

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, DECEMBER 11, 2000  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, December 11, 2000. The following Councilmembers were present: Mayor Darrell Swanson, Charles (Chuck) Miller, Irene Schultz, Dean Swanson and Richard Upton. Also present was City Administrator Thomas (Tom) Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese, Deputy Clerk Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately eighteen individuals in the audience.

- A. **CALL TO ORDER** - Mayor Swanson called the Regular Council Meeting to order at 7:00 P.M.
- B. **CRITICAL ISSUES –None**
- C. **CONSENT CALENDAR** - MOTION 12R-01-00 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE KIMBERLY ROAD PUBLIC HEARING OF NOVEMBER 15, 2000; (2) MINUTES OF WATERWOOD COURT PUBLIC HEARING OF NOVEMBER 15, 2000; (3) MINUTES OF VELVET LANE PUBLIC HEARING OF NOVEMBER 15, 2000; (4) MINUTES OF RABBIT LANE PUBLIC HEARING OF NOVEMBER 15, 2000; (5) MINUTES OF PINE BAY ROAD/WOLF TRAIL PUBLIC HEARING OF NOVEMBER 15, 2000; (6) MINUTES OF MILLER ROAD, LOG LANDING, HEADQUARTERS DRIVE, LUMBERJACK LANE, BUNKHOUSE ROAD, TALL TIMBER TRAIL AND BLACKSMITH PLACE PUBLIC HEARING OF NOVEMBER 17, 2000; (7) MINUTES OF PINE BAY TRAIL/SHORES DRIVE PUBLIC HEARING OF NOVEMBER 17, 2000; (8) MINUTES OF DEER RIDGE DRIVE/RIDGEWAY ROAD PUBLIC HEARING OF NOVEMBER 17, 2000; (9) MINUTES OF DAGGETT LANE PUBLIC HEARING OF NOVEMBER 17, 2000; (10) MINUTES OF BACKDAHL ROAD PUBLIC HEARING OF NOVEMBER 17, 2000; (11) MINUTES OF WHITE OAK DRIVE PUBLIC HEARING OF NOVEMBER 27, 2000; (12) MINUTES OF RED OAK CIRCLE PUBLIC HEARING OF NOVEMBER 27, 2000; (13) MINUTES OF ANDERSON COURT PUBLIC HEARING OF NOVEMBER 27, 2000; (14) MINUTES OF EAGLE STREET PUBLIC HEARING OF NOVEMBER 27, 2000; (15) MINUTES OF 1<sup>ST</sup> STREET, 2<sup>ND</sup> AVENUE, 2<sup>ND</sup> STREET PUBLIC HEARING OF NOVEMBER 27, 2000; (16) MINUTES OF GINGSENG PATCH ROAD/TWIN BAY DRIVE, ANCHOR POINT ROAD PUBLIC HEARING OF NOVEMBER 28, 2000; (17) MINUTES OF GALE LANE PUBLIC HEARING OF NOVEMBER 28, 2000; (18) MINUTES OF WOODLAND DRIVE/PINEDALE PUBLIC HEARING OF NOVEMBER 28, 2000; (19) MINUTES OF ANCHOR POINT TRAIL PUBLIC HEARING OF NOVEMBER 28, 2000; (20) MINUTES OF MANHATTAN DRIVE OF NOVEMBER 28, 2000; (21) MINUTES OF SUMMIT AVENUE PUBLIC

HEARING OF NOVEMBER 29, 2000; (22) MINUTES OF COOL HAVEN LANE PUBLIC HEARING OF NOVEMBER 29, 2000; (23) MINUTES OF IVY LANE/IVY TRAIL PUBLIC HEARING OF NOVEMBER 29, 2000; (24) MINUTES OF RUSH LANE PUBLIC HEARING OF NOVEMBER 29, 2000; (25) MINUTES OF TRUTH AND TAXATION MEETING OF DECEMBER 4, 2000; (26) CROSSLAKE COMMUNICATIONS TELEPHONE FINANCIAL REPORT FOR OCTOBER, 2000; (27) CABLE COMPANY FINANCIAL REPORT FOR OCTOBER, 2000 (28) CITY MONTH END REVENUE REPORT FOR OCTOBER, 2000; AND (29) CITY MONTH END EXPENDITURE REPORT FOR OCTOBER, 2000. MOTION CARRIED WITH ALL AYES.

**D. MAYOR'S REPORT** – Mayor Swanson reminded everyone of the Pequot Lakes School Referendum Information Meeting scheduled for December 12<sup>th</sup> at 6:30 P.M. at the Community Center. Voting on the referendum will take place at City Hall on December 19, 2000 from 4:00 P.M. – 8:00 P.M. A retirement open house will be held on Wednesday, December 13<sup>th</sup> from 3:00 – 5:00 P.M. at City Hall in recognition of Pat Hoag's twenty-seven years of service to the City. The public is invited to attend this open house.

**E. CITY ADMINISTRATOR'S REPORT –**

1. Hearing to Approve 2000/Collectable 2001 Tax Levy and 2001 Budget – MOTION 12R-02-00 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO RECESS THE REGULAR COUNCIL MEETING AND OPEN THE PUBLIC HEARING. MOTION CARRIED WITH ALL AYES. Mayor Swanson called the public hearing to order at 7:04 P.M. He stated that the Truth in Taxation Hearing was held on December 4<sup>th</sup> at 7:00 P.M. This hearing was held to take public comments regarding the proposed levy and budget. MOTION 12R-03-00 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO ADOPT THE PROPOSED 2000/COLLECTABLE 2001 NET TAX LEVY TOTALING \$1,209,656. MOTION CARRIED WITH ALL AYES. MOTION 12R-04-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE 2001 PROPOSED REVENUE BUDGET TOTALING \$1,913,992 AND EXPENDITURE BUDGET TOTALING \$1,913,992. MOTION CARRIED WITH ALL AYES. MOTION 12R-05-00 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO CLOSE THIS PUBLIC HEARING AND RECONVENE THE REGULAR COUNCIL MEETING AT 7:05 P.M. MOTION CARRIED WITH ALL AYES.
2. Approve Payment of Bills - MOTION 12R-06-00 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$67,979.15 AND \$3,440.37. MOTION CARRIED WITH ALL AYES.
3. Memo dated December 7, 2000 regarding Tax Increment Financing Reimbursement – The second half tax settlement has been received from the County and City Administrator Swenson requested approval to reimburse the TIF

- Districts incremental tax revenue. MOTION 12R-07-00 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE REIMBURSING DAGGETT BROOK VILLAS \$8,359.45 IN TAX INCREMENT REVENUE. MOTION CARRIED WITH ALL AYES. City Administrator Swenson requested approval to reimburse Reed's IGA Market the balance due the District in the amount of \$10,809.27 to conclude the City's payments to TIF District 1-3. MOTION 12R-08-00 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO APPROVE THE TIF PAYMENT TO REED'S MARKET IN THE AMOUNT OF \$10,809.27. MOTION CARRIED WITH ALL AYES.
4. Decertification of Tax Increment Financing District – As the final payment on TIF District 1-3 has been approved, decertification of the District was requested by City Administrator Tom Swenson. MOTION 12R-09-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 00-96 APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-3 OF THE CITY OF CROSSLAKE. MOTION CARRIED WITH ALL AYES.
  5. Lakes State Bank Pledge Update dated November 30, 2000 was included for Council information.
  6. Lakewood Bank Pledge Update dated November 30, 2000 was included for Council information.
  7. Northern National Bank Pledge Update dated November 30, 2000 was included for Council information.
  8. November 16, 2000 Memo from Sheila Haverkamp regarding BLADC Project Activity Reports for July and August, 2000 was included for Council information.
  9. November 2000 Region Five Development Commission Mailer was included for Council information.
  10. November 20, 2000 Letter from Crow Wing Power regarding Municipal Meter Relief Program was included for Council information.

