

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, SEPTEMBER 9, 2002  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, September 9, 2002. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Charles Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Tom Swenson, Community Development Director Paul Larson, City Attorney Paul Sandelin, City Engineer Dave Reese, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, Police Sergeant Erik Lee, General Manager Dennis Leaser, Clerk/Treasurer Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately seven residents in attendance.

- A. CALL TO ORDER** – Mayor Swanson called the Regular Meeting to order at 7:15 P.M. and a moment of silence was observed in memory of those individuals who lost their lives on September 11, 2001.
- B. CRITICAL ISSUES** – Architect George Riches addressed the Council to discuss four items related to the roofing project to be undertaken for City Hall and the Emergency Services Center. A metal roof will be installed over the entire roof area with canopies extending out over the front and rear of the building and a dormer over the ambulance portion of the building to divert snow and water. In addition, a vapor barrier and sheet rock will be installed in the ceiling along with the addition of 10 –12 inches of insulation. As a result of an advertisement to bid, only one bid was received. George stated that this is very unusual and in forty-five years this is the first time he has experienced a situation where only one bid is received. Several things can be concluded from this. A 17,000 square foot roof could be a difficult job to estimate, contractors may have been too busy at the time, there could be a lack of awareness, and a lack of experience as required in the bid specifications which called for a minimum of 25,000 square foot metal roof experience. The estimated cost for repairing the building was between \$150,000 and \$175,000. The single bid came in at \$226,000. George stated that the Council has a few options to consider. These options include awarding the project, re-bidding the job or waiting until Spring. He told the Council that they have 30 days to make a decision. Discussion ensued regarding the condition of the roof and whether it would be wise to hold off on the repairs. Public Works Director Ted Strand stated that the roof is spongy and that daylight comes through the roof. George stated that a heavy snow winter could cause severe damage. Included in the bid was a quote for installation of OSB board at an installed cost of \$51.00 per sheet if it is determined that the current boards have been damaged. The number of OSB boards that may need to be replaced will not be known until the current shingle roof is removed. Mayor Swanson asked if the work could be broken up into two jobs. George Riches stated that it could be broken up into two parts, the exterior portion and the interior portion. Todd Eggena of Crosslake Construction addressed the Council. He stated that the work will be done in

stages with the least amount of disruption to the Staff starting with the ESC portion of the building, moving to the conference room and kitchen, and then into the area of the offices. The exterior work will be completed in December with the interior work to be completed in February. Councilmember Eliason asked how this project would be paid for. City Administrator Swenson stated that \$162,000 would come from reserves and amounts included in the 2002 and 2003 budgets. The balance would come from proceeds of the sale of the RCC stock, which has been set aside for unforeseen needs for the City and Telephone Company. Crosslake Construction is proposing using a metal roof with clips in order that the metal can be re-used should it ever need to be removed if an addition is put on City Hall. The Council requested that the bid include a copper colored roof and the extra cost for this color is \$5308. George Riches noted that it has been determined that the canopies can be constructed in such a way that a savings of \$4500 will be realized without a significant difference in appearance. Todd Eggena commented that he was under the impression that there was another bidder for the project, so did put in a good faith bid to the City. Dean Spencer, property owner on Pine Lake, inquired as to whether the building needed to be sprinkled. George Riches commented that he thought the requirement for sprinkling was for buildings in excess of 15,000 square feet. MOTION 09R-01-02 WAS MADE BY SANDY ELIASON AND SECONDED BY CHUCK MILLER TO ACCEPT THE BID FROM CROSSLAKE CONSTRUCTION WITH THE ADD-INS OF OSB BOARD, COPPER COLORED METAL ROOF IF AGREEABLE AFTER REVIEWING SAMPLES AND A DIFFERENT DESIGN FOR THE CANOPIES. MOTION CARRIED WITH ALL AYES. It was again noted that it was the testimony of the bid contractor that he did not know that he was the sole bidder.

**C. CONSENT CALENDAR - MOTION 09R-01-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF REGULAR COUNCIL MEETING OF AUGUST 12 2002; (2) MINUTES OF BUDGET MEETING OF AUGUST 26, 2002; (3) MINUTES OF JOINT UTILITIES/COUNCIL MEETING OF AUGUST 27, 2002; (4) MINUTES OF PUBLIC HEARING FOR WHITLEY APPEAL OF AUGUST 27, 2002; (5) CROSSLAKE COMMUNICATIONS TELEPHONE COMPANY STATISTICAL REPORT DATED JULY 31, 2002; (6) CROSSLAKE COMMUNICATIONS CABLEVISION COMPANY STATISTICAL REPORT DATED JULY 31, 2002; (7) CITY MONTH END REVENUE REPORT DATED JULY 31, 2002; AND (8) CITY MONTH END EXPENDITURE REPORT DATED JULY 31, 2002. MOTION CARRIED WITH ALL AYES.**

