



STATED MINUTES

City of Crosslake Planning Commission/Board of Adjustment

June 24, 2016
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Joel Knippel; Mark LaFon; Matt Kuker; and Mayor Steve Roe
2. Absent: Dave Nevin, Vice-Chair
3. Staff: Sue Maske, Crow Wing County Land Services Planning Assistant and Cheryl Stuckmayer, Technical/Administration Specialist
4. 5-27-16 Minutes & Findings – **Motion by Knippel; supported by Kuker to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 First National Bank – Land Use Map Amendment
 - 6.2 Ervin E & Carol J Rassatt – Subdivision Metes & Bounds
7. Adjournment

**First National Bank
120213102CB0009**

Herzog announced the applicant's request. Maske read the land use map amendment request, history of the parcel and the surrounding parcel classifications, along with the June 23, 2016 on-site discussion pertaining to a river buffer by zoning the portion along the river within the 100 foot river setback to remain Shoreland District and the northern portion from the 100 foot river setback to be reclassified as Limited Commercial into the record. Commissioners agreed with the June 23, 2016 on-site statement pertaining to the river buffer made by Maske. Maske also stated that the Crosslake staff contacted by phone the Historical Society pertaining to the sign posted on the parcel. In the phone conversation the Historical Society requested the sign remain on the parcel as close to the current location as possible with the approval of the owner(s). Herzog invited the applicant or any representative to the podium. There was no one in attendance to respond to Herzog's request. Herzog stated that there were no flags at the on-site on June 23, 2016, but felt the request was straight forward. Herzog opened the public hearing with no response, thus the public hearing was closed. Herzog asked if the commissioners had any questions. None were forthcoming, therefore he requested Maske to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 24, 2016 Action:

Motion by Kuker; supported by Knippel to approve a recommendation to the city council to:

- 1. Amend the Official Land Use Map on parcel 120213102CB0009 from Shoreland/Rural Residential 5 to Limited Commercial involving approximately 4 acres, however with the portion along the river within the 100 foot setback remain as shoreland district and the northern portion from the 100 foot river setback to be Limited Commercial**

Per the findings of fact as discussed, the on-sites conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 3-23-12 for property located at 35483 County Road 37, Crosslake, MN 56442

Findings: See attached

All members voting "Aye", Motion carried.

**Ervin E & Carol J Rassatt
120131201AA0009**

Herzog announced the subdivision request and asked the applicant to setup to the podium. Rassatt, the parcel owner, stepped up to answer any questions and stated he had no additional information. Maske read the metes and bounds request, history of the parcel, all ordinance requirements being met, park dedication monetary fee response, and the June 23, 2016 on-site results into the record. Herzog asked the commissioners if they had any questions and none were forthcoming. Herzog opened the public hearing with no response, therefore the public hearing was closed. It was stated that the motion would be for a recommendation to the city council. Herzog requested Maske to initiate the findings of fact procedure with the board members deliberating and responding to each question.

June 24, 2016 Action:

Motion by Knippel; supported by LaFon to approve a recommendation to the city council to:

- 1. Subdivide parcel #120131201AA0009 involving 31 acres into 2 tracts**

Per the findings of fact as discussed, the on-site conducted on 6-23-16 and as shown on the certificate of survey received at the Planning & Zoning office dated 5-9-16 for property located on 36456 Tamarack Road, Crosslake, MN 56442

Conditions:

- 1. Work with the city department to obtain an access off of Tamarack Road**
- 1. Park dedication fee requirements submitted to Planning & Zoning office prior to City Council meeting on July 11, 2016**

Findings: See attached

All members voting “Aye”, Motion carried.

June 24, 2016 Planning & Zoning Commission Meeting

Matters not on the Agenda:

1. There were no matters not on the agenda

Motion by Knippel; supported by Kuker to adjourn at 9:25 A.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Technical/Administrative Specialist