

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 8, 2010
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, November 8, 2010. The following Council Members were present: Mayor Jay Andolshek, Steve Roe, John Moengen, Rusty Taubert and Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Park and Recreation Director Jon Henke, General Manager Paul Hoge, City Attorney Mike Couri, City Engineer Dave Reese, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Katie Anderson. Absent was Police Chief Bob Hartman. There were approximately two people in the audience.

A. CALL TO ORDER – Mayor Andolshek called the Regular Council Meeting to order at 7:00 P.M. MOTION 11R-01-10 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY JOHN MOENGEN TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES –

1. A memo from Clerk Max dated November 8, 2010 included a Certification of Election Results which requires action by the City Council as the Canvassing Board for the City for the election that was held on November 2, 2010. The combined number of votes cast in the two precincts was 1,354 with 114 new registrations. For the office of Mayor, Darrell Schneider received 842 votes and Jay Andolshek received 478 votes. For City Council Steve Roe received 935 votes, John Moengen received 890 votes and Bruce Peck received 337 votes. MOTION 11R-02-10 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE THE CERTIFICATION OF ELECTION RESULTS AS PRESENTED. MOTION CARRIED WITH ALL AYES.

C. CONSENT CALENDAR – MOTION 11R-03-10 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) SPECIAL COUNCIL MEETING MINUTES OF SEPTEMBER 28, 2010; (2.) IMPROVEMENT HEARING MINUTES OF OCTOBER 11, 2010; (3.) REGULAR COUNCIL MEETING MINUTES OF OCTOBER 11, 2010; (4.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED SEPTEMBER 30, 2010; (5.) CITY MONTH END REVENUE REPORT DATED SEPTEMBER 2010; (6.) CITY MONTH END EXPENDITURE REPORT DATED SEPTEMBER 2010; (7.) PLEDGED COLLATERAL REPORT DATED 11/3/10 FROM JENNIFER MAX; (8.) LAKES STATE BANK PLEDGE REPORT DATED OCTOBER 2010; (9.) FRANSEN BANK & TRUST PLEDGE REPORT DATED OCTOBER 2010; (10.) LAKEWOOD BANK PLEDGE REPORT DATED OCTOBER 2010 AND (11.) RIVERWOOD BANK PLEDGE REPORT DATED OCTOBER 2010. MOTION CARRIED WITH ALL AYES.

D. PUBLIC FORUM – None.

E. MAYOR'S REPORT –

1. A letter dated October 18, 2010 from Sheriff Dahl was included in the packet for Council information. Mayor Andolshek noted the letter thanked the City for its contribution of \$1,000 to the Sentence to Serve program.

F. CITY ADMINISTRATOR'S REPORT –

1. City Bills for Approval – MOTION 11R-04-10 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR OCTOBER AS SUBMITTED IN THE AMOUNTS OF \$132,789.29 AND \$18,712.63. MOTION CARRIED WITH ALL AYES.
2. A letter dated October 22, 2010 from the Department of the Army regarding permission to install flag poles was included in the packet for Council review. City Administrator Swenson noted the Department of the Army approved the City's request to install two metal poles on Corps of Engineers property for the purpose of hanging banners across C.S.A.H. 3 for community events. The Public Works staff installed the poles after receiving the letter of approval. The Corps will send an outgrant agreement to the City that will outline the permissible use and maintenance of the poles. MOTION 11R-05-10 WAS MADE BY STEVE ROE AND SECONDED BY JAY ANDOLSHEK TO EXECUTE THE WRITTEN OUTGRANT ONCE RECEIVED AND APPROVE PAYMENT OF THE ADMINISTRATION FEE OF \$300. MOTION CARRIED WITH ALL AYES.
3. A memo dated November 8, 2010 from Clerk Max regarding a proposal from Minnesota Comp Advisor was included in the packet for Council review. City Administrator Swenson stated that Ms. Max and Debby Floerchinger researched ways to better manage the City's worker's compensation claims and ways to keep insurance costs down. Minnesota Comp Advisor has worked with the League of Minnesota Cities for over 25 years, currently works with nine other municipalities and will work with the City to establish a med clinic relationship, manage open work comp claims, and reduce the long-term cost of worker's compensation insurance. MOTION 11R-06-10 WAS MADE BY RUSTY TAUBERT AND SECONDED BY STEVE ROE TO APPROVE THE 1 YEAR CONTRACT WITH MINNESOTA COMP ADVISOR AT A COST OF \$5,000 WHICH WILL BE SPLIT \$2,500 EACH FOR THE CITY AND CROSSLAKE COMMUNICATIONS. MOTION CARRIED WITH ALL AYES.
4. A memo dated November 8, 2010 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 11R-07-10 WAS MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE ISSUANCE OF A LANDSCAPE CONTRACTORS/EXCAVATORS LICENSE TO SUNSHINE GARDENS, DINGMAN BROTHERS EXCAVATING AND M&R EXCAVATING. MOTION CARRIED WITH ALL AYES.

