500 Library					
	302 Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 45500 Library	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420	LIBRARY PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT					
	DEPT 43200 Sewer					
	303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	304 Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	443 Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 43200 Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 49300 Other Financing Uses					
	720 Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 49300 Other Financing Uses	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432	SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463	BRITA LN/PINE VIEW LN					
	DEPT 43000 Public Works (GENERAL)					
	303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	304 Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	430 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	DEPT 43000 Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 463	BRITA LN/PINE VIEW LN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000	Emer Svcs Ctr Refunding 200	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$12,500.00	\$3,525.00	\$6,207.53	\$6,292.47	49.66%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009	2003 Joint Facility	\$12,500.00	\$3,525.00	\$6,207.53	\$6,292.47	49.66%
FUND 502	ECONOMIC DEVELOPMENT FUND	\$12,500.00	\$3,525.00	\$6,207.53	\$6,292.47	49.66%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500	Economic Develop mt (GENER	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503	EDA (REVOLVING LOAN)	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$73,681.00	\$8,272.39	\$34,890.79	\$38,790.21	47.35%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,526.00	\$620.43	\$2,690.53	\$2,835.47	48.69%
122	FICA	\$5,635.00	\$602.92	\$2,543.18	\$3,091.82	45.13%
131	Employer Paid Health	\$13,963.00	\$1,163.60	\$6,981.60	\$6,981.40	50.00%
132	Employer Paid Disability	\$606.00	\$52.58	\$315.48	\$290.52	52.06%
133	Employer Paid Dental	\$1,117.00	\$93.00	\$533.82	\$583.18	47.79%
134	Employer Paid Life	\$67.00	\$5.60	\$33.60	\$33.40	50.15%
136	Deferred Compensation	\$650.00	\$75.00	\$325.00	\$325.00	50.00%
151	Workers Comp Insurance	\$4,279.00	\$0.00	\$3,232.00	\$1,047.00	75.53%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$3,000.00	\$3,000.00	50.00%
200	Office Supplies	\$250.00	\$0.00	\$463.04	-\$213.04	185.22%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
208	Instruction Fees	\$2,000.00	\$0.00	\$1,150.00	\$850.00	57.50%
210	Operating Supplies	\$1,500.00	\$187.72	\$2,224.69	-\$724.69	148.31%
212	Motor Fuels	\$2,000.00	\$299.42	\$599.17	\$1,400.83	29.96%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$166.67	\$3,362.75	\$3,637.25	48.04%
221	Repair/Maint Vehicles	\$1,500.00	\$53.34	\$1,777.02	-\$277.02	118.47%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$0.00	\$4,009.38	-\$2,509.38	267.29%
229	Oper/Maint - Lift Station	\$12,000.00	\$202.26	\$1,054.19	\$10,945.81	8.78%
230	Repair/Maint - Collection Syst	\$7,000.00	\$4,262.75	\$5,212.75	\$1,787.25	74.47%
231	Chemicals	\$10,000.00	\$695.09	\$8,583.07	\$1,416.93	85.83%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$5,700.00	-\$4,700.00	570.00%
304	Legal Fees (Civil)	\$250.00	\$150.00	\$150.00	\$100.00	60.00%
320	Communications	\$600.00	\$46.25	\$234.23	\$365.77	39.04%
321	Communications-Cellular	\$1,400.00	\$123.52	\$617.78	\$782.22	44.13%
322	Postage	\$800.00	\$0.00	\$360.83	\$439.17	45.10%
331	Travel Expenses	\$2,000.00	\$0.00	\$1,461.93	\$538.07	73.10%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$127.50	\$127.50	\$72.50	63.75%
360	Insurance	\$7,500.00	\$0.00	\$8,299.00	-\$799.00	110.65%
381	Electric Utilities	\$26,000.00	\$1,793.96	\$11,030.04	\$14,969.96	42.42%
383	Gas Utilities	\$3,000.00	\$72.03	\$1,182.89	\$1,817.11	39.43%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,106.81	\$7,752.97	\$2,247.03	77.53%
407	Sludge Disposal	\$12,000.00	\$0.00	\$6,960.00	\$5,040.00	58.00%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$117.65	-\$17.65	117.65%
433	Dues and Subscriptions	\$300.00	\$23.00	\$273.00	\$27.00	91.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$1,242.97	\$257.03	82.86%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$187.13	-\$87.13	187.13%
500	Capital Outlay	\$273,800.00	\$11,516.36	\$27,430.68	\$246,369.32	10.02%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$699,024.00	\$31,712.20	\$157,560.66	\$541,463.34	22.54%
FUND 601 SEWER OPERATING FUND		\$699,024.00	\$31,712.20	\$157,560.66	\$541,463.34	22.54%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$0.00	\$170,000.00	0.00%
610	Interest	\$30,597.00	\$0.00	\$3,058.30	\$27,538.70	10.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$750.00	\$0.00	\$242.55	\$507.45	32.34%

OBJ	OBJ Descr	2016 Budget	JUNE 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
DEPT 47007	2003 Series A Disposal	\$201,347.00	\$0.00	\$3,300.85	\$198,046.15	1.64%
DEPT 47008	2003 Series B Sewer					
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008	2003 Series B Sewer	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FUN	\$201,347.00	\$0.00	\$3,300.85	\$198,046.15	1.64%
FUND 652	WASTEWATER MGMT DISTRICT					
DEPT 41910	Planning and Zoning					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910	Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652	WASTEWATER MGMT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,446,618.00	\$278,192.36	\$1,730,894.29	\$2,715,723.71	38.93%

B.5

City of Crosslake

06/30/2016 Preliminary Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)

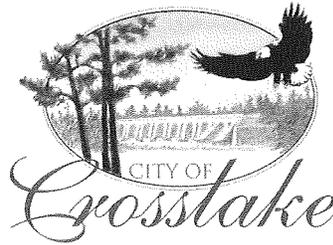
Description	2016 Budget	30-Jun	2016 YTD Amount	2016 YTD Balance	2016 %YTD Budget
Total Expense (From Month End Report For June 30, 2016)	\$ 4,446,618	\$ 278,192	\$ 1,730,894	\$ 2,715,724	38.93%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(864)	(72)	(360)	(504)	41.67%
(101-41910-600) Planning and Zoning: Copier Lease	(864)	(72)	(360)	(504)	41.67%
(101-42110-600) Police: Copier Lease	(143)	(12)	(60)	(83)	0.00%
(101-42280-600) Fire Administration - Principal	0	0	0	0	0.00%
(101-42280-600) Fire Administration - Interest	0	0	0	0	0.00%
(101-42280-620) Fire Administration - Fiscal Agent Fees	0	0	0	0	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(625)	(625)	49.99%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(625)	(625)	49.99%
(101-47014-600) 2012 Series A - Principal	(180,000)	0	(180,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(30,853)	0	(16,326)	(14,527)	52.92%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(252)	252	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	0	0	0.00%
(301-47011-600) 2006 Series B - Principal	(155,000)	0	0	(155,000)	0.00%
(301-47011-610) 2006 Series B - Interest	(6,355)	0	(3,178)	(3,178)	50.00%
(301-47014-600) 2012 Series A - Principal	0	0	0	0	0.00%
(301-47014-610) 2012 Series A - Interest	0	0	0	0	0.00%
(301-47014-621) Fiscal Agent Fees	(2,400)	0	0	(2,400)	0.00%
(301-47013-440/621) Fiscal Agent Fees	0	0	0	0	0.00%
(301-47015-610) 2015 Series B - Interest	(11,220)	0	(5,610)	(5,610)	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(170,000)	0	0	(170,000)	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(30,597)	0	(3,058)	(27,539)	10.00%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(750)	0	(243)	(507)	32.34%
<i>Total Debt Service</i>	<u>(591,546)</u>	<u>(364)</u>	<u>(210,697)</u>	<u>(380,849)</u>	35.62%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-600) Administration	(3,000)	0	0	(3,000)	0.00%
(101-41910-500) Planning and Zoning	(3,000)	0	(449)	(2,551)	14.97%
(101-41940-500) General Government Capital Outlay	(20,000)	(451)	(648)	(19,352)	3.24%
(101-42110-500) Police Administration Capital Outlay	(10,200)	0	0	(10,200)	0.00%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(20,000)	0	(19,131)	(869)	95.66%
(101-42280-500) Fire Administration - Capital Outlay	(50,000)	(5,620)	(53,299)	3,299	106.60%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	0	0	0.00%
(101-43000-500) Public Works - Capital Outlay	(485,000)	(21,438)	(147,450)	(337,550)	30.40%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	(204)	(796)	20.40%
(101-45100-500) Parks and Recreation - Capital Outlay	(34,500)	0 #	0	(34,500)	0.00%
(101-45500-500) Library	(3,000)	0	0	(3,000)	0.00%
(601-43200-500) Sewer - Capital Outlay	(273,800)	(11,516)	(27,431)	(246,369)	10.02%
<i>Total Capital Outlay</i>	<u>(903,500)</u>	<u>(39,025)</u>	<u>(248,612)</u>	<u>(654,888)</u>	27.52%
<u>Less: Other Items:</u>					
	0	0	0	0	0%
	0	0	0	0	0%
<i>Total Operating Transfers Between Funds</i>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,751,572	\$ 238,803	\$ 1,271,586	\$ 1,479,986	46.21%
Linear Assumption (6 Month/12 Months) = 50.00%					
	50.00%	\$ 2,223,309			-3.79%

City of Crosslake
June 30, 2016

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Amount of Collateral Required (110% of Deposits Requiring Collateral)		Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
				Deposits Requiring Collateral	Deposits Requiring Collateral				
First National Bank	14.3%	\$ 306,690	\$ 250,000	\$ 56,690	\$ 62,359	\$ 200,000	\$ 137,641	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	36.0%	\$ 772,956	\$ 250,000	\$ 522,956	\$ 575,251	\$ 1,000,000	\$ 424,749	Letter of Credit 4072-161	12/31/2016
Frandsen Bank and Trust	49.7%	\$ 1,066,788	\$ 250,000	\$ 816,788	\$ 898,467	\$ 1,372,659	\$ 474,192	3622A2JV5 GNMA; 3128MDTJ2 FHLMC	04/15/2026; 08/01/2028
Totals	100.0%	\$ 2,146,434		\$ 1,396,434	\$ 1,536,077	\$ 2,572,659	\$ 1,036,582		

B.6

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



B. 7.
37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

MEMO TO: City Council
FROM: Michael R. Lyonais *MLL*
Finance Director/Treasurer
DATE: July 6, 2016
SUBJECT: Tax Increment Financing Reimbursement

I am requesting approval to reimburse 90% of the incremental tax revenue received from the Assisted Living Facility TIF District 1-9, Midwest Properties, for the first half tax payment paid the City in July 2016 from Crow Wing County. The amount received, the amount being retained for administrative costs and the amount to be released is listed below.

<u>Developer</u>	<u>City Taxes Paid</u>	<u>10% Administrative Fee</u>	<u>Amount Due Developer</u>
Assisted Living	\$ 6,358.62	\$ 635.86	\$ 5,722.76

A motion is required to release this payment subject to receipt of compliance certificate.
(Council Action – Motion)

B.8

06/23/2016 11:30:58 am

Crosslake Communications Balance Sheet

For The Five Months Ending May 31, 2016

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	319,202.84
Temporary Cash Investments	865,064.89
Restricted Cash Investments	608,531.91
Due From Customers	1,195.03
Other Accounts Receivable	62,391.00
Interest Receivable	4,600.44
Material - Regulated	50,153.68
Materials - Deregulated	8,451.59
Prepayments and Other	66,613.69
Total Current Assets	<u>1,986,205.07</u>
Noncurrent Assets	
Other Investments	54,512.88
Nonreg Plant and Equipment	303,426.91
Deferred Charges	86,283.85
Total Noncurrent Assets	<u>444,223.64</u>
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,252,629.24
Plant Under Construction	418,741.71
Less Accumulated Depreciation - Telephone	(7,683,323.13)
Net Plant - Telephone	<u>4,988,047.82</u>
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,807,800.63
Less Accumulated Depreciation - Cable	(2,585,877.83)
Net Plant - Cable	<u>221,922.80</u>
Total Assets	<u><u>\$ 7,640,399.33</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	189,581.81
Advance Billings and Prepayment	6,585.59
Customer Deposits	60,298.54
Accrued Interest	0.00
Other Current Liabilities	45,359.03
Total Current Liabilities	<u>301,824.97</u>
Long-Term Debt	
Utility Revenue Bond	2,130,000.00
Total Long-Term Debt	<u>2,130,000.00</u>
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	829,048.40
Other Deferred Credits	0.00
Total Other Liabilities and Credits	<u>829,048.40</u>
EQUITY	
Income Balance	19,885.10
Fund Equity	4,359,640.86
Total Equity	<u>4,379,525.96</u>
Total Liabilities and Equity	<u><u>\$ 7,640,399.33</u></u>

Crosslake Communications Income Statement

For The Five Months Ending May 31, 2016

	<u>PTD Amount</u>	<u>LYPTD Amount</u>	<u>YTD Amount</u>	<u>LYTD Amount</u>
Revenues				
Local Network Service	34,097.34	35,733.34	161,956.47	168,009.27
Network Access Service Revenue	67,441.53	69,005.52	335,973.54	343,989.52
Directory and Other Misc. Reg Revenue	3,434.75	2,307.48	17,367.37	19,873.20
Internet, Computer Sales	90,046.56	82,170.43	379,481.34	348,867.83
Uncollectible Revenue	754.49	0.00	583.42	(77.82)
Cable Revenue	124,278.09	116,691.47	425,498.93	411,364.10
Tower, Rent and Ad Revenue	12,923.93	6,754.24	67,882.66	58,216.35
Other Salcs, Lease and Install Revenue	14,911.27	13,932.55	72,661.16	56,779.84
Total Operating Revenue	<u>347,887.96</u>	<u>326,595.03</u>	<u>1,461,404.89</u>	<u>1,407,022.29</u>
Operating Expenses				
Plant Specific Operations Expense	35,636.85	35,886.15	137,399.47	164,141.17
Plant Nonspecific Operations Expense	23,171.57	27,578.66	110,749.73	126,905.30
Depreciation Expense	66,951.09	69,475.68	349,306.60	341,550.74
Customer Operations Expense	22,797.27	25,022.31	105,797.01	128,604.10
Corporate Operations Expense	23,678.15	25,492.38	161,099.56	164,931.62
Internet, Computer Sales Expense	34,718.07	28,336.88	128,754.75	119,003.51
Other Non Reg Expenses	1,122.20	2,069.62	6,489.60	6,057.67
Signal Purchases	78,218.88	73,069.01	311,159.96	291,373.98
Operating Transfers to City	1,023.04	24,064.56	5,298.48	120,299.02
Total Operating Expenses	<u>287,317.12</u>	<u>310,995.25</u>	<u>1,316,055.16</u>	<u>1,462,867.11</u>
Total Operating Income (Loss)	60,570.84	15,599.78	145,349.73	(55,844.82)
Total Operating Ratio	82.59 %	95.22 %	90.05 %	103.97 %
Other Income (Expense)				
Investment Income	964.34	1,401.39	6,441.23	11,624.71
Revenue Bond/Co Bank Interest	(3,900.00)	(4,475.91)	(19,500.00)	(31,802.56)
Amortize Debt Expense	(279.94)	(1,321.16)	(1,399.70)	(6,066.34)
Gain/(Loss) on Investments	265.08	0.00	16,240.22	390.92
Miscellaneous	(18,435.23)	(0.67)	(127,246.38)	(1.53)
Total Other Income (Expense)	<u>(21,385.75)</u>	<u>(4,396.35)</u>	<u>(125,464.63)</u>	<u>(25,854.80)</u>
Total Net Income (Loss)	<u>39,185.09</u>	<u>11,203.43</u>	<u>19,885.10</u>	<u>(81,699.62)</u>

