

**AGENDA
REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, NOVEMBER 9, 2015
7:00 P.M. – CITY HALL**

A. CALL TO ORDER

1. Pledge of Allegiance
2. Approval of Additions to the Agenda (Council Action-Motion)

B. CONSENT CALENDAR – NOTICE TO THE PUBLIC – All items here listed are considered to be routine by the City Council and will be acted on by one motion. There will be no separate discussion on these items unless a Citizen or Councilmember so requests:

1. Special Council Meeting Minutes of October 12, 2015
2. Regular Council Meeting Minutes of October 12, 2015
3. Special Council Meeting Minutes of October 26, 2015
4. City – Month End Revenue Report dated October 2015
5. City – Month End Expenditures Report dated October 2015
6. October 2015 Budget to Actual Analysis
7. Pledged Collateral Report from Mike Lyonais
8. 2015 Audit Agreement with Clifton Larson Allen dated October 29, 2015
9. Crosslake Communications Balance Sheet, Income Statement, Statement of Cash Flows and Detail of Reserve Balances dated 9/30/15
10. Crosslake Communications Check Register for 9/1/15 to 9/30/15
11. Crosslake Communications Advisory Board Meeting Minutes of October 20, 2015
12. Crosslake Communications Customer Counts
13. Crosslake Police Department Report – October 2015
14. Crosslake Police Department Report for Mission Township – October 2015
15. Fire Department Report – October 2015
16. North Ambulance Run Report for September 2015
17. Monthly Planning and Zoning Statistics
18. Planning and Zoning Commission Meeting Minutes of September 25, 2015
19. Staff Report dated November 2, 2015 from Jon Henke Re: Program Information
20. Crosslake Roll-Off Recycling Report for October 2015
21. Waste Partners Recycling Reports for July, August, and September 2015
22. Economic Development Authority Meeting Minutes of October 7, 2015
23. Letter dated October 15, 2015 from Crow Wing Power Re: Municipal Meter Relief Program
24. Letter dated October 28, 2015 from Crow Wing Power Re: Vegetation Management Project
25. Resolution Regarding Unpaid Sewer Charges
26. Resolution Accepting Donations
27. Bills for Approval

C. CRITICAL ISSUES

1. Cindy Myogeto – “Lakes Proud” Campaign and Chamber Updates

D. PUBLIC FORUM - No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

E. MAYOR’S REPORT

F. CITY ADMINISTRATOR’S REPORT

1. Memo dated November 4, 2015 from City Clerk Re: Contract for Use of Banner Poles at Pine River Dam (Council Action-Motion)

G. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Memo dated November 9, 2015 from Jon Kolstad Re: Planning Commission Proposed Revisions to Article 33 SIGNS (Council Action-Motion)

2. CROSSLAKE COMMUNICATIONS

- a. Highlights Report for October 2015 (Council Action-Motion)

3. PUBLIC WORKS COMMISSION

- a. Memo dated November 3, 2015 from the Public Works Commission Re: Annual Sewer Upgrades/Cost (Council Action-Motion)
- b. Schedule Joint Meeting of Council/Public Works Commission in January 2016

H. CITY ATTORNEY REPORT

1. Proposed Settlement Agreement with Bilski (Council Action-Motion)

I. OLD BUSINESS

J. NEW BUSINESS

K. PUBLIC FORUM – No action will be taken on any of the issues raised. If appropriate, the issues will be placed on the agenda of a future council meeting. Speaker must state their name and address. Each speaker is given a three minute time limit.

L. ADJOURN

B.
1.

SPECIAL COUNCIL MEETING
CLOSED SESSION
CITY OF CROSSLAKE
MONDAY, OCTOBER 12, 2015
5:30 P.M. – CITY HALL

The Council for the City of Crosslake met in a Closed Session on October 12, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, and Dave Schrupp. Also present were City Administrator/Consultant Dan Vogt, and Labor Attorneys Steve Fecker and Jessica Durbin.

Mayor Roe called the meeting to order at 5:35 P.M. Pursuant to Minnesota State Statute 13D.03, MOTION 10S1-01-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO MOVE INTO CLOSED SESSION. The Council discussed negotiation strategy for upcoming Union contract bargaining with the labor attorneys.

Mark Wessels arrived to the meeting at 6:10 P.M.

The closed session ended at 6:15 P.M. and the Mayor adjourned the meeting.

Respectfully Submitted,

Charlene Nelson
City Clerk

DRAFT

B.2.

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, OCTOBER 12, 2015
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, October 12, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp, and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Police Chief Bob Hartman, Park Director Jon Henke, Crosslake Communications General Manager Kevin Larson, Crow Wing County Land Service Supervisor Chris Pence, Crow Wing County Land Service Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Mark Hallan, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were approximately ten people in the audience.

A. CALL TO ORDER – Mayor Roe called the Regular Council Meeting to order at 7:00 P.M. The Pledge of Allegiance was recited. MOTION 10R-01-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.

B. CONSENT CALENDAR – MOTION 10R-02-15 WAS MADE BY BRAD NELSON AND SECONDED BY MARK WESSELS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 14, 2015;
2. SPECIAL COUNCIL MEETING MINUTES OF SEPTEMBER 29, 2015;
3. CITY – MONTH END REVENUE REPORT DATED SEPTEMBER 2015;
4. CITY – MONTH END EXPENDITURES REPORT DATED SEPTEMBER 2015;
5. SEPTEMBER 2015 BUDGET TO ACTUAL ANALYSIS;
6. PLEDGED COLLATERAL REPORT FROM MIKE LYONAIS;
7. MEMO DATED OCTOBER 12, 2015 FROM MIKE LYONAIS RE: RECOMMENDATION TO CLOSE BANK ACCOUNT;
8. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT AND DETAIL OF RESERVE BALANCES DATED 8/31/15;
9. CROSSLAKE COMMUNICATIONS CHECK REGISTER FOR 8/1/15 TO 8/31/15;
10. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF SEPTEMBER 29, 2015;
11. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
12. CROSSLAKE POLICE DEPARTMENT REPORT – SEPTEMBER 2015;
13. CROSSLAKE POLICE DEPARTMENT REPORT FOR MISSION TOWNSHIP – SEPTEMBER 2015;
14. FIRE DEPARTMENT REPORT – SEPTEMBER 2015;
15. MONTHLY PLANNING AND ZONING STATISTICS;
16. PLANNING AND ZONING COMMISSION MEETING MINUTES OF AUGUST 28, 2015;
17. CROW WING COUNTY WATER PLAN NEWS DATED OCTOBER 7, 2015;
18. PRESS RELEASE DATED OCTOBER 2, 2015 RE: 2016 AQUATIC INVASIVE SPECIES PLAN;

19. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF AUGUST 26, 2015;
 20. CROSSLAKE ROLL-OFF RECYCLING REPORT FOR SEPTEMBER 2015;
 21. ECONOMIC DEVELOPMENT AUTHORITY MEETING MINUTES OF SEPTEMBER 2, 2015;
 22. RESOLUTION ACCEPTING DONATIONS;
 23. BILLS FOR APPROVAL IN THE AMOUNT OF \$82,656.90;
 24. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$4,771.95; AND
 25. MEMO DATED 10/12/15 FROM TED STRAND RE: STEP INCREASE FOR SEWER OPERATOR.
- MOTION CARRIED WITH ALL AYES.

C. PUBLIC FORUM – None.

- D. MAYOR’S REPORT** – Mayor Roe thanked all of the volunteers throughout the community, whether they work at a business, non-profit organization, or church, and stated that volunteers are critical to the success of the community.

Mayor Roe presented Ted Strand a 15-Year Service Award and thanked Mr. Strand for his devoted and valuable service to the City.

E. CITY ADMINISTRATOR’S REPORT

1. Dan Vogt reported that the Council tabled action on a premises permit application for pull tabs at the Cedar Chest from the Merrifield Marathons at the last regular meeting. An informational memo from the League of MN Cities regarding Lawful Gambling was included in the packet for Council review. Current City Code allows no more than one licensed organization on any premises at which there is a gambling site during the same period or periods of time that another licensed organization is conducting lawful gambling. However, in 2007-2008 multiple permits were issued on one premise. Mr. Vogt suggested that the Council amend City Code to match what is currently being allowed.

Brad Person presented a draft ordinance amendment which increased the number of organizations allowed at one premise to three, in accordance with State law. Attorney Person suggested that the Council define “local organizations” and determine whether or not the City should regulate amount of profits to be spent and where the profits need to be spent. A lengthy discussion ensued regarding these issues. MOTION 10R-03-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO APPROVE ORDINANCE NO. 327 TO REQUIRE THAT CHARITABLE GAMBLING APPLICANTS HAVE THEIR HOME OFFICE OR BASE OF OPERATIONS WITHIN CROW WING COUNTY. MOTION CARRIED WITH ALL AYES.

MOTION 10R-04-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE ORDINANCE NO. 327 TO ALLOW UP TO THREE LICENSED ORGANIZATIONS ON ANY PREMISES AS ALLOWED BY STATE STATUTE. MOTION CARRIED WITH ALL AYES.

Howard Miller, Chief Executive Officer of the Merrifield Marathons Inc., addressed the Council and explained that the snowmobile group is raising money for the construction of a new bridge over Pelican Brook. This bridge connects the southern trails to Crosslake and other northern cities. The estimated cost to replace the bridge is \$165,000. Grooming equipment can no longer use the deteriorated bridge. Brad Nelson stated that trails bring people to Crosslake and noted that many organizations contribute to the community in ways that cannot be measured. Steve Roe asked that Mr. Miller keep the Council informed on the bridge progress. MOTION 10R-05-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS TO APPROVE ORDINANCE NO. 327 TO REQUIRE THAT PROCEEDS OF CHARITABLE GAMBLING BE SPENT WITHIN CROW WING COUNTY. Aaron Herzog of 14083 Tall Timbers Trail suggested that the Council put a limitation on the number of locations an organization can be licensed at. MOTION CARRIED WITH ALL AYES.

MOTION 10R-06-15 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO APPROVE RESOLUTION NO. 15-19 ALLOWING CHARITABLE GAMBLING BY THE MERRIFIELD MARATHONS INC AT THE CEDAR CHEST. MOTION CARRIED WITH ALL AYES.

2. The Council packet included information from the MN Department of Revenue regarding Boards of Appeal and Equalization: compliance date, certification forms, and online training. Mr. Vogt stated that one Council Member is currently certified with the State and that other members should obtain certification so that the Council can continue holding a Local Board of Appeal and Equalization. If the City is non-compliant, the County would take over the appeal and equalization hearing.

Dan Vogt reported that staff has scanned all of the Council meeting minutes since 1904 and that these minutes will be available to the public on the City's website by the end of the week.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Jon Kolstad presented proposed changes to Chapter 26, Land Use Ordinance. The Planning and Zoning Commission initiated discussion on residential accessory structure size and setbacks on May 22, 2015. A draft copy of the changes were available for public review and comments were accepted until September 17, 2015. No comments were received. Proposed changes include:

- 1.) Chapter 26, Article 11 SHORELAND DISTRICT STANDARDS, Section 26-316 Accessory Structures – Residential: Entire section deleted and moved to Article 36.
- 2.) Chapter 26, Article 12 RURAL RESIDENTIAL DISTRICT STANDARDS, Section 26-345 Rural Residential Density and Dimensional Standards: Increase

maximum impervious coverage to 25% from 15%, making the standard consistent throughout all residential zoning districts.

- 3.) Chapter 26, Article 33 SIGNS, Section 26-863 Administration and Section 26-864 Sign Requirements: Add language regarding Multi-Business Pylon Signs.
- 4.) Chapter 26, Article 36 ACCESSORY STRUCTURE STANDARDS, Section 26-960 Accessory Structures – Residential: This section contains the information that was removed from Article 11. Structure sizes increase from 900 to 1200 square feet in size. Requirements for structures from 901 square feet to 1200 square feet in size are eliminated so that all structures up to 1200 square feet have the same requirements.
- 5.) Chapter 26, Article 43 DEFINITIONS: Add definition for Multi-Business Sign.

A lengthy discussion ensued regarding multi-business signs. Although the permit for this type of sign would require a conditional use permit and public hearing, the Council questioned the allowed size of 700 square feet. Attorney Person stated that he would provide sample signs in the area for the Council to view to get an idea of the size of the sign. MOTION 10R-07-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO TABLE ACTION ON ARTICLES 33 AND 43 OF CHAPTER 26 RELATED TO MULTI-BUSINESS SIGNS TO THE NEXT REGULAR MEETING. MOTION CARRIED WITH ALL AYES.

MOTION 10R-08-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE ORDINANCE NO. 328 AMENDING PORTIONS OF CHAPTER 26, INCLUDING ARTICLE 11 SHORELAND DISTRICT STANDARDS, ARTICLE 12 RURAL RESIDENTIAL DISTRICT STANDARDS, AND ARTICLE 36 ACCESSORY STRUCTURE STANDARDS. MOTION CARRIED WITH ALL AYES.

MOTION 10R-09-15 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO PUBLISH ORDINANCE NO. 328 IN SUMMARY FORM IN THE OFFICIAL NEWSPAPER. MOTION CARRIED WITH ALL AYES.

2. Jon Kolstad reported that the Planning and Zoning Commission was tasked by the Council to review Chapter 30 of the City Code related to Offenses and Nuisances. A memo outlining suggested changes was included in the packet for Council review. Steve Roe suggested that “demolition debris” be included in the terms related to “junk”. No action was required.

2. CROSSLAKE COMMUNICATIONS

- a. Kevin Larson reported that staff has completed 80 installations at customer’s homes on Phase 1 of conversions for the new electronics in the fiber area. The generator at Crosslake Communications was recently repaired. The 2016 budget will include replacement costs of this older 1970’s generator. Crosslake Communications would like to begin offering business and residential customers a new service call V-Fax. This service allows customers to send and receive faxes via their PC, laptop, smartphone, etc. MOTION 10R-10-15 WAS MADE BY BRAD NELSON AND

SECONDED BY DAVE SCHRUPP TO APPROVE V-FAX SERVICE AT A FLAT RATE OF \$9.99 PER MONTH. MOTION CARRIED WITH ALL AYES. Kevin Larson thanked the Council for appointing Mr. Finke to the Communications Vision Sub-Committee. The Internet Help Desk position remains open and advertising continues. CTC staff is filling the position until a replacement is hired. A holiday open house is planned for December 9th from 1:00 pm to 4:00 pm. Food shelf donations will be collected that day.

3. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council a brief update on yoga, AAA driving class, trail rides, volleyball, Monster Dash, and Halloween party. Mr. Henke thanked PAL for donations to the summer reading program and Friday bridge. Mr. Henke reported that the roof project is underway.

4. PUBLIC WORKS COMMISSION

- a. Ted Strand reported that the Public Works Commission reviewed a study from WSN on the repair project for Milinda Shores bridge. The estimated cost to repair the bridge is \$60,000. MOTION 10R-11-15 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PROPOSAL FOR DESIGN/BIDDING SERVICES FROM WSN IN THE AMOUNT OF \$9,000. The proposed scope of work will include a complete design survey for the preparation of construction plans, establish benchmarks that will be used during construction, prepare plans, specifications, and contract documents for obtaining quotes from selected contractors, prepare a permit application to the DNR for work within public waters, review and tabulate quotes received, and prepare a recommendation for award of the contract. Ted Strand showed pictures of gabion baskets which are the proposed method of channel reinforcement. MOTION CARRIED WITH ALL AYES.

G. OLD BUSINESS – None.

H. NEW BUSINESS – Mark Wessels reported that a resident on Robert Street has complained that traffic flow and parking has increased at the Robert Street public access due to boaters wanting to avoid DNR inspections. This access is unmanned. Mr. Wessels stated that this access was not intended for this type of heavy use as it is located in a residential neighborhood and that the Council should consider posting this as a “No Boat Launch” access.

I. PUBLIC FORUM – None.

J. CITY ATTORNEY

1. Attorney Person presented a draft ordinance related to procedures for enforcing administrative offenses. The City’s current code allows only a court action penalty for any violation, whether the offense is major or minor, which can be costly to the City. At this time, Mr. Person asked if the Council wanted staff to move forward with this matter. If so, the Council would need to decide what types of violations would be included, what the fine schedule would look like (amounts and frequency), and how the appeal process

would work. Steve Roe stated that a similar ordinance was proposed many years ago and that the community did not respond well to the idea. A lengthy discussion ensued regarding the necessity of such an ordinance and how the City could make this work without raising many issues. MOTION 10R-12-15 WAS MADE BY STEVE ROE AND SECONDED BY GARY HEACOX TO DIRECT STAFF, PLANNING AND ZONING COMMISSION, CITY ATTORNEY AND CITY ADMINISTRATOR TO DEFINE TYPES OF OFFENSES TO BE REGULATED AND PROPOSE FINE SCHEDULE RELATED TO THE OFFENSES AND TO BRING PROPOSAL TO THE COUNCIL IN DECEMBER. MOTION CARRIED WITH ALL AYES.

Dan Vogt reported that a closed session would be scheduled prior to the next regular meeting at 5:30 P.M. on November 9th for the purpose of discussing negotiation strategies. MOTION 10R-13-15 WAS MADE BY GARY HEACOX AND SECONDED BY DAVE SCHRUPP TO MOVE TO CLOSED SESSION AT 8:45 P.M. PURSUANT TO M.S. 13D.05, SUBD. 3b SUBJECT TO ATTORNEY CLIENT PRIVILEGE TO DISCUSS PENDING LITIGATION REGARDING THE JERRY BILSKI ROAD VACATION. MOTION CARRIED WITH ALL AYES. No action was taken.

K. ADJOURN – MOTION 10R-14-15 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO ADJOURN THE MEETING AT 9:10 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,

Charlene Nelson
City Clerk
City Clerk/Minutes/10-12-15

B.3.

SPECIAL COUNCIL MEETING
CLOSED SESSION
CITY OF CROSSLAKE
MONDAY, OCTOBER 26, 2015
4:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Closed Session on October 26, 2015. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Brad Nelson, Mark Wessels and Dave Schrupp. Also present was City Administrator/Consultant Dan Vogt.

Mayor Roe called the meeting to order at 4:12 P.M. Pursuant to Minnesota State Statute 13D.03, MOTION 10S2-01-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO MOVE INTO CLOSED SESSION. The Council discussed negotiation strategy for upcoming Union contract bargaining with the labor attorneys.

MOTION 10S2-02-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO OPEN THE SPECIAL MEETING AT 5:20 AND THE MEETING WAS THEN ADJOURNED.