## **F. COMMISSION REPORTS -**

### **1. PUBLIC SAFETY –**

- a. Chief Bob Hartman stated that 169 incidents were reported in Crosslake and 48 incidents were reported in Mission Township in November. This compares to 116 in Crosslake in November 1999 and 22 in Mission Township in November 1999. Overall, activity is up with 1795 reports filed year-to-date as compared to 1513 through November 1999. Speeding citations have doubled, car/deer accidents are about the same, dog complaints are up 30%, DWI's are four times higher, alarms are up and burglaries and assaults have doubled. Chief Hartman stated that the Department will see an increase in reports due to snowmobile activity. The Police Department is recommending that sealed bids be accepted to sell the vehicles that the Department has taken possession of through forfeitures. A sample ad was included for Council information. MOTION 12R-10-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO AUTHORIZE THE POLICE CHIEF TO PUBLISH AN AD TO ACCEPT

SEALED BIDS ON TWO PICKUP TRUCKS AS REQUESTED. MOTION CARRIED WITH ALL AYES.

- b. Assistant Fire Chief Keith Anderson presented the Fire Department Report. Seven calls were responded to in November for a year-to-date total of 127 calls. Jeff Cripps and Keith Anderson presented plaques to Pat Hoag and Mike Amsden who have retired from the Fire Department after several years of service. Mike Amsden thanked everyone and stated that he enjoyed his time with the Department. Pat Hoag also thanked everyone. He stated that he has seen a lot of buildings go up in smoke over the years he served with the Department. Mayor Swanson thanked Pat and Mike on behalf of the citizens of Crosslake and wished them well.

2. PUBLIC WORKS –

- a. Public Works Director Ted Strand informed the Council that the Minutes of the October 16, 2000 Commission Meeting were included for Council information.
- b. A November 14, 2000 Letter to Crow Wing County Highway Engineer Duane Blanck from Dale Blosberg, President of Velvet Lake Association regarding County Road 36 speed limit was included for Council information.

City Administrator Tom Swenson stated that several road projects were on the agenda for consideration by the City Council. The Council was informed that White Oak Drive, Red Oak Circle and Anderson Court would require a 3/5ths majority vote of the Council and the remainder of the projects would require a 4/5ths majority vote.

- c. White Oak Drive – The Public Hearing for this road project was held on November 27, 2000. Based on this hearing the Council is required to take action. MOTION 12R-11-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 00-97 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR WHITE OAK DRIVE. MOTION CARRIED WITH ALL AYES.
- d. Red Oak Circle – The Public Hearing for this road project was held on November 27, 2000. MOTION 12R-12-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 00-98 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR RED OAK CIRCLE. MOTION CARRIED WITH ALL AYES.
- e. Anderson Court – The Public Hearing for this road project was held on November 27, 2000. MOTION 12R-13-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 00-99 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR ANDERSON COURT. MOTION CARRIED WITH ALL AYES.
- f. Eagle Street – The Public Hearing for this road project was held on November 27, 2000. MOTION 12R-14-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 00-100

ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR EAGLE STREET. MOTION CARRIED WITH ALL AYES.

- g. 1<sup>st</sup> Street, 2<sup>nd</sup> Avenue, 2<sup>nd</sup> Street – The Public Hearing for this road project was held on November 27, 2000. A letter was received from Nicholas Cody in opposition to this improvement. MOTION 12R-15-00 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 00-101 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR 1<sup>ST</sup> STREET, 2<sup>ND</sup> AVENUE AND 2<sup>ND</sup> STREET. MOTION CARRIED WITH ALL AYES.
- h. Gingseng Patch Road, Anchor Point Road and Twin Bay Road – The Public Hearing for this road project was held on November 28, 2000. MOTION 12R-16-00 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 00-102 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR GINSENG PATCH ROAD, ANCHOR POINT ROAD AND TWIN BAY ROAD. MOTION CARRIED WITH ALL AYES.
- i. Anchor Point Trail – The Public Hearing for this road project was held on November 28, 2000. MOTION 12R-17-00 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 00-103 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR ANCHOR POINT TRAIL. MOTION CARRIED WITH ALL AYES.
- j. Summit Avenue – The Public Hearing for this road project was held on November 29, 2000. A fax was received from Cindy Chase in support of the improvement to Summit Avenue. MOTION 12R-18-00 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 00-104 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR SUMMIT AVENUE. MOTION CARRIED WITH ALL AYES.
- k. Cool Haven Lane - The Public Hearing for this road project was held on November 29, 2000. A letter was received from Bernard and Ruth Horejsi opposed to the road improvement project. MOTION 12R-19-00 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 00-105 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR COOL HAVEN LANE. There were individuals in the audience who were property owners on this road and it was the consensus of the Council that they be allowed to address the Council. Richard Schmidt of 12817 Cool Haven Lane stated that he felt there were several issues outstanding that needed to be resolved before a decision could be made. He wondered how the road project would be assessed since some of the property owners have small properties and others have large lots with houses straddling the middle of the lot. He requested a tabling of the issue by the Council. He also felt

drainage at the end of the road was a problem. Mayor Swanson requested that City Attorney Paul Sandelin address these issues. City Attorney Sandelin stated that although there may be some considerations you take into account when you adopt the assessment roll, which cannot be answered at this time, the Council is required to make a decision as to whether this project should proceed. The two questions the Council needs to decide are (1) should the road be improved; and (2) how do we equitably assess the cost. Mr. Schmidt asked why he should be required to pay for the correction to the drainage problem at the end of the road. City Engineer Dave Reese stated that WSN has looked at the drainage problem, and view the cost as part of the overall construction cost of the road. Doug Peterson of 12787 Cool Haven Lane felt the Council should be acting on behalf of the majority of the property owners who do not want the road improved. He stated that he had requested more information regarding the cost of the road which he has not received. He, too, was concerned about how the cost would be allocated among the property owners. Councilmember Upton commented that the answers to these questions hinge on the final engineering report which is available upon completion of the project. City Attorney Paul Sandelin stated that the feasibility report breaks down the cost of the project based on estimates and is a baseline to be used by the property owners. City Engineer Dave Reese stated that the City has been consistent with all of the road projects that have been undertaken in regards to assessing by equivalent lot units. Councilmember Miller stated that the City's policy is to improve all of the gravel roads within the City, and based on the recommendation of the Public Works Commission, improving this road would complete blacktopping in this area of the City. Councilmember Upton noted that the alternatives to not blacktopping the road would be for the property owners to request a vacating of the road or to change the road to minimum maintenance standards which would mean no snowplowing or Class 5 improvements. MOTION CARRIED WITH ALL AYES.

1. Ivy Lane/Ivy Trail – The public hearing for this road project was held on November 29, 2000. MOTION 12R-20-00 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 00-106 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR IVY LANE/IVY TRAIL. Councilmember Upton abstained from the vote. MOTION CARRIED ON A 4/5THS VOTE.
- m. Rush Lane – The public hearing for this road project was held on November 29, 2000. MOTION 12R-21-00 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 00-107 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR RUSH LANE. MOTION CARRIED WITH ALL AYES.
- n. Gale Lane – The public hearing for this road project was held on November 28, 2000. The Council inquired as to whether any information had been received from the County regarding their participation in the cost of improving Gale Lane. City Administrator Tom Swenson stated that Duane Blanck was in attendance at the Public Works Commission meeting and indicated that he would be receptive to some type of County involvement. MOTION 12R-22-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE

- RESOLUTION 00-108 ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR GALE LANE. MOTION CARRIED WITH ALL AYES.
- o. WSN Letter dated December 4, 2000 regarding Engineering Design/Construction Observation Services for the 2001 Street Improvements. MOTION 12R-23-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE DESIGN SURVEY, PLANS, SPECIFICATIONS AND BIDDING AS FOLLOWS: (1) ANDERSON COURT NOT TO EXCEED \$4100; (2) RED OAK CIRCLE NOT TO EXCEED \$2850; (3) WHITE OAK DRIVE NOT TO EXCEED \$5200; (4) GINSENG PATCH ROAD, ET AL NOT TO EXCEED \$8200; (5) ANCHOR POINT TRAIL NOT TO EXCEED \$2400; (6) RUSH LANE NOT TO EXCEED \$2000; (7) EAGLE STREET NOT TO EXCEED \$2400; (8) COOL HAVEN LANE NOT TO EXCEED \$4000; (9) SUMMIT AVENUE NOT TO EXCEED \$3850; (10) 1<sup>ST</sup> STREET, 2<sup>ND</sup> STREET AND 2<sup>ND</sup> AVENUE NOT TO EXCEED \$3850; (11) GALE LANE NOT TO EXCEED \$1900; (12) IVY LANE AND IVY TRAIL NOT TO EXCEED \$4200. CONSTRUCTION STAKING AND OBSERVATION AS FOLLOWS: (1) ANDERSON COURT NOT TO EXCEED \$4220; (2) RED OAK CIRCLE NOT TO EXCEED \$2850; (3) WHITE OAK DRIVE NOT TO EXCEED \$7300; (4) GINSENG PATCH ROAD, ET AL NOT TO EXCEED \$8500; (5) ANCHOR POINT TRAIL NOT TO EXCEED \$4440; (6) RUSH LANE NOT TO EXCEED \$2500; (7) EAGLE STREET NOT TO EXCEED \$2250; (8) COOL HAVEN LANE NOT TO EXCEED \$4300; (9) SUMMIT AVENUE NOT TO EXCEED \$4150; (10) 1<sup>ST</sup> STREET, 2<sup>ND</sup> STREET AND 2<sup>ND</sup> AVENUE NOT TO EXCEED \$4250; (11) GALE LANE NOT TO EXCEED \$2100; AND (12) IVY LANE AND IVY TRAIL NOT TO EXCEED \$5100. Note: Woodland Avenue and Pinedale Street and Manhattan Drive were excluded. MOTION CARRIED WITH ALL AYES.
- p. Letter dated November 20, 2000 from City Attorney Paul Sandelin to Glen A. Gustafson regarding City of Crosslake Wisemiller Condemnation was included for Council information.
- q. December 1, 2000 Memo from City Administrator/Public Works Director -- Jeff Kettleon from the Fairfield Township Board was present at the Public Works Commission meeting to discuss a reciprocal plowing agreement between Crosslake and Fairfield Township. Mr. Kettleon requested that the City plow the portion of Bonnie Lakes Road within Fairfield Township. In return, Fairfield Township would agree to plow that portion of Greer Lake Road which lies within the City of Crosslake. The Public Works Commission recommends approval of this reciprocal plowing agreement. City Attorney Sandelin recommended that a Joint Powers Agreement be executed. MOTION 12R-24-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO AUTHORIZE THE PLOWING AGREEMENT WITH FAIRFIELD TOWNSHIP AND DIRECTED THE CITY ATTORNEY TO PREPARE THE APPROPRIATE AGREEMENTS FOR EXECUTION. MOTION CARRIED WITH ALL AYES. Also in attendance at the Public Works Commission Meeting was County Highway Engineer, Duane Blanck who updated the Commission on several projects of interest to the City. Mr. Blanck informed the Commission that CSAH

#16, which was originally scheduled to have paved shoulders constructed in 2002, has been rescheduled and will be constructed in 2001. These paved shoulders on #16 will connect to the Paul Bunyan Trail. Mr. Blanck also informed the Commission that reconstruction of CSAH #103 has been moved up to 2001 for improvement. Mr. Blanck was hopeful that following the Organizational Meeting of the County Board in January, work can begin on the proposed Joint City/County Maintenance Facility. Also discussed was the possibility of the County upgrading County Road #140 to City standards and then turning the road over to the City for future maintenance. The Commission recommends that the City cooperate with Crow Wing County to upgrade County Road #140 to City standards, including any legal work required to obtain all necessary road right-of-way and then allow the County to deed the road to the City for future maintenance. MOTION 12R-25-00 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO AUTHORIZE CHUCK MILLER, TED STRAND AND TOM SWENSON TO NEGOTIATE WITH THE COUNTY ON DETAILS REGARDING ACCEPTANCE OF COUNTY ROAD #140 WHEN BROUGHT UP TO CITY STANDARDS. MOTION CARRIED WITH ALL AYES. Also discussed was the history of straightening County Road #16 and its affect on Gale Lane. Mr. Blanck felt the County would participate in the cost of upgrading Gale Lane to City standards. In a letter dated October 27, 2000, Anderson Brothers has requested release of all retainage on the 2000 road projects. After review by the Public Works Commission, a motion was made to not release the retainage until Spring of 2001 when it can be verified that the turf has been established. This motion was made with the understanding that the City will be responsible for the areas that can be verified to have been damaged by the public and are not the fault of the contractor. MOTION 12R-26-00 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO REAFFIRM RETAINING THE \$5000 UNTIL SPRING WHEN TURF ESTABLISHMENT CAN BE DETERMINED BUT TO NOT HOLD ANDERSON BROTHERS LIABLE FOR DAMAGE DONE BY THE PUBLIC. MOTION CARRIED WITH ALL AYES. The Commission reviewed a memo dated November 30, 2000 from Public Works Director Ted Strand regarding the purchase of a new wheel loader. Following review of the State bid price for the Caterpillar 924G and the John Deere TC54H, a motion was approved to recommend to the City Council that the City purchase the Caterpillar 924G at a cost of \$107,687.48. The Public Works Commission based their decision on the fact that there is a greater re-purchase price from the Caterpillar dealer, the Caterpillar has a slower speed transmission and past service from Caterpillar has been more responsive than John Deere. It was further recommended that the Staff be directed to work out a financing package. MOTION 12R-27-00 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO AUTHORIZE PUBLIC WORKS TO PROCEED WITH THE PURCHASE OF A CATERPILLAR 924G WHEEL LOADER AT A COST NOT TO EXCEED \$107,687.48. MOTION CARRIED WITH ALL AYES.

### 3. PLANNING AND ZONING –

- a. The Minutes of the Planning and Zoning Commission Meeting and Public Hearing of October 20, 2000 were included for Council information. Community Development Director Paul Larson stated that all future meeting minutes will include staff recommendations and addresses of applicants.
- b. The November 2000 Permit Summary reflects a total of 561 permits year-to-date with a year-to-date valuation of \$16,793,939.
- c. On-Site Sewer Inspection Program Update – Community Development Director Paul Larson stated that in 1999, of the 508 systems inspected, 136 systems were found to be non-conforming. Of those found to be non-conforming, a total of 71.3% of the property owners have submitted designs or applied for permits for updating their systems. A second notice will be sent to the property owners in December reminding them of the need to update their system. In 2000, 763 systems were inspected and 191 were found to be non-conforming. Notices will be sent to these property owners in January, 2001.
- d. Staff Report regarding Plat 00-04/CUP 00-27 Riverwood Townshomes CIC – The owner of Riverwood Apartments has requested approval to convert the existing apartments into condominium units and to add an additional 8 units to the development. The Planning and Zoning Commission approved CUP-00-27 to allow for a residential planned unit development to be converted from a common ownership rental occupied development to an individual owner occupied development with the condition that the Final CIC plat and Declaration are approved by the City Council. The Planning and Zoning Commission also recommended preliminary approval of Plat 00-04 with the following conditions: (1) All of the fees are paid to the City prior to the signing of the Final CIC Plat consisting of Park Dedication fees of \$15,150, reimbursement of City Engineer, City Surveyor and City Attorney fees, City Attorney approval of the Declaration for the CIC Plat, and that the proposed units not be constructed on the site until City sewer is available. MOTION 12R-28-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE PRELIMINARY PLAT 00-04, RIVERWOOD TOWNHOMES CIC WITH THE CONDITIONS THAT THE PARK DEDICATION FEE OF \$15,150 BE PAID, CITY ENGINEER, CITY SURVEYOR AND CITY ATTORNEY FEES BE REIMBURSED THE CITY, THAT THE CITY ATTORNEY APPROVES THE DECLARATION FOR THE CIC PLAT AND THAT NO ADDITIONAL UNITS BE APPROVED SUBJECT TO CITY SEWER BEING AVAILABLE. MOTION CARRIED WITH ALL AYES.
- e. Staff Report regarding Ordinance Amendment 00-03, Signs – Community Development Director Paul Larson stated that the City has put a lot of work into sign standards over the past couple of years, however, the Staff has found some areas of this section difficult to administer and enforce due to unclear wording. Staff has met with the Chamber of Commerce representatives and corresponded through mail. The Crosslake Sign Committee of the Chamber reviewed the Ordinance changes at their meeting and support the amendment. Four letters between the City of Crosslake and the Chamber of Commerce are