Crosslake Communications

Detail of Reserve Balances

5/31/2016

Restricted and Designated Investments	
Revenue Bond Reserve	\$248,500.00
Cable Operations & Maintenance Reserve	\$32,911.69
Debt Service Revenue Bond	188,946.71
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
Total Restricted and Designated Investments	\$608,531.91
Unrestricted Investments	865,064.89
Total Investments	\$1,473,596.80
Unposted Market Value Allow	(\$13,906.78)
Wells Fargo	1,091,313.92
Riverwood Bank	200,023.72
4M Fund	168,352.38
Total Per Statements	1,459,690.02

B.9.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
05/01/2016 To 05/31/2016

Bank Account: 1 - GENERAL ACCOUNT

Check no.	Date	Vendor Name	Reference	Amount
2284	05/02/2016	FRANSEN BANK AND TRUST	MARCH 2016 VISA ACTIVITY	1,235.98
2292	05/06/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,508.89
2293	05/06/2016	PERA	PERA EE & ER	2,013.28
2294	05/06/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	539.06
2295	05/06/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2296	05/10/2016	CITY OF CROSSLAKE (SEWER)	MAY SEWER	45.00
2297	05/31/2016	INTERNAL REVENUE SERVICE	EXCISE TAX	1,263.15
2305	05/20/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,979.98
2306	05/20/2016	PERA	PERA EE & ER	2,174.98
2307	05/20/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	638.20
2308	05/20/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2310	05/26/2016	CROW WING POWER	ELECTRIC SERVICE	4,277.33
2311	05/31/2016	MINNESOTA DEPT OF REVENUE	MAY SALES & USE TAX	14,402.22
32253	05/05/2016	FRANSEN BANK AND TRUST	HSA DEDUCTION	210.00
32254	05/10/2016	PAUL BUNYAN COMMUNICATIONS	MAY LOCAL CHANNEL TRANSPORT	800.00
32255	05/10/2016	BRAINERD DAILY DISPATCH	SPRING SPORT AD & CALENDAR ADVERTISING	199.00
32256	05/10/2016	GOPHER STATE ONE CALL	LOCATES	181.25
32257	05/10/2016	ONVOY VOICE SERVICES	6264 PROG, LAKES LD, OPR SERV, ANSW SERV	5,512.76
32258	05/10/2016	OLSEN THIELEN CO LTD	FINAL AUDIT, 499A & Q, MN ANNUAL, MISC.	5,483.00
32259	05/10/2016	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	110.75
32260	05/10/2016	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	652.57
32261	05/10/2016	CITY OF CROSSLAKE	WORKERS COMP 4/1/16-3/31/17	7,105.00
32262	05/10/2016	CONSOLIDATED TELEPHONE	MANAGEMENT CONSULTING & OTHER SERVICES	25,559.00
32263	05/10/2016	CITI LITES INC	LOCATES	1,843.20
32264	05/10/2016	THE OFFICE SHOP INC.	LASER CARTRIDGE, PROJ FOLDERS, TAPE	200.27
32265	05/10/2016	XCEL ENERGY	MAR/APR NAT'L GAS	208.80
32266	05/10/2016	ARVIG TELEPHONE COMPANY	2015/2016 EAS	536.18
32267	05/10/2016	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	132.60
32268	05/10/2016	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,575.35
32269	05/10/2016	NCPERS MINNESOTA	MAY LIFE PREMIUM	16.00
32270	05/10/2016	BRAINERD LAKES AREA CHAMBER	BUSINESS ACADEMY SEMINAR	60.00
32271	05/10/2016	CROSSLAKE AREA HISTORICAL SOC	ANNUAL MEMBERSHIP 2016	100.00
32272	05/10/2016	NATIONAL CABLE TELEVISION COOP	20 EA DCX700'S, 4000' RG11, 50 REMOTES	5,362.29
32273	05/10/2016	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
32274	05/10/2016	ASSURANT EMPLOYEE BENEFITS	MAY LONG TERM DISABILITY	266.28
32275	05/10/2016	PINNACLE	TELEPHONE DIRECTORY-9	1,020.38
32276	05/10/2016	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	6,614.60
32277	05/10/2016	ROVI GUIDES	AFFILIATE PAYMENT	922.11
32278	05/10/2016	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	367.36
32279	05/10/2016	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,128.14
32280	05/10/2016	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	313.36
32281	05/10/2016	JOHNSON KILLEN & SEILER PA	REVIEW OF RETEN. AGMTS REQ BY CITY STAFF	270.00
32282	05/10/2016	AT&T - DALLAS TX	PARS - MAY 2016 - BAN 1499	81.72
32283	05/10/2016	7SIGMA SYSTEMS INC	APRIL CONSULTING	4,069.00
32284	05/10/2016	CYNTHIA PERKINS	TOUR BUS FOR PROSPECTIVE BUYERS	220.00
32285	05/10/2016	CROSSLAKE ACE	SCREWS, FILTERS, TRAPS, BATTERIES	179.09
32286	05/10/2016	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	36,738.61
32287	05/10/2016	CALIX NETWORKS INC	CABLE ASSEMBLIES	4,149.98
32288	05/10/2016	WASTE PARTNERS INC.	APRIL TRASH REMOVAL	79.59
32289	05/10/2016	CHARTER BUSINESS	MONTH 22 OF36	3,000.00
32290	05/10/2016	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	2,899.65
32291	05/10/2016	4M FUND F.B.O. 35373-101	TO FUND DEBT SERVICE RESERVE	31,817.00

32292	05/10/2016	ONLINE INFORMATION SERVICES	9 EXCHANGE REPORTS	
32293	05/10/2016	BIG 10	AFFILIATE PAYMENT	2,449.32
32294	05/10/2016	COOPERATIVE NETWORK SERV LLC	VDSL-2 ENGINEERING STUDY	3,000.00
32295	05/10/2016	VERIZON WIRELESS	CELL PHONES	106.92
32296	05/10/2016	NISC	APRIL LICENSE FEES, MAY BILLING-A	4,316.96
32297	05/10/2016	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	2,453.34
32298	05/10/2016	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	2,110.40
32299	05/10/2016	ADAMS CABLE EQUIPMENT, INC.	10 EA DCX 3510'S	1,941.39
32300	05/10/2016	PREMIER AUTO REPAIR	TOWING- DUE TO PED DAMAGE	134.22
32301	05/10/2016	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 4/20-5/19/16	159.67
32302	05/10/2016	J.CARLSON SERVICES, INC.	CONTRACT LABOR - TECHNICIAN	6,570.00
32303	05/10/2016	JOHN W. FINKE	REIMBURSE FOR MAR/APR EXPENSES	496.80
32304	05/10/2016	MAZER TELECOM ADVISORS, LLC	TRAVEL EXPENSES FOR ONSITE TOURS	1,429.20
32305	05/10/2016	ERIC JACKSON	CREDIT REFUND	33.09
32306	05/10/2016	WAYNE R FUSSY	CREDIT REFUND	44.96
32307	05/10/2016	GREG LARSEN	CREDIT REFUND	52.21
32308	05/10/2016	BRUCE SCHINDEL	CREDIT REFUND	16.11
32309	05/10/2016	MARK HOLMEN	CREDIT REFUND	42.53
32310	05/20/2016	IBEW LOCAL UNION 949	UNION DUES	309.65
32311	05/20/2016	FRANSDEN BANK AND TRUST	HSA DEDUCTION	210.00
32312	05/25/2016	BRAMNERD LAKES AREA ECON DEV	CORPORATE MEMBERSHIP	385.00
32313	05/25/2016	STINSON LEONARD STREET	LEGAL SERVICES RELATING TO SALE	12,257.00
32314	05/25/2016	EMILY COOPERATIVE TELEPHONE	LOCAL CHANNEL FEED	250.00
32315	05/25/2016	DEBORAH FLOERCHINGER	2016 CAFE PLAN REIMBURSEMENT - BAL 0	156.81
32316	05/25/2016	CONSOLIDATED TELEPHONE	150M INTERNET - MAY	900.00
32317	05/25/2016	CITI LITES INC	LOCATES	1,490.70
32318	05/25/2016	LYDIA ORLANDO	CAFE PLAN REIMBURSEMENT - BAL 210.35	40.00
32319	05/25/2016	NATIONAL CABLE TELEVISION COOP	SPLICE KITS	657.40
32320	05/25/2016	NEUSTAR INC.	SOW & LNP CHARGES	180.37
32321	05/25/2016	GRAYBAR ELECTRIC COMPANY INC	50 EA VDSL MODEMS	5,720.00
32322	05/25/2016	MINNESOTA LIFE INSURANCE CO	JUNE LIFE PREMIUM	39.20
32323	05/25/2016	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	3,914.49
32324	05/25/2016	UNIVERSAL SERVICE ADMIN CO.	APRIL FUSC	3,081.97
32325	05/25/2016	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
32326	05/25/2016	JOAN HARRELL	CAFE PLAN REIMBURSEMENT - BAL 0	360.61
32327	05/25/2016	VANTAGE POINT	APRIL TTP SERVICE	210.00
32328	05/25/2016	JOHNSON KILLEN & SEILER PA	REVIEW LABOR CONTRACTS RE: POTENTIAL SAL	675.00
32329	05/25/2016	CORNERSTONE PUBL GROUP INC.	JUNE NEWSLETTER	1,905.54
32330	05/25/2016	CLEARFIELD INC.	FIBER SPLITTER MODULE	1,228.36
32331	05/25/2016	TEGNA	AFFILIATE PAYMENT	2,374.20
32332	05/25/2016	CALIX NETWORKS INC	VDSL2 UPGRADE	9,800.69
32333	05/25/2016	CHERI E. AYD	MAY OFFICE CLEANING	751.63
32334	05/25/2016	COOPERATIVE NETWORK SERV LLC	VDSL2 STUDY REVIEW	791.32
32335	05/25/2016	AQUARIUS WATER CONDITIONING INC.	MAY SOFTENER RENTAL	44.89
32336	05/25/2016	NTCA GROUP HEALTH PLAN	JUNE LIFE & HEALTH INSURANCE	9,259.19
32337	05/25/2016	DQ TECHNOLOGY	20 EA VISION NET 505N ROUTERS	1,165.68
32338	05/25/2016	NISC	MAY BILLING-B & MAINT THRU 4/25/17	3,896.96
32339	05/25/2016	INTELLIWEATHER, INC	MAY WEATHER FEED	399.00
32340	05/25/2016	RAMSTAD TECHNOLOGIES, LLC	EMERGENCY REPAIR OF FIBER AT RLS	4,818.06
32341	05/25/2016	MAZER TELECOM ADVISORS, LLC	TRAVEL EXPENSES FOR ONSITE MEETING	1,668.11
			TOTAL FOR GENERAL ACCOUNT	\$294,222.20

Bank Account: 4 - INVESTMENT ACCOUNT

1246	05/20/2016	US BANK TRUST N.A.	INTEREST DUE ON BOND	23,400.00
			TOTAL FOR INVESTMENT ACCOUNT	23,400.00

TOTAL FOR ALL ACCOUNTS \$317,622.20

B.10.

CROSSLAKE COMMUNICATIONS

Regular Meeting, June 28, 2016

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:00 am by Chair Mike Winkels. Present were: Mike Winkels, Ann Schrupp, Jim Talbott, Steve Kollmann, Dave Fischer and Liaison Brad Nelson. Absent was Doug Benzer. Also present were General Manager Kevin Larson, Local Manager Debby Floerchinger, Accountant Cyndi Perkins, City Finance Director Mike Lyonais, Mayor Steve Roe and Helen Fraser.

The Minutes of the May 31, 2016 meeting were reviewed. Ann Schrupp moved to approve the Minutes as presented. Second by Jim Talbott. All in favor, motion carried.

The May 2016 Financial Statements were reviewed. Dave Fischer moved to approve the May 2016 Financial Statements. Second by Ann Schrupp. All in favor, motion carried.

The May 2016 Check Disbursements were reviewed. Dave Fischer moved to approve the May 2016 Check Disbursements. Second by Ann Schrupp. All in favor, motion carried.

COMMUNICATIONS

1) Operations Report

- Power Outage. On Friday, June 10th at 4:30 pm the power went out due to a power cut by Crow Wing Power contractors. It was out for approximately 45 minutes at which time our generator did not turn on. We manually got the generator started but the switch to power the building was not working. In those 45 minutes, the cable TV headend battery backups did not last. The cable channels went down. With the assistance of staff from Emily Telephone who were on call, troubleshooting began. At 10:30 pm staff from CTC came to assist since there were still many channels that had not come back on. The staff worked until 3:30 am on Saturday at which time there were still 7 channels down. On Monday, CTC staff continued working on the outage. At the end of the day they still had 3 channels remaining to restore. All channels were finally restored on Tuesday. There were so many calls coming in during the outage on Friday night that the voice mail system also was overloaded. We had CSRs come in on Saturday to call the customers back and explain to them what happened and what channels were still out.
- With the power outage, several customers received a power surge. There were many trouble calls to replace their modems and equipment.
- The power surge also took out the equipment for Channel 12. The replacement equipment was finally received on Wednesday, June 22 and immediately installed. Since the hard drive was damaged, we could not recover the information and ads that had been running. All the weather maps and ads had to be recreated. Purchase of this equipment was approved at the June 13th council meeting. Cost \$7995 plus tax, shipping and handling.

- An update on Channel 2 – TV Guide. I reported last month that we were having trouble with the scrolling Guide on Channel 2. We had ordered replacement equipment which we received and installed. That quit working after 2 days. We again ordered replacement equipment and they sent a piece of equipment that we did not need. We ordered the replacement a third time and finally received that and got that installed.
 - After determining that the generator transfer switch for the standby generator needed to be replaced, we immediately got bids. We also talked with the buyers since they have already begun the purchase of a new generator. They recommended that we go ahead and order the switch which we did. The switch was installed during a maintenance window the evening of Thursday, June 23 with the assistance of CTC staff. The Council approved of the purchase of the transfer switch at the June 13th Council meeting in the amount of \$5200.
 - We continue to make progress on the fiber electronics conversion. We have less than 150 to complete. With the help of our contract tech we should be able to reach our goal by closing.
 - It's been a very busy month for the customer service staff responding to trouble calls.
 - Soil Test Update. Cyndi reported that the five different borings were completed and the soil test came back good with no further diesel detected. The last step of the whole process is where they have to document all of the surrounding wells before they send their report in to the Petrofund for our reimbursement. Hopefully that will be done next week and we can wrap this project up. We did talk with someone at the State PCA in the hopes that we can get the report back in a week or two but they just had new software installed which might slow it down.
- 2) Sale Update. Cyndi reported that the forms for the FCC and the State have been completed. The State form was filed yesterday. We are having weekly meetings with the buying company consisting of the accountants from the three companies and Cyndi to make sure that it will be a smooth transition.

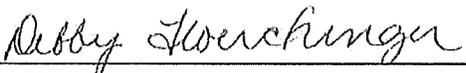
Personnel

- 1) Staffing Update. The staff from Crosslake, CTC and Emily have been working together. We have been able to hire backup techs from Emily since they have the same union as Emily. We still also have the contractor who is doing the conversions. CTC has received the letter from the Mayor to cancel the Management Agreement. CTC's agreement will end September 24th but if the closing is earlier, they will step aside. Everything is amicable.

The next regular meeting will be scheduled either the end of July or depending on closing, right after closing as an opportunity to update the Advisory Board of the final details of the closing.

Mike Winkels moved to adjourn the meeting at 8:35 am. Second by Dave Fischer.

