

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 10, 2008
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, November 10, 2008. The following Council Members were present: Mayor Jay Andolshek, Steve Roe, Dean Swanson and Rusty Taubert. Also present was City Administrator Tom Swenson, Clerk/Treasurer Darlene Roach, Public Works Director Ted Strand, Parks and Recreation Director Jon Henke, Police Chief Robert Hartman, General Manager Paul Hoge, City Attorney Robert Ruppe, City Engineer Dave Reese, Northland Press Reporter Diane McCormack and Reporter Ken Korczak of the Lake Country Echo. Council Member Irene Schultz and Community Development Director Ken Anderson were absent. There were four individuals in the audience.

A. CALL TO ORDER – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. Approval of the additions to the agenda was requested. MOTION 11R-01-08 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES – None

C. CONSENT CALENDAR – MOTION 11R-02-08 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) MINUTES OF THE REGULAR COUNCIL MEETING OF OCTOBER 13, 2008; (2.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED SEPTEMBER 30, 2008; (3.) CITY MONTH END REVENUE REPORT DATED SEPTEMBER 2008; (4.) CITY MONTH END EXPENDITURE REPORT DATED SEPTEMBER 2008; (5.) LAKES STATE BANK PLEDGE REPORT DATED OCTOBER 2008; (6.) NORTHERN NATIONAL BANK PLEDGE REPORT DATED OCTOBER 2008; (7.) LAKEWOOD BANK PLEDGE REPORT DATED OCTOBER 2008; AND (8.) RIVERWOOD BANK PLEDGE REPORT DATED OCTOBER 2008. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – None

E. MAYOR'S REPORT – None

F. CITY ADMINISTRATOR REPORT –

1. City Bills for Approval – City Administrator Swenson stated that two additional bills should be included for Council consideration. The first is for \$1,056.20 to Mike's Electric for electrical work on the patio project and the second is in the

amount of \$90 to Steve and Deb Dahlke for hay bales. MOTION 11R-03-08 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$125,801.85 AND \$9,097.86 WHICH INCLUDES THE TWO ADDITIONAL BILLS SUBMITTED. MOTION CARRIED WITH ALL AYES.

4. A memo dated November 6, 2008 from Clerk Roach requested final approval on a Landscape Contractors/Excavators License for CJ's Sod & Landscaping. MOTION 11R-04-08 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE THE LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE FOR CJ'S SOD & LANDSCAPING. MOTION CARRIED WITH ALL AYES.
5. A memo dated November 6, 2008 from Clerk Roach contained a listing of all Landscape Contractors/Excavators approved by the City Council between May and October 2008 and was included for Council information.
6. A memo from Clerk Roach dated November 6, 2008 included a Certification of Election Results which requires action by the City Council as the canvassing board for the City for the election that was held on November 4, 2008. The combined number of votes cast in the two precincts was 1,569 with 255 new registrations. Mayor Jay Andolshek received 1,311 votes, Dean Swanson received 1,011 votes and C. Rusty Taubert received 964 votes. MOTION 11R-05-08 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE CERTIFICATION OF ELECTION RESULTS AS PREPARED BY CLERK ROACH. MOTION CARRIED WITH ALL AYES.
7. A letter from Crow Wing Power Board President Bette Mezzenga informed the Council that under the cooperative's municipal meter relief program, a total of \$840 was relieved in 2008 for a total of \$6,960 for the thirteen years the program has been in operation. In addition, the City receives special lighting credit each year based on 1% of total gross revenues within the entire City. For 2008, the City received a credit of approximately \$30,720 toward the street lighting program.

B. COMMISSION/DEPARTMENT REPORTS –

1. **RECYCLING** – A letter dated November 10, 2008 from Leigh Reiner of Crosslake Rolloff and Recycling Services informed the Council of his intention to begin accepting plastic effective January 1, 2009. He is also in the process of working on the driveway and various drainage issues at the site and will add Class 5 and do landscaping in the Spring. Reiner will work with Waste Partners to provide recycling bins for local events. Mr. Reiner addressed the Council and stated that the work at the site would be completed once the load limits are lifted in the Spring. He stated that the shop has a lower elevation than the driveway which creates a problem with standing water. He is also reviewing the possibility of removing the house situated on the property. A total of 19.624 tons of recyclables was collected in October bringing the year-to-date total to

140.75 tons. A report from Waste Partners showed that 5.93 tons of recyclables were collected curbside in July and 5.48 tons were collected curbside in August.

