

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, DECEMBER 10, 2007
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, December 10, 2007. The following Council Members were present: Mayor Jay Andolshek, Steve Roe, Rusty Taubert, and Dean Swanson. Irene Schultz was absent. Also present were City Administrator Tom Swenson, Clerk/Treasurer Darlene Roach, Community Development Director Ken Anderson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, Police Chief Robert Hartman, General Manager Paul Hoge, Park and Recreation/Library Commissioner Alden Hardwick, City Engineer Dave Reese, Crow Wing County Sheriff Todd Dahl, Brainerd Dispatch Reporter Renee Richardson and Northland Press Reporters Karyn Venhuizen and Wendy Felber. There were approximately six people in the audience.

- A. CALL TO ORDER** – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. A motion to accept the additions to the agenda was requested. MOTION 12R-01-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.
- B. LEVY/BUDGET ADOPTION HEARING** – MOTION 12R-02-07 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO OPEN THE LEVY AND BUDGET ADOPTION HEARING. MOTION CARRIED WITH ALL AYES.

Tom Swenson stated that on December 3, 2007, the City held its Truth in Taxation Hearing as required under State Statute. Notices of the hearing were posted at three locations within the City in addition to individual statements having been mailed to property owners by the Crow Wing County Auditor's Office. In addition to four Councilmembers and Staff, four citizens attended the hearing. At the hearing, the public was provided with a handout detailing the proposed 2008 City Budget and 2007/Collectible 2008 Tax Levy. No correspondence was received from the public and two individuals addressed the Council with concerns regarding valuation increases.

Mayor Andolshek asked if the Council or public had any comments at this time. There being none, MOTION 12R-03-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY STEVE ROE TO APPROVE RESOLUTION NO. 07-24 APPROVING 2007 TAX LEVY COLLECTIBLE IN 2008 IN THE AMOUNT OF \$2,614,255. MOTION CARRIED WITH ALL AYES.

MOTION 12R-04-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY DEAN SWANSON TO APPROVE THE 2008 REVENUE BUDGET TOTALING

\$3,826,992 AND THE 2008 EXPENDITURE BUDGET TOTALING \$3,826,992. MOTION CARRIED WITH ALL AYES.

MOTION 12R-05-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO CLOSE THE 2007/COLLECTIBLE 2008 TAX LEVY AND 2008 BUDGET ADOPTION HEARING. MOTION CARRIED WITH ALL AYES.

- C. CRITICAL ISSUES** – Roger Roy from the Winterfest Committee gave an update on the sled dog race scheduled in February and presented a map of the trail totaling 10 miles. Mr. Roy reported that he is supplying the State and County with Certificates of Liability Insurance. Tom Swenson asked that Mr. Roy also supply a Certificate of Liability to the City of Crosslake because the trail crosses some City roads. Mr. Roy stated that he is still working to obtain sponsors and urged local businesses to contact him if they are interested in sponsoring a dog sled team. Rusty Taubert asked when the races would take place. Mr. Roy replied that the racers would arrive in town on February 8th and the races are scheduled to take place on the 9th and 10th.

Crow Wing County Sheriff Todd Dahl addressed the Council and reported that although the Sheriff's Department is growing, he wants to keep his relationships with the cities, townships, and people of the County personal. A discussion ensued regarding the new jail and life skill education for the inmates. Sheriff Dahl complimented the Crosslake Police Department and thanked them for their help with mutual aid calls.

- D. CONSENT CALENDAR** – MOTION 12R-06-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) MINUTES OF REGULAR COUNCIL MEETING OF NOVEMBER 13, 2007; (2.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED OCTOBER 31, 2007; (3.) CITY MONTH END REVENUE REPORT DATED OCTOBER 31, 2007; (4.) CITY MONTH END EXPENDITURE REPORT DATED OCTOBER 31, 2007; (5.) LAKES STATE BANK PLEDGE REPORT DATED NOVEMBER 2007; (6.) NORTHERN NATIONAL BANK PLEDGE REPORT DATED NOVEMBER 2007; (7.) LAKEWOOD BANK PLEDGE REPORT DATED NOVEMBER 2007; AND (8.) FIRST FEDERAL SAVINGS BANK PLEDGE REPORT DATED NOVEMBER 2007. MOTION CARRIED WITH ALL AYES.

E. PUBLIC FORUM – None.

F. MAYOR'S REPORT – None.

G. CITY ADMINISTRATOR REPORT –

1. City Bills for Approval – MOTION 12R-07-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY DEAN SWANSON TO APPROVE THE BILLS FOR PAYMENT FOR DECEMBER AS SUBMITTED IN THE

AMOUNTS OF \$111,192.88 AND \$16,702.78. MOTION CARRIED WITH ALL AYES.

2. Tom Swenson requested that the City Council set a Special Meeting for conducting year-end business, such as approval of bills and year-end fund transfers. He recommended that the date be set for 9:00 A.M. on Wednesday, December 19, 2007. This date would allow adequate time to complete bank transfers prior to December 31, 2007. MOTION 12R-08-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO SET A SPECIAL MEETING FOR DECEMBER 19, 2007 AT 9:00 A.M. FOR THE PURPOSE OF CONDUCTING YEAR-END BUSINESS. MOTION CARRIED WITH ALL AYES.
3. Tom Swenson reported that the City of Crosslake has been selected to be a recipient of the Minnesota portion of the Federal Election Assistance for Individuals with Disabilities Grant. The City will be awarded \$1,000 to be used for polling place accessibility improvements, as were designated on our application and will include an automatic door opener. MOTION 12R-09-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO AUTHORIZE THE EXECUTION OF THE FEDERAL EAID GRANT FUND AGREEMENT. MOTION CARRIED WITH ALL AYES.
4. A letter dated November 19, 2007 from the Coalition of Greater Minnesota regarding a pending lawsuit against the MPCA was included in the packet for Council information. Tom Swenson noted that the City of Crosslake is not a member of the coalition. Steve Roe asked how much phosphorous is discharged from the City's plant. Ted Strand replied that the State limit is 1.0 and the Crosslake plant runs at 0.1. Mr. Strand added that as the flows increase in Crosslake, it would be more costly to maintain that level.
5. A letter dated November 29, 2007 from the League of MN Cities regarding insurance rates, dividends and coverage changes was included in the packet for Council information.
6. Included in the additions to the agenda for Council information was a letter dated December 6, 2007 from Great River Energy regarding an update to the line construction and property restoration.
7. A letter dated October 18, 2007 from Crow Wing Power regarding the cooperative's municipal meter relief program was included in the packet for Council information.

H. COMMISSION/DEPARTMENT REPORTS –

1. ECONOMIC DEVELOPMENT AUTHORITY –
 - a. EDA Meeting Minutes of October 3, 2007 were included in the packet for Council information.
 - b. Tom Swenson reported that the City has received the signed TIF documents and Developer's Agreement. The developer has broken ground and the project is moving forward.
2. PUBLIC SAFETY –

- a. Chief Hartman reported 167 calls in Crosslake in November.
- b. A total of 43 calls were reported in Mission Township in November.
- c. A memo dated 12/10/07 from Chief Hartman requesting permission to renew the grant contract between the MN Department of Public Safety and the Crosslake Police Department was included in the packet for Council review. Annual renewal is required to reflect the appropriate dates. Federal funds for this grant contract are provided from the U.S. Department of Transportation's State and Community Highway Safety Program. The program is coordinated to enforce the impaired driving enforcement saturations and public information activities. Overtime shifts are made available to qualified Officers from Law Enforcement agencies throughout Minnesota and are reimbursed through the grant funds. MOTION 12R-10-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE RENEWAL OF THE CONTRACT BETWEEN THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY AND THE CROSSLAKE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.
- d. The Crosslake Fire Department responded to 16 calls in Crosslake in November. Of those, 14 were medical calls and 2 were fire calls.

