

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
REGULAR COUNCIL SESSION
DECEMBER 12, 1994
7:00 P.M. CITY HALL

The Council for the City of Crosslake, Minnesota met in the Council Chambers of City Hall on Monday, December 12, 1994. The following Councilmembers were present: Mayor Kurt Anderson, Charles Miller, Dean Swanson and Jack Webster. Absent was Lyle Arends. Also present was City Attorney Paul Sandelin, City Clerk Arlene Buchite and approximately 15 others in the audience.

Mayor Anderson called the Regular Council Meeting to order at 7:02 P.M.

MOTION 12R-01-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE FOLLOWING ITEMS ON THE CONSENT CALENDAR: (1) MINUTES OF THE NOVEMBER 14, 1994 REGULAR COUNCIL MEETING; (2) MINUTES OF THE NOVEMBER 22, 1994 SPECIAL COUNCIL SESSION; (3) THE CLERK/TREASURER'S FINANCIAL REPORT FOR NOVEMBER, 1994; THE TELEPHONE COMPANY'S FINANCIAL REPORTS AND; (4) THE CABLEVISION COMPANY'S FINANCIAL REPORTS. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT - MOTION 12R-02-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO PAY ALL BILLS WITH THE EXCEPTION OF BONESTROO, ROSENE, ANDERLIK AND ASSOCIATES FOR \$8,398.75 AS FOLLOWS: (1) PORTAGE SAND AND GRAVEL FOR \$1,086.00; (2) CROSSLAKE SANITATION FOR \$600.00; (3) GAMMELLO & SANDELIN P.A. FOR \$772.50 AND THE EDA BILL FOR BONESTROO, ROSENE, ANDERLIK, AND ASSOCIATES OF \$440.00. MOTION CARRIED UNANIMOUSLY.

A summary of filing from Northern States Power for a rate adjustment had been received.

An update on pledged collateral from Northern National Bank was included in the packets.

MOTION 12R-03-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO APPROVE THE CITY TREASURER'S BOND OF \$25,000.00. MOTION CARRIED UNANIMOUSLY.

Ordinance #65, Third Series was reviewed and two changes were made. On advise of Counsel, the changes can be reviewed for a period of two weeks prior to being sent to the Codifier for revision.

MOTION 12R-04-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE ORDINANCE NO. 65, THIRD SERIES ALLOWING FOR A PERIOD OF TWO WEEKS FOR PUBLIC COMMENTS WITH CHANGES TO INCLUDE SPECIAL TEMPORARY LICENSES TO TWO DAYS AND TO DELETE FEES FROM THE ORDINANCE TO BE SET BY RESOLUTION. MOTION CARRIED UNANIMOUSLY.

MOTION 12R-05-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN

SWANSON TO APPROVE MICK JUSTIN AS 1994 AUDITOR. MOTION CARRIED UNANIMOUSLY.

Three quotes had been received for a sink unit for City Hall. Simonson Lumber in the amount of \$712.09, Build-All Lumber for \$675.20, and Floor to Ceiling for \$806.52. The quote includes the base unit, top cupboard, stainless steel sink unit and faucet.

MOTION 12R-06-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO AWARD THE SINK QUOTE TO BUILD-ALL LUMBER WITH CITY EMPLOYEES DOING THE LABOR. MOTION CARRIED UNANIMOUSLY.

A letter from the Municipal Ordinance Codifiers of Minnesota clarified that the city code would not be updated by them in disk format. It would cost the City an additional \$5.00 per page to have the document in disk format.

The personal accident insurance for the Council and Commission members was renewed.

MOTION 12R-07094 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO RENEW THE INSURANCE ON COUNCIL AND COMMISSION MEMBERS AT A COST OF \$12.75 PER YEAR PER PERSON. MOTION CARRIED UNANIMOUSLY.

A memorandum from Region Five Development Commission was received which explained the procedures for submitting applications for the 1998 Transportation Improvement Program.

MAYOR'S REPORT - Mayor Anderson thanked the employees for the six years he was mayor and wished the new mayor good luck.

A letter from Ellers and Associates was read which expressed their regrets in being unable to send pocket calendars to public clients due to a new law passed in the legislature.

The City had requested that Reminisce Magazine approve Crosslake as the Minnesota site for the installation of signs with Burma Shave type jingles. That request was approved, however, since the signs will not say Burma Shave there was some discussion whether the City wanted to proceed with the installation of the signs. A motion was made by Chuck Miller and seconded by Kurt Anderson to accept the Reminisce signs for the City. Motion died with Dean Swanson and Jack Webster voting nay.