5. Included in the packet for Council information was a memo dated November 8, 2010 from Jenny Max regarding the 2010 approved landscape contractors/excavators licenses.
6. A letter from Crow Wing Power Board President Gordon Martin informed the Council that under the cooperative's municipal meter relief program, a total of \$1,008 was relieved in 2010 for a total of \$8,976 for the fifteen years the program has been in operation. In addition, the City receives special lighting credit each year based on 1% of total gross revenues within the entire City. For 2010, the City received a credit of approximately \$34,080 toward the street lighting program.
7. A letter dated November 4, 2010 from the MN DNR regarding an Extension of Permit to Conduct Maintenance Excavation in the Channel Connecting Whitefish and Trout Lakes was included in the packet for Council information.
8. City Administrator Swenson stated that Ronda Hopkins has been working with the Chamber and American Legion Auxiliary to find an American flag and pole attachment that could be easily installed onto the City street lights that also meet the standards required by the street light manufacturer. Ms. Hopkins provided a sample flag and pole attachment for the City Council to look at and Ted Strand installed it on the light pole in front of City Hall. The pole attachment is 5 feet long made out of fiberglass and the flags are 2 feet by 3 feet wide. All together the weight is less than 3 pounds. City Administrator Swenson noted the Chamber and Legion are requesting Council approval of the flag so they can be ordered and ready for installation sometime around Memorial Day 2011. At 7:25 P.M. Mayor Andolshek called a 5 minute recess for the Council to go outside and look at the flag.

Mayor Andolshek called the meeting back to order at 7:30 P.M. City Administrator Swenson noted the funding for the flags and pole attachments will be through the Chamber or Legion and there will be no cost to the City. Mr. Swenson will work with Ted Strand to take an inventory of the light poles in the City and where the flags should go. After Council review of the flag and pole attachment, MOTION 11R-08-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE STYLE AND SIZE OF AMERICAN FLAG AND ATTACHMENT AS PRESENTED TO BE INSTALLED ON THE CITY LIGHT POLES WITH LOCATIONS TO BE DETERMINED BY THE CITY ADMINISTRATOR AND PUBLIC WORKS DIRECTOR. MOTION CARRIED WITH ALL AYES.

G. COMMISSION/DEPARTMENT REPORTS –

1. PLANNING AND ZONING –
 - a. The October 2010 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2010 is \$4,154,781, which is up from the same period in 2009.
 - b. A letter dated October 21, 2010 from Orval Nelson regarding A Zoning Violation and a Response from the City Attorney dated October 22, 2010 was included in the packet for Council information.

2. PUBLIC WORKS/CEMETERY/SEWER –

- a. The September 2010 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- b. Approval of a resolution to certify delinquent sewer charges against property taxes to the Crow Wing County Auditor's Office was requested. Six properties, owned by 1.) Randall and Lara Maxfield, 2.) Eileen M Wahl, 3.) Eileen M Wahl, 4.) Deloren E Anderson, 5.) Deloren and Marilyn Anderson and 6.) EMC Mortgage/Paul Jellison have delinquent sewer charges. City Administrator Swenson noted that all of the property owners have been notified that their delinquent sewer charges will be certified to the County. MOTION 11R-09-10 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE RESOLUTION NO. 10-21 REGARDING UNPAID SEWER CHARGES. MOTION CARRIED WITH ALL AYES.
- c. A letter dated November 3, 2010 from WSN regarding Partial Payment Estimate No. 2 and Contract Change Order No. 2 for the 2010 Street and Trail Improvements was included in the packet for Council review. City Engineer Dave Reese stated all pavement, concrete and seeding work has been completed and the actual expenses are within 10% of the original estimated bid. The increase in cost is due to some additional blacktop that was needed on the Manhattan Point Trail. The amount recommended for Partial Payment Estimate No. 2 is \$142,923.89 which includes the standard 5% retainage. MOTION 11R-10-10 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY RUSTY TAUBERT TO APPROVE PARTIAL PAYMENT ESTIMATE NO. 2 FOR THE 2010 STREET AND TRAIL IMPROVEMENTS IN THE AMOUNT OF \$142,923.89. MOTION CARRIED WITH ALL AYES.

City Engineer Reese also stated that the Contractor has requested to extend the completion date of the 2010 Street and Trail Improvements to May 2011 to allow for completion of turf establishment and other punch list items that cannot be completed this fall/winter. MOTION 11R-11-10 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE CHANGE ORDER NO. 2 FOR THE 2010 STREET AND TRAIL IMPROVEMENTS AS PRESENTED. MOTION CARRIED WITH ALL AYES.

3. PERSONNEL –

- a. A memo dated November 8, 2010 from the Personnel Committee regarding a recommendation to move Fritz Ludwig from Installation and Repair Technician to Combination Technician was included in the packet for Council review. Paul Hoge stated that they would like to move Mr. Ludwig to the new position due to the fact that he is performing well beyond the role of his current position. The Personnel Committee is recommending keeping Mr. Ludwig at his current rate until his next anniversary because moving his rate to the new position will cause him to lose pay. MOTION 11R-12-10 WAS

MADE BY DEAN SWANSON AND SECONDED BY JOHN MOENGEN TO APPROVE PROMOTING FRITZ LUDWIG FROM INSTALLATION AND REPAIR TECHNICIAN AT WAGE SCALE 4 TO COMBINATION TECHNICIAN AT WAGE SCALE 5 BUT RETAINING MR. LUDWIG'S HOURLY WAGE AT WAGE SCALE 4 STEP 6 OF \$23.66 PER HOUR UNTIL HIS NEXT ANNIVERSARY DATE. MOTION CARRIED WITH ALL AYES.