Cc: Steve Kollman
Ann Schrupp
Jim Talbott
Mike Winkels
Doug Benzer
Steve Roe, Mayor
Gary Heacox
Brad Nelson
Dave Schrupp
Mark Wessels



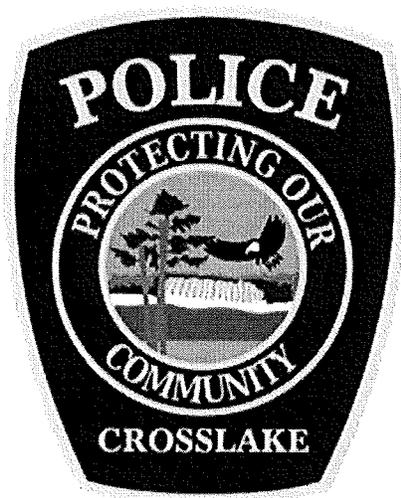
Debby Floerchinger
Recording Secretary and Local Manager

B. 11.

CROSSLAKE COMMUNICATIONS
CUSTOMER COUNTS

	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Telephone Service													
Telephone Lines	1575	1572	1561	1550	1537	1530	1521	1501	1497	1496	1484	1470	1471
Telephone Vacation Disconnected	19	20	22	40	104	123	133	138	141	99	35	19	21
Percentage of Telephone Customers Disconnected	1%	1%	1%	3%	7%	8%	9%	9%	9%	7%	2%	1%	1%
Extended Calling/Pequot	278	278	278	277	271	268	265	263	262	260	261	259	260
Expanded Calling/CTC,Emily	42	42	42	42	42	42	44	44	44	43	43	42	43
Cable TV Service													
Basic	246	251	243	248	244	250	253	250	250	247	236	229	226
Expanded Basic	1344	1339	1339	1327	1277	1261	1241	1235	1233	1239	1278	1308	1303
Digital TV	257	256	255	252	249	251	253	250	251	249	249	251	251
Total Crosslake Customers	1847	1846	1837	1827	1770	1762	1747	1735	1734	1735	1763	1788	1780
Total Cable Customers													
Cable Vacation Disconnected	21	22	39	211	491	598	633	670	654	584	276	54	28
Percentage of Cable Customers Disconnected	1%	1%	2%	12%	28%	34%	36%	39%	38%	34%	16%	3%	2%
Premium Channels													
HBO Pkg	58	57	57	55	57	57	56	56	56	56	53	55	51
Cinemax	31	32	31	30	31	31	31	31	31	32	31	30	30
Showtime Pkg	33	33	34	33	35	35	34	33	33	34	32	31	31
Starz/Encore Pkg	43	43	43	42	42	43	43	42	41	41	41	39	40
HD TV	322	327	329	326	326	321	323	321	323	330	346	358	363
DVR and 2nd HD boxes	262	272	273	272	269	274	274	269	268	270	280	290	290
1st Box No Charge	181	179	177	177	174	175	175	173	171	170	168	167	165
Internet Service													
Dial Up Internet	12	10	10	10	9	8	7	7	7	7	8	8	7
High Speed Internet													
High Speed	1431	1449	1460	1465	1452	1438	1441	1438	1437	1448	1504	1549	1576
High Speed Plus	120	118	115	120	117	116	113	113	111	114	118	118	119
High Speed Super	27	29	30	30	30	30	34	34	32	33	32	34	35
High Speed Internet Totals	1578	1596	1605	1615	1599	1584	1588	1585	1580	1595	1654	1701	1730
High Speed Vacation Disconnected	12	12	21	88	221	273	286	323	327	285	129	31	16
Percentage of High Speed Customers Disconnected	1%	1%	1%	5%	14%	17%	18%	20%	21%	18%	8%	2%	1%
Mail Box Only	180	181	180	183	191	196	206	212	215	215	174	170	170

B.12.



CROSSLAKE POLICE DEPARTMENT

MONTHLY REPORT

June

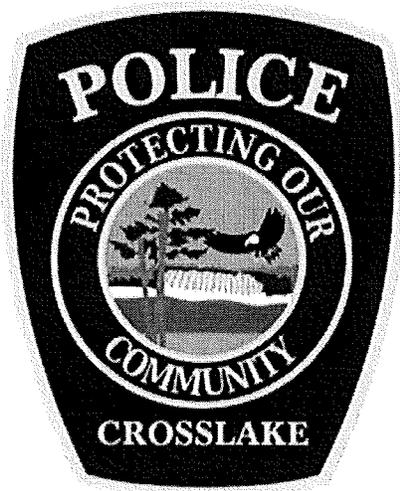
2016

**Crosslake Police Department
Monthly Report
June 2016**

Abandoned Vehicle	1
Agency Assist	29
Alarm	22
Animal Complaint	8
Assault	1
ATV	1
Burglary In Prog	2
Burning Complaint	1
Civil Problem	1
Damage To Property	2
Disturbance	2
Driving Complaint	4
Ems	24
Extra Patrol	1
Fire	1
Fireworks	3
Found Property	3
Fraud	1
Gun Permits	4
Hazard In Road	6
Indecent Conduct	1
Information	11
Intoxicated Person	2
Missing Persons	2
Noise Complaint	1
Other	1
Parking Complaint	2
Property Damage Acc	2
Public Assist	7
Suspicious Activity	8
Suspicious Person	5

Suspicious Vehicle	2
Theft	4
Traffic Arrest	1
Traffic Citations	12
Traffic Warnings	86
Welfare Check	3
Total	267

B. 13.



CROSSLAKE POLICE DEPARTMENT

MISSION MONTHLY REPORT

June

2016

**Crosslake Police Department
Mission Monthly Report
June 2016**

Ems	2
Extra Patrol	1
Motorist Assist	1
Traffic Citations	8
Traffic Warnings	30
Total	42

Crosslake Fire Department

Date: June 2016

Calls

B. 14.

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	13	113
300 - Rescue, EMS Incident		
322 - Motor Vehicle Accident with Injuries		3
324 - Motor Vehicle Accident with No Injuries		
340 - Search for Lost Person		
342 - Search for Lost Person in Water	1	1
362 - Ice Rescue		1
326 - Snowmobile Accident With Injuries		
Total Medical:	14	118
1 - Fire		
111 - Building Fire	1	5
111 - Building Fire (Mutual Aid)	1	1
114 - Chimney Fire		
143 - Grass Fire/Wildland Fire		8
131 - Automobile Fire		
Total Fire:	2	14
4 - Hazardous Condition (No Fire)		
412 - Gas Leak (Natural Gas or LPG)		1
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road		
Total Hazardous Condition:	0	1
5- Service Call		
571 - Cover Assignment , Standby	1	5
Total Service call:	1	5
6 - Good Intent Call		
611 - Dispatched and Cancelled en route	2	4
609 - Smoke scare, Odor of smoke	2	4
Total Good Intent:	4	8
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire	1	3
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		1
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	1	4

Total Incidents:

21	150
----	-----

B.15

Crosslake Development Authority
Meeting Minutes
8:30 A.M. June 1, 2016
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by President Patty Norgaard with the following members present; Patty Norgaard, Steve Roe, Mark Wessels, Dean Fitch and Jo Smith. Bill Forsythe was absent. Others present were Steve Barrows, Debby Floerchinger, Martha Steele, Joel Knippel, and Sandy Anderson. Also in attendance was Sheila Haverkamp, Executive Director of BLAEDC and Jennifer Bergman, Executive Director of Crow Wing County Housing and Redevelopment Authority and Todd Lyscio, Executive Director of Crosslake Community School.

A MOTION WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE MINUTES OF THE MAY 4, 2016 MEETING: AYES: ALL

A financial review indicated all revolving loan funds are current.

Jennifer Bergman, CWHRA gave a review of the survey conducted by Maxwell Research. Growth is projected to increase primarily in the Brainerd/Baxter Metro area with smaller growth in outlying communities. Population growth will primarily be in the over 55 and smaller growth in younger families. Crosslake will assess where there are housing needs and plan for growth and opportunity.

Todd Lyscio, Crosslake Community School provided an update on the new school. A 501C3, Lake Foundation has been established. The school expects steady growth rounding out at approximately 300 students. Todd emphasized the school becoming integrated in the Crosslake community. Two students graduated in 2016 from the on-line high school which has proved to be very successful.

Sheila Haverkamp briefly touched on opportunities for the Revolving Loan Fund with the sale of Crosslake Communications. At the July meeting, Sheila will provide a more detailed plan with options for Crosslake EDA.

Sandy Anderson gave an update on the Minnesota Design Team encouraging all EDA members, residents and guests to get involved and come to the town hall meetings.

Announcements included Community School Dinner, June 9th, and MDT town hall, June 14th.

There being no further business or announcements at 10 A.M. Patty Norgaard adjourned the meeting.

Respectfully Submitted,
Patty Norgaard EDA Chair

B.16.



STATED MINUTES

**City of Crosslake
Planning Commission/Board of Adjustment**

**May 27, 2016
9:00 A.M.**

**Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442**

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Joel Knippel; Mark LaFon; Council Member Gary Heacox; and City Attorney Brad Persons
2. Absent: Matt Kuker
3. Staff: Chris Pence, Crow Wing County Land Services Supervisor; Jon Kolstad, Crosslake Land Services Specialist and Cheryl Stuckmayer, Technical/Administration Specialist
4. 4-22-16 Minutes & Findings – **Motion by Knippel; supported by Nevin to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 Greg & Roseanne Haglin – Subdivide parcel involving 2 acres into two tracts
 - 5.2 Terry & Victoria Kovacevich – Variance for lake setback for proposed deck extension & screen porch
6. New Business
 - 6.1 Underwood Real Estate, LLC (Allan Cronen) – After-the-Fact Variance for bluff setback for water-oriented accessory structure
 - 6.2 Planning Commission/Board of Adjustment Discussion Items
7. Adjournment

Greg C. & Roseanne Haglin
120291101C00009

Herzog announced the subdivision request. Kolstad read the request, comments, history, requirements from the 4-22-16 PC/BOA meeting as to a written easement agreement, and extension letter deadline as to recommendation to city council into the record. Statement was made that a new parcel would not be land locked. Herzog asked for the owner and/or the representative to step up to the podium. Haglin, parcel owner, stepped up. Comment was made that Rob Hall, County Highway Department would allow access to the new parcel if an application was submitted and access was needed. Herzog asked Haglin about the easement for Ackerman. Haglin asked the commissioners to show him the location in the ordinance where it states an applicant needs to resolve a title deficiency or access issue to a neighboring parcel before a recommendation is submitted from the commissioners. Person, Crosslake City Attorney, stated agreement with Haglin's attorney on the access issue being both parties responsibility. Person agreed to support a suggestion by Haglin's lawyer to approve the plat with a condition that final approval would not get recorded without giving Ackerman a 45 day window to file a law suite to clean up the easement. A potential adverse easement is possible due to the fact that there is a driveway existing and being used, but is not of record or being litigated. Person explained the possible procedures to resolve the access issue and the steps the city could take depending on the actions taken to resolve the access. Nevin asked what exists for access today. Haglin stated legal access is recorded and exists approximately 20' from where the current access is being used. Person stated that plat reviews are a standard procedure, that title law is not to be discussed at a public hearing and an access resolve will need to be determined at a later date. Herzog opened the public hearing. Brine, attorney, explained that Carlson is the attorney of record for Ackerman, but he is standing in today. Brine stated he was in attendance with Ackerman when on May 9th Carlson called Haglin to try to setup a face to face meeting. Brine stated Haglin was not interested. Brine and Carlson believes there is an easement by prescription (by use), similar to adverse possession but Ackerman is not claiming ownership to the property, just claiming the right to use that easement. A complaint has been drafted, but Haglin has not been served in the hopes that the two neighbors can work it out. Brine explained that the easement has been barricaded and a no treasure passing sign installed. Brine stated the safety concerns with no access available. Ackerman stepped up to answer Nevin's question as to access to his property. Ackerman stated there was no way to enter without the use of the neighbor's property or boat and he was not interested in getting into a verbal dispute at the public hearing. Haglin specified that he had left several messages with only one response from Ackerman after last month's PC/BOA meeting. Her proceeded to explain that a contact from Carlson was to demand a draft of an easement that the Ackerman's were entitled to and that Ackerman does have a physical access to his property. VanLandschoot stated that there is a physical access to Ackerman's parcel without using Haglin's parcel. He talked with Ackerman's northern neighbor, Wentzell, and she also stated Ackerman had access to his cabin. Haglin access easement is staked that is not on his property. Wentzell stated she felt the easement is on Sandy shores property. Haglin volunteered to pay for a survey to locate the recorded easement. Ackerman rebuttal to Haglin's message statement; one phone conversation and one or two message were left and he texted Haglin in response. Nevin asked for explanation as to what it would take to put a new road in for the Ackerman access. Ackerman stated that he

May 27, 2016 Planning & Zoning Commission Meeting had not explored it yet. Person explained the two existing easements and a possible commissioner motion, along with examples of how to deal with plat findings and conditions that could be stated. Herzog closed the public hearing and asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad initiated the findings of fact procedure with the board members deliberating and responding to each question.

May 27, 2016 Action:

Motion by Nevin; supported by Knippel to approve a recommendation to the city council to:

1. **Subdivide parcel 120291101C00009 involving 2 acres into two tracts**

Per the findings of fact as discussed, the on-sites conducted on 4-21-16 and 5-26-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-15-16 for property located at 34899 County Road 3, Crosslake, MN 56442

Conditions:

1. **Park dedication fee submitted to Planning & Zoning office prior to City Council meeting on June 13, 2016**
2. **Work with the City Public Works Director and/or the County Highway Department on any access needs or permits**
3. **Except the plat as submitted with a 45 day window for neighboring parcel 120291101G00009 to get together with applicant to resolve access issues and allow unobstructed access during the 45 day window**

Findings: See attached

All members voting "Aye", Motion carried.

**Terry J & Victoria A Kovacevich
14122000030009**

Herzog announced the variance request. Kolstad read the request, comments and history into the record. Herzog asked for the representative to step up to the podium and proceeded to ask for clarification on the submitted request. Kovacevich responded with a brief explanation. Herzog opened the public hearing with no response, so the public hearing was closed. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad initiated the findings of fact procedure with the board members deliberating and responding to each question.

May 27, 2016 Action:

Motion by LaFon; supported by Knippel to approve the variance for:

- Lake setback of 40 feet where 75 feet is required to proposed deck extension
- Lake setback of 39 feet where 75 feet is required to proposed screen porch

To construct:

- 223 square foot deck extension
- 289 square foot screen porch

Per the findings of fact as discussed, the on-sites conducted on 4-21-16 and 5-26-16, and as shown on the revised certificate of survey received at the Planning & Zoning office dated 4-27-16 for property located at 15612 Birch Narrows Road, Crosslake, MN 56442

Conditions:

1. **Work with the staff to implement the submitted stormwater plan**

Findings: See attached

All members voting "Aye", Motion carried.

**Underwood Real Estate, LLC
141470040050009 & 141470040060009**

Herzog announced the after-the-fact variance request. Kolstad read the request, comments and history into the record, along with an explanation that the water-oriented structure built does meet the ordinance. Herzog asked for the representative to step up to the podium. LaFon stated that at the on-site May 26, 2016 he noticed the possible need for gutters on the back side of the structure and that the staff could work with him on that issue. Nevin inquired as to the start of the and completion time of the project. Cronen, owner, stated the structure was started in late June and finished in September. A discussion on gutters pursued. Herzog opened the public hearing with no response, so the public hearing was closed. Cronen stated that when he purchased the parcel there were stormwater issues that he will be working on along with resolving some disrepair issues on the parcel. Herzog asked if any of the commissioners had additional questions, but none were forthcoming. Kolstad initiated the findings of fact procedure with the board members deliberating and responding to each question.

May 27, 2016 Action:

Motion by LaFon; supported by Knippel to approve the After-the-Fact Variance for:

- 1. Bluff setback of 0 feet where 30 feet is required to proposed water-oriented accessory structure**

To allow:

- 120 square foot water-orientated accessory structure**

Per the findings of fact as discussed and the on-site conducted on 5-26-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-16-16 for property located on Lot 4 & 6, block 4, Manhattan Beach (A Replat of Twin Beach), Sec. 6 at 12292 Manhattan Point Blvd, Crosslake, MN 56442

Conditions:

- 1. Obtain a permit for the approved 120 square foot water-orientated accessory structure**
- 2. Work with the staff to implement and expand on the submitted stormwater plan to include water diversion to stabilize the structure**
- 3. To be completed within a 60 day window period**

Findings: See attached

All members voting "Aye", Motion carried.

