

COUNCIL PROCEEDINGS  
CITY OF CROSSLAKE MINNESOTA  
PUBLIC HEARING AND REGULAR COUNCIL SESSION  
MONDAY, DECEMBER 10, 1990

The City Council for the City of Crosslake Minnesota met in a Public Hearing and Regular Council Session on Monday, December 10, 1990 in the Council Chambers of City Hall. The following Councilmembers were present: Mayor Kurt E. Anderson, Lyle M. Arends, Roger A. Burshem and Charles O. Miller. Absent was Councilmember Diana A. Gallaway. Also present were Police Chief John Backdahl, Park Director Patricia Felber, Planning and Zoning Coordinator Marlowe Kingstedt, Telephone Company Manager Anthony Mayer and City Clerk Arlene Buchite as well as approximately 14 residents.

Mayor Anderson called this Public Hearing to order at 7:30 p.m.

The first item on the agenda was Ordinance No. 30 Third Series to change employees paydays from semi-monthly to bi-weekly. Mayor Anderson said the present system is confusing to the employees as well as to him as far as scheduling time for signing pay checks. Mayor Anderson read the proposed ordinance to the audience. MOTION NO. 12PH-01-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER BURSHEM TO APPROVE ORDINANCE NO. 30, THIRD SERIES WHICH CHANGES EMPLOYEES PAY DAYS FROM SEMI-MONTHLY TO BI-WEEKLY. MOTION PASSED UNANIMOUSLY.

MOTION NO. 12PH-02-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO ADJOURN THIS PUBLIC HEARING AT 7:35 P.M. MOTION PASSED UNANIMOUSLY.

Mayor Anderson then called the regular council session to order.

First item on the agenda was the Consent Calendar. Clerk Buchite informed the Council that there was also a correction for the October 31, 1990 financial statement because she had been given incorrect information when she had called the bank for month end totals for October. MOTION NO. 12R-01-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF MINUTES OF THE NOVEMBER 13, 1990 REGULAR COUNCIL SESSION; MINUTES OF THE NOVEMBER 20, 1990 TRUTH IN TAXATION PUBLIC HEARING; THE CLERK/TREASURER'S FINANCIAL REPORT FOR NOVEMBER 1990; THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR NOVEMBER 1990; THE CABLEVISION COMPANY'S FINANCIAL REPORT FOR NOVEMBER 1990; AND THE CORRECTED FINANCIAL REPORT FOR OCTOBER 1990. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - The first item was bills for payment. MOTION NO. 12R-02-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO PAY ALL BILLS INCLUDING: H & L MESABI, INC. FOR GRADER AND SNOW PLOW BLADES FOR \$966.78 AND TRI-CITY PAVING, INC. FOR A PORTION OF THE 1990 ROAD PROJECTS FOR \$6,716.11. Member Arends asked if the items by Silver Peak Road had been picked up and Mr. Hoyt said they were recommending withholding funds because of a couple items which were not complete. MOTION PASSED UNANIMOUSLY.

Clerk Buchite gave the Council a copy of a letter from County Assessor Martyn Schmidt requesting that they meet with the Council prior to the local board of review meetings to allow the Council to ask questions and to provide information and explanations. No action was taken.

Quotes for the annual audit were discussed. The quote from Larson, Allen, Weishair and Company was for \$4,975.00 and the quote from Mathias Justin was for \$3,500.00. Low overhead costs was discussed as part of the reason for the difference in bids. Mayor Anderson said he has known Mr. Justin for years but realizes that he has never done a City audit before. Member Burshem stated that Mr. Justin had worked for Don Engen before Mr. Engen sold to Larson, Allen, Weishair & Co. so he should be qualified to do the City audit.

Mr. Tom Koop from Larson, Allen, Weishair and Company was present and stated that their firm does many of the local City audits and they also act as financial consultants for Bond Issues, Tax Increment Financing and special projects.

MOTION NO. 12R-03-90 WAS MADE BY MEMBER BURSHAM AND SECONDED BY MEMBER MILLER TO GO WITH THE LOWEST QUOTE WHICH IS FROM MATHIAS JUSTIN TO DO THE CITY AUDIT FOR 1990. MOTION PASSED UNANIMOUSLY.

MOTION NO. 12R-04-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER BURSHAM TO APPROVE TRANSFER OF \$60,000 FROM CAPITOL IMPROVEMENT SAVINGS TO CHECKING TO PAY THE BILLS. MOTION PASSED UNANIMOUSLY.

Clerk Buchite gave the Council the following correspondence for their information: A pledge update from Northern National Bank; A letter from the Erickson Law Offices stating they would like to have the City consider using them for legal counsel; and a letter from Crow Wing Planning and Zoning regarding the County Comprehensive Plan meeting. Member Burshem said he would like to have the City consider using the Erickson firm since they stated in their letter that they would come to Council Meetings at no cost to the City. Mayor Anderson said he would talk with them and James Gammello, the present City Attorney and see what he could find out.

Clerk Buchite said she would like to have the Council consider paying for the Cemetery property out of the Capitol Improvement Fund. MOTION NO. 12R-05-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER BURSHEM TO PAY FOR THE CEMETERY OUT OF THE CAPITOL IMPROVEMENT FUND. MOTION PASSED UNANIMOUSLY.

MAYOR'S REPORT - Mayor Anderson talked briefly about the seminar the League of MN Cities is having regarding fund balances. The City Clerk will go to the one in Grand Rapids and the Mayor will attend the one in Minneapolis.

Mayor Anderson said he is working with DNR to lease some land for the information booth.