Respectfully Submitted,

Charlene Nelson
City Clerk

DRAFT

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 101 GENERAL FUND						
31000	General Property Taxes	\$2,430,237.00	\$0.00	\$1,323,474.95	\$1,106,762.05	54.46%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$110,983.00	\$0.00	\$102,427.40	\$8,555.60	92.29%
31300	Emergency Services Levy	\$0.00	\$0.00	\$77.71	-\$77.71	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$85.63	-\$85.63	0.00%
31310	2012 Series A Levy	\$124,017.00	\$0.00	\$67,511.56	\$56,505.44	54.44%
31800	Other Taxes	\$1,500.00	\$0.00	\$1,788.99	-\$288.99	119.27%
31900	Penalties and Interest DelTax	\$1,000.00	\$0.00	\$1,450.28	-\$450.28	145.03%
32110	Alcoholic Beverages	\$16,000.00	\$0.00	\$15,900.00	\$100.00	99.38%
32111	Club Liquor License	\$500.00	\$0.00	\$500.00	\$0.00	100.00%
32112	Beer and Wine License	\$1,000.00	\$0.00	\$100.00	\$900.00	10.00%
32180	Other Licenses/Permits	\$200.00	\$0.00	\$150.00	\$50.00	75.00%
33400	State Grants and Aids	\$500.00	\$0.00	\$31,028.50	-\$30,528.50	6205.70%
33401	Local Government Aid	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33406	Taconite Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33416	Police Training Reimbursement	\$2,000.00	\$0.00	\$1,665.90	\$334.10	83.30%
33417	Police State Aid	\$33,000.00	\$39,878.03	\$39,878.03	-\$6,878.03	120.84%
33418	Fire State Aid	\$28,000.00	\$0.00	\$2,500.00	\$25,500.00	8.93%
33419	Fire Training Reimbursement	\$0.00	\$1,100.00	\$4,693.09	-\$4,693.09	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$4,533.18	-\$4,533.18	0.00%
33422	PERA State Aid	\$2,979.00	\$0.00	\$1,489.50	\$1,489.50	50.00%
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33650	Recycling Grant	\$29,200.00	\$0.00	\$29,200.00	\$0.00	100.00%
34000	Charges for Services	\$200.00	\$3.00	\$190.00	\$10.00	95.00%
34010	Sale of Maps and Publications	\$30.00	\$0.00	\$30.00	\$0.00	100.00%
34050	Candidate Filing Fees	\$20.00	\$0.00	\$0.00	\$20.00	0.00%
34103	Zoning Permits	\$28,000.00	\$8,450.00	\$40,410.00	-\$12,410.00	144.32%
34104	Plat Check Fee/Subdivision Fee	\$1,000.00	\$400.00	\$5,625.00	-\$4,625.00	562.50%
34105	Variances and CUPS/IUPS	\$8,800.00	\$1,000.00	\$7,500.00	\$1,300.00	85.23%
34106	Sign Permits	\$500.00	\$0.00	\$100.00	\$400.00	20.00%
34107	Assessment Search Fees	\$800.00	\$115.00	\$755.00	\$45.00	94.38%
34108	Zoning Misc/Penalties	\$1,000.00	\$0.00	\$290.00	\$710.00	29.00%
34109	Zoning Reimb Eng/Legal/Survey	\$2,500.00	\$0.00	-\$1,404.88	\$3,904.88	-56.20%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34111	Driveway Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34112	Septic Permits	\$4,000.00	\$1,050.00	\$4,500.00	-\$500.00	112.50%
34113	Landscape License Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34114	Zoning Map/Ordinance Amendment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34201	Fire Department Donations	\$200.00	\$0.00	\$40,486.00	-\$40,286.00	20243.00%
34202	Fire Protection and Calls	\$31,250.00	\$0.00	\$28,196.08	\$3,053.92	90.23%
34206	Animal Control Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34207	House Burning Fee	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
34210	Police Contracts	\$48,000.00	\$0.00	\$36,000.00	\$12,000.00	75.00%
34211	Police Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34213	Police Receipts	\$5,000.00	\$0.00	\$5,702.42	-\$702.42	114.05%
34214	Tac Team Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34215	Pass Thru Donations	\$0.00	\$0.00	\$4,000.00	-\$4,000.00	0.00%
34300	E911 Signs	\$1,000.00	\$300.00	\$1,200.00	-\$200.00	120.00%
34700	Park & Rec Donation	\$300.00	\$0.00	\$282.00	\$18.00	94.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34701	Halloween Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34711	Taxable Merchandise/Rentals	\$200.00	\$6.00	\$310.00	-\$110.00	155.00%
34740	Park Concessions	\$500.00	\$42.00	\$494.00	\$6.00	98.80%
34741	Gen Gov t Concessions	\$100.00	\$35.68	\$369.31	-\$269.31	369.31%
34742	Park Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34743	Public Works Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34744	Fire Department Concessions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34750	CCC/Park User Fee	\$3,800.00	\$210.75	\$3,762.75	\$37.25	99.02%
34751	Shelter/Beer/Wine Fees	\$300.00	\$0.00	\$343.00	-\$43.00	114.33%
34760	Library Cards	\$1,300.00	\$83.00	\$1,123.00	\$177.00	86.38%
34761	Library Donations	\$500.00	\$0.00	\$323.11	\$176.89	64.62%
34762	Library Copies	\$300.00	\$40.85	\$336.05	-\$36.05	112.02%
34763	Library Events	\$1,000.00	\$0.00	\$5,174.70	-\$4,174.70	517.47%
34764	Library Miscellaneous	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
34765	Summer Reading Program	\$300.00	\$0.00	\$112.00	\$188.00	37.33%
34766	Library Luncheon	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34767	New York Times Best Seller Pro	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34768	PAL Foundation - Library	\$1,000.00	\$0.00	\$768.33	\$231.67	76.83%
34769	PAL Foundation - Park	\$6,000.00	\$1,014.63	\$26,911.37	-\$20,911.37	448.52%
34770	Silver Sneakers	\$6,000.00	\$748.50	\$7,069.50	-\$1,069.50	117.83%
34790	Park Dedication Fees	\$1,000.00	\$1,500.00	\$21,000.00	-\$20,000.00	2100.00%
34800	Tennis Fees	\$1,100.00	\$0.00	\$1,922.00	-\$822.00	174.73%
34801	Recreational-Program	\$3,000.00	\$4.00	\$3,073.00	-\$73.00	102.43%
34802	Softball/Baseball Fees	\$1,300.00	\$0.00	\$0.00	\$1,300.00	0.00%
34803	Recreation-Misc. Receipts	\$1,200.00	\$67.91	\$5,459.16	-\$4,259.16	454.93%
34805	Aerobics Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34806	Weight Room Fees	\$30,000.00	\$2,678.50	\$34,316.50	-\$4,316.50	114.39%
34807	Volleyball Fees	\$500.00	\$219.00	\$618.00	-\$118.00	123.60%
34808	Silver and Fit	\$10,000.00	\$948.00	\$12,340.00	-\$2,340.00	123.40%
34809	Soccer Fees	\$500.00	\$0.00	\$1,610.00	-\$1,110.00	322.00%
34910	Transit Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34940	Cemetery Lots	\$3,000.00	\$250.00	\$3,750.00	-\$750.00	125.00%
34941	Cemetery Openings	\$3,500.00	\$400.00	\$2,750.00	\$750.00	78.57%
34942	Cemetery Other	\$450.00	\$50.00	\$350.00	\$100.00	77.78%
34950	Public Works Revenue	\$1,500.00	\$0.00	\$109,548.15	-\$108,048.15	7303.21%
34952	County Joint Facility Payments	\$45,000.00	\$5,062.84	\$40,915.99	\$4,084.01	90.92%
34953	Recycling Revenues	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
35100	Court Fines	\$10,000.00	\$1,715.05	\$11,804.49	-\$1,804.49	118.04%
35103	Library Fines	\$600.00	\$82.00	\$580.50	\$19.50	96.75%
35105	Restitution Receipts	\$1,000.00	\$0.00	\$1,612.18	-\$612.18	161.22%
36200	Miscellaneous Revenues	\$500.00	\$300.00	\$68,212.51	-\$67,712.51	13642.50%
36201	Misc Reimbursements	\$0.00	\$952.05	\$7,439.78	-\$7,439.78	0.00%
36202	LIBRARY GRANTS	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
36210	Interest Earnings	\$3,000.00	\$293.53	\$2,978.19	\$21.81	99.27%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36254	Sp Assess Prin-Sunrise Isl 11	\$4,121.00	\$0.00	\$5,533.49	-\$1,412.49	134.28%
36255	Sp Assess Int-Sunrise Isl 11	\$1,302.00	\$0.00	\$457.28	\$844.72	35.12%
38050	Telephone Fees	\$276,000.00	\$23,000.00	\$230,000.00	\$46,000.00	83.33%
38051	Telephone True-Up	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$25,000.00	\$1,375.00	\$19,595.53	\$5,404.47	78.38%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$552,368.00	-\$552,368.00	0.00%
39330	Proceeds from Capital Lease	\$28,800.00	\$8,790.04	\$8,790.04	\$20,009.96	30.52%
39400	Bond Premium	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39700	Capital Contrib from CU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 101 GENERAL FUND		\$3,393,989.00	\$102,165.36	\$3,001,438.25	\$392,550.75	88.43%
FUND 301 DEBT SERVICE FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$50.07	-\$50.07	0.00%
31100	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31200	Community Ctr Levy Refund 2002	\$0.00	\$0.00	\$7.51	-\$7.51	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31301	1999 Series A Levy	\$0.00	\$0.00	\$20.42	-\$20.42	0.00%
31302	1999 Series B Levy	\$0.00	\$0.00	\$31.90	-\$31.90	0.00%
31303	2001 Series A Levy	\$0.00	\$0.00	\$24.64	-\$24.64	0.00%
31304	2002 Series A Levy	\$0.00	\$0.00	\$17.41	-\$17.41	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31306	2003 Disposal System Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31307	2004 Series A Levy	\$0.00	\$0.00	\$83.62	-\$83.62	0.00%
31308	2006 Series B Levy	\$136,746.00	\$0.00	\$74,313.67	\$62,432.33	54.34%
31309	2006 Series C Levy	\$0.00	\$0.00	\$5.97	-\$5.97	0.00%
31310	2012 Series A Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31900	Penalties and Interest DelTax	\$500.00	\$0.00	\$115.62	\$384.38	23.12%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36105	Sp Asses Prin Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36106	Sp Asses Int Ox Lake 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36107	Sp Assess Prin Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36108	Sp Assess Int Jason/Staley 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36109	Sp Assess Prin Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36110	Sp Assess Int Lakeshore/Pk 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36111	Sp Assess Prin Miller/Mary 99	\$0.00	\$0.00	\$181.31	-\$181.31	0.00%
36112	Sp Assess Int Miller/Mary 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36113	Sp Assess Prin Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36114	Sp Assess Int Sugar Loaf 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36115	Sp Assess Prin Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36116	Sp Assess Int Kimberly 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36117	Sp Assess Prin Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36118	Sp Assess Int Shamrock 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36119	Sp Assess Prin Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36120	Sp Assess Int Sleepy Val 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36121	Sp Assess Prin Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36122	Sp Assess Int Tamarack 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36123	Sp Assess Prin Red Pine 99	\$0.00	\$0.00	\$163.49	-\$163.49	0.00%
36124	Sp Assess Int Red Pine 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36125	Sp Assess Prin Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36126	Sp Assess Int Cross Ave 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36127	Sp Assess Prin Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36128	Sp Assess Int Wilderness 99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36129	Sp Assess Prin Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36130	Sp Assess Int Kimberly/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36131	Sp Assess Prin Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36132	Sp Assess Int Waterwood/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36133	Sp Assess Prin Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36134	Sp Assess Int Shores Dr/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36135	Sp Assess Prin Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36136	Sp Assess Int Backdahl Rd/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36137	Sp Assess Prin Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36138	Sp Assess Int Daggett Lane/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36139	Sp Assess Prin Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36140	Sp Assess Int Deer Rg/Ridg/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36141	Sp Assess Prin Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36142	Sp Assess Int Log Ldg/Timb/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36143	Sp Assess Prin Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36144	Sp Assess Int Velvet Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36145	Sp Assess Prin Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36146	Sp Assess Int Rabbit Ln/00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36147	Sp Assess Prin PineBay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36148	Sp Assess Int Pine Bay/Wolf 00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36149	Sp Assess Prin White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36150	Sp Assess Int White Oak Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36151	Sp Assess Prin Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36152	Sp Assess Int Red Oak Cir/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36153	Sp Assess Prin Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36154	Sp Assess Int Summit Ave/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36155	Sp Assess Prin Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36156	Sp Assess Int Gale Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36157	Sp Assess Prin Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36158	Sp Assess Int Rush Ln/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36159	Sp Assess Prin Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36160	Sp Assess Int Gins/Twin/An/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36161	Sp Assess Prin Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36162	Sp Assess Int Anchor Pt Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36163	Sp Assess Prin Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36164	Sp Assess Int Ivy Ln/Tr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36165	Sp Assess Prin 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36166	Sp Assess Int 1st/2nd/2nd/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36167	Sp Assess Prin Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36168	Sp Assess Int Anderson Ct/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36169	Sp Assess Prin Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36170	Sp Assess Int Cool Haven/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36171	Sp Assess Prin Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36172	Sp Assess Int Pinedale/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36173	Sp Assess Prin Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36174	Sp Assess Int Manhattan Dr/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36175	Sp Assess Prin Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36176	Sp Assess Int Eagle St/01	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36177	Sp Assess Prin Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36178	Sp Assess Int Wolf Tr/Ct/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36179	Sp Assess Prin Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36180	Sp Assess Int Willwood/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36181	Sp Assess Prin Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36182	Sp Assess Int Shafer Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36183	Sp Assess Prin Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36184	Sp Assess Int Sandra Rd/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
36185	Sp Assess Prin Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36186	Sp Assess Int Lake Tr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36187	Sp Assess Prin Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36188	Sp Assess Int Happy Cove/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36189	Sp Assess Prin Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36190	Sp Assess Int Bay Shores/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36191	Sp Assess Prin Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36192	Sp Assess Int Woodland Dr/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36193	Sp Assess Prin Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36194	Sp Assess Int Pine Pt/02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36195	Sp Assess Prin ABC Dr 03	\$0.00	\$0.00	\$259.60	-\$259.60	0.00%
36196	SpAssess Int ABC Drive	\$0.00	\$0.00	\$23.44	-\$23.44	0.00%
36197	SpAssess Prin Wildwood/White B	\$0.00	\$0.00	\$171.53	-\$171.53	0.00%
36198	SpAssess Int Wildwood/White B	\$0.00	\$0.00	\$66.40	-\$66.40	0.00%
36199	SpAssess Prin Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
36235	SpAssess Int Greer Lake Rd 03	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36236	SpAssess Prin East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36237	SpAssess Int East Shore 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36238	SpAssess Prin Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36239	SpAssess Int Margaret 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240	SpAssess Prin Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36241	SpAssess Int Edgewater 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36242	SpAssess Prin Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36243	SpAssess Int Gendreau 2004	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36244	Sp Assess Prin - Duck Lane	\$2,398.00	\$0.00	\$1,332.25	\$1,065.75	55.56%
36245	Sp Assess Int - Duck Lane	\$271.00	\$0.00	\$150.52	\$120.48	55.54%
36246	Sp Assess Prin - Sunset Drive	\$2,833.00	\$0.00	\$1,640.10	\$1,192.90	57.89%
36247	Sp Assess Int - Sunset Drive	\$320.00	\$0.00	\$185.35	\$134.65	57.92%
36248	Sp Assess Prin - Maroda Drive	\$1,048.00	\$0.00	\$523.92	\$524.08	49.99%
36249	Sp Assess Int - Maroda Drive	\$119.00	\$0.00	\$59.21	\$59.79	49.76%
36250	Sp Assess Prin - Johnie/Rober	\$4,245.00	\$0.00	\$2,873.96	\$1,371.04	67.70%
36251	Sp Assess Int - Johnie/Robert	\$480.00	\$0.00	\$278.13	\$201.87	57.94%
36252	Sp Assess Prin - Brita/Pinevie	\$16,865.00	\$0.00	\$10,240.61	\$6,624.39	60.72%
36253	Sp Assess Int - Brita/Pineview	\$1,876.00	\$0.00	\$965.95	\$910.05	51.49%
36254	Sp Assess Prin-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36255	Sp Assess Int-Sunrise Isl 11	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
38052	Telephone Miscellaneous Rev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39230	Proceeds - 2006 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300	Proceeds-Gen Long-term Debt	\$0.00	\$0.00	\$8,632.00	-\$8,632.00	0.00%
39311	Proceeds-Wilderness GO Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39314	Proceeds-2001 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39315	Proceeds-2002 Bond Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39900	02 Series A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 301 DEBT SERVICE FUND		\$168,201.00	\$0.00	\$102,418.60	\$65,782.40	60.89%
FUND 401 GENERAL CAPITAL PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33420	Insurance Premium Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
34790	Park Dedication Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$51.77	\$522.26	-\$22.26	104.45%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101	Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102	Sale of City Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39103	Sale of Fire Hall	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39104	Sale of Lots-Gendreau Addn.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39231	Proceeds-2006 Series C Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$500.00	\$51.77	\$522.26	-\$22.26	104.45%
FUND 404 JOBZ						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34110	TIF/JOBZ Pre Application Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34204	JOBZ Recipient Deposit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34208	JOBZ Annual Fee	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31050	Tax Increments LeRever	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31051	Tax Increments Daggett Brook	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31052	Tax Increments Reeds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31053	Tax Increments - Ace Hardware	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31054	Tax Increment - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31055	Tax Incr 1-8 Crosswoods Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31056	Tax Increment 1-9 C&J Develop	\$13,000.00	\$0.00	\$6,421.38	\$6,578.62	49.40%
33403	Mobile Home Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJE		\$13,000.00	\$0.00	\$6,421.38	\$6,578.62	49.40%
FUND 408 WEST SHORE DRIVE						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39318	Proceeds--2004 ESC Refunding	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408 WEST SHORE DRIVE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
33400	State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
FUND 415 AMBULANCE PROJECT						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
31000	General Property Taxes	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230	Contributions and Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39310	Proceeds-Gen Obligation Bond	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	-\$1.20	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39316	Proceeds-2003 Series A Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39317	Proceeds-2003 Series B Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
		\$0.00	-\$1.20	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
31000	General Property Taxes	\$0.00	\$0.00	\$115.90	-\$115.90	0.00%
31101	County Payment Joint Facility	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31300	Emergency Services Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31305	2003 Joint Facility Levy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31802	EDA Tax Receipts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34101	City Hall User Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36212	Restricted Interest Income	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220	Lease Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39319	Proceeds-2004 Impr Bonds	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
		\$0.00	\$0.00	\$115.90	-\$115.90	0.00%
FUND 503 EDA (REVOLVING LOAN)						
34951	Rev Loan Principal Pymts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$1,300.00	\$108.44	\$1,189.67	\$110.33	91.51%
36211	Revolving Loan Interest	\$7,483.00	\$649.70	\$6,620.26	\$862.74	88.47%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 503 EDA (REVOLVING LOAN)						
		\$8,783.00	\$758.14	\$7,809.93	\$973.07	88.92%
FUND 601 SEWER OPERATING FUND						
33423	Insurance Claim Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34410	Unallocated Reserves	\$0.00	\$399.89	\$474.92	-\$474.92	0.00%
36104	Penalty & Interest	\$1,000.00	\$67.27	\$762.45	\$237.55	76.25%
36200	Miscellaneous Revenues	\$1,000.00	\$373.50	\$1,926.86	-\$926.86	192.69%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$0.00	\$1.20	\$1.20	-\$1.20	0.00%
37200	User Fee	\$195,000.00	\$17,211.73	\$174,679.09	\$20,320.91	89.58%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37500	Capital Contribution	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF CROSS LAKE

Month-End Revenue

Current Period: OCTOBER 2015

SRC	SRC Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	2015 % of Budget
39204	Transfer Frm Needs Assess Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 601	SEWER OPERATING FUND	\$197,000.00	\$18,053.59	\$177,844.52	\$19,155.48	90.28%
FUND 651	SEWER RESTRICTED SINKING FUND					
31306	2003 Disposal System Levy	\$221,000.00	\$0.00	\$120,595.88	\$100,404.12	54.57%
33402	Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36104	Penalty & Interest	\$1,500.00	\$0.00	\$27.43	\$1,472.57	1.83%
36200	Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36201	Misc Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210	Interest Earnings	\$500.00	\$12.52	\$126.11	\$373.89	25.22%
37250	Sewer Connection Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39200	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 651	SEWER RESTRICTED SINKING FU	\$223,000.00	\$12.52	\$120,749.42	\$102,250.58	54.15%
		\$4,004,473.00	\$121,040.18	\$3,417,320.26	\$587,152.74	85.34%

B.5.

