

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, NOVEMBER 30, 2010
9:30 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Tuesday, November 30, 2010 at City Hall. The following Councilmember's were present: Mayor Jay Andolshek, Steve Roe, Dean Swanson, Rusty Taubert and John Moengen. Also present was City Administrator Tom Swenson, Park and Recreation Director Jon Henke, Community Development Director Ken Anderson, Public Works Director Ted Strand, Clerk/Treasurer Jenny Max, City Engineer Dave Reese and Mayor Elect Darrell Schneider.

1. Call to order – Mayor Andolshek called the special meeting to order at 9:35 A.M.
2. Bills for Approval – MOTION 11S1-01-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$46,388.13. MOTION CARRIED WITH ALL AYES.
3. Park Director Jon Henke addressed the Council regarding a proposed change to the Library card policy. Mr. Henke noted the Library Operations Committee is recommending charging a fee for Library cards to help recoup some of the expenses the Library has incurred with the hiring of an employee. The fees would be set at the same level as they originally were when the Library opened and would be \$3.00 for adults and \$1.00 for students under age 18. There will also be a \$5.00 charge for replacing a lost card. The Library has either issued or replaced over 1,000 cards in 2010 and the cost to the Library is 76 cents per card. Library cards will remain free until the end of the year with the new fees beginning on January 1, 2011. Councilmember Moengen stated it might be worth researching if in the future the City can provide some services such as Library cards at a discount to Crosslake residents. Mr. Henke noted that is something that has been discussed in the past and is willing to discuss more ideas such as this in the future. MOTION 11S1-02-10 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY STEVE ROE TO APPROVE THE PROPOSED CHANGES TO THE LIBRARY CARD POLICY AS PRESENTED. MOTION CARRIED WITH ALL AYES.
4. City Engineer Dave Reese addressed the Council regarding the status of the Sunrise Island Bridge Temporary Road. Mr. Reese provided a Letter of Recommendation for Bid Award to the Council which showed the two bids received from Pratt's Affordable Excavating at \$57,463.00 and Anderson Brothers Construction at \$61,167.15. Mr. Reese stated that at this time the City cannot execute the agreement for the temporary bypass road with the State; the agreement has to be executed between the State and Crow Wing County and then the City will enter into a separate agreement with the County. The County will then act as the fiscal agent between the State and City. Mr. Reese did confirm with Merry Daher from the Minnesota Department of Transportation that the City can move forward with awarding the bid for the temporary road bypass to Pratt's

Affordable Excavating and once the agreement has been received from the County, Ms. Daher can process any expense reimbursements to the City within a couple of days. There is a risk that the County will not execute the agreement with the State but considering the County was the one who applied for the bridge bonding funds, the chances of any problems would be slim. City Administrator Swenson noted MN DOT adjusted their participating cost based on the low bid received and that resulted in a small increase in the local portion of \$3,600. Councilmember Roe questioned the reasoning behind not bidding out the entire bridge project at one time, to which City Administrator Swenson noted due to the urgency of the situation there was not enough time to advertise for 3 weeks which is what would have been required for the entire bridge project. The timeline that has been established for bidding the remainder of the bridge project will allow sufficient time for MN DOT to review and approve the plans and also get the funding in place. Mr. Reese stated that Crow Wing Power and Crosslake Communications have moved their utility lines and if the Council chooses to award the bid to Pratt's that construction will most likely begin at the end of the week. MOTION 11S1-03-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO AWARD THE QUOTATION FOR THE TEMPORARY BYPASS ROAD ON SUNRISE ISLAND ROAD TO PRATT'S AFFORDABLE EXCAVATING AT A QUOTATION OF \$57,463.00. MOTION CARRIED 4:1 WITH COUNCILMEMEBER SWANSON OPPOSED.

There being no further discussion, MOTION 11S1-04-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ADJOURN THIS SPECIAL MEETING AT 10:30 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,


Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/11-30-10 Special.doc

BILLS FOR APPROVAL
November 30, 2010

VENDORS	DEPT		AMOUNT
Ace Hardware, pvc cap	Sewer		2.14
Ace Hardware, pvc cap	Sewer		2.45
Ace Hardware, dumpster parts	Gov't		9.81
Ace Hardware, ratchet, bug killer	PW		46.24
Ace Hardware, weed block fabric	PW		83.30
Ace Hardware, hinges	PW		9.92
Ace Hardware, bushings for snow blower	PW		4.25
Ace Hardware, drain plug	P&R		6.19
Ace Hardware, drill bit, bolts	P&R		21.86
Ace Hardware, hoe, dish pan	P&R		8.00
Ace Hardware, fuse plug	P&R		6.94
Ace Hardware, anti freeze	P&R		4.15
Ace Hardware, key hex, socket	P&R		11.52
Ace Hardware, ups shipping	P&R		16.20
Ameripride, mats	PW		99.63
Anderson Brothers, washed rock	PW		146.48
Anderson Insurance Agency, consulting fee	Gov't		5,000.00
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		75.60
AW Research, water test	Sewer		113.40
AW Research, water test	Sewer		113.40
BCA, background check	P&R	pd 11-9	15.00
BLADC, 2nd pymt for 2010 agreement	Gov't		1,275.00
Bob Hartman, reimburse for uniform expense	Police	pd 11-22	69.96
Booth Office Supply, name plate	Gov't	pd 11-22	16.76
Brainerd Medical Clinic, drug test	PW		25.00
Braun Intertec, pavement observation and testing	PW		612.00
Brock White, quick patch	PW		77.31
Chief Supply, safegrip powder	Police		22.38
Crow Wing County Hwy Dept, fuel	ALL		3,863.05
Crow Wing Power, electric service	ALL	pd 11-22	5,703.89
Cummins NPower, full service generator maintenance	PW		482.79
Cummins NPower, full service generator maintenance	Sewer		503.70
Dacotah Paper, tissue, can liners	PW		136.70
DG Towing, tires	PW		711.90
Fastenal, hitch pins	PW		27.85
Fire Safety USA, gloves	Fire		1,215.00
Foreman Fire Service, safe lube	Fire		231.28
Fortis, disability	ALL		499.10
Fyles, portable restroom rental	P&R		405.50
General Drivers Union Local #346, union dues	Police		171.00
Hawkins, aqua hawk, ferric chloride	Sewer		642.05
Heartland Tire Service, tire	PW		264.42
Heartland Tire Service, tire	PW		315.90
Jenny Max, reimburse mileage	Admin		35.00