2. PARKS AND RECREATION/LIBRARY – The minutes of the September 22, 2008 Park and Recreation/Library Commission Meeting and the minutes of the Fund Raising Committee Meeting of October 20, 2008 were included for Council information. Parks and Recreation Director Jon Henke reported that aerobics is offered three days a week on Monday, Tuesday and Thursday. A refresher senior driving class will be sponsored by AAA on November 20th from 1:00 P.M. – 5:00 P.M. The gym is reserved each weekday morning from 8:00 A.M. – 9:00 A.M. for walking. The next Chautauqua program will be held on November 12th and the topic is “Woodcarving as a Hobby for Men and Women” and will be presented by Mike Hull. No sessions will be held in December or January but the program will resume in February. A Library Scrapbook has been completed and Henke expressed appreciation to all of the contributors especially Sandy Eliason who put the document together. The public is invited to page through the book and learn more about how the library was built. The Children’s Story Hour has started up again and takes place on Thursday’s at 10:30 A.M. The Library held their annual Scarecrow Contest and the business category was won by Lake Country Echo, the non-business category was won by Immaculate Heart Catholic Church with runner-up being Jane, Haley and Erika Monson. A bookmark contest was held for the Charter School children and those winners were Hannah Dahlberg, Kiley Anderson, Devin Alexander and Haley Gibbs. The monthly book talk program will be held on Monday, December 8th at 1:30 P.M. with Jim Olson the presenter. Henke met with the Crow Wing County Board on October 21st to discuss various options to improve the services of the Library in cooperation with the regional system. The Parks and Recreation/Library Commission recommended that the Council approve a motion that the bookmobile begin making stops at the Crosslake Community Center instead of its current location on #3 and #66. MOTION 11R-06-08 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO RECOMMEND TO THE KITCHIGAMI REGIONAL LIBRARY BOARD THAT THE BOOKMOBILE STOP AT THE CROSSLAKE COMMUNITY LIBRARY INSTEAD OF WHERE IT CURRENTLY STOPS. MOTION CARRIED WITH ALL AYES. It was suggested that notice of this action by the Council be forwarded to the Crow Wing County Board of Commissioners. The patio portion of the project is complete however rocks are still being solicited for the water garden feature. Yoga is offered on Monday nights from 5:15 P.M. – 6:45 P.M. and Thursday mornings from 10:00 A.M. – 11:30 A.M. The Senior Nutrition Program takes place Monday through Friday at 11:30 A.M. and with the holiday season approaching there are gift certificates available that would make a good gift for a senior. The Community Center attendance for October was 5,562 patrons for an average of 185 per day and the Library’s attendance was 2,797

for an average of 107 per day. The annual Halloween Party was held on Saturday, October 25th from 1:00 P.M.– 3:00 P.M. with more than 300 people in attendance which included over 100 children. The Park Department thanked all of the volunteers, especially the Immaculate Heart Youth Group and Kate Dale. Henke also thanked the Crosslake Ideal Lions Club, Whitefish Area Lions Club, Reeds Market and Crosslake Communications for their sponsorship of the party. Volleyball is offered every Wednesday night from 6:30 P.M. until 8:45 P.M. The cost is \$15.00 for ten weeks or \$3.00 per session.

3. PUBLIC SAFETY – Chief Hartman reported 143 calls in Crosslake and 55 calls in Mission Township in October. A motion was requested to renew the grant contract between the Minnesota State Department of Public Safety and the Crosslake Police Department for the Operation Nightcap Program. Federal funds are provided for departments who participate in this program to enforce the impaired driving enforcement saturations and public information activities. MOTION 11R-07-08 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK TO RENEW THE CONTRACT WITH THE STATE OF MINNESOTA, DEPARTMENT OF PUBLIC SAFETY, STATE PATROL DIVISION EFFECTIVE OCTOBER 1, 2008 THROUGH SEPTEMBER 30, 2009. MOTION CARRIED WITH ALL AYES. Chief Hartman stated that he has been getting a lot of complaints of excess speed on certain roads and warned the public to slow down. The Fire Department reported 18 medical calls and 2 fire calls in October for a total number of 196 calls for the year.

4. CROSSLAKE COMMUNICATIONS – The Minutes of the Regular Meeting of the Advisory Board held on October 28, 2008 were included for Council information. The Customer Count Report compared services between October 2007 and October 2008 for Telephone Service, Cable TV Services and Internet. General Manager Paul Hoge requested a motion approving payment of the bills for September. MOTION 11R-08-08 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE BILLS FOR PAYMENT FOR SEPTEMBER IN THE AMOUNT OF \$273,643.05. MOTION CARRIED WITH ALL AYES. Agreements have been signed with Charter Communications to receive the broadcast and 4HD channels effective January 1, 2009. The Preliminary Budget has been reviewed with the Advisory Board however Staff is waiting for some of the programming costs before finalizing. Due to an increase in costs, the Advisory Board recommends adding a monthly service fee of \$1.95 to Lakes Long Distance customers in order to keep the per minute rates at 9.9 cents. MOTION 11R-09-08 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE AN INCREASE OF \$1.95 PER MONTH FOR LAKES LONG DISTANCE CUSTOMERS. MOTION CARRIED WITH ALL AYES. The major networks, ABC, CBS and NBC are looking at charging \$2.00 per month per subscriber on the new

