

**REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, NOVEMBER 9, 2015  
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, November 9, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, and Dave Schrupp. Brad Nelson was absent. Also present were City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Crosslake Communications General Manager Kevin Larson, Crow Wing County Land Service Supervisor Chris Pence, Crow Wing County Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were two people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 11R-01-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 11R-02-15 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL COUNCIL MEETING MINUTES OF OCTOBER 12, 2015
  2. REGULAR COUNCIL MEETING MINUTES OF OCTOBER 12, 2015
  3. SPECIAL COUNCIL MEETING MINUTES OF OCTOBER 26, 2015
  4. CITY – MONTH END REVENUE REPORT DATED OCTOBER 2015
  5. CITY – MONTH END EXPENDITURES REPORT DATED OCTOBER 2015
  6. OCTOBER 2015 BUDGET TO ACTUAL ANALYSIS
  7. PLEDGED COLLATERAL REPORT FROM MIKE LYONAIIS
  8. 2015 AUDIT AGREEMENT WITH CLIFTON LARSON ALLEN DATED OCTOBER 29, 2015
  9. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, STATEMENT OF CASH FLOWS AND DETAIL OF RESERVE BALANCES DATED 9/30/15
  10. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 9/1/15 TO 9/30/15 IN THE AMOUNT OF \$324,161.41
  11. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF OCTOBER 20, 2015
  12. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS
  13. CROSSLAKE POLICE DEPARTMENT REPORT – OCTOBER 2015
  14. CROSSLAKE POLICE DEPARTMENT REPORT FOR MISSION TOWNSHIP – OCTOBER 2015
  15. FIRE DEPARTMENT REPORT – OCTOBER 2015
  16. NORTH AMBULANCE RUN REPORT FOR SEPTEMBER 2015
  17. MONTHLY PLANNING AND ZONING STATISTICS

18. PLANNING AND ZONING COMMISSION MEETING MINUTES OF SEPTEMBER 25, 2015
19. STAFF REPORT DATED NOVEMBER 2, 2015 FROM JON HENKE RE: PROGRAM INFORMATION
20. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR OCTOBER 2015
21. WASTE PARTNERS RECYCLING REPORTS FOR JULY, AUGUST, AND SEPTEMBER 2015
22. ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES OF OCTOBER 7, 2015
23. LETTER DATED OCTOBER 15, 2015 FROM CROW WING POWER RE: MUNICIPAL METER RELIEF PROGRAM
24. LETTER DATED OCTOBER 28, 2015 FROM CROW WING POWER RE: VEGETATION MANAGEMENT PROJECT
25. RESOLUTION REGARDING UNPAID SEWER CHARGES
26. RESOLUTION NO. 15-20 ACCEPTING DONATIONS
27. BILLS FOR APPROVAL IN THE AMOUNT OF \$96,518.15
28. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$8,850.03
29. REVISED RESOLUTION NO. 15-21 REGARDING UNPAID SEWER CHARGES AND
30. NORTH MEMORIAL AMBULANCE RUN REPORT FOR OCTOBER 2015 MOTION CARRIED WITH ALL AYES.

- C. CRITICAL ISSUES** – Cindy Myogeto of the Brainerd Lakes Chamber of Commerce reported that Crow Wing Energize donated numerous bicycle racks throughout Crow Wing County. Four racks were donated to the City of Crosslake. Locations of the racks will be determined in the spring. A thank you letter will be sent to Crow Wing Energize.

Cindy Myogeto presented a resolution to the Council requesting support of the “Lakes Proud” campaign. The “Lakes Proud” project is to grow the regional economy by creating an understanding that it matters where consumer and business dollars are spent. The Chamber is asking that the City encourage its staff, family and friends to identify, compare, pursue and consider local options when purchasing products and services. Research and statistics were gathered by the Small Business Development Center at St. Cloud State University and Central Lakes College. They learned that communities which participate in some type of “buy local” program earn higher revenues. Ms. Myogeto emphasized that local includes the surrounding communities. Online sales bring little to zero dollars to the community. MOTION 11R-03-15 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 15-22 SUPPORTING THE “LAKES PROUD” CAMPAIGN. MOTION CARRIED WITH ALL AYES.