included as a permanent part of the minutes. MOTION 12R-29-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE AMENDMENT 00-03, AMENDING CHAPTER 8 OF THE CITY CODE DEALING WITH SIGN PERFORMANCE STANDARDS AND TO APPROVE PUBLISHING A SUMMARY OF THE AMENDMENT. MOTION CARRIED WITH ALL AYES.

- f. Staff Report – Ordinance Amendment 00-04, Temporary Vehicles-Recreational Vehicles – The Planning and Zoning Staff has made proposed changes to the temporary vehicles/recreational vehicles section of the Ordinance to help clarify the Ordinance and allow better administration. MOTION 12R-30-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE AMENDMENT 00-04 DEALING WITH TEMPORARY VEHICLES/RECREATIONAL VEHICLES AND TO APPROVE PUBLISHING A SUMMARY OF THE ORDINANCE. MOTION CARRIED WITH ALL AYES.
- g. Staff Report – Ordinance Amendment 00-14 Fence Standards – Community Development Director Paul Larson stated that the current zoning ordinance limits the height of a fence in residential zones to 5 feet. Any fence higher than 60 inches is allowed under a Conditional Use Permit. The Planning and Zoning Staff has contacted several local fence builders and the conclusion has been reached that most fences are built as 6 foot privacy fences. With these findings, it is reasonable to change the maximum height for a fence from 5 feet to 6 feet. MOTION 12R-31-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE AMENDMENT 00-14 REGARDING FENCE STANDARDS AND TO PUBLISH A SUMMARY OF THE ORDINANCE. MOTION CARRIED WITH ALL AYES.
- h. Staff Report – Ordinance Amendment 00-15, Sanitation Standards – The Planning and Zoning Staff is recommending an amendment that relates to the variance application requirement for the installation of a holding tank. The current ordinance language requires a variance application for the installation of a holding tank when there is not adequate area onsite for the installation of a standard sewage treatment system. Staff is also recommending that the portion of the ordinance that relates to setbacks of up to 50% less than are normally required from a property line and accessory structure be handled by the Planning and Zoning Staff. This amendment will result in fewer variance applications for sewage treatment systems. MOTION 12R-32-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE AMENDMENT 00-16 RELATING TO SANITATION STANDARDS AND THAT A SUMMARY OF THE ORDINANCE BE PUBLISHED. MOTION CARRIED WITH ALL AYES.
- i. Staff Report – Ordinance Amendment 00-16 – The Planning and Zoning Staff has made proposed changes to the Planned Unit Development section of the City Code to allow for a development incentive in non-shoreland areas for this

type of development. Currently the Ordinance gives incentives for this type of development in shoreland areas but does not for non-shoreland areas. The City Comprehensive Plan encourages incentives for developers and this Ordinance Amendment will provide opportunities for preservation of open space, better use and efficiency of utilities and city services and provide more affordable housing opportunities. The Planning and Zoning Commission recommends approval. MOTION 12R-33-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE AMENDMENT 00-16 RELATING TO NON-SHORELAND PLANNED UNIT DEVELOPMENT STANDARDS AND TO PUBLISH A SUMMARY OF THE ORDINANCE AMENDMENT. MOTION CARRIED WITH ALL AYES.

- j. Staff Report regarding Zoning Fee Schedule – Staff has researched fee schedules within surrounding cities and counties and determined that Crosslake’s zoning fees are lower than most nearby communities. Due to the amount of time required to process zoning applications and the cost of publishing notices and recording, a revised fee schedule is recommended for approval. The Planning and Zoning Commission supports the revised fee schedule. MOTION 12R-34-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 00-109 RELATING TO THE ZONING FEE SCHEDULE. MOTION CARRIED WITH ALL AYES.
- k. Staff Report – City owned Public Accesses – At the May 2000 Regular Council Meeting, the Planning and Zoning Staff informed the Council about the number of requests made regarding activities permitted on City owned public accesses. To ensure consistency in policy, the City Attorney has prepared a resolution addressing items regarding these public owned accesses. MOTION 12R-35-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 00-110 ADOPTING THE PUBLIC ACCESS POLICY WITH THE ADDITION OF THE WORD “IMPROVED” IN ITEM NO. 6. MOTION CARRIED WITH ALL AYES.

4. PARK AND RECREATION /LONG RANGE PARK PLANNING COMMISSION –

- a. The Minutes of the November 27, 2000 Park Advisory Commission Minutes were included for Council information.
- b. Staff Report – Park and Recreation Director Jon Henke announced that the Outdoor Recreation Grant through the Minnesota Department of Natural Resources has been completed and a check issued in the amount of \$11,000. Jon thanked the various individuals who had participated in this grant process. MOTION 12R-36-00 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO ACCEPT WITH THANKS THE \$11,000 FROM THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR GRANT OR99-007. MOTION CARRIED WITH ALL AYES. The Charter School would like to add two days on their lease agreement with the City. The school is interested in utilizing the gymnasium

from 12:00 – 1:00 P.M. Wednesday's and Friday's. The Park Commission recommends approval of the additional time. MOTION 12R-37-00 WAS MADE BY IRENE SCHULTZ AND SECONDED BY RICHARD UPTON TO APPROVE THE CHARTER SCHOOL'S UTILIZING THE COMMUNITY CENTER GYM FROM 12:00 – 1:00 P.M., WEDNESDAY AND FRIDAY EACH WEEK AT A COST OF \$10 PER HOUR. MOTION CARRIED WITH ALL AYES. It was noted that the Charter School has obtained insurance naming the City as an additional insured. The Park and Recreation Department has decided to keep the present membership rates for the Weight Room for 2001, however, the one month membership will be eliminated. Users after December, 2000 will have their choice of purchasing a day pass for \$3.00, a three month membership for \$30.00, a six month membership for \$60.00 or a year membership for \$100.00. The Department has been flooding the ice rink for the past two weeks, but it is not yet available for skating. The goal is to have the rink ready before Christmas. Only one sheet of ice is being flooded this year due to the various problems that were encountered the past two years due to weather conditions. The rink will be open Thursdays through Sundays. AARP will again be providing tax help at the Crosslake Community Center starting in March of 2001 and ending April 16, 2001. Weight Watchers will start meeting at the Community Center on Wednesday nights. An informational meeting will be held on December 6<sup>th</sup> and the first meeting will be held December 13<sup>th</sup>.