- b. A memo dated November 8, 2010 from the Personnel Committee regarding a Recommendation from Crosslake Communications to Change Health Insurance Carriers was included in the packet for Council review. General Manager Paul Hoge reported that Crosslake Communications has been looking at switching their health insurance company from Medica to National Telecommunications Cooperative Association (NTCA). Mr. Hoge reported that the Company can save on health insurance costs if they switch to NTCA. The reason for the savings is because NTCA's members are pooled into a regional group which is larger than the current Medica small group plan that is being used and rates are not age based like Medica. Crosslake Communications would also need to become a member of NTCA in order to join their plan which has a cost of approximately \$5,000 per year. As part of the agreement to switch from Medica to NTCA, Mr. Hoge reported they have been in communications with their union representative Rick Oakes to get IBEW's consent to change carriers. Mr. Oakes drafted a Letter of Agreement for the change in carriers which includes a one-time \$250 payment to each union employee who is currently enrolled in the Company's medical plan. Mr. Hoge noted the change to NTCA will be effective on January 1, 2011 and approving the change now will allow adequate time to notify Medica of the switch. Councilmember Moengen asked what the savings are for the Company with the switch in insurance carriers to which Mr. Hoge reported approximately \$65,000 in net savings. MOTION 11R-13-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO AUTHORIZE CROSSLAKE COMMUNICATIONS TO BECOME A MEMBER OF NTCA AT A COST OF \$5,056.71, SWITCH HEALTH INSURANCE COMPANIES FROM MEDICA TO NTCA AAA AND NTCA PLATINUM PPO AS OF JANUARY 1, 2011, AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE LETTER OF AGREEMENT BETWEEN CROSSLAKE COMMUNICATIONS AND IBEW LOCAL UNION 949, AND ADMINISTER A ONE-TIME PAYMENT OF \$250.00 TO THE UNION EMPLOYEES WHO ARE CURRENTLY RECEIVING HEALTH INSURANCE BENEFITS. MOTION CARRIED WITH ALL AYES."

4. PUBLIC SAFETY –

- a. City Administrator Swenson reported 214 Police calls in Crosslake for October.
- b. City Administrator Swenson reported 31 Police calls in Mission Township for October.

- c. A memo dated November 8, 2010 from Chief Hartman regarding a Contractual Agreement with Minnesota State Patrol was included in the packet for Council review. City Administrator Swenson noted this is the annual renewal for the Night Cap program with federal funding coming from the U.S. Department of Transportation's State and Community Highway Safety Enforcement Program. MOTION 11R-14-10 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE RESOLUTION NO. 10-22 AUTHORIZING THE EXECUTION OF AGREEMENT OF THE NIGHT CAP PROGRAM EFFECTIVE FROM OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011. MOTION CARRIED WITH ALL AYES.
 - d. The October 2010 North Ambulance Run Report was included in the packet for Council information
 - e. The Crosslake Fire Department responded to 29 calls in October. Of those, 24 were medical calls, 1 was storm damage and 4 were power line fires.
5. **CROSSLAKE COMMUNICATIONS –**
- a. Crosslake Communication's Bills for Approval – MOTION 11R-15-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE SEPTEMBER 2010 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$343,128.85. MOTION CARRIED WITH ALL AYES.
 - b. The Highlights Report for October was included in the packet for Council information. Paul Hoge reported that they are done plowing and splicing on Melinda Shores and are now hooking up customers. The 2011 budget will be presented at the November Advisory Board meeting and as previously discussed the Company is switching health insurance carriers.
 - c. The Crosslake Communications Advisory Board Meeting Minutes of October 26, 2010 were included in the packet for Council information.
 - d. The Crosslake Communications Customer Counts Report was included in the packet for Council information.
6. **PARK AND RECREATION/LIBRARY –**
- a. Park Director Jon Henke reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. There is a new low-impact aerobics class available to Seniors on Tuesdays and Thursdays at 10:15 A.M. The popular Children's Story Hour takes place on Thursday mornings at 10:30 A.M. for preschool aged children. There will be a free concert on Friday, November 19th at 11:30 A.M. at the Community Center. Charlie Maguire is a musician and singer/songwriter whose performances at Kitchigami Libraries are part of the Say It/Sing It Legacy Project with funding from the State of Minnesota Legacy Funds to preserve Arts and Cultural Heritage. On Thursday, December 2nd at 1:00 P.M. Pequot Lakes author and poet Candace Simar will be presenting a book talk at the Crosslake Community Center. Candace recently published Pomme de Terre, her second book in a trilogy that began with Abercrombie Trail. As a grandchild of immigrants, Candace nurtures a passion for Minnesota history that clearly

comes through in her writing. Abercrombie Trail has been popular with readers and book clubs, and Pomme de Terre promises to be even more so! Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. Meals on wheels are also available for those residents who are home bound. The Community Center offers an array of fitness equipment and is open seven days a week. Day passes and memberships are available. The PAL Foundation is currently selling Jim Stevenson greeting cards at the Community Center. New series are now available. Cost for the cards is \$6.00 for four cards. On Saturday, October 30th the Crosslake Parks and Recreation Department hosted its first annual Crosslake Monster Dash. The 5k run was a huge success! Ninety-eight runners participated in the event with 35 kids participating in the bone relay. Thank you to all of the volunteers and number of area businesses who contributed donations and prizes. After the Monster Dash the annual Spooktacular Children's Halloween party took place in the Community Center gym and had over 500 people in attendance. Thank you to the many organizations who donated prizes and funds to make the event possible. The Crosslake Chautauqua's November program will take place on November 10th from 1:30 – 3:30 P.M. and is titled Volunteerism – A Program Designed for You! Mike Koecheler, Director of RSVP Volunteer Services, will outline how today's volunteer program has evolved to meet the needs of the volunteer as well as the recipient. The new RSVP Legacy program provides volunteer opportunities designed to fit today's busy lifestyle. The Park Department received two donations in October totaling \$200. One donation was from an anonymous donor for \$100 and one donation was from Crosslake Drug for \$100 in support of the first annual Crosslake Monster Dash. MOTION 11R-16-10 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO ACCEPT TWO DONATIONS FOR THE PARK DEPARTMENT FOR \$200.00 FOR THE MONTH OF OCTOBER. MOTION CARRIED WITH ALL AYES.