retransmission agreements but these charges have not been finalized. There is a possibility that Cable TV customers could see an increase to cover costs. Cable has been plowed up to Harbor Trail in the Milinda Shores upgrade and customers are being cutover. Work will continue in the Spring in this area. Due to recent FCC regulation changes, Staff is in the process of complying with FACT Red Flag Identify Theft Program. All utility companies are required to comply with this program so City Staff will be working on adopting a procedure to protect customers' identity in the various billing systems. The Advisory Board recommends that Armond Gease be appointed to a second term. MOTION 11R-10-08 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPOINT ARMOND GEASE TO A SECOND THREE YEAR TERM ON THE CROSSLAKE COMMUNICATIONS ADVISORY BOARD EFFECTIVE FEBRUARY 1, 2009. MOTION CARRIED WITH ALL AYES. A "Meet the Manager" session has been scheduled for November 13, 2008 at 9:00 A.M. at Pine Peaks. Union negotiations have started and the next meeting is scheduled for November 24, 2008 at 9:00 A.M. Approval to pay HyTec Construction for Pay Request No. 1 was requested. MOTION 11R-11-08 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE PAY REQUEST #1 IN THE AMOUNT OF \$7,623.18 TO HYTECH CONSTRUCTION. MOTION CARRIED WITH ALL AYES.

5. PUBLIC WORKS/CEMETERY/SEWER – The Discharge Monitoring Reports for September and October were included in the packet for Council information. A memo dated October 30th from City Administrator Swenson and Public Works Director Strand included a letter from WSN and quotations from Braun Intertec Corporation and Stork-Twin City Testing Corporation for geotechnical work for the Sunrise Island Bridge Design. Based on WSN's review of the proposals, it was recommended that the proposal from Stork-Twin City Testing Corporation be approved at an estimated fee of \$2,885. MOTION 11R-12-08 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY STEVE ROE TO APPROVE THE PROPOSAL FROM STORK-TWIN CITY TESTING CORPORATION FOR GEOTECHNICAL INVESTIGATION AND REPORTS RELATED TO SUNRISE ISLAND BRIDGE AT AN ESTIMATED FEE OF \$2,885. MOTION CARRIED WITH ALL AYES. Approval of a resolution to certify delinquent sewer charges against property taxes to the Crow Wing County Auditor's Office was requested. Two properties, one owned by Deloren Anderson and the other owned by Deloren and Marilyn Anderson, have delinquent sewer charges. MOTION 11R-13-08 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 08-33 REGARDING UNPAID SEWER CHARGES. MOTION CARRIED WITH ALL AYES. City Administrator Swenson, in a letter dated October 29, 2008 to Lawrence Schweich, proposed his consideration in providing a 20' easement to the City which would provide for ingress/egress, drainage and snow storage in the area of CSAH #3 and the Public Works Facility.

Planning and Zoning has reviewed the property and found that if the easement is provided, it would not inhibit any future building on the property as there is a 35 foot setback from CSAH #3 right-of-way and a 10 foot setback from the south property line. The City proposed paying \$5,000 for the easement as well as all legal costs related to drafting, describing and recording the easement. Mr. Schweich responded to the letter and stated that he was in agreement with the City's proposal. Approval to direct the City Engineer to draft a legal description and the City Attorney to draft the easement was requested. MOTION 11R-14-08 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JAY ANDOLSHEK TO AUTHORIZE THE CITY ENGINEER TO DRAFT THE LEGAL DESCRIPTION AND THE CITY ATTORNEY TO DRAFT AN EASEMENT TO PROVIDE FOR INGRESS/EGRESS, DRAINAGE AND SNOW STORAGE ON THE LAWRENCE SCHWEICH PROPERTY. MOTION CARRIED WITH ALL AYES. Public Works Director Strand gave an update on the progress of the tree removal on West Shore Drive. Over three hundred oak trees are diseased and most have been removed. Once the trees are removed, a grinder will be brought in to grind the stumps. The long-term plan is to transplant trees from the Park where the City has the right-of-way.

6. PLANNING AND ZONING - In the absence of Community Development Director Ken Anderson, City Administrator Swenson presented the items included in the packet for the Planning and Zoning Department. The minutes of the September 26, 2008 Planning and Zoning Commission/Board of Adjustment Regular Meeting were included for Council information. A Staff Report from Anderson included an Amendment to the Landscaping Contractors/Excavators Ordinance. City Attorney Ruppe stated that State Law pre-empts the City from licensing trades that are already licensed by the State provided the contractor can provide proof of licensing. City Attorney Couri reviewed the changes with Attorney Peter Doyle representing the Mid Minnesota Builders Association who had previously sent a letter to the City regarding this issue. Attorney Doyle informed Attorney Couri that he had no problem with the proposed amendment. Other changes included in the amendment was a reduction in the bond amount required and the licensing fee. The draft amendment reflected the change from \$50,000 to \$25,000 and \$200 to \$100 respectively. Councilmember Roe asked what kind of license the State issues and how many of the local landscaping contractors and excavators have a State License. Roe was informed that probably most of the local contractors and excavators do not have a State license. Mayor Andolshek stated that although this was not a public hearing, he would take comments from the audience. Colleen Faacks, Executive Officer of the Mid-Minnesota Builders Association, addressed the Council and thanked them for addressing the Association's concerns. Faacks stated that she was in agreement with the proposed Ordinance changes. Terry Curtis addressed the Council and stated that he sits on the local board as well as the State Board