3. CROSSLAKE COMMUNICATIONS –

- a. Crosslake Communication's Bills for Approval – MOTION 12R-11-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY STEVE ROE TO APPROVE THE OCTOBER 2007 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$296,384.24. Steve Roe questioned the check to Merrill Lynch. Paul Hoge replied that the check to Merrill Lynch was for a payment to their reserve savings account. MOTION CARRIED WITH ALL AYES.
- b. MOTION 12R-12-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE 2008 CROSSLAKE COMMUNICATIONS BUDGET. Paul Hoge noted that the budget is half of last years budget because no new projects are planned. MOTION CARRIED WITH ALL AYES.
- c. The Highlights Report for November was included for Council information. Paul Hoge reported that the Advisory Board recommended approval of an increase in dial up Internet rates. Rates would increase for 10 hours from \$5.95 to \$9.95, for 25 hours from \$9.95 to \$12.95, and for 50 hours from \$12.95 to \$15.95. Mr. Hoge reported that the dial up rates had not increased in 10 years. MOTION 12R-13-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE DIAL UP INTERNET RATE INCREASE EFFECTIVE FEBRUARY 1, 2008 AS PRESENTED. MOTION CARRIED WITH ALL AYES.

The Advisory Board recommended an increase in Business Telephone Rates from \$23.00 to \$24.95 per month. Steve Roe asked if Quest provides Internet service. Paul Hoge replied that Quest serves the Brainerd area. MOTION

12R-14-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BUSINESS TELEPHONE RATE INCREASE AS PRESENTED. MOTION CARRIED WITH ALL AYES.

The Advisory Board recommended the addition of digital programming and an increase in cable TV rates as follows: Basic Cable TV from \$18.50 to \$19.50, Expanded Basic from \$38.95 to \$39.95, Value from \$37.45 to \$38.95, Digital from \$47.95 to \$49.95, Premium from \$46.45 to \$48.95, Digital Plus from \$79.95 to \$82.95, Ultimate from \$78.95 to \$81.95 and High Definition from \$0 to \$19.95. MOTION 12R-15-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE THE ADDITION OF DIGITAL PROGRAMMING AND INCREASE IN CABLE TV RATES AS PRESENTED. Dean Swanson asked if high definition was only available in areas that have fiber. Paul Hoge replied that high definition is available to all of Crosslake, but not in Mission or Ideal Townships. MOTION CARRIED WITH ALL AYES.

The Advisory Board recommended an increase in the rate on the second digital box of \$1.00 bringing the monthly rate to \$5.95. Paul Hoge noted that the consumer's first digital box is free. MOTION 12R-16-07 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE THE RATE INCREASE ON THE SECOND DIGITAL BOX FROM \$4.95 TO \$5.95. MOTION CARRIED WITH ALL AYES.

As recommended by the Advisory Board, MOTION 12R-17-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY STEVE ROE TO APPOINT JEFF KITTLESON AND MIKE WINKELS TO A SECOND TERM ON THE CROSSLAKE COMMUNICATIONS ADVISORY BOARD. MOTION CARRIED WITH ALL AYES.

Paul Hoge reported that HD TV programming will be available soon, but will not be available in all areas. Crosslake Communications is still working on getting customers cut over on the fiber in the second Phase. The conduit on ABC Drive has been plowed and the fiber will be pulled through. As of January 1st, those customers will have cable and "692" telephone numbers available. Mr. Hoge reported that due to recent FCC regulation changes, Crosslake Communications is in the process of complying with CPNI (Customer Proprietary Network Information) requirements. Staff has attended training and letters are going out to our customers notifying them of the changes. The Advisory Board recommended that the CPNI manual and rules be adopted by the City of Crosslake City Council on behalf of Crosslake Communications. Mr. Hoge noted that these regulations changes are required to protect the privacy of consumers and that Crosslake Communications is mandated to comply. MOTION 12R-18-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ADOPT THE CPNI MANUAL AND RULES. MOTION CARRIED WITH ALL AYES.

- d. Crosslake Communications Regular Meeting Minutes of November 27, 2007 were included for Council information.
 - e. The Customer Count Report was included in the packet for information only.
4. PUBLIC WORKS/CEMETERY/SEWER
- a. Public Works Commission Meeting Minutes of November 5, 2007 were included in the packet for Council information.
 - b. A memo dated December 4, 2007 from the Public Works Commission regarding a Resolution Supporting Crow Wing County Application for Federal Funding for Improvements to County State Aid Highways was included in the packet for Council review. The projects in Crosslake that the County proposes to submit for funding are on CSAH 3 from County Road 109 to CSAH 66, CSAH 16 from Peoria Road to CSAH 66, and CSAH 66 from CSAH 16 to CSAH 1. The selected projects would be able to receive funding for construction in 2012. Dean Swanson stated that he would like to have input on which roads get improved because he gets many calls from residents with complaints on County Road 36. Ted Strand replied that he would obtain a list from the County of which roads are a priority because County Road 36 may already be scheduled for maintenance. MOTION 12R-19-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO ADOPT RESOLUTION NO. 07-25 SUPPORTING CROW WING COUNTY APPLICATION FOR FEDERAL FUNDING FOR IMPROVEMENTS TO COUNTY STATE AID HIGHWAYS. MOTION CARRIED WITH ALL AYES.
 - c. A memo dated December 4, 2007 from the Public Works Commission regarding subsoil investigation of Ox Lake Landing was included in the packet for Council review. Tom Swenson stated that Braun Intertec completed the reconnaissance and feels that subsurface exploration is necessary. MOTION 12R-20-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JAY ANDOLSHEK TO AUTHORIZE BRAUN INTERTEC TO PROCEED WITH PHASE II OF THEIR PROPOSAL DATED NOVEMBER 12, 2007 WHICH INCLUDES SUBSURFACE EXPLORATION, LABORATORY TESTING AND ENGINEERING ANALYSIS OF A SECTION OF OX LAKE LANDING. MOTION CARRIED WITH ALL AYES.
 - d. Included in the packet for Council review was a memo dated December 4, 2007 from the Public Works Commission regarding the Bridge Condition Study and posting reduced weight limits on the Sunrise Island Bridge. The Bridge Study recommended that that lower weight restrictions be posted on the Sunrise Island Bridge. John Moengen, Public Works Commission member and Fire Department member, stated at the Public Works Commission Meeting of December 3, 2007 that he would let the Fire Department know of the new weight limits, which would prevent some emergency vehicles, when fully loaded, from crossing the bridge. Steve Roe asked what the City's liability is if there were a fire on Sunrise Island and fire trucks couldn't cross the bridge. Tom Swenson replied that the Fire

Department would have to review the matter and make a recommendation to the Council. Rusty Taubert stated that it depends on how much water is in the trucks. Steve Roe asked if the bridge should be replaced. Tom Swenson replied that the bridge does not need to be replaced because the decking is in good shape. He added that part of the problem is that the approach is narrow which lowers the rating. Dave Reese reported that the report outlines options to raise the weight limits and that the Council should set priorities and find funding for the projects. Tom Swenson stated that none of the bridges are in imminent danger and that the Public Works Commission will look at what maintenance needs to happen next. MOTION 12R-21-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO ACCEPT THE BRIDGE CONDITION STUDY, TO AUTHORIZE STAFF TO POST THE LOWER WEIGHT LIMITS AS RECOMMENDED IN THE STUDY ON THE SUNRISE ISLAND BRIDGE AND TO PRIORITIZE MAINTENANCE ON THE BRIDGES. Dean Swanson stated that the Council needed to plan for funding the bridge repairs. MOTION CARRIED WITH ALL AYES.