- D. PUBLIC FORUM** – Pat Netko of Lake Country Crafts and Cones addressed the Council and stated that she recently purchased a neon sign. Although the sign was available online, a Brainerd business owner offered the same product. Ms. Netko encouraged the community to support “Lakes Proud”.

- E. MAYOR'S REPORT** – Mayor Roe reported that the Heartland Symphony Orchestra would perform on December 4<sup>th</sup> at 7:30 PM at the Crosslake Lutheran Church and the Holiday at the Dam would be celebrated on December 5<sup>th</sup>.

MOTION 11R-04-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPOINT JO SMITH TO THE ECONOMIC DEVELOPMENT AUTHORITY WITH A TERM ENDING 1/31/17. MOTION CARRIED WITH ALL AYES.

**F. CITY ADMINISTRATOR'S REPORT**

1. A 5-year contract with the Army Corps of Engineers expired 10/21/15 for the use of banner poles near the dam at a cost of \$300. Staff recommended that the Council not renew the agreement because there have been problems with the banners ripping while hanging on the poles. Neither the City nor the chamber has used the poles in several years. MOTION 11R-05-15 WAS MADE BY MARK WESSELS AND SECONDED BY STEVE ROE TO TABLE A DECISION UNTIL THE REGULAR DECEMBER MEETING SO THAT THE COMMUNITY CAN GIVE INPUT ON THE MATTER. MOTION CARRIED WITH ALL AYES.

Dan Vogt reminded the Council that a Public Hearing regarding the 2016 Budget and Levy is scheduled for December 14<sup>th</sup> at 6:00 P.M., prior to the regular Council meeting.

Dan Vogt reported that staff is waiting for information regarding health insurance rates. It may be necessary for the Council to meet in a special session before the December regular meeting.

**G. COMMISSION REPORTS**

**1. PLANNING AND ZONING**

- a. Jon Kolstad presented proposed changes to Chapter 26, Article 33 Signs, of the Land Use Ordinance. At their meeting of October 12<sup>th</sup>, the City Council asked the Planning Commission to reassess proposed changes to Multi-Business Pylon Signs. The current revisions include: 1) maximum sign size shall not exceed 200 square feet, 2) maximum sign height shall not exceed 24 feet, 3) there shall be 8 feet of ground clearance, 4) maximum sign width shall not exceed 16 feet, and 5) maximum area not to exceed 32 square feet per business. The Council was favorable to the proposed changes. Steve Roe asked that there be clarification that the sign must be “on” or “near” the business property. The proposed changes will be posted on the City’s website and brought before the Planning Commission on December 23<sup>rd</sup> and to the Council for final approval on January 11, 2016.

**2. CROSSLAKE COMMUNICATIONS**

- a. Kevin Larson reported that staff has completed 166 installations at customer’s homes on Phase 1 of conversions for the new electronics in the fiber area. The Communications Vision Sub-Committee met in early November and reviewed the 5-year profit and loss projections. The Council will meet in a joint session with the Vision Sub-Committee on Thursday, December 10<sup>th</sup> at 10:00 AM. in City Hall. Mr.

Larson reported that complaints have been received regarding the blacked out Timberwolves games. The Advisory Board had determined that the cost to air all of the games was too high. Steve Roe suggested that there be better communication with the customers so that they are aware before the airing of the game that it will not be shown. Internet Help Desk position remains open and advertising continues. CTC staff is filling the position until a replacement is hired. A holiday open house is planned for December 9<sup>th</sup> from 1:00 pm to 4:00 pm. Food shelf donations will be collected that day.