- b. A Staff Report dated November 5, 2010 from Park Director Jon Henke regarding approval to Purchase Computers for the Library was included in the packet for Council approval. In October the Library received a \$5,000 grant from the Brainerd Lakes Area Community Foundation. The grant is to be utilized for the purpose of purchasing new computers for the Library. The Crosslake Area Library is recommending the purchase of seven new computers. Funding for the computers will be provided through the \$5,000 grant that was received through the Brainerd Lakes Area Community Foundation and the remaining funds will come from fundraising dollars generated in 2010. MOTION 11R-17-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE PURCHASE OF SEVEN NEW COMPUTERS FOR THE LIBRARY AT AN APPROXIMATE COST OF \$6,000. MOTION CARRIED WITH ALL AYES.

6. RECYCLING –

- a. The Crosslake Roll-Off Recycling Report for October 2010 was included in the packet for Council information.
- b. The Waste Partners Recycling Reports for July, August and September 2010 were included in the packet for Council information.

7. ECONOMIC DEVELOPMENT AUTHORITY – None.

H. CITY ATTORNEY REPORT –

1. The City Attorney Report dated November 3, 2010 was included in the packet for Council information.

I. OLD BUSINESS – None.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – None.

L. ADJOURN – MOTION 11R-18-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR MEETING AT 8:17 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/11-8-10.doc

BILLS FOR APPROVAL
8-Nov-10

VENDORS	DEPT		AMOUNT
Ace Hardware, pvc cap and pipe	PW		21.98
Ace Hardware, hoe, dish pan	P&R		9.61
Ace Hardware, shower head	P&R		17.09
Ace Hardware, drill bit	P&R		19.23
Ace Hardware, batteries	PW		6.39
Ace Hardware, reel	PW		14.95
Ace Hardware, flag pole parts	Gov't		77.44
Ace Hardware, bit insert	P&R		4.25
Ace Hardware, gloves	P&R		9.07
Ace Hardware, plugs	P&R		1.91
Ace Hardware, sealent	Police		7.47
Adeline Bauman, general election	Election		54.00
Ameripride, mats, paper towels	PW		164.60
Anderson Brothers, 23x16 paving	Gov't		2,402.00
Ann Swenson, general election	Election		64.00
Antonio Donato, soccer official	P&R		175.00
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		146.00
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		146.00
AW Research, water test	Sewer		18.00
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
Birchdale Fire & Security, annual fire alarm inspections	P&R/Govt		587.81
Black Diamond Tree Service, tree and stump removal	PW		545.06
Brainerd Hydraulics, hose	PW		9.30
Brainerd Overhead Door, yearly service agreement	PW		525.20
Braun Intertec, soil testing	PW		510.00
Brock White, quick patch	PW		58.53
Brock White, sonotube	P&R		110.82
Business Forms and Accounting, payroll checks	Admin		105.39
Cindy Myogeto, general election	Election		62.00
City of Crosslake, sewer utilities	PW/Govt		108.00
Council #65, union dues	ALL		517.00
Couri MacArthur & Ruppe, legal fees	ALL		2,562.25
Crosslake Communications, phone, fax, cable, internet	ALL	pd 10-12	1,693.29
Crosslake Communications, refund from workers comp	Gov't		67.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,622.26
Crosslake Demolition, washed sand	PW		1,082.11
Crosslake Portable Welding, staircase	P&R		230.00
Crosslake Portable Welding, flag pole supports	PW		742.50
Crosslake Portable Welding, weld tailgate	PW		200.00
Crosslake Portable Welding, repair drain grate	PW		392.50
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Highway Dept, fuel	ALL		3,024.39

Crow Wing County Treasurer, e911 address	Gov't		25.00
Crow Wing Power, electric service	ALL	pd 10-19	5,450.21
Dacotah Paper, paper towels	Gov't		127.16
Dacotah Paper, soap	Gov't		50.56
Dayna Jillson, general election	Election		130.00
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,553.30
Demco, book tape, jacket covers, bookmarks	Library		262.17
DG Towing, snow tire swap	Police		85.50
Diane Dorr-Ruzin, general election	Election		68.00
Don Kosloski, reimburse travel expenses	Fire		308.14
Donna Keiffer, aerobics session #10	P&R	pd 10-25	264.48
Donna Keiffer, aerobics, session #11	P&R		220.40
Donna Keiffer, low impact aerobics	P&R		132.24
Downtown Art & Frame, cards and envelopes	Library		85.00
Foreman Fire Service, replace switch, repair valve	Fire		878.75
Fortis, disability	ALL		499.10
General Drivers Union Local #346, union dues	Police		171.00
Ginny Arvig, general election	Election		68.00
Grand Forks Fire Equipment, boots	Fire	pd 10-25	320.00
Hawkins, aqua hawk	Sewer		141.61
Hawkins, aqua hawk, ferric chloride	Sewer		865.50
Holiday Station, propane	PW		133.56
Houston Ford, replace hose	Police		132.82
Houston Ford, oil change	Police		21.66
Jon Henke, reimburse mileage	P&R		70.00
Judy Clement, general election	Election		68.00
Kathy Allen, general election	Election		64.00
Keith Anderson, reimburse travel expenses	Fire		41.79
Ken Anderson, general election	Election		64.00
Krause Lock & Key, keys	PW		19.24
Laurie Hartman, general election	Election		68.00
Linescape Linestriping, crosswalk, fog lines, centerline	PW		300.00
Marco, copier lease	ALL	pd 11-1	396.42
Marie Strand, general election	Election		130.00
Marsden, office cleaning	PW		628.43
Martin Communications, battery	Fire		87.64
Martin Communications, battery	Fire		115.43
Martin Communications, belt clip	Fire		11.94
Mastercard, Bass Pro Shops, uniform	Police		378.90
Mastercard, Cub, halloween party supplies	P&R		156.58
Mastercard, Fleet Farm, halloween party supplies	P&R		129.35
Mastercard, Fleet Farm, halloween party supplies	P&R		21.42
Mastercard, Halloween Super Store, party supplies	P&R		107.03
Mastercard, Joanns, halloween party supplies	P&R		10.86
Mastercard, Lakes Gas, propane	PW		102.00
Mastercard, Menards, halloween party supplies	P&R		78.87
Mastercard, Menards, halloween party supplies	P&R		6.44
Mastercard, Office Max, calendars	P&R		12.86
Mastercard, Party City, halloween party supplies	P&R		159.83
Mastercard, Philips, smart cartridge pads	P&R		65.19