- e. A memo dated December 4, 2007 from the Public Works Commission regarding the purchase of a municipal building standby generator was included in the packet for Council review. At its meeting of December 3, 2007, the Public Works Commission reviewed a letter dated November 30, 2007 from WSN regarding its review and recommendation for quote selection for the City Hall standby generator. The Commission also reviewed an e-mail from City Attorney Sandelin stating the City could accept a quote from Cummins at a higher price than the low quote submitted by Caterpillar based on the analysis and benefits outlined in the WSN letter. The Cummins generator has double the horsepower, is more fuel efficient, and parts and service could be coordinated with the Cummins generator at the Sewer Plant. It would be located in the first Police Department parking stall behind City Hall. Tom Swenson stated that he is working with Crow Wing Power to obtain partial funding for the generator. MOTION 12R-22-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO AUTHORIZE THE PURCHASE OF THE CUMMINS GENERATOR AT A COST OF \$41,400 BASED ON THE ANALYSIS BY WSN OF ALL QUOTES WHICH WERE RECEIVED. Steve Roe asked how big the generator from Cummins is. Tom Swenson replied that is 100 kw. MOTION CARRIED WITH ALL AYES.
- f. A memo dated December 4, 2007 from the Public Works Commission regarding authorization to obtain an easement to correct a drainage issue on Anchor Point Road was included in the packet for Council review. MOTION 12R-23-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE PROPOSED DESIGN TO CORRECT THE DRAINAGE ISSUE ON ANCHOR POINT ROAD AND TO AUTHORIZE THE CITY ENGINEER TO DRAFT THE NECESSARY LEGAL DESCRIPTION AND THE CITY ATTORNEY TO DRAFT THE APPROPRIATE EASEMENT AND FORWARD SAID EASEMENT TO

THE PROPERTY OWNER FOR EXECUTION. Dean Swanson asked if there was a retention pond there. Dave Reese replied that there was a retention pond. Steve Roe asked if the shoulders would be protected. Dave Reese replied that they were working on including protection of the shoulders in the design. MOTION CARRIED WITH ALL AYES.

- g. Ted Strand reported that the Public Works Department has been plowing and scraping roads. Mr. Strand presented a recommendation for heights of mailboxes, so that the snowplow doesn't hit them. Steve Roe stated that the postmaster prefers that mailboxes are 41 inches from the ground.
- h. The November 2007 Wastewater Treatment Discharge Monitoring Report was included in the additions to the agenda for Council information. Ted Strand reported that the plant was maintaining exceptional levels.

5. PLANNING AND ZONING –

- a. Planning and Zoning Commission/Board of Adjustment Special Meeting Minutes of October 9, 2007 were included in the packet for Council information.
- b. The Building Permit Summary for November 2007 was included in the packet for Council information. Ken Anderson noted that valuations are up from last year.
- c. The Planning and Zoning Commission/Board of Adjustment Meeting and Public Hearing Schedule for 2008 Application Deadline, Paper Deadline, Mailing Deadline and Meeting Dates was included in the packet for Council information.
- d. A memo dated December 4, 2007 from Bryan Hargrave regarding Park Dedication for Subdivision 2007-004, Larry Coulter was included in the packet for Council review. Both the Parks and Recreation Commission and the Planning and Zoning Commission have recommended acceptance of cash in lieu of land for Subdivision 2007-004 in the amount of \$5,000. City Ordinance provides for a minimum fee of \$500 per newly created lot/unit and a maximum fee of \$5,000 per newly created lot/unit. Ken Anderson reported that one new lot is being formed. MOTION 12R-24-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE CASH IN LIEU OF LAND IN THE AMOUNT OF \$5,000 FOR PARK DEDICATION FOR SUBDIVISION 2007-004, LARRY COULTER. MOTION CARRIED WITH ALL AYES.
- e. A staff report dated December 10, 2007 from Ken Anderson regarding a recommendation to approve Subdivision 2007-003, Common Interest Community No. 1102, Pine Peaks Center LLC and Park Dedication was included in the packet for Council review. MOTION 12R-25-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO APPROVE PRELIMINARY SUBDIVISION 2007-003, COMMON INTEREST COMMUNITY NO. 1102, PINE PEAKS CENTER LLC AND TO APPROVE CASH IN LIEU OF LAND IN THE AMOUNT OF \$15,000 FOR PARK DEDICATION FOR SUBDIVISION 2007-003. Steve Roe stated that this is how the City wanted the property to be divided from the

beginning. Jay Andolshek asked if the buildings could now be sold individually. Ken Anderson replied that they could be sold subject to the Declarations, By-laws and Articles of Incorporation. Jay Andolshek asked if there was enough parking. Ken Anderson replied that there was. Dean Swanson asked if the pump and septic tanks were removed. Ken Anderson replied that proper abandonment was a condition to their variance. Dave Reese stated that the pump should be removed and suggested that Planning and Zoning verify that was done. Ken Anderson replied that he would check the sewer connection documents to ensure that the septic was properly abandoned and pump removed. MOTION CARRIED WITH ALL AYES.

- e.1. Included in the additions to the agenda for Council Review was a staff report dated December 10, 2007 from Ken Anderson regarding a recommendation to approve the Final Plat for CIC No. 1102, Pine Peaks Center LLC. Ken Anderson stated that approval of the Final Plat should be subject to review and approval of the Preliminary Plat, Final Plat, and/or the required CIC documents and Title Work by the City Surveyor, Jeff Miller; the City Engineer, Dave Reese; the City Attorney, Paul Sandelin; and Planning and Zoning Department staff; and furthermore subject to payment of \$15,000 by the applicant in lieu of land to meet Park Dedication requirements and reimbursement of all consultant fees prior to authorizing the Mayor and City Administrator to sign the Final Plat. Mr. Anderson noted that approval of the plat would be a tax advantage for the property owners. Steve Roe asked if the well is common to all the buildings. Ken Anderson replied that it was. Rusty Taubert asked if it was normal for the Council to approve final plats after the surveyor, attorney, engineer and staff have reviewed it. Ken Anderson replied that it is customary for the Council to approve final plats once it has been reviewed, however, the City Surveyor recommended approval before review because there are very little changes from the Preliminary Plat to the Final Plat. MOTION 12R-26-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE FINAL PLAT FOR COMMON INTEREST COMMUNITY NO. 1102, PINE PEAKS CENTER LLC, SUBJECT TO REVIEW AND APPROVAL OF THE PRELIMINARY PLAT, FINAL PLAT, AND/OR THE REQUIRED CIC DOCUMENTS AND TITLE WORK BY THE CITY SURVEYOR, THE CITY ENGINEER, THE CITY ATTORNEY, AND THE PLANNING AND ZONING DEPARTMENT STAFF, AND SUBJECT TO VERIFICATION OF SEPTIC SYSTEM ABANDONMENT. MOTION CARRIED WITH ALL AYES.
- f. A staff report dated December 10, 2007 from Ken Anderson regarding a recommendation to adopt Ordinance Amendment 2006-009 relating to parking, loading and handicapped parking requirements was included in the packet for Council review. The purpose of the amendment is to bring the local ordinance into compliance with state rules applicable to handicapped parking. In addition, other sections were expanded to provide more detail to the standards and requirements for commercial and residential parking. Steve Roe asked if the required eight foot wide handicapped access aisle could be shared by two vehicles. Ken Anderson replied that the aisle could be shared.