5. LIBRARY –

- a. The Minutes of the November 20, 2000 Meeting were included for Council information.
- b. Sandy Eliason informed the Council that Ray Smyth has been appointed as the new Chair of the Library Committee. Sandy did attend the Regional Library Meeting where the first draft reading of the Branch Establishment Policy was presented. Final policy approval will be made in January. Alden Hardwick addressed the Council and defined the steps needed to join the library system. He stated that Crosslake would meet all of the requirements including a population of at least 2000. The City would be responsible to construct the building and provide heat and lights. The Library System would provide staff and telephone. City Administrator Swenson asked if the population could include the surrounding area and Alden stated that it could. County Commissioner Ed Larsen addressed the Council. He stated that the Kitchigami Regional Library System was put together by the State of Minnesota and includes five counties, with five cities having a total of nine libraries. A total of \$296,000 (42% of the total contribution ) comes from Crow Wing County, yet only one city in Crow Wing County has a library. He stated that he would remain committed to working with the Committee on obtaining a library. Ray Smyth inquired as to a location for the Library and urged the Council to make a preliminary decision as to the site. Both the Library Committee and the Park and Recreation Commission agree that the Park site is the most desirable location. He stated that identification of a site would be helpful for fund raising activities, helpful to the Park and Recreation

Planning Committee and helpful to the Kitchigami Regional Library System. MOTION 12R-38-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ESTABLISH THE LOCATION OF THE LIBRARY ON THE SITE OF THE COMMUNITY CENTER WITH THE STIPULATION DISCUSSED IF THE LIBRARY BECOMES A REALITY. MOTION CARRIED WITH ALL AYES.

6. UTILITIES –

- a. The Minutes of the November 28, 2000 Commission meeting were included for Council information.
- b. General Manager Kevin Larson presented his highlights report. The 2<sup>nd</sup> Annual Strategic Planning meeting will be held on January 3<sup>rd</sup> from 8:30 A.M. to noon at the Community Center. Work continues on implementation of the Optional Expanded Calling Service. The Staff has done extensive research on new General Ledger software and approval is requested to purchase the Martins & Associate MAF Software. The cost is approximately \$40,000. MOTION 12R-39-00 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE PURCHASE OF GENERAL LEDGER SOFTWARE FROM MARTIN & ASSOCIATES. MOTION CARRIED WITH ALL AYES. Work is continuing on Phase II of the CATV planned upgrade and programming expansion. Due to the need for additional floor space for new CATV equipment, the Staff is researching options for expansion which will be considered at the Strategic Planning meeting. Superintendent Jim Oraskovich has requested that a ten-minute video be shown on Channel 12 regarding the upcoming Pequot Lakes School Bond Referendum. The next Commission meeting will be held on December 21<sup>st</sup> at 7:30 A.M. at City Hall.

7. LONG RANGE CAPITAL PLANNING –

- a. The Minutes of the October 25, 2000 Meeting were included for Council information.
- b. Staff Report regarding recommendation for members to the Long Range Capital Planning Commission - Sandy Eliason submitted a letter of resignation which was accepted by the Commission on November 22, 2000. Also, Bruce Larson's term is up effective January 31, 2001. The Commission recommended Council approval on various appointments. MOTION 12R-40-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ACCEPT THE RESIGNATION OF SANDY ELIASON, TO APPOINT MARK WESSELS TO SERVE A THREE YEAR TERM BEGINNING FEBRUARY 1, 2001 AND EXPIRING JANUARY 31, 2004, TO APPOINT BOB MATTSON TO FINISH SANDY ELIASON'S TERM BEGINNING DECEMBER 20, 2000 AND EXPIRING JANUARY 31, 2002 AND TO APPROVE HENRY DUITSMAN AS AN ALTERNATE MEMBER OF THE COMMISSION. MOTION CARRIED WITH ALL AYES.
- c. Community Development Director Paul Larson stated that at the November Council meeting, the Council requested a project priority list from the Planning

and Zoning Department. This list was provided to the Council. Based on this list, it was the consensus of the Council that the City would not be applying for the Healthy Community Partnership Program with the Initiative Foundation.

8. SEWER/WATER COMMITTEE –

- a. A letter dated November 29, 2000 from the Department of the Army was included for Council information.

9. RECYCLING – Councilmember Miller reported that 17.07 tons of recyclables were collected in November.

10. ECONOMIC DEVELOPMENT AUTHORITY – Members of the EDA recommend that Bill Reed be appointed for a second term for expiration on January 31, 2007. It was also recommended that Karen Christofferson be appointed to serve the remainder of a six year term which expires on January 31, 2006. MOTION 12R-41-00 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO APPOINT BILL REED TO HIS SECOND TERM EFFECTIVE FEBRUARY 1, 2001 EXPIRING JANUARY 31, 2007. MOTION CARRIED WITH ALL AYES.

MOTION 12R-42-00 WAS MADE BY DEAN SWANSON AND SECONDED BY RICHARD UPTON TO APPOINT KAREN CHRISTOFFERSON TO THE REMAINDER OF A SIX YEAR TERM EXPIRING JANUARY 31, 2006. MOTION CARRIED WITH ALL AYES.

11. CHARTER SCHOOL – Nothing

12. PERSONNEL – Councilmember Swanson read Resolution 00-111 recognizing Pat Hoag for his twenty-seven years of service with the City. The Resolution will be presented to Pat at an open house to be held on December 13, 2000 at City Hall.

13. OLD BUSINESS – None

14. NEW BUSINESS – Councilmember Miller stated that the City came close to losing three citizens to carbon monoxide poisoning recently and recommended that the Mayor consult with the Fire Department to provide carbon monoxide detectors as needed. Mayor Swanson suggested that the Lions Club provide funding to subsidize the cost.

15. PUBLIC FORUM – Councilmember Upton thanked the public for allowing him to serve on the City Council. He stated that he has learned the importance of service to the City during this time and is now looking forward to doing a short-term mission in Japan. Mayor Swanson thanked Councilmember Upton for his service to the City.

MOTION 12R-43-00 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR MEETING AT 9:37 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by:



Darlene J. Roach  
Deputy Clerk/Treasurer

BILLS FOR PAYMENT				
11-Dec-00				
VENDOR	DEPT	CHECK #	AMOUNT	
Whitefish Automotive - oil, filter, lube, patch tire	PD		\$33.60	
Gammello & Sandelin - legal fees	Legal		\$5,237.87	
Photo Express - film	PD		\$3.34	
Crosslake Comm - REA Loan Payment	Debt Svc		\$925.93	
Fire Protection Equip - recharge extinguishers	PD		\$59.36	
California Contractors - ties	PW		\$109.40	
MN Benefit Association - employee deductions	Adm		\$462.32	
Thomas Swenson - December vehicle allowance	Adm		\$300.00	
North Ambulance - November subsidy	Amb		\$1,103.00	
Brainerd Dispatch - PW ad	PW		\$58.10	
Holiday - gasoline	P&Z		\$12.99	
Fleet Farm - tires	P&Z		\$111.82	
X-cel Energy - natural gas	Gov't		\$234.32	
Gigi Nelson - signs	PW		\$12.00	
Reed's Market - lysol, dishsoap	Park		\$27.43	
The Office Shop - cleaner	Gov't		\$8.36	
L&M Steel - galvanized steel	PW		\$124.53	
Ace Hardware - Entryway bolt lock	PW		\$27.15	
Ace Hardware - lite flour utility, connectors	PW		\$49.81	
Ace Hardware - Stabil, nails, wilplate	Park		\$11.66	
Viking Coke - pop	Park		\$32.48	
Samaritan Tire - tires	PD		\$93.48	
Samaritan Tire - tires	PD		\$204.39	
Fleet Farm - microwave	Gov't		\$95.84	
Moonlite Square - fuel	P&Z		\$21.15	
Jason Amsden - labor on JD 444E	PW		\$60.00	
Culligan - bottled water	Gov't		\$25.56	
Pine River Clinic - physical	PW		\$131.00	
The Office Shop - various office supplies	All		\$216.04	
Crosslake Aggregate - washed sand	PW		\$840.00	
Crosslake Aggregate - Cat rental	PW		\$762.50	
Office Max - receipt books, misc office supplies	Park		\$113.31	
WSN - engineering fees	All		\$16,203.65	
Carol Roquette - mileage	FD		\$57.21	
Don Henderson - mileage	FD		\$14.95	
Echo Publishing - business cards	PW		\$41.58	
The Office Shop - office supplies	All		\$31.12	
Crosslake Rolloff - recycling	Recycle		\$1,600.00	
Crosslake Rolloff - rolloff box	PW		\$131.40	
Xcel Energy - natural gas	PW		\$208.05	
Xcel Energy - natural gas	Park		\$54.41	
Crow Wing Coop - electric	Gov't		\$339.00	
Crow Wing Coop - electric	Park		\$10.65	
Crow Wing Coop - electric	PW		\$15.98	
Crow Wing Coop - electric	PW		\$69.23	
Crow Wing Coop - electric	Park		\$15.55	