May 27, 2016 Planning & Zoning Commission Meeting

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Nevin; supported by Knippel to adjourn at 10:24 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Technical/Administrative Specialist

B.17.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	June-2016	Year-to-Date 2016	June-2015	Year-to-Date 2015
New Construction (Dwellings)	4	16	2	9
Septic - New	3	13	1	2
Septic Upgrades	0	4	2	8
Porch / Deck	3	21	1	7
Additions	1	10	0	6
Landscape Alterations	5	31	7	24
Access. Structures	6	20	3	13
Demo/Move	0	0	1	1
Signs	0	4	0	3
Fences	0	2	1	2
E911 Addresses Assigned	1	11	0	1
Total Permits	23	132	18	76

ENFORCEMENT / COMPLAINTS	Year-to-Date 2016	Year-to-Date Closed	Year-to-Date Open	Year-to-Date % Closed
Enforcement	11*	7	2	50.0%

*4 carry-over complaints from 2015

CUSTOMER SERVICE STATISTICS	June-2016	Year-to-Date 2016	June-2015	Year-to-Date 2015
Counter Visits	88	466	87	468
Phone Calls	147	765	156	755
Email	57	293	41	279
Total	292	1524	284	1502

Call For Service	9	40	17	42
Shoreland Rapid Assessment Completed (Buffer)	4	21	4	8
Stormwater Plans Submitted	5	48	7	25
Site Visits	65	338	81	320

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2016	Year-To-Date Failed 2016	Year-To-Date Received 2015	Year-To-Date Failed 2015
Septic Compliance Inspections	79	1	16	3
Passing Septic Compliance Percentage		98.7%		93.8%

PUBLIC HEARINGS	June-2016	Year-to-Date 2016	June-2015	Year-to-Date 2015
DRT	2	19	2	13
Variance	0	7	2	7
CUP/IUP	0	1	0	1
Land Use Map	1	1	0	0
Subdivisions (Metes & Bounds; Preliminary; Final)	1	6	1	3

Consolidations/Lot Line Adjustments	0	5	0	4
-------------------------------------	---	---	---	---

B.18.

Public Works Meeting Notes
City of Crosslake
Monday, June 6, 2016
4:00 PM - City Hall

Members Present: Doug Vierzba, Dale Melberg, John Pribyl, Darrell Shannon

Members Absent: Tim Berg

Others Present: Dave Reese (WSN), Ted Strand, Dave Schrupp (Council Liaison), Dan Vogt, Mike Lyonais

1. Meeting called to order at 4:00 pm by Chairman Darrell Shannon.
2. Approve Minutes of May 2, 2016: Motion to approve by Vierzba, second by Pribyl, all in favor. Melberg indicated the need to add the word "fix" after the word permanent on item 5a (2 locations) of the May 2 notes.
3. Update on 2016 Road Improvements: Dave Reese indicated all the plans are completed and bid packages are almost complete. Bid packages will not be sent out until the legal documentation for easements are signed/accepted by the impacted property owners. One is the city parking lot on the corner of #3 and #66; the other is the Andolshek property at the southern end of South Landing Road. The city parking lot requires signatures from all impacted business owners, agreeing to pay the requested costs. The south landing road work will require the need to construct a turnaround which will require more property than currently is available to construct a turnaround. The city attorney is working on the documentation that will be submitted to the resident for approval. Ted inquired about the lighting on the city parking lot. Patty N. has asked him to delay the project pending input from the Minnesota Design Team Meeting in September. After some discussion, Ted was advised to continue as previously approved. He will plan on 3 lights in the parking lot as was originally planned. If changes are needed, he will address them later. Doug Vierzba suggested we make sure the city attorney is made aware that we need the easement/owner agreement documentation before request bids.
4. Update on 2017 Road Improvements: Dave Reese presented the updated 5 year road plan which included costs for Public Works projects as follows:
 - a. 2017-\$396,000
 - b. 2018-\$800,000
 - c. 2019-\$1,330,000
 - d. 2020-\$1,331,100
 - e. 2021-\$141,000

Dan indicated the costs for 2017 and possibly 2018 could be paid from the city levies without the need to finance and 2019/2020 would require financing due to the large cost in each year. The commission indicated the need for the council to weigh in on the current policy of not assessing for road improvements, given we are moving ahead with several in 2016 without plans to assess and total project costs for future years are sizeable. See #7 below for further discussion on assessments/Public Works Funding.

Motion by Pribyl, second by Vierzba to accept the 5 year road plan and recommend the council reviews and accepts same. All in favor. (Council should be copied on the 5 year plan)

5. Update on Dream Island Project: Plans have been submitted and returned (approved with comments) from Crow Wing County. Comments from the county were related to the approaches and guard rail design. Legal

descriptions have been prepared for the easements on the two properties on the south side of the bridge. The plans were submitted to the state DOT for review/comment/approval. Our City Attorney has reviewed the temporary and permanent easement documentation and WSN has calculated the area required for the easements. Funding at the state level has not been approved.

6. **Discuss Assessment Policy for Public Works Expenditures:** After reviewing the updated 5 year road plan and after lengthy discussion, the commission agreed that the council needs to weigh in on the need to assess for road maintenance or to stay with the existing policy of non-assessment. At the last council meeting, Dan Vogt made a presentation regarding assessing for major Public Works cost items or to use reconstruction bonds (referendum approach) where the taxes of all residents are increased to pay for Public Works projects. Dan indicated topic will be on the next council agenda. **Motion by Darrell Shannon, second by Dale Melberg to recommend to the council that a FUNDING POLICY be developed for future Public Works projects. Two choices will exist for funding 1) begin to assess for public works improvements or 2) take the referendum approach where all taxpaying residents will see an increase in their taxes to fund the improvements. All in favor.**

7. **Update on Wastewater Treatment Facility Improvements:** Ted indicated has recently had to replace a 10 hp motor, a flow meter, UV system component and some valves. He continues to work on the approved improvements to the facility. Facility performance the last month has been excellent, with a peak output of 100K gallons (150k design peak).

Ted indicated he has had at least two requests regarding extending the sewer system's reach; 1) **Bar Stock** is thinking of adding on and the addition would be over their septic drainfield, meaning they would need to connect to city sewer to be able to add on and 2) **Bruce Larson** has inquired about extending the sewer to the south side of county road #3, directly south of **Bar Stock**. Extending the sewer system can be an expensive venture. Dave Reese indicated that it would be best if WSN would be tasked to review the requests and recommend a plan to extend the system. **WSN** was asked by the commission to prepare the cost to complete a Sewer Extension Study. It is assumed this study will include estimated costs as well as residents that could be connected given the direction WSN recommends. The estimated cost to complete the study will be presented and discussed at the July meeting.

8. **Other Business:** None

9. **Adjourn.** Meeting adjourned at 5:15 PM.

B.19.

CITY – COUNTY – TOWNSHIP
ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATING MEETING
July 25, 2016 - 6:30 PM

Joint Maintenance Facility
Crosslake, MN 56442

MNDOT's Ken Hansen's presentation on the Do's and Don'ts of installing weight restriction signs, etc.-

Retro Sign Reflectivity Updates

2018 sign requirements

Snowplowing – 2015/2016 Season

Snowplowing Targets and Public Reporting – Jory Danielson

Precise overview and demo

Local Option Sales Tax Update

Engineering Project Updates

Engineering Future Projects

5 Year Highway Improvement Plan

Maintenance Project Updates

B.20.

Crosslake Roll-Off & Recycling Services

June 2016

	Mixed Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	0	890	0	7540	1540	0	5500	0	15470	2000	7.735
February	9960	0	0	0	2240	5960	3220	0	21380	2000	10.69
March	0	850	2140	6480	2240	28700	4340	0	44750	2000	22.375
April	11800	0	0	6760	2380	21440	8200	0	50580	2000	25.29
May	9060	820	1580	7580	3780	20300	10020	51	53191	2000	26.5955
June	10220	860	0	14140	4560	25000	12080	0	66860	2000	33.43
July								0	0	2000	0
August								0	0	2000	0
September								0	0	2000	0
October								0	0	2000	0
November								0	0	2000	0
December								0	0	2000	0

TOTAL IBS	41040	3420	3720	42500	16740	101400	43360	51			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	20.52	1.71	1.86	21.25	8.37	50.7	21.68	0.026			

Tires 0

SCORE REPORT FORM

B.
21.

Mo./Yr. **April 2016**

CROSSLAKE REPORT

Organization: Waste Partners Environmental Services, Inc.
 PO Box 677 Pine River, MN 56474
 Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
 Cardboard & Mixed Paper - LDI or Rock-Tenn
 Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)
 Corrugated Cardboard
 Newspaper
 Mixed Paper (News, Mags, Mixed Mail, CDBD)

	19886	
--	--------------	--

Metal: Appliances, misc...

	0	
--	----------	--

Commingled Materials: (includes)

	9909	
--	-------------	--

%		lbs
0.05	Metals- Aluminum Cans	495
0.21	Tin Cans	2081
0.61	Glass- Clear bottles Green bottles brown bottles	6044
0.1	Plastic - #1 & #2 bottles	991
0.03	Reject	297
1.00		9909

Total LBS.	29795	0
Total Tons	14.90	0

OUT OF COUNTY Waste Disposal

Final Destination: N/A

Disposal Site Permit # : _____

Tons Delivered: **NONE**

Total Number of Households Served this Month
934

	Trash		Recycling		116795	
	Accounts	Rate	Accounts	%	Paper	Commingle
BRD	2946	0.49	1441	0.36	41721	23719
BAX	1411	0.91	1284	0.32	37175	21135
B.P.	620	0.86	534	0.13	15461	8790
P.L.	269	0.64	173	0.04	5009	2848
C.L.	934	0.64	602	0.15	17429	9909
NIS	70	0.00	0	0.00	0	0
	6250	0.65	4034			

NIS DROP

	0	0
--	----------	----------

B.22.

DATE: June 1, 2016
TO: Daniel Vogt, Interim Admin
City of Crosslake
FROM: **Susan Brower**
Minnesota State Demographer
SUBJECT: 2015 Population and Household Estimates

Your April 1, 2015 population estimate is 2,214.

Your April 1, 2015 household estimate is 1,068.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimated@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details

B.23.

RESOLUTION 16-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

FOR THE APPOINTMENT
OF ELECTION JUDGES TO SERVE FOR THE PRIMARY ELECTION TO
BE HELD AUGUST 9, 2016

WHEREAS, the City of Crosslake does hereby resolve to appoint election judges for the 2016 Primary Election to be held on the 9th day of August, 2016 in the City of Crosslake in Precinct 1 and Precinct 2.

AND WHEREAS, the City of Crosslake does hereby appoint persons to serve as election judges as on file in the Clerk's Office according to Minnesota State Statute 204B.19:

BE IT RESOLVED, that the City Council of the City of Crosslake, Minnesota go on record as appointing Election Judges as on file in the Clerk's office to handle the 2016 Primary Election. This approval was acted on at the Regular Council Meeting held on July 11, 2016.

COUNCIL VOTING AYE - _____

COUNCIL VOTING NAY - _____

ATTEST:

Charlene Nelson
City Clerk

Steve Roe
Mayor

B. 24.

Crosslake Park/Library Commission Minutes 2:00 P.M. Wednesday, May 25, 2016

Members Present: Gary Nordstrom, Patti Norgaard, Mick Tchida, Margo Jordan, John Pribyl, Councilman Mark Wessels and Park & Recreation/Library Director, Jon Henke
Also Present: Brad Persons, City Attorney, Jeff Laurel and Dave Fischer representing WAPOA

Meeting called to order at 2:05 pm

I. Approval of Minutes

Approve Minutes from April 27, 2016 as submitted: Norgaard/Pribyl Favor: All

II. Right of Ways

1. All residents who spoke at the last Council meeting were opposed to closing the ROW's to boat launching even though they were not designed for that purpose. A compromise will be drawn up to keep them open but regulate their use. Presentation of possible options for regulating use was offered by Park and Recreation Director and the City Attorney. Commission members discussed options and gave input on what they would like to see included.

The Park and Library Commission made a motion to recommend that the City Attorney and the Parks and Recreation Director draft an ordinance to present at the June Council meeting. Items to include in the ordinance are: Restrict parking on the street and place no parking signs a similar distance to the ones on West Shore Drive, Sign all 4 ROW's with AIS information, Suggestion to pay an annual fee of \$20 for a sticker, create a designated number of parking stalls at Robert Street, residents would apply at City Hall for a permit after acknowledging that they have watched the recommended AIS video (include website information on where the video can be watched) and complete the provided questionnaire, use of the ROW for launching boats without a permit would result in a \$500 fine. Motion made by Jordan, Seconded by Norgaard. Motion passed unanimously.

2. Also, several existing problems with the ROW adjacent property owners such as storing of personal items, installing docks on public property, etc., were discussed. The Parks and Recreation Department will be sending out letters to adjacent property owners to remind them of City ordinances forbidding these types of activities.

III. Whitefish Warrior Update

The date and a brief outline of some of the events at the Whitefish Warrior Run were presented by the Director.

IV. Shuffleboard/Bocce Ball Courts Update

The Grand Opening was postponed due to illness of project donor. A new date will be determined soon.

V. Pickleball Update

PAL has donated \$1,000.00 for stripping outside courts. The new outdoor nets have arrived. The players are asking for an increased in outside stripped courts. Jon reports they will be asked to help pay for any further expansions.

VI. Flooring

The council has approved \$16,500 for new flooring for the Community Center. Jon is asking for volunteers for a flooring committee to make recommendations to the Council on products and companies for their June meeting. Gary and Mick volunteered for this project.

VII. Open Forum

1. PAL project updates:

A) PAL has made a donation to expand the irrigation system in the back of the Community Center for the Bocce Ball court area. Bids will be accepted for a project to irrigate the rest of the park. The project will be budgeted for over the next few years.

B) The Sound System for the gym estimate is \$3,854.00. A donation has been received by PAL for the project, if the item is not covered in this years' budget.

C) Winches on baskets for gym

An estimate on the project of purchasing winches for the basketball hoops in the gym has come in at \$4,200.00. A divider curtain would cost an additional \$7,000.00.

2. Tee Shirts for Volunteers

Gary reports he has a tentative design and will begin taking sizes for volunteer's tees.

