

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
TUESDAY, OCTOBER 20, 1998
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Tuesday, October 20, 1998 at 9:00 A.M. The following Councilmembers were present: Mayor Robert Scott, Donna Keiffer, Chuck Miller and Richard Upton. Absent was Ray Smyth. Also present was City Administrator Thomas Swenson, Deputy Clerk Darlene Roach, Planning and Zoning Chairman Darrell Swanson and Public Works Chairman Dean Swanson.

Mayor Scott called the special meeting to order at 9:00 A.M.

BILLS FOR PAYMENT - MOTION 10S1-01-98 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$1722.75. MOTION CARRIED UNANIMOUSLY.

Mayor Scott updated the Council on the progress being made on the E911 addressing system in the City and distributed a sample listing of what will be provided to the City in regards to addresses. After some discussion, the Council agreed that cross-referencing the real estate code with the address would be more beneficial than listing the state and zip code. The Council inquired if printing the latitude and longitude for each address was necessary since that information would be contained in the software program. Mayor Scott will communicate the suggestions the Council discussed to Geo-Comm. There was some discussion regarding the type of signs and posts the City will need to erect for the addresses.

1. **Authorize Execution of State of Minnesota, DNR, Outdoor Recreation Grant – MOTION 10S1-02-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE GRANT #0R99-007 BY SIGNING AND RETURNING THE GRANT AGREEMENT TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES. MOTION CARRIED UNANIMOUSLY.**

2. City Administrator Swenson commented that during a recent weekly Staff meeting, through brainstorming, several possible options for re-routing the North bound snowmobile traffic through the City was discussed. It was agreed that Tom Swenson and Pat Hoag meet with Ray Nelson of the Corps of Engineers to discuss the possibility of utilizing Corps property for a portion of the trail. It was also discussed that, under State Statute 84.87, the County Board could be requested to adopt a Resolution which would allow two way traffic on County Road #66, on an exception basis, if safe operation in the ditch or slope is impossible. If approved by the County, #66 would be used for North bound traffic after dark from Echo Ridge to Starkka Oil. **MOTION 10S1-03-98 WAS MADE BY RICHARD UPTON AND SECONDED BY**

DONNA KEIFFER TO DIRECT THE CITY ATTORNEY TO DETERMINE THE APPROPRIATE GOVERNING BODY AUTHORIZED TO MAKE THE DECISION UNDER STATE STATUTE OF REDIRECTING TRAFFIC ON A COUNTY ROAD AND TO GIVE NOTIFICATION TO THIS AGENCY AS APPROPRIATE. MOTION CARRIED UNANIMOUSLY.

The City Administrator gave an update on the work being done at the Park. The Public Works Department recently poured a concrete slab adjacent to the Warming House along with the installation of a new septic system. The septic tank, previously used by Reed's Market, was located on the property purchased by the City and moved to the Park. A garage will be constructed on the slab for the storage of equipment.

City Engineer Dave Reese requested that the City Council approve the Wastewater System Sewer Facilities Plan for forwarding to the Public Facilities Authority along with the minutes of the June 13, 1998 Public Hearing dealing with the sewer project. MOTION 10S1-04-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE RESOLUTION 98-44 ADOPTING THE WASTEWATER SYSTEM SEWER FACILITIES PLAN. MOTION CARRIED UNANIMOUSLY.

3. City Engineer Dave Reese presented the feasibility report for improvements to Lakeshore Drive and Park Drive and concluded that the project was a feasible one. MOTION 10S1-05-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 98-45 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR LAKESHORE DRIVE AND PARK DRIVE. MOTION CARRIED UNANIMOUSLY The Public Hearing will be held on November 5, 1998 at 7:00 P.M. The feasibility study contained information regarding the improvement to the road as a standalone project and when combined with other roads. Lakeshore Drive will be constructed as a major rural roadway with 24 foot wide pavement, three inch thick on a 5 inch thick aggregate base whereas, Park Drive will be a minor rural roadway with 18 foot wide pavement, 2 inch thick bituminous on a 4 inch thick aggregate base. The total project cost is \$260,000 and will be considered one project for assessment purposes. Councilmember Upton requested that "or benefiting" be included with abutting property for purposes of assessment on all Resolutions being considered..
4. City Engineer Dave Reese presented the feasibility report for improvements to Staley/Jason Lane and concluded that the project was a feasible one. MOTION 10S1-06-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 98-46 RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR STALEY/JASON LANE. MOTION CARRIED UNANIMOUSLY. The roads consist of 18 equivalent lot units

containing 11 residences and two cul-de-sacs. The road would be constructed as a minor rural roadway 18 feet wide with 2 inches of bituminous on a 4 inch aggregate base with 2 foot wide aggregate shoulders. The projected cost of the project is \$60,000 or \$1600 per unit. The public hearing will be held on November 5, 1998 at 7:45 P.M.