### **3. PUBLIC WORKS COMMISSION**

- a. Ted Strand reported that the Public Works Commission met on November 2<sup>nd</sup> and discussed sewer plant upgrades that are in the 5-Year Capital Plan. Many upgrades require excavation from point to point to install new and replacement parts. Ted Strand stated that the digging and pipe laying could be redundant if the upgrades are done over several years as compared to doing them at one time. At the Commission's request, WSN has provided a proposal to study the improvements required and to put together a timeline for completion. The estimated cost to complete all of the upgrades in the capital plan is \$750,000. MOTION 11R-06-15 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES DATED NOVEMBER 4, 2015 FROM WSN FOR A PROGRAMMING STUDY FOR WASTEWATER TREATMENT FACILITY CAPITAL IMPROVEMENTS AT A COST OF \$9,500. No work is scheduled at this time. The Commission would like a more comprehensive plan. Dan Vogt stated that one bond issue is ending soon and that \$150,000 bond payment could be carried over to future budgets for future bond payment on new projects. MOTION CARRIED WITH ALL AYES.
- b. Ted Strand reported that the Public Works Commission would like to have a joint meeting in January with the Council to discuss Dream Island Bridge. Steve Roe thought the meeting should take place earlier than January. Dave Schrupp stated that there is no rush at this time. Legislature is still working on bridge funding for 2016. MOTION 11R-07-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO SCHEDULE A SPECIAL MEETING ON JANUARY 4, 2016 AT 4:00 P.M. IN CITY HALL TO MEET WITH THE PUBLIC WORKS COMMISSION TO DISCUSS THE DREAM ISLAND BRIDGE PROJECT. MOTION CARRIED WITH ALL AYES.

**H. OLD BUSINESS** – None.

**I. NEW BUSINESS** – None.

**J. PUBLIC FORUM** – None.

### **K. CITY ATTORNEY**

1. MOTION 11R-08-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO MOVE TO CLOSED SESSION AT 7:55 P.M. PURSUANT TO M.S. 13D.05, SUBD. 3b SUBJECT TO ATTORNEY CLIENT PRIVILEGE TO

DISCUSS PENDING LITIGATION REGARDING THE JERRY BILSKI ROAD VACATION. MOTION CARRIED WITH ALL AYES.

The Council resumed the open session at 8:15 P.M. Attorney Person gave a brief summary of the agreement with Jerry Bilski. MOTION 11R-09-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE SETTLEMENT AGREEMENT BETWEEN THE CITY OF CROSSLAKE AND GERALD AND SANDRA BILSKI. MOTION CARRIED WITH ALL AYES.

**L. ADJOURN** - MOTION 11R-10-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING AT 8:20 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson  
City Clerk  
City Clerk/Minutes/11-9-15

B.  
10.

CROSSLAKE COMMUNICATIONS  
Accounts Payable  
Check Register  
09/01/2015 To 09/30/2015