Jay Andolshek asked if the ordinance would meet State and Federal regulations. Ken Anderson replied that the ordinance would meet State regulations and the State regulations must meet Federal regulations. Dean Swanson asked if the ordinance amendment would affect any current parking lots within the City. Ken Anderson replied that approximately 70% of commercial parking lots in the City of Crosslake would not comply with the new regulations and suggested that none of the lots be "grand fathered in". Rusty Taubert asked what the businesses would have to do to improve their parking. Ken Anderson replied that most businesses need to add signage for handicapped parking and add access aisles. Jay Andolshek asked if the slope requirements would affect any business parking lots. Ken Anderson replied that it could affect some businesses. MOTION 12R-27-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE AND ADOPT ORDINANCE AMENDMENT NO. 250 RELATING TO PARKING, LOADING, AND HANDICAPPED PARKING REQUIREMENTS. Steve Roe stated that the Planning and Zoning Commission worked hard to change the ordinance. MOTION CARRIED WITH ALL AYES.

MOTION 12R-28-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO PUBLISH ORDINANCE AMENDMENT NO. 250 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

- g. A staff report dated December 10, 2007 from Ken Anderson regarding a recommendation to adopt Ordinance Amendment 2007-006 relating to pre-existing lots was included in the packet for Council review. Ken Anderson reported that this ordinance amendment repeals an ordinance amendment approved by the City Council in 2004, which allowed any property platted after 1972 be considered a "buildable" lot. Rusty Taubert asked why the Commission wanted to change it. Ken Anderson replied that the Planning and Zoning Commission suggested resolution to the letter forwarded to the Mayor from Mike Peloquin, Regional Hydrologist with the MN DNR, in his letter of November 7, 2006. In that letter, Mr. Peloquin was reminding the City of Crosslake that the ordinance adopted in September of 2004 that incorporated exception language to the pre-existing lot ordinance is not in substantial compliance with Municipal Shoreland Management Standards and Criteria under Section 103F.211. The Commission is therefore recommending that the exception language be deleted from the ordinance. Ken Anderson showed an example of property on McClain Lake that would not be able to be divided under the Shoreland Management Act. Mark Wessels tried to sell these lots. Steve Roe stated that the Shoreland Management Act protects the lakes and that it would be better to follow the rules and allow a variance if necessary. Jay Andolshek asked if the Planning and Zoning Commission met with the DNR. Ken Anderson replied that they did not meet with the DNR. Mark Wessels addressed the Council and stated that there are only 3 nonriparian lots in the City that are affected by changing the ordinance again and asked the

Council if it was worth the time to repeal the current ordinance. Mr. Wessels added that he is very passionate about the issue and feels like the City is pulling the rug out from people's feet that purchased land in good faith, thinking they could subdivide it in the future. Ken Anderson replied that the DNR expects the City to follow the Shoreland Management Act whether lots were approved by a City Council or not. Mr. Anderson added that cities and counties have the power to change the standards and that they do. Jay Andolshek suggested tabling the item and asked if the Council could meet with the DNR to discuss the issues. Ken Anderson replied that the City Attorney should also be present if a meeting with the DNR takes place. MOTION 12R-29-07 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO TABLE THE DISCUSSION OF ORDINANCE AMENDMENT 2007-006 RELATING TO PRE-EXISTING LOTS. MOTION CARRIED WITH ALL AYES.

6. PARK AND RECREATION/LIBRARY –

- a. Crosslake Park and Recreation/Library Commission Meeting Minutes of October 22, 2007 were included in the packet for Council information.
- b. Fund Raising Committee Meeting Minutes of November 26, 2007 were included in the packet for Council information.
- c. The Community Center is offering the eleventh aerobic session of 2007. The classes run Monday, Tuesday and Thursdays for three weeks. AAA is sponsoring a senior driving 4-hour refresher class on December 13th from 9:00 A.M. to 1:00 P.M. The Community Center gym is reserved each weekday morning from 8:00 A.M. to 9:00 A.M. for walking. The fifth Chautauqua was once again a success with 80 people in attendance. The Crosslake Chautauqua is a monthly forum whose mission is to provide a wide range of educational experiences for Crosslake area residents, guests and visitors. The Chautauqua program will not be held in December or January but will resume on February 13th. This session will feature Jon Henke, Director of Parks and Recreation for the City of Crosslake. Mr. Henke will speak on the history of Parks and Recreation in the City of Crosslake and also explain what the Community Center has to offer. The Library Operation team suggested a change to the Library Policy Manual concerning checkouts to the Park and Library Commission at their meeting in November. The proposed change would create a 14-day loan period for all children's and juvenile books. MOTION 12R-30-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO AMEND THE LIBRARY POLICY MANUAL TO INCLUDE A 14-DAY LOAN PERIOD FOR ALL CHILDREN'S AND JUVENILE BOOKS BEGINNING JANUARY 1, 2008. MOTION CARRIED WITH ALL AYES. Jon Henke reported that the Northern Trackers Railroad Club has a display in the corridor and inside the Library and urged anyone with children or anyone with an interest in trains to stop in and check out the display. The Crosslake Community Center received a donation of \$500 from the Whitefish Area Lions to be used toward the purchase of a fridge/freezer for the Community Center kitchen. The primary

use of this fridge/freezer would be for the Senior Nutrition Program. MOTION 12R-31-07 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ACCEPT THE DONATION OF \$500 FROM THE WHITEFISH AREA LIONS TO BE USED TOWARD THE PURCHASE OF A REFRIGERATOR/FREEZER FOR THE COMMUNITY CENTER. MOTION CARRIED WITH ALL AYES. The Community Center offers volleyball every Wednesday night from 6:30 to 8:45. Cost to join is \$15.00 for ten weeks or participants could choose to purchase a day pass for \$3.00. The City of Crosslake Wellness Program would allow employees, spouses and family members who are eligible to receive City insurance benefits the opportunity to utilize the Community Center Fitness Room. A three-month minimum commitment is required to enroll in the program. Each employee, spouse or family member who is interested would have the option to pay either a three, six or twelve month membership. The cost for enrollment will be based on current Community Center rates and must be paid in advance. Community Center Staff will track attendance for all Wellness Program enrollees. If participants utilize the fitness room a minimum of eight times per month, a \$20.00 reimbursement will be provided back to the employee, spouse or family member. If the employee, spouse or family member fails to utilize the fitness facility at least eight times a month, no reimbursement will be provided for that month. The Wellness Program participant would be eligible for the following month's reimbursement, provided the required minimum of eight visits are completed. Participation in the program will hopefully create healthier employees and family members that will result in reducing the City's insurance premium. MOTION 12R-32-07 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE THE EMPLOYEE WELLNESS PROGRAM AS PRESENTED. MOTION CARRIED WITH ALL AYES. The Community Center ski trails will once again be available this year for the area skiers, however, they may not be groomed. Crow Wing County groomed the trails for the last three years, but cannot continue grooming because of budget concerns. The warming house and ice-skating will be available through Christmas break. Skating times and rules for the area will be posted. The Senior Nutrition Program Site Use Agreement was included in the packet for Council review. The Community Center is scheduled to receive \$186.00 to help offset the costs of operating the program in 2008. MOTION 12R-33-07 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY DEAN SWANSON TO APPROVE THE SENIOR NUTRITION PROGRAM SITE USE AGREEMENT AND DIRECT JON HENKE TO FILL OUT THE INFORMATION AND RETURN IT TO LUTHERAN SOCIAL SERVICES. MOTION CARRIED WITH ALL AYES. COUNCILMEMBER ROE WAS ABSENT DURING THE VOTE. A copy of the proposed 2008 Community Center Fee schedule was included in the packet for Council review. The only changes from 2007 include a category for piano rental at \$200.00 and a flat fee of \$10.00 for use of meeting room #3, which is the old weight room. The daily fee for the fitness room is also recommended to increase from \$4.00 per

