

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, DECEMBER 29, 1997  
2:00 P.M. - CITY HALL

The Council for the City of Crosslake met in the Conference Room at City Hall on Monday, December 29, 1997. The following Councilmembers were present: Mayor Bob Scott, Donna Keiffer, Charles Miller, Raymond Smyth and Richard Upton. Also present was City Administrator Thomas Swenson and Cindy McCulloch taking minutes. There were three individuals in the audience.

Mayor Scott called the meeting to order at 2:20 p.m.

1. Payment of Bills - MOTION 12S-01-97 WAS MADE BY DICK UPTON AND SECONDED BY DONNA KEIFFER TO APPROVE ALL BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNTS OF \$1,353.82. MOTION CARRIED UNANIMOUSLY.
2. Adoption of Resolution Ordering Preparation of Report on Improvement - MOTION 12S-02-97 WAS MADE BY DICK UPTON AND SECONDED BY CHUCK MILLER TO APPROVE RESOLUTION NO. 97-13 WITH THE DATE CHANGED TO DECEMBER 29, 1997. MOTION CARRIED UNANIMOUSLY.
3. Union Contract - Ray Smyth read a memo dated December 29, 1997 from Teri Hastings regarding the Union Contract. In the letter it was stated that the City Unit of AFSCME Local 689 ratified the 1998-1999 contract. However, the Essential Employee Unit failed to ratify their proposed contract. Mr. Smyth then read a memo from Erik Lee regarding De-certification of the Essential Employee Unit. Mr. Lee stated that it is the intent of the majority of the Police Department to decertify the union. Mr. Smyth then reported on the changes in the City Unit Agreement. MOTION 12S-03-97 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE THE CITY NON ESSENTIAL EMPLOYEE CONTRACT FOR 1998-1999. MOTION CARRIED UNANIMOUSLY.
4. Compensation for non-union employees -
  - Kevin Larson, General Manager Crosslake Telephone & Cable  
MOTION 12S-04-97 WAS MADE BY RAY SMYTH AND SECONDED BY DONNA KEIFFER TO APPROVE THE EMPLOYMENT AGREEMENT WITH THE GENERAL MANAGER AS OUTLINED IN THE DECEMBER 30, 1997 MEMO FROM THE UTILITIES COMMISSION. MOTION CARRIED UNANIMOUSLY.

- Debby Floerchinger, Office Manager Crosslake Telephone & Cable  
MOTION 12S-05-97 WAS MADE BY DICK UPTON AND SECONDED BY RAY SMYTH TO APPROVE AN INCREASE FROM \$32,500 TO \$34,000. MOTION CARRIED UNANIMOUSLY.

- Darlene Roach, Deputy Clerk/Treasurer  
MOTION 12S-06-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE AN INCREASE FROM \$10.12 TO \$11.30. MOTION CARRIED UNANIMOUSLY.

- John Backdahl, Police Chief  
An error was discovered by Tom Swenson in the Police Chief salary dating back to January 1997. The budget for 1997 was approved, but due to an oversight the increase in salary was never paid. A recommendation to rectify the oversight will be brought to the January City Council Meeting.

- Tom Swenson, City Administrator  
The City Council performed a Six Month Performance Evaluation on Tom Swenson. Ray Smyth will prepare the report of overall comments and ratings to be placed in Mr. Swenson's personnel file. Suggestions for future goals were discussed. Overall, the Council concurred that Mr. Swenson is an asset to the City of Crosslake.

5. Wilderness Trail Road Improvement - Tom Swenson referred to a letter dated December 26, 1997 from City Attorney James Gammello recommending disbursement of funds to those owners with deeds signed and in place. The deeds being recorded are Robert Marshall Tract, Robert Nelson Tract, Thomas Nelson Tract, David Nevin Tract, Jean Starkka Tract, Gary Eskridge Tract. MOTION 12S-07-97 WAS MADE BY CHUCK MILLER AND SECONDED BY DICK UPTON TO PAY EASEMENTS FOR THE ABOVE MENTIONED NAMES AND TO AUTHORIZE PAYMENT TO RUHL BOE WHEN THE SIGNED DEED IS RECEIVED. MOTION CARRIED UNANIMOUSLY.

MOTION 12S-08-97 WAS MADE BY DICK UPTON AND SECONDED BY DONNA KEIFFER TO ADJOURN THIS SPECIAL MEETING AT 4:10 P.M. MOTION CARRIED UNANIMOUSLY.

Taped and transcribed by:



Cindy R. McCulloch  
Clerical/Receptionist

**CITY OF CROSSLAKE**

**RESOLUTION NO. 97-13**

**Resolution Ordering Preparation of Report on Improvement**

WHEREAS, it is proposed to improve Wilderness Trail beginning at its southernmost point, being the intersection with Daggett Pine Road, northeast approximately 1.3 miles to a point of termination located at the entrance to the Wilderness Park Association property by Constructing Street and Drainage Improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA;

That the proposed improvement be referred to David Reese of Widseth, Smith and Nolting for study and that he is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the council this 29<sup>th</sup> day of December, 1997.

  
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Thomas N. Swenson  
City Administrator

  
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Robert Scott  
Mayor