CITY OF CROSS LAKE

Month End Expenditures

Current Period: OCTOBER 2015

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 101 GENERAL FUND						
DEPT 41110 Council						
100	Wages and Salaries Dept Head	\$27,000.00	\$2,130.00	\$20,960.00	\$6,040.00	77.63%
122	FICA	\$2,065.00	\$162.97	\$1,625.10	\$439.90	78.70%
151	Workers Comp Insurance	\$109.00	\$0.00	\$0.00	\$109.00	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$315.00	\$285.00	52.50%
321	Communications-Cellular	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$502.28	\$497.72	50.23%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$100.00	\$0.00	\$65.00	\$35.00	65.00%
430	Miscellaneous	\$236.00	\$0.00	\$200.00	\$36.00	84.75%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41110 Council		\$31,110.00	\$2,292.97	\$23,667.38	\$7,442.62	76.08%
DEPT 41400 Administration						
100	Wages and Salaries Dept Head	\$81,200.00	\$6,246.16	\$64,692.36	\$16,507.64	79.67%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$20,020.00	\$1,397.50	\$12,155.00	\$7,865.00	60.71%
105	Part-time	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
109	Secretary/Bookkeeper	\$57,487.00	\$4,438.08	\$45,988.69	\$11,498.31	80.00%
121	PERA	\$10,402.00	\$801.32	\$8,413.26	\$1,988.74	80.88%
122	FICA	\$10,724.00	\$763.88	\$8,044.36	\$2,679.64	75.01%
131	Employer Paid Health	\$24,884.00	\$2,073.64	\$20,736.40	\$4,147.60	83.33%
132	Employer Paid Disability	\$1,038.00	\$102.87	\$957.18	\$80.82	92.21%
133	Employer Paid Dental	\$2,231.00	\$161.82	\$1,743.82	\$487.18	78.16%
134	Employer Paid Life	\$134.00	\$11.20	\$112.00	\$22.00	83.58%
136	Deferred Compensation	\$1,300.00	\$100.00	\$1,050.00	\$250.00	80.77%
151	Workers Comp Insurance	\$1,312.00	\$0.00	\$1,242.00	\$70.00	94.66%
152	Health Savings Account Contrib	\$12,000.00	\$0.00	\$12,000.00	\$0.00	100.00%
200	Office Supplies	\$1,800.00	\$96.88	\$1,758.98	\$41.02	97.72%
208	Instruction Fees	\$2,000.00	\$0.00	\$764.95	\$1,235.05	38.25%
210	Operating Supplies	\$1,500.00	\$326.30	\$376.30	\$1,123.70	25.09%
220	Repair/Maint Supply - Equip	\$3,500.00	\$250.16	\$3,092.14	\$407.86	88.35%
301	Auditing and Acct g Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$4,000.00	\$263.95	\$2,161.22	\$1,838.78	54.03%
322	Postage	\$1,000.00	\$6.74	\$404.73	\$595.27	40.47%
331	Travel Expenses	\$1,500.00	\$0.00	\$678.43	\$821.57	45.23%
334	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$1,000.00	\$0.00	\$246.50	\$753.50	24.65%
413	Office Equipment Rental/Repair	\$1,000.00	\$72.50	\$725.00	\$275.00	72.50%
430	Miscellaneous	\$500.00	\$0.00	\$128.18	\$371.82	25.64%
433	Dues and Subscriptions	\$650.00	\$0.00	\$655.00	-\$5.00	100.77%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
500	Capital Outlay	\$19,400.00	\$4,056.94	\$6,821.20	\$12,578.80	35.16%
600	Principal	\$1,890.00	\$129.00	\$1,290.00	\$600.00	68.25%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41400 Administration		\$264,072.00	\$21,298.94	\$196,237.70	\$67,834.30	74.31%
DEPT 41410 Elections						
107	Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$0.00	\$0.00	\$10.00	-\$10.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41410 Elections		\$0.00	\$0.00	\$10.00	-\$10.00	0.00%
DEPT 41600 Audit/Legal Services						
301	Auditing and Acct g Services	\$28,000.00	\$0.00	\$27,435.50	\$564.50	97.98%
304	Legal Fees (Civil)	\$10,000.00	\$1,447.00	\$5,706.00	\$4,294.00	57.06%
307	Legal Fees (Labor)	\$14,000.00	\$150.50	\$1,417.50	\$12,582.50	10.13%
DEPT 41600 Audit/Legal Services		\$52,000.00	\$1,597.50	\$34,559.00	\$17,441.00	66.46%
DEPT 41910 Planning and Zoning						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
102	Consultant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
105	Part-time	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122	FICA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131	Employer Paid Health	\$0.00	-\$669.94	\$0.00	\$0.00	0.00%
132	Employer Paid Disability	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133	Employer Paid Dental	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
134	Employer Paid Life	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
151	Workers Comp Insurance	\$82.00	\$0.00	\$104.00	-\$22.00	126.83%
200	Office Supplies	\$0.00	\$125.79	\$862.94	-\$862.94	0.00%
208	Instruction Fees	\$600.00	\$0.00	\$500.00	\$100.00	83.33%
210	Operating Supplies	\$1,500.00	\$0.00	\$43.25	\$1,456.75	2.88%
212	Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
220	Repair/Maint Supply - Equip	\$2,500.00	\$250.17	\$1,417.18	\$1,082.82	56.69%
221	Repair/Maint Vehicles	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
303	Engineering Fees	\$2,500.00	\$245.00	\$630.00	\$1,870.00	25.20%
304	Legal Fees (Civil)	\$5,000.00	\$60.00	\$5,060.00	-\$60.00	101.20%
305	Legal/Eng - Developer/Criminal	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
314	Surveyor	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
320	Communications	\$3,500.00	\$195.33	\$1,790.39	\$1,709.61	51.15%
322	Postage	\$500.00	\$6.74	\$365.00	\$135.00	73.00%
331	Travel Expenses	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
332	Travel Expense- P&Z Comm	\$1,500.00	\$325.00	\$875.00	\$625.00	58.33%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$2,000.00	\$76.50	\$742.85	\$1,257.15	37.14%
352	Filing Fees	\$1,500.00	\$92.00	\$848.00	\$652.00	56.53%
356	Mapping	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$500.00	\$0.00	\$116.25	\$383.75	23.25%
413	Office Equipment Rental/Repair	\$2,500.00	\$72.50	\$725.00	\$1,775.00	29.00%
430	Miscellaneous	\$500.00	\$0.00	\$31.44	\$468.56	6.29%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
441	Enhanced 911	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
470	Consultant Fees	\$193,000.00	\$16,150.00	\$161,500.00	\$31,500.00	83.68%
500	Capital Outlay	\$19,400.00	\$4,056.94	\$9,536.94	\$9,863.06	49.16%
600	Principal	\$1,890.00	\$129.00	\$1,290.00	\$600.00	68.25%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910	Planning and Zoning	\$246,672.00	\$21,115.03	\$186,438.24	\$60,233.76	75.58%
DEPT 41940	General Government					
131	Employer Paid Health	\$10,049.00	\$2,757.18	\$14,893.52	-\$4,844.52	148.21%
133	Employer Paid Dental	\$118.00	\$0.00	\$0.00	\$118.00	0.00%
151	Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
152	Health Savings Account Contrib	\$3,750.00	\$0.00	\$3,000.00	\$750.00	80.00%
210	Operating Supplies	\$2,500.00	\$192.04	\$2,521.45	-\$21.45	100.86%
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$4,000.00	\$2,176.03	\$5,254.49	-\$1,254.49	131.36%
235	Signs	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
254	Concessions - Pop	\$300.00	\$52.69	\$290.15	\$9.85	96.72%
302	Architects Fees	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
303	Engineering Fees	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
316	Security Monitoring	\$800.00	\$323.40	\$691.28	\$108.72	86.41%
335	Background Checks	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
341	Newsletter Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$250.00	\$89.25	\$153.00	\$97.00	61.20%
354	Ordinance Codification	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
360	Insurance	\$26,500.00	\$0.00	\$22,900.51	\$3,599.49	86.42%
381	Electric Utilities	\$14,500.00	\$957.00	\$9,880.00	\$4,620.00	68.14%
383	Gas Utilities	\$4,500.00	\$27.64	\$2,124.29	\$2,375.71	47.21%
384	Refuse/Garbage Disposal	\$500.00	\$47.40	\$427.60	\$72.40	85.52%
385	Sewer Utility	\$600.00	\$37.00	\$370.00	\$230.00	61.67%
389	Generator Expense	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
405	Cleaning Services	\$9,600.00	\$707.50	\$7,075.00	\$2,525.00	73.70%
430	Miscellaneous	\$2,500.00	\$308.50	\$1,026.75	\$1,473.25	41.07%
433	Dues and Subscriptions	\$3,500.00	\$0.00	\$4,063.40	-\$563.40	116.10%
437	Brainerd Lakes Area Dev Corp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
438	Initiative Foundation	\$1,500.00	\$0.00	\$1,500.00	\$0.00	100.00%
439	Emergency Mgmt Expense	\$2,000.00	\$260.00	\$260.00	\$1,740.00	13.00%
440	Telephone Co Reimb Expense	\$25,000.00	\$850.00	\$21,502.85	\$3,497.15	86.01%
441	Enhanced 911	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
442	Safety Prog/Equipment	\$8,500.00	\$1,700.00	\$6,832.67	\$1,667.33	80.38%
443	Sales Tax	\$50.00	\$2.00	\$133.00	-\$83.00	266.00%
444	Transportation Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
446	Animal Control	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
449	Cobra Payments	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
451	Health Comm Program Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
456	Fireworks	\$10,000.00	\$0.00	\$14,000.00	-\$4,000.00	140.00%
460	Fines/Fees Reimburse	\$6,000.00	\$1,565.08	\$4,298.00	\$1,702.00	71.63%
470	Consultant Fees	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
490	Donations to Civic Org s	\$3,500.00	\$0.00	\$2,200.00	\$1,300.00	62.86%
493	Pass Thru Donations	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$113,000.00	\$0.00	\$17,569.92	\$95,430.08	15.55%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940	General Government	\$274,817.00	\$12,052.71	\$142,967.88	\$131,849.12	52.02%
DEPT 42110	Police Administration					
100	Wages and Salaries Dept Head	\$73,658.00	\$5,738.70	\$59,183.95	\$14,474.05	80.35%
101	Assistant	\$62,323.00	\$4,810.14	\$52,779.63	\$9,543.37	84.69%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
108	Tech 3	\$17,000.00	\$1,243.25	\$19,974.27	-\$2,974.27	117.50%
110	Tech 4	\$53,230.00	\$4,032.60	\$43,174.05	\$10,055.95	81.11%
112	Tech 5	\$53,730.00	\$4,069.60	\$43,338.54	\$10,391.46	80.66%
113	Tech 6	\$53,295.00	\$4,024.67	\$43,251.09	\$10,043.91	81.15%
121	PERA	\$50,744.00	\$3,874.88	\$42,830.91	\$7,913.09	84.41%
122	FICA	\$4,542.00	\$314.59	\$3,535.97	\$1,006.03	77.85%
131	Employer Paid Health	\$56,199.00	\$4,683.23	\$46,854.30	\$9,344.70	83.37%
132	Employer Paid Disability	\$2,225.00	\$215.05	\$2,040.18	\$184.82	91.69%
133	Employer Paid Dental	\$4,841.00	\$354.61	\$3,643.68	\$1,197.32	75.27%
134	Employer Paid Life	\$336.00	\$28.00	\$280.00	\$56.00	83.33%
136	Deferred Compensation	\$1,300.00	\$100.00	\$1,050.00	\$250.00	80.77%
140	Unemployment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
151	Workers Comp Insurance	\$12,966.00	\$0.00	\$11,251.00	\$1,715.00	86.77%
152	Health Savings Account Contrib	\$27,000.00	\$0.00	\$27,000.00	\$0.00	100.00%
200	Office Supplies	\$300.00	\$0.00	\$54.68	\$245.32	18.23%
208	Instruction Fees	\$3,400.00	\$0.00	\$1,183.42	\$2,216.58	34.81%
209	Physicals	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	Operating Supplies	\$1,300.00	\$0.00	\$311.76	\$988.24	23.98%
212	Motor Fuels	\$18,000.00	\$1,205.68	\$8,226.47	\$9,773.53	45.70%
214	Auto Expense- 08 Ford	\$1,700.00	\$455.37	\$2,297.00	-\$597.00	135.12%
216	Auto Expense- 09 Ford	\$800.00	\$56.06	\$955.90	-\$155.90	119.49%
217	Auto Expense- 10 Ford	\$800.00	\$442.36	\$1,294.40	-\$494.40	161.80%
218	Auto Expense- 11 Ford	\$1,200.00	\$19.99	\$2,186.92	-\$986.92	182.24%
219	Auto Expense- 12 Dodge	\$1,200.00	\$1,711.13	\$3,980.19	-\$2,780.19	331.68%
220	Repair/Maint Supply - Equip	\$5,500.00	\$834.49	\$10,404.38	-\$4,904.38	189.17%
221	Repair/Maint Vehicles	\$0.00	\$0.00	\$2.24	-\$2.24	0.00%
258	Unif Bob/Ted/Gerald	\$600.00	-\$26.05	\$671.92	-\$71.92	111.99%
259	Unif Erik/Joe	\$600.00	\$0.00	\$520.64	\$79.36	86.77%
260	Unif Eric & Nate	\$600.00	\$0.00	\$247.01	\$352.99	41.17%
261	Unif Jake/Jon/Leigh	\$600.00	\$0.00	\$606.65	-\$6.65	101.11%
264	Unif Bobby/Ron	\$600.00	\$112.70	\$641.84	-\$41.84	106.97%
265	Unif & P/T Expense	\$0.00	\$0.00	\$471.36	-\$471.36	0.00%
281	Tactical Team	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
282	Restitution Expenditures	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
283	Forfeiture Expenditures	\$1,000.00	\$0.00	\$996.20	\$3.80	99.62%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$2,800.00	\$257.75	\$2,280.55	\$519.45	81.45%
321	Communications-Cellular	\$5,400.00	\$311.61	\$2,685.02	\$2,714.98	49.72%
322	Postage	\$200.00	\$12.97	\$49.71	\$150.29	24.86%
331	Travel Expenses	\$1,200.00	\$10.08	\$1,624.45	-\$424.45	135.37%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$14,000.00	\$0.00	\$16,137.43	-\$2,137.43	115.27%
413	Office Equipment Rental/Repair	\$400.00	\$30.00	\$300.00	\$100.00	75.00%
430	Miscellaneous	\$200.00	\$0.00	\$269.75	-\$69.75	134.88%
433	Dues and Subscriptions	\$250.00	\$0.00	\$240.00	\$10.00	96.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
458	Undercover Supplies	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
460	Fines/Fees Reimburse	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$6,500.00	\$1,972.16	\$12,102.05	-\$5,602.05	186.19%
550	Capital Outlay - Vehicles	\$45,000.00	\$0.00	\$44,372.35	\$627.65	98.61%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42110 Police Administration		\$589,239.00	\$40,895.62	\$515,301.86	\$73,937.14	87.45%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 42280 Fire Administration						
100	Wages and Salaries Dept Head	\$6,000.00	\$500.00	\$4,500.00	\$1,500.00	75.00%
101	Assistant	\$1,200.00	\$100.00	\$875.00	\$325.00	72.92%
106	Training	\$2,100.00	\$75.00	\$925.00	\$1,175.00	44.05%
107	Services	\$43,500.00	\$0.00	-\$100.00	\$43,600.00	-0.23%
122	FICA	\$4,039.00	\$51.63	\$527.76	\$3,511.24	13.07%
151	Workers Comp Insurance	\$4,231.00	\$0.00	\$3,811.00	\$420.00	90.07%
200	Office Supplies	\$100.00	\$0.00	\$35.90	\$64.10	35.90%
208	Instruction Fees	\$7,000.00	\$1,200.00	\$11,178.81	-\$4,178.81	159.70%
209	Physicals	\$500.00	\$0.00	\$2,326.00	-\$1,826.00	465.20%
210	Operating Supplies	\$3,000.00	\$65.00	\$5,368.82	-\$2,368.82	178.96%
212	Motor Fuels	\$500.00	\$14.96	\$329.71	\$170.29	65.94%
213	Diesel Fuel	\$2,500.00	\$99.11	\$630.20	\$1,869.80	25.21%
220	Repair/Maint Supply - Equip	\$3,000.00	\$200.00	\$3,978.45	-\$978.45	132.62%
221	Repair/Maint Vehicles	\$9,000.00	\$4,127.26	\$7,056.60	\$1,943.40	78.41%
222	Tires	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$1,000.00	\$0.49	\$4,869.70	-\$3,869.70	486.97%
233	FIRE PREVENTION	\$2,000.00	\$0.00	\$2,395.72	-\$395.72	119.79%
240	Small Tools and Minor Equip	\$1,500.00	\$0.00	\$1,757.93	-\$257.93	117.20%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,200.00	\$272.17	\$2,132.00	-\$932.00	177.67%
322	Postage	\$25.00	\$0.00	\$8.95	\$16.05	35.80%
331	Travel Expenses	\$2,500.00	\$1,099.27	\$3,534.52	-\$1,034.52	141.38%
340	Advertising	\$200.00	\$0.00	\$18.00	\$182.00	9.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360	Insurance	\$7,000.00	\$0.00	\$6,239.03	\$760.97	89.13%
430	Miscellaneous	\$150.00	\$0.00	\$6,615.30	-\$6,465.30	4410.20%
433	Dues and Subscriptions	\$1,200.00	\$0.00	\$1,242.00	-\$42.00	103.50%
443	Sales Tax	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
455	House Burn	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
491	FDRA City Contribution	\$21,000.00	\$0.00	\$0.00	\$21,000.00	0.00%
492	FDRA State Aid	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
500	Capital Outlay	\$46,902.00	\$0.00	\$38,994.70	\$7,907.30	83.14%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$518,854.98	-\$518,854.98	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$15,602.00	\$0.00	\$15,602.32	-\$0.32	100.00%
610	Interest	\$740.00	\$0.00	\$740.61	-\$0.61	100.08%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$425.00	\$0.00	\$0.00	\$425.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42280 Fire Administration		\$218,214.00	\$7,804.89	\$644,449.01	-\$426,235.01	295.33%
DEPT 42500 Ambulance Services						
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	Ambulance Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 42500 Ambulance Services		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)						
100	Wages and Salaries Dept Head	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$45,712.00	\$3,212.03	\$33,798.18	\$11,913.82	73.94%
104	Tech 2	\$49,631.00	\$3,705.40	\$44,800.02	\$4,830.98	90.27%
105	Part-time	\$0.00	\$0.00	\$360.48	-\$360.48	0.00%
108	Tech 3	\$52,808.00	\$3,270.74	\$36,218.49	\$16,589.51	68.59%
121	PERA	\$11,110.00	\$764.11	\$8,322.69	\$2,787.31	74.91%
122	FICA	\$11,333.00	\$716.10	\$8,449.16	\$2,883.84	74.55%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
131	Employer Paid Health	\$31,315.00	\$2,609.59	\$26,631.85	\$4,683.15	85.05%
132	Employer Paid Disability	\$929.00	\$86.41	\$825.64	\$103.36	88.87%
133	Employer Paid Dental	\$2,610.00	\$192.79	\$2,024.26	\$585.74	77.56%
134	Employer Paid Life	\$202.00	\$16.80	\$175.46	\$26.54	86.86%
136	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$15,352.00	\$0.00	\$13,483.00	\$1,869.00	87.83%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$16,500.00	-\$1,500.00	110.00%
200	Office Supplies	\$450.00	\$0.00	\$63.03	\$386.97	14.01%
208	Instruction Fees	\$1,000.00	\$50.00	\$849.22	\$150.78	84.92%
210	Operating Supplies	\$1,200.00	\$43.36	\$540.49	\$659.51	45.04%
212	Motor Fuels	\$8,000.00	\$560.23	\$4,330.86	\$3,669.14	54.14%
213	Diesel Fuel	\$15,000.00	\$551.39	\$6,010.67	\$8,989.33	40.07%
215	Shop Supplies	\$2,750.00	\$0.00	\$1,314.95	\$1,435.05	47.82%
220	Repair/Maint Supply - Equip	\$18,000.00	\$1,877.01	\$17,983.99	\$16.01	99.91%
221	Repair/Maint Vehicles	\$15,000.00	\$43.88	\$7,016.84	\$7,983.16	46.78%
222	Tires	\$1,500.00	\$772.54	\$1,719.14	-\$219.14	114.61%
223	Bldg Repair Suppl/Maintenance	\$4,500.00	\$502.63	\$10,460.45	-\$5,960.45	232.45%
224	Street Maint Materials	\$20,000.00	\$4,143.21	\$10,987.60	\$9,012.40	54.94%
225	New Roads Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
226	Bridge Materials	\$25,000.00	\$3,007.00	\$24,851.75	\$148.25	99.41%
228	Street Lighting	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
232	Striping	\$8,000.00	\$0.00	\$8,005.00	-\$5.00	100.06%
235	Signs	\$3,000.00	\$0.00	\$787.65	\$2,212.35	26.26%
240	Small Tools and Minor Equip	\$2,500.00	\$1,524.70	\$5,697.00	-\$3,197.00	227.88%
254	Concessions - Pop	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
259	Unif Erik/Joe	\$300.00	\$117.76	\$202.90	\$97.10	67.63%
260	Unif Eric & Nate	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
303	Engineering Fees	\$25,000.00	\$1,049.50	\$6,312.50	\$18,687.50	25.25%
304	Legal Fees (Civil)	\$1,000.00	\$0.00	\$210.00	\$790.00	21.00%
314	Surveyor	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
316	Security Monitoring	\$200.00	\$42.30	\$169.20	\$30.80	84.60%
320	Communications	\$1,600.00	\$149.86	\$1,201.17	\$398.83	75.07%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
331	Travel Expenses	\$1,000.00	\$0.00	\$253.62	\$746.38	25.36%
340	Advertising	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
351	Legal Notices Publishing	\$100.00	\$0.00	\$55.25	\$44.75	55.25%
360	Insurance	\$27,000.00	\$0.00	\$24,865.00	\$2,135.00	92.09%
381	Electric Utilities	\$14,000.00	\$509.57	\$8,387.55	\$5,612.45	59.91%
383	Gas Utilities	\$6,000.00	\$64.10	\$2,379.40	\$3,620.60	39.66%
384	Refuse/Garbage Disposal	\$1,000.00	\$56.64	\$1,063.79	-\$63.79	106.38%
385	Sewer Utility	\$400.00	\$34.78	\$313.02	\$86.98	78.26%
405	Cleaning Services	\$3,700.00	\$176.25	\$2,276.05	\$1,423.95	61.51%
413	Office Equipment Rental/Repair	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
415	Equipment Rental	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
430	Miscellaneous	\$1,000.00	\$57.00	\$649.31	\$350.69	64.93%
433	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
442	Safety Prog/Equipment	\$1,000.00	\$16.99	\$981.11	\$18.89	98.11%
443	Sales Tax	\$100.00	\$0.00	\$6,710.00	-\$6,610.00	6710.00%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
454	Joint Facility County Expense	\$45,000.00	\$1,222.85	\$40,171.87	\$4,828.13	89.27%
500	Capital Outlay	\$141,667.00	\$7,450.00	\$34,722.98	\$106,944.02	24.51%
550	Capital Outlay - Vehicles	\$0.00	\$0.00	\$259,367.76	-\$259,367.76	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
581	Capital Outlay -Seal Coat	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
582	Capital Outlay - Crackfill	\$0.00	\$0.00	\$55,370.00	-\$55,370.00	0.00%
583	Capital Outlay - Overlays	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
584	Capital Outlay - Road Const	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$635,419.00	\$38,597.52	\$738,470.35	-\$103,051.35	116.22%
DEPT 43100 Cemetery						
210	Operating Supplies	\$940.00	\$113.97	\$309.77	\$630.23	32.95%
220	Repair/Maint Supply - Equip	\$250.00	\$0.00	\$698.07	-\$448.07	279.23%
360	Insurance	\$60.00	\$0.00	\$65.42	-\$5.42	109.03%
381	Electric Utilities	\$350.00	\$45.24	\$263.87	\$86.13	75.39%
430	Miscellaneous	\$400.00	\$0.00	\$34.00	\$366.00	8.50%
452	Refund	\$0.00	\$0.00	\$900.00	-\$900.00	0.00%
500	Capital Outlay	\$1,000.00	\$0.00	\$1,533.98	-\$533.98	153.40%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43100 Cemetery		\$3,000.00	\$159.21	\$3,805.11	-\$805.11	126.84%
DEPT 45100 Park and Recreation (GENERAL)						
100	Wages and Salaries Dept Head	\$66,107.00	\$5,131.18	\$53,127.94	\$12,979.06	80.37%
101	Assistant	\$27,406.00	\$2,108.17	\$21,770.40	\$5,635.60	79.44%
103	Tech 1	\$37,232.00	\$2,259.20	\$27,219.32	\$10,012.68	73.11%
104	Tech 2	\$12,750.00	\$0.00	\$0.00	\$12,750.00	0.00%
105	Part-time	\$13,500.00	\$2,662.50	\$22,638.38	-\$9,138.38	167.69%
108	Tech 3	\$25,376.00	\$2,485.75	\$22,359.62	\$3,016.38	88.11%
121	PERA	\$12,666.00	\$898.83	\$9,478.48	\$3,187.52	74.83%
122	FICA	\$13,951.00	\$1,046.16	\$10,699.99	\$3,251.01	76.70%
131	Employer Paid Health	\$31,315.00	\$1,572.77	\$15,727.70	\$15,587.30	50.22%
132	Employer Paid Disability	\$1,624.00	\$115.26	\$1,143.64	\$480.36	70.42%
133	Employer Paid Dental	\$4,104.00	\$273.70	\$2,795.06	\$1,308.94	68.11%
134	Employer Paid Life	\$336.00	\$22.40	\$222.14	\$113.86	66.11%
136	Deferred Compensation	\$650.00	\$50.00	\$525.00	\$125.00	80.77%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
151	Workers Comp Insurance	\$6,565.00	\$0.00	\$6,252.00	\$313.00	95.23%
152	Health Savings Account Contrib	\$15,000.00	\$0.00	\$9,000.00	\$6,000.00	60.00%
200	Office Supplies	\$200.00	\$0.00	\$250.15	-\$50.15	125.08%
208	Instruction Fees	\$500.00	\$0.00	\$233.31	\$266.69	46.66%
210	Operating Supplies	\$1,600.00	\$242.72	\$1,094.68	\$505.32	68.42%
212	Motor Fuels	\$2,000.00	\$74.15	\$986.03	\$1,013.97	49.30%
213	Diesel Fuel	\$1,500.00	\$94.62	\$352.74	\$1,147.26	23.52%
220	Repair/Maint Supply - Equip	\$3,000.00	\$230.33	\$2,093.36	\$906.64	69.78%
221	Repair/Maint Vehicles	\$2,000.00	\$0.00	\$1,055.79	\$944.21	52.79%
223	Bldg Repair Suppl/Maintenance	\$10,000.00	\$1,308.04	\$10,471.55	-\$471.55	104.72%
231	Chemicals	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
235	Signs	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
254	Concessions - Pop	\$300.00	\$153.99	\$469.80	-\$169.80	156.60%
255	Concessions - Food	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$300.00	\$0.00	100.00%
261	Unif Jake/Jon/Leigh	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
264	Unif Bobby/Ron	\$225.00	\$83.96	\$298.14	-\$73.14	132.51%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
308	Instructors Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
309	Tennis	\$1,600.00	\$0.00	\$270.41	\$1,329.59	16.90%
310	Program Supplies	\$1,000.00	\$470.70	\$1,693.45	-\$693.45	169.35%
311	Softball/Baseball	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
312	Aerobic Instruction	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	Warm House/Garage Exp	\$1,000.00	\$127.61	\$854.75	\$145.25	85.48%
316	Security Monitoring	\$700.00	\$0.00	\$821.88	-\$121.88	117.41%
317	Soccer/Skating	\$1,500.00	\$309.99	\$527.93	\$972.07	35.20%
318	Garage (North)	\$3,000.00	\$78.00	\$1,750.98	\$1,249.02	58.37%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$3,500.00	\$281.14	\$2,838.58	\$661.42	81.10%
322	Postage	\$150.00	\$0.00	\$55.08	\$94.92	36.72%
323	Garage (East)	\$800.00	\$0.00	\$313.05	\$486.95	39.13%
324	Disc Golf Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
331	Travel Expenses	\$700.00	\$54.91	\$572.71	\$127.29	81.82%
335	Background Checks	\$150.00	\$0.00	\$15.00	\$135.00	10.00%
340	Advertising	\$500.00	\$14.20	\$449.20	\$50.80	89.84%
351	Legal Notices Publishing	\$0.00	\$0.00	\$34.00	-\$34.00	0.00%
360	Insurance	\$15,000.00	\$0.00	\$13,260.26	\$1,739.74	88.40%
381	Electric Utilities	\$13,000.00	\$1,355.72	\$12,001.35	\$998.65	92.32%
383	Gas Utilities	\$7,500.00	\$103.76	\$3,745.39	\$3,754.61	49.94%
384	Refuse/Garbage Disposal	\$800.00	\$71.36	\$643.74	\$156.26	80.47%
403	Improvements Other Than Bldgs	\$3,800.00	\$0.00	\$2,633.00	\$1,167.00	69.29%
413	Office Equipment Rental/Repair	\$700.00	\$0.00	\$15.00	\$685.00	2.14%
415	Equipment Rental	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
430	Miscellaneous	\$800.00	\$230.00	\$734.42	\$65.58	91.80%
433	Dues and Subscriptions	\$500.00	\$0.00	\$165.00	\$335.00	33.00%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$62.07	\$1,437.93	4.14%
443	Sales Tax	\$3,200.00	\$1,241.00	\$3,669.00	-\$469.00	114.66%
445	Sr Meals Expense	\$400.00	\$0.00	\$6.40	\$393.60	1.60%
448	Weight Room Ins Reimbur	\$150.00	\$10.25	\$122.75	\$27.25	81.83%
450	Permits	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
452	Refund	\$150.00	\$0.00	\$421.57	-\$271.57	281.05%
453	80 Acre Development Expense	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
457	Weight Room Expenses	\$500.00	\$497.00	\$1,832.05	-\$1,332.05	366.41%
459	PAL Foundation Expenditures	\$3,000.00	\$1,442.48	\$23,999.58	-\$20,999.58	799.99%
461	Silver Sneakers	\$5,000.00	\$552.00	\$4,761.00	\$239.00	95.22%
481	Park Master Plan	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$69,250.00	\$48,005.25	\$80,521.07	-\$11,271.07	116.28%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
552	Capital Outlay-Land	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
557	Capital Outlay - Tennis Courts	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$1,250.00	\$104.14	\$1,041.40	\$208.60	83.31%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45100 Park and Recreation (GENERA		\$437,857.00	\$75,763.24	\$380,397.29	\$57,459.71	86.88%
DEPT 45500 Library						
101	Assistant	\$27,872.00	\$2,160.00	\$22,390.60	\$5,481.40	80.33%
121	PERA	\$2,090.00	\$162.00	\$1,702.06	\$387.94	81.44%
122	FICA	\$2,132.00	\$143.86	\$1,521.85	\$610.15	71.38%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$10,368.20	\$2,073.80	83.33%
132	Employer Paid Disability	\$216.00	\$20.67	\$197.50	\$18.50	91.44%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$833.20	\$282.80	74.66%
134	Employer Paid Life	\$67.00	\$5.60	\$56.00	\$11.00	83.58%
135	Employer Paid Other	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
140	Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
151	Workers Comp Insurance	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
201	Library Operating Supplies	\$2,000.00	\$0.00	\$1,171.08	\$828.92	58.55%
202	Library Subscriptions	\$500.00	\$676.41	\$1,043.01	-\$543.01	208.60%
203	Library Books	\$500.00	\$1,525.05	\$6,312.01	-\$5,812.01	1262.40%
204	Children s Program Expense	\$150.00	\$0.00	\$8.75	\$141.25	5.83%
205	Library Luncheon Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
206	NY Times Best Seller Program	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
207	Golf Fundraiser Expense	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
319	Donation Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
320	Communications	\$1,000.00	\$59.43	\$534.90	\$465.10	53.49%
322	Postage	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
360	Insurance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
413	Office Equipment Rental/Repair	\$500.00	\$0.00	\$1,015.00	-\$515.00	203.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$88.38	\$911.62	8.84%
443	Sales Tax	\$0.00	\$342.00	\$356.00	-\$356.00	0.00%
452	Refund	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
459	PAL Foundation Expenditures	\$250.00	\$0.00	\$2,262.09	-\$2,012.09	904.84%
500	Capital Outlay	\$500.00	\$0.00	\$2,191.88	-\$1,691.88	438.38%
600	Principal	\$1,250.00	\$104.14	\$1,041.40	\$208.60	83.31%
DEPT 45500 Library		\$59,885.00	\$6,316.89	\$59,093.91	\$791.09	98.68%
DEPT 47014 2012 Series A						
600	Principal	\$175,000.00	\$0.00	\$175,000.00	\$0.00	100.00%
610	Interest	\$34,403.00	\$0.00	\$34,402.50	\$0.50	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$183.00	-\$183.00	0.00%
DEPT 47014 2012 Series A		\$209,403.00	\$0.00	\$209,585.50	-\$182.50	100.09%
DEPT 47015 47015 Series 2015B						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47015 47015 Series 2015B		\$0.00	\$0.00	\$2,500.00	-\$2,500.00	0.00%
DEPT 48000 Recycling						
384	Refuse/Garbage Disposal	\$32,340.00	\$2,433.00	\$24,330.00	\$8,010.00	75.23%
388	Recycling Expenses	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
430	Miscellaneous	\$2,340.00	\$262.00	\$2,620.00	-\$280.00	111.97%
DEPT 48000 Recycling		\$34,780.00	\$2,695.00	\$26,950.00	\$7,830.00	77.49%
FUND 101 GENERAL FUND		\$3,056,468.00	\$230,589.52	\$3,164,433.23	-\$107,965.23	103.53%
FUND 301 DEBT SERVICE FUND						
DEPT 47000 Emer Svcs Ctr Refunding 2004						
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
602	REA Loan Payment	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 2002						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47001 Community Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness						

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47002 G.O. Improve-Wilderness		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47003 1999 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47004 1999 Series B Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47005 2001 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement Bond						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47006 2002 Series A Improvement B		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47010 2004 Series A		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement Bond						
600	Principal	\$150,000.00	\$0.00	\$150,000.00	\$0.00	100.00%
610	Interest	\$12,430.00	\$0.00	\$12,430.00	\$0.00	100.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47011 2006 Series B Improvement B		\$162,430.00	\$0.00	\$162,430.00	\$0.00	100.00%
DEPT 47012 2006 Series C Equipment Cert						

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47013 Bond Disclosure						
440	Telephone Co Reimb Expense	\$1,200.00	\$400.00	\$1,412.50	-\$212.50	117.71%
621	Continung Disclosure Expene	\$1,200.00	\$400.00	\$1,412.50	-\$212.50	117.71%
DEPT 47013 Bond Disclosure		\$2,400.00	\$800.00	\$2,825.00	-\$425.00	117.71%
DEPT 47014 2012 Series A						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$130,000.00	\$0.00	\$130,000.00	\$0.00	100.00%
610	Interest	\$1,300.00	\$0.00	\$1,300.00	\$0.00	100.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$134.00	-\$134.00	0.00%
DEPT 47014 2012 Series A		\$131,300.00	\$0.00	\$131,434.00	-\$134.00	100.10%
FUND 301 DEBT SERVICE FUND		\$296,130.00	\$800.00	\$296,689.00	-\$559.00	100.19%
FUND 401 GENERAL CAPITAL PROJECTS						
DEPT 44000 Capital Projects						
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 44000 Capital Projects		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert						
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47012 2006 Series C Equipment Cert		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 401 GENERAL CAPITAL PROJECTS		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ						
DEPT 46002 JOBZ - Crosstech Mfg						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46002 JOBZ - Crosstech Mfg		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 404 JOBZ		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 405 TAX INCREMENT FINANCE PROJECTS						
DEPT 46000 Tax Increment Financing						
351	Legal Notices Publishing	\$650.00	\$0.00	\$59.50	\$590.50	9.15%
640	Tax Increment 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
641	Tax Increment 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
642	Tax Increment 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
643	Tax Increment 6	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
644	Tax Increment 7 - Stone #1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
645	Tax Increment 8 - Crosswoods	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
646	TaxIncrement 9-C&J Dev	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
650	Administrative Costs	\$650.00	\$0.00	\$100.00	\$550.00	15.38%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46000 Tax Increment Financing		\$1,300.00	\$0.00	\$159.50	\$1,140.50	12.27%
DEPT 46001 TIF 1-9 MidWest Asst Living						

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
646	TaxIncrement 9-C&J Dev	\$11,700.00	\$0.00	\$5,779.24	\$5,920.76	49.40%
DEPT 46001	TIF 1-9 MidWest Asst Living	\$11,700.00	\$0.00	\$5,779.24	\$5,920.76	49.40%
FUND 405	TAX INCREMENT FINANCE PROJEC	\$13,000.00	\$0.00	\$5,938.74	\$7,061.26	45.68%
FUND 408 WEST SHORE DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 408	WEST SHORE DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409 JOHNIE/ROBERT STREET						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 409	JOHNIE/ROBERT STREET	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410 MARODA DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 410	MARODA DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411 SUNSET DRIVE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 411	SUNSET DRIVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412 DUCK LANE						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 412	DUCK LANE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413 FAWN LAKE ROAD						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000	Public Works (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 413	FAWN LAKE ROAD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJECT						
DEPT 43000 Public Works (GENERAL)						
226	Bridge Materials	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 414 SUNRISE ISLAND BRIDGE PROJEC		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
551	Capital Outlay-Building	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 415 AMBULANCE PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT						
DEPT 45500 Library						
302	Architects Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 45500 Library		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 420 LIBRARY PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT						
DEPT 43200 Sewer						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
443	Sales Tax	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 49300 Other Finanacing Uses		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 432 SEWER PROJECT		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN						
DEPT 43000 Public Works (GENERAL)						
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43000 Public Works (GENERAL)		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 463 BRITA LN/PINE VIEW LN		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 502 ECONOMIC DEVELOPMENT FUND						
DEPT 41940 General Government						
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41940 General Government		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
720	Operating Transfers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 2004						
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
616	Bond Discount	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47000 Emer Svcs Ctr Refunding 200		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility						
430	Miscellaneous	\$10,000.00	\$450.00	\$3,907.50	\$6,092.50	39.08%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47009 2003 Joint Facility		\$10,000.00	\$450.00	\$3,907.50	\$6,092.50	39.08%
FUND 502 ECONOMIC DEVELOPMENT FUND		\$10,000.00	\$450.00	\$3,907.50	\$6,092.50	39.08%
FUND 503 EDA (REVOLVING LOAN)						
DEPT 46500 Economic Develop mt (GENERAL)						
304	Legal Fees (Civil)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
447	Loan Disbursements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 46500 Economic Develop mt (GENER		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 503 EDA (REVOLVING LOAN)		\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
FUND 601 SEWER OPERATING FUND						
DEPT 43200 Sewer						
100	Wages and Salaries Dept Head	\$70,847.00	\$5,493.01	\$56,631.19	\$14,215.81	79.93%
101	Assistant	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
103	Tech 1	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
104	Tech 2	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
108	Tech 3	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121	PERA	\$5,314.00	\$411.98	\$4,305.81	\$1,008.19	81.03%
122	FICA	\$5,420.00	\$395.01	\$4,139.30	\$1,280.70	76.37%
131	Employer Paid Health	\$12,442.00	\$1,036.82	\$10,368.20	\$2,073.80	83.33%
132	Employer Paid Disability	\$531.00	\$52.58	\$489.64	\$41.36	92.21%
133	Employer Paid Dental	\$1,116.00	\$80.91	\$833.20	\$282.80	74.66%
134	Employer Paid Life	\$67.00	\$5.60	\$56.00	\$11.00	83.58%
136	Deferred Compensation	\$650.00	\$50.00	\$525.00	\$125.00	80.77%
151	Workers Comp Insurance	\$3,674.00	\$0.00	\$3,553.00	\$121.00	96.71%
152	Health Savings Account Contrib	\$6,000.00	\$0.00	\$6,000.00	\$0.00	100.00%
200	Office Supplies	\$250.00	\$60.12	\$699.26	-\$449.26	279.70%
208	Instruction Fees	\$2,000.00	\$0.00	\$2,313.21	-\$313.21	115.66%
210	Operating Supplies	\$1,500.00	\$306.60	\$1,742.62	-\$242.62	116.17%
212	Motor Fuels	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
213	Diesel Fuel	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
220	Repair/Maint Supply - Equip	\$7,000.00	\$251.18	\$15,590.93	-\$8,590.93	222.73%
221	Repair/Maint Vehicles	\$1,500.00	\$0.00	\$139.17	\$1,360.83	9.28%
222	Tires	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
223	Bldg Repair Suppl/Maintenance	\$1,500.00	\$75.57	\$5,159.54	-\$3,659.54	343.97%
229	Oper/Maint - Lift Station	\$12,000.00	\$508.59	\$3,813.46	\$8,186.54	31.78%
230	Repair/Maint - Collection Syst	\$7,000.00	\$1,202.60	\$4,270.23	\$2,729.77	61.00%
231	Chemicals	\$10,000.00	\$2,005.17	\$14,734.11	-\$4,734.11	147.34%
258	Unif Bob/Ted/Gerald	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
303	Engineering Fees	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
304	Legal Fees (Civil)	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
320	Communications	\$600.00	\$53.29	\$427.16	\$172.84	71.19%
321	Communications-Cellular	\$1,400.00	\$135.25	\$1,240.82	\$159.18	88.63%
322	Postage	\$800.00	\$0.00	\$623.93	\$176.07	77.99%
331	Travel Expenses	\$2,000.00	\$445.70	\$2,553.33	-\$553.33	127.67%
340	Advertising	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
351	Legal Notices Publishing	\$200.00	\$0.00	\$119.00	\$81.00	59.50%
360	Insurance	\$7,500.00	\$0.00	\$7,845.51	-\$345.51	104.61%
381	Electric Utilities	\$26,000.00	\$2,064.34	\$21,361.16	\$4,638.84	82.16%
383	Gas Utilities	\$3,000.00	\$25.00	\$2,800.09	\$199.91	93.34%
384	Refuse/Garbage Disposal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
406	Lab Testing	\$10,000.00	\$1,082.70	\$8,651.21	\$1,348.79	86.51%
407	Sludge Disposal	\$12,000.00	\$0.00	\$12,325.00	-\$325.00	102.71%
420	Depreciation Expense	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%
430	Miscellaneous	\$100.00	\$0.00	\$104.99	-\$4.99	104.99%
433	Dues and Subscriptions	\$300.00	\$45.00	\$505.00	-\$205.00	168.33%
442	Safety Prog/Equipment	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
443	Sales Tax	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
450	Permits	\$200.00	\$0.00	\$1,450.00	-\$1,250.00	725.00%
452	Refund	\$100.00	\$0.00	\$144.00	-\$44.00	144.00%
500	Capital Outlay	\$72,302.00	\$0.00	\$12,126.03	\$60,175.97	16.77%
553	Capital Outlay - Sewer Filters	\$0.00	\$0.00	\$21,553.00	-\$21,553.00	0.00%
554	Capital Outlay - Ox Ditch Bldg	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
555	Capital Outlay - Sewer Biosol	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
556	Capital Outlay - Sewer Exten	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$492,063.00	\$15,787.02	\$229,194.10	\$262,868.90	46.58%
FUND 601 SEWER OPERATING FUND		\$492,063.00	\$15,787.02	\$229,194.10	\$262,868.90	46.58%
FUND 651 SEWER RESTRICTED SINKING FUND						
DEPT 43200 Sewer						
220	Repair/Maint Supply - Equip	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
223	Bldg Repair Suppl/Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303	Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500	Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 43200 Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47007 2003 Series A Disposal						
600	Principal	\$170,000.00	\$0.00	\$0.00	\$170,000.00	0.00%
610	Interest	\$36,591.00	\$0.00	\$33,997.23	\$2,593.77	92.91%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620	Fiscal Agent s Fees	\$15,000.00	\$0.00	\$178.00	\$14,822.00	1.19%
DEPT 47007 2003 Series A Disposal		\$221,591.00	\$0.00	\$34,175.23	\$187,415.77	15.42%
DEPT 47008 2003 Series B Sewer						
452	Refund	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
600	Principal	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
610	Interest	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
615	Issuance Costs (Other Financin	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 47008 2003 Series B Sewer		\$0.00	\$0.00	\$0.00	\$0.00	0.00%