day to \$5.00 as of January 1, 2008. MOTION 12R-34-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY STEVE ROE TO APPROVE THE PROPOSED 2008 COMMUNITY CENTER FEE SCHEDULE AND THE INCREASE OF THE DAILY FEE FOR THE FITNESS ROOM FROM \$4.00 TO \$5.00 STARTING JANUARY 1, 2008. MOTION CARRIED WITH ALL AYES. The proposed Park Ordinance was included in the packet for Council information. The Park Department and the Park and Recreation/Library Commission have been working for the past year to put together a Park Ordinance for City park facilities. This ordinance would help clarify the rules for City parks and also allow for enforcement of violations of the ordinance. The Park Department would like the Council and other City departments to take the time to review the document over the next month so that it can be considered for adoption at a future meeting.

- d. Jon Henke and Alden Hardwick presented a briefing on the Park and Library Foundation of Crosslake. The acronym PAL Foundation will be used for the ease in writing. The PAL Foundation will be a 501c3, tax exempt, non-profit corporation registered with both the State and IRS. The purpose of the foundation is to provide financial support for various programs of the Crosslake Park and Recreation Department and Library. The advantages of a 501c3 are all gifts would be potential tax deductions, the foundation would provide means to accept gifts that require 501c3 tax exempt status, items purchased by the foundation would be exempt from sales tax, and it would provide a means of developing endowment funds for large, long range projects. The focus of the PAL Foundation would be raising funds to support the capital and other needs as defined yearly by the Park and Recreation/Library Commission on their project funding request list. PAL Foundation will not determine projects. They are restricted to finding funding. PAL Foundation cannot operate any activity, business, or ongoing operations. Designated donations cannot be accepted unless they are for items on the Park and Recreation/Library Commission list. Projects must be approved by the Park and Recreation/Library Commission and the Crosslake City Council before any money or items would be accepted. Donors could designate to a project, an area or to the foundation. The Foundation Board would operate the foundation. All members would be volunteers. There would be no paid staff. The Board will submit yearly reports to the IRS. Reports, Minutes, Bylaws and Articles are to be public knowledge. Financial reporting would be prepared for the Commission, City and Community. The Foundation would be independent from the City, Commission and any organization. The Foundation would collect, distribute and invest funds. It would audit all records, prepare tax returns and provide financial reports. The Foundation would not provide funds for maintenance, utilities, or other current expenses of the Community Center or Library. The PAL Foundation was developed by the Foundation Committee. The Articles, Bylaws, Charter, 1023 Form and Conflict of Interest Statement are being finalized. The application paperwork would be completed before yearend and could be submitted in early 2008. MOTION 12R-35-07 WAS MADE BY JAY

ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE THE CONCEPT OF THE PARK AND LIBRARY FOUNDATION (PAL) AND THAT THE PAL COMMITTEE CONTINUE IN THEIR EFFORT TO ESTABLISH A 501c3 TAX EXEMPT ORGANIZATION. MOTION CARRIED WITH ALL AYES.

- e. A staff report dated December 10, 2007 from Jon Henke regarding the snowmobile trail was included in the additions to the agenda for Council review. Jon Henke reported that the Park Department has been meeting with a number of local snowmobile clubs including the Ideal Sno Pros and the Cuynuna Range Sno Serpents to try and solve the snowmobile issue in the area of Town Square. Staff has also met with the Chamber of Commerce and local businesses including Reed's Market, Crosswoods Golf Course, Whitefish Lodge and Suites and the Larson Marketing Group. Through conversations with these interested parties, the Park Department would like to propose a snowmobile route through the Town Square area. The route would start at the intersection of County Road 37 and County Road 3. Riders would cross County Road 3 and enter the County right of way at the intersection of Pioneer Drive and County Road 3. The route would continue north in the right of way along County Road 3. The newly paved trail in this area would not be used. The trail would follow the ditch along County Road 3 and cross Swann Drive and continue to the intersection of Swann Drive and County Road 66. The trail would remain on City right of way along Swann Drive. MOTION 12R-36-07 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO AUTHORIZE THE USE OF THE CITY RIGHT OF WAY ALONG THE NORTH SIDE OF SWANN DRIVE FOR SNOWMOBILE TRAIL GROOMING AND USE. MOTION CARRIED WITH ALL AYES.

7. PERSONNEL COMMITTEE –

- a. A memo dated December 4, 2007 from the Personnel Committee regarding a recommendation to remove the Planner-Zoning Coordinator from probationary status was included in the packet for Council review. The Community Development Director reviewed and evaluated the performance of the Planner-Zoning Coordinator, Lane Braaten, during his probationary period that commenced with his employment effective on June 1, 2007. Mr. Braaten's performance has met the minimum expectations and requirements for the position. MOTION 12R-37-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY STEVE ROE TO APPROVE REMOVAL OF LANE BRAATEN, PLANNER-ZONING COORDINATOR, FROM PROBATIONARY STATUS TO APPOINTMENT AS A REGULAR FULL-TIME EMPLOYEE, EFFECTIVE MIDNIGHT NOVEMBER 30, 2007. MOTION CARRIED WITH ALL AYES.
- b. At a meeting held on December 4, 2007, the Personnel Committee approved a motion recommending that some City facilities be allowed to close on Monday, December 24th. This recommendation is being considered on a one-time only basis due to Christmas Eve falling on a Monday. This closing

would allow those employees who wish to utilize either a Personal Day, vacation or compensatory time the day off. This closing would include City Hall, Public Works (except in the case of a snow storm) and Crosslake Communications. The Community Center would remain open from 8:00 A.M. to 4:00 P.M. Employees wishing to work on this date would be allowed to work, however, the doors would remain locked. This closing would not include the Police Department. MOTION 12R-38-07 WAS MADE BY RUSTY TAUBERT AND SECONDED BY DEAN SWANSON TO APPROVE THE CLOSING OF CITY HALL, CROSSLAKE COMMUNICATIONS, AND PUBLIC WORKS (EXCEPT IN THE CASE OF A SNOW STORM) ON MONDAY, DECEMBER 24TH. MOTION CARRIED WITH ALL AYES.

- c. A memo dated December 4, 2007 from the Personnel Committee regarding RFP's for legal services and designation of the City's official newspaper for 2008 was included in the packet for Council review. At a meeting held on December 4, 2007, the Personnel Committee discussed how interviews should be handled based on the five responses received as a result of the Request for Proposals for legal services. The Personnel Committee is requesting that the City Council determine who should conduct the interviews. The City Council could schedule a special meeting to conduct the interviews or the Council could direct the Personnel Committee to conduct the interviews and bring a recommendation back to the City Council. MOTION 12R-39-07 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO DIRECT THE PERSONNEL COMMITTEE TO CONDUCT INTERVIEWS OF LEGAL FIRMS AND BRING A RECOMMENDATION TO THE CITY COUNCIL. MOTION CARRIED WITH ALL AYES.

