

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 12, 2011
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, September 12, 2011. The following Council Members were present: Mayor Darrell Schneider, Rusty Taubert, John Moengen, Steve Roe and Dean Swanson. Also present were City Administrator Tom Swenson, Clerk/Treasurer Jenny Max, Community Development Director Ken Anderson, Police Chief Bob Hartman, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, General Manager Paul Hoge, City Attorney Mike Couri, WSN Engineer Mark Hallan, Northland Press Reporter Paul Boblett and Echo Publishing Reporter Katie Anderson. There were approximately twenty people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council Meeting to order at 7:00 P.M. MOTION 09R-01-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

B. CRITICAL ISSUES – None.

C. CONSENT CALENDAR – MOTION 09R-02-11 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JOHN MOENGEN TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR: (1.) REGULAR COUNCIL MEETING MINUTES OF AUGUST 8, 2011; (2.) SPECIAL COUNCIL MEETING MINUTES OF AUGUST 17, 2011; (3.) SPECIAL COUNCIL MEETING MINUTES OF AUGUST 24, 2011; (4.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INCOME STATEMENT/DETAIL OF RESERVE BALANCES DATED JULY 31, 2011; (5.) CITY MONTH END REVENUE REPORT DATED JULY 2011; (6.) CITY MONTH END EXPENDITURE REPORT DATED JULY 2011; (7.) PLEDGED COLLATERAL REPORT DATED 9/7/11 FROM JENNIFER MAX; (8.) LAKES STATE BANK PLEDGE REPORT DATED AUGUST 2011; (9.) FRANSEN BANK & TRUST PLEDGE REPORT DATED AUGUST 2011; (10.) LAKEWOOD BANK PLEDGE REPORT DATED AUGUST 2011; AND (11.) RIVERWOOD BANK PLEDGE REPORT DATED AUGUST 2011. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT –

1. Mayor Schneider read a letter dated September 1, 2011 from the Federal Emergency Management Agency (FEMA) regarding a Flood Risk Information Open House at the Crow Wing County Land Services Building on Wednesday, September 28th from 4:30 – 6:30 p.m. The purpose of the open house is to present updated flood risk data and provide information that local officials and citizens will find important for making sound management decisions. Mayor Schneider encouraged everyone to attend.
2. Mayor Schneider read a letter dated September 6, 2011 addressed to the Manhattan Beach City Council from the Citizen's Against Nuisance Noise (CANN). This letter was provided for Council information.

3. Mayor Schneider stated that on or before September 15th the City must certify to the Crow Wing County Auditor a Resolution Approving the Preliminary 2011 Tax Levy Collectible in 2012. The City is then required to hold a public information meeting after November 24th and that meeting has been scheduled for December 5th to determine the final 2011 Tax Levy. All Crosslake city residents are invited to attend the public meeting of the City Council to express their opinions on the proposed budget, the proposed amount of 2012 property taxes, and the proposed Crosslake Communications Budget.

E. PUBLIC FORUM –

1. Ruth Ann Hanson of the Chamber discussed the upcoming Crosslake Days from September 22nd – 25th. The royalty coronation is on September 23rd and the annual chili cook-off is on September 24th starting at 11:00 a.m. Ms. Hanson noted there will be many activities happening throughout Crosslake over the weekend and for more information go to www.crosslake.com.
2. Margo Jordan of Cross Custom Crating at 33369 County Road 3 noted that she receives a lot of inquiries from travelers who are trying to find various businesses in town and finds the constant flow of tourists distracting to her business. Ms. Jordan questioned why those businesses cannot have a sign that directs traffic from County Road 3 to their business and requested the City Council consider allowing this in the City's sign ordinance.

F. CITY ADMINISTRATOR'S REPORT –

1. City Bills for Approval – MOTION 09R-03-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT FOR SEPTEMBER AS SUBMITTED IN THE AMOUNTS OF \$74,906.34 AND \$9,897.92. MOTION CARRIED WITH ALL AYES.
2. A memo dated September 1, 2011 from the City Administrator regarding the Proposed 2012 Revenue and Expenditure Budgets and Preliminary 2011/Collectible 2012 Tax Levy was included in the packet for Council review. Attached to the memo was the Proposed 2012 Revenue Budget totaling \$3,782,234, the Proposed Expenditure Budget totaling \$3,782,234 and a Resolution Approving Preliminary 2011 Tax Levy Collectible in 2012 totaling \$2,709,916. City Administrator Swenson noted the Preliminary 2011 Tax Levy was decreased from the 2010 Tax Levy by 2.79%. MOTION 09R-04-11 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO ADOPT THE PRELIMINARY 2012 REVENUE BUDGET TOTALING \$3,782,234 AND THE PRELIMINARY 2012 EXPENDITURE BUDGET TOTALING \$3,782,234. MOTION CARRIED 3:2 WITH DARRELL SCHNEIDER AND JOHN MOENGEN OPPOSED.

