

COUNCIL PROCEEDINGS  
CITY OF CROSSLAKE MINNESOTA  
REGULAR COUNCIL SESSION  
TUESDAY, NOVEMBER 13, 1990

The City Council for the City of Crosslake Minnesota met in regular council session on Tuesday, November 13, 1990 in the Council Chambers of City Hall. The following Councilmembers were present: Mayor Kurt Anderson, Lyle Arends, Roger Burshem, Diana Gallaway and Charles Miller. Also present were Police Chief John Backdahl, Park Director Patricia Felber, Planning and Zoning Coordinator Marlowe Kingstedt, City Engineer Will Hoyt as well as approximately 20 residents.

Mayor Anderson called this meeting to order at 7:30 p.m.

First item on the agenda was the Consent Calendar. MOTION NO. 11R-01-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER MILLER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF THE OCTOBER 8, 1990 PUBLIC HEARING AND REGULAR COUNCIL MEETING; (2) CLERK/TREASURER'S FINANCIAL REPORT FOR OCTOBER, 1990; (3) TELEPHONE COMPANY'S FINANCIAL REPORT FOR OCTOBER, 1990; AND (4) CABLEVISION COMPANY'S FINANCIAL REPORT FOR OCTOBER, 1990. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - MOTION NO. 11R-02-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER MILLER TO PAY ALL BILLS INCLUDING: (1) HEARTLAND TRUCK SERVICE FOR NEW ENGINE ON DUMP TRUCK \$3,400.57; (2) HEARTLAND TRUCK SERVICE FOR BRAKES ON THE FIRE TRUCK \$523.60; (3) BRYAN ROCK PRODUCTS FOR ROCK ON THE BALL DIAMOND \$540.99; (4) CITY ATTORNEY JAMES GAMMELLO FOR PREPARING EASEMENTS, ETC. \$254.50; (5) MOTEL BILL REIMBURSEMENT FOR FIREMEN'S SCHOOL IN DULUTH \$755.07; (6) LANDECKER AND ASSOCIATES (PARTIAL PAYMENT FOR 1990 ROAD PROJECTS) \$3,680.00; (7) CROSSLAKE SHEETMETAL FOR NEW FURNACE IN CITY HALL \$2,537.00; (8) PERA FOR OVERPAYMENT OF POLICE STATE AID \$1,849.70; (9) LANGENBAU EXCAVATING FOR CLASS #5 ON COOL HAVEN LANE \$1,200.00; (10) TRI-CITY PAVING FOR PARTIAL PAYMENT ON 1990 ROAD PROJECTS \$51,518.79; AND (11) COUNTY AUDITOR FOR BALANCE OF 1990 ASSESSOR'S FEES \$2,972.17. MOTION PASSED UNANIMOUSLY.

Clerk Buchite indicated that she had received an inquiry from a Certified Public Accountant stating that he would like to have an opportunity to bid the audit. A brief discussion followed. MOTION NO. 11R-03-90 WAS MADE BY MEMBER BURSHAM AND SECONDED BY MEMBER GALLAWAY TO ADVERTISE FOR BIDS FOR THE ANNUAL AUDIT. MOTION PASSED UNANIMOUSLY.

MOTION NO. 11R-04-90 WAS MADE BY MEMBER GALLAWAY AND SECONDED BY MEMBER ARENDS TO APPROVE THE RENEWAL OF THE \$100,000

CERTIFICATE OF DEPOSIT THROUGH THE 4-M FUNDS FOR 90 DAYS AT 8.15 PERCENT GROSS INTEREST. MOTION PASSED UNANIMOUSLY.

The next item was a letter from C and C Boatworks regarding infringement on property they own. It was the consensus of the Council that this be referred to the Planning and Zoning Commission meeting.

Clerk Buchite indicated that she had received a letter from Crosslake Sheetmetal stating that City Hall had possibly been struck by lightning causing the damage to both furnaces. Clerk Buchite has written to the insurance company to see if any of the damage is covered by insurance.

The City Council reviewed and accepted the report of the canvassing board from Roy Luukkonen.

Clerk Buchite informed the Council that she had received two applications for the liquor license which had been approved by the Crosslake voters. One was from Scott Henderson for Moonlight Bay and the other was from George Keys for property he owns near the Daggett-Crosslake channel. MOTION NO. 11R-05-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER BURGHEM TO ISSUE THE LICENSE TO MOONLIGHT BAY WHEN ALL INSURANCE AND OTHER REQUIREMENTS ARE MET. MOTION PASSED WITH MEMBER ARENDS VOTING NAY.

MAYOR'S REPORT - Mayor Anderson discussed Budgets and Truth in Taxation briefly and suggested that everyone present come to the November 20, 1990 meeting to learn more about it.