Each January during the Organizational Meeting, the Council designates the City's official newspaper for the year. The Personnel Committee is recommending that the City Council solicit letters of interest along with pricing information from those organizations wishing to be considered for appointment. Steve Roe stated that because a newspaper now has an office in Crosslake, the City may be required to appoint them as the official newspaper. It was the consensus of the Council to direct Tom Swenson to solicit letters of interest along with pricing information from those newspapers wishing to be considered for appointment.

8. RECYCLING –

- a. Waste Partners Recycling Report Form for October 2007 was included in the packet for Council information.
- b. The Crosslake Roll-Off Recycling Report for November 2007 was included in the additions to the agenda for Council information.

- I. **OLD BUSINESS** – Ken Anderson informed the Council that minor revisions to Ordinance Amendment No. 250 Relating to Parking, Loading and Handicapped Parking Requirements would be necessary before publication.

J. NEW BUSINESS – None

K. PUBLIC FORUM – None.

L. ADJOURN – MOTION 12R-40-07 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO ADJOURN THIS REGULAR MEETING AT 10:35 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
Deputy Clerk

Deputy Clerk/ Minutes/12-10-07

RESOLUTION NO. 07-24
RESOLUTION APPROVING 2007 TAX LEVY
COLLECTIBLE IN 2008

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2008, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	1,688,619
Debt Service Tax Levy	50,690
Community Center Levy 2002	64,400
Emergency Services Center	45,541
1999 Series B	113,245
2001 Series A	32,155
2002 Series A	20,500
2003 Joint Facility Levy	103,913
2003 Series A Disposal	214,400
2004 Series A	97,546
2006 Series B	128,746
2006 Series C	<u>54,500</u>
Total Levy	2,614,255

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on December 10, 2007.



Jay Andolshek
Mayor



Thomas N. Swenson
City Administrator

BILLS FOR APPROVAL
10-Dec-07

VENDORS	DEPT		AMOUNT
Ace Hardware, photoelectric control	Cemetery		23.42
Ace Hardware, toilet tank repair	Gov't		30.86
Ace Hardware, pvc	P&R		4.57
Ace Hardware, tube, clip hinge	PW		16.83
Ace Hardware, key for squad	Police		2.12
Ace Hardware, 12 volt battery	Police		1.59
Ace Hardware, heater	Police		37.26
Ace Hardware, furnace filters	P&R		2.11
Ace Hardware, hardware	P&R		2.08
Alex Air Apparatus, fill station containment, storage cylinders	Fire		10,416.66
Ameripride, mats	PW		113.87
Apex Management Services, processing fees	P&R		147.00
AW Research, water test	Sewer		118.80
AW Research, water test	Sewer		102.60
AW Research, water test	Sewer		102.60
BLADC, second half contribution	Gov't		1,017.50
Bob Hartman, reimburse for uniform expense	Police		177.96
Bob Hartman, reimburse for uniform expense	Police		25.98
Brainerd Dispatch, subscription	Library		138.20
Brainerd Medical Center, drug test	PW		20.39
California Contractors, hand cleaner	PW		358.80
Career Clothes, belt keeper	Police		11.45
City of Crosslake, sewer utilities	PW/Govt		90.00
Council #65, union dues	ALL		321.75
Crosslake Communications, phone, fax, dsl, cable	ALL	pd 11-15	1,427.27
Crosslake Communications, phone, fax, dsl, cable	ALL		1,454.98
Crosslake Communications, new phone system	Gov't		6,242.61
Crosslake Rolloff, recycling	Gov't		2,450.00
Cummings Npower, full service maintenance	PW		456.83
Cummings Npower, full service maintenance	PW		476.83
D&D Plumbing, repair kit, hot seat, control	P&R		76.28
Dacotah paper, mop heads	Gov't		70.64
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,242.05
Demco, jacket covers	Library		65.70
Demco, spine labels	Library		36.98
DG Towing, tires, alignment	PW		286.54
Donna Keiffer, aerobics	P&R		198.36
Echo Publishing, variance notice	P&Z/Admin		39.60
Echo Publishing, request for proposals	Gov't		69.50
Echo Publishing, ad for bids	PW		33.50
Fargo Tire Service, tires	Police		414.12
Firefighters, meetings and calls	Fire		27,505.00
Fire Instruction & Rescue, asbestos inspection	Fire		450.00
Fire Safety USA, hose strap	Fire		105.44

Foreman Fire Service, pump recertification	Fire		1,186.00
Fortis, disability	ALL		326.21
Galls, accountability board, regulator, 1st responder kit	Fire		329.03
General Drivers Union Local #346, union dues	Police		150.00
Hawkins, ferric chloride, aqua hawk	Sewer		703.75
Hillyard, replace batteries, repair lever, filter	PW		1,285.44
Holiday Station, wiper blades	Police		14.89
Holiday Station, propane	Fire		18.09
Houston Ford, replace wiper motor	Police		351.32
Houston Ford, battery	Police		128.40
Jim Ritter, reimburse for uniform expense	PW		184.05
Jim Ritter, reimburse for boots	PW		100.00
Johnson, Killen & Seiler, teamsters negotiations	Gov't		132.00
Jon Henke, reimburse petty cash	P&R		67.36
Marco, copier contract	P&Z/Admin		3,011.14
Marsden, office cleaning	PW		596.40
Marsden, garbage bags	PW		37.07
Mastercard, Amazon.com, coffee pot	Gov't		99.99
Mastercard, Barnes & Noble, books	Library		330.46
Mastercard, Circuit City, boombox	P&R		85.19
Mastercard, Dynamix Music, cds	P&R		95.95
Mastercard, Fleet Farm, mailbox	P&R		19.14
Mastercard, Gander Mtn, psp super x	Police		85.56
Mastercard, Gander Mtn, uniform	P&R		284.94
Mastercard, Whitefish Auto, oil change	P&Z		37.50
MCS Cleaning, november cleaning	Gov't		772.13
Medica, health insurance	ALL		18,187.92
Mills Motors, oil change	Police		35.16
MN Benefits	Admin	pd 12-3	129.92
MN Fire Service Certification Board, fire fighter 1 certification	Fire		60.00
MN Life, life insurance	ALL		455.00
NCPERS-Life Insurance	ALL		144.00
North Ambulance, subsidy	Ambulance	pd 12-3	1,103.00
Northern Water Works Supply, battery	Sewer		167.39
Northland Press, rfp notice	Gov't		31.50
Northwood Turf and Power, quick locks	PW		13.15
Office Max, ink cartridges, post its, cart, purchase orders	Library		113.37
Office Max, dvds and cases	P&R/Govt		69.77
Office Max, dvds	Police		15.40
Office Max, dvd cases	P&R/Govt		14.91
Paul Bunyan Scenic Byway Assn, donation	Gov't		500.00
Peoples Security, annual monitor	P&R		268.25
Pepsi, pop	PW		22.74
Pequot Automotive, dot inspection for 95 ford truck	PW		107.41
Pequot Automotive, dot inspection for mack truck	PW		80.00
Pequot Auto Parts, wiper blades	PW		6.38
Pequot Auto Parts, wiper blades	PW		37.22
PERA	ALL		N/A
POST Board, peace officer license	Police	pd 11-15	90.00
Postmaster, postage	P&Z/Admin		500.00
Provident Life and Accident, insurance	Admin		736.40