MOTION 09R-05-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO APPROVE RESOLUTION NO. 11-16 APPROVING THE PRELIMINARY 2011 TAX LEVY COLLECTIBLE IN 2012. MOTION CARRIED 3:2 WITH DARRELL SCHNEIDER AND JOHN MOENGEN OPPOSED.

3. A memo dated September 12, 2011 from Jenny Max regarding Landscape Contractors/Excavators Licenses was included in the packet for Council review. MOTION 09R-06-11 WAS MADE BY STEVE ROE AND SECONDED BY JOHN MOENGEN TO APPROVE ISSUANCE OF A LANDSCAPE

CONTRACTORS/EXCAVATORS LICENSE TO PEQUOT SAND & GRAVEL,
LAKESIDE LAWN & LANDSCAPE, INC. AND NORTH COUNTRY LAWN CARE.
MOTION CARRIED WITH ALL AYES.

5. Included in the packet for Council information was a memo dated September 12, 2011 from Jenny Max regarding the 2011 approved landscape contractors/excavators.
6. A memo dated September 12, 2011 from Jenny Max regarding the codification update was included in the packet for Council information. Administrator Swenson noted the staff has received the City Code proof and has until October 15th to make corrections or changes. The Council was requested to let the City Clerk know if they would like a hard copy or electronic version for their review.

G. COMMISSION/DEPARTMENT REPORTS –

1. PARK AND RECREATION/LIBRARY –

- a. The Crosslake Park/Library Commission Meeting Minutes of June 22, 2011 were included in the packet for Council information.
- b. Park Director Jon Henke reported that the Community Center offers aerobics on Mondays, Tuesdays and Thursdays at 9:00 A.M. A new Latin dance class has also started and takes place on Tuesday nights from 5:00 – 6:00 P.M. The Library computers now have Windows 7 and Microsoft Office 2010 software. The new Library Drop Box has been extremely popular and has added to the convenience of library use. Help is needed in maintaining the patio garden. Call Yvonne at 218-839-3309 or the Community Center if you can lend a hand. The annual Links for the Library Golf Tournament is scheduled at Crosswoods on Sunday, September 18th at 3:30 P.M. The fee is \$30 and that includes nine holes of golf with cart and dinner at Crosswoods. Senior meals take place at the Community Center Monday through Friday at 11:30 A.M. Interested participants must call by 4:00 P.M. the day before to make a reservation. The Community Center offers an array of fitness equipment and is open seven days a week. Day passes and memberships are available. The September Chautauqua program will be held on the 14th from 1:30 to 3:30 P.M. and is titled the Underwater History of the Brainerd Lakes Area. Bill Matthies, owner of the Minnesota School of Diving in Brainerd, will offer a rare and unique glimpse into this underwater world and the history it reveals. His presentation will describe the many artifacts he has discovered while diving, including a pile of bones from an extinct species of bison, a stone carving marking the site of an Indian battle from the nineteenth century, and a lost military aircraft that went down in 1958. As always the program is free to attend. Attendance for the Community Center for the month of August was 9,913 and for the Library was 4,419. AAA is sponsoring a senior driving 4-hour refresher class on September 22nd from 9:00 A.M. to 1:00 P.M. The Disc Golf Course is open daily and discs are available to rent or purchase at the recreation desk. It is free to play and maps are available. The Crosslake Days Disc Golf Tournament will be held on September 24th and the cost is \$10. There will be great prizes and fun for all. The annual soccer tournament will take place on September 24th and is a full day of soccer for children ages 4th – 12th grade. Registrations are still available for the 2nd and 3rd grade level and also the 4th and 6th grade level. The Chamber will host kids games at the Community Center on Saturday, September 24th from 1:00 – 3:00

P.M. in the gymnasium. The second annual Monster Dash 5k is scheduled for Saturday, October 29th at 10:15 A.M. Registration is \$25 until October 20th and \$30 through race day. The annual Halloween Party will follow the race from 12:00 – 2:00 P.M. The Parks Department received a donation for \$100 from the Whitefish Area Lions Club in support of the annual children's Halloween Party. MOTION 09R-07-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO ACCEPT A DONATION FROM THE WHITEFISH AREA LIONS CLUB IN THE AMOUNT OF \$100 IN SUPPORT OF THE ANNUAL CHILDREN'S HALLOWEEN PARTY. MOTION CARRIED WITH ALL AYES.