OBJ	OBJ Descr	2015 Budget	OCTOBER 2015 Amt	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 651	SEWER RESTRICTED SINKING FUN	\$221,591.00	\$0.00	\$34,175.23	\$187,415.77	15.42%
FUND 652	WASTEWATER MGMT DISTRICT					
DEPT 41910	Planning and Zoning					
430	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DEPT 41910	Planning and Zoning	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUND 652	WASTEWATER MGMT DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$4,090,252.00	\$247,626.54	\$3,734,337.80	\$355,914.20	91.30%

B. 6.

City of Crosslake 10/31/2015 Budget to Actual Analysis (Remove Debt Service, Capital Outlay and Operating Transfers)					
Description	2015 Budget	31-Oct	2015 YTD Amount	2015 YTD Balance	2015 %YTD Budget
Total Expense (From Month End Report For October 31, 2015)	\$ 4,090,252	\$ 247,627	\$ 3,734,338	\$ 355,914	91.30%
Adjustments:					
<u>Less: All DS Issues</u>					
(101-41400-600) Administration: Copier Lease	(1,890)	(129)	(1,290)	(600)	68.25%
(101-41910-600) Planning and Zoning: Copier Lease	(1,890)	(129)	(1,290)	(600)	68.25%
(101-42280-600) Fire Administration - Principal	(15,602)	0	(15,602)	0	100.00%
(101-42280-600) Fire Administration - Interest	(740)	0	(741)	1	100.08%
(101-42280-620) Fire Administration - Fiscal Agent Fees	(425)	0	0	(425)	0.00%
(101-45100-600) Parks and Rec.: Copier Lease	(1,250)	(104)	(1,041)	(209)	83.31%
(101-45500-600) Library: Copier Lease	(1,250)	(104)	(1,041)	(209)	83.31%
(101-47014-600) 2012 Series A - Principal	(175,000)	0	(175,000)	0	100.00%
(101-47014-610) 2012 Series A - Interest	(34,403)	0	(34,403)	0	100.00%
(101-47014-620) 2012 Series A - Fiscal Agent Fees	0	0	(183)	183	0.00%
(101-47015-615) Series 2015B Equip. Cert. Issuance Costs	0	0	(2,500)	2,500	0.00%
(301-47011-600) 2006 Series B - Principal	(150,000)	0	(150,000)	0	100.00%
(301-47011-610) 2006 Series B - Interest	(12,430)	0	(12,430)	0	100.00%
(301-47014-600) 2012 Series A - Principal	(130,000)	0	(130,000)	0	100.00%
(301-47014-610) 2012 Series A - Interest	(1,300)	0	(1,300)	0	100.00%
(301-47014-621) Fiscal Agent Fees	0	0	(134)	134	0.00%
(301-47013-440/621) Fiscal Agent Fees	(2,400)	(800)	(2,825)	425	0.00%
(651-47007-600) 2012 Series A Disposal - Prin.. (Reported on B/S)	(170,000)	0	0	(170,000)	0.00%
(651-47007-610) 2012 Series A Disposal -Interest	(36,590)	0	(33,997)	(2,593)	92.91%
(651-47007-620) 2012 Series A Disposal - Fiscal Agent Fees	(15,000)	0	(178)	(14,822)	1.19%
Total Debt Service	(750,170)	(1,266)	(563,955)	(186,214)	75.18%
<u>Less - All Capital Outlay Accounts:</u>					
(101-41400-600) Administration	(19,400)	(4,057)	(6,821)	(12,579)	35.16%
(101-41910-500) Planning and Zoning	(19,400)	(4,057)	(9,537)	(9,863)	49.16%
(101-41940-500) General Government Capital Outlay	(113,000)	0	(17,570)	(95,430)	15.55%
(101-42110-500) Police Administration Capital Outlay	(6,500)	(1,972)	(12,102)	5,602	186.19%
(101-42110-550) Police Administration Capital Outlay - Vehicles	(45,000)	0	(44,372)	(628)	98.61%
(101-42280-500) Fire Administration - Capital Outlay	(46,902)	0	(38,995)	(7,907)	83.14%
(101-42280-550) Fire Administration - Capital Outlay - Vehicles	0	0	(518,855)	518,855	0.00%
(101-43000-500) Public Works - Capital Outlay	(141,668)	(7,450)	(349,461)	207,793	246.68%
(101-43100-500) Cemetery - Capital Outlay	(1,000)	0	(1,534)	534	153.40%
(101-45100-500) Parks and Recreation - Capital Outlay	(69,250)	(48,005)	(80,521)	11,271	116.28%
(101-45500-500) Library	(500)	0	(2,192)	1,692	0.00%
(601-43200-500) Sewer - Capital Outlay	(72,302)	0	(33,679)	(38,623)	46.58%
Total Capital Outlay	(534,922)	(65,541)	(1,115,639)	580,717	208.56%
<u>Less: Operating Transfers Between Funds:</u>					
N/A	0	0	0	0	0%
N/A	0	0	0	0	0%
Total Operating Transfers Between Funds	0	0	0	0	0%
<u>Less: Depreciation/Amortization</u>					
(601) Depreciation	(200,000)	0	0	(200,000)	0.00%
Adjusted Expenditures	\$ 2,605,161	\$ 180,819	\$ 2,054,744	\$ 550,417	78.87%
Linear Assumption (10 Month/12 Months) = 83.33%					
	83.33%	\$ 3,408,543			-4.46%

City of Crosslake
 October 31, 2015

Depository	Percent of Total Bank Balance	Bank Balance	Less: Insurance FDIC/NCUA	Deposits Requiring Collateral	Amount of Collateral Required (110% of Deposits Requiring Collateral)	Market Value of Collateral Provided	Sufficient (Insufficient) Collateral Coverage	Collateral Description	Expiration Date
Riverwood Bank	9.1%	\$ 199,848	\$ 250,000	\$ 0	\$ 0	\$ 0	0		
First National Bank	15.0%	\$ 330,560	\$ 250,000	\$ 80,560	\$ 88,616	\$ 200,000	\$ 111,384	Letter of Credit #2552-16	11/14/2016
BlackRidge Bank	35.2%	\$ 775,294	\$ 250,000	\$ 525,294	\$ 577,823	\$ 1,000,000	\$ 422,177	Letter of Credit 4072-161	2/27/2016
Frandsen Bank and Trust	40.7%	\$ 895,013	\$ 250,000	\$ 645,013	\$ 709,514	\$ 1,606,605	\$ 897,091	3622A2JV5 GNMA; 3128MDTJ2 FHLMC	04/15/2026; 08/01/2028
Totals	100.0%	\$ 2,200,715		\$ 1,250,867	\$ 1,375,954	\$ 2,806,605	\$ 1,430,651		

B. 7.



CliftonLarsonAllen

CliftonLarsonAllen LLP
PO Box 648, Brainerd, MN 56401-0648
14275 Golf Course Drive, Suite 300
Baxter, MN 56425-8674
218-828-0100 | fax 218-828-9503
CLAconnect.com

B. 8.

October 29, 2015

City of Crosslake and Management
City of Crosslake
37028 Cty Rd 66
Crosslake, MN 56442

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP (CLA) will provide for City of Crosslake ("you," "your," or "the entity") for the year ended December 31, 2015.

Mary Reedy is responsible for the performance of the audit engagement.

Audit services

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of City of Crosslake, as of and for the year ended December 31, 2015, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The RSI will be subjected to certain limited procedures, but will not be audited. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management's discussion and analysis.
2. Budgetary comparison schedules.
3. Other postemployment benefits.
4. Schedule of the City's proportionate share of the net pension liability and schedule of City contributions.

We will also evaluate and report on the presentation of the following supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole:

1. Combining and reconciliation fund financial statements for the economic development authority component unit.

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of depreciation schedules.

Audit objective

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. We will also perform procedures on the financial information of Economic Development Authority to enable us to express our opinions or request other auditors to perform procedures on the financial information of Crosslake Communications. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements. We will make reference to Olsen, Thielen & Co., LTD.'s audit of Crosslake Communications in our report on your financial statements. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue a report, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are

attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements and RSI in accordance with U.S. GAAP. Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations, and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements. You are also responsible for providing us access to component information, those charged with governance of components, component management, and component auditors (including relevant audit documentation and communications).

Management is responsible for providing us with, or making arrangements to facilitate (1) unrestricted communication between us and the component auditor(s) to the extent permitted by law or regulation; (2) communications between the component auditor(s), those charged with governance of the component(s), and component management, including communications of significant deficiencies and material weaknesses in internal control; (3) communications between regulatory authorities and the component(s) related to financial reporting matters; (4) access to component information, those charged with governance of the component(s), component management, and the component auditor(s) (including relevant audit documentation requested by us); and (5) permission to perform work, or request a component auditor to perform work, on the financial information of the component(s).

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare the depreciation schedules for the entity for the year ended December 31, 2015. Management is responsible for determining the method and rate of depreciation and the salvage value of the assets.

Use of financial statements

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If we agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The workpapers supporting the services we perform are the sole and exclusive property of CLA and constitute confidential and proprietary information. We do not provide access to our workpapers to you or anyone else in

the normal course of business. Unless required by law or regulation to the contrary, we retain our workpapers in accordance with our record retention policy that typically provides for a retention period of seven years.

Pursuant to authority given by law or regulation, we may be requested to make certain workpapers available to Minnesota Office of the State Auditor for their regulatory oversight purposes. We will notify you of any such request. Access to the requested workpapers will be provided to the regulators under the supervision of CLA personnel and at a location designated by our firm. Furthermore, upon request, we may provide copies of selected workpapers to such regulators. The regulators may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Mediation

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final

audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

Fees

We estimate that our fees for these services not to exceed \$25,000, representing no increase from the prior year. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will provide detailed billing information concerning the hours and reasons for additional services. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf. You and your attorney will receive a copy of every subpoena or request we are asked to respond to.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Consent

Consent to use financial information

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the

information that we obtain is confidential, as required by the AICPA Code of Professional Conduct. Your acceptance of this engagement letter will serve as your consent to use of the City of Crosslake's information in these cost comparison, performance indicator, and/or benchmarking reports.

Subcontractors

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between us. If you have any questions, please let us know. Please sign, date, and return the copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and our respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP



Mary Reed, CPA, CGFM
Principal
218-825-2972
Mary.reedy@CLAconnect.com

Response:

This letter correctly sets forth the understanding of City of Crosslake.

Authorized governance signature: _____

Title: _____

Date: _____

Authorized management signature: _____

Title: _____

Date: _____

B.9.

10/13/2015 4:02:31 pm

Crosslake Communications Balance Sheet

For The Nine Months Ending September 30, 2015

	<u>YTD Amount</u>
ASSETS	
Current Assets	
Cash in Checking and Savings Accounts	408,219.84
Temporary Cash Investments	844,654.58
Restricted Cash Investments	781,215.91
Due From Customers	12,434.96
Other Accounts Receivable	83,340.82
Interest Receivable	3,712.56
Material - Regulated	74,057.25
Materials - Deregulated	10,563.43
Prepayments and Other	64,097.48
Total Current Assets	<u><u>2,282,296.83</u></u>
Noncurrent Assets	
Other Investments	54,022.21
Nonreg Plant and Equipment	274,392.76
Deferred Charges	97,876.03
Total Noncurrent Assets	<u><u>426,291.00</u></u>
Plant, Property and Equipment - Telephone	
Telecommunications Plant in Service	12,366,778.23
Plant Under Construction	448,603.66
Less Accumulated Depreciation - Telephone	<u>(7,789,132.46)</u>
Net Plant - Telephone	<u><u>5,026,249.43</u></u>
Plant, Property and Equipment - Cable	
Cable Plant in Service	2,849,040.90
Less Accumulated Depreciation - Cable	<u>(2,574,703.40)</u>
Net Plant - Cable	<u><u>274,337.50</u></u>
Total Assets	<u><u>\$ 8,009,174.76</u></u>
LIABILITIES	
Current Liabilities	
Accounts Payable	159,696.52
Advance Billings and Prepayment	10,120.75
Customer Deposits	60,394.37
Accrued Interest	17,998.18
Other Current Liabilities	39,245.99
Total Current Liabilities	<u><u>287,455.81</u></u>
Long-Term Debt	
2006 Utility Revenue Bond	2,485,000.00
Total Long-Term Debt	<u><u>2,485,000.00</u></u>
Other Liabilities and Deferred Credits	
Other Long-Term Liabilities	120,597.00
Other Deferred Credits	0.00
Total Other Liabilities and Credits	<u><u>120,597.00</u></u>
EQUITY	
Income Balance	15,556.76
Fund Equity	5,100,565.19
Total Equity	<u><u>5,116,121.95</u></u>
Total Liabilities and Equity	<u><u>\$ 8,009,174.76</u></u>

Crosslake Communications Income Statement

For The Nine Months Ending September 30, 2015

	SEPTEMBER 2015	SEPTEMBER 2014	YTD Actual	YTD Budget	LYTD Actual
Revenues					
Local Network Service	36,358.14	36,618.42	319,623.24	319,821.53	331,554.21
Network Access Service Revenue	77,013.21	70,101.75	634,826.93	582,995.09	631,676.28
Directory and Other Misc. Reg Revenue	3,739.73	4,498.39	35,832.07	36,896.16	37,598.44
Internet, Computer Sales	86,833.90	80,229.69	698,030.23	682,421.96	659,191.42
Uncollectible Revenue	(26.78)	(16.56)	10.47	(56.15)	(25.70)
Cable Revenue	122,530.92	119,384.36	919,692.21	951,876.41	893,461.56
Tower, Rent and Ad Revenue	22,217.31	22,381.47	125,495.81	124,895.34	123,645.08
Other Sales, Lease and Install Revenue	15,976.95	15,502.20	123,803.15	125,132.12	127,940.92
Total Operating Revenue	364,643.38	348,699.72	2,857,314.11	2,823,982.46	2,805,042.21
Operating Expenses					
Plant Specific Operations Expense	34,482.18	34,600.70	305,788.22	348,343.50	339,432.23
Plant Nonspecific Operations Expense	22,712.43	22,068.67	230,738.73	284,096.99	256,589.98
Depreciation Expense	75,086.35	64,827.55	629,284.76	590,888.60	587,424.44
Customer Operations Expense	31,891.24	32,226.69	252,971.26	263,851.66	246,796.86
Corporate Operations Expense	32,493.03	40,179.41	278,721.34	245,175.30	311,870.29
Internet, Computer Sales Expense	33,887.48	19,367.67	250,212.66	275,143.89	244,908.86
Other Non Reg Expenses	2,085.28	1,743.47	14,414.82	18,849.53	13,634.45
Signal Purchases	79,194.11	73,292.36	619,510.43	675,049.94	552,377.18
Operating Transfers to City	24,061.29	23,142.04	216,555.10	206,978.49	208,278.19
Total Operating Expenses	335,893.39	311,448.56	2,798,197.32	2,908,377.91	2,761,312.48
Total Operating Income (Loss)	28,749.99	37,251.16	59,116.79	(84,395.45)	43,729.73
Total Operating Ratio	92.12 %	89.32 %	97.93 %	102.99%	98.44 %
Other Income (Expense)					
Investment Income	1,357.79	3,075.14	17,225.71	13,933.84	14,717.20
Revenue Bond/Co Bank Interest	(4,475.91)	(11,700.83)	(49,706.20)	(45,379.89)	(105,307.47)
Amortize Debt Expense	(1,321.16)	(781.70)	(11,350.98)	(12,000.00)	(7,035.30)
Gain/(Loss) on Investments	(69.18)	0.00	275.22	0.00	(5.10)
Miscellaneous	(0.74)	(0.78)	(3.78)	0.00	(1.04)
Total Other Income (Expense)	(4,509.20)	(9,408.17)	(43,560.03)	(43,446.05)	(97,631.71)
Total Net Income (Loss)	24,240.79	27,842.99	15,556.76	(127,841.50)	(53,901.98)

Crosslake Communications

Detail of Reserve Balances

9/30/2015

Restricted and Designated Investments	
Revenue Bond Reserve	\$248,500.00
Bond Payment Account	\$0.00
Cable Operations & Maintenance Reserve	\$32,911.69
Reserve for BiAnnual Debt Payments	361,630.71
New Central Office Reserve (Switch)	0.00
Heavy Equipment Reserve	60,666.76
Vehicle Reserve	17,955.02
Building Maintenance Reserve	0.00
New Technology Reserve	59,551.73
Total Restricted and Designated Investments	\$781,215.91
Unrestricted Investments	844,654.58
Total Investments	\$1,625,870.49
Unposted Market Value Allow	(\$1,034.14)
Wells Fargo	1,269,018.33
Riverwood Bank	199,823.25
4M Fund	155,994.77
Total Per Statements	1,624,836.35

CROSSLAKE COMMUNICATIONS
STATEMENT OF CASH FLOWS
For the Nine Months Ending September 30, 2015

Year-to-Date Total Operating Income Before City Transfers		\$275,671.89
Adjustments to Reconcile Operating Income (Loss) to		
Net Cash Provided By (Used in) Operations:		
Depreciation-Phone	484,773.71	
Depreciation-Cable	119,725.85	
Depreciation-Non Regulated Equipment	17,613.35	
Total Depreciation	<u>622,112.91</u>	622,112.91
Change in Current Liabilities/Increase (Decrease)		11,086.92
Change in Current Assets/(Increase) Decrease		
Temporary Cash Investments	8,219.02	
Restricted Cash Investments	13,692.45	
Other Current Assets	1,876.96	
Total Change in Current Assets	<u>23,788.43</u>	23,788.43
Net Cash Provided By (Used in) Operating Activities		656,988.26
Cash Flows From Investing Activities:		
Interest Received on Cash Investments	17,225.71	
Interest Paid on Debt and Miscellaneous Expenses	(61,060.96)	
Gain/(Loss) on Investments (Non-cash investing activity)	275.22	
Net Cash Used In Investing Activities		(43,560.03)
Cash Flows from Capital and Related Financing Activities:		
Additions to Telecommunications Plant in Service	(419,430.38)	
Additions to Cable Plant in Service	(77,054.22)	
Additions to Non Regulated Equipment	(4,291.52)	
Change in Other Liabilities & Deferred Credits	0.00	
Change in Other Assets	(37,217.87)	
Principal Payments of Long-Term Debt	<u>(135,000.00)</u>	
Net Cash Provided By (Used In) Capital & Financing Activities		<u>(672,993.99)</u>
Net Increase (Decrease) in Cash and Cash Equivalents		216,106.13
Cash and Cash Equivalents at Beginning of Period		408,668.81
Operating Transfers to the City		(216,555.10)
Cash and Cash Equivalents at End of Period		<u><u>\$408,219.84</u></u>

B. 10.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
09/01/2015 To 09/30/2015

Bank Account: GENERAL ACCOUNT

<u>Check No.</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Reference</u>	<u>Amount</u>
2040	09/01/2015	FRANSEN BANK AND TRUST	JULY VISA CHARGES	670.74
2049	09/11/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,036.96
2050	09/11/2015	PERA	PERA EE & ER	2,497.65
2051	09/11/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	634.10
2052	09/11/2015	DEFERRED COMP	DEFERRED COMP.	1,950.00
2053	09/10/2015	CITY OF CROSSLAKE (SEWER)	AUGUST SEWER	37.00
2054	09/30/2015	INTERNAL REVENUE SERVICE	SEPTEMBER EXCISE TAX	1,301.29
2063	09/25/2015	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	4,670.62
2064	09/25/2015	PERA	PERA EE & ER	2,465.02
2065	09/25/2015	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	762.44
2066	09/25/2015	DEFERRED COMP	DEFERRED COMP.	1,950.00
2067	09/15/2015	FEDERAL COMMUNICATIONS COMMIS	FCC 159W REGULATORY FEE	1,112.64
2068	09/15/2015	CROW WING POWER	AUGUST ELECTRIC	5,088.35
2070	09/30/2015	MINNESOTA DEPT OF REVENUE	SEPTEMBER SALES & USE TAX	14,337.00
31488	09/10/2015	PAUL BUNYAN COMMUNICATIONS	SEPT LOCAL CHANNEL TRANSPORT	800.00
31489	09/10/2015	BRAINERD DAILY DISPATCH	FALL SPORTS AD	49.00
31490	09/10/2015	REEDS MARKET	FOOD FOR OPEN HOUSE	481.35
31491	09/10/2015	MINNESOTA TELECOM ALLIANCE	MTA OM/HR CONFERENCE REG. - CYNDI	318.00
31492	09/10/2015	GOPHER STATE ONE CALL	LOCATES	155.15
31493	09/10/2015	ONVOY VOICE SERVICES	6264 PROGRAM, SS7,OPR SERV,LAKES LD, ANSW SER	9,590.93
31494	09/10/2015	POWER & TELEPHONE SUPPLY	JUMPERS FOR E7 CONVERSION PROJECT	2,051.86
31495	09/10/2015	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	133.86
31496	09/10/2015	CROSSLAKE COMMUNICATIONS	PHONE SERVICE, COMMUNITY CTR VOICE MAIL	735.54
31497	09/10/2015	CITY OF CROSSLAKE	OPERATING TRANSFER	23,000.00
31498	09/10/2015	CONSOLIDATED TELEPHONE	MANAGEMENT CONSULTING & OTHER SERVICES	32,724.03
31499	09/10/2015	CROSSLAKE SHEETMETAL	REPLACE WINDOW AIR IN LIGHTWAVE ROOM	955.00
31500	09/10/2015	CITI LITES INC	LOCATES	675.45
31501	09/10/2015	THE OFFICE SHOP INC.	CLIP BOARDS AND COLORED PAPER	66.68
31502	09/10/2015	XCEL ENERGY	JULY/AUG NATURAL GAS	108.10
31503	09/10/2015	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,393.47
31504	09/10/2015	NCPERS MINNESOTA	SEPTEMBER LIFE PREMIUM	32.00
31505	09/10/2015	ELECTRIC SCIENTIFIC CO INC	UPGRADE FIRE CONTROL PANEL, REPL HEAD	6,330.00
31506	09/10/2015	WHITEFISH AUTOMOTIVE	TRANSMISSION CHANGE-FRITZ'S TRUCK	1,247.98
31507	09/10/2015	NATIONAL CABLE TELEVISION COOP	25 EA DATA ONLY FILERS	166.39
31508	09/10/2015	CENTRAL TRANSPORT GROUP LLC	4 EA DSIS	2,332.32
31509	09/10/2015	GRAYBAR ELECTRIC COMPANY INC	POWER SUPPLY FOR E7 CONVERSION	1,096.61
31510	09/10/2015	ASSURANT EMPLOYEE BENEFITS	SEPTEMBER LONG TERM DISABILITY	290.62
31511	09/10/2015	PINNACLE	TELEPHONE DIRECTORY-I	1,020.38
31512	09/10/2015	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	8,902.91
31513	09/10/2015	UNIVERSAL SERVICE ADMIN CO.	AUGUST FUSC	3,006.06
31514	09/10/2015	ROVI GUIDES	AFFILIATE PAYMENT	955.01
31515	09/10/2015	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	362.34
31516	09/10/2015	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	11,216.82
31517	09/10/2015	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	408.07
31518	09/10/2015	D F COUNTRYMAN CO INC	OPTICAL CABLES FOR WDM	166.67
31519	09/10/2015	PROSTAFF	CUSTOMER SERVICE ASSISTANCE	593.46
31520	09/10/2015	CROW WING COUNTY HIGHWAY DEPT.	UNLEADED FUEL-JULY	493.62
31521	09/10/2015	7SIGMA SYSTEMS INC	AUGUST CONSULTING	4,000.00
31522	09/10/2015	CORNERSTONE PUBL GROUP INC.	WEBSITE COMPASS MAGAZINE RENEWAL	4,191.36
31523	09/10/2015	CROSSLAKE ACE	GROUND PLUG, PAINT, DREMEL BIT, TAPE	70.49
31524	09/10/2015	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	52,381.49
31525	09/10/2015	TEGNA	AFFILIATE PAYMENT	2,807.75
31526	09/10/2015	WASTE PARTNERS INC.	AUGUST TRASH REMOVAL	78.00
31527	09/10/2015	NORTHLAND PRESS	OPEN HOUSE ADS	321.60
31528	09/10/2015	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	20,882.00
31529	09/10/2015	ONLINE INFORMATION SERVICES	10 EXCHANGE REPORTS	57.00
31530	09/10/2015	BIG 10	AFFILIATE PAYMENT	2,733.54
31531	09/10/2015	VERIZON WIRELESS	CELL PHONES	212.20
31532	09/10/2015	AQUARIUS WATER CONDITIONING INC.	WATER SOFTENER RENTAL	44.89
31533	09/10/2015	CROSSLAKE COMMUNITY SCHOOL	FOR ASSISTANCE PROVIDED DURING OPEN HOUSE	400.00

31534	09/10/2015	NISC	AUGUST LICENSE FEES	2,430.34
31535	09/10/2015	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	3,169.25
31536	09/10/2015	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	2,807.05
31537	09/10/2015	MODERN ENTERPRISE SOLUTIONS, INC.	CISCO ASR-1000 BRAS	16,728.75
31538	09/10/2015	ADAMS CABLE EQUIPMENT, INC.	50 EA 6' HDMI CABLES	79.50
31539	09/10/2015	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 6 OF 60 8/20-9/19	158.93
31540	09/10/2015	SEATON PETERS REVIEW	RE: COLLECTIVE BARGAINING AGRMT ISSUES	320.00
31541	09/10/2015	GERITOL FROLICS, INC.	AD IN GERITOL FROLICS	60.00
31542	09/10/2015	VIRGINIA WINCEK	CREDIT REFUND	15.38
31543	09/10/2015	JAMES BRUNES	CREDIT REFUND	53.83
31544	09/10/2015	CHESTER FOWLER	CREDIT REFUND	111.96
31545	09/10/2015	THOMAS STRAND	CREDIT REFUND	28.04
31546	09/10/2015	DIANE HOLMERS	CREDIT REFUND	26.37
31547	09/10/2015	AUDREY FREED	CREDIT REFUND	30.76
31548	09/10/2015	TODD CLARK	CREDIT REFUND	233.11
31549	09/10/2015	DAVID OLSON	CREDIT REFUND	42.11
31550	09/10/2015	PATRICK MCSHANE	CREDIT REFUND	116.36
31551	09/25/2015	IBEW LOCAL UNION 949	UNION DUES	364.73
31587	09/25/2015	MEGA HERTZ	RECEIVER FOR PBS	2,631.69
31588	09/25/2015	MINNESOTA DEPT OF COMMERCE	2ND QTR 2016 INDIRECT ASSESSMENT	315.14
31589	09/25/2015	LARRY EVENSON	CAFE PLAN REIMBURSEMENT BAL 965.61	734.39
31590	09/25/2015	OLSEN THIELEN CO LTD	CONSULTING RE: 477, PBX, LONG TERM OPER	3,909.53
31591	09/25/2015	POWER & TELEPHONE SUPPLY	3MM FIBER PIGTAILS	146.36
31592	09/25/2015	DEBORAH FLOERCHINGER	REIMBURSE FOR OPEN HOUSE ITEMS	24.26
31593	09/25/2015	CITY OF CROSSLAKE	STUMP REMOVAL	125.00
31594	09/25/2015	CONSOLIDATED TELEPHONE	INTERNET 150M SERVICE	900.00
31595	09/25/2015	CITI LITES INC	LOCATES	807.40
31596	09/25/2015	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
31597	09/25/2015	BADGER COMMUNICATIONS CORP	WALL PHONE FOR RESALE	32.07
31598	09/25/2015	WILLIAM GORDON	REIMBURSE FOR WORK BOOTS PURCHASED	191.65
31599	09/25/2015	WHITEFISH AUTOMOTIVE	OIL CHANGE - LARRY'S TRUCK (108,318)	30.24
31600	09/25/2015	NATIONAL CABLE TELEVISION COOP	WIRING DUCT	3,311.01
31601	09/25/2015	NEUSTAR INC.	SOW & LNP CHARGES	185.72
31602	09/25/2015	GRAYBAR ELECTRIC COMPANY INC	BULKHEAD & PATCHCORD ADAPTER FOR APC	274.20
31603	09/25/2015	MINNESOTA LIFE INSURANCE CO	OCTOBER LIFE PREMIUM	95.00
31604	09/25/2015	PINNACLE	2015/2016 DIRECTORY MISC CHARGES	6,292.87
31605	09/25/2015	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT	623.67
31606	09/25/2015	VANTAGE POINT	AUGUST TTP SERVICE	210.00
31607	09/25/2015	CORNERSTONE PUBL GROUP INC.	OCTOBER NEWSLETTER	1,901.89
31608	09/25/2015	CLEARFIELD INC.	3 SPLITTER TRAYS	3,336.47
31609	09/25/2015	NORTHLAND PRESS	CROSSLAKE DAYS AD	297.00
31610	09/25/2015	CHARTER BUSINESS	MONTH 14 OF 36 - SEPT INTERNET FEED	3,000.00
31611	09/25/2015	CHERI E. AYD	SEPTEMBER OFFICE CLEANING	748.13
31612	09/25/2015	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	3,146.75
31613	09/25/2015	COOPERATIVE NETWORK SERV LLC	RECRUITMENT ASSISTANCE	659.23
31614	09/25/2015	NTCA GROUP HEALTH PLAN	OCTOBER LIFE AND HEALTH PREMIUM	10,479.80
31615	09/25/2015	DQ TECHNOLOGY	40 EA M505N ROUTERS	2,327.44
31616	09/25/2015	NISC	SEPTEMBER BILLING	4,192.62
31617	09/25/2015	MODERN ENTERPRISE SOLUTIONS, INC.	ADDITIONAL CARD FOR B-RAS	1,701.12
31618	09/25/2015	INTELLIWEATHER, INC	SEPTEMBER WEATHER FEED	349.00
31619	09/25/2015	TELEPLAN VIDEOCOM SOLUTIONS, INC.	10 EA DCX3510'S	1,825.99
31620	09/25/2015	CITRUS COMMUNICATIONS, INC.	4 EA 721GX ONT'S	832.84
31621	09/25/2015	NEIL LEISENHEIMER	REIMBURSE SHIPPING NET OF SALE AMT	64.70
Total for General Account				<u>5324,161.41</u>

B. 11.

CROSSLAKE COMMUNICATIONS

Regular Meeting, October 20, 2015

The Regular Meeting of the Crosslake Communications Advisory Board was called to order at 8:12 am by Chair Mike Winkels. Members present: Mike Winkels, Steve Kollman and Ann Schrupp. Members absent: Mike Myogeto, Jim Talbott, Doug Benzer and Dave Fischer. Also present were General Manager Kevin Larson, Local Manager Debby Floerchinger, Accountant Cyndi Perkins, City Council Liaison Brad Nelson, Mayor Steve Roe, Helen Fraser, Patty Norgaard and City Finance Director Mike Lyonais.