ADDITIONAL BILLS FOR APPROVAL
10-Dec-07

VENDOR	DEPT	AMOUNT
Ace Hardware, window film kit	P&R	22.34
Ace Hardware, batteries	P&R	4.04
Ace Hardware, hardware	PW	9.55
AW Research, water test	Sewer	102.60
Blue Lakes Disposal, trash removal	ALL	267.90
Brainerd Dispatch, requests for proposals	Gov't	95.70
Brandanger Office Supply, name plates	P&Z/Admin	30.25
Business Forms and Accounting, w2s	Admin	108.04
Corey Ledin, reimburse mileage	Fire	174.60
Crosslake Communications, reimburse 50% of pera aid	Gov't	744.75
Crow Wing County Highway Dept, fuel	ALL	3,224.22
Crow Wing County Treasurer, e911 addresses	Gov't	25.00
Culligan, water and cooler rental	PW/Gov't	47.37
East Side Oil, filter and anti-freeze recycling	PW	90.00
Fire Instruction & Rescue, liveburn training	Fire	700.00
John Deere Credit, 2008 mower payment	P&R	6,185.96
Lake Side Glass, replace windshield	PW	498.59
Mike Amsden, reimburse for uniform	PW	57.61
MN Fire Service Certification Board, firefighter 1 testing	Fire	120.00
Neil Luzar, reimburse mileage	Fire	76.15
Pegot Auto Parts, filter	PW	6.49
Quality Flow Systems, seal kit, stator rewind, repair	Sewer	1,780.77
Quill, tape, labels, paper, ink	P&Z/Admin	171.83
Quill, ink pads	Sewer	3.83
Randy Maxfield, reimburse mileage	Fire	173.63
Scott Johnson, reimburse mileage	Fire	76.63
Sylvia Olson, reimburse mileage	Fire	1,164.97
Thelen Heating, replace fire damper lead	P&R	200.00
Thelen Heating, fusible links	P&R	36.00
Ziegler Cat, coupling, seal	PW	303.73
Ziegler Cat, oil	PW	200.23
		\$ 16,702.78

Crosslake Telephone Company

Check Register - General Account

From October 1, 2007 through October 31, 2007

Check #	Vendor Name	Date	Description	Amount
000735	INTERNAL REVENUE SERVICE	10/05/07	FED, FICA, MEDICARE	6,803.73
000736	PERA	10/05/07	PERA EE & ER	3,266.34
000737	MINNESOTA DEPT OF REVENUE	10/05/07	MN INCOME TAX WITHHELD	1,171.10
000738	GREAT WEST LIFE & ANNUITY INSU	10/05/07	DEFERRED COMP	1,887.92
000739	CITY OF CROSSLAKE (SEWER)	10/10/07	SEWER	30.00
000740	INTERNAL REVENUE SERVICE	10/31/07	OCTOBER EXCISE TAX	2,050.49
000741	MINNESOTA DEPT OF REVENUE	10/31/07	SALES & USE TAX	12,317.00
000742	INTERNAL REVENUE SERVICE	10/19/07	FED, FICA, MEDICARE	6,177.37
000743	PERA	10/19/07	PERA EE & ER	3,349.01
000744	MINNESOTA DEPT OF REVENUE	10/19/07	MN INCOME TAX WITHHELD	1,038.64
000745	GREAT WEST LIFE & ANNUITY INSU	10/19/07	DEFERRED COMP	1,887.92
000746	CROW WING POWER	10/26/07	SEPTEMBER ELECTRIC SERVICE	3,441.34
021911	MN CHILD SUPPORT PAYMENT CTR	10/01/07	CHILD SUPPORT WITHHELD	49.83
021912	UNITED BANKCARD OF MINNESOTA	10/01/07	SET UP FEE FOR EPROCESSING	40.00
021913	JC CHRISTENSEN & ASSOC INC	10/10/07	COLLECTIONS	13.29
021914	ECHO PUBLISHING & PRINTING INC	10/10/07	DOOR HANGERS	138.13
021915	CROSSLAKE ROLLOFF	10/10/07	OCT/NOV DIRECTORY RECYCLE	115.00
021916	CROW WING POWER	10/10/07	OSTLAND AVE REPLACEMENT	895.00
021917	ONVOY, INC.	10/10/07	0264 & 6264 PROGRAM, BANDWITH, NETWORK SERV, SS7, ETC	6,365.60
021918	POWER & TELEPHONE SUPPLY	10/10/07	IN LINE IVORY COUPLERS	75.25
021919	UNITED PARCEL SERVICE	10/10/07	WEEKLY SHIPPING CHARGES	76.28
021920	CROSSLAKE COMMUNICATIONS	10/10/07	COMM CENTER VOICE MAIL, PHONE SERVICE	790.18
021921	CITY OF CROSSLAKE	10/10/07	OCTOBER OPERATING TRANSFER	20,000.00
021922	QWEST COMMUNICATIONS	10/10/07	8/2 PARS MN-CSLK-1	221.94
021923	CITI LITES INC	10/10/07	LOCATES	1,949.94
021924	THE OFFICE SHOP	10/10/07	COLORLED COPY PAPER	322.15
021925	XCEL ENERGY	10/10/07	SEPT NATURAL GAS	50.04
021926	BADGER COMMUNICATIONS CORP	10/10/07	CITY HALL PHONES	3,555.58
021927	MINNESOTA 9-1-1 PROGRAM	10/10/07	911, TAP & TAGIP	1,775.04
021928	MN NCPERS LIFE INSURANCE	10/10/07	OCT LIFE PREMIUM #40721007	64.00
021929	ELECTRIC SCIENTIFIC CO INC	10/10/07	SEMI-ANNUAL MAINT- FIRE ALARM	911.64
021930	HILLYARD	10/10/07	1 CASE PINK PLUS LOTION SOAP	65.69
021931	NATIONAL CABLE TELEVISION COOP	10/10/07	8000' RG11 ORANGE	3,619.70
021932	CENTRAL TRANSPORT GROUP LLC	10/10/07	4 DS-1'S, 1 T3	3,708.32
021933	NEUSTAR INC.	10/10/07	SOW & LNP CHARGES	115.25
021934	MERRILL LYNCH	10/10/07	FUND DEBT SERVICE RESERVE, VISA ACTIVITY REIMB.	38,848.93
021935	PINNACLE PUBLISHING, LLC	10/10/07	TELEPHONE DIRECTORY-2	2,374.63
021937	NORCON BORING INC	10/10/07	CONTRACT PLOWS	20,552.48
021938	AMERICAN TELEVISION & COMM.	10/10/07	AFFILIATE PAYMENT	1,000.00
021939	FOX SPORTS NET NORTH	10/10/07	AFFILIATE PAYMENT	8,032.56
021940	MTV NETWORKS	10/10/07	AFFILIATE PAYMENT	8,608.99
021941	TV GUIDE NETWORKS INC	10/10/07	AFFILIATE PAYMENT	705.72
021942	MIKE'S ELECTRIC	10/10/07	REPLACE OUTDOOR FLOOD LIGHTS	739.00
021943	PROSTAFF	10/10/07	CUST SERV TEMP HELP	427.68
021944	VANTAGE POINT	10/10/07	AUGUST TTP SERVICE FEE	500.00
021945	D&H DISTRIBUTING CO.	10/10/07	VGA CABLES FOR RESALE	192.43
021946	AT&T - DALLAS TX	10/10/07	PARS 10/1 BAN 1499	1,361.67
021947	7SIGMA SYSTEMS, INC	10/10/07	MLS FIX BUG, GENERAL CONSULTATION	2,070.00
021948	CORNERSTONE GROUP	10/10/07	2ND-4TH QTRS WEBSITE COMPASS	2,810.27
021949	CYNTHIA PERKINS	10/10/07	CAFE PLAN REIMB	15.00
021950	IMAGING PATH	10/10/07	SEPT MAINT/COPIES	192.84
021952	ZONE TELECOM, INC.	10/10/07	SEPTEMBER ACTIVITY	8,291.96
021953	CROSSLAKE ACE	10/10/07	CLAMPS, PVC, PUTTY, GLUE, HDWR	128.58
021954	NATIONAL CABLE TEL COOP, INC	10/10/07	AFFILIATE PAYMENT	32,272.08
021955	EQUUS COMPUTER SYSTEMS, INC	10/10/07	PC'S AND LAPTOPS FOR RESALE	10,902.49
021956	NATHANIEL J. PLANTE	10/10/07	CAFE PLAN REIMB. (BAL 63.28)	183.39

