

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
SPECIAL COUNCIL SESSION
SEPTEMBER 30, 1993
9:00 A.M. AT CITY HALL

The Council for the City of Crosslake Minnesota met in the Council Chambers of City Hall on Thursday, September 30, 1993. The following Councilmembers were present: Mayor Kurt E. Anderson, Lyle M. Arends, Charles O. Miller, Dean L. Swanson and John R. Webster. Also present was City Attorney Paul Sandelin, City Clerk Arlene Buchite and two reporters. The City Department Heads were present for their portion of the budget meetings. There were no citizens present.

Mayor Anderson called this meeting to order at 9:02 a.m. Mayor Anderson stated that he would like comments or suggestions on the two job descriptions he handed out to the Council for the City Administrator position within two days as he was going down to the League and would be discussing the position with a staff member there. Copies of employee job descriptions had been received earlier in the day. It was the consensus of the Council that employees be given copies of their job descriptions for review.

The new sound system for City Hall was discussed briefly. Mr. Webster indicated that the total cost including tax would be \$9091.02.

Mayor Anderson stated that the dividend from the Telephone Company for 1993 was \$93,722.77 and only \$50,000.00 was budgeted for so he would like to have the \$43,722.77 over what was budgeted put into Capitol Improvements Fund for the new Fire Hall.

Mayor Anderson stated that he would like to continue to levy the amount that has been levied each year for the Government Obligation Bonds until the new fire hall is paid for. That way there will be no increase in property taxes. Mayor Anderson stated that his goal is for a zero increase in the budget.

Mayor Anderson stated that he had talked to the County Engineer's office and they will be sending forms up for State Aid to assist in repairing SunRise Island bridge.

The Administration Budget was the first discussed. Clerk Buchite handed a memo to the Council regarding a proposed salary increase for her position. It was the consensus of the Council that no salary adjustments be made at this time until we find out if the City is in compliance with Comparable Worth. MOTION NO. 95-01-93 WAS MADE BY C. MILLER AND SECONDED BY L. ARENDS TO OFFER A 2 PERCENT COST OF LIVING INCREASE TO ALL CITY

EMPLOYEES. MOTION PASSED UNANIMOUSLY.

Mr. Swanson and Mr. Webster talked about hiring a custodian for City buildings.

Mr. Webster stated that he has talked to Ron Johnson about changes he would like in the software.

Mr. Webster said he would like to bid for City Attorney.

Coordinator Hastings asked about pay equity and was informed that the City has not received the Comparable Worth report as yet.

MOTION NO. 95-02-93 WAS MADE BY C. MILLER AND SECONDED BY J. WEBSTER TO ADVERTISE FOR BIDS FOR THE BULK GAS DELIVERIES. MOTION PASSED UNANIMOUSLY.

Purchase of two cellular phones for the Police Department was discussed briefly. It was the consensus of the Council that one phone would be adequate.

Budgets for all departments were reviewed. Clerk Buchite will make the changes in the computer and get revised copies back to the Council as soon as possible.

Mr. Sandelin stated that he was made aware of some personnel problems and suggested that the meeting be closed for the Attorney/Client privilege. MOTION NO. 95-03-93 WAS MADE BY D. SWANSON AND SECONDED BY C. MILLER TO CLOSE THE MEETING AT 12:36 P.M. TO DISCUSS PERSONNEL ITEMS WITH THE CITY ATTORNEY. MOTION PASSED UNANIMOUSLY.

MOTION NO. 95-04-93 WAS MADE BY J. WEBSTER AND SECONDED BY C. MILLER TO HAVE THE CITY ATTORNEY RESPOND TO A LETTER RECEIVED FROM DON HAINES REGARDING SEVERAL TELEPHONE COMPANY EMPLOYEES. MOTION PASSED UNANIMOUSLY.

MOTION NO. 95-05-93 WAS MADE AT 2:30 P.M. BY C. MILLER AND SECONDED BY J. WEBSTER TO CONTINUE THIS CLOSED MEETING UNTIL SUCH TIME AS A PENDING REPORT IS RECEIVED BY THE COUNCIL. MOTION PASSED UNANIMOUSLY.

Recorded and transcribed by:
Arlene A. Buchite, City Clerk/Treasurer

Arlene A. Buchite