2. PLANNING AND ZONING –

- a. The Planning and Zoning Commission/Board of Adjustment Regular Meeting Minutes and Public Hearing of July 22, 2011 were included in the packet for Council information.
- b. The Joint Planning and Zoning Commission/Board of Adjustment and Subdivision Advisory Committee Meeting Minutes of June 27, 2011 were included in the packet for Council information.
- c. The August 2011 Permit Summary was included in the packet for Council information. The year-to-date valuation for 2011 is \$3,277,247 which is down from the previous year. Mr. Anderson noted an attachment to the permit summary which listed out new residence permits issued for 2011 for Crosslake and other area cities. As of August 1st Crosslake had 11 new residence permits followed by Emily with 9, Pequot Lakes at 4, Breezy Point and Fifty Lakes at 3 each, and Baxter, Brainerd and Nisswa at 2 each.
- d. A memo dated September 12, 2011 from the Planning and Zoning Commission regarding a recommendation to initiate enforcement action on a residentially zoned property at 14288 Shafer Road, Chad Schimmelfennig, was included in the packet for Council review. Mr. Anderson noted that staff received a complaint regarding Mr. Chad Schimmelfennig's residentially zoned property being used for commercial purposes. Staff spoke with Mr. Schimmelfennig on at least two different occasions at his property at 14288 Shafer Road regarding his use of the property as an auto repair shop. Mr. Schimmelfennig indicated to staff that he was getting the necessary information together to apply for a Home Occupation Permit, which is a conditional use in the R-1, Low Density Residential zoning district. Due to the lack of further communication, staff sent a letter dated August 2, 2011 requiring Mr. Schimmelfennig to submit the necessary information for a Home Occupation Conditional Use Permit or to discontinue using the property for commercial purposes by August 24, 2011. Councilmember Roe questioned whether or not Mr. Schimmelfennig was aware of all the requirements needed to apply for a conditional use permit to which Mr. Anderson noted that staff has communicated the information to him numerous times. Councilmember Roe expressed concern over requiring Mr. Schimmelfennig to close up his operation without notice and Attorney Couri noted that as long as the property owner was working through the process to obtain a CUP and become compliant with the City's ordinances then there would be no need to close his business during the interim. Following discussion, MOTION 09R-08-11 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO

DIRECT STAFF AND COUNCILMEMBER ROE TO PERSONALLY CONTACT MR. SCHIMMELPFENNIG AND INFORM HIM OF THE CITY'S INTENT TO PROCEED WITH ENFORCEMENT ACTION IF MR. SCHIMMELPFENNIG DOES NOT OBTAIN A CONDITIONAL USE PERMIT TO AUTHORIZE USE OF HIS RESIDENTIAL PROPERTY FOR A HOME OCCUPATION. MOTION CARRIED WITH ALL AYES.

- e. A memo dated September 12, 2011 from the Planning and Zoning Commission regarding a recommendation to leave the sign ordinance unchanged was included in the packet for Council review. Mr. Anderson noted that since the August 8th Council meeting, several nonconforming signs have been installed in the City including those at Ox Lake Crossing Road and Autumn Ridge Road. On four separate occasions since the meeting, other realtors have complained or questioned staff as to what they can do to post real estate directional signs. The Sign Committee developed the compromise position about allowing one generic directional sign at road intersections provided they were prohibited at intersections with County roads. Previously, all directional signs were prohibited. Mr. Anderson noted that staff is seeking direction from the City Council as to how to proceed. Councilmember Roe remarked that his position is if a private driveway intersects with a County road then the property owner should be allowed to have a sign at the end of their driveway. Attorney Couri commented that based on the discussion, the Council is staying consistent with their motion made at the August 8th meeting. If it is a privately owned driveway that is not maintained by the City then the property owner can have a directional real estate sign at the intersection of their street and the county road. Councilmember Roe affirmed Attorney Couri's statement. MOTION 09R-09-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO LEAVE THE SIGN ORDINANCE AS IS. MOTION CARRIED WITH ALL AYES.
- f. The City Council discussed the existing conditions at 37668 Moen Beach Trail. Councilmember Roe commented that he has seen all of the areas of concern and has met with the various parties involved, and believes everyone would like this matter solved. MOTION 09R-10-11 WAS MADE BY STEVE ROE AND SECONDED BY DEAN SWANSON TO REQUIRE THE NEW PROPERTY OWNER AT 37668 MOEN BEACH TRAIL TO REMOVE APPROXIMATELY TWO FEET OF BITUMINOUS FROM THE SOUTHEAST CORNER OF THE DRIVEWAY ENTRANCE THAT ALLEGEDLY ENCROACHES ON THE ADJACENT PROPERTY. THE CITY WILL THEN CONSIDER THE IMPROVEMENTS MADE WITHOUT A PERMIT AS EITHER CONFORMING OR EXISTING NON-CONFORMING WHICH WOULD INCLUDE THE DRIVEWAY LOCATION, IMPERVIOUS COVERAGE WHICH APPEARS TO BE AT THE MAXIMUM ALLOWED, THE RETAINING WALL AND THE PATIO WHICH EXTENDS INTO THE LAKE SET-BACK AREA WITH THE UNDERSTANDING THAT ANY FURTHER IMPROVEMENTS MADE TO THE PROPERTY MUST MEET CURRENT ORDINANCE REQUIREMENTS AND OBTAIN THE REQUIRED PERMITS. Attorney Couri noted that although the Council can make the motion, they should still be aware that the property owner does not have the security of a variance for the improvements made without a permit. Attorney Couri stated that this Council may wish to leave the issue alone at this time but they cannot provide any

legal guarantee that a future Council will not make the property owner come into compliance. Councilmember Roe requested a copy of this motion be placed in the property file as documentation. MOTION CARRIED WITH ALL AYES.