Bank Account: GENERAL ACCOUNT

<u>Check No.</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Reference</u>	<u>Amount</u>
2040	09/01/2015	FRANSDEN BANK AND TRUST	JULY VISA CHARGES	670.74
2049	09/11/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,036.96
2050	09/11/2015	PERA	PERA EE & ER	2,497.65
2051	09/11/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	634.10
2052	09/11/2015	DEFERRED COMP	DEFERRED COMP.	1,950.00
2053	09/10/2015	CITY OF CROSSLAKE (SEWER)	AUGUST SEWER	37.00
2054	09/30/2015	INTERNAL REVENUE SERVICE	SEPTEMBER EXCISE TAX	1,301.29
2063	09/25/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,670.62
2064	09/25/2015	PERA	PERA EE & ER	2,465.02
2065	09/25/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	762.44
2066	09/25/2015	DEFERRED COMP	DEFERRED COMP.	1,950.00
2067	09/15/2015	FEDERAL COMMUNICATIONS COMMIS	FCC 159W REGULATORY FEE	1,112.64
2068	09/15/2015	CROW WING POWER	AUGUST ELECTRIC	5,088.35
2070	09/30/2015	MINNESOTA DEPT OF REVENUE	SEPTEMBER SALES & USE TAX	14,337.00
31488	09/10/2015	PAUL BUNYAN COMMUNICATIONS	SEPT LOCAL CHANNEL TRANSPORT	800.00
31489	09/10/2015	BRAINERD DAILY DISPATCH	FALL SPORTS AD	49.00
31490	09/10/2015	REEDS MARKET	FOOD FOR OPEN HOUSE	481.35
31491	09/10/2015	MINNESOTA TELECOM ALLIANCE	MTA OM/HR CONFERENCE REG. - CYNDI	318.00
31492	09/10/2015	GOPHER STATE ONE CALL	LOCATES	155.15
31493	09/10/2015	ONVOY VOICE SERVICES	6264 PROGRAM, SS7,OPR SERV,LAKES LD, ANSW SER	9,590.93
31494	09/10/2015	POWER & TELEPHONE SUPPLY	JUMPERS FOR E7 CONVERSION PROJECT	2,051.86
31495	09/10/2015	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	133.86
31496	09/10/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMMUNITY CTR VOICE MAIL	735.54
31497	09/10/2015	CITY OF CROSSLAKE	OPERATING TRANSFER	23,000.00
31498	09/10/2015	CONSOLIDATED TELEPHONE	MANAGEMENT CONSULTING & OTHER SERVICES	32,724.03
31499	09/10/2015	CROSSLAKE SHEETMETAL	REPLACE WINDOW AIR IN LIGHTWAVE ROOM	955.00
31500	09/10/2015	CITI LITES INC	LOCATES	675.45
31501	09/10/2015	THE OFFICE SHOP INC.	CLIP BOARDS AND COLORED PAPER	66.68
31502	09/10/2015	XCEL ENERGY	JULY/AUG NATURAL GAS	108.10
31503	09/10/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,393.47
31504	09/10/2015	NCPERS MINNESOTA	SEPTEMBER LIFE PREMIUM	32.00
31505	09/10/2015	ELECTRIC SCIENTIFIC CO INC	UPGRADE FIRE CONTROL PANEL, REPL HEAD	6,330.00
31506	09/10/2015	WHITEFISH AUTOMOTIVE	TRANSMISSION CHANGE-FRITZ'S TRUCK	1,247.98
31507	09/10/2015	NATIONAL CABLE TELEVISION COOP	25 EA DATA ONLY FILERS	166.39
31508	09/10/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
31509	09/10/2015	GRAYBAR ELECTRIC COMPANY INC	POWER SUPPLY FOR E7 CONVERSION	1,096.61
31510	09/10/2015	ASSURANT EMPLOYEE BENEFITS	SEPTEMBER LONG TERM DISABILITY	290.62
31511	09/10/2015	PINNACLE	TELEPHONE DIRECTORY-I	1,020.38
31512	09/10/2015	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	8,902.91
31513	09/10/2015	UNIVERSAL SERVICE ADMIN CO.	AUGUST FUSC	3,006.06
31514	09/10/2015	ROVI GUIDES	AFFILIATE PAYMENT	955.01
31515	09/10/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	362.34
31516	09/10/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	11,216.82
31517	09/10/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	408.07
31518	09/10/2015	D F COUNTRYMAN CO INC	OPTICAL CABLES FOR WDM	166.67
31519	09/10/2015	PROSTAFF	CUSTOMER SERVICE ASSISTANCE	593.46
31520	09/10/2015	CROW WING COUNTY HIGHWAY DEPT.	UNLEADED FUEL-JULY	493.62
31521	09/10/2015	7SIGMA SYSTEMS INC	AUGUST CONSULTING	4,000.00
31522	09/10/2015	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS MAGAZINE RENEWAL	4,191.36
31523	09/10/2015	CROSSLAKE ACE	GROUND PLUG, PAINT, DREMEL BIT, TAPE	70.49
31524	09/10/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	52,381.49
31525	09/10/2015	TEGNA	AFFILIATE PAYMENT	2,807.75
31526	09/10/2015	WASTE PARTNERS INC.	AUGUST TRASH REMOVAL	78.00
31527	09/10/2015	NORTHLAND PRESS	OPEN HOUSE ADS	321.60
31528	09/10/2015	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	20,882.00
31529	09/10/2015	ONLINE INFORMATION SERVICES	10 EXCHANGE REPORTS	57.00
31530	09/10/2015	BIG 10	AFFILIATE PAYMENT	2,733.54
31531	09/10/2015	VERIZON WIRELESS	CELL PHONES	212.20
31532	09/10/2015	AQUARIUS WATER CONDITIONING INC.	WATER SOFTENER RENTAL	44.89
31533	09/10/2015	CROSSLAKE COMMUNITY SCHOOL	FOR ASSISTANCE PROVIDED DURING OPEN HOUSE	400.00