VIII. Adjourn

Motion to Adjourn: Pribyl/Norgaard Favor: All

B.
25.

BILLS FOR APPROVAL
July 11, 2016

VENDORS	DEPT	AMOUNT
Ace Hardware, sprinkler hose	Sewer	27.98
Ace Hardware, shovels	PW	44.97
Ace Hardware, faucet, copper tee, knife, hose	Sewer	91.04
Ace Hardware, drill bit	PW	35.99
Ace Hardware, fuses	PW	27.50
Ace Hardware, spark plugs	PW	18.98
Ace Hardware, hardware	PW	31.63
Ace Hardware, check valves, adapters	Sewer	24.95
Ace Hardware, propane	PW	16.99
Ace Hardware, gloves	Park	20.98
Ace Hardware, pipe, hardware	PW	24.55
Ace Hardware, air freshener, bleach, plumbing	Sewer	50.56
Ace Hardware, hardware	PW	45.92
Ace Hardware, hardware	PW	8.49
Ace Hardware, blade, cement	Sewer	32.57
Ace Hardware, float	PW	3.69
Ace Hardware, poly tubing, hardware	Sewer	97.71
Ace Hardware, duct tape	Sewer	28.76
Ace Hardware, black runners	Fire	173.70
Ace Hardware, coolers	Fire	159.98
Ace Hardware, mop	Sewer	32.99
Ace Hardware, grind wheel, torx bit	Park	19.14
Ace Hardware, barricade tape	Park	9.99
Ace Hardware, brace	Park	4.49
Ace Hardware, rubbing alcohol	Park	1.50
Ace Hardware, reflectors	Park	18.25
Art Gibbons, childrens program	Library	200.00
AW Research, water testing	Sewer	743.40
Baker & Taylor, books	Library	351.07
Becker Crosslake Flooring, flooring	Park	15,735.00
Birchdale Fire & Security, 3rd quarter monitoring	PW	105.00
Blue Cross Blue Shield, health insurance march	ALL	20,664.00
Brainerd General Rental, grader bar attachment	Park	90.00
Breen & Person, legal fees	ALL	1,545.00
Build All Lumber, sewer project	Sewer	6,217.18
California Contractors, super wipes, gloves	Sewer	1,170.00
Chemsearch, sting-x	PW	349.76
City of Crosslake, sewer utilities	PW/Gov't	90.00
Clean Team, july cleaning	PW/Gov't	1,082.50
Colonial Masonry, sewer project	Sewer	7,102.00
Council #65, union dues	Gov't	385.00
Crosslake Communications, phone, fax, cable, internet	ALL	1,319.97
Crosslake Ready Mix, 4000# mix	Park	133.50
Crow Wing County, lighting project	PW	1,838.83
Crow Wing County Highway Dept, fuel	ALL	1,711.89

Crow Wing County Recorder, filing fee	PZ		46.00
Culligan, water and cooler rental	PW/Gov't		62.61
Custom Fire, hoses	Fire		1,309.00
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,730.00
Doug Taylor, childrens program	Library		650.00
East Side Oil, filter recycling	Gov't		50.00
Ferguson Waterworks, meter	Sewer		1,371.95
Fortis, disability	ALL		592.84
Granite Electronics, codeplug, radio programming	Fire		255.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,329.21
John Keil, reimburse for zoning permit	PZ		1,000.00
Jon Henke, reimburse mileage	Park		52.38
Lakes Area Rental, saw rental	PW		44.00
Lakes Area Rental, saw rental, saw blade	PW		164.00
League of MN Cities, deductible	Police		250.00
Linescape Linestriping, road striping	PW		4,525.00
Mad Science of MN, childrens program	Library		475.00
Marco, copier lease	Park		277.69
Mastercard, Amazon.com, tow ready connector	Police		124.81
Mastercard, CDW, tech support	Police		47.44
Mastercard, CI Pub, chiefs meeting	Police		13.76
Mastercard, Demco, book bags, bookmarks	Library		59.90
Mastercard, Gander Mountain, canopy	Fire	pd 6-22	171.79
Mastercard, Long Prairie Machinery, blade set	PW		269.90
Mastercard, Office Max, ink cartridges	Library		144.44
Mastercard, Office Max, ink cartridges, paper, binder	Park		185.94
Mastercard, Office Max, labels, flash drive	PW		62.54
Mastercard, Sherwin Williams, stain	Park		35.32
Mastercard, Sherwin Williams, stain	Park		39.53
Mastercard, Shoebuy, boots	Police		134.95
Menards, fans, hardware	PW		578.26
Menards, tube, brooms, trash bags, screwdriver, mulch, knife	PW		240.98
Metro Sales, copier usage contract	ALL		369.07
Midwest Machinery, blades	PW		275.97
Midwest Machinery, blades	PW		1,175.00
Midwest Machinery, arm, filter, wheel kit, lock nut	Park		109.90
MMUA, safety management program	Gov't		2,550.00
MN American Waterworks Assn, wastewater training	Sewer		140.00
MN Life, life insurance	ALL		387.20
Moonlite Square, fuel	Fire		30.00
MPCA, wastewater training	Sewer		300.00
MR Sign, street name signs and address sign	PW		177.43
MR Sign, land use permit required signs	PW		162.78
Municode, annual web hosting	Gov't		800.00
NCPERS-Life Insurance	ALL		96.00
Neopost, postage refill	ALL		700.00
Nick Freiberg, steel plates, strips and hidden hitch	PW		100.00
NMN, buttons for mn design team	MDT		305.28

MINNESOTA · REVENUE

The 2016 Board of Appeal and Equalization Online Training is now open and board members can begin to register.

How do I register?

Board members should visit our website at:

http://www.revenue.state.mn.us/local_gov/prop_tax_admin/Pages/lbaetraining.aspx

Click on the link for online training and follow the steps listed on the webpage.

Please note: It can take up to 5 business days to receive login information after registration.

How long will the online training be available?

The training will be available 24/7 until 5:00 pm on February 1, 2017.

What do I need to take the training?

- A computer with sound
- Internet access
- Web browser: Internet Explorer 9 or 11
- Operating System: Windows 7 or higher
- Printer: optional, you can save and/or email the certificate rather than print it

How long does the training take?

The training should take less than 60 minutes.

Who should take the training?

This training is available to all local and county board members as well as board of appeal and equalization administrators and clerks.

Law requires that there is **at least one trained member** on the Local Board and County Board of Appeal and Equalization. Therefore, if a board no longer has a trained member, at least one board member must take the training before February 1, 2017.

Can I take the training even if our board already has a trained member?

YES! We would recommend that local and county boards have more than one trained member.

Can I take the training again, even though I took it in 2015?

YES! You will need to register and wait for a confirmation email which will explain the login information.

Who do I contact if I have questions or concerns?

Email the Property Tax Division at proptax.bae@state.mn.us or call 651-556-6104.

--

Amanda Peterson
Administrative/Technical Specialist
Land Services Department
Customer Service Division
322 Laurel Street
Brainerd, MN 56401

Office: (218) 824-1017
Fax: (218) 824-1011



DDA

David Drown Associates, Inc.
Public Finance Advisors

Minneapolis Office:
5029 Upton Avenue South
Minneapolis, MN 55410-2244
(612)920-3320 xtn 101 | fax (612) 605-2375
www.daviddrown.com

E.2.

July 7, 2016

City Council
Dan Vogt, City Administrator
Mike Lyonais, City Finance Director/Treasurer
37028 County Road 66
Crosslake, MN 56442

RE: Funding Strategy for Reconstruction Projects

Dear Council and Staff:

You have asked me to take a look at the most recent update of the City's 5-year capital plan, and provide my thoughts on the plan might be implemented and financed.

The assumptions I was given are:

- The City will incorporate an additional \$400,000 of capital levy into future budgets, with \$100,000 devoted to minor ongoing maintenance items and \$300,000 available for projects in the 5-year plan.
- The City will establish/maintain a reconstruction fund for capital projects, which has a starting cash balance of \$300,000.
- Ideally, the plan will avoid/minimize the use of debt.

Your 5-year capital plan includes 4 categories of projects: bridge work, trail construction, and street and utility reconstruction. Bridge work is expected to be largely funded by state funds, so our planning will be directed toward the other three categories. Attached are two cashflow schedules that show how the financing of this plan can be accomplished.

Option #1 only considers the projects outlined in the 5-year plan. Since these projects will cost about \$4 million, and the new debt levy of \$300,000 per year will only generate \$1.5 million of revenue over this 5-year period, a combination of cash funding and debt funding will be necessary. Debt for street and utility reconstruction projects is relatively easy to accomplish through the issuance of G.O. reconstruction bonds, while debt for trail (re)construction is much more difficult. Accordingly, we should earmark revenues to pay for trail projects with cash, and use debt as necessary for street and utility work. Referring to the Option #1 Schedule:

- A \$300,000 debt levy and a starting balance of \$300,000 will be adequate to pay for all trail projects and many smaller street projects directly.
- Debt will be required for the 2018 and 2019 street reconstruction work, and for the 2020 sanitary sewer work. The debt can be retired over a relatively short period of 10 to 12 years.

Option #2 adds two additional components. First, recognizing that the City's 60 miles of streets are wearing out and will require ongoing periodic investments, an ongoing expense of \$500,000 per year is added to the spreadsheet in future years. Second, the City's existing capital budget includes about \$490,000 for existing bond payments. As these bonds retire, this capital levy is assumed to be maintained and made available for future capital projects. Referring to the Option #2 schedule:

- Debt is still required for projects in the 5-year capital plan, but a repayment term of 10 to 12 years still works fine.
- Capital levy from prior bonds can be redirected toward new capital projects. Assuming those projects average \$500,000 per year as shown, the reconstruction fund will have sufficient funds to pay for these costs with little or no need for debt.

The debt shown on each option will be G.O. Reconstruction Bonds. You may recall that to use this type of debt, the City must hold a public hearing on the Plan and give the public the option to oppose the implementation of the plan by submitting a petition signed by not less than 5% of the voters in the last general election. If no petition is received after 30 days from the hearing have elapsed, the City can implement the plan as issue debt when needed.

Sincerely



David P. Drown, President
David Drown Associates, Inc.
david@daviddrown.com

City of Crosslake, MN
Reconstruction Fund Projections
Street, Trail and Sewer Projects

Option #2: Add Ongoing Future Projects; Maintain Stable Capital Project Levy

Year	Revenues					Expenses					Annual Surplus (deficit)	Fund Balance	
	New Debt Levy	Replacement* Levy	Assmt Revenue	Other	REV TOTAL	Streets Cash	Trails Cash	2018 Street Bonds	2019 Street Bonds	2020 San Sewer Bonds			EXP TOTAL
2017	300,000	-	-	-	300,000	356,000	-	-	-	-	356,000	300,000	300,000
2018	300,000	-	-	-	300,000	439,000	439,000	361,000	-	-	439,000	244,000	244,000
2019	300,000	-	-	-	300,000	231,000	36,267	1,099,000	-	-	267,267	105,000	105,000
2020	300,000	-	-	-	300,000	310,000	36,267	32,970	1,060,100	-	379,237	137,733	137,733
2021	300,000	150,000	4,572	-	454,572	141,000	36,267	32,970	31,803	-	242,040	58,496	58,496
2022	300,000	150,000	4,572	-	454,572	-	36,267	128,836	136,153	-	301,256	271,029	271,029
2023	300,000	150,000	4,572	-	454,572	500,000	36,267	128,836	136,153	-	801,256	424,345	424,345
2024	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	77,661	77,661
2025	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	70,977	70,977
2026	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	64,293	64,293
2027	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	57,609	57,609
2028	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	50,925	50,925
2029	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	44,241	44,241
2030	300,000	490,000	4,572	-	794,572	500,000	36,267	128,836	136,153	-	801,256	37,557	37,557
2031	300,000	490,000	4,572	-	790,000	500,000	36,267	128,836	136,153	-	801,256	30,874	30,874
2032	300,000	490,000	4,572	-	790,000	500,000	36,267	128,836	136,153	-	628,836	161,164	161,164
2033	300,000	490,000	4,572	-	790,000	500,000	36,267	128,836	136,153	-	500,000	290,000	290,000
2034	300,000	490,000	4,572	-	790,000	500,000	36,267	128,836	136,153	-	500,000	290,000	290,000
2035	300,000	490,000	4,572	-	790,000	500,000	36,267	128,836	136,153	-	500,000	290,000	290,000
						500,000					500,000	290,000	1,062,037
						500,000					500,000	290,000	1,352,037

F. 5.

RESOLUTION NO. 16-_____

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF CROSSLAKE, MINNESOTA

HELD: _____, 2016

Pursuant to due call, a _____ meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on ____, 2106, at ____ P.M., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING
THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on _____, 2016, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed approximately \$_____ in general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of

the notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, herein adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted on _____, 2016.

Steve Roe
Mayor

ATTEST:

Charlene Nelson
City Clerk

(Seal)

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on _____, 2016.

Clerk



G.2.a.

**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

Ervin E and Carol J Rassatt - 120131201AA0009 at 36456 Tamarack Road, Crosslake, MN 56442

Request:

- To subdivide parcel 120131201AA0009 to create one parcel involving 31 acres

Chronology of events:

- January 13, 2016 –Development Review Team Meeting
- May 17, 2016 -Application submitted
- June 3, 2016 -Notices sent out
- June 7, 2016 -Published in local newspaper
- June 23, 2016 –Crosslake Parks, Recreation and Library –Staff recommendation for cash in lieu of land
- June 23, 2016 –Planning Commission/Board of Adjust on-site
- June 24, 2016 –Planning Commission/Board of Adjust meeting -Decision made to recommend approval for the subdivision of property
- July 11, 2016 -Crosslake City Council Meeting -Decision to **approve/deny** the subdivision of parcel 120131201AA0009 involving 31 acres

Packet Information:

- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Certificate of Survey
- Subdivision application
- Site Suitability

Correspondence:

- May 26, 2016 – Email from city attorney, Brad Person
- June 23, 2016 - Email from Crosslake Parks, Recreation and Library

**Ervin E & Carol J Rassatt
120131201AA0009**

Herzog announced the subdivision request and asked the applicant to setup to the podium. Rassatt, the parcel owner, stepped up to answer any questions and stated he had no additional information. Maske read the metes and bounds request, history of the parcel, all ordinance requirements being met, park dedication monetary fee response, and the June 23, 2016 on-site results into the record. Herzog asked the commissioners if they had any questions and none were forthcoming. Herzog opened the public hearing with no response, therefore the public hearing was closed. It was stated that the motion would be for a recommendation to the city council. Herzog requested Maske to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 24, 2016 Action:

Motion by Knippel; supported by LaFon to approve a recommendation to the city council to:

- 1. Subdivide parcel #120131201AA0009 involving 31 acres into 2 tracts**

Per the findings of fact as discussed, the on-site conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-9-16 for property located on 36456 Tamarack Road, Crosslake, MN 56442

Conditions:

- 1. Work with the city department to obtain an access off of Tamarack Road**
- 1. Park dedication fee requirements submitted to Planning & Zoning office prior to City Council meeting on July 11, 2016**

Findings: See attached

All members voting "Aye", Motion carried.

June 24, 2016

Findings of Fact

Supporting/Denying a Metes and Bounds Subdivision

Findings should be made in either recommending for or against a metes and bounds subdivision, and should reference Chapter 44 of the City Ordinance. The following questions are to be considered, but are not limited to:

1. Does the proposed metes and bounds subdivision conform to the City's Comprehensive Plan?
Yes No

- **Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.**

2. Is the proposed metes and bounds subdivision consistent with the existing City Ordinance? Specify the applicable sections of the ordinance.

Yes No

- **Land subdivision must be accomplished in a manner that contributes to an attractive, orderly stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)**
- **The current land use classification is Shoreland and the proposed subdivision will meet or exceed the minimum requirements for lot width and lot area**
- **There is adequate ingress/egress onto Tamarack Road**

3. Are there any other standards, rules or requirements that this metes and bounds subdivision must meet?

Yes No Specify other required standards.

- **The proposed lots have adequate area for septic systems per submitted site suiteabilities**
- **All ordinance setbacks can be met (wetland & road)**
- **Work with Crosslake Parks, Recreation and Library on the park dedication fee requirements**

4. Is the proposed metes and bounds subdivision compatible with the present land uses in the area of the proposal?

Yes No Zoning District **Shoreland**

- **It is consistent with the surrounding zoning and uses in the area**

- **As observed at the Planning Commission/Board of Adjustment on-site on June 23, 2016 the proposed tract sizes are consistent with the neighborhood**
5. Does the proposed metes and bounds subdivision conform to all applicable performance standards in Article 4 of the Subdivision Ordinance?
 Yes No
- **The proposed lots meet or exceed the minimum lot size requirements for Shoreland District**
 - **There is adequate ingress/egress onto Tamarack Road**
 - **The proposed lots have adequate area for septic system per submitted site suiteabilities**
6. Other issues pertinent to this matter.
- **Work with the City Public Works Director on any access needs**
 - **Work with Crosslake Parks, Recreation and Library on the park dedication fee requirements**

Decision: Motion by Knippel; supported by LaFon to approve a recommendation to the city council to:

1. **Subdivide parcel 120131201AA0009 involving 31 acres into 2 tracts**

Per the findings of fact as discussed, the on-sites conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-9-16 for property located at 36456 Tamarack Road, Crosslake, MN 56442

Conditions:

1. **Work with the city department to obtain an access off of Tamarack Road**
2. **Park dedication fee requirements submitted to Planning & Zoning office prior to City Council meeting on July 11, 2016**

All members voting "Aye", Motion carried.

