

COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
REGULAR COUNCIL SESSION
SEPTEMBER 11, 1995
7:00 P.M. AT CITY HALL

The Council for the City of Crosslake, Minnesota met in the Council Chambers of City Hall on Monday, September 11, 1995. The following Councilmembers were present: Mayor David M. Kolesar, Jane M. Michaud, Charles O. Miller and John R. (Jack) Webster. Absent was Raymond P. Smyth. Also present was City Clerk Arlene Buchite, City Attorney Paul Sandelin, Reporter Jean Paul Hudon and approximately 21 residents.

Mayor Kolesar called the regular meeting to order at 7:00 P.M.

CRITICAL ISSUES - Nothing

CONSENT CALENDAR -

MOTION 09R-01-95 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF AUGUST 14, 1995 REGULAR COUNCIL MEETING; (2) MINUTES OF AUGUST 14, 1995 SPECIAL COUNCIL SESSION; (3) MINUTES OF AUGUST 15, 1995 SPECIAL COUNCIL SESSION; (4) STATEMENT FROM THE INFORMATIONAL MEETINGS HELD ON AUGUST 19, 1995 AND AUGUST 21, 1995 ON COMMUNITY CENTER REFERENDUM; (5) MINUTES OF AUGUST 31, 1995 SPECIAL COUNCIL SESSION; (6) CLERK/TREASURER'S FINANCIAL REPORT FOR AUGUST 1995; AND (7) THE TELEPHONE AND CABLEVISION FINANCIAL REPORTS FOR JULY, 1995. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 09R-02-95 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE ALL BILLS FOR PAYMENT CONSISTING OF: (1) FIREMEN'S RELIEF ASSOCIATION FOR STATE AID OF \$9,401.00; (2) JOHN DEERE ANNUAL LOADER PAYMENT OF \$6,542.18; (3) ZIEGLER ANNUAL GRADER PAYMENT OF \$6,252.47; (4) GAMMELLO AND SANDELIN P.A. FOR RETAINER OF \$500.00; AND (5) CROSSLAKE SANITATION FOR RECYCLING OF \$950.00. MOTION CARRIED UNANIMOUSLY.

Two bids for the audit had been received. The bids were opened during the meeting and read as follows: Mathias Justin bid \$3,825.00 for 1995 and \$3,850 for 1996. The second bid from Larson, Allen and Weishair was \$3,900 for 1995 and \$4,200 for 1996.

MOTION 09R-03-95 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO TAKE THE LOWEST BID BASED ON REVIEW OF THE PRESENTATION THAT IT INCLUDES NORMAL AUDITING PROCEDURES AND REPORTS. MOTION CARRIED UNANIMOUSLY.

Jane Michaud and Arlene Buchite will review the bids to ensure everything required is included.

The County had requested the City set a date for a Truth in Taxation hearing.

MOTION 09R-04-95 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO SET DECEMBER 13, 1995 AT 7:00 AT CITY HALL FOR THE TRUTH IN TAXATION HEARING. MOTION CARRIED UNANIMOUSLY.

The next item of business was to adopt the proposed levy. According to Ehlers and Associates, the Council would need to add an additional \$30,200 to the proposed levy to pay interest on the government obligation bonds for the Community Center should the City need to get Government Obligation Bonds.

MOTION 09R-05-95 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO SET THE PRELIMINARY LEVY AT \$901,523.00 WHICH IS \$821,826 FOR GENERAL FUND, \$11,112 FOR DEBT REDEMPTION FUND, \$38,385 FOR EMERGENCY SERVICE CENTER PAYMENT TO THE EDA AND \$30,200 FOR THE COMMUNITY CENTER. MOTION CARRIED UNANIMOUSLY.

Public forums will be held prior to the Truth in Taxation meeting to provide the public with information regarding the increased levy.

No action was taken on the hospitalization quotes.

MAYOR'S REPORT -

Mayor Kolesar has been having discussions with representatives of St. Joseph's Hospital regarding medical needs in Crosslake. A survey will be in done in the Spring on the needs of a satellite clinic here in Crosslake. The survey will include seasonal residents.