Actions Taken:

The Minutes of the September 29, 2015 meeting were reviewed. Ann Schrupp moved to approve the Minutes as presented. Second by Steve Kollmann. All in favor, motion carried.

COMMUNICATIONS

The September 2015 Financial Statements were reviewed. Cyndi explained that the revenues were higher due to T-1s, an increase in Internet services, and cable revenues due to a rate increase. Operating expenses were up over last year for Internet due to the replacement of the routers and modems we have been replacing and having Neil from CTC to fill in for the Internet Help Desk position. Cyndi also reviewed the quarterly Cash Flow Statement. Ann Schrupp moved to approve the September 2015 Financial Statements. Second by Steve Kollman. All in favor, motion carried.

The September 2015 Check Disbursements were also reviewed. Mike Winkels moved to approve the September 2015 Check Disbursements. Second by Ann Schrupp. All in favor, motion carried.

- 1) Operations Report.
 - Debby reported that we have converted 107 total customers over to the new Electronic Equipment for our fiber plant.
 - Boyd Lodge has requested that we bring high speed to their townhomes and office so we are working on bidding that. We will have that installed before freeze up.
 - We are working with Andy at CTC on a new piece for our Channel Line Up, marketing the new VFax service, and assisting with a chamber meeting that we will be hosting on December 3rd.
 - Debby has been working with our billing company to get additional plant information inputted into our billing records. We have a Webinar for the CSRs scheduled for this afternoon.

- Bill is in the process of moving a lot of our programming from stand alone receivers to the HITS platform. Debby has been submitting the necessary paperwork on this.
 - The Council approved the VFax service so Debby will be setting up training for the staff.
 - Kevin reported that he and Steve Gilbert from his office met with Jim Anderson about moving buried fiber at Town Square. Crosslake had plowed fiber down the middle of the lot and Jim may have a buyer for the property. There is no easement. We will be moving forward with this and obtaining the necessary easement.
- 2) Subcommittee Report. Kevin reported that the Council approved the addition of John Finke as a resident to the subcommittee. Cyndi is currently working on the 5 year projections along with the 2016 budget. Once the projections are done, they will be sent to Olsen Thielen for review. The next subcommittee meeting is scheduled for November 3rd.

PERSONNEL

- 1) Internet Help Desk Position. Debby reported that she has interviewed 9 people and we have had two people return for a second interview. We re-ran the ad for the position an additional 2 weeks with no additional resumes received. Neil and Josh from CTC continue to assist us. Their new hours will be Tuesday/Thursday and telephone support on Monday/Wednesday/Friday. Melissa's last day was August 14th. Debby's first interview was August 4, 2015. We advertised in the Star Tribune, Brainerd Dispatch, MN Workforce website, MN Works website, MNTA website, NTCA website, Northland Press, Echoland Piper Shopper and the Echo Journal for a total cost of \$1,869. In reviewing the revenues generated on our computer repairs, we average less than \$1,000/month. The average number of repairs is one per day. Melissa's wage for this position was \$42,848 plus benefits. We are now at a point where we need to determine if it makes sense to discontinue the computer repair service. One option is to transfer calls to CTC's telephone support for a fee of \$9.00 per call. Their hours are 8 am to 8 pm Monday through Friday and 8 am to 4:30 pm on Saturday. This would provide our customers with extended support beyond our regular work day. The Advisory Board was concerned about discontinuing the computer repair. Kevin pointed out that there are many small repair companies in the area that offer the service with less overhead. We would be wise to invest funds in our infrastructure rather than in this position. Debby suggested that we table this topic until next month and in the meantime she would research other possible options.

OPEN FORUM

- 1) Helen asked about whether Crosslake Communications is getting too close to CTC. She said that the monthly fees get higher every month. Debby and Cyndi both shared how much CTC does for Crosslake Communications for their monthly fee. The monthly fee of \$17,500 includes a team of 11 staff members at our disposal. The work done by staff

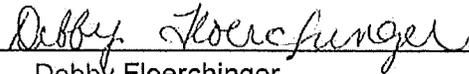
other than the management team is billed by the hour. This work included setting up equipment for the fiber conversion, marketing, reaching out to our business customers, and engineering services. Cyndi stated that in her opinion the support we receive is worth 10 times the amount that we are paying. It's so much more cost effective to pay for the services when you need them and not to have the person on staff waiting for the next problem.

- 2) Kevin shared that we will be budgeting for a new Generator in 2016. Ted Strand mentioned that the sewer plant may be looking for a new generator.
- 3) Kevin shared with the Committee that we are updating our maps to better understand who is able to receive higher speeds to our DSL customers until if or when we will be able to install additional fiber optics.

The next regular meeting will be held on Tuesday, November 24, 2015 at 8:00 am at Crosslake Communications.

Mike Winkels moved to adjourn the meeting at 8:55 am.

Cc: Steve Kollmann
Mike Myogeto
Ann Schrupp
Jim Talbott
Mike Winkels
Doug Benzer
Dave Fischer
Steve Roe, Mayor
Gary Heacox
Brad Nelson
Dave Schrupp
Mark Wessels



Debby Floerchinger
Recording Secretary and Local Manager

CROSSLAKE COMMUNICATIONS
CUSTOMER COUNTS

	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
Telephone Service													
Telephone Lines	1627	1620	1618	1613	1607	1601	1591	1574	1575	1572	1561	1550	1537
Telephone Vacation Disconnected	121	131	153	158	156	117	37	21	19	20	22	40	104
Percentage of Telephone Customers Disconnected	7%	8%	9%	10%	10%	7%	2%	1%	1%	1%	1%	3%	7%
Extended Calling/Pequot	277	295	271	288	285	280	279	280	278	278	278	277	271
Expanded Calling/CTC,Emily	43	43	40	42	41	41	41	40	42	42	42	42	42
Cable TV Service													
Basic	266	269	270	272	273	270	266	252	246	251	243	248	244
Expanded Basic	1362	1349	1342	1334	1330	1333	1327	1347	1344	1339	1339	1327	1277
Digital TV	259	259	261	250	260	256	259	257	257	256	255	252	249
Total Crosslake Customers	1887	1877	1873	1856	1863	1859	1852	1856	1847	1846	1837	1827	1770
Total Cable Customers													
Cable Vacation Disconnected	578	674	714	751	765	677	302	50	21	22	39	211	491
Percentage of Cable Customers Disconnected	31%	36%	38%	40%	41%	36%	16%	3%	1%	1%	2%	12%	28%
Premium Channels													
HBO Pkg	64	62	63	60	64	63	58	57	58	57	57	55	57
Cinemax	41	37	38	38	37	36	34	33	31	32	31	30	31
Showtime Pkg	37	35	36	38	36	34	33	32	33	33	34	33	35
Starz/Encore Pkg	44	43	44	45	43	44	42	41	43	43	43	42	42
HD TV	291	286	287	290	293	302	309	325	322	327	329	326	326
DVR and 2nd HD boxes	219	216	218	220	222	225	226	257	262	272	273	272	269
1st Box No Charge	195	195	197	195	193	187	184	180	181	179	177	177	174
Internet Service													
Dial Up Internet	14	13	13	13	12	11	11	12	12	10	10	10	9
High Speed Internet													
High Speed	1345	1336	1342	1343	1339	1355	1375	1401	1431	1449	1460	1465	1452
High Speed Plus	116	122	121	127	128	124	124	120	120	118	115	120	117
High Speed Super	17	17	21	20	24	23	26	28	27	29	30	30	30
High Speed Internet Totals	1478	1475	1484	1490	1491	1502	1525	1549	1578	1596	1605	1615	1599
High Speed Vacation Disconnected	261	316	320	369	374	331	151	23	12	12	21	88	221
Percentage of High Speed Customers Disconnected	18%	21%	22%	25%	25%	22%	10%	1%	1%	1%	1%	5%	14%
Mail Box Only	197	201	208	215	213	206	183	180	180	181	180	183	191

B.
12.

B.13.



CROSSLAKE POLICE
DEPARTMENT

MONTHLY REPORT

October

2015

**Crosslake Police Department
Monthly Report
October 2015**

Agency Assist	22
Alarm	22
Animal Complaint	4
Burglary	1
Burning Complaint	1
Chemical Spill	1
Civil Problem	1
Criminal Sexual Cond	1
Driving Complaint	5
Ems	19
Extra Patrol	2
Found Property	1
Fraud	1
Gas Leak	1
Gun Permits	1
Hazard In Road	1
Housewatch	2
Information	14
Intoxicated Person	2
Lost Property	2
Personal In Accident	1
Property Damage Acc	3
Public Assist	2
Shooting Complaint	1
Suspicious Vehicle	2
Theft	4
Traffic Arrests	1
Traffic Citations	9
Traffic Warnings	54
Warrant Service	1
Warrant Service Atmpt	1
Welfare Check	5
Total	188

B.14.



CROSSLAKE POLICE DEPARTMENT

MISSION
MONTHLY REPORT

October

2015

**Crosslake Police Department
Mission Monthly Report
October 2015**

Agency Assist	3
Alarm	1
Animal Complaint	1
Housewatch	2
Motorist Assist	1
Personal In Accident	1
Property Damage Acc	2
Traffic Citations	4
Traffic Warnings	17
Total	32

B.15.

Crosslake Fire Department

Calls

Date: October 2015

Description of Incident	Calls	YTD
3 - Rescue & Emergency Medical Services		
311 - Medical Assist - Assist EMS Crew	16	211
300 - Rescue, EMS Incident		1
322 - Motor Vehicle Accident with Injuries	2	7
324 - Motor Vehicle Accident with No Injuries		1
340 - Search for Lost Person		
362 - Ice Rescue		
326 - Snowmobile Accident With Injuries		
Total Medical:	18	220
1 - Fire		
111 - Building Fire		1
111 - Building Fire (Mutual Aid)		5
114 - Chimney Fire		1
143 - Grass Fire/Wildland Fire		6
131 - Automobile Fire		1
Total Fire:	0	14
4 - Hazardous Condition (No Fire)		
411 - Gasoline or other Flammable Liquid Spill	1	1
412 - Gas Leak (Natural Gas or LPG)	1	5
424 - Carbon Monoxide Alarm		
444 - Power Line Down/Trees on Road		4
Total Hazardous Condition:	2	10
6 - Good Intent Call		
611 - Dispatched and Cancelled en route		15
609 - Smoke scare, Odor of smoke		2
Total Good Intent:	0	17
7 - False Alarm & False Call		
743 - Smoke Detector Activation - No Fire		13
733 - Smoke Detector Activation due to Malfunction		
746 - Carbon Monoxide Detector Activation - No CO		2
731 - Sprinkler Activation due to Malfunction		
Total False Alarms:	0	15

Total Incidents:	20	276
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**NORTH AMBULANCE
CROSSLAKE**

SEPTEMBER 2015 RUN REPORT

TOTAL CALLOUTS: 77
NIGHT: 32 DAY: 45

No Loads: 07
Cancels: 13
Fire Standbys: 00
Police Standbys: 00
Transported Patients: 57

CROSSLAKE: 42 (4 No Load, 5 Cancel)
BREEZY POINT: 07 (1 No Load, 2 Cancel)
IDEAL: 00
MISSION: 00
FIFTY LAKES: 02 (1 No Load)
MANHATTAN BEACH: 01 (1 No Load)
CENTER: 00
TIMOTHY: 00

MUTUAL AID TO:
PINE RIVER: 13 (3 Cancel)
BRAINERD: 09 (3 Cancel)

BLS TRANSFERS: 00
ALS TRANSFERS: 03

ALS INTERCEPTS (ADVANCED LIFE SUPPORT):
BRAINERD: 00
PINE RIVER: 00
AIRCARE: 01

B.17.

MONTHLY PLANNING & ZONING STATISTICS - CROSSLAKE

PERMITS	October-2015	Year-to-Date 2015	October-2014	Year-to-Date 2014
New Construction (Dwellings)	6	26	8	35
Septic - New	2	7	3	25
Septic Upgrades	3	20	9	22
Porch / Deck	5	21	7	33
Additions	3	17	4	31
Landscape Alterations	7	53	3	45
Access. Structures	5	34	1	40
Demo/Move	1	2	1	13
Signs	0	3	0	1
Fences	0	5	1	10
E911 Addresses Assigned	6	15	3	10
Total Permits	38	203	40	265

ENFORCEMENT / COMPLAINTS	YTD 2015	YTD Closed 2015	YTD 2014	YTD Closed 2014
Enforcement	12	11	13	13

CUSTOMER SERVICE STATISTICS	October-2015	Year-to-Date 2015	October-2014	Year-to-Date 2014
Counter Visits	109	979	140	1121
Phone Calls	142	1375	198	1753
Email	33	475	70	697
Total	284	2829	408	3571

Call For Service	15	88	3	92
Shoreland Rapid Assessment Completed (Buffer)	7	24	3	17
Stormwater Plans Submitted	10	59	4	31
Site Visits	72	580	57	350

COMPLIANCE SEPTIC STATISTICS	Year-To-Date Received 2015	Year-To-Date Failed 2015	Year-To-Date Received 2014	Year-To-Date Failed 2014
Septic Compliance Inspections	121	3	151	3
Passing Septic Compliance Percentage		97.5%		98.0%

PUBLIC HEARINGS	October-2015	Year-to-Date 2015	October-2014	Year-to-Date 2014
DRT	4	26	4	25
Variance	3	12	2	19
CUP/IUP	0	1	0	3
Land Use Map Amendments	0	0	0	1
Subdivisions (Metes & Bounds; Preliminary; Final)	0	7	0	2

Consolidations/Lot Line Adjustments	0	10	Not Available	Not Available
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B. 18.



STATED MINUTES

City of Crosslake
Planning Commission/Board of Adjustment

September 25, 2015
9:00 A.M.

Crosslake City Hall
37028 County Road 66
Crosslake, MN 56442

1. Present: Aaron Herzog, Chair; Dave Nevin, Vice-Chair; Joel Knippel; Mark Lafon and Council Member Gary Heacox
2. Absent: Matt Kuker
3. Staff: Paul Herkenhoff, Survey/Planning Coordinator; Jon Kolstad, Crosslake Land Services Specialist and Cheryl Stuckmayer, Technical/Administration Specialist
4. 8-28-15 Minutes & Findings – **Motion by Nevin; supported by Herzog to approve the minutes & findings as written. All members voting “Aye”, Motion carried.**
5. Old Business
 - 5.1 None
6. New Business
 - 6.1 Steven A & Barbara Kuklock – After-the-Fact Variance for side yard setback
 - 6.2 Bruce K & Julie A 6.2Larson - Metes & Bounds Subdivision
 - 6.3 Public Hearing Ordinance Revisions - Article 11 Shoreland District Standards; Article 12 Rural Residential District Standards; Article 33 Signs; Article 36 Accessory Structures; Article 43 Definitions
7. Other
 - 7.1 Nuisance ordinance review
8. Amend Agenda
 - 8.1 Planning and Zoning Commission Stipend
9. Adjournment

**Steven A & Barbara Kuklock
142130030110009**

Kolstad read the request into the record along with a detailed background of the Kuklocks obtaining their permit. Herzog invited the applicants to the podium and requested additional detail pertaining to the shoreline property stake. Kuklock, owner and McCormick, surveyor, stepped up with McCormick explaining the history around the old existing stake and the stake that was placed recently by Stonemark after their survey. Kuklock described the procedure that was used to establish the property side yard setback for the permit and building location. Nevin clarified the procedure that is needed to get an accurate property line locate. McCormick agreed with Nevin's procedure and explained several alternative methods that could also be used. Kuklock expounded that the method they used included verifying the southern property, Deeter, side yard structure setback of 11 feet per the permit information, as an additional means of enforcing their accuracy of determining the side yard setback. McCormick mentioned that the Kuklocks were not pursuing adverse possession but instead going for a variance. Kuklock stated that approximately a sheet and a half of plywood is the amount that they are requesting in this variance. Herkenhoff stated that the method used to determine the lot line was where there was a discrepancy. Kuklock explained that they have been owners since 1987 and there has always only been one pin at the shoreline side yard and the idea of a survey had not entered their minds since they knew where the pin was and others had been using that same pin also, as is evident by the neighboring landscape. Herkenhoff indicated that the pin that was used to determine the side yard setback was a reference point determined by a surveyor. The commissioners, Kolstad, Kuklock and McCormick discussed the pin locate procedure and what was available to work with in staking the property line. Herzog opened the public hearing. Glass a resident of the lakes area and an associate of the Kuklocks for over 35 years described the exceptional character of the Kuklocks, their respect for the neighbors and the community. Glass explained his professional history, his understanding of the ordinance and that the Kuklocks are encroaching upon their own property setback not using the neighbor's property. Nevin asked Glass who he felt was the responsible party to determine the property line. Glass stated a survey was done for the plat and the stakes were there and that is what the Kuklocks went by. Nevin and Glass agreed that possibly the ordinance should require a survey. Herzog asked for any additional input from the public. Thomas the attorney for the Deeters, property owners on the southern shared property line, explained the property line history as he knows it and his feelings on the use of surveys and their costs. Thomas reiterated some of his answers to the required finding of fact questions which he had submitted in a written form dated September 16, 2015. Discussion pursued pertaining to the property line and the ins and outs of the need for a survey or not. Herzog asked if Thomas was opposed with leaving the footings as is, knowing Thomas was against squaring off the garage. Herzog was wondering what, if any, there was a fix that they were looking for, as for example a privacy fence. Thomas felt that creativity was not the answer, but that the law should be enforced as written. Herzog asked if there was any others who would like to speak. Ward, Kuklock's builder, approached the podium to clarify that the original print always had the jog off the garage. The plan was to leave room on one side for equipment to access the lake area. Whirley, Rem-Whirl, LLC indicated that it is clear a mistake was made, not

September 25, 2015 Planning & Zoning Commission Meeting

done on purpose, but granting this variance would send a message to professionals and everyone that assumptions can be made based on experience and if they are wrong it will just be approved. Herzog again asked for public participation with no further response. Kolstad read into record three comments received during the week of this public hearing; two approving and one denying. Nevin asked Kuklock if during the string procedure to find the side yard lot line did Deeters come over to question where the lot line was. Kuklock responded that they did not speak with them; it was in the fall and Deeters were not in resident. Kuklock stated the garage and bedrooms are relatively in a similar location with the Deeters floor plan with our structure angling away from the lot line. Herzog welcomed Deeter to the podium for his comments. Deeter stated that this matter is about the law and in the spring he did ask if the setback was going to be 10 feet. Kuklocks agreed that he did make that comment. Deeters specified that they oppose this variance. Kuklock approached the podium to state that he would at least hope to keep the current footings. McCormick stated that a decision today does not set a precedence. A variance is part of the law and is to be looked at individually. Herzog said it is unfortunate that some do look at past determinations and form assumptions. Nevin asked if they had come for a variance before the building started would the commissioners have granted it; also the other side of the house has plenty of room to have moved the structure over. Herkenhoff stated that it needs to be looked at as an after-the-fact and that is why there are two different processes. Lafon stated the closeness of the building project should have triggered the need for a survey. Knippel asked if there is a solution or compromise that can be found. Lafon felt with the closeness a survey should have been done. Nevin expressed that it would be hard to allow it to remain as is. Herzog was interested as to the difference in original location versus actual survey stake. The commissioners and Kolstad followed with a discussion on this topic. Herkenhoff stated that it sounds like squaring off the garage is not an attainable thing and a privacy fence as a form of mitigation was not accepted by Thomas. Herzog explained that the commissioners go thru a findings of fact procedure and asked Kolstad to proceed with this process; the board members deliberated and responded to each question.

September 25, 2015 Action:

Motion by Nevin; supported by Lafon to deny the variance for:

- 1. Side yard setback of 4.76 feet where 10 feet is required to proposed attached garage**

To construct:

- 2,310 square foot dwelling with attached garage within the setback**

Per the findings of fact as discussed, the on-site conducted on 9-24-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-28-15 and revisions dated 8-25-15 located at 13534 East Shore Road, Crosslake, MN 56442

Conditions:

- 1. None**

Findings: See attached

All members voting "Aye", Motion carried.

**Bruce K & Julie A Larson
120171202GB0009**

Kolstad read the request for the Metes & Bounds Subdivision into the records for recommendation to the City Council. Nevin asked Larson about the northern strip above the Larson property. Larson stated that strip was attached to the northern neighboring property. Nevin inquired about the procedure for an access if a driveway would be installed. Kolstad replied that it would be up to the county highway department at the time someone put the request in. Larson stated at this time there is no intent to sell the lot. Herzog opened the public hearing with no response, so the public hearing was closed. Kolstad stated that all requirements of the ordinance were met and completed. Herzog requested Kolstad to initiate the findings of fact procedure with the board members deliberating and responding to each question.

September 25, 2015 Action:

Motion by Lafon; supported by Knippel to approve a recommendation to the City Council to:

- **Subdivide parcel 120171202GB0009 involving 186,263 square feet / 4.276 acres into 2 tracts**

Per the findings of fact as discussed, the on-site conducted on 9-24-15 and as shown on the certificate of survey received at the Planning & Zoning office dated 8-28-15 located at 13244 County Road 16, Part of Government Lot 2, Section 17, City of Crosslake

Conditions:

- 1. Park dedication fee submitted to Planning & Zoning office prior to the City Council meeting on October 12, 2015**

Findings: See attached

All members voting "Aye", Motion carried.

**Crosslake Planning & Zoning
City of Crosslake, Chapter 26 City Ordinance
Land Use Revisions - Articles 11, 12, 33, 36 and
43**

Kolstad presented to the board a summary of Chapter 26 of the City of Crosslake Land Use Ordinance, Articles 11, 12, 33, 36, 43, the memo dated 9-15-15 and stated there were no public comments. Herzog opened all articles for public comments. Discussion pursued on each article with the board, staff, and Miller of Miller Construction.

- Article 11 – No Changes as presented

September 25, 2015 Action:

Motion by Nevin; supported by Knippel to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use.

All members voting “Aye”, Motion carried.

- Article 12 – No Changes as presented

September 25, 2015 Action:

Motion by Knippel; supported by Lafon to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use.

All members voting “Aye”, Motion carried.

- Article 33 – No Changes as presented

September 25, 2015 Action:

Motion by Nevin; supported by Knippel to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use.

All members voting “Aye”, Motion carried.

- Article 36 – Sec 26-960 (1) table - change the structure size on line one from 900 to 1200 square feet in size and eliminate the second line

September 25, 2015 Action:

Motion by Lafon; supported by Knippel to recommend the Crosslake City Council approve Article 36 as presented with revisions noted above to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use.

Herzog, Knippel and Lafon voting “Aye” and Nevin voting “Apposed”, three to one, Motion carried.

September 25, 2015 Planning & Zoning Commission Meeting

- Article 43 – No Changes as presented

September 25, 2015 Action:

Motion by Nevin; supported by Knippel to recommend the Crosslake City Council approve the revisions to the Code of Ordinances for the City of Crosslake, Chapter 26 Land Use.

All members voting “Aye”, Motion carried.

September 25, 2015 Planning & Zoning Commission Meeting

City of Crosslake Nuisance Ordinance

Kolstad read into the record the current ordinance on nuisance and his memo dated 8-25-15.

September 25, 2015 Action:

Motion by Nevin; supported by Knippel to recommend the Crosslake City Council approve the updates as presented in the 8-28-15 memo to Chapter 30 of the Crosslake City Code.

All members voting “Aye”, Motion carried.

Planning and Zoning Commission Stipend

Herzog stated he sent an email to city director and the City Council approved the requested increase to reflect a stipend of \$35.00 per meeting.

Matters not on the Agenda:

1. The possible need for surveys were discussed among the board, Kolstad, Herkenhoff and Heacox

Motion by Knippel; supported by Lafon to adjourn at 12:30 P.M.

All members voting “Aye”, Motion carried.

Respectfully yours,

Cheryl Stuckmayer

Cheryl Stuckmayer
Technical/Administrative Specialist

B.19.

Staff Report - Crosslake Parks, Recreation & Library

Date: November 2, 2015

To: Crosslake City Council

From: Jon Henke, Director of Parks, Recreation & Library 

1. Senior Nutrition Program

Meals are offered at the Community Center Monday - Friday at 11:30 am. Interested participants can call (692-4271) to make a reservation by 4:00 p.m the day before their scheduled meal.

2. Fitness Room

The Community Center offers an array of fitness equipment. A certified personal trainer is available to walk you through all of the different equipment free of charge when you sign up for a membership. We also offer fitness incentive programs from a variety of insurance providers and very affordable rates. The Silver Sneakers program is also available to those that are 65 or older and have a qualifying plan. Our new Silver and Fit Program is also available for those that qualify. Take advantage of these great programs and enjoy free use of the fitness room and a range of fitness classes.

3. Silver Sneakers classes offered

Come join instructor Donna Keiffer on Monday's and Wednesday's at 9:30 for the Silver Sneaker Yoga Class. We will also hold the Classic Silver Sneakers exercise class at 10:30. On Tuesday and Thursday join us for the Cardio Circuit class at 9:30. This class is one step up from the Classic class. Take the first step towards a healthy lifestyle.

4. Yoga

Yoga is offered at the Community Center on Tuesday mornings at 10:00 a.m.

5. Volleyball

A new session for volleyball will start on November 11th. Play is from 6:15-8:45. This is a ten week session. Registration is \$17 or day passes are available for \$4.00.