PARK AND RECREATION - Patricia Felber, Park Director indicated that the Park Commission was looking into grants available for recycling. MOTION NO. 11R-06-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER MILLER TO ALLOW THE PARK COMMISSION TO PROCEED WITH THE GRANT APPLICATION FROM THE COUNTY FOR WASTE MANAGEMENT. MOTION PASSED UNANIMOUSLY.

Member Miller read a letter from the Minnesota Department of Trade and Economic Development commending the city for the way the community center is maintained.

Member Gallaway gave Ms. Felber a copy of a report showing activities and financial reporting that she would like to have Ms. Felber consider implementing.

Member Gallaway mentioned some late night phone calls made from the Community Center. Ms. Felber indicated that the calls were to have been made on a credit card and that she will check into it.

PLANNING AND ZONING - Armond Gease, Chairman, read the recommendation for the new zoning coordinator to the Council.

Member Burshem said he called one of references the person had listed and the reference came back good. MOTION NO. 11R-07-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO OFFER THE JOB AS ZONING COORDINATOR TO JULIA HAGEN. MOTION PASSED UNANIMOUSLY.

Mayor Anderson said all applicants were informed that the starting salary would be between \$1,250 to \$1,500 a month and all were agreeable to that. MOTION NO. 11R-08-90 WAS MADE BY MEMBER GALLAWAY AND SECONDED BY MEMBER MILLER TO OFFER THE NEW ZONING COORDINATOR \$1,300 A MONTH WITH REVIEW AND POSSIBLE INCREASE IN SALARY OF \$100 A MONTH AFTER SIX MONTHS AND SET THE PROBATION PERIOD FOR ONE YEAR. MOTION PASSED UNANIMOUSLY.

Discussion ensued regarding the position description. It was the consensus of the council that there would have to be some changes made in the description for weekend work as well as other things that come up. MOTION NO. 11R-09-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO ADOPT THE PLANNING AND ZONING COORDINATOR'S POSITION OVERVIEW AND DESCRIPTION AS RECOMMENDED BY THE COMMISSION, AS A BASE FOR A NEW ORDINANCE. MOTION PASSED UNANIMOUSLY.

Marlowe Kingstedt, Coordinator, handed his resignation to the Council effective as of this date but with a 30 day notice which would be through December 12, 1990. MOTION NO. 11R-10-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO HIRE THE NEW COORDINATOR EFFECTIVE DECEMBER 1, 1990 ~~IF SHE IS AVAILABLE TO START AT THAT TIME.~~ MOTION PASSED UNANIMOUSLY.

Compensation for Mr. Kingstedt to work with the new coordinator was discussed briefly. Mr. Kingstedt suggested \$300. MOTION NO. 11R-11-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER GALLAWAY TO PAY MR. KINGSTEDT \$300 COMPENSATION TO ASSIST THE NEW COORDINATOR FROM DECEMBER 1ST THROUGH DECEMBER 12, 1990. MOTION PASSED UNANIMOUSLY.

It was the consensus of the Council to wait until the new coordinator is hired to purchase a computer so as to obtain input from her.

The next item on the agenda was an appeal of Variance No. 90-24 for Olaf Lee for a septic system. Mr. Kingstedt said the request was to install a sealed tank closer to the water than normally allowed and to allow the drain field to be installed within one foot of the lot line. Mr. Guy Wannebo from Wannebo Excavating was present to speak on behalf of Mr. Lee. Mr. Wannebo stated that the proposed system would be to have a solids tank and a second tank from which the sewage effluent, a relatively clear liquid, would then be pumped to the drainfield. Mr. Arends said he feels a one tank system located at the rear of the house should be used. Mr. Burshem and Mr. Anderson said from what they have read pumping from a

one tank system creates too much turbulence in the tank and can cause many problems and should only be used when no other system can be used. Discussion ensued as to distance from the well and Mr. Kingstedt assured the Council that one of his major items he checks for septic systems is distance from the well. Mr. Kingstedt also stated that he highly recommends that the system be installed according to the recommendations of Mr. Wannebo. MOTION NO. 11R-12-90 WAS MADE BY MEMBER BURSHEM AND SECONDED BY MEMBER GALLAWAY TO OVERRULE THE DENIAL OF VARIANCE NO. 90-24 WITH THE CONDITION THAT THE COORDINATOR CHECKS THE DISTANCE FROM THE WELL AND MAKES SURE THE SYSTEM MEETS ALL REQUIREMENTS. It was the consensus of the Council that Armond Gease, Chairman, go with the Zoning Coordinator when the inspection is made. MOTION PASSED WITH MEMBER ARENDS VOTING NAY.