and felt that wording should be clarified in Section B since it appears that only three entities, residential building contractors, residential re-modelers or residential roofers, would have a State License and Curtis felt it could apply to other specialty contractors as well. There was some discussion among the Council regarding this wording and it was agreed that the Amendment could be approved contingent on review by the City Attorney for possible wording changes if necessary. Curtis stated that he supported the lower bond amount since the State does not require any bond. MOTION 11R-15-08 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE ORDINANCE AMENDMENT NO. 269 SUBJECT TO THE CITY ATTORNEY CLARIFYING ITEM "B" ON PAGE 5. MOTION CARRIED WITH ALL AYES. Approval to publish a summary of the Ordinance Amendment was requested. MOTION 11R-16-08 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE PUBLISHING A SUMMARY OF ORDINANCE AMENDMENT NO. 269. MOTION CARRIED WITH ALL AYES. Terry Curtis asked how the prior license fees would be handled and Attorney Ruppe stated that each application would need to be reviewed to determine if a State License has been issued and if there has been the City would need to return the license fee. Since Chapter 8 of the City Code is affected as a result of the Ordinance Amendment, a public hearing needs to be held in order to make other Ordinance changes. MOTION 11R-17-08 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO REFER THE CHANGES TO CHAPTER 8 TO THE PLANNING AND ZONING COMMISSION TO SCHEDULE A PUBLIC HEARING AND MAKE THE NECESSARY CHANGES TO THE ZONING ORDINANCE. MOTION CARRIED WITH ALL AYES. The Permit Summary for October showed that a total of 62 permits were issued in September for a year-to-date total of 404 permits.

7. ECONOMIC DEVELOPMENT AUTHORITY – The regular monthly meeting was cancelled.
8. PERSONNEL COMMITTEE – At a meeting held on October 30, 2008 a motion was approved by the Personnel Committee to recommend to the City Council that Ron Harkin be removed from probationary status and placed on regular part-time status effective October 13, 2008. MOTION 11R-18-08 WAS MADE BY RUSTY TAUBERT AND SECONDED BY DEAN SWANSON TO APPROVE REMOVING RON HARKIN FROM PROBATIONARY STATUS AND PLACED ON REGULAR PART-TIME STATUS EFFECTIVE OCTOBER 13, 2008. MOTION CARRIED WITH ALL AYES. The Personnel Committee also reviewed a recommendation to close City Offices on Friday, December 26th to allow employees the opportunity to take the day off provided they utilize vacation, holiday or compensatory time. This would not include the Police Department or the Public Works Department in case of a snowstorm. MOTION 11R-19-08

WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE RECOMMENDATION FROM THE PERSONNEL COMMITTEE TO CLOSE CITY OFFICES PROVIDED VACATION, HOLIDAY OR COMPENSATORY TIME IS USED BY EMPLOYEES WITH THE EXCEPTION OF THE POLICE DEPARTMENT AND PUBLIC WORKS IN THE EVENT OF A SNOWSTORM. MOTION CARRIED WITH ALL AYES.

C. CITY ATTORNEY – A memo dated November 6, 2008 from City Attorney Couri identified the various items that he is working on.

I. OLD BUSINESS – None

J. NEW BUSINESS – None

K. PUBLIC FORUM – None

L. ADJOURN – MOTION 11R-20-08 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:08 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Darlene J. Roach
Clerk/Treasurer