The City Attorney recommended that Ordinance #65 dealing with Beer, Wine & Liquor Licensing be amended to include a requirement for organizations requesting temporary liquor licenses be required to carry the minimum dram shop insurance.

PLANNING AND ZONING - At the Planning and Zoning Commission Meeting on November 18th a motion was made by George Riches, seconded by Nancy Koch and unanimously approved to recommend to the Council that they approve the Channel Liquors ramp built to the lakeside door as acceptable for handicap access.

MOTION 12R-08-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK

WEBSTER TO APPROVE THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION THAT THE RAMP BUILT AT THE LAKESIDE DOOR OF CHANNEL LIQUORS BE ACCEPTED AS HANDICAP ACCESSIBLE. MOTION CARRIED UNANIMOUSLY.

The Planning and Zoning Commission and Personnel Liaison, Chuck Miller had agreed to a maternity leave schedule requested by the Planning and Zoning Coordinator. The proposed schedule would allow for 2-3 weeks off initially when the baby is born and office hours from 9:00 A.M. to 1:00 P.M. on Fridays until early April when the regular schedule would be resumed.

MOTION 12R-09-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE MATERNITY LEAVE AS REQUESTED BY THE PLANNING AND ZONING COORDINATOR. MOTION CARRIED UNANIMOUSLY.

PUBLIC SAFETY - There was 1 fire call and 10 emergency medical calls reported in November. There was some discussion about the City's advancing the cost of the E.M.T. classes for those interested in North Ambulance's training program provided they work in the Crosslake facility for North Ambulance. This issue will be discussed at a later date.

The Police Department responded to 78 incidents in November.

A request by the Police Department to participate in President Clinton's crime bill program called COPS Fast was discussed. This program allows for new officers to be hired in small cities with 75% of the salary and benefits, not to exceed \$75,000, paid for by the federal government.

MOTION 12R-10-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO SUBMIT THE APPLICATION FOR COPS FAST. MOTION CARRIED UNANIMOUSLY.

Correspondence had been received from Bonestroo, Rosene, Anderlik and Associates regarding the well at the ESC. Currently a new pump is being pursued. There was discussion about the well, pump and fire rating and time required to fill the tanker.

The electrical sub-contractor had done some additional work at the ESC and only two or three items remain to be done.

Corky Hoag is retiring January 2nd from the fire department after having served for over 25 years.

UTILITIES - Mayor Anderson reported on the Utilities Commission Meeting held on November 29th. Channel criteria selection was discussed and what it would take to install a new channel on the cable. There was discussion about Bresnan Communications installing commercials on various channels.

The issue with Mission Township requesting a franchise fee from Crosslake for doing business in their township had been discussed. A motion was passed by the Commission to pass any franchise fee paid onto the customer in the Mission area. The Mission Town Board

will review this at their next meeting scheduled for December 5th.

PUBLIC WORKS - A Road Improvement Agreement has been sent to Steve Sherwood, representative of the East Shore Road Project. This agreement states the City will be reimbursed for all preliminary engineering costs incurred by Widseth, Smith and Nolting in conducting a feasibility study which will be completed within the next forty five days. A public hearing will be held at a later date.

MOTION 12R-11-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO PROCEED WITH THE EAST SHORE ROAD PROJECT BY ADDING A PARAGRAPH WITH FEES ON THE BOTTOM. MOTION CARRIED UNANIMOUSLY.

The bids for the dump truck were opened on Friday, December 9th and a decision was made to award the bids independently with the chassis one award and the equipment as a second award. The recommendation of the Mayor and Pat Hoag, Public Works Supervisor, was to award the bid from Lakeland Truck for the chassis in the amount of \$42,660.00. Chuck Miller expressed concern with having to go to the Cities, where Lakeland Ford is located, for service. Dean Swanson asked Houston Ford representatives, who were in attendance, if they had service for big trucks. He was told they have a certified mechanic. The equipment bid recommended was for Falls equipment from J-Craft. It was noted that the equipment bids were for different brands of equipment. The City Attorney asked if any one bid contained something more suitable for the City's needs and if that was the case there was some discretion as to which bid to accept. He was told all firms bid from a specification sheet provided, however, on the equipment different brands were bid, i.e., Falls, Monroe and Tenco. The horsepower difference between Houston and Lakeland was discussed briefly. The price difference of \$1217.00 for an additional 25 HP from Houston Ford was considered, however, it appeared that the 300 HP engine was not available in electronic or automatic transmission engines. It also was noted these could only be installed in emergency vehicles and snow plow trucks did not fall into this category. The difference in price between Houston Ford and Lakeland Ford on the same Falls equipment was questioned. The availability of service on the equipment was discussed.