Date: 7-22-16

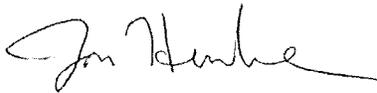
Signature: _____
 Chairman

Staff Report

Date: June 23, 2016

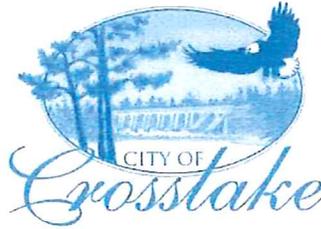
Subject: Rasett Park Dedication Recommendation

The Crosslake Park Department is recommending cash in lieu of land for the Rasett Metes and Bounds Subdivision. The Park Department currently has no long range plans for a Park or a Trail in this area.

A handwritten signature in black ink, appearing to read "Jon Henke". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jon Henke, Director
Crosslake Parks, Recreation and Library

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

June 24, 2016

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: Ervin E and Carol J Rassatt

Site Location: 36456 Tamarack Road, Crosslake, MN 56442

Request:

- Subdivision of property

Allow:

- To subdivide parcel #120131201AA0009 involving 31 acres into two tracts

Notification: Pursuant to Minnesota Statutes Chapter 462 and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 and has been published in the Northland Press. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: Ervin E and Carol J Rassatt

Parcel Number(s): 120131201AA0009

Application Submitted: May 17, 2016

Action Deadline: July 15, 2016

60 Day Extension Letter sent: N/A

City Council Date: July 11, 2016

Authorized Agent: N/A

Request: To subdivide parcel #120131201AA0009 involving 31 acres

Current Zoning: Shoreland District

Adjacent Land Use/Zoning:

North – Shoreland District

South - Shoreland District

East – Shoreland District

West – Shoreland District

Development Review Team Minutes held on 1-13-16:

- Property is located at 36456 Tamarack Road, Crosslake, MN 56442
- Proposed to split the 31.5 acre parcel into two; one being approximately 2.1 +/- acres
- Impervious calculation not submitted and will need to be determined
- Accessory structure ordinance discussed
- Two septic site suitabilities will be required on the newly created parcel and applicant can sign a septic winter window form which allows them to proceed forward with their subdivision request
- Wetland Delineation is a requirement and the applicant can sign a wetland delineation winter window form which allows them to proceed forward with their subdivision request
- Planning Commission/Board of Adjustment will make a recommendation to the Crosslake City Council

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. A certificate of survey meeting the requirements outlined in Chapter 44 of the Code of Ordinances of the City of Crosslake
2. The easement exhibit for ingress/egress to the property
3. All newly created parcels require 2 septic site suitabilities or 1 septic design and 1 septic site suitability or 1 septic compliance
4. A complete Subdivisions application with all required paperwork
5. The public hearing fee of \$100.00 + \$75.00 per new lot

6. Upon recommendation from the Planning Commission/Board of Adjustment to the City Council and before the city council meeting a park dedication fee of \$1,500.00 or 10% of land per new lot or a combination thereof as outlined in Chapter 44, Sec. 44-402 is required for newly created lots under 20 acres

Parcel History:

- April 2005 – 30x40 garage
- August 2005 – E911

City Ordinance:

Land subdivision must be accomplished in a manner that contributes to an attractive, orderly, stable and wholesome community environment with adequate public services and safe streets. All land subdivisions, including plats, shall fully comply with the regulations in this chapter and as may be addressed in other chapters of this Code. (Sec. 44.1)

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Agencies Notified and Responses Received:

County Highway: N/A

DNR: No comments were received as of 6-15-16

City Engineer: No comments were received as of 6-15-16

City Attorney: Comment received 5-26-16

Lake Association: No comments were received as of 6-15-16

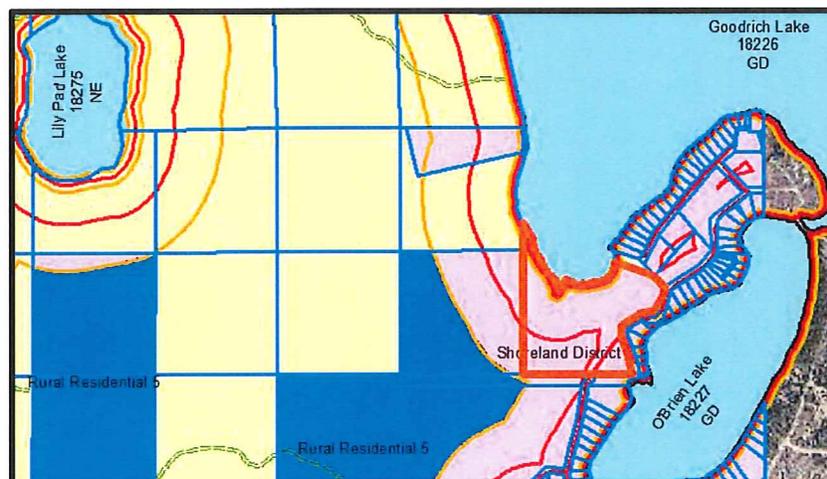
Crosslake Public Works: No comments were received as of 6-15-16

Crosslake Park, Recreation & Library: No comments were received as of 6-15-16

Concerned Parties: No comments were received as of 6-15-16

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the subdivision of parcel #120131201AA0009 involving 31 acres located at 36456 Tamarack Road, Crosslake, MN 56442





Subdivisions Application
 Planning and Zoning Department
 37028 County Rd 66, Crosslake, MN 56442 BY: _____
 218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

RECEIVED
 MAY 17 2016

Receipt Number: 695943

Permit Number: S 1610080

Property Owner(s): ERVIN E AND CAROL J. RASSAT

Mailing Address: 3656 TAMARACK RD. CROSSLAKE MN 56442

Site Address: 36456 TAMARACK RD, MN 56442

Phone Number: 218-831-2002

E-Mail Address: n/a

Parcel Number(s): 120131201AA0009

Legal Description: Govt Lot 1...

Sec 13 Twp 137 Rge 26 (27) / 28

Land Involved: Width: _____ Length: _____ Acres: 31.5

Lake/River Name: O'Brien / Goodrich

Do you own land adjacent to this parcel(s)? Yes _____ No

If yes, list Parcel Number(s) 120133103C00009

Authorized Agent: 120132402000009
141760000030009
141760000040009

Agent Address: n/a

Agent Phone Number: n/a

Signature of Property Owner(s) Ervin E Rassat

Date 5-17-2016

Signature of Authorized Agent(s) n/a

Date n/a

Subdivision Type
 (Check applicable request)

Metes and Bounds
 Residential Preliminary Plat
 Residential Final Plat
 Commercial Preliminary Plat
 Commercial Final Plat

Development

From 1 to
2 total Number of proposed lots _____

Number of proposed outlots _____

Access

_____ Public Road
 _____ Easement

Easement recorded: _____ Yes _____ No

Septic

Compliance _____
 SSTS Design _____
 Site Suitability _____

- All applications must be accompanied by signed Certificate of Survey
- Residential Fee: Preliminary \$500 + \$100 per lot; Final \$500 + \$25 per lot Payable to "City of Crosslake"
- Commercial Fee: Preliminary \$750 + \$150 per lot; Final \$750 + \$50 per lot Payable to "City of Crosslake"
- Metes & Bounds: \$100 + \$75 per lot Payable to "City of Crosslake" = \$100 Fee + \$75 lot = \$175.00
- Above Fees will require additional Park Dedication Fees of \$1,500 per unit/lot or 10% of buildable land as measured pre-plat for park purposes or a combination of both Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:

Application accepted by CS Date 5-17-16 Land Use District SD Lake Class GD Park, Rec, Lib yes

Landowner / Parcel #: Rassatt / 120131201AA0009

Date: 5-17-16



Lot Impervious Surface Coverage & Landscaping for Stormwater Worksheet

Please use the table below to calculate your impervious surface coverage. Impervious coverage is limited to 25% of the total lot area. Calculate out all that apply to your situation. If a structure has odd dimensions or if using to size stormwater basins, multiple rows / sheets may be needed. If total imp. of irregular structure or driveway is known, just multiply by 1.

<u>Existing Structures</u>	<u>Length (ft)</u>		<u>Width (ft)</u>	=	<u>Total (in sq. feet)</u>
House, garage, shed Boathouse Greenhouse Other (Dog Kennel, etc.)	10 (ft)	X	11 (ft)	=	111 (sq ft)
	30 (ft)	X	40 (ft)	=	1,200 (sq ft)
	10 (ft)	X	8 (ft)	=	78 (sq ft)
	11 (ft)	X	8 (ft)	=	88 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
Driveways* & Landscaping:					
Driveway*, Parking Area, Apron, Boat Ramp, Sidewalk, Patio, Paving Stones, Landscaping (incl. plastic), Other	1 (ft)	X	4,300 (ft)	=	4,300 (sq ft)
	1 (ft)	X	12,507 (ft)	=	12,507 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
Total Existing Impervious					18,285 (sq ft)
Proposed Structures					
House, garage, shed Boathouse Greenhouse Other (Dog Kennel, etc.)	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
Driveways* & Landscaping:					
<i>*Assumes a 12' wide driveway unless evidence to the contrary</i>					
Driveway*, Parking Area, Apron, Boat Ramp, Sidewalk, Patio, Paving Stones Landscaping (incl. plastic), Other	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
	(ft)	X	(ft)	=	0 (sq ft)
Total Proposed Impervious					0 (sq ft)
Total Lot Area (sq. ft.) = 1,346,004	Total existing Impervious				= 18,285 (sq ft)
	Total w/new Impervious				= 18,285 (sq ft)
	% existing impervious				= 1.4 %
	% w/new impervious				= 1.4 %

Simple Calculator for Approximating Size of Stormwater Practice & Amount of Phosphorus Reduction:

Total w/ new impervious:	x	0.623 / 0.083 Gal / Cu ft	=	Storage volume:		Bottom size (sq ft) of infiltration area by depth						
				Gal / Cu ft (= gal / 7.48)		3"	6"	9"	12"	15"	18"	
18,285	x	0.623 / 0.083 Gal / Cu ft	=	11,391 Gal	1,518 Cu ft	6,071 cu ft x 4	3,035 cu ft x 2	2,018 cu ft x 1.33	1,518 cu ft x 1	1,214 cu ft x 0.8	1,017 cu ft x 0.67	
Total extst imp	=	18,285	x	0.0000366	=	0.67	Existing phosphorous loading (lbs/yr)					
Tot w/new imp	=	18,285	x	0.0000366	=	0.67	Phosphorous reduction w/ stormwater mgmt					
For rain barrels, use this formula to determine size/amount needed:				Roof area (sq ft)		x	0.5625	=	0	Gallons generated from a 1" rain event		



G.2.b.

**City of Crosslake
Planning Commission/Board of Adjustment**

Summary of Record

First National Bank – located at 35483 County Road 37, Sec 21, City of Crosslake, 120213102CB0009

Request:

- To amend the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acre

Chronology of events:

- May 10, 2016 – Development Review Team Meeting
- May 16, 2016 – Application submitted
- June 3, 2016 – Notices sent out
- June 7, 2016 – Published in local newspaper
- June 23, 2016 – Planning Commission/Board of Adjust on-site
- June 24, 2016 – Planning Commission/Board of Adjust meeting – Decision made to recommend approval of the land use map amendment from Shoreland/Rural Residential 5 to Limited Commercial, except the 100 feet setback along the river to remain Shoreland District
- July 11, 2016 – Crosslake City Council Meeting – Decision to **approve/deny** the land use map amendment from Shoreland/Rural Residential 5 to Limited Commercial

Packet Information:

- Public Hearing Notice
- Staff Report
- Development Review Team Minutes
- Submitted Certificate of Survey
- Land Use Map Amendment Application

Correspondence:

- No comments received

**First National Bank
120213102CB0009**

Herzog announced the applicant's request. Maske read the land use map amendment request, history of the parcel and the surrounding parcel classifications, along with the June 23, 2016 on-site discussion pertaining to a river buffer by zoning the portion along the river within the 100 foot river setback to remain Shoreland District and the northern portion from the 100 foot river setback to be reclassified as Limited Commercial into the record. Commissioners agreed with the June 23, 2016 on-site statement pertaining to the river buffer made by Maske. Maske also stated that the Crosslake staff contacted by phone the Historical Society pertaining to the sign posted on the parcel. In the phone conversation the Historical Society requested the sign remain on the parcel as close to the current location as possible with the approval of the owner(s). Herzog invited the applicant or any representative to the podium. There was no one in attendance to respond to Herzog's request. Herzog stated that there were no flags at the on-site on June 23, 2016, but felt the request was straight forward. Herzog opened the public hearing with no response, thus the public hearing was closed. Herzog asked if the commissioners had any questions. None were forthcoming, therefore he requested Maske to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 24, 2016 Action:

Motion by Kuker; supported by Knippel to approve a recommendation to the city council to:

- 1. Amend the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acres, however with the portion along the river within the 100 foot setback remain as shoreland district and the northern portion from the 100 foot river setback to be Limited Commercial**

Per the findings of fact as discussed, the on-sites conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-23-12 for property located at 35483 County Road 37, Crosslake, MN 56442

Findings: See attached

All members voting "Aye", Motion carried.

June 24, 2016

FINDINGS OF FACT

SUPPORTING/DENYING A LAND USE MAP AMENDMENT REQUEST

Findings shall be made in either recommending approval or denial of a rezoning application, and should reference specific sections of ordinances that apply to the project. The following questions are to be considered, but are not limited to:

1. Is the reclassification in accordance with the City's Comprehensive Plan?

Yes No

Why?

- Support the compact, efficient and orderly growth of all urban development, including residential, commercial and industrial areas. Strengthen the distinction between the urban city and the rural countryside with well planned and carefully coordinated services appropriate to the distinct needs of each. (pg. 47)
- This will not create spot zoning

2. Is the reclassification warranted due to changed land use circumstances or a need for additional property in the proposed land use district?

Yes No

Present Land Use: **Shoreland District/ Rural Residential 5 Commercial**

Proposed Land Use: **Limited Commercial**

Why?

- A. Parcel meets all ordinance requirements
- B. Combining the two parcels will increase the ability to use the parcel as Limited Commercial
- C. The parcel has Limited Commercial to the north and this would extend that classification

3. Is the subject property suitable for development in general conformance with land use standards under the proposed land use district classification?

Yes No

Why?

- A. There is adequate area to meet all required setbacks for Limited Commercial
- B. There is adequate ingress/egress onto County Road 37

4. Will the reclassification be detrimental to uses or property in the immediate vicinity of the subject property? Yes No

Why?

- A. There are similar land uses in the neighborhood as observed on the Planning Commission/Board of Adjustment on-site June 23, 2016
- B. There is a mixed use of residential and commercial uses along County Road 37

5. Does the reclassification promote the health, safety, and general welfare of the public?

Yes No

Why?

- A. There is adequate ingress/egress onto County Road 37
- B. The majority of the parcels in the area are of a mixed size as observed on the Planning Commission/Board of Adjustment on-site June 23, 2016

Decision: Motion by Kuker; supported by Knippel to recommend to the city council the amendment of the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acre, however with the portion along the river within the 100 foot setback remain as shoreland district and the northern portion from the 100 foot river setback to be Limited Commercial

Per the findings of fact as discussed and the on-site conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-28-12 for property located at 35483 County Rd 37, Sec 21, City of Crosslake

Findings: As listed above

All members voting “Aye”, Motion carried.

Date: 7/22/16

Signature: _____
Chairman

DRAFT

City Hall: 218-692-2688
Planning & Zoning: 218-692-2689
Fax: 218-692-2687



37028 County Road 66
Crosslake, Minnesota 56442
www.cityofcrosslake.org

CITY OF CROSSLAKE

PLANNING COMMISSION/BOARD OF ADJUSTMENT

June 24, 2016

9:00 A.M.