November 10, 2008 Regular Meeting.doc

**BILLS FOR APPROVAL
10-Nov-08**

VENDORS	DEPT		AMOUNT
Ace Hardware, coupling, nipple	Gov't		7.42
Ace Hardware, v belt	PW		18.08
Ace Hardware, lockwash, flagging tape	PW		9.22
Ace Hardware, batteries	PW		13.83
Ace Hardware, bulb	Fire		15.95
Ace Hardware, caulk gun	P&R		9.57
Ace Hardware, bit holder, reel and chalk	P&R		16.49
Ace Hardware, bushing, couple	Sewer		13.82
Ace Hardware, duct tape	PW		14.89
Ameripride, mats	PW	pd 11-3	115.95
AW Research, water test	Sewer		121.05
AW Research, water test	Sewer		121.05
AW Research, water test	Sewer		121.05
AW Research, water test	Sewer		121.05
AW Research, water test	Sewer		121.05
BLADC, 2nd payment for 2020 program	Gov't		200.00
BLADC, 2nd payment for 2008 service agreement	Gov't		1,050.00
Blue Lakes Disposal, trash removal	ALL		271.67
Bob Hartman, reimburse travel expenses	Police		32.76
Bob Hartman, reimburse for computer speakers	Police		15.97
Brainerd Daily Dispatch, subscription	Library		148.20
Build All Lumber, framing anchor	P&R	pd 11-3	7.54
California Contractors, batteries	PW	pd 11-3	139.30
Cascade Computers, replace switch	ALL	pd 11-3	288.45
Cindy Myogeto, election judge training	Election		34.00
City of Crosslake, sewer utilities	Sewer		132.00
Council #65, union dues	ALL		371.79
Crosslake Communications, phone, fax, cable, dsl	ALL		1,538.34
Crosslake Rolloff, recycling	Gov't		2,450.00
Crow Wing County Atty Office, forfeiture proceeds	Police		111.38
Crow Wing County Hwy Dept, fuel	ALL		4,181.23
Culligan, water and cooler rental	PW/Gov't		50.56
Dacotah Paper, paper towels	P&R		144.58
Darlene Roach, reimburse travel expenses	Election		29.25
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,310.20
Demco, labels, jacket covers	Library		65.39
Diamond Industrial Cleaning Equipment, soap, o-rings	PW		573.60
Disc Golf Association, disc golf baskets	P&R		2,825.87
Donna Keiffer, aerobics session #10	P&R		198.36
Ehlers & Associates, tif reporting	Gov't		185.00
Election Judges, general election	Election		1,696.00
Employee Wellness Program, october reimbursements	P&R		100.00
Fargo Tire Service, tires	Police		337.26
Fastenal, hardware	PW		105.17

Fire Instruction and Rescue, haz mat operations class	Fire		250.00
Fortis, disability	ALL		346.34
Fyles, portable restrooms	P&R		189.43
General Drivers Union Local #346, union dues	Police		155.00
Granite City Jobbing, candy for halloween party	P&R		177.22
Hawkins, ferric chloride, aqua hawk	Sewer	pd 11-3	1,004.31
Holiday Station, propane refill	P&R		20.22
Holiday Station, diesel fuel for safe house	Fire		25.64
Houston Ford, oil change, fuel filter	Police		67.70
Ideal Township, reimburse for training	Fire		500.00
Jake Maier, reimburse travel expenses	Police		104.69
Jim Ritter, reimburse for uniform	PW		195.98
Keith Anderson, reimburse travel expenses	Fire		178.68
Lakes Area Rental, laser level	PW		31.95
Lakes Area Rental, blade sharpening	PW		25.00
League of MN Cities, great waters documentary	P&Z		5.00
Marco, copier maintenance	ALL	pd 11-3	368.12
Marsden, office cleaning	PW		596.40
Martin Communications, replaced damage housing on pager	Fire		26.67
Mastercard, Amazon.com, projector and case	P&R		618.78
Mastercard, Barnes and Noble, books	Library		177.74
Mastercard, Barnes and Noble, books	Library		198.99
Mastercard, Fleet Farm, clamp, tape, anti-freeze, markers	PW		164.14
Mastercard, Super America, travel expense	Police	pd 10-21	44.55
Mastercard, Target, paper towels	P&R		6.40
Mastercard, Walmart, halloween party supplies	P&R		345.57
MCS Janitorial, october cleaning	Gov't		772.13
Medica, health insurance	ALL		21,995.10
Menards, solvent, hose, union, cap	P&R		36.04
Menards, hose, pvc	P&R		36.04
Minnesota T's, soccer uniforms	P&R	pd 11-3	661.70
Minnesota T's, soccer uniforms	P&R	pd 11-3	100.04
MN Benefits	Admin	pd 11-3	176.42
MN Life, life insurance	ALL		420.20
MR Sign, address sign	PW		21.21
Napa Auto Parts, hose, spring, adhesive barrier	PW	pd 11-3	52.89
NCPERS-Life Insurance	ALL		192.00
Nicole Becker, ref soccer game	P&R		25.00
North Ambulance, subsidy	Ambulance	pd 11-3	1,103.00
North Memorial EMS Education, 1st responder class	Fire		300.00
Northland Press, meeting notice of 10-24	P&Z		126.00
Northland Trust Services, bond payment	Gov't		39,186.25
Northland Trust Services, paying agent annual fee	Gov't		403.00
Northwood Turf and Power, oil filter, v-belts, blade, elements	PW		69.53
Overhead Door Company, reinstall keyway	PW		58.00
Paul Bunyan Scenic Byway Assn, donation	Gov't		500.00
People's Security, annual lease	Gov't		344.42
PERA	ALL		N/A
Public Safety Center, batteries, gloves, stethoscopes, cuffs	Fire	pd 11-3	390.58
Public Safety Center, batteries	Fire	pd 11-3	176.00
Rainy Days, books	Library		83.24