6. Crosslake Monster Dash/Halloween Party

The 6th annual Crosslake Monster Dash was held October 24th. This year 123 runners and walkers participated in this fundraising event. We would like to thank Moonlite Bay, Crosslake Drug, Ace Hardware and Karma Race Management for being Premiere Sponsors for the Monster Dash again this year. We also received sponsorships from Whitefish Properties, Wal Mart, Grand Casino Mille Lacs, Road ID, Rafferty's, Northland Press, Lake Country Echo, Brainerd Dispatch and the local radio stations.
- We would also like to thank all of the volunteers that came out and helped support the Monster Dash.

We would like to thank the Crosslake Ideal Lions for supplying a donation to the PAL Foundation to support this years children's Halloween party. The party also received support from Reed's Market, Dr. Linda Lewis, Build All Lumber and Crosslake Communications.

7. Community Center Schedule

The Community Center will be closed on November 26th for Thanksgiving.

Crosslake Roll-Off & Recycling Services

October 2015

Mixed

	Paper	Aluminum	Tin	Glass	Plastic	Metal	Cardboard	Electro	Total lbs	2000#	Total Tons
January	6420	740	2340	6740	1580	13020	3260	0	30840	2000	15.42
February	10800	880	0	0	1460	0	4280	0	17420	2000	8.71
March	0	0	0	6420	1580	4320	6760	0	19080	2000	9.54
April	9620	760	2120	6980	2940	7680	6300	0	36400	2000	18.2
May	10480	0	0	7080	3460	13500	12260	0	46780	2000	23.39
June	16660	840	2220	13700	4740	8100	11500	42	57802	2000	28.901
July	8040	2190	0	20760	6780	15010	10600	0	63380	2000	31.69
August	9760	880	2160	15020	4460	13620	11300	0	57200	2000	28.6
September	9340	750	0	13300	3960	9350	8600	0	45300	2000	22.65
October	10540	790	0	6480	3220	0	7900	0	28930	2000	14.465
November								0	0	2000	0
December										2000	0
TOTAL IBS	91660	7830	8840	96480	34180	84600	82760	42			
2000#	2000	2000	2000	2000	2000	2000	2000	2000			
TOTAL TONS	45.83	3.915	4.42	48.24	17.09	42.3	41.38	0.021			

Tires

B.20.

B.21.

SCORE REPORT FORM

Mo./Yr. July 2015

CROSSLAKE REPORT

Organization:	Waste Partners Environmental Services, Inc. PO Box 677 Pine River, MN 56474
Contact Person:	Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to:	Cass County - Pine River Transfer Station Cardboard & Mixed Paper - LDI or Rock-Tenn Metal - Crow Wing Recycling or Pine River Iron & Metal
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RESIDENTIAL COMMERCIAL

Total Paper : (includes)	9351
Corrugated Cardboard	
Newspaper	
Mixed Paper (News, Mags, Mixed Mail, CDBD)	

Metal: Appliances, misc...	0
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Commingled Materials: (includes)	20512
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%		lbs
0.05	Metals- Aluminum Cans	1026
0.21	Tin Cans	4308
0.61	Glass-	12512
	Clear bottles	
	Green bottles	
	brown bottles	
0.1	Plastic - #1 & #2 bottles	2051
0.03	Reject	615
1.00		20512

Total LBS.	29863	0
Total Tons	14.93	0

OUT OF COUNTY Waste Disposal	
Final Destination:	<u>N/A</u>
Disposal Site Permit # :	<u> </u>
Tons Delivered:	NONE

Total Number of Households Served this Month
893

	Trash		Recycling		30644 paper	135380 commingle
	Accounts	Rate	Accounts	%		
BRD	2837	0.47	1328	0.37	11211	49527
BAX	1200	0.89	1065	0.29	8991	39719
B.P.	549	0.95	520	0.14	4390	19393
P.L.	249	0.67	167	0.05	1410	6228
C.L.	893	0.62	550	0.15	4643	20512
NIS	70	0.00	0	0.00	0	0
	5798	0.63	3630			

SCORE REPORT FORM

Mo./Yr. **August 2015**

CROSSLAKE REPORT

Organization: Waste Partners Environmental Services, Inc.
 PO Box 677 Pine River, MN 56474
 Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
 Cardboard & Mixed Paper - LDI or Rock-Tenn
 Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)

Corrugated Cardboard
 Newspaper
 Mixed Paper (News, Mags, Mixed Mail, CDBD)

18172	

Metal: Appliances, misc...

--	--

Commingled Materials: (includes)

%		lbs
0.05	Metals- Aluminum Cans	835
0.21	Tin Cans	3508
0.61	Glass-	10191
	Clear bottles	
	Green bottles	
	brown bottles	
0.1	Plastic - #1 & #2 bottles	1671
0.03	Reject	501
1.00		16706

16706	
--------------	--

Total LBS.
Total Tons

34878	0
17.44	0

OUT OF COUNTY Waste Disposal

Final Destination: N/A
 Disposal Site Permit # : _____
 Tons Delivered: **NONE**

Total Number of
Households
Served this Month

893

	Trash		Recycling		83096	110260
	Accounts	Rate	Accounts	%		
BRD	2837	0.47	1328	0.37	30400	40338
BAX	1200	0.89	1065	0.29	24379	32349
B.P.	549	0.95	520	0.14	11904	15795
P.L.	249	0.67	167	0.05	3823	5073
C.L.	893	0.62	550	0.15	12590	16706
NIS	70	0.00	0	0.00	0	0
	5798	0.63	3630			

SCORE REPORT FORM

Mo./Yr. **September 2015**

CROSSLAKE REPORT

Organization: Waste Partners Environmental Services, Inc.
 PO Box 677 Pine River, MN 56474
 Contact Person: Eric Loge Ph: (218) 824-8727 Fax: (218) 587-5122

Materials delivered to: Cass County - Pine River Transfer Station
 Cardboard & Mixed Paper - LDI or Rock-Tenn
 Metal - Crow Wing Recycling or Pine River Iron & Metal

RESIDENTIAL COMMERCIAL

Total Paper : (includes)	23329	10000
Corrugated Cardboard		10000
Newspaper		
Mixed Paper (News, Mags, Mixed Mail, CDBD)		

Metal: Appliances, misc...	0	
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Commingled Materials: (includes)	10476	
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%		lbs
0.05	Metals- Aluminum Cans	524
0.21	Tin Cans	2200
0.61	Glass-	6390
	Clear bottles	
	Green bottles	
	brown bottles	
0.1	Plastic - #1 & #2 bottles	1048
0.03	Reject	314
1.00		10476

Total LBS.	33805	10000
Total Tons	16.90	5

OUT OF COUNTY Waste Disposal		
Final Destination:	N/A	
Disposal Site Permit # :	_____	
Tons Delivered:	NONE	

Total Number of Households Served this Month
893

	Trash		Recycling		117861	69140
	Accounts	Rate	Accounts	%	paper	commingle
BRD	2837	0.47	1328	0.37	43118	25294
BAX	1200	0.89	1065	0.29	34579	20285
B.P.	549	0.95	520	0.14	16884	9904
P.L.	249	0.67	167	0.05	5422	3181
C.L.	893	0.62	550	0.15	17858	10476
NIS	70	0.00	0	0.00	0	0
	5798	0.63	3630			

B. 22.

ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
8:30 A.M. – OCTOBER 7, 2015
City Hall

The regular monthly meeting of the Crosslake EDA was called to order at 8:30 A.M. by Patty Norgaard with the following members present: Patty Norgaard, Steve Roe, Bill Forsythe, and Mark Wessels. Also in attendance were Local Manager Debby Floerchinger and Sheila Haverkamp of BLAEDC. There were five people in the audience.

A MOTION WAS MADE BY BILL FORSYTHE, SECONDED BY STEVE ROE TO APPROVE THE MINUTES OF THE SEPTEMBER 2, 2015 EDA MEETING. AYES: ALL.

Bill Forsythe reported the Revolving Loan Fund balance information. No action was required.

Sheila Haverkamp presented a draft of Crosslake EDA/BLAEDC Marketing Partnership Ideas dated October 2015. BLAEDC is offering to work together with the Crosslake EDA to improve and expand marketing strategies. Marketing ideas included tech services marketing and branding promotion such as a tech ready billboard in Crosslake, BLAEDC website upgrade to include a Crosslake community profile, and digital media project with Spectrum Reach. Because these projects have not been finalized, Ms. Haverkamp was only able to estimate the contribution costs. BLAEDC has submitted an application to Region Five for a Blandin Foundation grant which could help cover costs associated with community projects such as the tech ready billboards. A lengthy discussion ensued regarding the BLAEDC website and the EDA website and how the two could combine. Ms. Haverkamp noted that BLAEDC continues to work for Crosslake whether or not the EDA contributes extra funds for these marketing ideas.

Patty Norgaard stated that the Cindy Myogeto of the Chamber would like some type of information to hand out to interested visitors regarding city statistics, business development and contact information. Ms. Haverkamp noted that the most current information would come from the BLAEDC website and could be printed from there for distribution.

Patty Norgaard asked for decision from the EDA members regarding inviting the MN Design Team to Crosslake. The Initiative Foundation would contribute \$4,000 of the \$5,000 fee to the MN Design Team. Steve Roe stated that these professionals could help connect the City from one end to the other. Linda of Kicks on 66 stated that the City should invite the team here and listen to their ideas for the City. Because Crosslake businesses are so spread out, it is important to find ideas to connect them.

A MOTION WAS MADE BY PATTY NORGAARD AND SECONDED BY MARK WESSELS TO APPROVE THE 2016 EDA BUDGET INCLUDING UP TO \$5,500 FOR BLAEDC WEBSITE UPGRADE WITH CROSSLAKE COMMUNITY PROFILE (\$2,500), BLAEDC TECH READY BILLBOARD (\$1,500), MARKETING HANDOUTS FOR CHAMBER (\$500), AND MN DESIGN TEAM (\$1,000). MOTION CARRIED WITH ALL AYES. Sheila Haverkamp noted that additional marketing with Spectrum Reach may be included in the 2017 budget request.

Patty Norgaard presented possible guest speakers for 2016 including Jennifer Bergman from HRA, Crosslake Community School, a water quality speaker, a retail sector speaker, a local developer speaker, DEED, BLAEDC, and Crosslake Communications. The Council could be invited to attend the presentations.

There being no further business at 10:22 A.M., Patty Norgaard adjourned the meeting.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Charlene Nelson", written in black ink.

Charlene Nelson

City Clerk



The power of human connections

P.O. Box 507 ^{B.}
Highway 371 North ^{23.}
Brainerd, Minnesota 56401
218-829-2827
1-800-648-9401
Fax: 218-825-2209
Web Site: www.cwpower.com

"This institution is an equal opportunity provider."

A Touchstone Energy® Cooperative 

October 15, 2015

City of Crosslake
37028 CR 66
Crosslake MN 56442

Members of the City Council:

The Crow Wing Power Board of Directors met in October to review the cooperative's municipal meter relief program and decided to continue the program for another year. Although the program has been underway for many years, it is evaluated by the board annually. Under the municipal meter relief program, the City of Crosslake currently has 6 meters that the cooperative is forgiving the normal monthly service fee. In 2015 alone, the City of Crosslake will have saved \$1,152 under this program. In the past twenty years, you have saved \$14,328.

In addition, the city receives special lighting credit each year, based on 1% of total gross revenues within the entire city. For 2015, the City of Crosslake will have received a credit of approximately \$42,500 toward your street lighting program.

Thanks for your membership with Crow Wing Power!

Sincerely,



Gordon Martin
Board President

CC: Crosslake Public Works



Hwy 371 North

Brainerd, MN 56401

www.cwpower.com

218-829-2827 1-800-648-9401

B. 24.

October 28, 2015

Dear Member:

This letter is to inform you of a vegetation management project in your area starting approximately November 16th.

Crow Wing Power is establishing a six year vegetation management cycle for our right-of-way so the work to be done may be more extensive than you have experienced in the past. Recent survey results indicate that it is very important to our members that we continue our commitment to improving reliability. This work is also very important for the safety of our employees, our members and the general public.

If you would like, please call 1-800-554-6724 and I will schedule a meeting between you and our right-of-way supervisor to discuss the work that needs to be done on your property. That way, you should not experience any unnecessary surprises after the work has been completed.

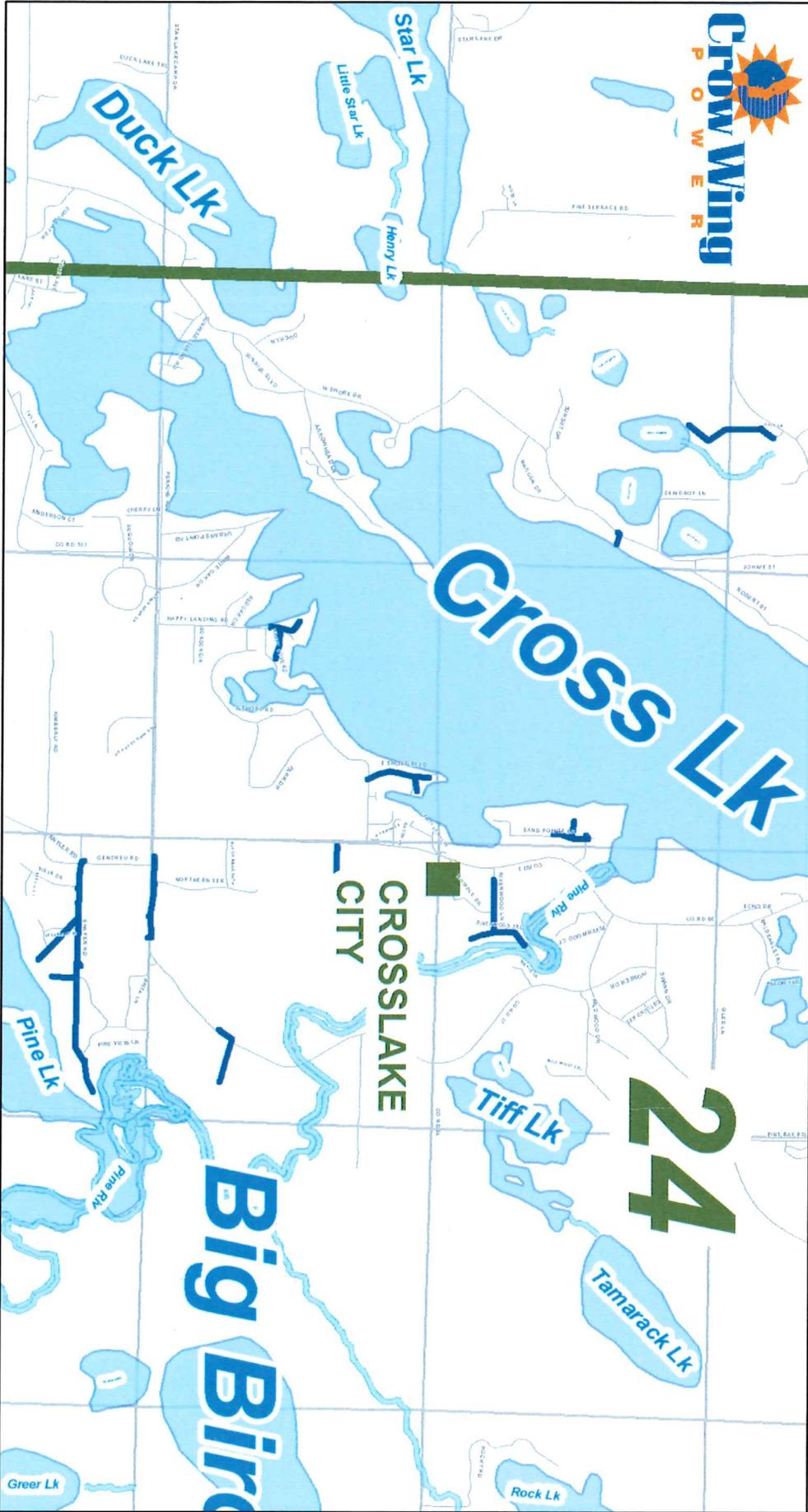
Phase One: Is the removal of woody vegetation/trees, brush and tree limbs that are encroaching our right-of-way or endangering the line.

Phase Two: Follows 1-2 years after Phase One. We will be inspecting the right-of-way in your area for any danger trees within or near the right-of-way. Our easement allows us to perform this necessary clearing and trimming in order to ensure reliable power to your area. However, if you have any questions please feel free to contact me at 1-800-554-6724. For more information you may also visit our website www.cwpower.com and click on "Line Clearing Video" or call and request a ROW Clearing DVD be sent to you. We appreciate your cooperation as we continue to strive to improve service to your home or business.

Sincerely,

Chris Olander
Resource & Planning Coordinator
Crow Wing Power
1-800-554-6724

CC: MnDot, Townships, Cities



B.25.

RESOLUTION NO. 15-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION REGARDING UNPAID SEWER CHARGES

WHEREAS, Minnesota Statute Section 444.075 subd. 3 provides that municipalities may make the charges for connection to sewer facilities and the use charges for such sewer facilities a charge against the owner, lessee, occupant of the property, and may provide a covenant for certifying unpaid charges to the County Auditor with taxes against the property served for collection as other taxes are collected; and

WHEREAS, the City of Crosslake City Code, Chapter 50 Section 50-624 provides that each and every sewer service charge levied by and pursuant to this Chapter is hereby made a lien upon the lot or premises served, and all such charges which are on May 15th or October 15th of each year past due and delinquent, shall be certified to the County Auditor as taxes or assessments on the real estate; and

WHEREAS, as of October 15, 2015, the following sewer charges were past due and delinquent:

<u>TAX PAYER NAME</u>	<u>REAL ESTATE CODE</u>	<u>AMOUNT</u>
Nikolaus Larsen	120162200H00009	199.43
Kay Nicholson/Donna Stinchfield	120163204GC0009	162.80
Kay Nicholson/Donna Stinchfield	120212400AHB009	<u>162.80</u>
	Total	\$ 525.03

THEREFORE, BE IT RESOLVED that the City of Crosslake City Council hereby certifies as delinquent the following sewer service charges as of October 15, 2015, as taxes or assessments on the real estate identified above:

Adopted by the Crosslake City Council this 9th day of November 2015.

Steve Roe
Mayor

Charlene Nelson
City Clerk

B. 26

RESOLUTION 15-_____

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$949.99	Shuffle Board Courts
PAL Foundation	\$64.64	Benches
Crow Wing Energized	4 – Bicycle Racks	Community Use

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 9th day of November, 2015.

Steve Roe
Mayor

ATTEST:

Charlene Nelson
City Clerk

(SEAL)

PAL FOUNDATION OF CROSSLAKE
14126 DAGGETT PINE ROAD
CROSSLAKE, MN 56442

75-564
919 2

NO

3211

Date OCT 21, 15

PAY TO THE ORDER OF

CITY OF CROSSLAKE

\$ 949⁹⁹

NINE HUNDRED FORTY NINE DOLLARS ⁹⁹/₁₀₀

DOLLARS



Security Features
Included
Details on Back

Lakes Bank STATE

P.O. Box 366 (218) 568-4473
Pequot Lakes, MN 56472
P.O. Box 767 (218) 692-4472
Crosslake, MN 56442

Money
Market
Account

Memo SHUFFELBOARD COURTS

Jessica E. W.

MP

⑆091905648⑆ ⑆50⑈868⑈9⑈

176

PAL FOUNDATION OF CROSSLAKE
14126 DAGGETT PINE ROAD
CROSSLAKE, MN 56442

75-564
919 2

NO

3213

Date OCT 21, 15

PAY TO THE ORDER OF

CITY OF CROSSLAKE

\$ 64⁶⁴

SIXTY FOUR DOLLARS ⁶⁴/₁₀₀

DOLLARS



Security Features
Included
Details on Back

Lakes Bank STATE

P.O. Box 366 (218) 568-4473
Pequot Lakes, MN 56472
P.O. Box 767 (218) 692-4472
Crosslake, MN 56442

Money
Market
Account

Memo BENCHES

Jessica E. W.

MP

⑆091905648⑆ ⑆50⑈868⑈9⑈

176

Dear Community Partner,

Thank you for increasing active living opportunities, active lifestyles and promoting and supporting healthy environments in Crow Wing County with bicycle racks. Please place the enclosed Crow Wing Energized stickers on your bike racks to acknowledge our financial support in the project.

Check our website to look for ways to get involved or make the healthy choice the easy choice
www.CrowWingEnergized.org.

Stay active and healthy.

Energetically,

The Crow Wing Energized staff and healthy choices goal group

Crow Wing
energized

www.CrowWingEnergized.org

B.27.

BILLS FOR APPROVAL
November 9, 2015

VENDORS	DEPT	AMOUNT
Ace Hardware, stakes	PW	413.65
Ace Hardware, blades	PW	54.38
Ace Hardware, caulk	Park	1.79
Ace Hardware, brace, bulbs	Park	27.97
Ace Hardware, putty knife, caulk, chalk	Park	12.27
Ace Hardware, digital recorder	Admin	59.99
Ace Hardware, hardware	PW	33.99
Ace Hardware, air filters	PW	19.96
Ace Hardware, hardware	PW	66.50
Ace Hardware, hardware	PW	4.49
Ace Hardware, hardware	PW	32.30
Ace Hardware, outlet box, cover	Park	34.41
Ace Hardware, reflective lettering	Park	3.95
Ace Hardware, plugs	Park	1.99
Ace Hardware, rollers	Park	10.98
Ace Hardware, hardware	Park	8.27
Ace Hardware, shelf bracket	Park	23.98
Ace Hardware, bulb	Park	24.99
Ace Hardware, bulb recycling	Park	17.00
Ace Hardware, fuel	Fire	47.94
Ace Hardware, keys	Park	3.98
Ace Hardware, wallplates, air filters	Park	21.14
Ace Hardware, janitorial supplies	Sewer	45.87
Ace Hardware, tarp grabber, bungees, drop cloth	PW	56.09
Ace Hardware, batteries, screwdrivers, magnetic guide	PW	27.94
Ace Hardware, antifreeze, lighter, fuel stablizer	Park	17.46
Ace Hardware, antifreeze	Park	3.98
Ace Hardware, wire	PW	27.98
Ace Hardware, pocket knife, spray paint	PW	44.97
Ace Hardware, fuel	Fire	95.92
Ace Hardware, tubing	PW	10.98
Ace Hardware, fuel	PW	95.96
Ace Hardware, bulbs	Park	22.48
Ace Hardware, screws, bulb	Park	7.79
Ace Hardware, battery, led	Police	10.98
Ace Hardware, caulk, impact shockwave	PW	33.97
Ace Hardware, hardware	PW	7.07
Ace Hardware, mirror, flashlight	PW	36.98
Advanced Diesel Service, DOT inspection	PW	71.83
American Welding, contact tip	PW	12.48
Antonio Donato, soccer ref	Park	140.00
Aspen Mills, uniform	Fire	326.85
Auto Value, led minibar	PW	529.98
AW Research, water testing	Sewer	1,069.20
Baker and Taylor, books	Library	1,278.32

Batteries Plus, portable scene lights	Fire		1,079.98
Batteries Plus, batteries	PW		27.78
Brainerd Dispatch, subscription	Library	pd 10-23	199.88
Brainerd Hydraulics, compressor, regulator, auto tank drain	PW		3,799.00
Brainerd Hydraulics, parts and labor	PW		304.17
Chip Lohmiller, reimburse travel expenses	Fire		616.75
City of Crosslake, sewer utilities	PW/Gov't		111.00
Clean Team, november cleaning	PW/Gov't		1,082.50
Commercial Asphalt, asphalt repair	PW		3,020.00
Corey Ledin, reimburse travel expenses	Fire		330.92
Council #65, union dues	Gov't		385.00
Cross Tech Manufacturing, blade set, hardware	PW		152.72
Crosslake Auto Body, door repair	Park		156.20
Crosslake Communications, phone, fax, cable, internet	ALL		1,789.90
Crow Wing County Highway Department, fuel	ALL		2,277.62
Crow Wing Power, electric service	ALL	pd 10-19	5,782.87
Culligan, water and cooler rental	PW/Gov't	pd 10-19	50.13
Custom Fire, steps, speaker, shelf, bracket, labels	Fire		1,306.10
Dacotah Paper, trash bags	Gov't		21.72
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,508.37
Diana Johnson, refund basketball registration	Park		35.00
East Side Oil, recycling	Gov't		50.00
Equity Builders, picnic shelter roof	Park	pd 11-2	1,600.00
Essentia, flu vaccines	Fire		819.00
Fastenal, cart, ratchet binder, mallet, hammer, ratchet	PW		520.25
Fire Instruction & Rescue, auto extrication	Fire	pd 10-27	450.00
Foreman Fire Service, pump recertification test	Fire		686.00
Fortis, disability	ALL		592.84
Fyles, portable restrooms	Park		150.00
Grand Forks Fire Equipment, hoses	Fire		2,730.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer	pd 10-12	1,201.45
Hawkins, chemicals	Sewer		807.88
Health Partners, health insurance	Gov't		18,275.86
Herculift, lift repair	PW		813.39
Holiday Station, premium fuel	PW		3.36
Holiday Station, premium fuel	Park		56.89
Holiday Station, premium fuel	Park		30.00
Joe Chase, reimburse uniform expense	PW	pd 10-23	117.76
Jon Henke, reimburse mileage	Park		41.39
Karma Race management, monster dash	Park		1,302.50
Keepers, uniform	Police		52.19
Kellys Towing, fire training vehicles	Fire		350.00
Lakes Area Lock, knob and deadbolt	PW		53.00
Lakes Area Rental, picnic tables	Park		834.00
Lakes Heating & Cooling, convert from propane to natural gas	PW		459.00
Maney International, DOT inspection	PW		95.45
Marco, copier lease	ALL		433.00
Marco, copier lease	Park		218.05

Mastercard, Amazon.com, magazine subscriptions	Library	pd 10-23	476.53
Mastercard, Brainerd License Office, title transfers, tax	PW		592.35
Mastercard, Brainerd Tools, tools	PW		58.00
Mastercard, Fleet Farm, mailbox	PW		32.16
Mastercard, Fleet Farm, windshield wash, muffler, rain caps	PW		100.89
Mastercard, GoDaddy, domain renewal	Gov't		36.34
Mastercard, Hampton Inn, lodging	Fire		594.42
Mastercard, Just Award Medals, monster dash	Park	pd 10-23	129.24
Mastercard, MN Board of Accountancy, certificate renewal	Admin		102.00
Mastercard, MN Fall Expo, attendance fee	PW	pd 10-23	50.00
Mastercard, Verizon, cell phone case	PW		85.88
Mastercard, Walmart, halloween party supplies	Park		197.60
Mastercard, Walmart, monster dash	Park		170.45
MCFOA, region ii meeting	Admin		15.00
Menards, gang box, cover	Park		20.16
Metro Sales, copier maintenance	ALL	pd 10-23	175.00
Metro Sales, erase hard drive	Police	pd 10-23	232.50
Midwest Machinery, snap ring	Park		0.88
Mike Lyonais, petty cash	ALL	pd 10-27	49.14
Mike's Tree Company, tree removal	PW		5,850.00
Mike's Electric, install gfi protection, replace circuit panel	Park		1,049.50
MN Backyard Birds, bird feeder, baths and house service	Park		300.00
MN Life, life insurance	ALL		408.20
MN State Fire Dept Assn, membership dues	Fire		135.00
MPCA, certification fee	Sewer	pd 10-27	45.00
MR Sign, address numbers and street name sign	PW		195.62
Napa, battery, carb cleaner, accufit conventional	PW		140.61
Napa, light	Police		23.99
Napa, exhaust pipe, exhaust adapter	PW		13.31
Napa, hose clamp, fuel line hose	PW		14.03
Napa, parts	PW		22.77
Napa, torch gun, bonded wire	PW		36.19
Napa, molding tape, led indicator	PW		13.40
Napa, accufit hybrid	PW		27.18
NCPERS-Life Insurance	ALL		144.00
Neil Luzar, reimburse travel expense	Fire	pd 10-27	151.55
Northland Press, meeting notice of 10/23	PZ		68.00
Northland Press, ordinance 327	Gov't		199.75
Northland Press, ordinance 328	PZ		85.00
Oriental Trading, halloween party supplies	Park	pd 10-19	225.32
Patty Norgaard, reimburse printing expense	EDA		17.40
Peoples Security, annual security monitoring	Gov't	pd 10-19	323.40
Pine Island Bank, equipment certificate payment	Gov't		7,885.17
Pinnacle Property Management, stump removal	PW		700.00
Premier Auto, tire repair	Police		15.00
Rapid Trans, transcription	Police		5.00
Ron Harkin, reimburse uniform	Park	pd 10-23	83.96
Ron Harkin, reimburse for trailer dolly	Park	pd 10-23	64.41
Scott Johnson, reimburse for cords/reel	Fire	pd 10-23	57.51
Simonson Lumber, lumber	Park		23.12

C. 1.

RESOLUTION NO. 15-_____

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION SUPPORTING THE "LAKES PROUD" CAMPAIGN

WHEREAS, the mission of the "Lakes Proud" project is to grow the regional economy by creating an understanding that it matters where consumer and business dollars are spent;

WHEREAS, in recognition of local business contributions that support and strengthen our community, the City of Crosslake hereby resolves to support the regional "Lakes Proud" Campaign by actively encouraging its staff to identify, compare, pursue and consider local options when purchasing products and services.