Crow Wing Coop - electric		PW	St Lights	\$59.11
Crow Wing Coop - electric		Park		\$260.31
Danko - composite cylinder, airmasks		Fire		\$6,274.56
Xcel Energy - natural gas		Park		\$308.43
U.S. Diary - calendars		All		\$15.60
Cellular One - cell service		PD		\$213.95
Paul Larson - mileage		P&Z		\$44.50
Donald Coulter - survey fees		P&Z		\$180.00
Simonson Lumber - supplies		FD		\$15.51
Viking Coke - pop		Gov't		\$32.87
Lakeside Glass - windshield repl deductible		PD		\$250.00
Carol Roquette - mileage		FD		\$21.13
Jon Henke - mileage		Park		\$25.35
Jim's Electric - 4 lamps		Park		\$32.33
People's Security - annual monitoring		Park		\$242.18
Triangle Oil - drum of oil		PW		\$268.94
Zee Medical - strips, pads		PW		\$9.05
Crosslake Communications - telephone etc.		All		\$974.37
Auto Value - antifreeze, tape, cable, fuses etc.		PW		\$432.34
Ace Hardware - trailer pins		PW		\$15.61
Dave Markgraf - mileage		Fire		\$55.26
Holiday - gasoline		Fire		\$32.92
Holiday - gasoline		PW		\$3.18
The Office Shop - office supplies		All		\$68.28
The Office Shop - paper		P&Z		\$8.51
The Office Shop - folders		Adm		\$22.37
D&K Fence - chain link fence	one half	PW		\$5,792.87
Electrion Systems - tabulating machine		Elections		\$1,250.00
Moonlite Square - gasoline		PD		\$322.75
Moonlite Square - gasoline		Fire		\$64.33
Pitney Bowes - postage machine rental		Adm/P&Z		\$101.86
Lakes Area Rental - spark plugs		FD		\$42.56
Election Systems - traffic tickets		PD		\$158.80
Shipman Auto parts - flag for blade, blade guides		PW		\$270.85
Fleet Farm - terminal kit, snap pins		PW		\$28.23
ATD American Co. - chair rack		Park		\$351.33
Sportsman Store - gasoline		PD		\$22.13
Holiday - gasoline		PD		\$402.10
DG Towing - towing charges		PD		\$100.00
Quill - 2 fireproof cabinets		P&Z/PD		\$1,884.21
Viking Industrial - eye wash, glasses, vests, signs		PW		\$484.88
Gull Lake Glass - install 3 panic bars		Gov't		\$129.46
Echo Publishing - public hearing notice		P&Z		\$65.63
Office Max - chairs		Park		\$351.33
Firemen's Annual checks		FD		\$15,805.00
Payroll		All		N/A
PERA		All		N/A
State/Federal Taxes		All		N/A
Deferred Comp		All		N/A
Life Insurance		All		N/A
MN Benefits		All		N/A

NCPERS - life insurance		All		N/A
Council #65 - union dues		All		\$182.65
			TOTAL	\$67,979.15



BRAINERD  
**LAKES AREA**  
CHAMBERS OF COMMERCE

September 6, 2000

Mr. Paul M. Larson  
Community Development Director  
City of Crosslake  
37028 County Road 66  
Crosslake MN 56442

Dear Paul,

Thank you for the extended time frame you allowed the Chamber to review the amendments to the sign ordinance. We appreciate your understanding of our need.

Upon reviewing the proposed amendments of the sign ordinance the Crosslake Committee has found everything to be acceptable. Per our phone discussion yesterday, we would like to see some clarification on lakeside signage for the merchants that conduct their business from the water as well. Please let me what will be amended concerning the lake signage and I will pass this information on to the Board of Directors, and the Crosslake Committee.

Please feel free to contact me at 218-692-1828 or Email at [sandi@crosslake.net](mailto:sandi@crosslake.net). Thank you for your time.

Sincerely,



Sandi Lewis  
Crosslake Area Director  
BLACC

Cc: Crosslake Committee, Lisa Paxton

OFFICES IN CROSSLAKE & BRAINERD

P.O. Box 356 • Brainerd, Minnesota 56401-0356

PHONE: (218) 829-2838 • FAX (218) 829-8199 • E-MAIL: [info@brainerdchamber.com](mailto:info@brainerdchamber.com) • WEBSITE: [www.brainerdchamber.com](http://www.brainerdchamber.com)

# *City of Crosslake*

37028 COUNTY ROAD 66  
CROW WING COUNTY  
CROSSLAKE, MINNESOTA 56442

July 11, 2000

Lisa Paxton  
Brainerd Lakes Area  
Chamber of Commerce  
PO Box 356  
Brainerd, MN 56401

Dear Lisa,

After meeting with Chamber members in Crosslake on June 28, 2000 to discuss the proposed sign ordinance amendments, I am submitting a revised draft for distribution to the sign ordinance committee.

We are looking forward to hearing from you this later this fall. If you have any questions or need additional information, please contact myself at (218) 692-2689.

Sincerely,



Carla Backstrom  
Planning and Zoning

BRAINERD  
**LAKES AREA**  
CHAMBERS OF COMMERCE

June 26, 2000

Mr. Paul M. Larson  
Community Development Director  
City of Crosslake  
37028 County Road 66  
Crosslake, MN 56442

Dear Paul,

Thanks for your letter of June 19<sup>th</sup> asking for Chamber input about proposed sign ordinance changes. We appreciate being included in your process.

The Chamber established a sign ordinance committee to review the proposed ordinance and the committee met several times with representatives of the City before the ordinance was finalized and ultimately approved. I, personally, do not make decisions about ordinances on behalf of our businesses. We use a very inclusive process and will need to ask for business member input before we can respond to the revisions outlined in your attachment.

Due to the nature of business in the Crosslake area, it would be difficult to gather the committee members to review the proposed changes within the time constraints outlined in your letter of July 7<sup>th</sup>. We are happy to review the ordinance and provide thoughtful feedback by September 1, 2000.

Please feel free to contact me at 800/450-2838 ext. 111 or Email at [lisapaxton@brainerdchamber.com](mailto:lisapaxton@brainerdchamber.com). Thank you.

Sincerely,



Lisa Paxton  
Chief Executive Officer

Cc: Crosslake Committee

OFFICES IN CROSSLAKE & BRAINERD

P.O. Box 356 • Brainerd, Minnesota 56401-0356

PHONE: (218) 829-2838 • FAX (218) 829-8199 • E-MAIL: [info@brainerdchamber.com](mailto:info@brainerdchamber.com) • WEBSITE: [www.brainerdchamber.com](http://www.brainerdchamber.com)

# *City of Crosslake*

37028 COUNTY ROAD 66  
CROW WING COUNTY  
CROSSLAKE, MINNESOTA 56442

June 19, 2000

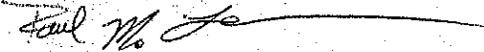
Lisa Paxton  
124 North Sixth Street  
Brainerd, Minnesota 56401

Dear Ms. Paxton:

The City of Crosslake Planning and Zoning Commission met on June 16, 2000 to consider further amending the sign section of the City zoning ordinance. The Commission felt that the amendments helped clarify the intent, however decided to table any action on the amendment until the July 7, 2000 meeting in the interest of getting comments from the Chamber of Commerce.

I have enclosed a copy of the City Staff Report with the proposed amendments and a complete copy of the sign section for your information. Please call me or write back with any comments, for or against such proposed changes. Thank you.