ADDITIONAL BILLS FOR APPROVAL
10-Nov-08

VENDOR	DEPT	AMOUNT
Ace Hardware, brackets	P&R	2.55
Ace Hardware, brackets	P&R	7.44
Anderson Brothers, class 5	PW	672.56
Brainerd Hydraulics, plow couplers	PW	51.25
Crow Wing County Atty Office, forfeiture proceeds	Police	14.00
Crow Wing Power, electric service	ALL	6,324.81
Fastenal, plow bolts	PW	12.74
Jeff Wurdeman, reimburse mileage	P&R	100.00
Johnson, Killen & Seiler, personnel legal fees	Gov't	289.00
Judy Clement, public testing of equipment	Election	28.00
Judy Cotten, public testing of equipment	Election	30.00
Mastercard, Barnes and Noble, books	Library	95.37
Menards, no hunting signs	P&R	32.13
Mike's Electric, patio project	P&R	1,056.20
Nancy Hathaway, public testing of equipment	Election	28.00
Pequot Auto Parts, filters	PW	22.99
State Treasurer, forfeiture proceeds	Police	7.00
Steve and Deb Dahlke, hay bails	P&R	90.00
The Office Shop, copy paper	P&Z/Admin	140.58
The Office Shop, pens, ink pad	P&Z/Admin	82.88
The Office Shop, pens	Admin	10.36
		9,097.86

Crosslake Telephone Company

Check Register - General Account

From September 1, 2008 through September 30, 2008

G.4.b.

Check #	Vendor Name	Date	Description	Amount
000882	INTERNAL REVENUE SERVICE	9/5/2008	FED, FICA, MEDICARE	6,359.03
000883	PERA	9/5/2008	PERA EE & ER	3,449.22
000884	MINNESOTA DEPT OF REVENUE	9/5/2008	MN INCOME TAX WITHHELD	1,066.20
000885	GREAT WEST LIFE & ANNUITY INSU	9/5/2008	DEFERRED COMP	1,912.92
000886	CITY OF CROSSLAKE (SEWER)	9/10/2008	SEPTEMBER SEWER	99.00
000887	INTERNAL REVENUE SERVICE	9/30/2008	SEPTEMBER EXCISE TAX	2,022.25
000888	MINNESOTA DEPT OF REVENUE	9/30/2008	SEPT SALES & USE TAX	11,595.00
000889	INTERNAL REVENUE SERVICE	9/19/2008	FED, FICA, MEDICARE	6,698.00
000890	PERA	9/19/2008	PERA EE & ER	3,269.50
000891	MINNESOTA DEPT OF REVENUE	9/19/2008	MN INCOME TAX WITHHELD	1,160.86
000892	GREAT WEST LIFE & ANNUITY INSU	9/19/2008	DEFERRED COMP	1,867.92
000893	INTERNAL REVENUE SERVICE	9/19/2008	FED, FICA, MEDICARE	402.02
000894	PERA	9/19/2008	PERA EE & ER	205.40
000895	MINNESOTA DEPT OF REVENUE	9/19/2008	MN INCOME TAX WITHHELD	56.81
000896	GREAT WEST LIFE & ANNUITY INSU	9/19/2008	DEFERRED COMP	45.00
000897	CROW WING POWER	9/26/2008	ELECTRIC SERVICE	4,661.45
023059	MN CHILD SUPPORT PAYMENT CTR	9/5/2008	CHILD SUPPORT WITHHELD	49.83
023060	JC CHRISTENSEN & ASSOC INC	9/10/2008	COLLECTIONS	77.80
023061	MINNESOTA DEPT OF COMMERCE	9/10/2008	2ND QTR INDIR ASSESSMENT	706.67
023062	LARRY EVENSON	9/10/2008	CAFE PLAN REIMBURSEMENT	342.39
023063	REED'S MARKET	9/10/2008	ICE & LEMONAID FOR OPEN HOUSE	43.65