NOW, THEREFORE, BE IT RESOLVED that the City of Crosslake City Council supports the regional "Lakes Proud" program and expresses its gratitude to the creators and supporters of this program because we all have the power to strengthen our economy.

Adopted by the Crosslake City Council this 9th day of November 2015.

Steve Roe
Mayor

Charlene Nelson
City Clerk

F.
1.

MEMO TO: City Council

FROM: City Clerk

DATE: November 4, 2015

SUBJECT: Contract for Use of Banner Poles at Pine River Dam

The City Council approved a contract between the City of Crosslake and the Army Corps of Engineers in 2010 for the installation, operation and maintenance of banner poles at Pine River Dam. The contract expired October 21, 2015. Because there have been problems with banners ripping while hanging on the poles, staff does not wish to renew the contract at a fee of \$300. If the Council is in agreement with this decision, a motion is required.



DEPARTMENT OF THE ARMY
U. S. ARMY CORPS OF ENGINEERS, ST. PAUL DISTRICT
180 FIFTH STREET EAST, SUITE 700
ST. PAUL, MN 55101-1678

October 22, 2015

REPLY TO
ATTENTION OF

Regional Real Estate Division North
Management and Disposal Branch

Honorable Steve Roe
Mayor, City of Crosslake
37028 County Road 66
Crosslake, Minnesota 56442

Dear Mayor Roe:

Enclosed for your review is General Purpose License No. DACW37-3-16-0008. This license will replace existing License No. DACW37-3-11-0021 which expired on October 21, 2015. This license will allow for the continued operation and maintenance of two (2) banner poles at the Mississippi River Headwaters Project - Pine River Dam located in Crow Wing County, Minnesota. This license shall remain in effect for a term of five (5) years beginning October 22, 2015, and extending through October 21, 2020.

At this time, please sign all three copies of the license and return them along with a check in the amount of **Three Hundred Dollars (\$300.00)**, made payable to: **USAED, St. Paul** to cover administrative costs. Upon receipt of payment and all three (3) signed copies of the licenses, I will coordinate final execution on behalf of the government and provide you with a fully executed copy for your records. If you have any questions related to the license or the instructions provided above, please contact Mr. Jeff Grow of my staff at (651) 290-5261.

Best Regards,

A handwritten signature in cursive script that reads "Kevin Sommerland".

Kevin Sommerland
Deputy Chief, Regional Real Estate Division North
Chief of Real Estate, St. Paul District

Enclosures (3)

DEPARTMENT OF THE ARMY

GENERAL LICENSE

MISSISSIPPI RIVER AT HEADWATERS PROJECT– PINE RIVER DAM

CROW WING COUNTY, MINNESOTA

THIS LICENSE is made between the SECRETARY OF THE ARMY, acting by and through the Chief, Real Estate Division, U.S. Army Engineer District, St. Paul, hereinafter referred to as the “Grantor,” and the **City of Crosslake, Minnesota located at 37028 County Road 66, Crosslake, Minnesota 56442**; hereinafter referred to as the “Grantee.”

NOW THEREFORE:

The Grantor, under the General Administrative authority of the Secretary, hereby grants to the Grantee, a license for the **continued operation and maintenance of two banner poles** located at Mississippi River at Headwaters Project – Pine River Dam, as identified in Exhibit “A”, which is attached hereto and made a part hereof; and, hereinafter referred to as the “Premises”.

THIS LICENSE is granted subject to the following conditions:

1. TERM

This License is granted for a term of **five (5) years, beginning October 22, 2015 and ending October 21, 2020**, but revocable at will by the Secretary.

2. CONSIDERATION, MITIGATION, AND DAMAGES

a. The consideration for this License shall be the Grantee’s use of the Premises for the benefit of the United States and the general public in accordance with the conditions hereinafter set forth.

b. The Grantee shall be responsible for and will mitigate damages caused to the Premises and surrounding areas by the Grantee’s activities.

c. Any property of the United States damaged or destroyed by the Grantee incident to the exercise of the privileges herein granted shall be promptly repaired or replaced by the Grantee to a condition satisfactory to Grantor, or at the election of Grantor, reimbursement made therefore by the Grantee in an amount necessary to restore or replace the property to a condition satisfactory to Grantor.

d. Any cash payments to the Grantor will be made to the order of: **USAED, St. Paul District**, and delivered to U.S. Army Corps of Engineers, St. Paul District, 180 Fifth Street East, Suite 700, St. Paul, Minnesota 55101-1678.

e. Any payments due under the terms of this License must be paid on or before the date they are due in order to avoid the mandatory sanctions imposed by the Debt Collection Act of 1982, as amended (31 U.S.C. Section 3717). This statute requires the imposition of an interest charge for the late payment of debts owed to the United States, an administrative charge to cover the costs of processing and handling delinquent debts, and the assessment of an additional penalty charge on any portion of a debt that is more than 90 days past due.

3. NOTICES

- a. All correspondence and notices to be given pursuant to this license shall be in writing and addressed, if to the Grantee, to **City of Crosslake, City Hall, 37028 County Road 66, Crosslake, Minnesota 56442**; and if to the Grantor, to the **U.S. Army Corps of Engineers, St. Paul District, Real Estate Contracting Officer, Attn: RE-M, 180 Fifth Street East, St. Paul, Minnesota 55101-1678** or as may from time to time otherwise be directed by the parties. Both Grantor and Grantee have an obligation to ensure that the other party has their accurate address.
- b. Notices shall be mailed by certified mail, postage prepaid, return receipt requested, addressed to the addressed above. The effective date of the notice shall be the earlier of the actual date of receipt or the date the addressee is notified of the attempted delivery of the certified mail, whether or not the addressee actually accepts delivery.

4. AUTHORIZED REPRESENTATIVES

Except as otherwise specifically provided, any reference herein to "Grantor" or "Chief, Real Estate Division" or "Grantee" shall include their duly authorized representatives.

5. SUPERVISION BY THE GRANTOR

a. The use and occupancy of the premises shall be subject to the general supervision and approval of the Grantor's representative having immediate jurisdiction over the Premises, and subject to such rules and regulations as may be prescribed from time to time by Grantor.

b. No construction, structural changes and/or demolition or removal of a facility are authorized. Grantee shall obtain written authorization from Grantor if construction, structural changes, repair, replacement, additions or alterations of any facilities located on the Premises is required.

6. APPLICABLE LAWS AND REGULATIONS

a. The Grantee shall comply with all applicable Federal, State, county and municipal laws, ordinances and regulations wherein the premises are located. The Grantee shall be solely responsible for obtaining at its cost and expense any permits or licenses required for its operations under this License, independent of any existing permits or licenses held by the Grantor.

b. The Grantee shall promptly report to the Grantor any incident for which the Grantee is required to notify a Federal, State or local regulatory agency or any citation by Federal, State or local regulatory agency of non-compliance with any applicable law, ordinance or regulation.

7. CONDITIONAL USE BY GRANTEE

The Grantee's use is non-exclusive. The Grantee exercise of the privileges herein granted shall be:

- a. without cost or expense to the United States; and,
- b. subject to the right of the United States to improve, use or maintain the Premises; and,
- c. subject to other outgrants of the United States on the Premises; and,

- d. personal to the Grantee, and this license, or any interest therein, may not be transferred or assigned; and,
- e. in such manner as not to endanger personnel or property of the Grantor or obstruct travel on any road thereon.

8. CONDITION OF PREMISES

The Grantee acknowledges that it has inspected the premises, knows its condition, and understands that the same is granted without any representations or warranties whatsoever and without any obligation on the part of the United States.

9. PROTECTION OF PROPERTY

The Grantee shall keep the premises in good order and in a clean, safe condition by and at the expense of the grantee. The Grantee shall exercise due diligence in the protection of all property located on the premises against fire or damage from any and all other causes.

10. INDEMNITY

The United States shall not be responsible for damages to property or injuries to persons which may arise from or be incident to the exercise of the privileges herein granted, or for damages to the property of the grantee, or for damages to the property or injuries to the person of the grantee's officers, agents, or employees or others who may be on the premises at their invitation or the invitation of any one of them, and the grantee shall hold the United States harmless from any and all such claims not including damages due to the fault or negligence of the United States or its contractors.

11. RESTORATION

- a. On or before the expiration of this license or its termination by the Grantee, the Grantee shall vacate the premises, remove the property of the Grantee, and restore the premises to a condition satisfactory to Grantor.
- b. If, however, this License is revoked, the Grantee shall vacate the premises, remove said property and restore the premises to the aforesaid condition within such time as the Grantor may designate.
- c. In either event, if the Grantee shall fail or neglect to remove said property and restore the premises, then Grantor may cause the property to be removed and no claim for damages against the United States or its officers or agents shall be created by or made on account of such removal and restoration work. The Grantee shall also pay the United States on demand any sum which may be expended by the United States after the expiration, revocation, or termination of this license in restoring the premises.

12. NON-DISCRIMINATION

- a. The grantee shall not discriminate against any person or persons because of race, color, age, sex, handicap, national origin or religion.
- b. The grantee, by acceptance of this license, is receiving a type of Federal assistance and, therefore, hereby gives assurance that it will comply with the provisions of Title VI of the Civil Rights Act of 1964 as amended (42 U.S.C. § 2000d); the Age Discrimination Act of 1975 (42 U.S.C. § 6102); the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794); and all requirements imposed by or pursuant to the Directive of the Department of Defense (32 CFR Part 300) issued as Department of Defense Directive 5500.11 and 1020.1, and

Army Regulation 600-7. This assurance shall be binding on the grantee, its agents, successors, transferees, and assignees.

13. TERMINATION

This license may be terminated by the grantee at any time by giving the District Engineer at least ten (10) days notice in writing provided that no refund by the United States of any consideration previously paid shall be made and provided further, that in the event that said notice is not given at least ten (10) days prior to the rental due date, the grantee shall be required to pay the consideration for the period shown in the Condition on CONSIDERATION.

14. ENVIRONMENTAL PROTECTION

a. Within the limits of their respective legal powers, the parties to this license shall protect the premises against pollution of its air, ground and water. The grantee shall comply with any laws, regulations, conditions, or instructions affecting the activity hereby authorized if and when issued by the Environmental Protection Agency, or any Federal, state, interstate or local governmental agency having jurisdiction to abate or prevent pollution. The disposal of any toxic or hazardous materials within the premises is specifically prohibited. Such regulations, conditions, or instructions in effect or prescribed by said Environmental Protection Agency, or any Federal, state, interstate or local governmental agency are hereby made a condition of this license. The grantee shall not discharge waste or effluent from the premises in such a manner that the discharge will contaminate streams or other bodies of water or otherwise become a public nuisance.

b. The grantee will use all reasonable means available to protect the environment and natural resources, and where damage nonetheless occurs from the grantee's activities, the grantee shall be liable to restore the damaged resources.

c. The grantee must obtain approval in writing from said officer before any pesticides or herbicides are applied to the premises.

15. HISTORIC PRESERVATION

The grantee shall not remove or disturb, or cause or permit to be removed or disturbed, any historical, archeological, architectural or other cultural artifacts, relics, remains or objects of antiquity. In the event such items are discovered on the premises, the grantee shall immediately notify said officer and protect the site and the material from further disturbance until said officer gives clearance to proceed.

16. DISCLAIMER

This license is effective only insofar as the rights of the United States in the premises are concerned; and the grantee shall obtain any permit or license which may be required by Federal, state, or local statute in connection with the use of the premises. It is understood that the granting of this license does not preclude the necessity of obtaining a Department of the Army permit for activities which involve the discharge of dredge or fill material or the placement of fixed structures in the waters of the United States, pursuant to the provisions of Section 10 of the Rivers and Harbors Act of 3 March 1899 (33 USC § 403), and Section 404 of the Clean Waters Act (33 USC § 1344).

17. PUBLIC ACCESS

There shall be no unreasonable interference or attempt made by the Grantee or his/her agents or representatives to forbid full and free use by the public or the Premises.

18. SPECIAL CONDITIONS

EXECUTIVE ORDER 13658

It has been determined this contract is not subject to Executive Order 13658 or the regulations issued by the Secretary of Labor in 29 CFR part 10 pursuant to the Executive Order, and the following provisions. If a duly authorized representative of the United States discovers or determines, whether before or subsequent to executing this contract, that an erroneous determination regarding the applicability of Executive Order 13658 was made, contractor, to the extent permitted by law, agrees to indemnify and hold harmless the United States, its officers, agents, and employees, for and from any and all liabilities, losses, claims, expenses, suits, fines, penalties, judgments, demands or actions, costs, fees, and damages directly or indirectly arising out of, caused by, related to, resulting from or in any way predicated upon, in whole or in part, the erroneous Executive Order 13658 determination. This includes contractor releasing any claim or entitlement it would otherwise have to an equitable adjustment to the contract and indemnifying and holding harmless the United States from the claims of subcontractors and contractor employees.

THIS LICENSE is not subject to Title 10, U. S. C. § 2662, as amended.

IN WITNESS WHEREOF, I have hereunto set my hand by authority of the Secretary of the Army, this
_____ day of _____, 2015.

*Kevin Sommerland
Real Estate Contracting Officer
Regional Real Estate Division North*

THIS LICENSE is also executed by the grantee this _____ day of _____, 2015.

*City of Crosslake, Minnesota
By: Steve Roe
Mayor*

Exhibit "A"



U. S. Army Corps of Engineers - St. Paul District
 Crosslake - Pine River Dam
 Crow Wing County, Minnesota
 Portions of Tract 8 is located in
 Section 21, Township 137N, Range 27W

License - Flagpoles
 Contract DACW37-3-16-0008
 Exhibit "A"





To: Crosslake City Council

From: Jon Kolstad, Land Services Specialist

Date: November 9, 2015

RE: Planning Commission/Board of Adjustment Proposed Revisions to Article 33 (Signs) the City of Crosslake Land Use Ordinance (Chapter 26)

The City Council requested at their regular meeting on October 12, 2015 to have the PC/BOA reassess the proposed changes to Chapter 26, Article 33 of the Land Use Ordinance. The PC/BOA reviewed the proposed Ordinance change and are submitting the following revisions to Article 33 pertaining to Multi-Business Pylon Signs.

- Maximum sign size shall not exceed 200 square feet
- Maximum sign height shall not exceed 24 feet
- There shall be 8 feet of ground clearance
- Maximum sign width shall not exceed 16 feet
- Maximum area not to exceed 32 square feet per business

These proposed changes will be posted on the City of Crosslake website and brought before the PC/BOA at the December 23, 2015 Public Hearing. If recommended by the PC/BOA at that meeting, the proposed changes to Chapter 26 will be back before the City Council on your regular meeting in January 11, 2016 for approval.

ARTICLE 33 SIGNS

Sec. 26-862 Purpose and Intent

Purpose. The purpose of this Article is to establish reasonable regulations for the design, construction, installation and maintenance of all exterior signs in land use districts where signs are allowed in order to:

- (1) Balance the right of individuals to identify their businesses and convey messages with the community's right to restrict unregulated billboards, sign construction, or placement;
- (2) Further the objectives of the Crosslake Comprehensive Plan;
- (3) Protect the public health, safety and welfare;
- (4) Reduce traffic hazards;
- (5) Facilitate the creation of an aesthetically pleasing and harmonious community and preserve the characteristics of the commercial, rural and residential character of the community;
- (6) Protect property values; and
- (7) Promote economic development.

Sec. 26-863 Administration

- (1) Permit required. With the exception of signs listed in Section 26-863 (2) below, no sign shall be erected, altered, reconstructed, maintained or moved in the city without first securing a permit from the Department.
 - (2) Exemptions. The following signs shall not require a permit:
 - a) The changing of the display surface on an existing painted or printed sign.
 - b) On-premises real estate and contractor/financial/institutional signs six square feet or less in size.
 - c) Campaign signs.
 - d) Generic real estate, off-premises directional signs.
 - e) No more than two off-premises directional signs for public and non-profit organizations shall be allowed. Signs shall not exceed 2 square feet in size and shall not be illuminated.
 - f) Signs advertising the sale or lease of the real property upon which the sign is displayed.
 - g) Signs identifying the property owner and/or tenant and /or facility name located on the premises in a residential district.
 - h) Holiday decorations. Decorations or banners, and similar items used to celebrate holidays.
 - i) "Private Property" signs; "No Hunting" signs; on-site directional, regulator and parking signs; and 911 address signs, street signs, or warning signs. Such signs shall not be considered in calculating the sign area of permitted signs. No such signs shall exceed three square feet in area, and shall not exceed eight feet in height.
 - j) Historical signs. No historical signs shall exceed eight square feet in area and shall not exceed eight feet in height. No sign shall be recognized as an historical sign unless authenticated in writing from the Crosslake Area Historical Society recognizing the historical significance of the event, structure, or site being memorialized.
 - k) Garage/yard sale signs.
 - l) Two temporary signs for community events (not to exceed 30 sq ft total) which shall be removed no later than 10 days after the event.
 - m) Temporary commercial signs allowed in Section 26-865 (9) below.
- (3) Prohibited signs. The following signs are prohibited:
 - a) Any sign, signal, marking or device which is an imitation of or resembles any official traffic control device or emergency vehicle signal, or which attempts to direct the

- movement of traffic or which hides from view or interferes with the effectiveness of any official traffic-control device;
- b) New commercial billboards erected after March 1 2015 except for a Multi-Business Pylon Sign pursuant to Section 26-864 (18) of this this ordinance;
 - c) Signs with flashing or blinking lights;
 - d) Moving or stationary searchlights;
 - e) All new private off-premises signs advertising a business or commercial service;
 - f) Signs painted, attached, or in any other manner affixed to trees, rocks, or similar natural surfaces, or attached to public utility poles, bridges, towers, or similar public structures;
 - g) Roof-mounted signs;
 - h) Electronic changing message signs;
 - i) Real estate directional signs that are not white with black letters reading "Property for Sale" with a black, directional arrow not to exceed a total of three square feet in size;
 - j) Notwithstanding part (2) e) above, new blue directional special service signs erected by Crow Wing County.

Sec. 26-864 Sign Requirements

- (1) Signs, logos, or other advertising materials are permitted on awnings or canopies when they are constructed of a durable, non-glowing material. This signage or advertising material shall be included in the calculation of total sign area for wall fascia or attached signs.
- (2) Any lighting used for signs, awnings or canopies must be directed downward and the source of illumination (lenses and filaments) screened from view.
- (3) **Height.** Unless otherwise regulated within this division, no freestanding or attached sign shall be higher than 15 feet in a 39-mile-per-hour or less zone and 20 feet in a 40-mile-per-hour or higher zone, as measured from the average existing grade underneath the sign to the highest point of the sign, including all supporting members.
- (4) **Existing commercial billboards** erected on or before March 1, 2015 shall be considered legal nonconforming signs and shall be regulated pursuant to Section 26-866 of this Article.
- (5) **Freestanding signs.** Freestanding signs shall be supported by one or more columns or uprights, which are firmly embedded in the ground. Exposed guy wires, chains or other connections shall not be used to support a freestanding sign.
- (6) **Illuminated signs.**
 - a) Internally illuminated sign cabinets that allow letters and/or logos to be illuminated shall be allowed. Internally illuminated sign cabinets that allow the entire sign face to illuminate are prohibited.
 - b) The lighting for externally lit signs shall be directed downward and away from adjacent properties and public road rights-of-way. Lights used for external lighting of signs shall be shielded or screened from any roadway to prevent distraction to driver vision. The source of illumination shall not be visible.
 - c) Light emanating from a business or property shall not exceed the light maximums established in this Section 26-739, (2) of this Chapter.
- (7) **Sign area.** Sign area is the maximum area enclosed within a connected geometric shape completely enclosing all individual signs. (See diagram below.)
- (8) **Signs with two exposures.** The area of the sign will be calculated by using the area of one side of the sign; however, both sides of the sign may be used for advertising. If site conditions dictate, the Administrator may permit the area of the sign with two exposures to be on separate sign faces that must be connected at one point and not more than ten feet apart at the furthest extension in order to optimize the sign exposure. (See diagram here.)

(9) **Wall fascia or attached signs.** Wall fascia, suspended sign or attached signs shall be firmly attached to the exterior wall of the building and shall not project more than two feet from the building, nor be higher than the eave line of the building. The sign surface shall be composed of non-glow and non-reflective materials.

(10) **Window signs.** Interior window signs shall not be considered in computing the allowable sign size. Lighted signs are allowed.

(11) **Real Estate signs.**

a) In all land use districts, one temporarily Real Estate sign advertising sale, rental, or lease may be located on a property adjacent to a road or street. On riparian properties, one additional Real Estate sign may be located facing a lake or river.

b) Temporary on-premises Real Estate signs shall not be located on public rights-of-way, in public waters, on docks, or other structures over public waters.

c) The height of temporary Real Estate signs shall not exceed six feet

d) The area of temporary Real Estate signs shall not exceed six square feet.

e) In lieu of the sign specified in 26-864 (12) a) above, one temporary Real Estate sign may be placed on a new development or subdivision advertising the sale of the combined lots, units, or tracts provided the sign does not exceed 32 square feet in size and the height does not exceed ten feet.

f) Temporary off-premises Real Estate directional signs are allowed at road intersections provided:

i. The sign has a white background with black letters, reading "Property For Sale" with a black, directional arrow;

ii. The sign does not exceed a total area of three square feet;

iii. Only one such directional sign per Real Estate company is allowed at each road intersection; and,

iv. Temporary off-premises Real Estate directional signs shall not create traffic hazards, restrict driver visibility, or interfere with the effectiveness of any official traffic-control device.

g) The time limit for placement of a temporary Real Estate sale sign is three years, or 2 months after the respective property is sold, rented, or leased, whichever is less.

h) A one-inch by three-inch label shall be affixed to all temporary Real Estate signs sign listing the name, company, address, and phone number of the sign owner.

i) Permanent signs naming or identifying a development shall require a sign permit.

(12) **Yard/garage sales.** Placement of a yard/garage sale sign on residential property is allowed provided it is not in place for more than 12 days per year. Each yard/garage sale sign shall not be more than six square feet in size and shall contain the date of sale and the location of the sale and the name, address, and phone number of the sign owner. Signs shall not be placed where they create a traffic hazard and must be removed immediately after the sale.

(13) **Contractor/financial/institutional signs.** Signs pertaining to construction and other construction related services are allowable without permits on the premises of the project. Only one sign per business is allowed per lot and shall not be more than six square feet in size for residential properties. Only one sign per business is allowed per lot and shall not be more than 32 square feet in size for commercial properties. These signs shall only be placed on the premises of the project site. Each sign must be removed within ten days after completion of construction.

(14) **Political/Campaign signs.** Signs, posters or banners which pertain to an upcoming election of a candidate and/or political issue shall be permitted in all districts, provided the property owner has given permission to place the sign on the premises. Such signs or posters shall remain in place no longer than 90 days before and ten days after the election for which they are posted, or in the case of general state elections, from August 1 preceding the election until ten days after the election unless otherwise provided pursuant to Minnesota Statutes, Chapter 211B.045. Such signs or posters shall not be placed within public road rights-of-way or where they may create traffic hazards.

(15) Church, synagogue, other religious institutions. Any sign, symbol, logo, tablet, plaque, or similar memorial or informational material shall be limited to a cumulative total of 250 square feet on the premises. One freestanding sign shall be permitted for display of the organization name, affiliation, hours of worship, and similar general information. A second freestanding sign may be permitted only if the cumulative street frontage exceeds 250 lineal feet. No sign shall exceed 150 square feet. Temporary signs to market events or special ceremonies may be displayed for a period not to exceed 14 continuous days.

(16) Community sign. A community information sign with changeable copy may be permitted to advertise and promote civic and special events of community significance. The maximum size of the sign shall be 128 square feet.

(17) No more than two sides per sign. No sign shall have more than two faces on which text, graphics or other material, which delivers a message, may be displayed.

(18) Multi Business Pylon Signs (MBPS): MBPS shall require a conditional use permit and shall only be allowed in the Limited Commercial, Downtown Commercial and Commercial/Light Industrial Land Use Districts. The following standards shall apply to MBPS:

- a. Clustering of two or more area identification and/or commercial business identification signs may be allowed on a single MBPS in exchange for separate pylons on each business site.
- b. Commercial business identification on approved MBPS for developments and/or businesses located within a 3/4 mile radius of the MBPS location,
- c. Architectural standards for MBPS shall be required to achieve an “up north” look which would incorporate natural wood, stone, brick or manufactured like products in the pylon structure
- d. The applicant(s) shall submit diagrams, drawings, pictures and other information as requested by City staff describing each MBPS proposed, the location of each MBPS and the identity of each property proposed to be included in the MBP Plan including the name of the property owner, and the size and location of each property proposed to utilize the MBPS.
- e. After the City’s approval of an MBPS Plan via a conditional use permit, no sign pylons other than those included in the approved Plan shall be kept, erected, placed or maintained on the properties covered by the Plan.
- f. The permissible height of any MBPS shall be no greater than 30 **24** ft. with a minimum clear zone below the sign of 10 **8** feet unless approved as a monument type sign **and a maximum sign width of 16 feet.** Pylon height shall be measured from the curb height closest to the MBPS site.
- g. Total permissible sign face area on MBPS shall be no greater than 700 **200** square feet per face, **and shall be limited to 32 square feet per business.**
- h. Setback standards in all applicable land use districts will be as follows:
 - i. The outer-most edge of the sign face must be a minimum of 10 feet from any road right-of-way
 - ii. The outer-most edge of the sign face must be a minimum of 40 feet from any side lot line when the adjacent property’s land use classification is Shoreland District or Rural Residential 5 District.
 - iii. The outer-most edge of the sign face must be a minimum of 10 feet from any commercial land use district
- i. Each MBPS Plan shall consist of a development of at least 2 contiguous businesses. In addition thereto, each business displayed on the MBPS must be within the City of Crosslake.
- j. No signage shall be allowed on any MBP other than area identification and commercial business identification signs for developments and/or businesses located within the City of Crosslake on property covered by the MBPS Plan under

which such MBPS is approved. No sign advertising any product (rather than identifying an area or business) shall be allowed on any MBP.