Councilmember Moengen questioned whether or not the City should get involved in lot line disputes. The Council held a lengthy discussion on developing a policy as to specific circumstances where the City would get involved or leave lot line disputes as a civil matter for the property owners to figure out. Attorney Couri noted most cities stay out of lot line disputes unless a specific ordinance has been violated and then the City will strictly deal with the violation piece and not the lot line issue. Following discussion, MOTION 09R-12-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO DEVELOP A POLICY REGARDING LOT LINE DISPUTES THAT WILL DIRECT STAFF ON HOW TO HANDLE THEM FOR THE FUTURE. MOTION CARRIED WITH ALL AYES.

3. PUBLIC WORKS/CEMETERY/SEWER –

- a. The July 2011 Wastewater Treatment Discharge Monitoring Report was included in the packet for Council information.
- b. The Public Works Commission Meeting Minutes of August 1, 2011 were included in the packet for Council information.
- c. An email dated September 6, 2011 from Carla Bulman regarding a resignation from the Public Works Commission was included in the packet for Council review. MOTION 09R-13-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO ACCEPT CARLA BULMAN'S RESIGNATION FROM THE PUBLIC WORKS COMMISSION EFFECTIVE IMMEDIATELY. MOTION CARRIED WITH ALL AYES. It was the consensus of the Council to approve staff advertising for a replacement commission member.

Ted Strand updated the Council regarding future road projects in Crosslake. County Road 3 from County Road 11 to the Corps of Engineers Dam is scheduled for June 2012 and will require a detour during replacement of the Pine River culverts. In 2014 the County will be repaving County Road 3 from County Road 37 to Fifty Lakes, and in 2015 County Road 36 will be repaved. Mr. Strand noted these projects will include widening the roads, adding turn lanes and paving the shoulders. The Council was also informed that the City will be responsible for project costs benefiting the City under the new County cost share policy.

4. PUBLIC SAFETY –

- a. Chief Hartman reported 246 calls in Crosslake for August.
- b. Chief Hartman reported 33 calls in Mission Township for August.
- c. The August 2011 North Ambulance Run Report was included in the packet for Council information.
- d. The Crosslake Fire Department responded to 17 calls in August. Of those, fourteen were medical calls, 1 was a car accident, 1 was a structure fire and 1 was a fire alarm.

Chief Hartman requested approval for the 2011 Crisis Line and Referral contract. Administrator Swenson noted the City budgets \$250 to support the organization but the City Council needs to formally approve the contract. MOTION 09R-14-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY DEAN SWANSON TO APPROVE THE CRISIS LINE AND REFERRAL SERVICE AGREEMENT FOR HEALTH SERVICES CONTRACT FOR 2011. MOTION CARRIED WITH ALL AYES.

5. **CROSSLAKE COMMUNICATIONS –**

- a. Crosslake Communication's Bills for Approval – MOTION 09R-15-11 WAS MADE BY JOHN MOENGEN AND SECONDED BY RUSTY TAUBERT TO APPROVE THE JULY 2011 BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$283,421.31. MOTION CARRIED WITH ALL AYES.
- b. The Highlights Report for August was included in the packet for Council review. Paul Hoge reported that the new billing software conversions went very well and the billing on the new system will begin on October 1st. The annual Customer Appreciation was held on August 17th and had over 200 customers. Previous problems with the local channels received from Charter appear to be corrected as they have obtained a new feed from Paul Bunyan Telephone.
- c. The Crosslake Communications Meeting Minutes of August 30, 2011 were included in the packet for Council information.
- d. The Crosslake Communications Customer Counts Report was included in the packet for Council information.

6. **PERSONNEL COMMITTEE –**

- a. A memo dated September 12, 2011 from the Personnel Committee regarding a recommendation to approve a request from an employee for a leave of absence was included in the packet for Council review. MOTION 09R-16-11 WAS MADE BY DEAN SWANSON AND SECONDED BY DARRELL SCHNEIDER TO APPROVE AN UNPAID LEAVE OF ABSENCE OF NO MORE THAN THREE (3) MONTHS AS REQUESTED BY AN EMPLOYEE IN ACCORDANCE WITH THE AFSCME UNION CONTRACT. MOTION CARRIED WITH ALL AYES.