021957	KARE 11 TV	10/10/07	AFFILIATE PAYMENT	239.70
021958	ELECTRIC SERVICES	10/10/07	ELEC SERV FOR POWER SUPPLIES	260.90
021959	WASTE PARTNERS, INC.	10/10/07	SEPT TRASH REMOVAL	80.50
021960	MARSDEN BLDG MAINTENANCE LLC	10/10/07	GARBAGE BAGS	29.17
021961	DISCOVERY COMMUNICATIONS, INC.	10/10/07	AFFILIATE PAYMENT	249.48
021962	WEATHER CENTRAL	10/10/07	OCT DATA SERVICE -4	125.00
021963	ROGER'S TWO WAY RADIO	10/10/07	PAGER	105.44
021964	IKON FINANCIAL SERVICES	10/10/07	COPIER LEASE-2	651.78
021965	CROW WING COUNTY HIGHWAY DEPT.	10/10/07	AUG UNLEADED AND DIESEL FUEL	1,241.43
021966	NORCON BORING INC	10/10/07	12 SERVICE TRANSFERS	1,505.00
021967	IBEW LOCAL UNION 949	10/19/07	UNION DUES	375.14
021968	MN CHILD SUPPORT PAYMENT CTR	10/19/07	CHILD SUPPORT WITHHELD	49.83
021969	PEQUOT LAKES YOUTH HOCKEY ASSN	10/19/07	HOLIDAY WREATH	30.00
021970	NMN INC	10/25/07	ICE PENS	737.57
021971	GOPHER STATE ONE CALL	10/25/07	LOCATES	259.55
021972	OLSEN THIELEN CO LTD	10/25/07	MIC/MART ACTIVITY	894.81
021973	POWER & TELEPHONE SUPPLY	10/25/07	25,000' WARNING TAPE	1,374.45
021974	PITNEY BOWES GLOBAL FINANCIAL	10/25/07	NOV-JAN POSTAGE METER LEASE	827.43
021975	QWEST COMMUNICATIONS	10/25/07	10/20 ACCESS CHGS MN-CSLK-20	13.48
021976	CITI LITES INC	10/25/07	LOCATES	1,618.48
021977	THE OFFICE SHOP	10/25/07	ADDING MACH ROLLS, PENCIL LEAD & MISC SUPPLIES	146.20
021978	DELTA DENTAL PLAN OF MINNESOTA	10/25/07	NOV DENTAL PREMIUM	1,125.90
021979	SOLIX	10/25/07	B&C STATEMENT	320.95
021980	MEDICA	10/25/07	NOVEMBER MEDICAL PREMIUM	15,686.26
021981	AMERIPRIDE LINEN & APPAREL	10/25/07	RUG & TOWEL SERVICE	84.73
021982	BADGER COMMUNICATIONS CORP	10/25/07	HORN FOR CROSSTECH	175.03
021983	BRAINERD LAKES AREA CHAMBER	10/25/07	2008 RELOCATION GUIDE	595.00
021984	NATIONAL CABLE TELEVISION COOP	10/25/07	DEMODULATOR-CATV HE UPGRADE	1,491.26
021985	D&D FIBERGLASS BODIES INC	10/25/07	UTILITY BOX FOR 2007 GMC TRUCK	6,966.29
021986	FISHER SIGNS	10/25/07	LOGO & NUMBERS ON TRUCK	330.00
021987	MINNESOTA LIFE INSURANCE CO	10/25/07	NOVEMBER LIFE PREMIUM	320.90
021989	NORCON BORING INC	10/25/07	2 SERVICE TRANSFERS, CONTRACT PLOWS	8,034.60
021990	BUILDERS MARKETING & DESIGN	10/25/07	HOME CONST & IMPROV GUIDE AD	365.00
021991	LIFETIME	10/25/07	AFFILIATE PAYMENT	1,053.99
021992	PLAYBOY ENTERTAINMENT GROUP	10/25/07	AFFILIATE PAYMENT	10.36
021993	JOAN HARRELL	10/25/07	CAFE PLAN REIMB-BAL 348.34	200.00
021994	DIGITRACE	10/25/07	FCC PROOF OF PERFORMANCE	3,554.00
021995	D&H DISTRIBUTING CO.	10/25/07	256MB RAM FOR RESALE, 50 EA DSL ROUTERS	3,360.60
021996	CORNERSTONE GROUP	10/25/07	OCTOBER NEWSLETTER	1,823.59
021997	SPRINT	10/25/07	CELL PHONES	239.00
021998	EQUUS COMPUTER SYSTEMS, INC	10/25/07	PC'S FOR RESALE	2,623.81
021999	GENSOFT SYSTEMS, INC	10/25/07	OCTOBER BILLING	7,470.87
022000	CBT, INC.	10/25/07	10/1 CABS POSTAGE	29.11
022001	ARVIG COMMUNICATION SYSTEMS	10/25/07	ANSWERING SERVICE	414.77
022002	MARSDEN BLDG MAINTENANCE LLC	10/25/07	OCT CLEANING SERVICE	733.79
022003	JOSEPH BYRNE	10/25/07	REFUND CREDIT BALANCE	9.68

Total for General Account

296,384.24

RESOLUTION NO. 07-25
CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

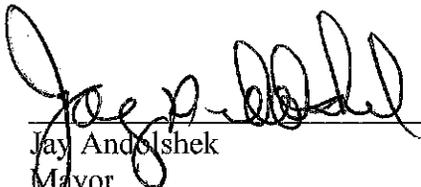
RESOLUTION SUPPORTING CROW WING COUNTY APPLICATION FOR
FEDERAL FUNDING FOR IMPROVEMENTS TO COUNTY STATE AID
HIGHWAYS

WHEREAS; CSAH 3, CSAH 16 and CSAH 66 are under the jurisdiction of Crow Wing County and portions of said roads are within the corporate boundaries of the City of Crosslake, and

WHEREAS; these roads are in need of resurfacing and safety improvements.

NOW THEREFORE BE IT RESOLVED; that the City Council of the City of Crosslake supports the 2008 Federal Funding Application being submitted by Crow Wing County for improvements to CSAH 3, CSAH 16 and CSAH 66.

Adopted by the City Council of the City of Crosslake this 10th day of December 2007.



Jay Andolshek
Mayor



Thomas N. Swenson
City Administrator