Mastercard, Reeds, sentence to serve	PW		122.84
Mastercard, Reeds, sentence to serve	PW		93.06
Mastercard, Reeds, sentence to serve	PW		56.22
Mastercard, Road ID, race supplies	P&R	pd 10-25	4.99
Mastercard, Target, vacuum, election supplies	Gov't		75.19
Mastercard, tax advisors update	Admin	pd 10-25	229.00
Mastercard, Walmart, halloween party supplies	P&R		151.81
Mastercard, Walmart, halloween party supplies	P&R		220.35
MCS Janitorial, november cleaning	Gov't		774.84
Medica, health insurance	ALL		29,174.73
Menards, spray paint, arbor kit, bolts, union	PW		96.50
Menards, hitch pin	PW		66.52
Metro Fire, scba flow test, icm 2000 w/o heat	Fire		289.96
Mid American Research, cleaners, air freshners	PW		386.14
MN Benefits	Admin	pd 11-1	176.42
MN Life, life insurance	ALL		485.20
MN Playground, seats, belt	P&R		457.43
Moonlite Square, fuel	Fire		66.83
MR Sign, e911 address number	PW		26.11
MR Sign, e911 address number	PW		26.11
MR Sign, street name sign	PW		56.06
MR Sign, stop, ped, speed limit and arrow signs	PW		1,085.61
Nancy Addington, general election	Election		68.00
Nancy Hathaway, general election	Election		68.00
Nancy Koch, general election	Election		64.00
Napa Auto Parts, belt	PW		11.59
NCPERS-Life Insurance	ALL		176.00
North Ambulance, subsidy	Ambulance	pd 11-1	1,103.00
North Country Building, overhead door repair	PW/Fire		2,570.00
Northland Press, business cards	P&Z		85.04
Northland Trust Services, 2004 bond payment	Gov't		38,092.50
Northland Trust Services, paying agent annual fee	Gov't		425.00
Northwood Turf and Power, chains	P&R		76.24
Nuss Truck and Equipment, dot inspection, oil change, repairs	PW		1,380.64
Ordell Buntje, general election	Election		64.00
Oriental Trading, party supplies	P&R		153.88
Pam Lillehei, general election	Election		68.00
Peoples Security, annual monitoring lease	Gov't		345.63
Pequot Auto Parts, wire, fuse holder	PW		111.21
Pequot Auto Parts, battery	Police		213.74
PERA	ALL		N/A
Reed's Market, committee meeting	P&R		2.99
Reed's Market, tissues, paper towels	Gov't		36.02
Roachs Lawn and Marine, chain and bar repair	PW		197.48
Road Equipment Parts Center, tail light, inspection	PW		48.00
Sandra Melberg, general election	Election		62.00
Simonson Lumber, 2x8	P&R		6.17
Simonson Lumber, downspouts	P&R		45.53
State and Federal Taxes	ALL		N/A
Team Lab, drain opener	PW		602.78
Ted Strand, general election	Election		80.00

The Office Shop, chairmat, binder clips	P&Z		87.34
The Office Shop, hanging folders	Admin		7.90
The Office Shop, hanging folders, manilla folders	Admin		25.62
The Office Shop, ink, trays	P&Z/Admin		75.62
The Office Shop, calendars	Admin		41.66
Tom Swenson, vehicle expense	Admin	pd 11-1	400.00
Trana Masonary, curb for chemicals	Sewer		400.00
Uniforms Unlimited, uniform	Police		41.15
Verizon, air card charges, cell phone charges	ALL		562.69
Waste Partners, trash removal	ALL		204.27
Widseth Smith Nolting, engineering fees	ALL		7,475.00
WW Goetsch, parts and service for pump	Sewer		2,032.59
Xcel Energy, gas utilities	ALL		277.93
Ziegler Cat, dot inspection, brake repair	PW		244.39
Ziegler Cat, dot inspection, replace filters, replace belt	PW		692.91
Ziegler Cat, nuts, cap screw	PW		108.16
Zoll Medical Corp, defibrillators	Fire		2,982.40
TOTAL			132,789.29