7. **RECYCLING –**

- a. The Crosslake Roll-Off Recycling Report for August 2011 was included in the packet for Council information.

7. **ECONOMIC DEVELOPMENT AUTHORITY –**

- a. The EDA Meeting Minutes of April 6, 2011 were included in the packet for Council information.

H. CITY ATTORNEY REPORT –

1. The City Attorney Report dated September 12, 2011 was included in the packet for Council information.

I. OLD BUSINESS – None.

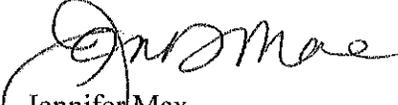
J. NEW BUSINESS – None.

K. PUBLIC FORUM –

1. Mark Wessels of 13336 East Shore Road addressed the Council regarding Minnesota Statute 326.02 subdivision 4 regarding land surveying.
2. Roger Roy of 36573 Shores Drive questioned whether or not the Council would be considering the petition from the Crosslake Business Association as part of the 2012 budget and levy. Mayor Schneider noted that any petition signature pages should be submitted to the City Clerk and comments will be accepted at the Truth in Taxation meeting on December 5th.
3. Margo Jordan of Cross Custom Crating questioned the Council a second time regarding what the City was going to do for her business that keeps getting interrupted with travelers looking for directions to other businesses in town. Mayor Schneider stated the Council would take this issue under advisement and report on it at the next Council meeting. Councilmember Swanson noted that inquiries should be directed to the Crosslake Chamber information office.

L. ADJOURN – MOTION 09R-17-11 WAS MADE BY DEAN SWANSON AND SECONDED BY STEVE ROE TO ADJOURN THIS REGULAR MEETING AT 9:00 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,


Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/9-12-11

BILLS FOR APPROVAL
September 12, 2011

VENDORS	DEPT		AMOUNT
Ace Hardware, screws	P&R		7.47
Ace Hardware, mailboxes	PW		34.18
Ace Hardware, bulb	PW		5.33
Ace Hardware, brackets, sockets, reflectors, hardware	PW		115.37
AW Research, water test	Sewer		131.40
Banyon Data Systems, fund accounting and payroll support	Admin		1,561.20
Best Western, lodging for conference	Fire		654.00
Brock White, wood stakes, sediment log wood fiber	PW		94.03
City of Crosslake, sewer utilities	PW/Gov't		144.00
Council #65, union dues	ALL		550.00
Couri & Ruppe, legal fees	ALL		4,107.50
Crosslake Communications, phone, fax, cable, dsl	ALL		1,688.69
Crosslake Rolloff, recycling	Gov't		2,695.00
Crow Wing County Attorney, forfeiture fees	Police		131.40
Crow Wing County Sanitary Landfill, trash removal	PW		132.61
Dacotah Paper, garbage bags	Gov't		69.45
Darrell Schneider, reimburse mileage	Council		16.83
Deferred Comp	ALL		226.92
Delta Dental, dental insurance	ALL		1,666.65
Diamond Industrial Cleaning, hose, swivel	PW		107.05
Echo Publishing, sealed bids ad	Police		56.40
Fastenal, wrench set, gloves, safety glasses	PW		75.97
Fastenal, safety vests	PW		124.15
Fortis, disability	ALL		499.10
General Drivers Union Local #346, union dues	Police		178.00
Guardian Pest Solutions, pest control	ALL		85.50
Herculift, annual inspection of jlg, grease gun	PW		141.73
Herculift, annual inspection of skyjack	PW		132.00
Houston Ford, transmission flush, trim repair	Police		261.46
Jenny Max, reimburse petty cash	ALL		137.14
League of MN Cities, membership dues	Gov't		2,001.00
Marsden, office cleaning	PW		647.66
Mastercard, KFC, meeting in brainerd	PW		17.16
Mastercard, Office Max, receipts, copy paper, labels	Library		156.65
Mastercard, Office Max, copy paper, printer, ink	PW		122.34
Medica, health insurance	ALL		29,139.80
Menards, wall cabinet, towels, adapters	PW		185.91
Menards, antifreeze, tool set, countertop	PW		129.72
Mills Motors, dot inspection, rotate tires	PW		76.95
Mills Motors, dot inspection, repair lights, install strap, battery	PW		304.87
MN Benefits	Admin	pd 9-1	176.42
MN Life, life insurance	ALL		346.80
MN Mayors Assn, membership dues	Council		20.00
MN State Fire Chiefs Assn, annual conference	Fire		350.00
Moonlite Square, fuel	Fire		11.95