Crosslake City Hall
37028 County Road 66, Crosslake MN 56442
(218) 692-2689

PUBLIC HEARING NOTICE

Applicant: First National Bank

Site Location: 35483 County Road 37, Crosslake, MN 56442 on Pine River-GD

Request:

- To amend the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acres

Location: See map on back.

Notification: Pursuant to Minnesota Statutes Chapter 462, and the City of Crosslake Zoning Ordinance, you are hereby notified of a public hearing before the City of Crosslake Planning Commission/Board of Adjustment. Property owners have been notified according to MN State Statute 462 & published in the local newspaper. Please share this notice with any of your neighbors who may not have been notified by mail.

Information: Copies of the application and all maps, diagrams or documents are available at Crosslake City Hall or by contacting the Crosslake Planning & Zoning staff at 218-692-2689. Please submit your comments in writing including your name and mailing address to Crosslake City Hall or (crosslakepz@crosslake.net).



STAFF REPORT

Property Owner/Applicant: First National Bank

Parcel Number(s): 120213102CB0009

Application Submitted: May 16, 2016

Action Deadline: July 14, 2016

60 Day Extension Letter sent: N/A

City Council Date: July 11, 2016

Authorized Agent: Bruce Larson

Request:

To amend the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acres

Current Zoning:

Rural Residential 5
Shoreland District

Adjacent Land Use/Zoning:

North – Limited Commercial
South – Public, Shoreland District
East – Public, Rural Residential 5
West – Shoreland District

Development Review Team Minutes held on 5-10-16:

- Property is located at 35483 County Rd 37 with a river setback of 100 feet
- Marketing for sale is the reason for the applicants request
- Current classification has an impervious maximum of 25% and if impervious exceeds 20% a Shoreline Rapid Assessment Model form will be completed
- Entire parcel is being requested to be reclassified as Limited Commercial with a maximum impervious coverage of 50%
- Wetland area will count towards the overall lot size for impervious calculations
- Survey dated 3/28/12 depicting the legal description of the parcel labeled Tract B will be acceptable
- City sewer hookup is not available at this time but is looking into possibilities, if not doable then a septic system would be needed
- Discussed if there is a need for a representative to be present at on-site

Property owner was informed that before they could be placed on a public hearing agenda the following information is required:

1. Article 4, Sec. 26-106 thru Sec. 26-108 of the City Land Use Ordinance outlines the requirements

2. Legal description of parcel to be reclassified
3. The public hearing fee of \$500.00

Parcel History:

- April 1998 – Foundation under existing house, build a garage
- December 2011 – Conditional Use Permit to develop a 4,500 sq. ft. commercial building with site improvements within 200 ft. of an adjacent residential zoning district
- April 2012 - ZMA
- July 2015 – Compliance Inspection

City Community Plan:

Continue to guide residential growth in an orderly and compact manner so that new developments can be effectively served by public improvements and that the character and quality of the City's existing neighborhoods can be maintained and enhanced. Encourage well-designed residential subdivisions at urban densities in the planned growth areas of the City. Locate higher density residential developments in areas adjacent to moderate density developments and outside of the shoreland district.

Comprehensive Plans:

Promote the development and implementation of a Crosslake Community Plan that effectively and efficiently plans for land use, community facilities, transportation, housing, economic development and environmental protection for Crosslake and the immediately surrounding area. (pg. 39)

Agencies Notified and Responses Received:

County Highway Dept: N/A

DNR: No comments were received as of 6-15-16

City Engineer: N/A

City Attorney: N/A

Lake Association: No comments were received as of 6-15-16

Township: N/A

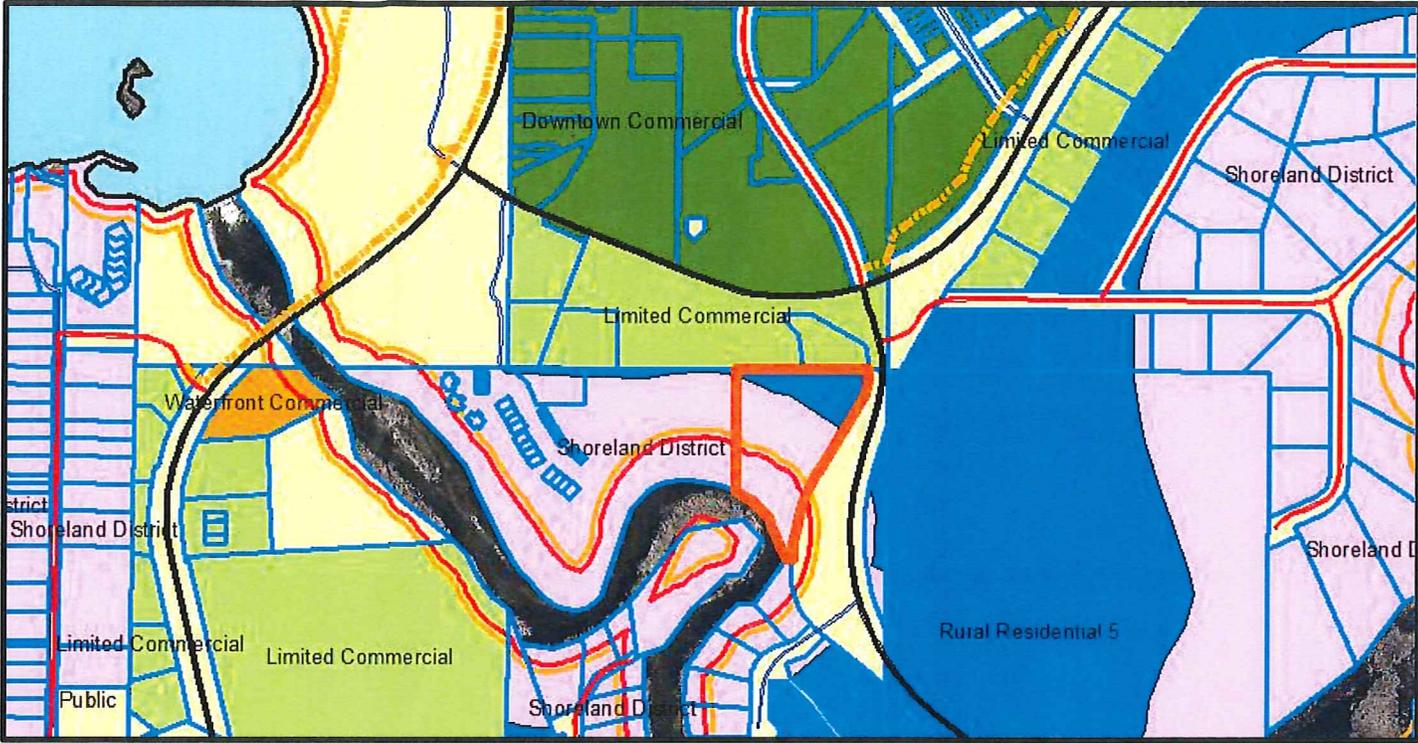
Crosslake Public Works: No comments were received as of 6-15-16

Crosslake Park, Recreation & Library: N/A

Concerned Parties: No comments were received as of 6-15-16

POSSIBLE MOTION:

To make a recommendation to the Crosslake City Council to approve/table/deny the amendment of the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acre





RECEIVED
MAY 16 2016
BY: _____

Land Use Map Amendment Application
Planning and Zoning Department
37028 County Rd 66, Crosslake, MN 56442
218.692.2689 (Phone) 218.692.2687 (Fax) www.cityofcrosslake.org

Receipt Number: 1095939 Permit Number: L1610077

Property Owner(s): FIRST NAT. BANK

Mailing Address: PO BOX 767, CROSSLAKE ⁵⁶⁴⁴²

Site Address: 35483 Co. Rd. #37, CROSSLAKE ⁵⁶⁴⁴²

Phone Number: 218-692-4472

E-Mail Address: JP@FNB.NORTH.COM

Parcel Number(s): 120213102CB0009

Legal Description: SEE ATTACHED

Sec 21 Twp 137 Rge 26 (27) / 28

Land Involved: Width: SEE ATTACHED SURVEY Length: SEE ATTACHED SURVEY Acres: SEE ATTACHED SURVEY

Lake/River Name: PINE RIVER

Do you own land adjacent to this parcel(s)? Yes No

If yes, list Parcel Number(s) 120212400LL0009

Authorized Agent: [Signature]

Agent Address: PO BOX 979

Agent Phone Number: W 218-692-6920
M 218-831-7653

Signature of Property Owner(s) [Signature]

Date 5-10-16

Signature of Authorized Agent(s) [Signature]

Date 5/10/2016

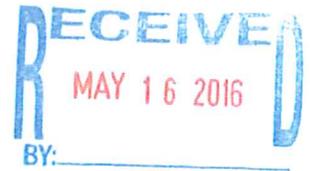
<u>Land Use Map Amendment</u>	
<u>RRS-SD</u>	Current Land Use District
<u>LC</u>	Proposed Land Use District

<u>Access</u>	
<input checked="" type="checkbox"/>	Public Road
<input type="checkbox"/>	Easement
Easement recorded: <input type="checkbox"/> Yes <input type="checkbox"/> No	

<u>Septic</u>	
Compliance	_____
SSTS Design	_____
Installation	_____

- All applications must be accompanied by a site plan
- • Fee \$500 Payable to "City of Crosslake"
- No decisions were made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of application is determined at a public meeting by the City Council after a recommendation from the Planning Commission/Board of Adjustment per Minnesota Statute 462 and the City of Crosslake Land Use Ordinance.

For Office Use:
Application accepted by CS / JK Date 5-16-16 Land Use District RRS SA Lake Class GD



City of Crosslake Planning Commission/Board of Adjustment

Land Use Map Amendment Application

Findings of Fact

Supporting/Denying a Land Use Map Amendment

Findings shall be made in either recommending approval or denial of a rezoning application, and should reference specific sections of ordinances that apply to the project. The following questions are to be considered, but are not limited to:

1. Is the reclassification in accordance with the City's Comprehensive Plan?

Yes X No _____

Why?

NAT A SPOT ZONING, EXTENDING
THE LC DISTRICT

2. Is the reclassification warranted due to changed land use circumstances or a need for additional property in the proposed land use district?

Yes X No _____

Present Land Use:

VACANT
HWY FRONTAGE
IN RRS-3D

Proposed Land Use:

COMMERCIAL
EXTENDING ADJOINING
ZONING.

Why?

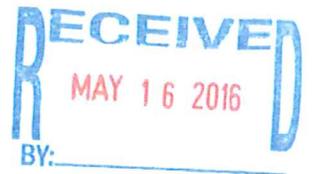
↑
create a site of contiguous zoning

3. Is the subject property suitable for development in general conformance with land use standards under the proposed land use district classification?

Yes X No _____

Why?

extension of comm. District



4. Will the reclassification be detrimental to uses or property in the immediate vicinity of the subject property?

Yes _____ No X

Why?

Currently 3 corners of intersection
are zoned commercial.

5. Does the reclassification promote the health, safety, and general welfare of the public?

Yes X No _____

Why?

conversion uses will provide for
control use.



City of Crosslake Planning Commission/Board of Adjustment

Land Use Map Amendment Application

Findings of Fact

Supporting/Denying a Land Use Map Amendment

Findings shall be made in either recommending approval or denial of a rezoning application, and should reference specific sections of ordinances that apply to the project. The following questions are to be considered, but are not limited to:

1. Is the reclassification in accordance with the City's Comprehensive Plan?

Yes _____ No _____

Why?

2. Is the reclassification warranted due to changed land use circumstances or a need for additional property in the proposed land use district?

Yes _____ No _____

Present Land Use:
Why?

Proposed Land Use:

3. Is the subject property suitable for development in general conformance with land use standards under the proposed land use district classification?

Yes _____ No _____

Why?

4. Will the reclassification be detrimental to uses or property in the immediate vicinity of the subject property?

Yes _____ No _____

Why?

5. Does the reclassification promote the health, safety, and general welfare of the public?

Yes _____ No _____

Why?

G. 2. C.

To: Crosslake City Council

From: Jon Kolstad, Land Services Specialist

Date: October 12, 2015



RE: Planning Commission/Board of Adjustment Proposed Revisions to the City of Crosslake Nuisance Ordinance (Chapter 30)

The City Council requested at their regular meeting on July 13, 2015 to have the PC/BOA suggest updates to Chapter 30 of the City of Crosslake Offenses and Nuisances Ordinance. The PC/BOA received a copy of the City of Little Falls Ordinance No. 74 as a guide and where asked to review it and bring their suggestions back to the August 28th meeting for discussion.

Staff has reviewed and extracted those items (in whole or in part) from the Little Falls Ordinance and suggested the following items be used/included in the updates to Chapter 30 of the Crosslake City Code.

On September 25, 2015 the PC/BOA voted to recommend that the City Council update Chapter 30 of the City Code to include the following items:

Replace wording in Sec 30-104. Abandonment of Motor Vehicles.

Abandonment of Vehicles: No person shall park, store or leave, or permit the parking, storing or leaving of, any abandoned vehicle on public or private property within the City unless:

1. Within a building;
2. Such vehicle is stored or parked on private property in connection with a duly licensed or authorized commercial enterprise operated and conducted pursuant to law when such parking or storing of vehicles is necessary to the operation of said commercial enterprise; or
3. Such vehicle is stored or parked on private property of the owner thereof, or a member of the owner's family, for the purpose of making repairs thereto; provided, that said repair period is not to exceed thirty (30) days, after which time said vehicle shall be deemed to be abandoned.

Classic or pioneer car: As defined in Minnesota statutes Section 168.10, or its successor, a "classic or pioneer car" shall not be considered an abandoned vehicle.

Redefine Junk in Sec. 30-105. Junk stored on public or private property.

Junk: No person, firm, or corporation of any kind shall permit the accumulation of junk that includes but is not limited to any of the following: waste material, trash, rubbish, refuse, or litter of any kind upon any land or inside or under any building or structure which may provide harborage or breeding places for mosquitoes, vermin, or rats. No person, firm, or corporation of any kind shall permit on a property the accumulation of: batteries; paper; boxes or containers; bottles; cans; discarded chemicals; old or scrap copper, brass, iron, steel, or other metals; old and/or inoperable appliances; tanks; barrels; cages; clothing; pallets; wire/cable; dismantled, abandoned or inoperable vehicles, rope; rags; glass; rubber; construction debris; plumbing fixtures; furniture; or other similar objects and materials which may provide harborage or breeding places for mosquitoes, vermin, or rats.

Enforcement

The City Council and City Attorney establish a method of enforcement that will allow for a more rapid and cost effective means for violations of this ordinance. An example would be authorizing the staff to issue a citation or administrative penalty, with set criteria of how long a person would have to demonstrate improvements or bring the property into compliance with the ordinance before the penalty is accessed.

G. 2 d.

Proposed Administrative Fines

Offense	Amount of Fine	Ordinance Reference	
Abandoned Motor Vehicle	\$75	Chapter 30, Article V	Sec 30-104
Littering, dumping	\$75	Chapter 30, Article II	Sec 30-23
Construction without a permit	\$75	Chapter 26, Article 3	Sec 26-68 (1)
Failure to follow Conditions of Approved Variance/CUP	\$75	Chapter 26, Article 7 & 8	Sec 26-195 Sec 26-226 (3)
Earth Moving without permit	\$75	Chapter 26, Article 21	Sec 26-574 (1)
Erosion control	\$75	Chapter 26, Article 20	Sec 26-549
Unfinished Construction Project	\$75	Chapter 26, Article 3	Sec 26-70
Sign Violation	\$75	Chapter 26, Article 33	Sec 26-863
Septic Violation	\$75	Chapter 26, Article 31	
Public Property Infringement	\$75	Chapter 32, Article II	Sec 32-36
Land Use Ordinance Violation	\$75	Chapter 26	

Sec. 30-104. - Abandonment of motor vehicles.

It is unlawful for any person to abandon a motor vehicle on any public or private property without the consent of the person in control of such property. For the purpose of this section, a "motor vehicle" is as defined in M.S.A. ch. 169.