Sincerely,



Paul M. Larson  
Community Development Director

Encl. Sign amendment staff report  
Sign ordinance

RESOLUTION 00-96

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION APPROVING THE DECERTIFICATION OF  
TAX INCREMENT FINANCING DISTRICT NO. 1-3  
OF THE CITY OF CROSSLAKE

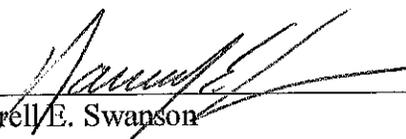
WHEREAS, on July 29, 1993, the City of Crosslake (the "City") created its Tax Increment Financing district No. 1-3 ("District No. 1-3") within Development District No. 1 (the "Project"); and

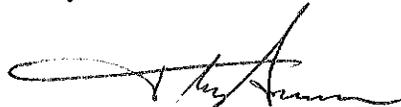
WHEREAS, as of the date hereof all bonds and obligations to which tax Increment for District No. 3 have been paid in full or defeased and all other costs of the Project have been paid; and

WHEREAS, the City desires by this resolution to cause the decertification of the District No. 1-3 after which all property taxes generated by property within District No. 1-3 will be distributed in the same manner as all other property taxes:

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake that the City's staff shall take such action as is necessary to cause the County Auditor of the Crow Wing County decertify the District No.1-3 as a tax increment district and no longer remit tax increment from the District No. 3 to the City.

DATED: December 11, 2000

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

ATTEST:

  
\_\_\_\_\_  
Darlene Roach  
Deputy Clerk

CITY OF CROSSLAKE  
RESOLUTION NO. 00-97

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

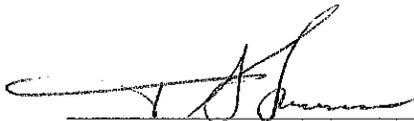
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of White Oak Drive from the intersection of Urban Point Road to the intersection of CSAH 103 by constructing road and drainage improvements,

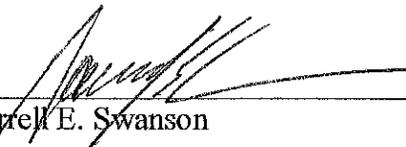
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 27th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 00-98

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

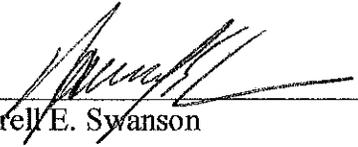
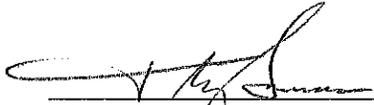
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Red Oak Circle from the intersection of Happy Landing Road to the end of the cul-de-sac by constructing road and drainage improvements,

AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 27th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11th day of December, 2000.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 00-99

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

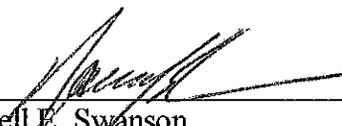
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Anderson Court from the intersection of CSAH 103, north, to the end of the cul-de-sac by constructing road and drainage improvements,

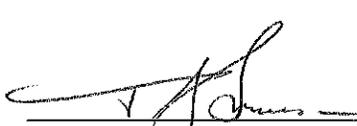
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 27<sup>th</sup> day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7<sup>th</sup> day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 00-100

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Eagle Street from the intersection of CSAH 66 to the end of the road by constructing road and drainage improvements,

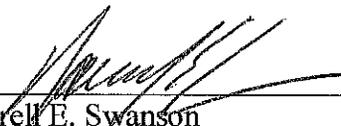
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 27th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 00-101

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of First Street from the intersection of CSAH 16 to the intersection of Second Avenue, Second Avenue from the intersection of First Street to the end of the road and Second Street from the intersection of First Street to the end of the road by constructing road and drainage improvements,

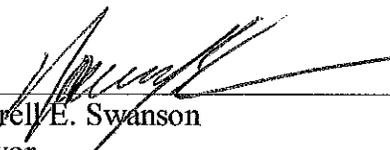
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 27th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 00-102

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

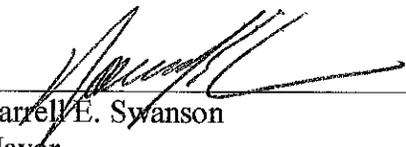
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Ginseng Patch Road from the intersection of Anchor Point Road to the beginning of Lot 20 Seekel Plat, all of Twin Bay Drive beginning at Ginseng Patch Road and Anchor Point Road beginning at the end of the current bituminous surface (approximately the NE corner of Lot 18, Anderson Twin Bay Shores Plat) to the end of the road by constructing road and drainage improvements,

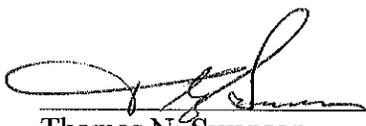
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 28th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 00-103

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Anchor Point Trail from the intersection of Anchor Point Road to the end of the road by constructing road and drainage improvements,

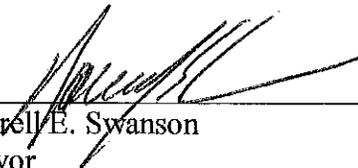
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 28th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth, Smith and Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 00-104

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

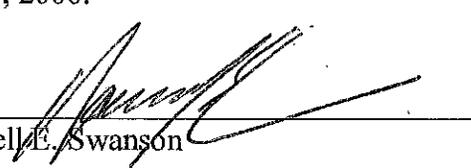
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Summit Avenue from the intersection of Whitefish Avenue, north, to the intersection of Shadywood Street by constructing road and drainage improvements,

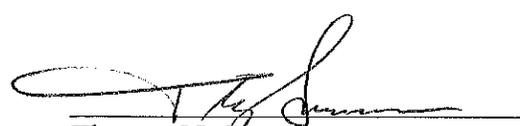
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 29<sup>th</sup> day of November 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7<sup>th</sup> day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 00-105

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

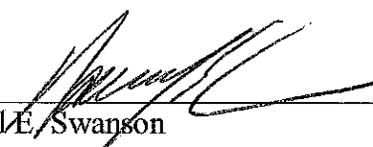
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Cool Haven Lane from the intersection of South Landing, west, approximately 1400 feet lying within Government Lot 3 by constructing road and drainage improvements,

AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 29th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

CITY OF CROSSLAKE  
RESOLUTION NO. 00-106

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of the entire length of Ivy Lane and Ivy Trail from the intersection of Ivy Lane to the end of the road by constructing road and drainage improvements,

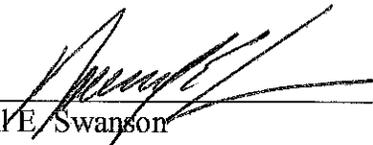
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 29th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 28th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11th day of December, 2000.

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 00-107

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Rush Lane from the intersection of Anchor Point Road to the end of the road by constructing road and drainage improvements,

AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 29th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11th day of December, 2000.



Thomas N. Swenson  
City Administrator

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

CITY OF CROSSLAKE  
RESOLUTION NO. 00-108

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS

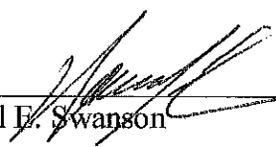
WHEREAS, a Resolution of the City Council adopted the 20<sup>th</sup> day of October, 2000, fixed a date for a Council Hearing on the proposed improvement of Gale Lane from the intersection of CSAH 16 to Lot 3, Perkins Ridge Plat by constructing road and drainage improvements,

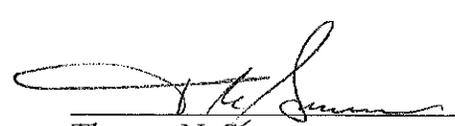
AS WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 28th day of November, 2000, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA;

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Feasibility Report.
2. Such improvement is hereby ordered as proposed in the Council Resolution adopted the 7th day of August, 2000, pursuant to a petition of affected property owners.
3. Widseth Smith Nolting is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 11<sup>th</sup> day of December, 2000.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

**CITY OF CROSSLAKE  
STATE OF MINNESOTA  
COUNTY OF CROW WING  
RESOLUTION NO. 109**

WHEREAS, the City of Crosslake does hereby resolve to adopt the Zoning Fee Schedule effective January 1, 2001.