ADDITIONAL BILLS FOR APPROVAL
September 12, 2011

VENDOR	DEPT	AMOUNT
Clean Team, september cleaning	Gov't	756.14
Crisis Line and Referral Service, contract for services	Gov't	250.00
Crow Wing County Environmental Services, e911 addresses	Gov't	125.00
Crow Wing County Hwy Dept, reimburse for lift inspections	PW	949.56
Crow Wing Power, electric service	ALL	6,623.96
Culligan, water and cooler rental	PW/Gov't	44.85
Donna Keiffer, exercise the latin way	P&R	88.16
Donna Keiffer, aerobics session #9	P&R	242.44
Reed's Market, baseball party	P&R	46.45
Medtox, drug test	P&R	71.26
Minnesota T's, soccer uniforms	P&R	194.00
Northland Press, envelopes	P&Z/Admin	189.30
Parts City, belts	Sewer	79.07
Terry Kinkaid, reimburse for uniform expense	P&R	53.96
The Office Shop, foam cups	PW	32.05
The Office Shop, copy paper	P&Z/Admin	151.72
		9,897.92

RESOLUTION NO. 11-16
RESOLUTION APPROVING PRELIMINARY 2011 TAX LEVY
COLLECTIBLE IN 2012

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2011, upon taxable property in the City of Crosslake, for the following purposes:

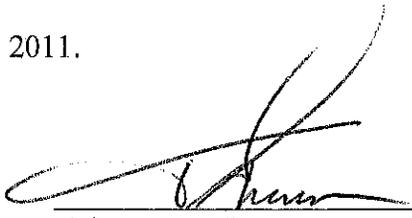
General Property Tax Levy	2,008,604
Debt Service Tax Levy	18,820
Emergency Services Center	50,883
2001 Series A	34,155
2002 Series A	24,000
2003 Joint Facility Levy	111,262
2003 Series A Disposal	220,400
2004 Series A	109,046
2006 Series B	<u>132,746</u>
Total Levy	2,709,916

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 12, 2011.