023064	BRAINERD MEDICAL CENTER	9/10/2008	EE TESTING	41.80
023065	UNICEL	9/10/2008	RECIP COMP 6/16-7/15	130.98
023066	CULLIGAN	9/10/2008	SEPT/OCT SERVICE	149.50
023067	GOPHER STATE ONE CALL	9/10/2008	LOCATES	181.25
023068	ONVOY, INC.	9/10/2008	SS7 SERVICES, OPR SERVICES, EASY 800	1,701.66
023069	OLSEN THIELEN CO LTD	9/10/2008	2ND QTR 499Q PREP	594.00
023070	POWER & TELEPHONE SUPPLY	9/10/2008	DSL SPLITTERS & FILTERS	705.29
023071	SIMONSON LUMBER	9/10/2008	PLYWOOD TO MOUNT ONT	10.65
023072	UNITED PARCEL SERVICE	9/10/2008	WKLY SERV & MISC SHIPPING	155.28
023073	CROSSLAKE COMMUNICATIONS	9/10/2008	PHONE SERVICE, COMM CTR VOICE MAIL	754.95
023074	CITY OF CROSSLAKE	9/10/2008	SEPTEMBER OPERATING TRANSFER	20,416.67
023075	CITI LITES INC	9/10/2008	LOCATES	616.10
023076	XCEL ENERGY	9/10/2008	AUGUST NATURAL GAS	47.64
023077	BEVCOMM	9/10/2008	ANSWERING SERVICE	105.00
023078	MINNESOTA 9-1-1 PROGRAM	9/10/2008	911, TAP & TACIP	1,855.97
023079	MN NCPERS LIFE INSURANCE	9/10/2008	SEPT LIFE PREMIUM	48.00
023080	BRAINERD LAKES AREA CHAMBER	9/10/2008	2009 RELOCATION GUIDE	505.00
023081	CENTRAL TRANSPORT GROUP LLC	9/10/2008	4 EA DS-1'S, 1 T3	3,708.32
023082	NEUSTAR INC.	9/10/2008	SOW & LNP CHARGES	132.58
023083	MERRILL LYNCH	9/10/2008	DEBT SERVICE, VISA REIMBURSEMENT	44,554.24
023084	PINNACLE PUBLISHING, LLC	9/10/2008	TELEPHONE DIRECTORY-1	1,938.08
023085	* AVID COMMUNICATION CONST., INC	9/10/2008	CONTRACT PLOWS	12,604.58
023086	AMERICAN TELEVISION & COMM.	9/10/2008	AFFILIATE PAYMENT	1,000.00
023087	FOX SPORTS NET NORTH	9/10/2008	AFFILIATE PAYMENT	7,279.08
023088	MTV NETWORKS	9/10/2008	AFFILIATE PAYMENT	8,373.91
023089	LIFETIME	9/10/2008	AFFILIATE PAYMENT	962.16
023090	TV GUIDE NETWORKS INC	9/10/2008	AFFILIATE PAYMENT	730.11
023091	MIKE'S ELECTRIC	9/10/2008	DAGGET PINE ELECTRICAL	935.40
023092	PROSTAFF	9/10/2008	CUST SERVICE TEMP HELP	272.80
023093	MTA	9/10/2008	3RD QTR SAFETY PROG INSTALL	1,365.00
023094	D&H DISTRIBUTING CO.	9/10/2008	EXPRESS CARD ADAP FOR RESALE	88.21
023095	AT&T - DALLAS TX	9/10/2008	PARS 9/1 BAN 1499	905.06
023096	7SIGMA SYSTEMS, INC	9/10/2008	AUGUST CONSULTING	2,000.00
023097	CORNERSTONE GROUP	9/10/2008	SEPTEMBER NEWSLETTER	1,821.70
023098	CYNTHIA PERKINS	9/10/2008	CAFE PLAN REIMBURSEMENT	27.47
023099	ZONE TELECOM, INC.	9/10/2008	AUGUST ACTIVITY	8,375.28
023100	CROSSLAKE ACE	9/10/2008	NUTS, BOLTS	194.87
023101	NATIONAL CABLE TEL COOP, INC	9/10/2008	AFFILIATE PAYMENT	29,922.03
023102	EQUUS COMPUTER SYSTEMS, INC	9/10/2008	P HOGE PERSONAL PURCHASE	2,708.92
023103	KARE 11 TV	9/10/2008	AFFILIATE PAYMENT	215.40