CEMETERY - Mayor Anderson stated he would like permission from the Council to negotiate for a loan if it is needed for the purchase of the additional cemetery property. MOTION NO. 11R-13-90 WAS MADE BY MEMBER GALLAWAY AND SECONDED BY MEMBER MILLER TO ALLOW THE MMAYOR TO NEGOTIATE FOR A \$25,000 LOAN FOR THE CEMETERY PROPERTY, THE JAWS OF LIFE FOR THE FIRE DEPARTMENT AND A COMPUTER FOR PLANNING AND ZONING. MOTION PASSED UNANIMOUSLY.

MOTION NO. 11R-14-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER GALLAWAY TO ALLOW THE MAYOR TO SIGN ALL PAPERS TO PURCHASE THE CEMETERY. MOTION PASSED UNANIMOUSLY.

PUBLIC SAFETY - Mayor Anderson said the Public Safety Commission recommended to the Council that the City purchase approximately 410 feet by 270 feet from the current owner for additional fire department property. MOTION NO. 11R-15-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER BURSHEM TO HAVE DONALD COULTER, SURVEYOR, PREPARE THE LEGAL DESCRIPTION AND ALLOW THE MAYOR TO NEGOTIATE TO PURCHASE LAND ADJOINING THE FIRE HALL. MOTION PASSED UNANIMOUSLY. Mayor Anderson said the acreage would be approximately 2 1/2 acres total.

Mayor Anderson said the Public Safety Commission recommended that all public buildings be inspected by the State Fire Marshall.

UTILITIES COMMISSION - Mr. Dene Carney mentioned the letter to the Council regarding plans prepared in advance for city road work. Mayor Anderson said that there is no way the City of Crosslake will pay an engineer to prepare plans comparable to the County plans for road work. Mayor Anderson stated that the roads that were done this summer were discussed at every meeting so everyone should have been aware of it. It was the consensus of the Council that the City departments work together.

ROADS - Will Hoyt, Engineer from Landecker and Associates was present to discuss the public hearing and assessments for the road work which was done this year for Rushmore Boulevard, Silver Peak Road, Lakeshore Drive and Riverwood Lane. The cost for the roads is basically the same as estimated but the bill is slightly higher because of one assessment the City pays for Riverwood Lane and because the City parking lot was also blacktopped on Riverwood Lane. Mr. Hoyt also recommended that the City pay the cost of constructing a ditch and regrading the road on Silver Peak road because of the right of way that was obtained. Mr. Hoyt stated that previous assessments were charged 8 3/4 percent interest and spread over 7 years or paid in full with no interest and he would recommend following that pattern. It was the consensus of the Council to set the Public Hearing prior to the regular council meeting on December 10, 1990 at 7:00 p.m.

A petition to blacktop a path on CSAH #103 was discussed. Mayor Anderson said he does not want to accept a petition with names and no addresses on it. It was the consensus of the Council that the petitioners would have to go to the County since CSAH #103 is a county road.

FUNDING AND FUTURE DEVELOPMENT - Chairman Dean Swanson said the Commission would be losing two members and they felt it would be wise to reduce the Commission to 5 members. MOTION NO. 11R-16-90 WAS MADE BY MEMBER GALLAWAY AND SECONDED BY MEMBER ARENDS TO REDUCE THE FUNDING AND FUTURE DEVELOPMENT COMMISSION FROM SEVEN TO FIVE MEMBERS. MOTION PASSED UNANIMOUSLY.

PERSONNEL - Mayor Anderson said he would like to have pay days for City Employees changed from semi-monthly to bi-weekly so as to eliminate the problem with time cards. MOTION NO. 11R-17-90 WAS MADE BY MEMBER ARENDS AND SECONDED BY MEMBER MILLER TO SET DECEMBER 10, 1990 AS A PUBLIC HEARING TO CHANGE THE ORDINANCE SETTING PAYDAYS FOR CITY EMPLOYEES. MOTION PASSED UNANIMOUSLY.

NEW BUSINESS - Nothing.

OLD BUSINESS - Dene Carney said he would like to have some kind of gun control in Crosslake because of the hunters. Mayor Anderson said he would like to see control similar to what Breezy Point has with areas of no hunting in platted areas and only shotguns with slugs in the rest of the City. Mayor Anderson said he will check with DNR for a workable solution.

PUBLIC FORUM - Member Gallaway said she has enjoyed her term on the Council and wished the Council well.

Mayor Anderson said he has enjoyed having Gallaway on the Council because he knew she was good at researching items.

MOTION NO. 11R-18-90 WAS MADE BY MEMBER MILLER AND SECONDED BY MEMBER ARENDS TO ADJOURN THIS REGULAR COUNCIL SESSION AT 9:48 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and transcribed by:  
Arlene A. Buchite, City Clerk/Treasurer

*Arlene A. Buchite*

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