Sec. 26-865 Commercial District Signs

Signs within commercial land use districts shall comply with the following standards:

- (1) Up to ten percent of any building facade area, which directly abuts a public road right-of-way, may be dedicated to signs. Facade area used to calculate allowable signs must only include that area associated with the respective building or business use. Only one freestanding sign per lot or one freestanding sign per building for multi-use buildings shall be allowed, whichever is a smaller number. Commercial uses that depend on patrons arriving by watercraft may have two freestanding signs with a limit of one placed on the roadside of the property and one placed on the lakeside of the property.
- (2) No advertising signs or supporting facilities for signs may be placed in or upon public waters. Signs conveying information or safety messages may be placed in or on public waters by a public authority or under a permit issued by the Crow Wing County sheriff.
- (3) Signs placed on the lakeside of a property must be designed and sized to be the minimum necessary to convey needed information. They must only convey the location and name of the establishment and the general types of goods or services available. The signs must be located higher than ten feet above the ground, must not be located in the shore impact zone, and must not exceed 32 square feet in area.
- (4) The setback for all on-premises signs shall be a minimum of five feet from a public road right-of-way.
- (5) The sign for each permitted use shall be no more than ten percent of the facade. The permitted sign area for wall fascia or attached signs may be split up into several signs on the facade or used for one sign. In multi-tenant buildings, each tenant may place a separate sign on that portion of the building facade that corresponds to the interior portion of the building that the tenant occupies. Such tenant sign area shall be limited to ten percent of the area of the facade occupied by such tenant.
- (6) A sign protruding from the front of the building more than two feet shall have a maximum area of 20 square feet.
- (7) All signs must be coordinated to create a consistent and uniform appearance. Multiple tenant, freestanding signs must have a singular border/sign structure to tie all tenants together. Buildings with multiple tenant spaces may have separate wall fascia signs or attached signs that shall not exceed the maximum sign area for the facade of each respective tenant space.
- (8) The sign area allowed for a freestanding sign shall be dependent upon the speed limit of the roadway in front of the building. Buildings located in a 40-mile-per-hour zone or higher shall have a maximum sign area of 128 square feet. Buildings located in an area with a speed limit of 39 miles per hour or less shall have a maximum sign area of 75 square feet.
- (9) Temporary signs.
 - a) Two temporary signs/banners/pennants at a time may be allowed per property or business, with a total sign area not to exceed 32 square feet.
 - b) One temporary sign that is portable (e.g., flipper sign) and is 16 square feet or less in area and a height not to exceed 10 feet shall be permitted; however the signs shall not obstruct pedestrian walkways or driver visibility and shall not be illuminated.

Sec. 26-866 Legal Nonconforming Signs

It is recognized that signs exist which were lawful before this Article was enacted, which would be prohibited, regulated, or restricted under the terms of this Article or future amendments to this Chapter. It is the intent of this Section that nonconforming signs shall not be enlarged upon,

expanded or extended, nor be used as grounds for adding other signs or uses prohibited elsewhere in the same land use district. It is further the intent of this Section to permit legal nonconforming signs existing on March 1, 2015 to continue as legal nonconforming signs, provided such signs are safe, are maintained so as not to be unsightly, and have not been abandoned or removed subject to the following provisions:

- (1) No sign shall be enlarged or altered in a way that increases its nonconformity.
- (2) Should such sign or sign structure be destroyed and no land use permit has been applied for within 180 days of when the property was damaged, it shall not be reconstructed except in conformity with the provisions of this Section.
- (3) If a nonconforming sign or sign structure is moved, except to become more conforming with setbacks, it shall thereafter conform to the regulations for the land use district in which it is located.

Secs. 26-867—26-897 Reserved

G.2.a.

CROSSLAKE COMMUNICATIONS HIGHLIGHTS FOR OCTOBER 2015

1. **Minutes** of October 20, 2015 Crosslake Communications Advisory Board meeting are included.
2. The **Financial Statements** for September 2015 are included (motion needed).
3. The list of **September 2015 checks/disbursements** are included (motion needed).
4. The **Customer Counts Report** has been included in the packet.
5. We have completed 107 installations at customer's homes on Phase 1 of **conversions for the new electronics in our fiber area** which is end of life and needs to be replaced by 2017.
6. The **Communications Vision Sub-Committee** will meet again early November and reviewed the 5 year profit and loss projections.
7. **Internet Help Desk Opening.** We have not received any new resumes for this position. In the interim, a CTC staff member is filling in until we can hire a replacement.

G.3.a.

MEMO TO: City Council
FROM: Public Works Commission
DATE: November 3, 2015
SUBJECT: Annual Sewer Upgrades/Costs

The Public Works Commission met on November 2, 2015 and discussed sewer plant upgrades that are in the 5-Year Capital Plan. Many upgrades require excavation from point to point to install new and replacement parts. Public Works Director Ted Strand believes that redundant digging/pipe laying will occur if the upgrades are done over several years as compared to doing them at one time. Costs will likely be higher if the upgrades are done over several years.

The Public Works Commission recommends that the City Council approve the proposal from WSN to provide one, overall project schedule and estimated costs for were plant upgrades.



Brainerd/Baxter
7804 Industrial Park Road
PO Box 2720
Baxter, MN 56425-2720

218.829.5117
218.829.2517
Brainerd@wsn.us.com

WidsethSmithNolting.com

November 4, 2015

Honorable Mayor and City Council
City Hall
37028 County Road 66
Crosslake, MN 56442

**RE: *Programming Study for Wastewater Treatment Facility (WWTF) Capital Improvements
Proposal for Professional Engineering Services***

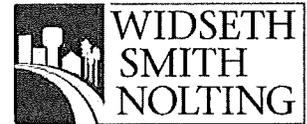
Dear Mayor and Council Members:

As recommended by the Public Works Commission, we are providing the following scope of work and fee proposal for completing programming of plant upgrades that have been discussed with City staff, and have been included in preliminary budgeting discussions. Programming is needed to determine the appropriate sequence and coordination of the upgrades, and the cost factors associated with a staged set of small projects versus bonding and completing most (or all) of the improvements at one time to avoid replicating cost of excavations, restoration, and re-work of several small projects. Our scope of work includes preparing descriptions with sketches as needed of the upgrades, project timeline(s), and cost estimates for the proposed improvements.

Brief Overview

The City of Crosslake sanitary sewer collection and WWTF started operations in the summer of 2004, and have been in operation over the past 11 years. The State permit for operation of the WWTF is renewed every five years, and the next renewal is April of 2017. The permit renewal application must be submitted 180 days before this date, or early November 2016.

City staff have performed regular maintenance and equipment repairs over the last 11 years, and their level of care has enabled the treatment plant to continue to operate in compliance with the State permit without significant difficulties. However, as certain pumps, controls, and other equipment components are individually reaching the end of their respective service life due to normal wear and tear, maintenance of them becomes more frequent and costly. City staff would like to look ahead to determine what process improvements and significant equipment replacement items should be addressed and included in the permit renewal to allow the facility to continue to serve the City well for the next decade forward.



To allow proper scheduling, budgeting and completion of the work, a project programming plan is needed to prioritize, coordinate, and budget for the upgrades. The plan will help minimize backtracking and duplication of costs due to a portion of the improvements being completed one year, but then requiring additional work and modification as the remaining work progresses in subsequent years. As discussed with City staff and Public Works, WSN proposes to complete a review of the following items/areas outlined below, develop sketch plans or diagrams as needed, descriptions, timelines, and cost estimates for the various improvements. Prioritization of the various improvements, and how each will interact and require completion over the project period, would be coordinated with staff operations.

Lift Station Upgrades

- Lift station controllers will be upgraded in panels, replacement of pump guide rail systems, addition of remote communication systems for reporting alarms and other status indicators, pump rebuilds/replacements and measures to address grease buildup issues at certain lift stations.

General Upgrades

- WWTF and lift station control system consolidation to allow existing Lakeside, Tonka, In-Control and U.S. Filter control panels to be monitored and controlled from one single central location.
- Addition of office area to control building so the lab area can be separated, and new control system housed in a separate clean room/environment.
- Control building HVAC modifications to reduce aeration blower noise overflow into lab area.
- Existing electrical generator replacement/re-purposed use between WWTF and Maintenance facility.

Preliminary Treatment Upgrades

- Course-screen modifications to reducing plugging and debris dewatering/discharge.
- Influent magnetic flow meter modifications or replacement.
- Grit chamber modifications and aeration blower replacement/upgrade.
- Aluminum overhead door maintenance.
- Lakeside control panel modifications and software upgrades.
- Splitter box level monitoring with reporting back to main control panel.



Honorable Mayor and City Council
November 4, 2015
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Oxidation Ditches Upgrades

- Addition of anoxic process chamber(s) at inlet to oxidation ditch trains for pH control and other process options.
- Modifications to Return Activated Sludge (RAS) and wet well return lines to preliminary treatment and new anoxic process chamber(s).
- Brush aerator drive system cover replacement.
- Drain sump modifications.

Secondary Clarifier Upgrades

- Replacement and/or upgrades to scum removal components.
- Skimmer arm replacement.
- Addition of metal panel to building ceiling with hatches for sludge depth checking.
- Perimeter skirt reinforcement and/or replacement.

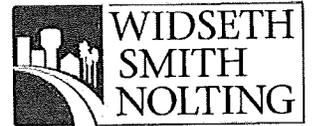
Final Filters Upgrades

- Determine options for increased volume of backwash water.
- Relocate backwash aeration blower.
- Modify controller, pipe and valves for operator set backwash periods and cycle times.
- Reroute sump discharge line into wet well.
- Wet well controller and level (transducer) replacement/relocation.
- Wet well pump rebuild.

Bio-Solids Handling Upgrades

- RAS and Waste Activated Sludge (WAS) flow meter upgrades and possible waste line separation.
- RAS and WAS pump replacements with operator adjusted time/cycles/rates.
- Aeration tank discharge piping modifications to allow separate pumping in each tank to facilitate mixing of tank before discharge to haul trucks.
- Additional aeration piping and replacement of coarse diffusers with capped units.
- Use of USACE tanks for additional biosolids storage to allow more flexibility in contract options for final disposal/land application.

The controls systems and communications links will play an integral role between various parts of the collection system and treatment plant. We will be working with a controls systems integrator that will help evaluate and coordinate the appropriate system to meet the operator's request to advance the automation of specific plant operations.



Honorable Mayor and City Council
November 4, 2015
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We will review the findings, conclusions, and recommendations of the programming effort with the Public Works and Council. Design plans, bidding, and construction phase services will be dependent on whether the City decides to complete the upgrades at one time or in several stages over 3-5 years.

If you are in agreement with the scope of this proposal, please return one signed copy to WSN as our authorization to proceed.

Sincerely,

WIDSETH SMITH NOLTING

David S. Reese, P.E.
Civil Engineer | Vice President

Mark V. Hallan, P.E.
Civil Engineer | Vice President

The work described in this proposal will be performed in accordance with the General Provisions of Professional Services Agreement (attached). Fees shall be billed monthly in accordance with our fee schedule that is in effect when the work is performed with payment due within 30 days of billing. We have attached our 2015 Fee Schedule. A finance charge is computed at a periodic rate of 1% per month (annual percentage rate of 12%) on any past due balance.

Crosslake WWTF Programming Study

Lump Sum

\$9,500.00

Proposed by Widseth Smith Nolting

Accepted by the City of Crosslake

Kevin W. Wernberg, Executive Vice President

Steve Roe, Mayor

Dan Vogt, City Administrator

DATE

H.
1

SETTLEMENT AGREEMENT

This SETTLEMENT AGREEMENT (the "Agreement") is made effective as of the ___ day of October, 2015, by and between, Plaintiffs Gerald A. Bilski and Sandra J. Bilski (collectively, "Plaintiffs") and Defendant the City of Crosslake, Minnesota (the "City"). Plaintiffs and the City shall be referred to individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, Plaintiffs are the fee owners of two adjoining parcels of real property identified as 12508 Manhattan Point Blvd., Crosslake, MN 56442 (Lot 9, Block 2 Manhattan Beach ("Lot 9")) and 12500 Manhattan Point Blvd., Crosslake, MN 56442 (Lot 10, Block 2, Manhattan Beach ("Lot 10")) (collectively, the "Property"); and

WHEREAS, situated immediately adjacent to the western edge of Lot 10 is a City owned public lake access, commonly referred to as the Birch Beach Lake Access (the "Birch Beach Access"). The Birch Beach Access runs from the public roadway, Manhattan Point Boulevard, to Big Trout Lake; and

WHEREAS, in addition to the Birch Beach Access, a public right-of-way exists between the southern edge of Lots 9 and 10 and Manhattan Point Blvd (the "Right-of-Way"); and

WHEREAS, a dispute has arisen between Plaintiffs and the City regarding the proper western boundary line between Lot 10 and the Birch Beach Access and between Lots 9 and 10 and the Right-of-Way; and

WHEREAS, on September 8, 2015, Plaintiffs commenced a declaratory judgment action against the City entitled, Gerald A. Bilski and Sandra J. Bilski vs. The City of Crosslake Minnesota, a municipal corporation, Crow Wing County Minnesota District Court File No. 18-CV-15-3726 (the "Lawsuit"); and

WHEREAS, in the Lawsuit, Plaintiffs have asserted a claim against the City that seeks a declaratory judgment declaring, determining and establishing the practical location of the western boundary line between Lot 10 and the Birch Beach Access and the southern boundary line between Lots 9 and 10 and the Right-of-Way; and

WHEREAS, in its answer to Plaintiffs' complaint, the City has denied that Plaintiffs are entitled to the relief requested and have asserted a counterclaim against Plaintiffs. Plaintiffs have denied all liability on the City's counterclaim; and

WHEREAS, as a result of recent settlement negotiations, and in order to avoid costly and time-consuming litigation, the Parties have agreed to a lot line adjustment and now desire to fully settle and compromise any and all claims and disputes that they have, or may have, against one another in accordance with, and subject to, the terms, conditions, and obligations of this Agreement.

NOW, THEREFORE, pursuant to the foregoing recitals and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby stipulate and agree as follows.

AGREEMENTS

1. INCORPORATION OF RECITALS: The recitals set forth above are incorporated herein by reference and become part of this Agreement.

2. PAYMENT TO THE CITY: Contemporaneous with the final approval of this Agreement, Plaintiffs shall pay the City the sum of Five Thousand and 00/100 Dollars (\$5,000.00).

3. CONVEYANCE OF PROPERTY TO PLAINTIFFS: Contemporaneous with the final approval of this Agreement, the City shall convey to Plaintiffs via quitclaim deed free and clear of all liens and other encumbrances, the real property depicted on the survey attached hereto as Exhibit A and legally described, as follows, to wit:

Road vacation over part of Manhattan Boulevard and Birch Beach as dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly and westerly of Lots 9 and 10, Block 2 said plat and northerly and easterly of the following described line: Beginning at the southeast corner of said Lot 9 and assuming the south line of said Lot 9 bears South 77 degrees 44 minutes 49 seconds West; thence South 62 degrees 52 minutes 21 seconds West 105.65 feet; thence northwesterly 88.70 feet along a tangential curve concave to the northeast having a radius of 55.00 feet and a central angle of 92 degrees 24 minutes 13 seconds; thence North 24 degrees 43 minutes 25 seconds West tangent to said curve 274.58 feet, more or less, to the shoreline of Big Trout Lake and said described line there terminating.

(the "Conveyed Property")

4. ESTABLISHMENT OF BOUNDARY LINE: The Parties stipulate, agree, acknowledge, and confirm that the western boundary line between Lot 10 and the Birch Beach Access and between the southern boundary line between Lots 9 and 10 and the Right-of-Way is, and shall be, permanently established as, the line denoted as N 24°43'25"W 274.58 and continuing southerly along the arc and thereafter along the line identified as S 62°52'21" W 105.65 to the boundary pin located at Manhattan Point Boulevard situated between Lots 8 and 9, all as shown on the survey attached hereto as Exhibit A (the "Agreed Upon Boundary Line"). The City further stipulates, agrees, acknowledges, and confirms that the boundary pin located at the shore of Big Trout Lake as shown on the survey attached hereto as Exhibit A denotes the furthest eastern edge of the Birch Beach Access at Big Trout Lake and that the Agreed Upon Boundary Line continues perpendicular (not any further east) from the boundary pin located at the shore of Big Trout Lake into Big Trout Lake.

5. COMPLIANCE WITH ALL RULES, REGULATIONS, REQUIREMENTS AND ORDINANCES: The City hereby stipulates, agrees, acknowledges, and confirms that all permanent and other improvements and structures including, but not limited to, any concrete walkway, garage, cabin and other structure, currently existing on the Property are properly situated on the Property and within the Agreed Upon Boundary Line. The City further stipulates, agrees, acknowledges, and confirms that all permanent and other improvements and structures including, but not limited to, any concrete walkway, garage, cabin and other structure, currently existing on the Property fully comply with and satisfy all City and other governmental rules, regulations, requirements, and ordinances including, but not limited to, all setback rules, regulations, requirements and ordinances. The City represents, warrants and agrees that it will not in the future take any action, or otherwise claim, allege or assert that any of Plaintiffs' permanent or other improvements that currently exist on the Property as of the effective date of this Agreement are situated on, or otherwise encroach upon, any City or other publically owned property or right-of-way.

6. COOPERATION: The Parties agree to fully cooperate with one another and to take all action and execute all documents as may be necessary in order to effectuate the terms of this Agreement, effectuate the transfer of the Conveyed Property, and establish and memorialize the Agreed Upon

Boundary Line of public record. All costs associated with the transfer of the Conveyed Property and the memorialization and establishment of the Agreed Upon Boundary Line of public record including, but not limited to, all recording fees and costs associated with any administrative lot line adjustment proceeding, if required, shall be paid by the City.

7. BIRCH BEACH ACCESS IDENTIFICATION: The City shall not post or place any sign or other marking identifying the location of the Birch Beach Access to the public unless it also simultaneously posts or places similar signs or markings at all other similar lake access areas that are located throughout, and owned by, the City. The Birch Beach Access and all other similar lake access areas owned by the City shall be treated the same with respect to posting or placing of any signs or other markings identifying the location to said lake access areas.

8. MUTUAL RELEASE: Effective upon the final approval of this Agreement, and without releasing the obligations set forth herein, Plaintiffs, on the one hand, and the City, on the other hand, do hereby mutually release, acquit, and forever discharge each other, and their respective heirs, executors, trustees, successors, assigns, attorneys, executors, estates, administrators, representatives and employees, from any and all claims, counterclaims, cross-claims, third party claims, damages, rights, demands, actions, causes of action, judicial or quasi-judicial, liabilities, loss, expenses, attorneys' fees, costs, and rights of action, known or unknown, of whatever kind or nature which the Parties have, may now have, previously had, or may have in the future, against each other relating in any manner to the subject matter of the Litigation, the claims and counterclaims asserted in the Litigation, the location of the boundary lines for the Property as established in this Agreement, and any alleged encroachment or trespass by Plaintiffs, or any of Plaintiffs' improvements, upon any City owned property.

9. DISMISSAL OF LAWSUIT: Upon final approval of this Agreement, the Parties, acting through their respective counsel, shall take all actions and file all documents necessary to effectuate the immediate dismissal of the Lawsuit with prejudice, and on the merits, without additional costs or expense to any Party.

10. ATTORNEY'S FEES, COSTS AND EXPENSES: The Parties hereby waive any claim against one another for attorneys' fees, costs, and expenses, it being the intent of the parties that each party shall bear their own attorneys' fees, costs and expenses.

11. ENTIRE AGREEMENT AND WAIVER: This Agreement contains the entire agreement of the Parties and the terms of this Agreement are contractual and not mere recitals. The provisions of this Agreement may only be waived, modified or amended by the written agreement of all Parties hereto.

12. LEGAL COUNSEL: The Parties to this Agreement hereby warrant and represent that they have consulted with, and received advice from, legal counsel of their choice with respect to this Agreement, and/or have had the opportunity to consult with legal counsel of their choice prior to executing this Agreement. Without limiting the generality of the foregoing, the Parties acknowledge that they have legal and business options available to them other than the execution and delivery of this Agreement, but have nevertheless decided to execute and deliver this Agreement, and have done so voluntarily and without duress.

13. AUTHORITY TO ENTER INTO THIS AGREEMENT: The undersigned hereby represent and warrant that they are of legal age and are under no legal or other disability to prevent them from executing this Agreement on behalf of the Parties. The undersigned further expressly represent and warrant that they are duly authorized to enter into this Agreement on behalf of the Party whom they agree to bind under this Agreement. Without limiting the generality of the foregoing, the City acknowledges that it has

taken any and all steps which may be necessary to vacate the Conveyed Property and effectuate the transfer of the Conveyed Property to Plaintiffs.

14. SEVERABILITY: If any part of this Agreement shall be determined to be void and unenforceable, the remainder of this Agreement shall remain in full force and effect.

15. COUNTERPARTS: This Agreement may be executed in one or more counterparts, including facsimile or pdf counterparts, each of which shall be deemed an original and together which shall constitute one and the same document and shall be deemed effective for all purposes as though this Agreement was executed as a "blue ink" original.

16. NO ADMISSION OF LIABILITY: The Parties agree and acknowledge that this settlement is a compromise of disputed claims and that each Party expressly denies any and all liability in response to the claims asserted by the other or any violation of any law, contractual obligation or other agreement existing between the Parties.

17. GOVERNING LAW: This Agreement shall be governed by, and construed in accordance with, the laws of the State of Minnesota. Any action to enforce the terms of this Agreement shall be brought in a court situated in the County of Crow Wing, State of Minnesota.

IN THE WITNESS WHEREOF, the Parties hereto have executed this Agreement effective as of the date and year set forth above.

CITY OF CROSSLAKE, MINNESOTA

By: _____
Its: _____

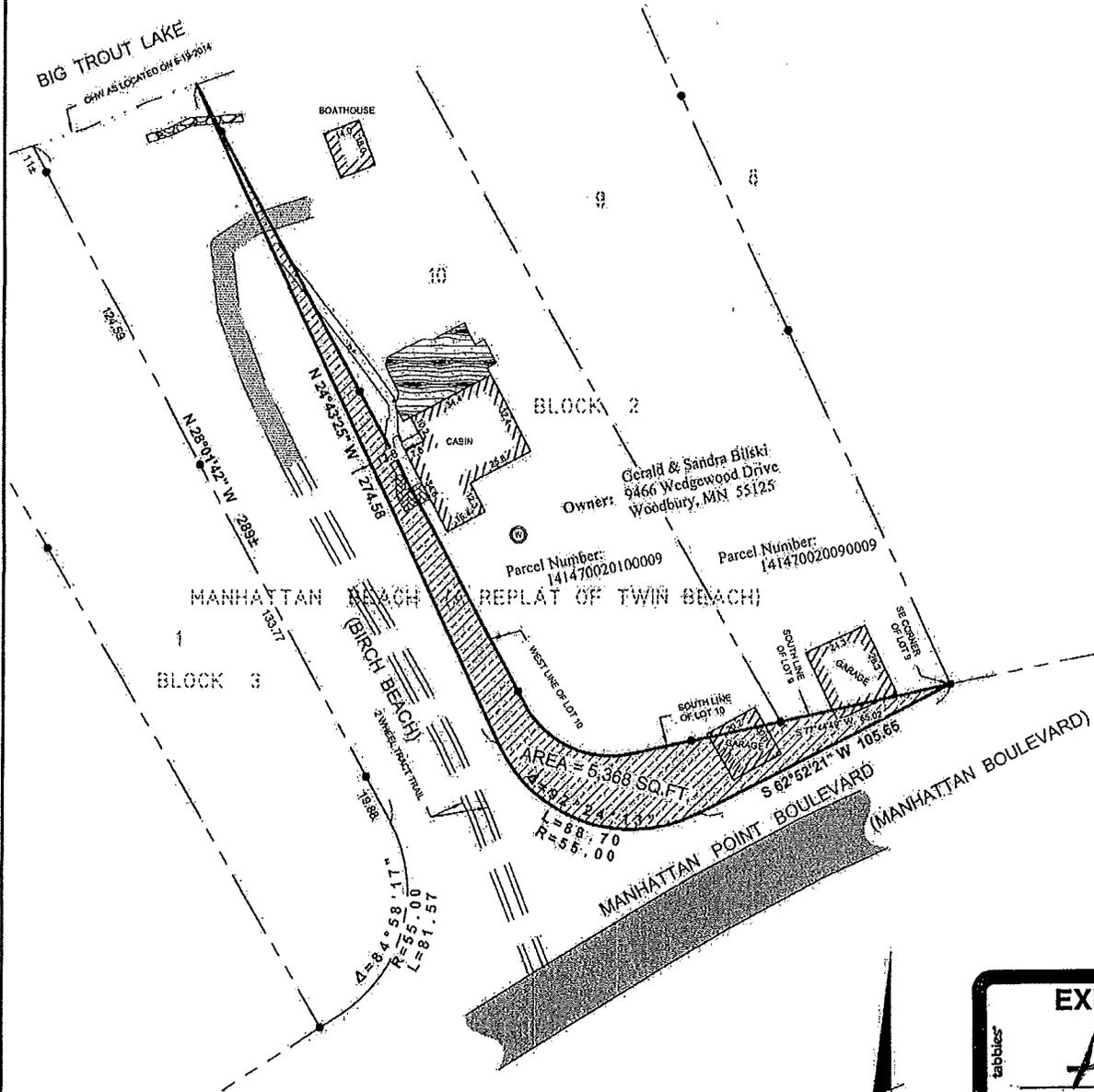
Gerald A. Bilski

Sandra J. Bilski

11050669v1

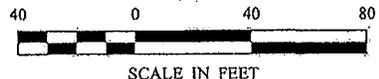
SKETCH OF DESCRIPTION

PART OF MANHATTAN BOULEVARD AND PART OF BIRCH BEACH,
 MANHATTAN BEACH (A REPLAT OF TWIN BEACH)
 SECTION 6, TOWNSHIP 137 NORTH, RANGE 27 WEST,
 CROW WING COUNTY, MINNESOTA



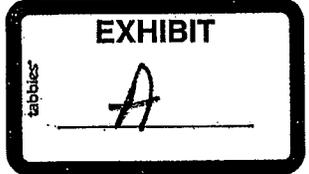
PROPOSED DESCRIPTION

Road vacation over part of Manhattan Boulevard and Birch Beach as dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly and westerly of Lots 9 and 10, Block 2 said plat and northerly and easterly of the following described line: Beginning at the southeast corner of said Lot 9 and assuming the south line of said Lot 9 bears South 77 degrees 44 minutes 49 seconds West; thence South 62 degrees 52 minutes 21 seconds West 105.65 feet; thence northwesterly 88.70 feet along a tangential curve concave to the northeast having a radius of 55.00 feet and a central angle of 92 degrees 24 minutes 13 seconds; thence North 24 degrees 43 minutes 25 seconds West tangent to said curve 274.58 feet, more or less, to the shoreline of Big Trout Lake and said described line there terminating.



• DENOTES MONUMENT FOUND

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF LOT 9 TO HAVE AN ASSUMED BEARING OF S 77°44'49\"/>



NO.	REVISIONS	DATE	DESCRIPTION	BY	CHECKED BY	DATE	DESCRIPTION	DATE	DESCRIPTION
1	SKETCH OF DESCRIPTION								
2	Gerald & Sandra Bilski 9466 Wedgewood Drive Woodbury, MN 55125								

30178 Old Highway #371
 Suite 2
 P. O. Box 874
 Poquet Lakes, MN 56472
 218-568-4940
 www.stonemansurvey.com

Project Number: 10267-4
Date: October 21, 2015

LEGAL DESCRIPTION

Road vacation over part of Manhattan Boulevard and Birch Beach as dedicated in the plat of MANHATTAN BEACH (A REPLAT OF TWIN BEACH), according to the recorded plat thereof, Crow Wing County, Minnesota, lying southerly and westerly of Lots 9 and 10, Block 2 said plat and northerly and easterly of the following described line: Beginning at the southeast corner of said Lot 9 and assuming the south line of said Lot 9 bears South 77 degrees 44 minutes 49 seconds West; thence South 62 degrees 52 minutes 21 seconds West 105.65 feet; thence northwesterly 88.70 feet along a tangential curve concave to the northeast having a radius of 55.00 feet and a central angle of 92 degrees 24 minutes 13 seconds; thence North 24 degrees 43 minutes 25 seconds West tangent to said curve 274.58 feet, more or less, to the shoreline of Big Trout Lake and said described line there terminating.

11063910v1