ADDITIONAL BILLS FOR APPROVAL
8-Nov-10

VENDOR	DEPT	AMOUNT
Ace Hardware, knife	P&R	6.94
Alex Air Apparatus, extrication gloves	Fire	460.76
Anderson Brothers, class 5	PW	864.86
AW Research, water test	Sewer	131.40
Batteries Plus, batteries	PW	36.01
Brainerd Dispatch, subscription	Library	156.00
Brock White, grout	P&R	6.25
Brock White, quick patch	P&R	58.53
Cepco Tool Company, rescue jack	Fire	5,010.00
Cress Jacobs, reimburse weight room membership	P&R	84.00
Crow Wing County Landfill, trash removal	PW	11.00
Culligan, water and cooler rental	PW/Govt	66.05
Jeff Wurdeman, soccer official, soccer supplies	P&R	713.47
Jefferson Fire & Safety, 4 sets khaki tails and pants	Fire	6,363.10
Jon Henke, reimburse for uniform expense	P&R	299.04
Kale Wurdeman, soccer official	P&R	50.00
Minnesota T's, monster dash tshirts	P&R	1,144.75
Northland Press, envelopes	P&Z/Admin	72.64
Northwood Turf and Power, bearing, tube	P&R	87.94
Post Master, postage meter refill	ALL	600.00
Simonson Lumber, wood, screws	P&R	73.82
Tri City Paving, upm mix and class 5	PW	2,211.03
Zoll, defibrillator tax	Fire	205.04
		18,712.63

RESOLUTION NO. 10-21

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Section 11.56 and 11.70 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

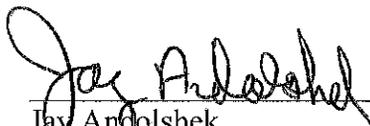
WHEREAS, as of October 15, 2010, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Randall and Lara Maxfield	120163204FB0009	1,716.35
Eileen M Wahl	120163204E00009	1,141.88
Eileen M Wahl	120163204BA0009	1,141.88
Deloren E Anderson	120163204GC0009	933.30
Deloren & Marilyn Anderson	120212400AHB009	468.30
EMC Mortgage/Paul Jellison	146000002010009	468.30

Total \$5,870.01

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2010, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 8th day of November 2010.


Jay Andolshek
Mayor


Thomas N. Swenson
City Administrator

RESOLUTION 10-22

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION AUTHORIZING THE CITY OF CROSSLAKE TO ENTER INTO A
GRANT AGREEMENT WITH THE MINNESOTA STATE PATROL

WHEREAS, the City of Crosslake desires to participate in the DWI Enforcement grant program offered through the Minnesota State Patrol during the period from October 1, 2010 through September 30, 2011; and

WHEREAS, the State of Minnesota requires a resolution of the City Council to participate; and

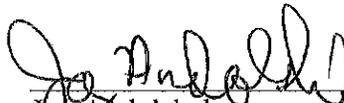
WHEREAS, the City Council has reviewed and considered this matter and believes that it is in the best interest of the City to enter into a grant agreement with the Minnesota State Patrol to provide enhanced traffic enforcement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

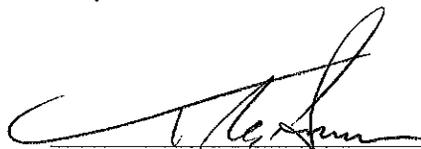
1. That the grant agreement and the transactions contemplated by it are hereby approved and adopted.
2. That the Mayor or City Administrator is authorized and directed to execute such agreements and amendments as are necessary to implement the grant in the name and on behalf of the City in the form approved by this resolution.

Adopted by the Crosslake City Council this 8th day of November, 2010.

CITY OF CROSSLAKE



Jay Andolshek
Mayor



Thomas N. Swenson
City Administrator

G.5.a.