31534	09/10/2015	NISC	AUGUST LICENSE FEES	2,430.34
31535	09/10/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	3,169.25
31536	09/10/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	2,807.05
31537	09/10/2015	MODERN ENTERPRISE SOLUTIONS, INC.	CISCO ASR-1000 BRAS	16,728.75
31538	09/10/2015	ADAMS CABLE EQUIPMENT, INC.	50 EA 6' HDMI CABLES	79.50
31539	09/10/2015	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 6 OF 60 8/20-9/19	158.93
31540	09/10/2015	SEATON PETERS REVIEW	RE: COLLECTIVE BARGAINING AGRMT ISSUES	320.00
31541	09/10/2015	GERITOL FROLICS, INC.	AD IN GERITOL FROLICS	60.00
31542	09/10/2015	VIRGINIA WINCEK	CREDIT REFUND	15.38
31543	09/10/2015	JAMES BRUNES	CREDIT REFUND	53.83
31544	09/10/2015	CHESTER FOWLER	CREDIT REFUND	111.96
31545	09/10/2015	THOMAS STRAND	CREDIT REFUND	28.04
31546	09/10/2015	DIANE HOLMERS	CREDIT REFUND	26.37
31547	09/10/2015	AUDREY FREED	CREDIT REFUND	30.76
31548	09/10/2015	TODD CLARK	CREDIT REFUND	233.11
31549	09/10/2015	DAVID OLSON	CREDIT REFUND	42.11
31550	09/10/2015	PATRICK MCSHANE	CREDIT REFUND	116.36
31551	09/25/2015	IBEW LOCAL UNION 949	UNION DUES	364.73
31587	09/25/2015	MEGA HERTZ	RECEIVER FOR PBS	2,631.69
31588	09/25/2015	MINNESOTA DEPT OF COMMERCE	2ND QTR 2016 INDIRECT ASSESSMENT	315.14
31589	09/25/2015	LARRY EVENSON	CAFE PLAN REIMBURSEMENT BAL 965.61	734.39
31590	09/25/2015	OLSEN THIELEN CO LTD	CONSULTING RE: 477, PBX, LONG TERM OPER	3,909.53
31591	09/25/2015	POWER & TELEPHONE SUPPLY	3MM FIBER PIGTAILS	146.36
31592	09/25/2015	DEBORAH FLOERCHINGER	REIMBURSE FOR OPEN HOUSE ITEMS	24.26
31593	09/25/2015	CITY OF CROSSLAKE	STUMP REMOVAL	125.00
31594	09/25/2015	CONSOLIDATED TELEPHONE	INTERNET 150M SERVICE	900.00
31595	09/25/2015	CITI LITES INC	LOCATES	807.40
31596	09/25/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
31597	09/25/2015	BADGER COMMUNICATIONS CORP	WALL PHONE FOR RESALE	32.07
31598	09/25/2015	WILLIAM GORDON	REIMBURSE FOR WORK BOOTS PURCHASED	191.65
31599	09/25/2015	WHITEFISH AUTOMOTIVE	OIL CHANGE - LARRY'S TRUCK (108,318)	30.24
31600	09/25/2015	NATIONAL CABLE TELEVISION COOP	WIRING DUCT	3,311.01
31601	09/25/2015	NEUSTAR INC.	SOW & LNP CHARGES	185.72
31602	09/25/2015	GRAYBAR ELECTRIC COMPANY INC	BULKHEAD & PATCHCORD ADAPTER FOR APC	274.20
31603	09/25/2015	MINNESOTA LIFE INSURANCE CO	OCTOBER LIFE PREMIUM	95.00
31604	09/25/2015	PINNACLE	2015/2016 DIRECTORY MISC CHARGES	6,292.87
31605	09/25/2015	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
31606	09/25/2015	VANTAGE POINT	AUGUST TTP SERVICE	210.00
31607	09/25/2015	CORNERSTONE PUBL GROUP INC.	OCTOBER NEWSLETTER	1,901.89
31608	09/25/2015	CLEARFIELD INC.	3 SPLITTER TRAYS	3,336.47
31609	09/25/2015	NORTHLAND PRESS	CROSSLAKE DAYS AD	297.00
31610	09/25/2015	CHARTER BUSINESS	MONTH 14 OF 36 - SEPT INTERNET FEED	3,000.00
31611	09/25/2015	CHERI E. AYD	SEPTEMBER OFFICE CLEANING	748.13
31612	09/25/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	3,146.75
31613	09/25/2015	COOPERATIVE NETWORK SERV LLC	RECRUITMENT ASSISTANCE	659.23
31614	09/25/2015	NTCA GROUP HEALTH PLAN	OCTOBER LIFE AND HEALTH PREMIUM	10,479.80
31615	09/25/2015	DQ TECHNOLOGY	40 EA M505N ROUTERS	2,327.44
31616	09/25/2015	NISC	SEPTEMBER BILLING	4,192.62
31617	09/25/2015	MODERN ENTERPRISE SOLUTIONS, INC.	ADDITIONAL CARD FOR B-RAS	1,701.12
31618	09/25/2015	INTELLIWEATHER, INC	SEPTEMBER WEATHER FEED	349.00
31619	09/25/2015	TELEPLAN VIDEOCOM SOLUTIONS, INC.	10 EA DCX3510'S	1,825.99
31620	09/25/2015	CITRUS COMMUNICATIONS, INC.	4 EA 721GX ONT'S	832.84
31621	09/25/2015	NEIL LEISENHEIMER	REIMBURSE SHIPPING NET OF SALE AMT	64.70
<b>Total for General Account</b>				<b><u>\$324,161.41</u></b>

City of Crosslake

**RESOLUTION 15-20**

**RESOLUTION ACCEPTING DONATION(S)**

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

<b>FROM</b>	<b>DONATION</b>	<b>INTENDED PURPOSE</b>
PAL Foundation	\$949.99	Shuffle Board Courts
PAL Foundation	\$64.64	Benches
Crow Wing Energized	4 – Bicycle Racks	Community Use

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of November, 2015.



Steve Roe  
Mayor

ATTEST:



Charlene Nelson  
City Clerk

(SEAL)

**BILLS FOR APPROVAL**  
November 9, 2015

VENDORS	DEPT	AMOUNT
Ace Hardware, stakes	PW	413.65
Ace Hardware, blades	PW	54.38
Ace Hardware, caulk	Park	1.79
Ace Hardware, brace, bulbs	Park	27.97
Ace Hardware, putty knife, caulk, chalk	Park	12.27
Ace Hardware, digital recorder	Admin	59.99
Ace Hardware, hardware	PW	33.99
Ace Hardware, air filters	PW	19.96
Ace Hardware, hardware	PW	66.50
Ace Hardware, hardware	PW	4.49
Ace Hardware, hardware	PW	32.30
Ace Hardware, outlet box, cover	Park	34.41
Ace Hardware, reflective lettering	Park	3.95
Ace Hardware, plugs	Park	1.99
Ace Hardware, rollers	Park	10.98
Ace Hardware, hardware	Park	8.27
Ace Hardware, shelf bracket	Park	23.98
Ace Hardware, bulb	Park	24.99
Ace Hardware, bulb recycling	Park	17.00
Ace Hardware, fuel	Fire	47.94
Ace Hardware, keys	Park	3.98
Ace Hardware, wallplates, air filters	Park	21.14
Ace Hardware, janitorial supplies	Sewer	45.87
Ace Hardware, tarp grabber, bungees, drop cloth	PW	56.09
Ace Hardware, batteries, screwdrivers, magnetic guide	PW	27.94
Ace Hardware, antifreeze, lighter, fuel stablizer	Park	17.46
Ace Hardware, antifreeze	Park	3.98
Ace Hardware, wire	PW	27.98
Ace Hardware, pocket knife, spray paint	PW	44.97
Ace Hardware, fuel	Fire	95.92
Ace Hardware, tubing	PW	10.98
Ace Hardware, fuel	PW	95.96
Ace Hardware, bulbs	Park	22.48
Ace Hardware, screws, bulb	Park	7.79
Ace Hardware, battery, led	Police	10.98
Ace Hardware, caulk, impact shockwave	PW	33.97
Ace Hardware, hardware	PW	7.07
Ace Hardware, mirror, flashlight	PW	36.98
Advanced Diesel Service, DOT inspection	PW	71.83
American Welding, contact tip	PW	12.48
Antonio Donato, soccer ref	Park	140.00
Aspen Mills, uniform	Fire	326.85
Auto Value, led minibar	PW	529.98
AW Research, water testing	Sewer	1,069.20
Baker and Taylor, books	Library	1,278.32

Batteries Plus, portable scene lights	Fire		1,079.98
Batteries Plus, batteries	PW		27.78
Brainerd Dispatch, subscription	Library	pd 10-23	199.88
Brainerd Hydraulics, compressor, regulator, auto tank drain	PW		3,799.00
Brainerd Hydraulics, parts and labor	PW		304.17
Chip Lohmiller, reimburse travel expenses	Fire		616.75
City of Crosslake, sewer utilities	PW/Gov't		111.00
Clean Team, november cleaning	PW/Gov't		1,082.50
Commercial Asphalt, asphalt repair	PW		3,020.00
Corey Ledin, reimburse travel expenses	Fire		330.92
Council #65, union dues	Gov't		385.00
Cross Tech Manufacturing, blade set, hardware	PW		152.72
Crosslake Auto Body, door repair	Park		156.20
Crosslake Communications, phone, fax, cable, internet	ALL		1,789.90
Crow Wing County Highway Department, fuel	ALL		2,277.62
Crow Wing Power, electric service	ALL	pd 10-19	5,782.87
Culligan, water and cooler rental	PW/Gov't	pd 10-19	50.13
Custom Fire, steps, speaker, shelf, bracket, labels	Fire		1,306.10
Dacotah Paper, trash bags	Gov't		21.72
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,508.37
Diana Johnson, refund basketball registration	Park		35.00
East Side Oil, recycling	Gov't		50.00
Equity Builders, picnic shelter roof	Park	pd 11-2	1,600.00
Essentia, flu vaccines	Fire		819.00
Fastenal, cart, ratchet binder, mallet, hammer, ratchet	PW		520.25
Fire Instruction & Rescue, auto extrication	Fire	pd 10-27	450.00
Foreman Fire Service, pump recertification test	Fire		686.00
Fortis, disability	ALL		592.84
Fyles, portable restrooms	Park		150.00
Grand Forks Fire Equipment, hoses	Fire		2,730.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer	pd 10-12	1,201.45
Hawkins, chemicals	Sewer		807.88
Health Partners, health insurance	Gov't		18,275.86
Herculift, lift repair	PW		813.39
Holiday Station, premium fuel	PW		3.36
Holiday Station, premium fuel	Park		56.89
Holiday Station, premium fuel	Park		30.00
Joe Chase, reimburse uniform expense	PW	pd 10-23	117.76
Jon Henke, reimburse mileage	Park		41.39
Karma Race management, monster dash	Park		1,302.50
Keeps, uniform	Police		52.19
Kellys Towing, fire training vehicles	Fire		350.00
Lakes Area Lock, knob and deadbolt	PW		53.00
Lakes Area Rental, picnic tables	Park		834.00
Lakes Heating & Cooling, convert from propane to natural gas	PW		459.00
Maney International, DOT inspection	PW		95.45
Marco, copier lease	ALL		433.00
Marco, copier lease	Park		218.05

Mastercard, Amazon.com, magazine subscriptions	Library	pd 10-23	476.53
Mastercard, Brainerd License Office, title transfers, tax	PW		592.35
Mastercard, Brainerd Tools, tools	PW		58.00
Mastercard, Fleet Farm, mailbox	PW		32.16
Mastercard, Fleet Farm, windshield wash, muffler, rain caps	PW		100.89
Mastercard, GoDaddy, domain renewal	Gov't		36.34
Mastercard, Hampton Inn, lodging	Fire		594.42
Mastercard, Just Award Medals, monster dash	Park	pd 10-23	129.24
Mastercard, MN Board of Accountancy, certificate renewal	Admin		102.00
Mastercard, MN Fall Expo, attendance fee	PW	pd 10-23	50.00
Mastercard, Verizon, cell phone case	PW		85.88
Mastercard, Walmart, halloween party supplies	Park		197.60
Mastercard, Walmart, monster dash	Park		170.45
MCFOA, region ii meeting	Admin		15.00
Menards, gang box, cover	Park		20.16
Metro Sales, copier maintenance	ALL	pd 10-23	175.00
Metro Sales, erase hard drive	Police	pd 10-23	232.50
Midwest Machinery, snap ring	Park		0.88
Mike Lyonais, petty cash	ALL	pd 10-27	49.14
Mike's Tree Company, tree removal	PW		5,850.00
Mike's Electric, install gfi protection, replace circuit panel	Park		1,049.50
MN Backyard Birds, bird feeder, baths and house service	Park		300.00
MN Life, life insurance	ALL		408.20
MN State Fire Dept Assn, membership dues	Fire		135.00
MPCA, certification fee	Sewer	pd 10-27	45.00
MR Sign, address numbers and street name sign	PW		195.62
Napa, battery, carb cleaner, accufit conventional	PW		140.61
Napa, light	Police		23.99
Napa, exhaust pipe, exhaust adapter	PW		13.31
Napa, hose clamp, fuel line hose	PW		14.03
Napa, parts	PW		22.77
Napa, torch gun, bonded wire	PW		36.19
Napa, molding tape, led indicator	PW		13.40
Napa, accufit hybrid	PW		27.18
NCPERS-Life Insurance	ALL		144.00
Neil Luzar, reimburse travel expense	Fire	pd 10-27	151.55
Northland Press, meeting notice of 10/23	PZ		68.00
Northland Press, ordinance 327	Gov't		199.75
Northland Press, ordinance 328	PZ		85.00
Oriental Trading, halloween party supplies	Park	pd 10-19	225.32
Patty Norgaard, reimburse printing expense	EDA		17.40
Peoples Security, annual security monitoring	Gov't	pd 10-19	323.40
Pine Island Bank, equipment certificate payment	Gov't		7,885.17
Pinnacle Property Management, stump removal	PW		700.00
Premier Auto, tire repair	Police		15.00
Rapid Trans, transcription	Police		5.00
Ron Harkin, reimburse uniform	Park	pd 10-23	83.96
Ron Harkin, reimburse for trailer dolly	Park	pd 10-23	64.41
Scott Johnson, reimburse for cords/reel	Fire	pd 10-23	57.51
Simonson Lumber, lumber	Park		23.12



**ADDITIONAL BILLS FOR APPROVAL**  
**November 9, 2015**

VENDORS	DEPT	AMOUNT
AW Research, water testing	Sewer	258.30
Brainerd hydraulics, cylinder repair	PW	689.94
Crosslake Rolloff, recycling	Gov't	2,695.00
CTC IT, i.t. labor	Gov't/PD	750.00
Culligan, water and cooler rental	PW/Gov't	91.43
DJV Consulting, oct/nov services	Admin	1,982.50
Erik Lee, reimburse mileage	Police	96.60
Hawkins, chemicals	Sewer	861.02
Holiday, diesel fuel	Fire	84.81
Lakes Area Rental, oil	Park	14.34
Mastercard, travel expenses	Police	258.94
Moonlite Square, fuel	Fire	12.42
Napa, wiper blades	Police	23.94
Northland Press, meeting notice of 11/24	PZ	72.25
Peoples Security, alarm system monitoring	Park	251.88
Premier Auto, oil change	Police	30.07
Premier Auto, mount and balance tire	Police	80.00
The Office Shop, tape	Gov't	26.99
US Auto Force, tires	Police	569.60
<b>TOTAL</b>		<b>8,850.03</b>

RESOLUTION NO. 15-21

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15<sup>th</sup> or October 15<sup>th</sup> of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of October 15, 2015, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Kay Nicholson/Donna Stinchfield	120163204GC0009	162.80
Kay Nicholson/Donna Stinchfield	120212400AHB009	<u>162.80</u>
	Total	\$ 325.60

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2015, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 9th day of November 2015.

  
\_\_\_\_\_  
Steve Roe  
Mayor

  
\_\_\_\_\_  
Charlene Nelson  
City Clerk

RESOLUTION NO. 15-22

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION SUPPORTING THE "LAKES PROUD" CAMPAIGN

WHEREAS, the mission of the "Lakes Proud" project is to grow the regional economy by creating an understanding that it matters where consumer and business dollars are spent;

WHEREAS, in recognition of local business contributions that support and strengthen our community, the City of Crosslake hereby resolves to support the regional "Lakes Proud" Campaign by actively encouraging its staff to identify, compare, pursue and consider local options when purchasing products and services.

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake City Council supports the regional "Lakes Proud" program and expresses its gratitude to the creators and supporters of this program because we all have the power to strengthen our economy.

Adopted by the Crosslake City Council this 9th day of November 2015.



Steve Roe  
Mayor



Charlene Nelson  
City Clerk