MOTION 12R-12-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE PURCHASE OF THE DUMP TRUCK CHASSIS FROM HOUSTON FORD AT \$44,766 BECAUSE OF THE LOCAL SERVICE, CONVENIENCE AND ACCESSIBILITY. MOTION CARRIED WITH JACK WEBSTER VOTING NAY.

MOTION 12R-13-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO PURCHASE THE EQUIPMENT FOR THE DUMP TRUCK FROM J. CRAFT BECAUSE OF THE LOCAL SERVICE, CONVENIENCE AND ACCESSIBILITY. MOTION CARRIED WITH JACK WEBSTER VOTING NAY.

MOTION 12R-14-94 WAS MADE BY DEAN SWANSON AND SECONDED BY JACK WEBSTER TO DELETE ALTERNATE NO. 1 WHICH WAS THE BOTTOM PLOW. MOTION CARRIED UNANIMOUSLY.

MOTION 12R-15-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK

NOTE:
MOTION
RECONDED
12-21-94
BY MOTION
1253-0194

MILLER TO ACCEPT ALTERNATE NO. 3 FOR A 1/2" REAR PULL PLATE WITH PINTLE BALL COMBO HITCH AND SAFETY CHAIN RINGS AND ALTERNATE NO. 4. FOR POLY FENDERS OVER REAR WHEELS AND FLAPS REAR OF REAR TIRES. MOTION CARRIED UNANIMOUSLY.

Payment is due at the time of delivery. Anticipated delivery for the chassis will be 120 days. Fifty percent of the truck will be paid for in 1995 and the balance will be financed.

A letter from Crow Wing County Highway Engineer, Duane Blanck stated that during an annual inspection, the signs notifying the public of the load restrictions for Sunrise Island Bridge had been removed. They strongly recommended they be reinstalled.

MOTION 12R-16-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO PLACE THE ORIGINAL LOAD RESTRICTIONS OF 17 TONS PER SINGLE AXEL AND 28 TONS PER DUAL AXEL BACK ON THE BRIDGE. MOTION CARRIED UNANIMOUSLY.

LONG RANGE CAPITAL PLANNING - Nothing

CEMETERY - Nothing

PERSONNEL - Jack Webster had a list of compensatory, holiday, and vacation hours outstanding by employee for Council review. It was felt that these hours should be reviewed on a quarterly basis in the future.

PARK AND RECREATION - Due to a misunderstanding with NSP, natural gas will not be installed in the warming house this year. Due to this, a new furnace will not be required at this time.

MOTION 12R-17-94 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO MOVE ONE OF THE FURNACES IN THE OLD FIRE HALL TO THE WARMING HOUSE AND THE OTHER TO THE CITY GARAGE AND TO HAVE BOB GARIN DO THE WORK. MOTION CARRIED UNANIMOUSLY.

Six applications for the ice rink/warming house attendant had been received.

MOTION 12R-18-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO APPROVE WHOMEVER THE COMMITTEE RECOMMENDS AS THE RINK ATTENDANT. MOTION CARRIED WITH CHUCK MILLER VOTING NAY.

The ice rink has been flooded and should be ready in another week. A mite hockey program has been started by Max and Judy Maas in conjunction with the Crosslake/Pequot Lakes Youth Hockey Association. Team boxes and penalty boxes have been installed and are ready for use.

A letter received from Allied Adjusters, Inc. showed the amount of money paid to the City from the insurance company.

Dean Swanson stated he had enjoyed his four years on the Council and wished the new Council well in their endeavors. He indicated he was publicly making himself available to serve wherever the new Council saw fit.

RECYCLING - In November, 7 tons of recyclable material was collected for a year-to-date total of 70.63 tons. A total of 175 residents participated in curbside service for November.

NEW BUSINESS - Nothing

OLD BUSINESS - Dean Swanson reported that a listing of all of the monies and time spent by the City for the Emergency Services Center had been prepared by the City Clerk's Office and was available to the Council and any other interested parties.

PUBLIC FORUM - The three outgoing members were thanked for donating their time and for making the transition for the new Council go smoothly.

MOTION 12R-19-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THE REGULAR COUNCIL SESSION AT 9:20 P.M.

Recorded and edited by:

Arlene A. Buchite

Arlene A. Buchite
City Clerk/Treasurer