Crosslake Telephone Company

Check Register - General Account

From September 1, 2010 through September 30, 2010

Check #	Vendor ID / Name	Date	Description	Amount
001203	INTERNAL REVENUE SERVICE	9/3/2010	FED, FICA, MEDICARE	6,330.56
001204	PERA	9/3/2010	PERA EE & ER	3,888.15
001205	MINNESOTA DEPT OF REVENUE	9/3/2010	MN INCOME TAX WITHHELD	1,072.93
001206	ING-DEFERRED COMP	9/3/2010	DEFERRED COMP	2,266.92
001207	CITY OF CROSSLAKE (SEWER)	9/10/2010	AUGUST SEWER	36.00
001208	INTERNAL REVENUE SERVICE	9/30/2010	SEPTEMBER EXCISE TAX	1,800.50
001209	INTERNAL REVENUE SERVICE	9/17/2010	FED, FICA, MEDICARE	7,311.83
001210	PERA	9/17/2010	PERA EE & ER	3,885.19
001211	MINNESOTA DEPT OF REVENUE	9/17/2010	MN INCOME TAX WITHHELD	1,270.84
001212	ING-DEFERRED COMP	9/17/2010	DEFERRED COMP	2,266.92
001217	CROW WING POWER	9/27/2010	ELECTRIC SERVICE	4,932.65
001218	MINNESOTA DEPT OF REVENUE	9/27/2010	SEPT SALES & USE TAX	13,732.00
025499	MINNESOTA DEPT OF COMMERCE	9/10/2010	2ND QTR INDIR ASSESSMENT	602.79
025500	LARRY EVENSON	9/10/2010	CAFE PLAN REIMB-BAL 984.97	442.00
025501	REED'S MARKET	9/10/2010	LEMONAID, ICE FOR CUST APPREC.	50.26
025502	GOPHER STATE ONE CALL	9/10/2010	LOCATES	185.60
025503	ONVOY, INC.	9/10/2010	OPERATOR SERVICES, SS7, LAKES LD, 0284 & 6284 PROG	13,630.66
025504	OLSEN THIELEN CO LTD	9/10/2010	MIC ACTIVITY	826.04
025505	POWER & TELEPHONE SUPPLY	9/10/2010	16383' 2 FIBER	2,467.07
025506	UNITED PARCEL SERVICE	9/10/2010	WKLY SERVICE & MISC SHIPPING	159.41
025507	CROSSLAKE COMMUNICATIONS	9/10/2010	COMM CENTER VOICE MAIL, PHONE SERV	1,058.73
025508	CITY OF CROSSLAKE	9/10/2010	SEPT OPERATING TRANSFER, 2010/11 WORK COMP POLICY	36,373.00
025509	QWEST COMMUNICATIONS	9/10/2010	7/2 PARS MN CSLK-1	117.98
025510	CITI LITES INC	9/10/2010	LOCATES	1,543.15
025511	XCEL ENERGY	9/10/2010	AUG NATURAL GAS	46.50
025512	SOLIX	9/10/2010	B&C STATEMENT	55.65
025513	IKON OFFICE SOLUTIONS	9/10/2010	COPIER MAINT 8/23 - 9/22	126.25
025514	AMERIPRIDE LINEN & APPAREL	9/10/2010	RUG & TOWEL SERVICE	75.01
025515	HAROLD HORAZDOVSKY	9/10/2010	PERM DISCONNECT	28.39
025516	WILLIAM GORDON	9/10/2010	CAFE PLAN REIMB - BAL 0	213.35
025517	MINNESOTA 9-1-1 PROGRAM	9/10/2010	911, TAP & TAM	2,045.48
025518	MN NCPERS LIFE INSURANCE	9/10/2010	SEPT LIFE PREMIUM	48.00
025519	OPASTCO MEMBERSHIP	9/10/2010	ANNUAL DUES 10/1 - 9/30/11	3,971.54
025520	NATIONAL CABLE TELEVISION COOP	9/10/2010	12000' 1" CONDUIT	2,578.80
025521	CDW DIRECT, LLC	9/10/2010	COMPUTER FOR RESALE	447.25
025522	CENTRAL TRANSPORT GROUP LLC	9/10/2010	4 EA DS1'S, 1 T3	3,708.32
025523	ASSURANT EMPLOYEE BENEFITS	9/10/2010	SEPT LONG TERM DISABILITY	371.75
025524	PINNACLE PUBLISHING, LLC	9/10/2010	TELEPHONE DIRECTORY-1	1,323.26
025525	AVID COMMUNICATION CONST., INC	9/10/2010	MILINDA SHORES & OTHER CONTRACT PLOWS	35,386.02
025526	NORTHERN PINES LIGHTING	9/10/2010	PERM DISCONNECT	30.70
025527	ROVI GUIDES	9/10/2010	AFFILIATE PAYMENT	270.10
025528	SHOWTIME NETWORKS INC	9/10/2010	AFFILIATE PAYMENT	316.80
025529	FOX SPORTS NET NORTH	9/10/2010	AFFILIATE PAYMENT	7,563.18
025530	TOWER DISTRIBUTION COMPANY	9/10/2010	AFFILIATE PAYMENT	361.46
025531	MTV NETWORKS	9/10/2010	AFFILIATE PAYMENT	9,722.61
025532	LIFETIME	9/10/2010	AFFILIATE PAYMENT	999.83
025533	TV GUIDE NETWORKS INC	9/10/2010	AFFILIATE PAYMENT	488.67
025534	PAUL DAVIS	9/10/2010	CAFE PLAN REIMBURSEMENT	180.97
025535	AT&T - DALLAS TX	9/10/2010	PARS 9/1 BAN 1499	601.29
025536	7SIGMA SYSTEMS, INC	9/10/2010	AUGUST CONSULTING	2,000.00
025537	CORNERSTONE PUBL GROUP, INC.	9/10/2010	SEPTEMBER NEWSLETTER	5,214.96
025538	CYNTHIA PERKINS	9/10/2010	CAFE PLAN REIMB-BAL 65.26	35.00
025539	CROSSLAKE ACE	9/10/2010	BATTERIES	86.81
025540	NATIONAL CABLE TEL COOP, INC	9/10/2010	AFFILIATE PAYMENT	31,805.13
025541	EQUUS COMPUTER SYSTEMS, INC	9/10/2010	MONITOR FOR RESALE	3,362.17
025542	KARE 11 TV	9/10/2010	AFFILIATE PAYMENT	895.50
025543	VOID	9/10/2010	VOID	0.00
025544	CALIX NETWORKS, INC	9/10/2010	40 EA 720 ONT'S	21,283.84
025545	WASTE PARTNERS, INC.	9/10/2010	AUGUST TRASH REMOVAL	71.95
025546	DISCOVERY COMMUNICATIONS, INC.	9/10/2010	AFFILIATE PAYMENT	209.51
025547	WEATHER CENTRAL	9/10/2010	PMT 4 OF FINAL YR-SEPT DATA	195.00
025548	NATIONAL GEOGRAPHIC CHANNEL HD	9/10/2010	AFFILIATE PAYMENT	10.15
025549	STELLAR BILLING, LLC	9/10/2010	SEPTEMBER BILLING	6,305.97
025550	ZAYO BANDWIDTH	9/10/2010	BANDWIDTH BILLING	2,025.00
025551	CHARTER COMMUNICATIONS	9/10/2010	LOCAL CHANNEL TRANSPORT	1,850.00
025552	TIGER DIRECT	9/10/2010	UPS FOR TECH BENCH	820.55
025553	KSTP-TV, LLC	9/10/2010	AFFILIATE PAYMENT	499.75