Sec. 30-23. - Dumping.

- a) It is unlawful for any person to throw or deposit on public property any nails, dirt, glass or glassware, cans, discarded cloth or clothing, metal scraps, garbage, leaves, grass or tree limbs, paper or paper products, shreds or rubbish, oil, grease or other petroleum products, or to empty any water containing salt or other injurious chemical thereon.
- b) It is a violation of this section to place or store any building materials or waste resulting from building construction or demolition on public property without first having obtained a written permit from the council.

Sec. 26-68 Application for a Permit

(1) Scope of work subject to permitting. Prior to engaging in any land use activity regulated under the provision of this Chapter, the owner of the property shall make application for the necessary permit or permits required by this Chapter. A permit or fee is not required for inside or outside residential maintenance provided the exterior dimensions of the structure remain the same.

Sec. 26-195 Revocation of Conditional Use Permit

The Planning Commission/Board of Adjustment, subsequent to a public hearing, may revoke a conditional use permit if any conditions imposed as part of granting the conditional use permit request, are violated.

Sec. 26-226 Conditions May Apply

(1) If the variance criteria in Section 26-225 have been met, the Planning Commission/Board of Adjustment, in approving any such application, may require additional conditions and mitigating requirements to protect the public health, safety, or the environment, as may be reasonable under all circumstances concerned therewith, to be imposed as a condition for granting of the permit that shall fulfill the purposes of this Chapter. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance. Such conditions may include, but are not limited to, the following:

- a) Mitigation actions to off-set environmental consequences of variance approval according to Articles 19
- b) Increased setbacks from the ordinary high water level;
- c) Limitations on the natural vegetation to be removed or the requirement that additional vegetation be planted according to Article 19;
- d) Special provisions for the location, design, size and use of allowed structures, sewage treatment systems, and vehicle parking areas;
- e) Performance security as prescribed in Section 26-72 of this Chapter.
- f) Extension of the time frame upon which the variance must be substantially completed.

(2) The Department may conduct follow up inspections as necessary to insure that the conditions established by the Board of Adjustment are met.

(3) Failure to comply with variance conditions as imposed by the Planning Commission/Board of Adjustment is a violation of this Chapter punishable under Section 26-71.

Sec. 26-574 Applicability and Permits

(1) The standards in this Article shall apply to all dirt moving activities within the City. Except as specified in 2, a through j below, dirt moving activities shall require permits and may require a site plan, scope of work, and additional supporting documents including, but not limited to, surveys, wetland delineation reports, engineered grading plans with profile view, engineered drainage plans including erosion and sediment control and stormwater management plans according to Article 20 of this Chapter.

Sec. 26-549 General Standards

(1) All Stormwater plans shall be designed for permanent on-site treatment of one inch of stormwater runoff on all impervious surface coverage on the lot. This means that a volume of water equal to one inch multiplied by the area of impervious surface must be treated. Preference should be given to volume reduction techniques that include infiltration basins, rain gardens, enhanced infiltration swales, filter strips, disconnected impervious areas, soil amendments, bioretention, and other approved volume reduction techniques. The plan shall be approved by the Department and effectively implemented.

(2) Approved permits that create over 10,000 square feet of new impervious surface on a lot and for all plats, the Department shall require the applicant to submit a plan for permanent on-site treatment of one inch of stormwater runoff designed by a Minnesota-licensed professional engineer.

(3) All stormwater management systems shall be capable of safely passing a 100 year-24 hour storm event, including grassed swales, grit chambers, vegetated filter strips, bioretention areas, off-line retention areas, and natural depressions for infiltration, is required before the runoff leaves the project site or enters surface waters. Constructed storm water outfalls to public waters must provide for filtering or settling of suspended solids and skimming of surface debris before discharge.

(4) All management technologies must be consistent with the most current version of the Minnesota Stormwater Manual, which is incorporated herein by reference.

(5) Performance security as specified in Sec 26-72 may be required to assure implementation of stormwater plan recommendations or designs. For engineered designs, certification that installation meets the design standards must be received from the design engineer before the performance security will be released.

(6) A minimum 12-foot wide driveway from the nearest road right-of-way to the principal structure must be included in the impervious surface coverage calculation unless the driveway is constructed with approved pervious materials. The Department shall use actual on-site driveway dimensions if such data is provided by

(7) The Department may give credit for up to 100% of the area covered by a permeable surfacing system as pervious surface if it is designed and inspected by a Minnesota-licensed professional engineer and is certified annually to the Department that it is functioning as a pervious surface. Best management practices shall be followed in design, installation, and maintenance as found in the latest Minnesota Stormwater Manual, subject to the following standards:

- a) No credit may be given for a permeable pavement system in a shore or bluff impact zone, except as otherwise allowed for watercraft access ramps;
- b) The base of the installed permeable pavement system must have a minimum of three feet separation from the seasonally saturated soils or from the bedrock unless there is an outlet to another stormwater treatment area; and
- c) The design of a permeable pavement system must allow the infiltration of one inch of stormwater on the pavement surface.

Sec. 26-70 Expiration of Permits

All permits are valid for a period of two years from the date of approval, unless otherwise specified. Permits are transferrable to future landowners provided the two year time limit is not exceeded.

Sec. 26-863 Administration

(1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.

(2) Exemptions. The following signs shall not require a permit:

- a) The changing of the display surface on an existing painted or printed sign.
- b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
- c) Campaign signs.
- d) Generic real estate, off-premises directional signs.
- e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.
- f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
- g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
- h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
- i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
- j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.

- k) Garage/yard sale signs.
 - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
 - m) Temporary commercial signs allowed in Section 26-865 (9) below.
- (3) Prohibited signs. The following signs are prohibited:
- a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
 - b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this ordinance;
 - c) Signs with flashing or blinking lights;
 - d) Moving or stationary searchlights;
 - e) All new private off-premises signs advertising a business or commercial service;
 - f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
 - g) Roof-mounted signs;
 - h) Electronic changing message signs;
 - i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
 - j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

Sec. 32-36. - Platted public rights-of-way to public waters.

- a) There are various public rights-of-way that lead to the water within the city which have been dedicated to the public through the approval of plats or dedicated to the public through use and maintenance by the city. The city views these areas as green space, with use of these areas controlled by the city.
- b) The removal, maintenance or planting of any trees, vegetation or soils is prohibited.
- c) Structures, equipment or storage of personal property of any sort on, above or below ground is prohibited in these areas.
- d) Access to private property may be allowed over these access areas if alternative means of ingress and egress is not possible and the appropriate permit is first approved by the planning and zoning department. Impervious driveways are not permitted on these access areas unless authorized by the city council.
- e) All regulations contained in the city open zoning district shall apply to these areas.
- f) Structures on adjacent lots shall be set back a minimum of ten feet from the side lot lines and are subject to the respective zoning district standards.
- g) Watercraft may be launched or removed only at accesses designated for such use. No watercraft may be operated in a designated swimming area
- h) No person shall leave, store or moor on or directly in front of any public access any watercraft after such person has left the lake area or cause such watercraft to remain on the access site overnight.
- i) Motorized use of accesses shall be permitted for winter recreational purposes.
- j) Storage or placement of debris, leaves, grass clippings or brush is prohibited.

G.3.a.

CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR JUNE 2016

1. **Minutes** of the June 28, 2016 Regular meeting are included. (motion needed)
2. The **Financial Statements** for May 2016 are included (motion needed)
3. The list of **May 2016 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. We continue to make progress on our **fiber equipment upgrade** with less than 150 customers remaining to convert.
6. After the **power outage of June 10th** that was reported on last month, all systems are back up and running with the necessary purchased equipment installed. This includes the generator transfer switch as well as the channel 12 equipment.
7. Our support person for our **Internet and computer repairs** is now in our office Monday through Friday to support customers and staff.

Sale Update

1. The necessary filings with the FCC and State of Minnesota have been completed. We are waiting for permissions from both departments.
2. We are planning on holding a wrap up meeting after the sale to bring conclusion to this process.

G.4. a.



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com

WidsethSmithNolting.com

July 5, 2016

Honorable Mayor and City Council
City Hall
37028 County Road 66
Crosslake, MN 56442

**RE: Proposal for Professional Engineering Services
Wildwood Area Sanitary Sewer Extension Feasibility Study**

Dear Mayor and Council Members:

As recommended by the Public Works Commission, we are providing the following scope of work and fee proposal for completing a sanitary sewer extension study for the Wildwood Plat area and commercial property adjacent to the intersection of CSAH 3 and CSAH 37. Commercial property owners in this vicinity have expressed interest in connection to City sanitary sewer, which has prompted this study.

Scope of Services

We will use existing LIDAR (light detection and ranging) mapping and existing parcel information to prepare a recommended layout for sanitary sewer extension. A lift station will be necessary to connect properties south of CSAH 3 to existing City sanitary sewer. The sewer-shed area that may be captured by the lift station will be reviewed as part of the study to maximize the area served. Our understanding of the limits of the study area are shown on the attached map. Depending on the topography, additional lift stations may be needed to feasibly serve all properties within the study area. We will prepare cost estimates based on the recommended collection system layout. The City Council will need to consider if properties will be assessed for any of the project costs, as that will need to be included in the feasibility study along with an estimate of the potential assessments. We will present the draft report to the Public Works Commission, and the final report to the City Council. If the City Council wishes to proceed with an assessment project, then the feasibility study must be presented at a public hearing to receive input from affected property owners. We will estimate the wastewater flow from the proposed study area for the developed and un-developed parcels. We will compare the wastewater treatment plant capacity/current influent flows with estimated wastewater flows from the study area.



Honorable Mayor and City Council
July 5, 2015
Page 2 of 2

If you are in agreement with the scope of this proposal, please return one signed copy to WSN as our authorization to proceed.

Sincerely,

WIDSETH SMITH NOLTING

David S. Reese, P.E.
Civil Engineer | Vice President

The work described in this proposal will be performed in accordance with the General Provisions of Professional Services Agreement (attached). Fees shall be billed monthly in accordance with our fee schedule that is in effect when the work is performed with payment due within 30 days of billing. We have attached our 2015 Fee Schedule. A finance charge is computed at a periodic rate of 1% per month (annual percentage rate of 12%) on any past due balance.

Crosslake Wildwood Area Sanitary Sewer Extension Study Lump Sum \$8,500.00

Proposed by Widseth Smith Nolting

Accepted by the City of Crosslake

Mark V. Hallan, Vice President

Steve Roe, Mayor

Dan Vogt, City Administrator

DATE

G.5.a.

Staff Report - Crosslake Parks, Recreation & Library

Date: July 7, 2016

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library

1. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

2. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates.

3. Silver Sneakers classes offered

Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30 for the Silver Sneaker Yoga Class. We will also hold the Classic Silver Sneakers exercise class at 10:30. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class.

4. AAA

The next AAA senior driving class will be held on July 14th from 9-1. Call AAA to register at 888-234-1294.

5. Unexplored Territory: Nearby Vacations you never thought to take.

We will have an encore performance of this Chautauqua presentation on Tuesday, July 19th at 1:30. Alden and Mary Hardwick will share interesting places to visit that make great day trips in Northern MN.

6. Pickleball

The Community Center offers Pickleball Tues. & Wed. from 1:30-3:30 and Fri. from 9:30-11:00. Beginners only sessions are held Mon. from 1:00-2:30 and Wed. evenings from 6:30-8:30. The first Monday of the month we will have a free class with instructors to help community members learn the game of Pickleball. Membership is \$30. Day pass are \$4.

7. Children's Stories from India

Join us for an entertaining storytelling program of traditional Indian stories and folktales with music. Friday July 15th at 1:30. This program is made possible through funding from the Legacy Program and the Kitchigami Regional Library system.

8. Book Sale

Join us for the annual Book Sale August 4, 5 and 6th from 9-4 each day. Proceeds support the Crosslake Area Library. We are in need of additional volunteers and also welcome donated books. Contact Jon or Kim if you are interested.

9. Tennis Lessons for Children and Adults

There are two full sessions remaining this summer. Lessons take place Monday Tuesday and Wednesday mornings. Adult Tennis Lessons are held Monday, Tuesday and Wednesday mornings at 7:30 and noon. Interested participants must sign up in advance.

10. Summer Children's Reading Club

This popular program for school-age children will be offered from July 7 through August 4 on Thursday mornings, beginning at 9:15 am for ages 5-7 and 9:45am for grades 2-5. Once a week, children will participate in the "READ, EXPLORE,CREATE" program. We'll offer weekly presentations such as The Raptor Center, Horses, The Rocket Guy, and a few other surprises. Children will receive a free t-shirt, book bag, books, and other weekly prizes. Register early, this program fills up fast. The cost is \$5 per child and if the child doesn't have a library card one can be purchased for \$1.00. Also, we're opening this program up for drop-ins this year for a \$3.00 fee.

11. R.O.W. Update

Staff is still working with property owners to try and complete the inventory of all the ROW's that lead to the water. The Park Commission will continue to discuss options on how to proceed with the approved ordinance and also clarify language for the stickers and the signage that will be posted at each landing.

12. Fireworks

A special thank you goes out to the Crosslake Fireworks Committee for another fabulous show on July 2nd. The Park Department would also like to thank the public for their patience while the Robert Street Access was utilized to organize and get the fireworks staged before being pulled out to Sand Island. This year a barge was constructed by volunteers to help preserve the island and make for a safer launching area for the team from Zambelli Fireworks. The barge measured 32 feet wide by 60 feet long. Special thanks to Joel Knippel and Dick Elmquist who led the charge in building the barge. They were assisted by Tom Schrieber, Jeremy Knippel, Richard Eide and Bill Randall. Pontoons were donated by C & C Boatworks, 66 Marine North, Waterfront Services, the Haglund Family, Bruce Nick and two anonymous donations. The barge was hauled to and from the island by Brad and Maxwell Nelson. There were also quite a few others that were involved in the process and many local businesses chipped in to help raise funds for the event. This was truly a team effort. We look forward to the 2017 show. Great job everyone!

13. The Whitefish Warrior Adventure Run

Join the Crosslake Park Department and the PAL Foundation for the first annual Whitefish Warrior on August 6th at the Community Center. This adventure will include a 2 mile trail run. Along the way participants will be able to Kayak, participate in an archery shoot, slide down scenic valleys, climb walls and crawl through the mud. This event is designed for fun! Families can participate in groups or just come as an individual. We have teamed up with Wind, Water and Wheels to supply the Kayaks and we have also teamed up with the North Central Mosquito Squad to help eliminate the insects along the route. Crosslake Drug and Moonlite Bay will once again be a Premiere Sponsor. The Crosslake Charter School along with Nisswa Elementary will supply the Archery materials needed for the event. We will limit the race to the first 336 that register. We welcome participants that are 10 and older. To register go to Itsyourrace.org and enter Whitefish Warrior. We are not taking paper registrations for this event unless the event does not fill up before the day of the race. Staff has been working with the City Attorney on the easiest and safest way that we can serve one beer to each participant of age after the completion of the race. We are pursuing a local caterer to help us with the serving of food and beverages at the event. Utilizing a business's caterer's license will be the best approach according to our attorney.

14. Chautauqua - Breezy Point - the facts and the myths.

Join Dave Gravidahl and George Rasmusson for a presentation of the facts and myths of Breezy Point on July 13th at 1:30 p.m. As always the program is free.

15. 7th-12th Grade Soccer

We will be starting our fall soccer program a little earlier this year thanks to Coach Chris Cleath. Chris will start having one practice per week after July 21st. Call the Community Center for more information.

16. Bocce Ball and Shuffleboard now available at the Community Center

Thanks to the PAL Foundation and two very generous local families our new family recreation area is ready to use. Interested community members can check out the equipment from the Community Center front desk during open hours. Park staff would like to thank the Public Works Department for their assistance in completing this project.

Staff would like the Council to consider a charge of \$5.00 per hour for Bocce and Shuffleboard Rental. The rental fees will help cover the cost of replacement when new supplies are needed.

Council Action/Motion