5. City Engineer Dave Reese presented the feasibility report for improvements to Ox Lake Road including Buckskin Lane, Moccasin Drive (formerly Arrowhead Drive), Ojibway Trail, and Ojibway Circle. The study concluded that the project was a feasible one. MOTION 10S1-07-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 98-47 RECEIVING REPORT AND CALLING FOR PUBLIC HEARING FOR OX LAKE ROAD, BUCKSKIN LANE, MOCCASIN DRIVE, OJIBWAY TRAIL AND OJIBWAY CIRCLE. MOTION CARRIED UNANIMOUSLY A portion of Ox Lake Landing Road contains a commercial zone with established businesses which will require that the road be built to withstand heavier weight limits and higher volumes of traffic. The additional cost for the commercial road section will be assessed to the owners of the commercially zoned lots on a lineal foot basis. The estimated cost to upgrade the road to commercial standards is \$3000 to \$3500. Drainage easements may be required and will be looked at during the design process. In addition, every attempt will be made to fit the road into the right-of-way during the design process. The total project cost is estimated not to exceed \$264,000. The public hearing will be held on November 5, 1998 at 8:30 P.M.
6. City Engineer Dave Reese presented the feasibility report for improvements to Miller Road and Mary Lane. MOTION 10S1-08-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 98-48 RECEIVING REPORT AND CALLING FOR PUBLIC HEARING FOR MILLER ROAD AND MARY LANE. Miller Road and Mary Lane currently abut 19 lots/parcels of land and provides driveway access for about 5 existing residences. There was some discussion at the Public Works Meeting as to whether Miller Road should be extended South to Tall Timbers Trail as a possible major trunk into the City at a future date. If a decision is made to extend the road, Miller Lane would be constructed as a major rural roadway with the additional cost being paid by the City. The additional cost would be approximately \$10,000 to \$11,000. MOTION 10S1-08-98 AMENDED RESOLUTION 98-48 CHANGING MILLER LANE TO A MAJOR RURAL SECTION. MOTION CARRIED UNANIMOUSLY. The Public Hearing will be held on November 5, 1998 at 1:30 P.M.
7. City Engineer Dave Reese presented the feasibility report for improvements to Cross Avenue. The engineer concluded the improvement project is feasible. MOTION 10S1-09-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE RESOLUTION 98-49 RECEIVING REPORT AND CALLING FOR PUBLIC HEARING FOR CROSS AVE. The road runs west of Lake Street for 365 feet and ends at the City limits continuing on into Ideal

Township. Cross Avenue is an unsurfaced road approximately 12 feet in width. The right-of-way is currently 40 feet in width. The road will be constructed as a lane or an access with 18 foot wide pavement, 2 inch thick bituminous on a 4 inch thick aggregate base. The projected cost of the project is \$18,000 with four equivalent lot units receiving an assessment of approximately \$2250 per lot. MOTION CARRIED UNANIMOUSLY. The Public Hearing will be held November 5, 1998 at 2:00 P.M.

8. A proposal from Widseth Smith Nolting authorizing their firm to prepare a planning report for Daggett Pine Road was discussed by the Council. Since the cost of approximately one mile of Daggett Pine Road, including a bike path that links CSAH 66 to Wilderness Trail will be paid by the City, a feasibility study is not required. However, a number of options are available that should be reviewed by the City before a final design option is selected. The proposed cost of the engineering plan is \$5500. MOTION 10S1-10-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO AUTHORIZE WIDSETH SMITH NOLTING TO SUBMIT AN ENGINEERING PLAN FOR IMPROVEMENTS TO DAGGETT PINE ROAD AT A COST NOT TO EXCEED \$4000. MOTION CARRIED UNANIMOUSLY.

City Administrator Swenson stated that with the work that remains to be done on Wilderness Trail, the assessments will not be done until Spring of 1999. The City Administrator will work with Ehlers & Associates to negotiate a bond sale with net interest rates estimated between 4 ½ and 5%.

MOTION 10S1-11-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO ADJOURN THIS SPECIAL MEETING AT 11:14 A.M. MOTION CARRIED UNANIMOUSLY.

Recorded and transcribed by:



Darlene J. Roach
Deputy Clerk/Treasurer

RESOLUTION 98-44

**RESOLUTION ADOPTING WASTEWATER SYSTEM
SEWER FACILITIES PLAN**

WHEREAS, the City of Crosslake, Minnesota has prepared a Facility Plan (April 1998) to augment the Preliminary Sewer Study addressing options for wastewater collection and treatment alternatives for the City, and

WHEREAS, the City held a public hearing on Saturday, June 13, 1998 to discuss the improvements outlined in the Facility Plan and received public comment;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
CROSSLAKE, MINNESOTA: That the City Council adopts the Sewer Facilities Plan (April 1998) outlining options for wastewater collection and treatment and authorizes submittal to the Minnesota Pollution Control Agency.

Adopted by the Council this 20th day of October, 1998.