Darrell Schneider
Mayor



Thomas N. Swenson
City Administrator

Crosslake Telephone Company

Check Register - General Account

From July 1, 2011 through July 31, 2011

G. S. a.

Check #	Vendor ID / Name	Date	Description	Amount
GENERAL ACCOUNT				
001338	INTERNAL REVENUE SERVICE	7/8/2011	FED, FICA, MEDICARE	6,547.41
001339	PERA	7/8/2011	PERA EE & ER	3,882.40
001340	MINNESOTA DEPT OF REVENUE	7/8/2011	MN INCOME TAX WITHHELD	1,202.29
001341	ING-DEFERRED COMP	7/8/2011	DEFERRED COMP	3,063.20
001342	CITY OF CROSSLAKE (SEWER)	7/11/2011	JUNE SEWER	36.00
001343	INTERNAL REVENUE SERVICE	7/29/2011	JULY EXCISE TAX	1,733.67
001344	INTERNAL REVENUE SERVICE	7/22/2011	FED, FICA, MEDICARE	7,292.51
001345	PERA	7/22/2011	PERA EE & ER	3,874.37
001346	MINNESOTA DEPT OF REVENUE	7/22/2011	MN INCOME TAX WITHHELD	1,351.49
001347	ING-DEFERRED COMP	7/22/2011	DEFERRED COMP	3,063.20
001348	CROW WING POWER	7/26/2011	ELECTRIC SERVICE	4,792.05
001349	MINNESOTA DEPT OF REVENUE	7/29/2011	JULY SALES & USE TAX	13,030.00
026473	LAKES AREA RENTAL	7/12/2011	HAMMERDRILL RENTAL	135.39
026474	NMN INC	7/12/2011	NOTEBOOK & PEN SETS	335.36
026475	LARRY EVENSON	7/12/2011	REIMB FOR CLASS A LICENSE DIFFERENCE	19.00
026476	ECHO PUBLISHING & PRINTING INC	7/12/2011	GRADUATION AD	44.00
026477	GOPHER STATE ONE CALL	7/12/2011	LOCATES	160.95
026478	ONVOY VOICE SERVICES	7/12/2011	SS7 SERVICE, OPR SERV, 0264 & 6264, LAKES LD	12,093.22
026479	OLSEN THIELEN CO LTD	7/12/2011	2ND QTR NECA REPT., REGULATORY CONSULTING	2,123.00
026480	POWER & TELEPHONE SUPPLY	7/12/2011	5 EA DSL ROUTERS, INSERTS, TELEPHONE KITS	589.37
026481	UNITED PARCEL SERVICE	7/12/2011	WEEKLY SERVICE & MISC SHIPPING	148.48
026482	CROSSLAKE COMMUNICATIONS	7/12/2011	COMMUNITY CENTER VOICE MAIL, PHONE SERVICE	948.98
026483	CITY OF CROSSLAKE	7/12/2011	JULY OPERATING TRANSFER, 3RD QTR SAFETY	22,889.67
026484	QWEST COMMUNICATIONS	7/12/2011	PARS MN CSLK-S	92.10
026485	CITI LITES INC	7/12/2011	LOCATES	1,286.26
026486	THE OFFICE SHOP, INC.	7/12/2011	ADDRESS STAMP, TONER,PAPER TOWELS, INK	512.22
026487	POSTMASTER	7/12/2011	ANNUAL BOX FEE	180.00
026488	XCEL ENERGY	7/12/2011	METER CHARGES - SUNRISE & 16, NATURAL GAS	71.13
026489	IKON OFFICE SOLUTIONS	7/12/2011	COPIER MAINTENANCE 6/23 - 7/22	338.58
026490	WILLIAM GORDON	7/12/2011	ONE YR MEMBERSHIP SCTE, HOTEL REIMB SCTE CONF.	132.83
026491	MINNESOTA 9-1-1 PROGRAM	7/12/2011	911,TAP & TAM	1,964.05
026492	MN NCPERS LIFE INSURANCE	7/12/2011	JULY LIFE PREMIUM	48.00
026493	JEREMY FYLE	7/12/2011	SEWER LINE REPAIR-FREIBERG	150.00
026494	NATIONAL CABLE TELEVISION COOP	7/12/2011	8 EA BATTERIES FOR CABLE PLANT, DVR'S, CABLES	11,482.45
026495	CENTRAL TRANSPORT GROUP LLC	7/12/2011	4 EA DS1'S, 1 T3	3,708.32
026496	THE DOOR DOCTOR	7/12/2011	REPAIR GARAGE DOOR (LARRY'S)	85.25
026497	ASSURANT EMPLOYEE BENEFITS	7/12/2011	JULY LONG TERM DISABILITY	378.44
026498	PINNACLE PUBLISHING, LLC	7/12/2011	TELEPHONE DIRECTORY-11	1,323.26
026499	ROVI GUIDES	7/12/2011	AFFILIATE PAYMENT	273.17
026500	FOX SPORTS NET NORTH	7/12/2011	AFFILIATE PAYMENT	8,430.00
026501	TOWER DISTRIBUTION COMPANY	7/12/2011	AFFILIATE PAYMENT	383.46
026502	LIFETIME	7/12/2011	AFFILIATE PAYMENT	1,004.32
026503	TV GUIDE NETWORKS INC	7/12/2011	AFFILIATE PAYMENT	488.67
026504	MIKE'S ELEC OF CROSSLAKE LLC.	7/12/2011	ADD ELECTRICAL RECEPTACLE	521.00
026505	JOHNSON, KILLEN & SEILER, PA	7/12/2011	LETTER TO UNION-JOB DESCRIPT.	18.50
026506	AT&T - DALLAS TX	7/12/2011	PARS 7/1 BAN 1499	469.66
026507	7SIGMA SYSTEMS, INC	7/12/2011	JUNE CONSULTING	2,000.00
026508	THELEN HEATING & ROOFING, INC.	7/12/2011	TRANE AIR CONDITIONER REPAIR	2,738.50
026509	VOID	7/12/2011	VOID INCORR ENTRY	0.00
026510	NATIONAL CABLE TEL COOP, INC	7/12/2011	AFFILIATE PAYMENT	36,135.87
026511	KARE 11 TV	7/12/2011	AFFILIATE PAYMENT	974.50
026512	WASTE PARTNERS, INC.	7/12/2011	JUNE TRASH REMOVAL	75.06
026513	DISCOVERY COMMUNICATIONS, INC.	7/12/2011	AFFILIATE PAYMENT	154.72
026514	WEATHER CENTRAL	7/12/2011	JULY DATA FEED	195.00
026515	IKON FINANCIAL SERVICES	7/12/2011	COPIER LEASE 17 OF 60	362.03
026516	CHARTER COMMUNICATIONS	7/12/2011	LOCAL CHANNEL TRANSPORT	1,850.00
026517	TIGER DIRECT	7/12/2011	RAM & HD'S FOR RESALE	197.08
026518	KSTP-TV, LLC	7/12/2011	AFFILIATE PAYMENT	482.00
026519	AVNET, INC	7/12/2011	REPAIR DVR	115.07
026520	4M FUND F.B.O. 35373-101	7/12/2011	FUND DEBT SERVICE RESERVE	37,807.75
026521	ONLINE INFORMATION SERVICES	7/12/2011	8 EXCHANGE REPORTS	51.60
026522	HUB TELEVISION NETWORKS LLC	7/12/2011	AFFILIATE PAYMENT	28.89