025554	4M FUND F.B.O. 35373-101	9/10/2010	FUND DEBT SERVICE RESERVE	37,489.00
025555	ONLINE INFORMATION SERVICES	9/10/2010	9 EXCHANGE REPORTS	54.30
025556	DHJV COMPANY LLC	9/10/2010	AFFILIATE PAYMENT	28.73
025557	BIG 10	9/10/2010	AFFILIATE PAYMENT	1,852.40
025558	TIME COMMUNICATIONS	9/10/2010	ANSWERING SERVICE	192.30
025559	VERIZON WIRELESS	9/10/2010	CELL PHONES	241.21
025560	KAREN GROVER	9/10/2010	WEBSITE LAYOUT	100.00
025561	LINESCAPE LINESTRIPING, LLC	9/10/2010	PARKING LOT STRIPING	120.00
025562	CROW WING COUNTY HIGHWAY DEPT.	9/10/2010	JULY UNLEADED & DIESEL FUEL	697.28
025563	NORTHLAND PRESS	9/10/2010	AD-FREE COMPUTER DIAGNOS.	64.00
025564	MARLOW SHAFFER	9/10/2010	PERM DISCONNECT	27.55
025565	MARY JO HOLMSTRAND	9/10/2010	PERM DISCONNECT	30.99
025566	DAVID & SHARON STENDAL	9/10/2010	PERM DISCONNECT	24.95
025567	THANKS TO NATURE	9/10/2010	PERM DISCONNECT	15.32
025568	NICK COLLISON	9/10/2010	PERM DISCONNECT	105.56
025569	KRISTIN & ERIK CATT	9/10/2010	PERM DISCONNECT	36.88
025570	WILLIAM W BARKER	9/10/2010	PERM DISCONNECT	44.77
025571	MIKE HAIGH	9/10/2010	PERM DISCONNECT	28.03
025572	CLARENCE R HOSFORD	9/10/2010	PERM DISCONNECT	37.89
025573	RICHARD HEIDECKER	9/10/2010	PERM DISCONNECT	30.67
025574	BILL & LAURIE ANDERSON	9/10/2010	PERM DISCONNECT	39.61
025575	DAN & ANDREA SINNESS	9/10/2010	PERM DISCONNECT	20.57
025576	GORDON & JOANN BOEHNE	9/10/2010	PERM DISCONNECT	41.95
025577	PAUL & ANGELA WAROSH	9/10/2010	PERM DISCONNECT	40.49
025578	SANDRA PAYNE	9/10/2010	REFUND CREDIT BALANCE	76.36
025579	IBEW LOCAL UNION 949	9/17/2010	UNION DUES	412.44
025580	POWER & TELEPHONE SUPPLY	9/29/2010	CAT 5 FOR NY MINT INSTALL	1,493.24
025581	QWEST COMMUNICATIONS	9/29/2010	9/20 ACCESS MN CSLK-20	9.03
025582	GULL LAKE GLASS, INC.	9/29/2010	REPAIR FRONT DOOR	598.06
025583	CITI LITES INC	9/29/2010	LOCATES	1,020.03
025584	THE OFFICE SHOP, INC.	9/29/2010	FACIAL TISSUE & PAPER TOWELS	96.17
025585	DELTA DENTAL PLAN OF MINNESOTA	9/29/2010	OCTOBER DENTAL PREMIUM	1,001.80
025586	MEDICA	9/29/2010	OCTOBER MEDICAL PREMIUM	19,165.76
025587	WILLIAM GORDON	9/29/2010	5 PAIR JEANS	149.95
025588	MN NCPERS LIFE INSURANCE	9/29/2010	OCTOBER LIFE PREMIUM	48.00
025589	NEUSTAR INC.	9/29/2010	SOW & LNP CHARGES	149.90
025590	MERRILL LYNCH	9/29/2010	AUGUST VISA CHARGES	2,189.48
025591	ASSURANT EMPLOYEE BENEFITS	9/29/2010	OCTOBER LONG TERM DISABILITY	378.44
025592	MINNESOTA LIFE INSURANCE CO	9/29/2010	OCTOBER LIFE PREMIUM	188.00
025593	PINNACLE PUBLISHING, LLC	9/29/2010	2010/11 DIRECTORY MISC CHGS	6,878.09
025594	UNIVERSAL SERVICE ADMIN CO.	9/29/2010	SEPTEMBER FUSC	2,223.31
025595	VANTAGE POINT	9/29/2010	AUGUST TTP SERVICE	300.00
025596	JOHNSON, KILLEN & SEILER, PA	9/29/2010	PERSONNEL MATTER, NTCA PROP	518.00
025597	EQUUS COMPUTER SYSTEMS, INC.	9/29/2010	PC FOR RESALE	1,308.98
025598	CLEARFIELD INC.	9/29/2010	FIBER SPLITTER MODULES - ONE	3,623.51
025599	IKON FINANCIAL SERVICES	9/29/2010	COPIER LEASE 7 OF 60	362.03
025600	T-MOBILE USA, INC.	9/29/2010	RECIP COMP 8/1 - 8/31/10	33.57
025601	TIGER DIRECT	9/29/2010	ADD'L MEMORY FOR P HOGE COMP, ITEMS FOR RESALE.	2,249.15
025602	CHERI E. AYD	9/29/2010	SEPTEMBER OFFICE CLEANING	689.34
025603	COOPERATIVE NETWORK SERV, LLC	9/29/2010	BANDWIDTH BILLING 61 MBPS	2,550.00
025604	LAKES AREA WATER	9/29/2010	INSTALL AND 1ST MO RENT-WATER	170.10
025605	RED HOUSE MEDIA	9/29/2010	REDESIGN DIRECTORY COVER	166.25
025606	GARY R SIMONS	9/29/2010	REFUND CREDIT BALANCE	37.37
025607	MARY K PIERCE	9/29/2010	REFUND CREDIT BALANCE	42.71
025608	GULL LAKE GLASS, INC.	9/29/2010	FRONT DOOR REPAIR	151.68
			TOTAL FOR GENERAL ACCOUNT	343,128.85