PARK AND RECREATION - Park Director Patricia Felber said the Park Commission wants to put an ad in the paper to hire a warming house attendant. MOTION NO. 12R-06-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO ALLOW THE PARK AND RECREATION COMMISSION TO HIRE A WARMING HOUSE ATTENDANT. MOTION PASSED UNANIMOUSLY.

Ms. Felber stated that the recycling will begin with A & D recycling from Crosby coming one day a month. Ms. Felber stated that the barrels will be phased out. A grant from Crow Wing County will hopefully be received by May according to Ms. Felber.

Ms. Felber said the fire and intrusion alarm is obsolete and she will be checking into a new one. The cost will be in the neighborhood of \$1200 to \$1500 according to Ms. Felber.

PLANNING AND ZONING - Mayor Anderson said he explained the job to the young lady who was offered the Coordinator's position and he never heard from her but that he read in the paper that she did not want the job. Mayor Anderson said he has spoken to Mr. Alden Smith and he is willing to start after January 1, 1991. Mayor Anderson said he talked to Marlowe Kingsted and they agreed that Marlowe would forego the \$300 fee for training the new coordinator if he receives commission for the permits which will be written after the December 21, 1990 Planning and Zoning meeting. Mayor Anderson said Lyle Arends and Chuck Miller will fill in for the Coordinator until the first of January.

Mayor Anderson said he would like to purchase the new computer for Planning and Zoning from Computer 1 in Brainerd. The total cost for a Epson Equity III with 40 megabyte harddrive, color monitor, Epson 101 keyboard, 640k memory and 9 expansion slots will be \$1,295 and the cost of PFS File, Write and Plan software will be \$329. MOTION NO. 12R-07-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER MILLER TO ALLOW THE

MAYOR TO PURCHASE THE COMPUTER FOR PLANNING AND ZONING FROM COMPUTER 1 AT A COST OF APPROXIMATELY \$2,077 WHICH INCLUDES THE SOFTWARE. MOTION PASSED UNANIMOUSLY.

CEMETERY - Mayor Anderson said the money has been given to the City Attorney for the cemetery and we are just waiting for it to close now. MOTION NO. 12R-08-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO HIRE DONALD COULTER, SURVEYOR, TO DO A COMPLETE SURVEY OF THE CEMETERY INCLUDING THE NEW AND OLD PORTIONS. MOTION PASSED UNANIMOUSLY.

PUBLIC SAFETY - Mayor Anderson said the City has not heard back from the owner regarding the purchase of the additional property for the fire hall.

Mayor Anderson said Paul LaRose volunteered to serve on the Public Safety Commission. No objections were voiced.

Chief Backdahl said he would like to purchase a new light bar because the present one is erratic and does not function properly. MOTION NO. 12R-09-90 WAS MADE BY MEMBER BURSHAM AND SECONDED BY MEMBER MILLER TO APPROVE THE PURCHASE OF A LIGHT BAR FOR APPROXIMATELY \$1,000. MOTION PASSED UNANIMOUSLY.

Mayor Anderson said there has never been any action taken on paying first responders for calls or meetings and the first responders feel they should be paid the same as firemen. MOTION NO. 12R-10-90 WAS MADE BY MEMBER BURSHAM AND SECONDED BY MEMBER MILLER TO PAY FIRST RESPONDERS AT THE SAME RATE AS FIREMEN FOR MEETINGS, TRAINING AND CALLS COMMENCING WITH THE 1990 PAY. MOTION PASSED UNANIMOUSLY.

Mayor Anderson said the expenses for the 6 men who were allowed to go to the Fire Chief's Conference already exceeded the \$750 allowed by the Council and now some expenses were coming in for food and mileage. MOTION NO. 12R-11-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER BURSHAM TO PAY THE ADDITIONAL EXPENSES OF APPROXIMATELY \$220 BUT TO HAVE BETTER PLANNING NEXT TIME SO ALL EXPENSES ARE COVERED BY THE ALLOTTED FUNDS. MOTION PASSED UNANIMOUSLY.

Fire Chief Mike Amsden invited the Council to a hazardous materials meeting on December 17 so the Council can see why training is so expensive. Mr. Miller said he would attend.

UTILITIES COMMISSION - Nothing.

ROADS - MOTION NO. 12R-12-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER BURSHAM TO SET THE PUBLIC HEARING FOR THE 1990 ROAD ASSESSMENTS AT 7:00 P.M. ON JANUARY 14, 1990. MOTION PASSED UNANIMOUSLY.

FUNDING AND FUTURE DEVELOPMENT - Nothing.

PERSONNEL - Nothing.

NEW BUSINESS - Mayor Anderson indicated that he authorized the new door into the office formerly rented by Royal Air.

MOTION NO. 12R-13-90 WAS MADE BY MEMBER BURSHEM AND SECONDED BY MEMBER MILLER TO HAVE THE MAYOR HAVE HIS LIST OF APPOINTMENTS READY FOR THE COUNCIL BY JANUARY 1, 1991. MOTION PASSED UNANIMOUSLY.

OLD BUSINESS - There was a brief discussion on limiting hunting within the City of Crosslake.

PUBLIC FORUM - Libby Andolshek questioned why the door was put in the old Royal Air office. Mayor Anderson said it is his desire to have Planning and Zoning in that office but no matter what it is used for it will need a door.

MOTION NO. 12R-14-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO ADJOURN THIS REGULAR COUNCIL SESSION AT 9:01 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and transcribed by:  
Arlene A. Buchite, City Clerk/Treasurer

