

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 14, 2009
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, December 14, 2009. The following Council Members were present: Mayor Jay Andolshek, Steve Roe, John Moengen, Dean Swanson and Rusty Taubert. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Police Chief Bob Hartman, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Fire Chief Keith Anderson, General Manager Paul Hoge, City Attorney Mike Couri, City Engineer Dave Reese, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Katie Anderson. There were approximately five people in the audience.

A. CALL TO ORDER – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. MOTION 12R-01-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. Christine Roy of 36477 County Road 66 appeared before the Council and spoke of her current situation as owner of Channel Liquor and her intent to sell the business. Mrs. Roy read a memo that she prepared for the Council that explained her situation and her request that the Council approve Channel Liquor's off-sale liquor license be transferred to a potential buyer. City Administrator Swenson explained that city ordinance states a business must be in operation for 48 weeks of the year to keep a liquor license active. Due to Channel Liquor being closed for more than the allowable time, their license is technically inactive and can revert back to the City if the Council wants to pursue that course of action. City Attorney Mike Couri stated that due to the specific circumstances at Channel Liquor, there is no specific language that directs the Council aside from the process that requires them to take back the license. City Attorney Couri also stated that Mrs. Roy's biggest issues are planning and zoning related as currently Channel Liquor is zoned legal, non-conforming. Ken Anderson confirmed that Channel Liquor has a one-year allowance to maintain it's legal, non-conforming use before the current ordinances for commercially zoned property would come into effect. Mrs. Roy stated that she was hopeful to be able to come to the Council meeting with a purchase agreement in hand, and believes that the sale of Channel Liquor will happen within the next sixty days. The Council held various discussions on the availabilities of off-sale liquor licenses within the City and approved a motion to set a hearing for sixty days at which point they would officially address the status of the liquor license. MOTION 12R-02-09 MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO DIRECT CITY STAFF TO POST A NOTICE AND SET A HEARING FOR THE FEBRUARY 8, 2010 COUNCIL MEETING TO ADDRESS THE STATUS OF

CHANNEL LIQUOR AND THE OFF-SALE LIQUOR LICENSE. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 12R-03-09 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 9, 2009; (2.) SPECIAL COUNCIL MEETING MINUTES OF NOVEMBER 20, 2009; (3.) SPECIAL COUNCIL MEETING MINUTES OF NOVEMBER 25, 2009; (4.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED OCTOBER 31, 2009; (5.) CITY MONTH END REVENUE REPORT DATED OCTOBER 2009; (6.) CITY MONTH END EXPENDITURE REPORT DATED OCTOBER 2009; (7.) PLEDGED COLLATERAL REPORT DATED 12/9/09 FROM JENNIFER MAX; (8.) LAKES STATE BANK PLEDGE REPORT DATED NOVEMBER 2009; (9.) FRANSDEN BANK & TRUST PLEDGE REPORT DATED NOVEMBER 2009; (10.) LAKEWOOD BANK PLEDGE REPORT DATED NOVEMBER 2009;(11.) RIVERWOOD BANK PLEDGE REPORT DATED NOVEMBER 2009; AND (12.) PUBLIC INFORMATION MEETING MINUTES OF DECEMBER 7, 2009. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – None.

E. MAYOR'S REPORT – None.

F. CITY ADMINISTRATOR'S REPORT –

1. City Administrator Swenson stated that on December 7, 2009 the City held a Public Information Meeting regarding the Proposed 2010 Budget, Tax Levy and the City Facilities Assessment Study. This meeting was posted in four locations as required by MN Statute and individual statements were mailed to property owners by Crow Wing County. In addition to all Councilmembers and Staff, two property owners attended the hearing. At the hearing, handouts were available detailing the proposed 2010 Budget and 2009/Collectible 2010 Tax Levy. No correspondence was received by the City and only one attendee addressed the Council with a concern in regards to valuation increases. Mayor Andolshek asked if there were any comments by the Council or by the public. There being none, MOTION 12R-04-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 09-21 APPROVING THE 2009 TAX LEVY COLLECTIBLE IN 2010 IN THE AMOUNT OF \$2,787,699. MOTION CARRIED WITH ALL AYES. Approval of the revenue and expenditure budgets were requested. MOTION 12R-05-09 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY JOHN MOENGEN TO APPROVE THE 2010 REVENUE BUDGET IN THE AMOUNT OF \$4,021,780 AND THE 2010 EXPENDITURE BUDGET IN THE AMOUNT OF \$4,021,780. MOTION CARRIED WITH ALL AYES. Approval of the December 2009 City Facilities Assessment Study was requested. MOTION 12R-06-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN

SWANSON TO APPROVE THE DECEMBER 2009 CITY FACILITIES ASSESSMENT STUDY. MOTION CARRIED WITH ALL AYES.

2. City Bills for Approval – MOTION 12R-07-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE BILLS FOR PAYMENT FOR DECEMBER AS SUBMITTED IN THE AMOUNTS OF \$70,495.50 AND \$14,391.33. MOTION CARRIED WITH ALL AYES.
3. A memo from City Administrator Swenson requested a special meeting for conducting year-end business. MOTION 12R-08-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO SET A SPECIAL COUNCIL MEETING FOR DECEMBER 22, 2009 AT 9:00 A.M. AT CITY HALL. MOTION CARRIED WITH ALL AYES.
4. A memo from Clerk Max requested approval to release 90% of the incremental tax revenue received from the County for Crosswoods Development. The amount to be released to the Developer is \$8,031.97. MOTION 12R-09-09 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO AUTHORIZE THE RELEASE OF \$8,031.97 IN TIF TO CROSSWOODS DEVELOPMENT FOR THE SECOND HALF TAX SETTLEMENT RECEIVED FROM CROW WING COUNTY. MOTION CARRIED WITH ALL AYES.
5. A letter dated November 13, 2009 from LarsonAllen regarding the audit of the 2009 financial statements was included in the packet for Council review. MOTION 12R-10-09 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE LARSONALLEN AS THE CITY AUDITOR FOR THE AUDIT OF THE 2009 FINANCIAL STATEMENTS AT AN ESTIMATED COST OF \$28,500. MOTION CARRIED WITH ALL AYES.

G. COMMISSION/DEPARTMENT REPORTS –

1. **ECONOMIC DEVELOPMENT AUTHORITY –**
 - a. The Economic Development Authority Meeting Minutes of November 4, 2009 were included in the packet for Council information.
 - b. Revolving Loan Fund Request for Crosslake Sales/Outdoor Insights:
 - i. A memo dated December 10, 2009 from the Economic Development Authority regarding approval of a Revolving Loan Fund Application from Butterfield Enterprises LLC was included in the packet for Council information.
 - ii. A memo dated December 10, 2009 from the Brainerd Lakes Area Development Corporation regarding a Revolving Loan Fund Request for Crosslake Sales/Outdoor Insights was included in the packet for Council information.
 - iii. A Resolution was presented to the Council regarding the approval of a Revolving Loan for Butterfield Enterprises. City Administrator Swenson noted that the loan is \$65,720 over a ten year term at 5.50% interest. The loan is secured by a second position on the building and a personal guarantee from the owners Bennett Gibbs and Thomas Maschhoff. Dean Swanson noted there were quite a few items listed in the Resolution relating to planning

and zoning and asked Mr. Maschhoff to come to the podium to address what timeframe these items would be completed. Mr. Maschhoff noted that many items will have to wait until the Spring of 2010 but there should be no concern about getting them taken care of. Community Development Director Ken Anderson noted that many of the items listed have actually been taken care of already by the current owners. Councilmember Swanson noted that he feels it is important to include a date of completion for these items in the Resolution just so they can be held accountable if there are any problems. It was agreed upon that June 1, 2010 would give Mr. Gibbs and Mr. Maschhoff sufficient time to complete the changes necessary. MOTION 12R-11-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE RESOLUTION NO. 09-22 APPROVING A REVOLVING LOAN IN THE AMOUNT OF \$65,720 TO BUTTERFIELD ENTERPRISES LLC INCLUDING A COMPLETION DATE OF JUNE 1, 2010 FOR ALL ITEMS LISTED IN SECTION 3 RELATING TO PLANNING AND ZONING COMPLIANCE. MOTION CARRIED WITH ALL AYES.

- iv. An Agreement between the City of Crosslake and Butterfield Enterprises LLC regarding the use of a drainage and utility easement was included in the packet for Council review. City Attorney Couri stated that the building is over the easement and the agreement is necessary to satisfy the bank for completion of the loan. Mr. Couri also noted that the City is essentially giving up the rights to the easement. MOTION 12R-12-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND BUTTERFIELD ENTERPRISES LLC REGARDING THE USE OF A DRAINAGE AND UTILITY EASEMENT. MOTION CARRIED WITH ALL AYES.
- v. A Participation Agreement between the City of Crosslake and Lakes State Bank regarding a revolving loan for Butterfield Enterprises LLC was included in the packet for Council review. City Attorney Couri stated that two separate loans will be set up for Butterfield Enterprises LLC due to the difference in structure between the City loan and Lakes State Bank loan. The bank will be administering both loans and the City will remain in second position to the bank. MOTION 12R-13-09 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BUTTERFIELD ENTERPRISES LLC PARTICIPATION /ADMINISTRATION AGREEMENT BETWEEN LAKES STATE BANK AND THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

2. PARK AND RECREATION/LIBRARY –

- a. Park Director Jon Henke reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. The Children's Story Hour Program will take place on Thursdays at 10:30 A.M. and is for children ages 2-6. The Kitchigami Mobile Library makes regular stops at the Community Center on the second and fourth Thursdays of every month from 12:45 to 2:45 P.M. As the year comes to a close it is important to recognize the many Library volunteers and especially a core group of ladies who dedicate their time year round for the wonderful children's programs. Ginny Hershy, Phyllis McAfee, and Sharon Elmquist are responsible for making the children's programs so successful. Yoga is available at the Community Center on Monday nights from 5:15 to 6:45 P.M. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on wheels are also available for those residents who are home bound. Attendance for the Community Center for the month of November was 4,748 and for the Library was 2,567. Fitness room use from January 2008 – November 2008 was 8,806 and from January 2009 – November 2009 was 9,635, which is an increase of 829 visits for the eleven months. The Crosslake Park and Recreation Department has created a program for local wood carvers to get together. The club meets the first and third Tuesday of the month at 1:30 P.M. The Chautauqua program will not be having a program in December or January but will resume again in February. The Community Center offers an array of fitness equipment and offers volleyball every Wednesday night from 6:30 p.m. until 8:45 p.m. AAA Senior Driving refresher course is being offered on January 7, 2010 from 9:00 – 1:00 p.m. The Library received donations in the month of November. MOTION 12R-14-09 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO ACCEPT 25 DONATIONS TOTALING \$1,055.00 AS PART OF THE 2009 LIBRARY FUNDRAISING CAMPAIGN. MOTION CARRIED WITH ALL AYES.

MOTION 12R-15-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ACCEPT A DONATION FROM THE PAL FOUNDATION FOR \$1,068.35 TO REIMBURSE EXPENDITURES OF THE LIBRARY CHILDREN'S PROGRAM FROM JULY-DECEMBER 2009. MOTION CARRIED WITH ALL AYES.

- b. The Crosslake Park and Recreation/Library Commission Minutes of October 28, 2009 were included in the packet for Council information.
- d. The Fund Raising Meeting Minutes of November 16, 2009 were included in the packet for Council information.
3. PUBLIC WORKS/CEMETERY/SEWER –
- a. The October 2009 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- b. The November 2009 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.

- c. The Public Works Commission Meeting Minutes of September 8, 2009 was included in the packet for Council information.
- d. A memo dated December 9, 2009 from the Public Works Commission regarding a recommendation revising the fee schedule at Pinewood Cemetery was included in the packet for Council review. The Commission reviewed a price comparison for area cemeteries that was conducted by staff during November 2009. A recommendation from the staff was to increase the price of a resident lot from \$75 to \$250, non-resident lot from \$300 to \$500, staking fee from \$25 to \$50, summer full opening from \$150 to \$400, winter full opening from \$300 to \$500, summer cremation opening from \$50 to \$150, winter cremation opening from \$75 to \$200 and holidays/weekends from \$50 to \$100. The Commission agreed with the staff recommendations with the exception of the lot prices, and moved to recommend to the Council that the lot prices change to resident lots \$150 and non-resident lots \$600. Dean Swanson noted he was inclined to agree with the staff recommendations since they have not been changed in over 17 years. MOTION 12R-16-09 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 09-23 REVISING THE FEE SCHEDULE FOR PINEWOOD CEMETERY ACCORDING TO THE STAFF RECOMMENDATIONS WITH ADDITIONAL CLARIFICATION ADDED TO THE RESOLUTION TO STATE "RESIDENT LOT/CROSSLAKE PROPERTY OWNER" EFFECTIVE IMMEDIATELY. MOTION CARRIED WITH ALL AYES.
- e. A Resolution assigning a Bridge Priority List was included in the packet for Council review. City Administrator Swenson noted that in 2008 Widseth Smith Nolting was authorized to complete a design of the bridge on Sunrise Island Road. The City then applied to the State and currently the application is being added to the list when/if State Transportation Bond Funds become available. MOTION 12R-17-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 09-24 ASSIGNING THE BRIDGE PRIORITY LIST TO BRIDGE L4090 ON SUNRISE ISLAND ROAD. MOTION CARRIED WITH ALL AYES.

4. PUBLIC SAFETY –

- a. Chief Hartman reported 145 calls in Crosslake for November.
- b. Chief Hartman reported 59 calls in Mission Township for November.
- c. A memo dated December 14, 2009 from Chief Hartman regarding the Contractual Agreement between the Minnesota Department of Public Safety and the Crosslake Police Department was included in the packet for Council review. MOTION 12R-18-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON APPROVING THE CONTRACTUAL AGREEMENT BETWEEN THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY AND CROSSLAKE POLICE DEPARTMENT FROM OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010. MOTION CARRIED WITH ALL AYES.

- d. The North Ambulance Run Reports for October and November 2009 were included in the packet for Council information. There were 50 callouts for October and 44 callouts for November.
 - e. The Crosslake Fire Department responded to 15 calls in November. Of those, 13 were medical calls, 1 was a fire alarm, and 1 was mutual aid RIT.
 - f. A memo from the Crosslake Firefighters' Relief Association regarding changes to the By-laws was included in the packet for Council review. The Relief Association was notified by the State of Minnesota to change their By-laws. The change is specific to removing any wording in regards to vice president pay with the special fund. The changes effect Article V, Section 4, and Article VII, Section 5(b). MOTION 12R-19-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE CROSSLAKE FIREFIGHTERS' RELIEF ASSOCIATION BY-LAWS AMENDMENTS RELATING TO REMOVING ANY WORDING IN REGARDS TO VICE PRESIDENT PAY WITH THE SPECIAL FUND AS PRESENTED. MOTION CARRIED WITH ALL AYES.
 - g. The Crosslake Fire Department Accountability Chart for the year 2010 was included in the packet for Council review. MOTION 12R-20-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE THE CROSSLAKE FIRE DEPARTMENT ACCOUNTABILITY CHART FOR THE YEAR 2010. MOTION CARRIED WITH ALL AYES.
5. PLANNING AND ZONING –
- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of October 23, 2009 were included in the packet for Council information.
 - b. The November 2009 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2009 is \$4,478,480, which is down from the same period in 2008.
 - c. A memo dated November 17, 2009 from the County Land Services Supervisor regarding a Proposed Revision to Crow Wing County's Zoning Ordinance was included in the packet for Council information.
 - d. An email dated December 7, 2009 from the Crow Wing Soil and Water Conservation District regarding a Clean Water Amendment Application Submittal was included in the packet for Council information.
 - e. A staff report dated December 14, 2009 from Ken Anderson, Community Development Director, regarding the City of Crosslake versus Melvin V. and Charlotte R. Koshiol was included in the packet for Council information. Mr. Anderson stated that a court trial was held in Crow Wing County District Court on September 24, 2009. The court ruled on behalf of the City of Crosslake on all matters. Mr. Anderson extended his sincere thanks and appreciation to City Attorney Couri for moving forward with the action in court and thoroughly and successfully arguing the City of Crosslake's position in District Court.
 - f. The 2010 Planning and Zoning Commission Meeting and Public Hearing Schedule was included in the packet for Council review. MOTION 12R-21-

09 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY STEVE ROE TO APPROVE THE 2010 PLANNING AND ZONING COMMISSION MEETING AND PUBLIC HEARING SCHEDULE. MOTION CARRIED WITH ALL AYES.

- g. A staff report dated December 14, 2009 from Ken Anderson, Community Development Director, regarding a recommendation to proceed with enforcement action for Scott and Jean Maas, 34418 County Road 3. Mr. Anderson stated the Planning and Zoning Commission is recommending the City Council proceed with enforcement action for failure to install required landscaping as part of an approved landscaping plan for property located at 34418 County Road 3, owned by Scott and Jean Maas, as well as failure to provide the required \$1,000 financial security to assure the landscaping will be completed by June 1, 2010. If the City Council approves the recommendation and the required \$1,000 financial security is not provided to the City to ensure landscaping is completed by June 1, 2010, then the City Council should authorize the City Attorney to proceed with enforcement action including initiating action in District Court. MOTION 12R-22-09 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO AUTHORIZE THE CITY ATTORNEY TO PROCEED WITH ENFORCEMENT ACTION AGAINST SCOTT AND JEAN MAAS, 34418 COUNTY ROAD 3, FOR FAILURE TO INSTALL REQUIRED LANDSCAPING AS PART OF AN APPROVED LANDSCAPING PLAN. MOTION CARRIED WITH ALL AYES.
- h. A staff report dated December 14, 2009 from Ken Anderson, Community Development Director, regarding a recommendation to proceed with enforcement action on uncompleted zoning permits 7715 and 7797 for John and Laurel Alexander, 33578 Lake Street. Mr. Anderson stated the Planning and Zoning Commission is recommending the City Council proceed with enforcement action for failure to complete work done on zoning permits issued. The initial enforcement letter was sent to John and Laurel Alexander in 2000 and since that time there have been numerous complaints from neighbors regarding the unfinished house. Mr. Anderson contacted Mr. Alexander in late 2009 and was assured that windows and doors would be installed before the end of the year and that the log siding would be installed in the spring of 2010. The Council asked City Attorney Couri what his opinion is on how to proceed and Mr. Couri stated that this situation will not be easy to resolve. Mr. Couri would like to get a voluntary timeline from the resident and get the matter resolved without having to go to court. MOTION 12R-23-09 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO AUTHORIZE THE CITY ATTORNEY TO CONTACT JOHN AND LAUREL ALEXANDER, 33578 LAKE STREET, AND DEMAND A WRITTEN PLAN BE SUBMITTED TO COMPLTE THE EXTERIOR IMPROVEMENTS OF THEIR RESIDENCE. MOTION CARRIED WITH ALL AYES.
- i. A staff report dated December 14, 2009 from Ken Anderson, Community Development Director, regarding approving a resolution delegating administration of the Wetland Conservation Act of 1991 (WCA) to the Soil

and Water Conservation District was included in the packet for Council review. Mr. Anderson stated that the last resolution was adopted in 1994 and that the WCA requires the City accept or delegate these responsibilities by resolution. MOTION 12R-24-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 09-25 DELEGATING THE ADMINISTRATION OF THE WETLAND CONSERVATION ACT OF 1991 TO THE SOIL AND WATER CONSERVATION DISTRICT OPERATING WITHIN CROW WING COUNTY. MOTION CARRIED WITH ALL AYES.

6. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 12R-25-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE OCTOBER 2009 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$255,004.25. MOTION CARRIED WITH ALL AYES.
- b. The 2010 budget for Crosslake Communications was included in the packet for Council review. MOTION 12R-26-09 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE 2010 BUDGET FOR CROSSLAKE COMMUNICATIONS AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- c. The Highlights Report for November was included in the packet for Council information. Paul Hoge reported that they held another Meet the Manager in November, which had a small attendance but covered a lot of questions. The Advisory Board is recommending to the City Council that Kristi Kraemer be appointed to a second term and Mike Myogeto be appointed to replace Dave Fischer for a first term on the Crosslake Advisory Board and that approval is requested to advertise for alternates. MOTION 12R-27-09 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE ADVISORY BOARD'S RECOMMENDATIONS OF KRISTI KRAEMER AND MIKE MYOGETO AND TO APPROVE ADVERTISING FOR ALTERNATES. MOTION CARRIED WITH ALL AYES.

Mr. Hoge reported that Crosslake Communications is pleased to announce a business volume discount plan for local businesses. The Plan ranges from \$.099 cents for up to 1,000 minutes per month to \$.049 for all minutes once a business reaches 100,000 minutes per month. The Advisory Board is recommending the City Council approve the Business Volume Discount Plan. MOTION 12R-28-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BUSINESS VOLUME DISCOUNT PLAN FOR CROSSLAKE COMMUNICATIONS. MOTION CARRIED WITH ALL AYES.

- d. The Crosslake Communications Meeting Minutes of November 24, 2009 were included in the packet for Council information.
- e. The Crosslake Communications Customer Counts Report was included in the packet for Council information.

7. RECYCLING –

- a. The Crosslake Roll-Off Recycling Report for November 2009 was included in the packet for Council information.

8. PERSONNEL COMMITTEE

- a. A memo dated November 4, 2009 from the Personnel Committee Re: Recommendation to Approve Teamsters Collective Bargaining Agreement was included in the packet for Council review. The Personnel Committee is requesting the Council approve the Teamsters Agreement with pay schedule increases of 1.50% for 2009, 1.50% for 2010 and 1.50% for 2011 plus one \$.62 cent step at step 10, and an increase in uniform allowances to \$600 beginning in 2010. MOTION 12R-29-09 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE TEAMSTERS LOCAL UNION NO. 346 AGREEMENT FOR YEARS 2010-2012 AS DRAFTED BY THE CITY ATTORNEY. MOTION CARRIED WITH ALL AYES.

H. CITY ATTORNEY REPORT –

1. The City Attorney Report dated December 9, 2009 was included in the packet for Council information.
2. A Settlement Agreement and Release of All Claims for Shoutz versus the City of Crosslake was included in the packet for Council review. City Attorney Couri stated to the Council that any action taken must be in open session but any other questions should be considered sensitive attorney-client privilege and would need to be in a closed session. City Attorney Couri stated the Agreement states that the Shoutzes will pay \$5,000 out of the escrow account for its park dedication fees and any outstanding bills for the consultants. The remaining amount will be returned to the Shoutzes and the escrow account will be closed. The City will agree to have staff begin evaluating the City's park dedication fee ordinance and to begin the review process within 90 days. The Shoutzes will be provided notice of the public hearing(s) and will be allowed to submit comments on the City's current park dedication fee ordinance and any proposed changes. Following the staff review and public hearing(s), if the City decides to amend its park dedication fee ordinance and the amendments change the amount the Shoutzes would owe on park dedication fees, the City agrees to refund the difference between the \$5,000 the Shoutzes paid and the amount owed under the new park dedication fee ordinance, if such a refund exists. MOTION 12R-30-09 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS FOR SHOUTZ VERSUS THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.

Community Development Director Ken Anderson stated that he would review the park dedication section of the subdivision ordinance with the Subdivision Advisory Committee and incorporate both the Planning and Zoning and Park and Recreation Commissions in the process. The Planning and Zoning Commission would hold a public hearing(s) and would give notice to the Shoutzes to allow

them to submit comments and attend the hearing(s). MOTION 12R-31-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE SUBDIVISION ADVISORY COMMITTEE TO PROCEED WITH THE REVIEW OF THE PARK DEDICATION SECTION OF THE SUBDIVISION ORDINANCE AND INCORPORATE BOTH THE PLANNING AND ZONING AND PARK AND RECREATION COMMISSIONS IN THE PROCESS. MOTION CARRIED WITH ALL AYES.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – None.

L. ADJOURN – MOTION 12R-32-09 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR MEETING AT 9:30 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/12-14-09.doc

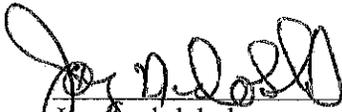
RESOLUTION NO. 09-21
RESOLUTION APPROVING 2009 TAX LEVY
COLLECTIBLE IN 2010

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2010, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	1,982,409
Debt Service Tax Levy	24,157
Community Center Levy 2002	60,100
Emergency Services Center	43,244
2001 Series A	31,755
2002 Series A	22,700
2003 Joint Facility Levy	108,342
2003 Series A Disposal	218,200
2004 Series A	112,046
2006 Series B	130,746
2006 Series C	54,000
Total Levy	<u>2,787,699</u>

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on December 14, 2009.


Jay Andolshek
Mayor


Thomas N. Swenson
City Administrator

BILLS FOR APPROVAL
14-Dec-09

VENDORS	DEPT		AMOUNT
Ace Hardware, lights	PW		34.18
Ace Hardware, oil	P&R		3.73
Ace Hardware, spark plugs	P&R		9.60
Ace Hardware, ballcock, bolts	P&R		7.04
Ace Hardware, adapters, ear buds	Police		25.63
Ace Hardware, fast kill	PW		22.58
Ace Hardware, screwdriver	P&R		4.26
Ace Hardware, lights	P&R		19.22
Anderson Brothers, class 5	PW		504.00
Applied Concepts, cable	Police		109.01
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		113.40
AW Research, water test	Sewer		113.40
AW Research, water test	Sewer		113.40
Birchdale Fire and Security, annual fire alarm inspection	P&R		353.76
BLADC, second half of 2009 contribution	Gov't		1,337.50
City of Crosslake, sewer utilities	PW/Gov't		132.00
Council #65, union dues	ALL	pd 12-8	386.61
Couri, MacArthur & Ruppe, legal fees	ALL		3,170.00
Crosslake Communications, computer	Police		800.91
Crosslake Communications, phone, fax, cable, internet	ALL		1,699.30
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Department, paving salt shed	PW		3,203.27
Crow Wing County Highway Department, fuel	ALL		2,911.20
Crow Wing County Landfill, trash removal	PW		166.52
Culligan, water and cooler rental	PW/Gov't		94.40
Dacotah paper, paper towels	P&R		127.16
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,460.30
Diamond Industrial Cleaning, hose	PW		100.90
DG Towing, mount/balance tires	Police		30.37
Donna Keiffer, aerobics session #12	P&R		242.44
Foreman Fire Service, pump recertification tests	Fire		1,347.60
Fortis, disability	ALL		408.58
General Drivers Union Local #346, union dues	Police	pd 12-8	165.00
H&L Mesabi, blades	PW		1,424.01
Hawkins, aqua hawk, ferric chloride	Sewer		402.18
Holiday Station, fuel, batteries	Fire		195.94
Houston Ford, replace shift interlock solenoid	Police		284.53
Houston Ford, oil change, wiper motor, suspension	Police		468.73
Jay Andolshek, reimburse mileage	Council		75.90
Jim Ritter, reimburse for uniform	PW		7.16
Lakes Area Rental, pole saw rental, oil	PW		72.66
Lakes Area Rental, blade sharpening	PW		35.00
Lakes Area Rental, pole saw rental	PW		61.99

ADDITIONAL BILLS FOR APPROVAL
14-Dec-09

VENDOR	DEPT	AMOUNT
Ace Hardware, batteries	P&R	10.56
Ace Hardware, filters, lighter	PW	7.88
Ace Hardware, filters, valve check sleeves	PW	19.84
Ace Hardware, batteries	P&R	21.35
AW Research, water test	Sewer	113.40
Brainerd Hydraulics, parts	PW	141.08
Brainerd Overhead Door, door repair	PW	1,212.36
Brownells, firearm equipment	Police	1,463.75
Crosslake Communications, wire new tv's	P&R	26.29
Crow Wing Power, electric service	ALL	5,958.21
Fifty Lakes Cattle Co, straw bales	P&R	52.00
Johnson, Killen & Seiler, labor contract negotiations	Gov't	2,016.50
Jon Henke, reimburse for uniform expense	P&R	289.91
Lakes Area Rental, safety helmet	P&R	53.38
Martin Communications, radio repair	Fire	304.24
Mastercard, Fleet Farm, uniform	PW	119.99
Mastercard, Office Max, copy paper, tape	P&R	61.50
Menards, heaters	PW	51.51
MN Board of Accounting, cpa certificate renewal	Admin	99.00
MN Telecom Alliance, safety training	Gov't	1,940.00
MR Sign, address number sign	PW	21.50
Northland Press, meeting notice of 12/18	P&Z	97.20
Roach's Lawn and Marine, fuel pump	Fire	50.54
The Office Shop, copy paper	P&Z/Admin	144.92
Viking Coca Cola, pop	Gov't	55.15
Watt Automotive, oil change	Police	35.69
Ziegler, cap	PW	23.58
		14,391.33

**CITY OF CROSSLAKE
CROW WING COUNTY, MINNESOTA**

RESOLUTION NO. 09-22

RESOLUTION APPROVING REVOLVING LOAN

WHEREAS, Bennett Gibbs and Thomas Maschhoff, d/b/a Butterfield Enterprises, LLC (collectively, "Borrower") have applied for a revolving loan from the City of Crosslake ("City") in the amount of \$65,720.00 to fund the purchase of the property that has recently housed Abra True Value Hardware and its conversion for use in the operations of Crosslake Sales, Inc. and Outdoors Insights, Inc.; and

WHEREAS, Borrower has received approval of a loan from Lakes State Bank ("Bank") in the amount of \$262,880.00, contingent upon the City approving a revolving loan for \$65,720.00 representing "gap" financing of 12% of the entire project cost; and

WHEREAS, Borrower seeks a 10-year loan from the City at an interest rate of 5.5%, and Borrower will provide the City with a second position on that property identified as Tract A on the Landecker & Associates, Inc. survey dated November 19, 2009 as revised December 10, 2009 ("Property"), and personal guarantees for the entire loan amount to be executed by Mr. Gibbs and Mr. Maschhoff; and

WHEREAS, The City's Executive Committee and EDA have both recommended approval of Borrower's loan request; and

WHEREAS, The Bank is willing to enter into a participation agreement under which the City will provide the Bank with the \$65,720.00 ("Loan Amount"), the Bank will loan the Loan Amount to Butterfield Enterprises, LLC ("Butterfield") in exchange for a Note Payable from Butterfield secured by the Property, the Bank will service the City's portion of the loan for a fee of .5% interest (1/11th of the 5.5% interest earned on the City's loan), provided that, in the event of foreclosure on the real estate by the Bank, the Bank will apply the proceeds from any real estate collateral sold first to the outstanding balance of the Bank's portion of the loan, with the remainder applied to the outstanding balance of the City's loan once the obligation to the Bank has been fully satisfied; and

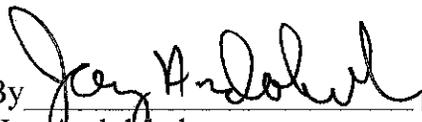
NOW, THEREFORE, the City of Crosslake hereby approves Borrower's loan request, subject to the following conditions:

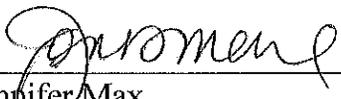
1. The loan shall be in the principal amount of \$65,720.00 for a period of 10 years, with interest at the rate of 5.5% annually, with principal and interest due and amortized monthly.
2. The Borrower shall provide the following security for the Loan Amount as follows:
 - a. A second mortgage on the Property; and
 - b. Personal guarantees from Mr. Gibbs and Mr. Maschhoff for all amounts due under the City's loan; and
 - c. The Borrower shall pay all costs incurred by the City in preparing the loan documentation, closing on the loan, and in preparing this and other documents related to the loan.
3. Compliance with all City ordinances, and the following items shall occur prior to closing on the Loan or Borrower shall sign an agreement acceptable to the City Attorney and the City Community Development Director requiring these items to be completed by June 1, 2010:
 - a. A certificate of survey/sketch and description for a common lot line adjustment shall be prepared that creates new legal descriptions for the Property. The December 10, 2009 Landecker and Associates, Inc. survey meets this requirement subject to the comments below. Deeds must be stamped by the City and filed with the Crow Wing County Recorder establishing the new descriptions and lot line.
 - b. The existing True Value building crosses the existing common lot line between Lot 2 and Lot 3 as shown on the survey of the Property. The approved plat shows a five (5) foot drainage and utility easement on both sides of the common lot line. However, the previous certificate of surveys that were prepared omitted showing the easement. The Borrower and the City shall enter into the Easement Agreement approved by the City Council.
 - c. Handicapped signs are required for the handicapped parking stalls on both properties. The signs must be between 60 and 66 inches above the parking surface and centered on the parking spaces as shown on the survey. A No Parking sign is also required at the head of the access aisle meeting the same requirements.
 - d. Parking for the Property appears to be adequate, although a proposed floor plan must be submitted to verify that the minimum number of spaces shall be met for the proposed use.

- e. Parking for the Abra Landscaping property as shown on Tract B of said survey does not meet the minimum 8 stalls required by the approved conditional use permit. Therefore, four additional spaces and a conforming handicapped space and access aisle must be constructed. Furthermore, the additional spaces must be located on a hard surfaced area such as pavement, concrete, pavers, etc. and meet the minimum dimensional requirements, i.e., 10 by 20 ft. or 18 by 20 ft. if not adjacent to a building and accessed by a minimum 24 ft. wide drive aisle.
- f. A 50 ft. wide service road easement (document no. 514719) was vacated by the City Council, but still appears on the survey. There is documentation that the Crow Wing County District Court later held a hearing to vacate the same road easement. Borrower shall verify whether this easement still exists. If it does, Borrower shall petition the City to vacate the easement and shall pay all expenses incurred by the City in undertaking the vacation process.
- g. The illuminated, freestanding sign on the Property was erected without a permit and is prohibited by City ordinance. The bulb(s) shall be removed from the sign immediately so it is no longer internally illuminated. Future lighting of the freestanding sign shall be downward directed and shall be shielded or baffled so the source of illumination is not visible. Permit no. B2009-033 was issued to replace the existing sign. To date, the sign has not been replaced. A new sign shall require a zoning permit and shall be located a minimum of five (5) feet from the lot line/County Road 3 right-of-way line. The permanent sign permit fee is \$50.00 and requires submittal of a sketch of the sign and dimensions and a site plan.
- h. The existing wall sign on the building located on the Property shall be removed and a new zoning permit application submitted for the new, conforming wall sign. The new wall sign preferably shall be downward lit with the source of illumination not visible. The existing retaining wall around the Abra Landscaping freestanding sign located on Tract B of said survey must be removed from the County Road 3 right-of-way.
- i. The existing banners attached to the power pole shall be immediately removed. Temporary signs and banners are permitted subject to issuance of a sign permit by the City of Crosslake for up to 60 days cumulative each calendar year. There is no fee for a temporary sign permit.
- j. The Gazebo and plastic/canvas/vinyl storage building (behind the True Value building) shall be removed. Vinyl/flexible sided buildings are prohibited. The Gazebo may be relocated to a conforming location upon issuance of a zoning permit.

- k. A land alteration permit for the existing retaining wall and patio is required (\$75.00 - the ten times after the fact fee will be waived).
- l. The existing rope fence encroaches within the minimum 10 ft. setback from the County Road 3 public right-of-way and must be removed or moved to a conforming location. Moving the fence to a conforming location will be included as part of the land alteration permit for no additional fee. A site plan shall be submitted for the proposed fence and existing retaining wall and patio.
- m. The septic system for the Property was installed on November 5, 2004. The septic system for the Abra Landscaping site was installed on May 30, 2002. A Certificate of Compliance or Winter Window Agreement is required for both sites.
- n. The Abra Landscaping "Shed" located on Tract B of said survey is not a shed by definition and is an accessory storage building/storage unit. The building encroaches 9.7 ft. into the 10 ft. sideyard setback and is deemed by the Zoning Administrator to be a legal, nonconforming structure.
- o. The French drains on both properties must be maintained and serviceable.
- p. The existing propane tank located on Tract B of said survey shall be removed.

APPROVED this 14th day of December, 2009.

By 
Jay Andolshek
Its: Mayor

By 
Jennifer Max
Its: Clerk

RESOLUTION NO. 09-23

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

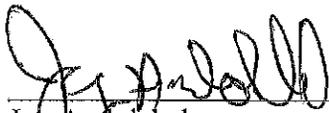
RESOLUTION ADOPTING FEE SCHEDULE FOR PINEWOOD CEMETERY

WHEREAS, The City of Crosslake owns and maintains Pinewood Cemetery.

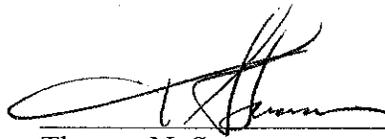
BE IT RESOLVED; effective upon passage of this RESOLUTION, the Crosslake City Council establishes the following fees:

\$250	Resident Lot/Crosslake Property Owner
\$500	Non-Resident Lot
\$50	Staking Fee
\$400	Summer Full Opening
\$500	Winter Full Opening
\$150	Summer Cremation Opening
\$200	Winter Cremation Opening
\$100	Holidays/Weekends

Adopted by the Crosslake City Council this 14th day of December 2009.



Jay Andolshek
Mayor



Thomas N. Swenson
City Administrator

RESOLUTION NO. 09-24

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

BRIDGE PRIORITY LIST

WHEREAS, the City of Crosslake has determined that Bridge L4090 on Sunrise Island Road is listed as fundamentally obsolete and is a high priority for removal and replacement within the immediate future, and

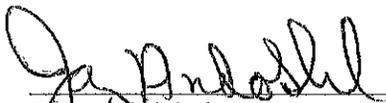
WHEREAS, local roads play an essential role in the overall state transportation network and local bridges are a critical component of the local road system, and

WHEREAS, State support for the replacement of bridges continues to be a crucial factor in maintaining the integrity of the local road systems and is necessary for the County, Townships and Municipalities to proceed with replacement of this bridge, and

WHEREAS, the City of Crosslake intends to proceed with replacement of this bridge as soon as possible when State Transportation Bond Funds become available.

NOW, THEREFORE, BE IT RESOLVED: That the City of Crosslake commits that it will proceed with the replacement of this bridge immediately after being notified of the availability of State Transportation Bond Funds.

Adopted by the Crosslake City Council this 14th day of December 2009.



Jay Andolshek
Mayor



Thomas N. Swenson
City Administrator

**RESOLUTION NO. 09-25
CITY OF CROSSLAKE**

**A RESOLUTION REGARDING ADMINISTRATION OF THE
WETLAND CONSERVATION ACT OF 1991**

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local governmental units (LGUs) to implement this law by adopting rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling, and excavation, and

WHEREAS, each LGU of the State of Minnesota is required to acknowledge in writing to the BWSR that it is assuming its responsibilities under the Wetland Conservation Act (8420.0200, subpart 2, A) or delegating its administrative responsibility to another LGU such as the Soil and Water Conservation District (SWCD) in accordance with Minnesota Rules, part 8420.0200, subpart 1, E, which requires the passage of resolutions by both parties; effective upon the later date resolutions are passed by both parties; and that notice be provided to the board, commissioner, and SWCD within 15 days of adoption, and

WHEREAS, the LGU is responsible for following the WCA rules as stated in Minnesota Rules 8420.0200, Determining Local Government Unit; Duties, and

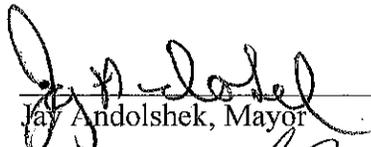
WHEREAS, the City Council of the City of Crosslake previously requested and authorized Crow Wing County to administer the WCA within the incorporated boundaries of the City of Crosslake by adopting Resolution No. 4R-13-94, by a vote of four ayes and no nays, on April 11, 1994, a copy of which is attached hereto.

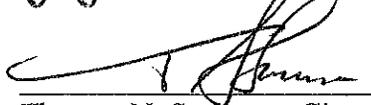
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake that it hereby delegates the administrative responsibility as the Local Government Unit for the Wetland Conservation Act of 1991 to the Soil and Water Conservation District (SWCD) operating within Crow Wing County as hereby approved by the City Council of the City of Crosslake to have jurisdiction within the established legal boundaries of the City of Crosslake, and

BE IT FURTHER RESOLVED, this approval shall be effective the later of this 14th day of December, 2009, or resolution approval by the SWCD Board and within the guidelines set forth by the Wetland Conservation Act rules.

Adopted by the Crosslake City Council this 14th day of December 2009.

ATTEST:


Jay Andolshek, Mayor


Thomas N. Swenson, City Administrator

Attachment

RESOLUTION NO. 4R-13-94

ADMINISTRATION OF MINNESOTA WETLANDS CONSERVATION ACT OF 1991

WHEREAS, the Wetlands Conservation Act of 1991 places restrictions on activities affecting certain wetlands as of January 1, 1991 and,

WHEREAS, the City of Crosslake acknowledges the Wetland Conservation Act of 1991 and,

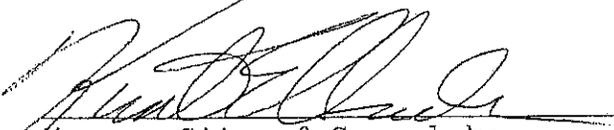
WHEREAS, counties and cities are mandated to administer or provide for administration of the Act within their jurisdictions and,

WHEREAS, without local administration, any draining, filling or burning of wetlands are prohibited and,

WHEREAS, administration of the Act will involve the creation of a wetland technical review panel, permitting process, and provision for prosecution of violations, all creating additional expense for the City.

WHEREAS, Crow Wing County will, by agreement, administer the Act within the city.

NOW THEREFORE BE IT RESOLVED, that the City of Crosslake hereby requests that Crow Wing County administer the Wetland Conservation Act of 1991 within its incorporated boundaries.


Mayor, City of Crosslake

4-11-94
Date

ATTEST: Arlene A. Brubaker
City Clerk/Treasurer

Date: April 11, 1994

4 AYES

0 NAYS

G.L.A.

Crosslake Telephone Company

Check Register - General Account

From October 1, 2009 through October 31, 2009

Check #	Vendor ID / Name	Date	Description	Amount
001055	INTERNAL REVENUE SERVICE	10/2/2009	FED, FICA, MEDICARE	6,081.38
001056	PERA	10/2/2009	PERA EE & ER	3,547.36
001057	MINNESOTA DEPT OF REVENUE	10/2/2009	MN INCOME TAX WITHHELD	1,051.52
001058	ING-DEFERRED COMP	10/2/2009	DEFERRED COMP	1,951.42
001059	CITY OF CROSSLAKE (SEWER)	10/15/2009	SEPTEMBER SEWER	33.00
001060	INTERNAL REVENUE SERVICE	10/30/2009	OCTOBER EXCISE TAX	1,812.72
001061	MINNESOTA DEPT OF REVENUE	10/30/2009	OCTOBER SALES & USE TAX	11,440.00
001062	INTERNAL REVENUE SERVICE	10/16/2009	FED, FICA, MEDICARE	6,740.23
001063	PERA	10/16/2009	PERA EE & ER	3,561.17
001064	MINNESOTA DEPT OF REVENUE	10/16/2009	MN INCOME TAX WITHHELD	1,184.04
001065	ING-DEFERRED COMP	10/16/2009	DEFERRED COMP	1,951.42
001066	CROW WING POWER	10/26/2009	SEPT ELEC SERVICE	4,835.39
001067	INTERNAL REVENUE SERVICE	10/30/2009	FED, FICA, MEDICARE	7,960.18
001068	PERA	10/30/2009	PERA EE & ER	3,926.59
001069	MINNESOTA DEPT OF REVENUE	10/30/2009	MN INCOME TAX WITHHELD	1,431.00
001070	ING-DEFERRED COMP	10/30/2009	DEFERRED COMP	1,951.42
024380	MN CHILD SUPPORT PAYMENT CTR	10/2/2009	CHILD SUPPORT WITHHELD	53.06
024381	MINNESOTA DEPT OF COMMERCE	10/9/2009	2009 UNCLAIMED PROPERTY	180.47
024382	LARRY EVENSON	10/9/2009	CAFE PLAN REIMB - BAL 497.02	616.25
024383	ECHO PUBLISHING & PRINTING INC	10/9/2009	HOME COMING AD	45.00
024384	CROSSLAKE ROLLOFF	10/9/2009	OCT-NOV RECYCLING	105.00
024385	GOPHER STATE ONE CALL	10/9/2009	LOCATES	155.15
024386	ONVOY, INC.	10/9/2009	SS7, SEPT LONG DIST, OPR SERV	12,102.66
024387	POWER & TELEPHONE SUPPLY	10/9/2009	GROUND WIRE LUGS	778.38
024388	UNITED PARCEL SERVICE	10/9/2009	MISC SHIPPING & WKLY SERVICE	145.56
024389	CROSSLAKE COMMUNICATIONS	10/9/2009	PHONE SERVICE	954.76
024390	CITY OF CROSSLAKE	10/9/2009	OPERATING TRANSFER	20,833.33
024391	CITI LITES INC	10/9/2009	LOCATES	2,756.15
024392	THE OFFICE SHOP	10/9/2009	INDEXES, TAPE, PENS, FILE FOLDERS	103.52
024393	XCEL ENERGY	10/9/2009	SEPTEMBER NATURAL GAS	88.82
024394	BEVCOMM	10/9/2009	ANSWERING SERVICE	105.00
024395	AMERIPRIDE LINEN & APPAREL	10/9/2009	RUG & TOWEL SERVICE	84.52
024396	BADGER COMMUNICATIONS CORP	10/9/2009	34 BUTTON PHONE FOR NY MINT	177.43
024397	MINNESOTA 9-1-1 PROGRAM	10/9/2009	911, TAP, TACIP	1,910.14
024398	MN NCPERS LIFE INSURANCE	10/9/2009	OCTOBER LIFE PREMIUM	48.00
024399	BRAINERD LAKES AREA CHAMBER	10/9/2009	2010 FUN GUIDE	805.00
024400	NATIONAL CABLE TELEVISION COOP	10/9/2009	8000 FEET RG6	1,489.34
024401	CENTRAL TRANSPORT GROUP LLC	10/9/2009	4 EA DS-1'S, 1 T3	3,708.32
024402	PAUL BUNYAN SCENIC BYWAY ASSOC	10/9/2009	PLEDGE 5 OF 5	200.00
024403	PINNACLE PUBLISHING, LLC	10/9/2009	TELEPHONE DIRECTORY-2	2,696.85
024404	AVID COMMUNICATION CONST., INC	10/9/2009	CONTRACT PLOWS	559.00
024405	ROVI GUIDES	10/9/2009	AFFILIATE PAYMENT	289.54
024406	FOX SPORTS NET NORTH	10/9/2009	AFFILIATE PAYMENT	7,045.35
024407	MTV NETWORKS	10/9/2009	AFFILIATE PAYMENT	9,413.26
024408	LIFETIME	10/9/2009	AFFILIATE PAYMENT	1,027.10
024409	AT&T - DALLAS TX	10/9/2009	PARS 10/1 BAN 1499	1,403.35
024410	7SIGMA SYSTEMS, INC	10/9/2009	SSL CERTIFICATE-RESALE	2,121.00
024411	CORNERSTONE GROUP	10/9/2009	OCTOBER NEWSLETTER	1,797.18
024412	CROSSLAKE ACE	10/9/2009	PVC & MISC TOOLS	107.20
024413	NATIONAL CABLE TEL COOP, INC	10/9/2009	AFFILIATE PAYMENT	32,000.07
024414	NATHANIEL J. PLANTE	10/9/2009	CAFE PLAN REIMB. - BAL 0	350.00
024415	ABRA TRUE VALUE	10/9/2009	WIRES, SPADE CONNECTORS, HAND TOOLS, PVC	469.83
024416	KARE 11 TV	10/9/2009	AFFILIATE PAYMENT	824.80
024417	CHEMSEARCH	10/9/2009	MAXI LUBE	434.33
024418	WASTE PARTNERS, INC.	10/9/2009	SEPTEMBER TRASH REMOVAL	80.50
024419	DISCOVERY COMMUNICATIONS, INC.	10/9/2009	AFFILIATE PAYMENT	227.50
024420	AHREN LUDWIG	10/9/2009	4 PR JEANS	58.00
024421	WEATHER CENTRAL	10/9/2009	OCT DATA SERVICE - 5	195.00
024422	IKON FINANCIAL SERVICES	10/9/2009	COPIER LEASE-26	327.04

Check #	Vendor ID / Name	Date	Description	Amount
024423	NATIONAL GEOGRAPHIC CHANNEL HD	10/9/2009	AFFILIATE PAYMENT	10.12
024424	COMMUNITY SAFETY NET	10/9/2009	FIRE DEPT SAFETY INITIATIVE	159.75
024425	CHARTER COMMUNICATIONS	10/9/2009	LOCAL CHANNEL TRANSPORT	1,850.00
024426	KSTP-TV, LLC	10/9/2009	AFFILIATE PAYMENT	494.00
024427	4M FUND F.B.O. 35373-101	10/9/2009	FUND DEBT SERVICE RESERVE	37,531.00
024428	ONLINE INFORMATION SERVICES	10/9/2009	11 EXCHANGE REPORTS	59.70
024429	NORTHLAND PRESS	10/9/2009	HI DEF ADS	256.00
024430	RONNIE J BARGER	10/9/2009	Void Check Batch	0.00
024431	JENNIFER & NATHAN STEINBAUER	10/9/2009	PERM DISCONNECT	37.12
024432	MARK & ANN PFISTER	10/9/2009	PERM DISCONNECT	11.14
024433	SALLY C WAGNER	10/9/2009	PERM DISCONNECT	13.98
024434	DAN FINN	10/9/2009	PERM DISCONNECT	40.00
024435	BILL E LAPLANTE	10/9/2009	PERM DISCONNECT	19.89
024436	ROBERT & KAREN POPEHN	10/9/2009	PERM DISCONNECT	15.96
024437	RICHARD RUBEY	10/9/2009	PERM DISCONNECT	8.88
024438	ONVOY, INC.	10/9/2009	6264, 0264 PROGRAM	929.18
024439	TV GUIDE NETWORKS INC	10/9/2009	AFFILIATE PAYMENT	465.40
024440	ZAYO BANDWIDTH	10/12/2009	BANDWIDTH BILLING, DEDICATED SERVICES	2,729.00
024441	DHJV COMPANY LLC	10/12/2009	AFFILIATE PAYMENT	31.25
024442	MN CHILD SUPPORT PAYMENT CTR	10/16/2009	CHILD SUPPORT WITHHELD	53.06
024443	NORTH PINE RIVER TIRE	10/23/2009	REPAIR MAXI SNEEKER TIRE	64.98
024444	BRAINERD DAILY DISPATCH	10/23/2009	1 YR SUBSCRIPTION-RENEWAL	156.00
024445	LAKES PRINTING	10/23/2009	2500 PINK STATEMENT PAPER	291.45
024446	QWEST COMMUNICATIONS	10/23/2009	10/20 ACCESS MN CSLK-20	95.25
024447	CITI LITES INC	10/23/2009	LOCATES	652.80
024448	DELTA DENTAL PLAN OF MINNESOTA	10/23/2009	NOVEMBER DENTAL PREMIUM	1,001.80
024449	SOLIX	10/23/2009	B&C STATEMENT	89.16
024450	MEDICA	10/23/2009	NOVEMBER MEDICAL PREMIUM	18,802.85
024451	BADGER COMMUNICATIONS CORP	10/23/2009	PHONE SYSTEM	1,370.08
024452	NATIONAL CABLE TELEVISION COOP	10/23/2009	.500 CABLE CONNECTORS	368.54
024453	NEUSTAR INC.	10/23/2009	SOW & LNP CHARGES	114.79
024454	MERRILL LYNCH	10/23/2009	SEPTEMBER VISA CHARGES	1,121.87
024455	FISHER SIGNS	10/23/2009	LOGO & NUMBERS ON TRUCK	150.00
024456	MINNESOTA LIFE INSURANCE CO	10/23/2009	NOVEMBER LIFE PREMIUM	173.00
024457	CLEMENT PLUMBING & IN-FLOOR	10/23/2009	REPAIR TOILETS	120.00
024458	VANTAGE POINT	10/23/2009	SEPT TTP SERVICE	300.00
024459	JOHNSON, KILLEN & SEILER, PA	10/23/2009	IBEW SERVICES	210.00
024460	SPRINT	10/23/2009	CELL PHONES	180.73
024461	EQUUS COMPUTER SYSTEMS, INC	10/23/2009	ADAPTER FOR BILL	39.42
024462	CALIX NETWORKS, INC	10/23/2009	VOID CHECK	0.00
024463	HFC NETWORK SERVICES, INC.	10/23/2009	CONVERT SILVER PEAK TO 2-WAY	2,332.00
024464	BATTERIES PLUS	10/23/2009	BATTERIES FOR GENERAL USE	86.46
024465	STELLAR BILLING, LLC	10/23/2009	OCTOBER BILLING	6,913.51
024466	TIGER DIRECT	10/23/2009	VARIOUS ITEMS FOR RESALE	5,168.69
024467	CHERI E. AYD	10/23/2009	OCTOBER CLEANING SERVICE	689.34
024468	HASLER FINANCIAL SERVICES	10/23/2009	POSTAGE METER LEASE 10/27-1/26	121.61
024469	CROW WING COUNTY HIGHWAY DEPT.	10/23/2009	SEPT UNLEAD & DIESEL FUEL	882.06
024470	IBEW LOCAL UNION 949	10/30/2009	UNION DUES	407.77
024471	MN CHILD SUPPORT PAYMENT CTR	10/30/2009	CHILD SUPPORT WITHHELD	53.06

255,004.25