**CITY OF CROSSLAKE  
ZONING FEE SCHEDULE**

<u>TYPE OF PERMIT</u>	<u>PERMIT FEE</u>
<u>SEPTIC: Upgrade/New System</u>	
• Residential	
* Single Family	100.00
* Multi-Unit Dwelling	150.00
• Commercial	
* Small Flow Systems (< 1000 gal/day)	150.00
* Large Flow System (> 1000 gal/day)	200.00
• Holding Tank	300.00
• Privy	50.00
<u>PLAT FEE</u>	
• Preliminary	200.00 + 15.00 per lot
• Final	150.00
<u>SITE PLAN REVIEW</u>	100.00
<u>METES AND BOUNDS</u>	100.00 + 15.00 per lot
<u>CONDITIONAL USE PERMIT</u>	
• Residential	200.00 (includes recording fee)
• Commercial	250.00 (includes recording fee)
• Planned Unit Development	
* Residential	200.00 + 15.00 per lot/unit
* Commercial	250.00 + 15.00 per lot/unit
<u>VARIANCES</u>	
• Residential	200.00 (includes recording fee)
• Commercial	250.00 (includes recording fee)
<u>ZONING ORDINANCE AMENDMENT</u>	200.00

<u>ZONING MAP AMENDMENT</u>	300.00
<u>APPEAL</u>	Cost of application
<u>ZONING INFORMATION</u>	
• Zoning Ordinance	15.00
• Subdivision Ordinance	10.00
• Comprehensive Plan	10.00
• Maps	
* Road (24x24)	15.00
* Road (11x17)	10.00
* Zoning (11x17)	5.00
<u>RECORD SEARCH, REMOVAL OF SIGNS, ETC.</u>	25.00/ hour
<u>COPY FEE</u>	.25/ page
<u>HALF PRICE FOR NON-PROFIT ORGANIZATIONS</u>	
<u>LOCATE MOVED BUILDING (Other than new)</u>	50% OF Regular Sq. Ft. fee
<u>RESIDENTIAL BUILDINGS (factors):</u>	
• Main Floor & Second Story	80.00 / Sq. Ft.
• Walkout	40.00 / Sq. Ft.
• Basement	20.00 / Sq. Ft.
• Garage/Storage Shed	20.00 / Sq. Ft.
• Porch (Enclosed)	15.00 / Sq. Ft.
• Deck/Patio	10.00 / Sq. Ft.
<u>COMMERCIAL BUILDINGS (factors):</u>	
• Principal Use	80.00 / Sq. Ft.
• Accessory Structures, Storage & Warehouses	25.00 / Sq. Ft.
<u>ON-SITE SIGN</u>	
• Residential/Home Occupation	20.00
• Commercial	
* Permanent	40.00
* Temporary (30 day)	20.00
• E-911 Sign	35.00 (includes sign, post & installation)
<u>TEMPORARY CAMPING &amp; TRAILERS</u>	50.00 per year (2 years max.)
<u>DEMOLISH/MOVE BUILDING</u>	30.00

GRADING (Fill & Excavation)

- As allowed under zoning ordinance 15.00 & Site plan

FENCE

20.00

DRIVEWAY

50.00 + cost of culvert if necessary  
& Site plan

AFTER-THE-FACT

5x's application fee

- \* Costs incurred for Engineering and Legal services necessary for application review must be paid by the applicant.

Approved by the City Council 12 / 11 / 00

Effective date 1 / 1 / 01

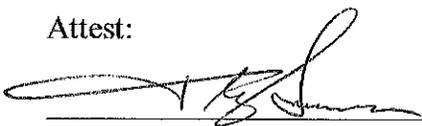
**BE IT RESOLVED**, that the City Council for the City of Crosslake, Minnesota go on record as adopting the new fee schedule at the Council Session on the 11<sup>th</sup> day of December, 2000.

COUNCIL IN FAVOR: ALL

COUNCIL AGAINST: NONE

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

Attest:

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

**RESOLUTION NO. 110**  
**RESOLUTION ADOPTING PUBLIC**  
**ACCESS POLICY**

**City of Crosslake**  
**County of Crow Wing**  
**State of Minnesota**

WHEREAS, there are various public accesses located within the City of Crosslake which have been dedicated to the public through the approval of plats and/or dedicated to the public through use and maintenance by the public; and

WHEREAS, questions have arisen regarding the use and/or maintenance and alteration of the public accesses located within the City of Crosslake; and

WHEREAS, the City of Crosslake desires to enact a uniform policy concerning use, maintenance, and/or alteration of public accesses located within the City of Crosslake.

WHEREAS, the City of Crosslake does not wish to incur unnecessary obligations for maintaining, constructing, or altering public accesses; and

WHEREAS, the Minnesota Department of Natural Resources and the Army Corps of Engineers have constructed and maintained public accesses within the City of Crosslake which serve the public.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROSSLAKE, MINNESOTA:

1. The City of Crosslake will not accept or support the vacation of a public access located within the City of Crosslake, unless it can be shown that the public access is useless for the purpose for which it was laid out, or it is located in a position such that it is unavailable for use by the public.
2. Paths of up to four (4) to six (6) feet wide may be cleared for access to the lake. The path should be located on the lot as close to the center of the lot as possible between the two parallel lot lines that are perpendicular to the lakeshore. Removal of trees along this path shall be permitted provided that the trees [as measured at a height of four (4) feet from the ground] are less than three (3) inches in diameter. Trees larger than three (3) inches in diameter, shall not be removed.
3. The City of Crosslake will not be responsible for clearing, maintaining, or altering public accesses.

4. The City of Crosslake will not be responsible for locating lot lines and determining the location of public accesses.
5. Any person using a public access located within the City of Crosslake does so at his or her own risk. The City of Crosslake is not responsible for design, construction, maintenance or upkeep of public accesses located within the City of Crosslake and the City of Crosslake shall have no responsibility or liability for public accesses located within the City of Crosslake.
6. No docks shall be allowed at the public accesses. No improved walkways or stairways shall be constructed on the public accesses.
7. Structures on adjacent lots shall be set back a minimum of ten (10) feet from the side lot lines.
8. All regulations contained in the Crosslake Zoning Ordinance for the open zoning district shall apply to the public access lots.

Adopted by the council this 11th day of December, 2000.

  
\_\_\_\_\_  
Darrell Swanson, Mayor

  
\_\_\_\_\_  
Thomas Swensen,  
City Administrator

RESOLUTION NO. 00-111

WHEREAS, Pat Hoag has for twenty-seven years served faithfully and effectively in the Public Works Department for the City of Crosslake, and;

WHEREAS, Pat Hoag has watched the City grow from rather menial roads of dirt and sand, to class 5, and now to paved surfaces. From using his own personal vehicle when he first started to a variety of vehicles and equipment to accomplish his job, and;

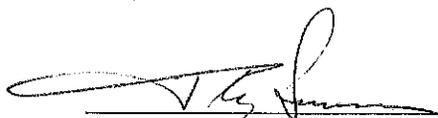
WHEREAS, Pat Hoag has enhanced the City by his involvement, not only with the Public Works Department and Pinewood Cemetery, but also with the many other committees he has been involved in, and;

WHEREAS, Pat Hoag has worked cooperatively with various Mayors, City Councils, the City Administrator, other staff members, community service organizations, and with the residents of Crosslake who have utilized the services of the Public Works Department.

NOW THEREFORE, BE IT RESOLVED THAT:  
Pat Hoag is commended and congratulated by the Mayor and City Council of Crosslake and extended best wishes for continued success as he retires from the City of Crosslake after 27 years of dedicated service.

Approved this 11<sup>th</sup> day of December 2000 by the Crosslake City Council.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator