

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 8, 1999
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, November 8, 1999 at 7:00 P.M. The following Councilmembers were present: Mayor Darrell Swanson, Charles Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Thomas Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese, Deputy Clerk Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately fifteen individuals in the audience.

A. Mayor Swanson called the regular meeting to order at 7:00 P.M.

B. CRITICAL ISSUES – None

C. CONSENT CALENDAR – MOTION 11R-01-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE ALL ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF (1) MINUTES OF SEPTEMBER 13, 1999 REGULAR COUNCIL MEETING; MINUTES OF SEPTEMBER 27, 1999 SPECIAL COUNCIL MEETING; (3) MINUTES OF OCTOBER 11, 1999 WILDERNESS TRAIL FINAL ASSESSMENT HEARING; (4) MINUTES OF OCTOBER 11, 1999 REGULAR COUNCIL MEETING; (5) MINUTES OF OCTOBER 13, 1999 SPECIAL COUNCIL MEETING; (6) TELEPHONE COMPANY FINANCIAL REPORT FOR SEPTEMBER, 1999; (7) CABLE COMPANY FINANCIAL REPORT FOR SEPTEMBER, 1999; (8) CITY MONTH END EXPENDITURE REPORT FOR SEPTEMBER, 1999; AND (9) CITY MONTH END REVENUE REPORT FOR SEPTEMBER, 1999. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – None

E. CITY ADMINISTRATOR REPORT –

1. Payment of Bills – MOTION 11R-02-99 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE PAYMENT OF BILLS AS SUBMITTED IN THE AMOUNT OF \$81,278.73 AND \$10,193.44. MOTION CARRIED WITH ALL AYES.
2. Letter from Lions Club requesting permission to install two “Welcome to Crosslake” signs – MOTION 11R-03-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO DIRECT CITY STAFF TO REVIEW POSSIBLE LOCATIONS FOR THE TWO SIGNS AND MAKE A RECOMMENDATION TO THE CITY COUNCIL FOR THEIR PLACEMENT. MOTION CARRIED WITH ALL AYES.
3. Letter dated October, 18, 1999 from Crow Wing County Abstract regarding Svedvik/City of Crosslake Easement – City Attorney Sandelin stated a legal description has been received and a deed prepared which would convey a 66'

easement for a roadway to the City. MOTION 11R-04-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON DIRECTING THE CITY ATTORNEY TO DRAFT THE APPROPRIATE DOCUMENTS FOR THE EASEMENT AND TO AUTHORIZE THE MAYOR TO EXECUTE THE DEEDS. City Administrator Swenson asked if survey pins were placed on the property and City Attorney Sandelin stated that Landecker and Associates did the survey work so survey pins should be marked. MOTION CARRIED WITH ALL AYES.

4. Lakes State Bank Pledge Update dated October 31, 1999 was included for Council information.
5. Northern National Bank Pledge Update dated October 31, 1999 was included for Council information.
6. Crosslake Biz' Buzz October Newsletter (Chamber of Commerce) was included for Council information.
7. BLADC Two-Month Project Activity report was included for Council information.

F. COMMISSION REPORTS –

1. PLANNING AND ZONING –

- a. The October, 1999 Permit Summary showed 43 permits issued in October for a valuation of \$2,031,400 and a year-to-date number of permits issued of 407 for a year-to-date valuation of \$14,335,750.
- b. Crosswoods Development requested approval for a Special Council Meeting following the Truth-in-Taxation Hearing on December 6th. Mayor Swanson stated that he will be out of town that date and asked the Deputy Mayor to preside at the meeting. Pine Vista requested time on the agenda to present their final plat for approval if approved by the Planning and Zoning Commission at their November meeting. MOTION 11R-05-99 WAS MADE BY RICHARD UPTON AND SECONDED BY IRENE SCHULTZ TO SET A SPECIAL COUNCIL MEETING FOR 7:30 P.M. ON DECEMBER 6, 1999 FOR THE PURPOSE OF REVIEWING THE CROSSWOODS DEVELOPMENT SPECIFIC IMPLEMENTATION PLAN AND FINAL PLAT AND TO REVIEW THE FINAL PLAT FOR PINE VISTA IF APPROVED BY THE PLANNING AND ZONING COMMISSION IN NOVEMBER. Councilmember Miller asked if the problems with Pine Vista were resolved and Carla Backstrom stated that the violations were addressed at the last Planning and Zoning Commission meeting and the Development Agreement includes conditions set by the Commission in regards to the violations. There was a stipulation made that no more work be done until the final plat is approved. Councilmember Upton requested that Councilmember Miller be provided a copy of the minutes of the November 1st Planning and Zoning Commission meeting as soon as available. MOTION CARRIED WITH ALL AYES.
- c. Ordinance Amendment for Pre-Existing Lots – This Ordinance Amendment was tabled by the City Council in May, 1999 with a request that the Planning and Zoning Commission clarify the language. The Planning and Zoning

Commission reviewed the amendment at their June 18, 1999 meeting and again at their August 20, 1999 meeting at which time the Commission referred the matter to the City Attorney for review. The City Attorney drafted an Ordinance Amendment which was approved by the Planning and Zoning Commission at their October meeting. MOTION 11R-06-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE ORDINANCE NO. 115, THIRD SERIES AMENDING CHAPTER 8 OF THE CITY CODE ADDRESSING USE OF PRE-EXISTING LOTS. City Attorney Sandelin stated that he was asked to review the language based on Mr. Jay Smedberg having brought issues to the Planning and Zoning Commission and City Council regarding its adoption. City Attorney Sandelin stated that "pre-existing" does not mean a lot is unbuildable, however, it may require a Conditional Use Permit or Variance. Councilmember Upton stated that many lots in the City are sub-standard and that this Ordinance Amendment, if approved, was not specific to any one property but would have a City wide application. MOTION CARRIED WITH ALL AYES. MOTION 11R-07-99 WAS MADE BY RICHARD UPTON AND SECONDED BY DEAN SWANSON TO APPROVE PUBLISHING A SUMMARY OF THE ORDINANCE. MOTION CARRIED WITH ALL AYES.

- d. Staff Report – Sign Ordinance – Carla Backstrom gave an update on the Sign Standards Ordinance. She stated that the Planning and Zoning Commission will hold a public hearing in December and a recommendation will be made to the City Council at the January 10th meeting.
- e. The minutes of the October 15, 1999 Planning and Zoning Commission Meeting were included for Council information.
- f. A letter dated November 5, 1999 from City Surveyor Don Coulter requested that the City Council not renew his appointment as Planning and Zoning Commission Surveyor for the year 2000 and beyond. He stated that he has been the "unofficial" City Surveyor for eleven years and "official" City Surveyor/Planning and Zoning Commission Surveyor for more than nineteen years and that is was time to step down and smell the roses. He stated that he enjoyed his thirty-year plus association with the City, Council Members, Planning and Zoning Commission and Staff and thanked all for having been given the opportunity to serve. Mayor Swanson directed the City Staff to plan a recognition event at which time Mr. Coulter will be awarded a plaque or award for his many years of service to the City.

2. PUBLIC WORKS –

- a. City Engineer Dave Reese gave an update on the 1999 road projects. He stated that Tri-City Paving has completed as many of the punch list items as can be completed this time of year. In the spring, topsoil and turf establishment will be done and work on the ditches will be done. The City will retain a portion of the final payment until all items are completed.
- b. Memo from Public Works Foreman and City Administrator requesting purchase of equipment – The current mower used by the City is over 24 years

old and worn out. In reviewing the 1999 Public Works Budget, funds are available to purchase a Boom Mower and rear Flail Mower for the John Deere 2755 Tractor. A mower that was used for approximately six weeks in 1999 by a County Highway Department in Southern Minnesota is available for purchase from Doyle Equipment. A one-year warranty will be provided, as is available for new mowers. MOTION 11R-08-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE PURCHASE OF A 20'6" TIGER BOOM MOWER AND TIGER REAR FLAIL MOWER AT A PRICE OF \$18,900 PLUS TAX. Councilmember Upton commended the Staff for finding good used equipment. MOTION CARRIED WITH ALL AYES.

c. Memo Dated October 29, 1999 from Public Works Commission regarding 2000 Road Projects --

1. Velvet Lane -- The Commission approved a motion to recommend to the City Council that the Minimum Maintenance Status of Velvet Lane be removed and that the road be returned to Regular Maintenance Status based on letters received from property owners on the road. It was further recommended that City Council initiate an improvement project on Velvet Lane to be included with the 2000 projects. (City initiated projects require 4/5th vote of the Council.) MOTION 11R-09-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-80 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO VELVET LANE. MOTION CARRIED WITH ALL AYES. MOTION 11R-10-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO LIFT THE MINIMUM MAINTENANCE STANDARDS FOR VELVET LANE. MOTION CARRIED WITH ALL AYES. MOTION 11R-11-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE AN AGREEMENT WITH WIDSETH SMITH NOLTING TO REVISE/UPDATE THE PREVIOUS FEASIBILITY STUDY FOR VELVET LANE NOT TO EXCEED \$750.00. MOTION CARRIED WITH ALL AYES.
2. Rabbit Lane - The Commission approved a motion to recommend the City Council approve a feasibility study for improvements to Rabbit Lane. MOTION 11R-11-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-81 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO RABBIT LANE. Councilmember Upton asked why the feasibility study was not ordered previously for the road and City Administrator Swenson stated that it was an oversight. MOTION CARRIED WITH ALL AYES. MOTION 11R-12-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE AN AGREEMENT WITH WIDSETH SMITH NOLTING TO CONDUCT A FEASIBILITY STUDY FOR RABBIT LANE AT A COST NOT TO EXCEED \$1200. MOTION CARRIED WITH ALL AYES.

3. Waterwood Court – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Waterwood Court and approved a motion to recommend to the City Council approval of a resolution calling for a hearing. MOTION 11R-13-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 99-82 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR WATERWOOD COURT AT AN ESTIMATED TOTAL COST OF \$35,000 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 9:00 A.M. MOTION CARRIED WITH ALL AYES.
4. Shores Drive/Pine Bay Trail – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Shores Drive and Pine Bay Trail and approved a motion to recommend to the City Council approval of a resolution calling for a hearing. (City initiated project requires 4/5ths approval vote.) MOTION 11R-14-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-83 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR SHORES DRIVE/PINE BAY TRAIL AT AN ESTIMATED TOTAL COST OF \$111,375 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 9:30 A.M. MOTION CARRIED WITH ALL AYES.
5. Kimberly Road – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Kimberly Road and approved a motion to recommend to the City Council approval of a resolution calling for a hearing. MOTION 11R-15-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-84 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR KIMBERLY ROAD AT AN ESTIMATED TOTAL COST OF \$101,250 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 10:15 A.M. MOTION CARRIED WITH ALL AYES.
6. Wolf Trail/Pine Bay Road – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Wolf Trail/Pine Bay Road and approved a motion to recommend to the City Council approval of a resolution calling for a hearing. MOTION 11R-16-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 99-85 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR WOLF TRAIL/PINE BAY ROAD AT AN ESTIMATED TOTAL COST OF \$96,370 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 11:00 A.M. MOTION CARRIED WITH ALL AYES.
7. Daggett Lane – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Daggett Lane and approved a motion to recommend to the City Council approval of a resolution calling for a hearing. (City initiated project requires 4/5ths approval vote.) MOTION 11R-17-99 WAS MADE BY CHUCK MILLER AND SECONDED BY

- DEAN SWANSON TO APPROVE RESOLUTION 99-86 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR DAGGETT LANE AT AN ESTIMATED TOTAL COST OF \$28,000 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 11:30 A.M. MOTION CARRIED WITH ALL AYES.
8. Deer Ridge Drive/Ridgeway Road – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Deer Ridge Drive and Ridgeway Road and approved a motion to recommend to the City Council approval of a motion calling for a hearing. (City initiated project requires 4/5ths approval vote.) MOTION 11R-18-99 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 99-87 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR DEER RIDGE AND RIDGEWAY ROAD AT AN ESTIMATED TOTAL COST OF \$40,000 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 1:00 P.M. MOTION CARRIED WITH ALL AYES.
 9. Backdahl Road – At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for Backdahl Road and approved a motion to recommend to the City Council approval of a motion calling for a hearing. (City initiated project requires 4/5^{ths} approval vote.) MOTION 11R-19-99 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 99-88 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR BACKDAHL ROAD AT AN ESTIMATED TOTAL COST OF THE IMPROVEMENT OF \$71,875 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 1:30 P.M. MOTION CARRIED WITH ALL AYES.
 10. Log Landing, Headquarters Drive, Miller Road, Lumberjack Lane, Bunkhouse Road, Blacksmith Place, Tall Timber Trail - At its meeting of October 18, 1999 the Commission reviewed the Feasibility Study for the aforementioned roads and approved a motion to recommend to the City Council approval of a motion calling for a hearing. (Miller Road is a City initiated project and requires a 4/5ths approval vote.) MOTION 11R-20-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 99-89 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT OF MILLER ROAD FROM THE INTERSECTION OF MARY LANE, SOUTH TO THE INTERSECTION OF TALL TIMBER TRAIL, LOG LANDING, HEADQUARTERS DRIVE, LUMBERJACK LANE, BUNKHOUSE ROAD, TALL TIMBER TRAIL AND BLACKSMITH PLACE WITHIN THE PLAT OF OLD LOG HEADQUARTERS AND TALL TIMBER TRAIL WITHIN THE PLAT OF TIMBER TRAIL AT AN ESTIMATED TOTAL COST OF THE IMPROVEMENT OF \$280,230 AND SETTING THE DATE FOR THE HEARING FOR DECEMBER 2, 1999 AT 2:00 P.M. MOTION CARRIED WITH ALL AYES.

11. Daggett Pine Road – At its meeting of October 18, 1999 the Public Works Commission approved a motion to recommend to the City Council to authorize the design engineering for Daggett Pine Road including a pedestrian/bike path from the intersection of Ox Lake Landing to Wilderness Trail. Discussion ensued regarding the estimated cost Widseth Smith Nolting associated with this project. Councilmember Miller felt it was a very expensive project and was not in favor of proceeding with the design at this time. City Administrator Swenson stated that after seeing the estimated price the engineers put on the project, the City should look at how to reduce the cost/design and determine if there is any benefit in waiting in order to get easements to connect Backdahl and Miller Road as alternate accesses to areas served by Daggett Pine Road. Councilmember Upton stated that since the road currently has a hard surface, he would not be in favor of upgrading at this time. Councilmember Swanson indicated that the City would be tying up the entire area in construction if this project was undertaken. It was the consensus of the Council to look at this project as a 2001 road project.

3. LIBRARY COMMITTEE –

- a. Minutes of October 18, 1999 Meeting were included for Council information.
- b. Memo from Library Committee regarding cancellation of December meeting was included for Council information.
- c. Library Survey – Sandy Eliason reported that ten volunteers prepared 6,788 surveys for mailing. As of this date, 233 were returned and tallied. This is a 4% return. Mayor Swanson commented that it is very important for the community to give guidance to the Council on this project and encouraged everyone to return their survey. Sandy Eliason presented the results of the tallied surveys. Ray Smyth and Armond Gease recently videotaped the presentation made at the Visionary Meetings and this videotape will be aired on Channel 12. Sandy Eliason reported that a total of \$750 has been donated to the Library Project. MOTION 11R-21-99 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO ACCEPT ALL DONATIONS RECEIVED AS OF FRIDAY, NOVEMBER 11, 1999 FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES. City Administrator Swenson will open a passbook savings account to keep the donations separate from City funds.

4. PARK AND RECREATION –

- a. Minutes of Park and Recreation Commission Meeting of October 25, 1999 were included for Council information.
- b. Staff Report – Jon Henke stated that the Commission will establish a study committee to study and possibly modify the recommendation for the Town Square as recommended by the Crosswoods Development Group. This committee will keep the Council informed as to how the Town Square gets developed. Names will be provided to the City Council for approval. The

Park and Recreation Department is looking for interested community members to form a study committee to further develop a master plan for the Park and Recreation program. The Halloween Party at the Community Center was a huge success with 207 kids in attendance. All those donating money and assisting with the party were thanked for their contribution. Crow Wing Power will be placing four lights outside the Community Center to provide safer surroundings. A donation of \$1000 was received from Northern National Bank for the scoreboard. MOTION 11R-22-99 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO ACCEPT WITH THANKS THE DONATION OF \$1000 FROM NORTHERN NATIONAL BANK. MOTION CARRIED WITH ALL AYES.

5. PUBLIC SAFETY –

a. Sergeant Erik Lee stated that the Police Department reported 140 calls in Crosslake and 22 calls in Mission Township in October. He stated that the two new officers have completed their training and are on the streets. Councilmember Upton requested that the two new officers be present at the December Council meeting so the Council and television audience can meet the new employees. Sergeant Lee presented an update on the Y2K problem in the Police Department. The current computer program being used, LEADERS, will not work after December 31st and the Department has been working with the Crow Wing County Sheriff's Department and other local agencies on available options. An update will be made at the December Council meeting.

c. A letter dated October 15, 1999 from R. A. Heales & Associates, Ltd. Included a check in the amount of \$2,194.18 to be used for safety equipment for the fire department. The money was donated from proceeds of a charity golf tournament held on September 11, 1999. MOTION 11R-23-99 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO ACCEPT WITH THANKS THE CHECK IN THE AMOUNT OF \$2,194.18 FROM R. A. HEALES & ASSOCIATES, LTD AND TO DESIGNATE THE MONEY TO THE CAPITAL IMPROVEMENT FUND TO BE USED TOWARDS THE PURCHASE OF A SMOKE CUTTER. MOTION CARRIED WITH ALL AYES.

6. SEWER/WATER COMMITTEE –

a. Minutes of Sewer/Water Public Hearing held October 30, 1999 – MOTION 11R-24-99 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE MINUTES OF THE SEWER/WATER PUBLIC HEARING HELD OCTOBER 30, 1999. MOTION CARRIED WITH ALL AYES. Councilmember Swanson stated that a recommendation regarding sewer will be made to the City Council in the near future.

- b. Letter from John and Karen Swanson dated October 29, 1999 in favor of the sewer project was included for Council information.
7. RECYCLING – A total of 34,170 pounds of recyclables was collected in October for a year to date total of 153.67 tons collected. A letter dated October 18, 1999 from Jennifer Schoessow inquired why Crosslake was not recycling plastics and batteries. The Council commented that the cost was prohibitive and taxpayers would be required to absorb the cost. In addition, most of the plastics recycled end up in the landfill anyway, since there is no market for the plastic.
8. LONG RANGE PLANNING COMMISSION – Nothing
9. ECONOMIC DEVELOPMENT AUTHORITY – The minutes of the October 6, 1999 meeting were included for Council information. Councilmember Swanson stated that a meeting was held on November 3, 1999 and the topic under discussion was affordable housing. Sheila Haverkamp of BLADC, Sharon Thurlow and Walt Bruns were present at the meeting to share their expertise in regards to affordable housing. The EDA is exploring various options and will report back to the Council with their findings.
10. UTILITIES –
 - a. The minutes of the October 26, 1999 Utilities Commission meeting were included for Council information.
 - b. General Manager Kevin Larson reported that the main construction of the fiber cable for Phase IV of the five year plan was completed on October 29th. The contractor will continue clean up for another week or two and will be back next spring for final restoration. Different possibilities of an optional calling plan between TDS/Arvig and Crosslake is still under review and the goal is to present a plan to the Utilities Commission by the end of this month. A Y2K Business Continuation Plan has been completed and approval of the document was recommended. MOTION 11R-25-99 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO ADOPT THE Y2K BUSINESS CONTINUATION PLAN AS PRESENTED. MOTION CARRIED WITH ALL AYES. Councilmember Upton asked if the City has a generator and City Administrator Swenson stated that partial funding for the cost of a generator is in the 2000 preliminary budget for the City. General Manager Larson stated that the first-ever joint strategic planning session with the City Council and Utilities Commission was held on October 12th and October 13th. Along with the construction of the telephone plant, over 30,000 feet of coax cable has been run with the project completed on October 29th. This cable will be used in conjunction with the new fiber optic cable to deliver CATV signal. CC&I is currently developing the three year upgrade plan for the cable system and the plan will be presented to the Utilities Commission on November 17th at 8:00 A.M. Long distance rates are going down with discounts being offered at different levels. The service vehicle that was ordered for June delivery has been received and contains

several extra options at no cost due to the company's delay in shipping the vehicle.

11. PERSONNEL COMMITTEE – City Administrator Swenson commented that the first negotiating session with the Union will be held on Wednesday, November 10, 1999. The Community Development Director applications are at the search firm for screening prior to the interview process.
12. OLD BUSINESS – The City Attorney has been in contact with Ox Lake Tavern's attorney and a Special Council Meeting was set for November 18, 1999 at 7:30 P.M. to discuss an alleged liquor violation.
13. NEW BUSINESS – Nothing
14. PUBLIC FORUM – Nothing

MOTION 11R-26-99 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:35 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
Deputy Clerk/Treasurer

Regular Council Meeting – November 8, 1999

BILLS FOR PAYMENT				
08-Nov-99				
VENDOR	CHECK #	DEPT		AMOUNT
Ace Hardware - tarp and rope for scoreboard		Park		\$13.82
Ace Hardware - bulbs,carbide blades,channel trim etc.		Park		\$64.73
Ace Hardware - hook		PD		\$5.30
Ace Hardware - hose, electrical supplies, keys,		Park		\$33.52
Anderson Brothers - Class 5		PW		\$102.15
Carol Roquette - reimburse flex		Adm		\$56.00
Crosslake Aggregate, Inc. - concrete		PW		\$100.46
Crosslake Auto - oil, filter, lube, bulb		PD		\$35.55
Crosslake Sheet Metal, Inc. - service call		Park		\$43.00
Crow Wing Coop - electric		ESC		\$367.00
Crow Wing Coop - electric		Warm Hse		\$16.24
Crow Wing Coop - electric		St Lights		\$27.16
Crow Wing Coop - electric		Park		\$343.14
Crow Wing Coop - electric		Warehouse		\$45.69
Crow Wing Coop - electric		Garage		\$15.98
Earl F. Anderson - 3" blk 3" bevels		Park		\$98.15
Echo Publishing - advertising		Park		\$24.20
Echo Publishing - legal		Ox Lake		\$75.00
Echo Publishing - legal		Miller		\$75.00
Echo Publishing - legal		P&Z		\$25.00
Echo Publishing - legal		Staley/Jas		\$75.00
Echo Publishing - legal		Kimberly		\$71.87
Echo Publishing - legal		P&Z		\$18.75
Echo Publishing - legal		Cross		\$71.87
Echo Publishing - legal		Lakeshore		\$75.00
Echo Publishing - legal		Sugar Loaf		\$71.87
Echo Publishing - legal		Shamrock		\$75.00
Echo Publishing - legal		Adm		\$18.75
Erik Lee - reimburse flex		PD		\$33.00
Gull Lake Glass 2-4'x8' sheets		Park		\$817.92
Holiday - gasoline		P&Z		\$19.01
Jon Henke - Petty Cash - stamps, supplies		Park	Halloween	\$62.55
Joos Electric - pump electrical (storm damage)		Gov't		\$313.33
Joos Electric - service call to repl ballast		Park		\$123.66
Lakes Area Booster Club - medals/umpires		Park		\$133.70
Mills Motors - LP Asy Prk		PD		\$74.76
Moonlite Square - batteries for camera		P&Z		\$4.99
Moonlite Square - gasoline		PD		\$350.48
Moonlite Square - gasoline		PW		\$1.33
Moonlite Square - wire plugs, batteries		FD		\$7.22
Napa Auto Parts - impact so		PW		\$94.42
Napa Auto Parts - oil,air filters, washers, batt core		PW		\$94.73
Napa Auto Parts - pliers		PW		\$24.47
Napa Auto Parts - screw dr		PW		\$3.73

Napa Auto Parts - splash guard		PW		\$32.97
Napa Auto Parts - spotlight		PW		\$15.96
Napa Auto Parts - washer, wrench, pliers, misc		PW		\$72.31
National Crime Prevention Council - halloween	bags	PD		\$94.16
Northern Lakes Embroidery - turtle necks		PD		\$66.00
NSP - electric		PW		\$84.81
NSP - electric		Park		\$196.26
NSP - gas utilities		Warm Hse		\$53.32
Pine River Oil - diesel		PW		\$267.12
Pine River Oil - gasoline		PW		\$641.08
Ranger Fire Protection -		FD		\$230.00
Reed's Market - napkins, coffee, choc, cookies		Park	Halloween	\$42.32
Simonson Lumber - 6 1x4-8 #2 pine		Park	Halloween	\$15.91
Simonson Lumber - 8 lb dble faced sledgel		Park		\$18.84
Simonson Lumber - paint thinner		Park		\$2.12
Simonson Lumber - trowel		Park		\$8.40
Starkka Oil - gasoline/2 oil chgs, filters, lube		PD		\$218.11
The Office Shop - 4 ink cartridges		Fire		\$119.24
The Office Shop - Epson ribbon		Adm		\$28.76
The Office Shop - flashlight, env, receipts, postit		Adm/P&Z		\$94.52
The Office Shop - steno pads		Adm		\$12.46
Uniforms Unlimited - gloves, socks		PD		\$61.96
Uniforms Unlimited - vest carrier		PD		\$75.00
Viking Coca Cola - pop		Park		\$32.48
Viking Coca Cola - pop		Park		\$16.24
WSN - engineering fees		All		\$29,384.49
Holiday - batteries		PW		\$7.43
Holiday - gasoline		PD		\$297.60
Crosslake Communications - phone/fax		All		\$950.07
Crosslake Rolloff - recycling		Recycle		\$1,600.00
Simonson Lumber - 40 landscape timbers		Park		\$566.15
Simonson Lumber - wood lathe		PW	100	\$15.71
Simonson Lumber - wood lathe		PW	150	\$23.57
Campion, Barrow & Associates - physiological		PD	Lorch	\$350.00
Uniforms Unlimited - jacket/patch		PD		\$95.91
Anderson Brothers - Class 5		PW		\$103.21
Ranger Fire Protection - 1 MSA SCBA		FD		\$2,025.00
Martin Communications - Hicap battery		Fire		\$52.21
Ehlers - Crosswoods Development expenses				\$30.00
Reed's Market - coffee, filters and misc.		Gov't		\$35.20
Be Gunelson - expenses		P&Z		\$75.00
Jim Trautmann - expenses		P&Z		\$75.00
Jack Webster - expenses		P&Z		\$75.00
Dean Brodin - expenses		P&Z		\$50.00
Randy Godeke - expenses		P&Z		\$25.00
Nancy Koch - expenses		P&Z		\$25.00
Andy Anderson - expenses		P&Z		\$25.00
Career Clothes - navy tie		PD		\$7.50
US Bank - Bond Payment				\$23,105.00
Dacotah paper - stripper, dust mop treatment		Gov't		\$71.94
The Office Shop - minute paper		Adm		\$94.04

The Office Shop - stapler, envelopes, pens, ribbons		Adm		\$105.96
Briggs & Morgan - professional fees bond counsel				\$3,500.00
Crow Wing Cty Highway Dept - paint		PW		\$828.84
People's Security - annual lease & monitoring		Gov't		\$318.86
Walmart - cups, pop, paper, posterboard		Park	Halloween	\$35.50
The Office Shop - computer paper, ink cartridge		Adm		\$50.03
Teri Hastings - contract wages		P&Z		\$187.50
Johnson Candy & Tobacco - candy		Park	Halloween	\$81.27
Martin Communications - Hicap battery		Fire		\$52.21
Berkley Risk Services - insurance claim		PD		\$250.00
Auto Value - trailer lite kit, antifreeze		PW		\$124.41
Shipman Auto - Western Plow for p/u truck		PW		\$4,213.88
Uniforms Unlimited - navy tie		PD	Lorch	\$4.95
Lakes Printing - 8,000 flyers for library survey		Library		\$272.80
Anderson Brothers - Class 5		PW		\$571.53
Ace Hardware - switch for lights on p/u		PW		\$14.79
Postage -		Adm/P&Z	Roads	\$500.00
Kack Drug - film		PD		\$5.67
Office Max - office supplies		All		\$253.82
Echo Publishing - public hearing notice		Sewer/Wat		\$15.63
Council #65 - union dues		All		\$148.95
Council Payroll		Council		N/A
Crosslake Comm - REA Loan		Debt Svc		\$925.93
Delta Dental		All		N/A
Federal/State Withholding		All		N/A
Great West - deferred comp		All		\$425.00
Medica		All		N/A
MN Benefit - employee pay insurance		Adm		\$223.66
MN Child Support				\$166.12
MN Mutual - life insurance (city and empl pay)		All		N/A
MN Ncpers - employee pay insurance		All		\$84.00
North Memorial - ambulance subsidy		Amb		\$1,103.00
Payroll		All		N/A
PERA -		All		N/A
Soc Sec/Medicare		All		N/A
Thomas Swenson - vehicle allowance		Adm		\$300.00
Elan Financial - credit card expenses	28890	Park	St. Croix	\$440.04
Elan Financial - credit card expenses	28890		Halloween	\$204.50
		TOTAL		\$81,278.73

RESOLUTION 99-80

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Velvet Lane from the intersection of CSAH 36 approximately 400 feet to the end of the road by constructing road and drainage improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth, Smith and Nolting for study and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 8th day of November, 1999.



Thomas N. Swenson
City Administrator



Darrell Swanson
Mayor

RESOLUTION 99-81

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Rabbit Lane from the intersection of Pine Bay Drive to the end of the road by constructing road and drainage improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth, Smith and Nolting for study and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated, cost of the improvement as recommended.

Adopted by the Council this 8th day of November, 1999.


Thomas N. Swenson
City Administrator


Darrell Swanson
Mayor