Thomas N. Swenson
City Administrator



Mayor
Robert Scott

RESOLUTION 98-45

**RESOLUTION RECEIVING REPORT
AND
CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to Resolutions of the Council adopted July 13, 1998 a report has been prepared by Dave Reese of Widseth, Smith & Nolting with reference to the improvement of Lakeshore Drive beginning at Happy Landing Road a distance of approximately 3,600 feet and the entire length of Park Drive beginning at Lakeshore Drive and ending at Lakeshore Drive by constructing road and drainage improvements, and this report was received by the Council on October 20, 1998, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

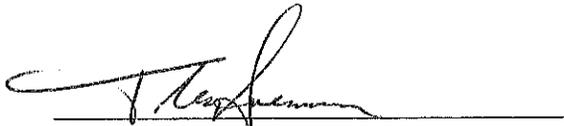
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council will consider the improvement of such street in accordance with the report and assessment of abutting and benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$260,000.
2. A Public Hearing shall be held on such proposed improvement on the 5th day of November, 1998 in the Council Chambers at City Hall at 7:00 p.m. and the Administrator shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 20th day of October, 1998.



Bob Scott
Mayor



Thomas N. Swenson
City Administrator

RESOLUTION 98-46

**RESOLUTION RECEIVING REPORT
AND
CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to Resolution of the Council adopted July 13, 1998 and October 12, 1998 a report has been prepared by Dave Reese of Widseth, Smith & Nolting with reference to the improvement of Jason Lane and Staley Lane, located South of Silver Peak Road within the plats of Staley Shores and First Addition to Staley Shores by constructing road and drainage improvements, and this report was received by the Council on October 20, 1998, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council will consider the improvement of such street in accordance with the report and assessment of abutting and benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$60,000.
2. A Public Hearing shall be held on such proposed improvement on the 5th day of November, 1998 in the Council Chambers at City Hall at 7:45 p.m. and the Administrator shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 20th day of October, 1998.



Bob Scott
Mayor



Thomas N. Swenson
City Administrator

RESOLUTION 98-47

**RESOLUTION RECEIVING REPORT
AND
CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to Resolution of the Council adopted July 13, 1998 a report has been prepared by Dave Reese of Widseth, Smith & Nolting with reference to the improvement of Ojibwa Trail beginning at Daggett Pine Road, Ojibwa Circle, Moccasin Drive (formerly Arrowhead Drive) and Buckskin Lane, located North of Daggett Pine Road and within the plat of Ox Lake Landings by constructing road and drainage improvements, and this report was received by the Council on October 20, 1998, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

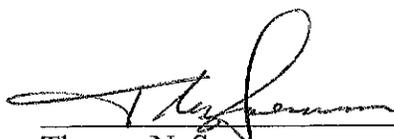
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council will consider the improvement of such street in accordance with the report and assessment of abutting and benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$264,000.
2. A Public Hearing shall be held on such proposed improvement on the 5th day of November, 1998 in the Council Chambers at City Hall at 8:30 p.m. and the Administrator shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 20th day of October, 1998.



Bob Scott
Mayor



Thomas N. Swenson
City Administrator

RESOLUTION 98-48

**RESOLUTION RECEIVING REPORT
AND
CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to Resolution of the Council adopted September 14, 1998 a report has been prepared by Dave Reese of Widseth, Smith & Nolting with reference to the improvement of Miller Road beginning at Daggett Pine Road South to the South side of the intersection of Mary Lane and West on Mary Lane to the end of Mary Lane by constructing road and drainage improvements, and this report was received by the Council on October 20, 1998, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council will consider the improvement of such street in accordance with the report and assessment of abutting and benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$86,000.
2. A Public Hearing shall be held on such proposed improvement on the 5th day of November, 1998 in the Council Chambers at City Hall at 1:30 p.m. and the Administrator shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 20th day of October, 1998.



Bob Scott
Mayor



Thomas N. Swenson
City Administrator

RESOLUTION 98-49

**RESOLUTION RECEIVING REPORT
AND
CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to Resolution of the Council adopted July 24, 1998 a report has been prepared by Dave Reese of Widseth, Smith & Nolting with reference to the improvement of Cross Avenue, located West of Lake Street within the plat of Bower's Point by constructing road and drainage improvements, and this report was received by the Council on October 20, 1998, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible,

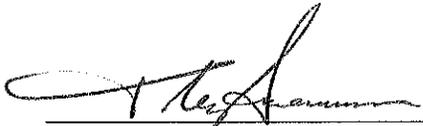
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

1. The Council will consider the improvement of such street in accordance with the report and assessment of abutting and benefiting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$18,000.
2. A Public Hearing shall be held on such proposed improvement on the 5th day of November, 1998 in the Council Chambers in City Hall at 2:00 p.m. and the Administrator shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council this 20th day of October, 1998.



Bob Scott
Mayor



Thomas N. Swenson
City Administrator