023104	WASTE PARTNERS, INC.	9/10/2008	AUGUST TRASH REMOVAL	88.51
023105	DISCOVERY COMMUNICATIONS, INC.	9/10/2008	AFFILIATE PAYMENT	247.50
023106	WEATHER CENTRAL	9/10/2008	SEPT DATA SERV-4	146.00
023107	ROGER'S TWO WAY RADIO	9/10/2008	PAGER-SEPTEMBER	10.65
023108	IKON FINANCIAL SERVICES	9/10/2008	COPIER LEASE-13	325.89
023109	NATIONAL GEOGRAPHIC CHANNEL HD	9/10/2008	AFFILIATE PAYMENT	10.26
023110	T-MOBILE USA, INC.	9/10/2008	RECIP COMP 6/1-6/30/08	57.10
023111	STELLAR BILLING, LLC	9/10/2008	SEPTEMBER BILLING	7,351.14
023112	CROW WING COUNTY HIGHWAY DEPT.	9/10/2008	JULY UNLEAD & DIESEL FUEL	1,212.10
023113	EDWARD JONES	9/10/2008	PERM DISCONNECT	45.02
023114	JUNE STAHL	9/10/2008	PERM DISCONNECT	15.17
023115	AUTUMN GUSTAFSON	9/10/2008	PERM DISCONNECT	101.08
023116	BERNARD BUEHLER	9/10/2008	PERM DISCONNECT	14.38
023117	KARL ASSOCIATES	9/10/2008	PERM DISCONNECT	43.59
023118	MELVIN E SWANSON	9/10/2008	PERM DISCONNECT	35.25
023119	CARLENE ANDERSON	9/10/2008	PERM DISCONNECT	100.86
023120	ROBERT S PETERSON	9/10/2008	PERM DISCONNECT	57.11
023121	D.E. ARNDT	9/10/2008	PERM DISCONNECT	37.05
023122	SHANNON NELSON	9/10/2008	PERM DISCONNECT	42.55
023123	JOHN G WENKER	9/10/2008	PERM DISCONNECT	37.05
023124	IBEW LOCAL UNION 949	9/19/2008	UNION DUES	347.12
023125	MN CHILD SUPPORT PAYMENT CTR	9/19/2008	CHILD SUPPORT WITHHELD	49.83
023126	IBEW LOCAL UNION 949	9/19/2008	UNION DUES	46.60
023127	AHREN LUDWIG	9/19/2008	ADVANCE FOR SHORT PAY	200.00
023128	RONALD J. SCHMIDT	9/25/2008	RON'S WORK BOOTS	118.72
023130	ONVOY, INC.	9/25/2008	0264 & 6264 PROGRAMS	1,299.16
023131	CITY OF CROSSLAKE	9/25/2008	LEGAL NOTICE & ENGINEERING- STORAGE BLDG	1,087.50
023132	QWEST COMMUNICATIONS	9/25/2008	9/20 ACCESS CHGS MNC SLK-20	400.56
023133	CITI LITES INC	9/25/2008	LOCATES	474.75
023134	DELTA DENTAL PLAN OF MINNESOTA	9/25/2008	OCTOBER DENTAL PREMIUM	1,003.70
023135	SOLIX	9/25/2008	B&C STATEMENT	401.03
023136	MEDICA	9/25/2008	OCTOBER MEDICAL INSURANCE	16,941.18
023137	AMERIPRIDE LINEN & APPAREL	9/25/2008	RUG & TOWEL SERVICE	86.40
023138	NATIONAL CABLE TELEVISION COOP	9/25/2008	SPLICE BLOCKS, SPLICE GEL, WHUPP	373.62
023139	ASSURANT EMPLOYEE BENEFITS	9/25/2008	OCT LONG TERM DISABILITY	232.70
023140	MINNESOTA LIFE INSURANCE CO	9/25/2008	OCTOBER LIFE PREMIUM	210.70
023141	PINNACLE PUBLISHING, LLC	9/25/2008	2008 DIRECTORY MISC CHARGES	9,615.23
023142	* AVID COMMUNICATION CONST., INC	9/25/2008	CONTRACT PLOWS	11,816.37
023143	UNIVERSAL SERVICE ADMIN CO.	9/25/2008	SEPT FUSC	2,961.81
023144	QINTAR TECHNOLOGIES	9/25/2008	AMPLIFIERS	340.00
023145	JOAN HARRELL	9/25/2008	CAFE PLAN REIMB - BALANCE -0-	69.15
023146	PROSTAFF	9/25/2008	CUST SERVICE TEMP HELP	869.55
023147	VANTAGE POINT	9/25/2008	SECTION 214 WORK	1,806.00
023148	D&H DISTRIBUTING CO.	9/25/2008	CARDBUS ADAPTERS FOR RESALE	274.23
023149	CYNTHIA PERKINS	9/25/2008	CAFE PLAN REIMBURSEMENT	15.00
023150	SPRINT	9/25/2008	CELL PHONES	171.91
023151	EQUUS COMPUTER SYSTEMS, INC	9/25/2008	LAPTOP FOR RESALE	2,227.00
023152	WEST 1 CATV SUPPLIES, INC	9/25/2008	4 EA LINE EXTENDERS	541.06
023153	ELECTRIC SERVICES	9/25/2008	ELEC SERV FOR PWR SUPPLY	77.15
023154	MARSDEN BLDG MAINTENANCE LLC	9/25/2008	SEPT CLEANING SERVICE	733.79
023155	ZAYO BANDWIDTH	9/25/2008	BANDWIDTH AND DEDICATED FACILITIES	3,796.73
023156	CROW WING COUNTY HIGHWAY DEPT.	9/25/2008	AUG UNLEAD & DIESEL FUEL	850.38
	TOTAL FOR GENERAL ACCOUNT			<u>273,643.05</u>

*FORMERLY NORCON BORING

RESOLUTION NO. 08-33

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Section 11.56 and 11.70 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

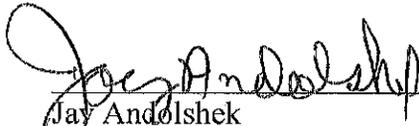
WHEREAS, as of October 15, 2008, the following sewer charges were past due and delinquent:

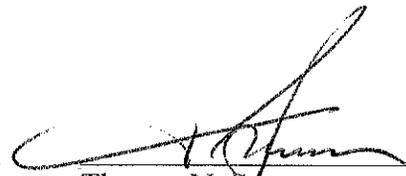
<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Deloren E Anderson	120163204GC0889	679.50
Deloren & Marilyn Anderson	120212400AHB009	428.70

Total \$1,108.20

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2008, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 10th of November 2008.


Jay Andolshek
Mayor


Thomas N. Swenson
City Administrator