COMMISSION REPORTS -

PLANNING AND ZONING - The Planning and Zoning Commission recommended Council approval on changes to Ordinance 74, Third Series which would establish a setback from County Road 3, require facades on buildings and require landscaping requirements for commercial property within the City.

MOTION 09R-06-95 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE ORDINANCE #74, THIRD SERIES DEALING WITH THE SETBACK ON COUNTY ROAD 3, COMMERCIAL BUILDING AND LANDSCAPING STANDARDS AND TO PUBLISH A SUMMARY OF THE ORDINANCE. MOTION CARRIED UNANIMOUSLY.

Changes to Ordinance 72, Third Series, the Vegetation Ordinance, established regulations regarding the clearing of vegetation on residential and commercial property.

MOTION 09R-07-95 WAS MADE BY JACK WEBSTER AND SECONDED BY JANE MICHAUD TO APPROVE ORDINANCE #72, THIRD SERIES, THE VEGETATION AND FORESTRY AMENDMENT, AND TO THE PUBLISHING OF A SUMMARY OF THIS ORDINANCE. MOTION CARRIED UNANIMOUSLY.

Mr. Frank Daughenbaugh was present to appeal Variance 95-18 which had been denied by the Planning and Zoning Commission for an after-the-fact variance for a 9'x12' storage shed at a setback of 63' from Rush Lake. A letter in support of the appeal from Henry and Janet Duseman was read into the record by Teri Hastings. Gail Jensen, a neighbor, addressed the Council and requested Council approval on the variance. Mr. Daughenbaugh stated he was unaware that a permit was required. The shed was discovered when Teri Hastings inspected a neighbor's site and then informed Mr. Daughenbaugh of the requirement. The Council agreed with the Commission that there was sufficient room on the property to meet the 75' lake setback and 10' sideyard setback.

MOTION 09R-08-95 WAS MADE BY JANE MICHAUD AND SECONDED BY CHUCK MILLER TO UPHOLD THE DECISION OF THE PLANNING AND ZONING COMMISSION TO DENY VARIANCE 95-18. MOTION CARRIED WITH JACK WEBSTER VOTING NAY.

PUBLIC WORKS/CEMETERY -

No bids had been received for the dump truck which were due in City Hall no later than noon on Friday, September 8, 1995.

Due to the resignation of a member of the Public Works/Cemetery Commission, it was suggested that alternate member Mark Pearson be approved as a regular member.

MOTION 09R-09-95 WAS MADE BY CHUCK MILLER AND SECONDED JACK WEBSTER TO APPROVE MARK PEARSON AS A REGULAR MEMBER OF THE PUBLIC WORKS/CEMETERY COMMISSION. MOTION CARRIED UNANIMOUSLY.

UTILITIES -

Three new channels have been added to the Cable System which include a travel channel, an American movie channel and a history channel.

Tom Mezzenga was present to update the Council on his meetings with BLADC regarding their participation in the lease agreement for the Community Center. A recommendation to BLADC's board will be made within the next week. BLADC has requested that any expenses involved in drawing up a contract be paid by the City. The Crosslake Utilities Commission had held a special meeting to revise the resolution the Commission adopted in March to now show BLADC as the recipient of the grant from RUS.

MOTION 09R-10-95 WAS MADE BY JACK WEBSTER AND SECONDED BY JANE MICHAUD TO APPROVE THE RESOLUTION FROM THE CROSSLAKE UTILITIES COMMISSION NAMING BLADC AS RECIPIENT OF THE RUS GRANT FOR THE NEW COMMUNITY CENTER WITH THE UNDERSTANDING THAT A LEASE AGREEMENT APPROVED BY ALL ATTORNEYS INVOLVED WILL BE FORTHCOMING. MOTION CARRIED UNANIMOUSLY.

PUBLIC SAFETY -

The Public Safety Commission will be working with the Public Works Commission to make sure speed limit signs on West Shore Drive are posted at the proper distance from each other. A shooting ordinance is being looked into and a public announcement message will be broadcast on Channel 12 during hunting season.