026523	MAILFINANCE	7/12/2011	POSTAGE METER LEASE 7/27-10/26	231.36
026524	BIG 10	7/12/2011	AFFILIATE PAYMENT	2,012.50
026525	COOPERATIVE NETWORK SERV, LLC	7/12/2011	JUNE BANDWIDTH - 80 MBPS	2,800.00
026526	VERIZON WIRELESS	7/12/2011	CELL PHONES	258.81
026527	AQUARIUS WATER CONDITIONING, I	7/12/2011	JULY SOFTENER RENTAL	44.89
026528	NTCA GROUP HEALTH PLAN	7/12/2011	JULY HEALTH PREMIUM	12,342.40
026529	DQ TECHNOLOGY	7/12/2011	5 EA DSL ROUTERS	294.
026530	CROW WING COUNTY HIGHWAY DEPT.	7/12/2011	MAY UNLEAD & DIESEL	1,315.00
026531	NORTHLAND PRESS	7/12/2011	SUMMER FUN GUIDE	197.10
026532	JOEL & CARISSA NELSON	7/12/2011	PERM DISCONNECT	42.53
026533	JAMES GALLAWAY	7/12/2011	PERM DISCONNECT	49.63
026534	NEW AWARENESS HYPNOTHERAPY	7/12/2011	PERM DISCONNECT	10.73
026535	DON MEZZENGA	7/12/2011	PERM DISCONNECT	42.70
026536	NORBERT & TERESA HAUS	7/12/2011	PERM DISCONNECT	27.53
026537	JEFFREY WARZECHA	7/12/2011	PERM DISCONNECT	16.46
026538	NICHOLAS S. FREIBERG	7/12/2011	REIMB FOR SEWER REPAIR	55.00
026539	VOID	7/12/2011	VOID INCORR ENTRY	0.00
026540	CROSSLAKE ACE	7/12/2011	SHOVEL	118.59
026541	TIME COMMUNICATIONS	7/12/2011	ANSWERING SERVICE	257.71
026542	IBEW LOCAL UNION 949	7/22/2011	UNION DUES	430.09
026570	NMN INC	7/25/2011	TOTE SACKS FOR OPEN HOUSE	240.47
026571	POWER & TELEPHONE SUPPLY	7/25/2011	4 PORT ELEC INSERTS	1,191.15
026572	QWEST COMMUNICATIONS	7/25/2011	PARS MN CSLK-5	89.29
026573	THE OFFICE SHOP, INC.	7/25/2011	RECEIPT BOOK, CHAIR MAT, FOLDERS, PAPER	198.74
026574	DELTA DENTAL PLAN OF MINNESOTA	7/25/2011	AUGUST DENTAL PREMIUM	1,001.80
026575	BUILD ALL LUMBER	7/25/2011	MAT'L FOR SHIPPING EQUIPMENT	25.10
026576	AMERIPRIDE LINEN & APPAREL	7/25/2011	RUG & TOWEL SERVICE	97.69
026577	NATIONAL CABLE TELEVISION COOP	7/25/2011	REPAIR INVERTER, POWER SUPPLY CHARGER	511.75
026578	CDW DIRECT, LLC	7/25/2011	SBG901 CABLE MODEMS	1,875.65
026579	NEUSTAR INC.	7/25/2011	SOW & LNP CHARGES	132.48
026580	MERRILL LYNCH	7/25/2011	JUNE VISA ACTIVITY	139.60
026581	MINNESOTA LIFE INSURANCE CO	7/25/2011	AUGUST LIFE PREMIUM	188.00
026582	UNIVERSAL SERVICE ADMIN CO.	7/25/2011	JUNE FUSC	2,411.17
026583	SHOWTIME NETWORKS INC	7/25/2011	AFFILIATE PAYMENT	294.40
026584	VANTAGE POINT	7/25/2011	JUNE TTP SERVICE	210.00
026585	PAUL DAVIS	7/25/2011	CAFE PLAN REIMB - BAL 431.72	89.00
026586	CORNERSTONE PUBL GROUP, INC.	7/25/2011	JULY NEWSLETTER	1,811.64
026587	POWER PRODUCT SERVICES, INC.	7/25/2011	LOAD TEST BATTERIES	2,080.00
026588	T-MOBILE USA, INC.	7/25/2011	RECIP COMP 6/1 - 6/30/11	43.59
026589	SOURCEONE SOLUTIONS, LLC	7/25/2011	JULY BILLING	5,974.85
026590	ZAYO BANDWIDTH	7/25/2011	IP ADDRESSES, BANDWIDTH BILLING	1,195.00
026591	TIGER DIRECT	7/25/2011	OPTICAL MICE FOR RESALE	48.87
026592	CHERI E. AYD	7/25/2011	JULY OFFICE CLEANING	689.34
026593	INTERSTATE TRS FUND	7/25/2011	2011-12 ANNUAL TRS ASSESSMENT	2,432.71
026594	NISC	7/25/2011	TRAVEL EXP - DATA COLLECT	33,945.38
026595	CROSSLAKE FIRE DEPARTMENT	7/27/2011	IN MEMORY OF FRANCIS FRASER	90.00
				<u>283,421.31</u>