The Police Department reported 172 calls in August with an additional 34 calls in Mission Township.

The Fire Department responded to 11 medical calls and two fire calls for the month of August with a year-to-date number of calls at 109.

North Ambulance had 36 total callouts in August.

The Fire Department Audit had been reviewed by Jack Webster and Jane Michaud.

MOTION 09R-11-95 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO APPROVE THE FIRE DEPARTMENT RELIEF ASSOCIATION AUDIT FOR 1994. MOTION

CARRIED UNANIMOUSLY.

A letter received from David and Claudia Nelson, owners of the property between the old fire hall and the Emergency Services Center, expressed concern that since construction of the ESC a new roadway has been created across their property. They were inquiring as to the City's intent with this property. The Council agreed that Public Works should install a snow fence along the border of the old fire hall on the North side. The City Attorney will contact the abstract office to determine if there is an easement on the property.

The firemen requested approval to schedule Saturday, July 27th as the date for the 1996 firemen's dance.

LONG RANGE CAPITAL PLANNING -

This Commission has been having discussions with Sandcrest Association about having a ballpark located on property owned by them. The American Legion would put in benches and a backstop and the City would maintain the ballpark.

MOTION 09R-12-95 WAS MADE BY JANE MICHAUD AND SECONDED BY CHUCK MILLER TO APPROVE THE MAYOR SENDING A LETTER TO SANDCREST ASSOCIATION TO SEE IF THEY ARE INTERESTED IN WORKING WITH THE CITY IN PUTTING IN A BASEBALL FIELD IN THE SANDCREST ADDITION. MOTION CARRIED UNANIMOUSLY.

The land between the Post Office and the Catholic Church will be surveyed to determine the location of the property lines.

PERSONNEL -

Performance review forms have been prepared by the Mayor and it was suggested that they be reviewed for approval at the October Council Meeting.

The next meeting with the Union will be held either October 9th or October 11th.

PARK AND RECREATION -

Lloyd Olson, Chairman of the Park and Recreation Commission, addressed the Council and requested that approval be given to survey the land situated on the Community Center property for an additional ball site over and above the one being pursued with Sandcrest Association. Mr. Olson introduced Allen Eliason who presented additional details regarding the need for an engineering study on the entire community center land. This study would show the correct location to place various activities, identify the wetland area and determine how many trees would need to be removed.

MOTION 09R-13-95 WAS MADE BY JACK WEBSTER AND SECONDED BY JANE MICHAUD TO PROCEED WITH ENGAGING THE CITY ENGINEERING FIRM TO DO A COMPREHENSIVE PLAN FOR THE 40 ACRES AT THE COMMUNITY CENTER TO DETERMINE HOW BEST IT CAN BE USED TODAY AND IN THE FUTURE AT A COST NOT TO EXCEED \$2,900.00. MOTION CARRIED WITH CHUCK MILLER VOTING NAY.

RECYCLING -

There were 125 participants at the drop site and 189 residents using the curbside service in August. 9.43 tons was collected for August with the total year-to-date now at 56.79 tons.

ECONOMIC DEVELOPMENT AUTHORITY -

Sid Inmann of Ehlers and Associates has been contacted and a joint meeting has been scheduled with the EDA, Council and Long Range Planning Commission for October 2 at 7:00 to discuss Tax Increment Financing.

EDUCATION COMMITTEE - Nothing

NEW BUSINESS - Chuck Miller suggested that the Long Range Capital Planning Commission work with the Public Safety Commission to research Crosslake's owning their own ambulance service.

It was requested that Commission reports be submitted to the City Clerk's Office at a minimum of one week prior to the council meeting to allow time for the Council members to review items in their packages.

OLD BUSINESS - The City of Breezy Point has sent a check for \$1,000 to assist in costs associated with housing North Ambulance in Crosslake.

PUBLIC FORUM - Nothing

MOTION 09R-14-95 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO ADJOURN THIS REGULAR COUNCIL SESSION AT 8:30 P.M. MOTION CARRIED UNANIMOUSLY.

Recorded and edited by:



Arlene A. Buchite
City Clerk/Treasurer