**D. MAYOR'S REPORT - Nothing**

**E. CITY ADMINISTRATOR REPORT -**

1. Approval of Bills for Payment – MOTION 09R-02-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNTS OF \$44,469.74 AND \$3,615.74. MOTION CARRIED WITH ALL AYES.
2. Memo from City Administrator regarding Resolution Adopting 2003 Preliminary Budget and Preliminary Tax Levy – City Administrator Tom Swenson presented the proposed 2003 budget figures showing revenues in the amount of \$2,361,085 and expenditures in the amount of \$2,361,085. The proposed budget increase represents a \$198,779 or 9.2% increase over 2002. MOTION 09R-03-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE THE PRELIMINARY 2003 CITY BUDGET WITH PROJECTED REVENUES OF \$2,361,085 AND PROJECTED EXPENDITURES OF \$2,361,085. MOTION CARRIED WITH ALL AYES. It was noted that there are a number of major one-time expenditures which are impacting the 2003 budget. The proposed preliminary levy totals \$1,713,834, which is a 13.6% or \$204,600 increase over the Collectible 2002 levy. The 2003 levy includes a \$25,000 bond payment for the 2002 road projects. MOTION 09R-04-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE RESOLUTION 02-40 APPROVING 2002 TAX LEVY COLLECTIBLE IN 2003 IN THE AMOUNT OF \$1,713,834. MOTION CARRIED WITH ALL AYES.
3. A letter dated August 5, 2002 from Ochs Inc. informed the City that there will be no increase in life insurance rates for the City for the upcoming contract year.
4. A Region 5 Development Commission Newsletter Update was included for Council information.
5. Lakes State Bank Pledge Update dated August 31, 2002 was included for Council information.
6. Lakewood Bank Pledge Update dated August 2002 was included for Council information.
7. Northern National Bank Pledge Update dated August 2002 was included for Council information.

#### **F. COMMISSION REPORTS –**

1. PUBLIC SAFETY – Chief Bob Hartman reported 192 incidents in Crosslake and 25 incidents in Mission Township in August. Chief Hartman noted that the City has been hit hard with thefts from pop machines and requested that anyone seeing any suspicious activity should contact the Police Department. In the absence of Fire Chief Keith Anderson, City Administrator Tom Swenson reported that the Fire Department responded to 18 medical calls and 1 fire call in August. North Ambulance reported 55 callouts for July.

2. LIBRARY – The minutes of the August 19, 2002 meeting were included for Council information. The Library Committee has a big day planned for September 10<sup>th</sup>. Consultant Boris Frank will be meeting with the Committee to finalize the brochure that the Committee has been working on. The Committee will also view an artist's rendition of how the proposed library building will look attached to the Community Center building.
  
3. PARK AND RECREATION –
  - a. The minutes of the Park and Recreation Commission meeting of August 26, 2002 were included for Council information.
  - b. Park and Recreation Director Jon Henke presented the Staff Report for September. A senior driving class will be conducted on September 25<sup>th</sup> from 8:30 A.M. – 12:30 P.M. Anyone interested should contact the Community Center for a telephone number for AAA. The next session of morning aerobics will start on September 23<sup>rd</sup> and will run for six weeks through October 31<sup>st</sup>. Approval was requested to contract with Donna Keiffer to provide this training at a cost of \$396.72 for the six- week period. MOTION 09R-05-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO CONTRACT WITH DONNA KEIFFER TO PROVIDE AEROBIC INSTRUCTION FROM SEPTEMBER 23<sup>RD</sup> TO OCTOBER 31<sup>ST</sup> AT A COST OF \$396.72. MOTION CARRIED WITH ALL AYES. The evening cardio fitness class will resume on October 8<sup>th</sup> and run for a period of seven weeks. Approval was requested to contract with Kelli Thull to provide aerobic instruction from October 8<sup>th</sup> through November 26<sup>th</sup> at a cost of \$308.56. MOTION 09R-06-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO CONTRACT WITH KELLI THULL FROM OCTOBER 8<sup>TH</sup> THROUGH NOVEMBER 26<sup>TH</sup> AT A COST OF \$308.56. MOTION CARRIED WITH ALL AYES. The Community Center started a Fall volleyball program on September 4<sup>th</sup>. The membership fee is \$15.00 or \$3.00 per session. Play begins at 6:30 P.M. Registration forms are available at the Community Center. Yoga classes are offered two times a week and new classes will start on September 16<sup>th</sup>. Registrations are handled through the instructor Gail Van Brunt. The Pequot Lakes Community Education Department omitted including the Crosslake Park and Recreation Department activities in their quarterly newsletter to Crosslake residents. Area residents who are interested in upcoming activities should either check the City's newsletter or call the Community Center for information. The Girl Scouts will hold their annual registration night on September 24<sup>th</sup> at 7:00 P.M. at the Community Center. The Center will again be open seven days a week. Normal

operating hours are Monday – Thursday 8 – 8, Friday 8 – 5, Saturday 10-4 and Sunday 1-5. Thanks to local resident Jeff Wurdeman soccer will be offered again at the Community Center. This program has been established for all children who are in Kindergarten through 3<sup>rd</sup> grade. Soccer will start September 17<sup>th</sup> and run through October 26<sup>th</sup>. The program will take place Tuesdays from 5:30 – 6:30 P.M. and Saturdays from 9:30 – 10:30 A.M. Cost for the program is \$15.00 per child.

#### 4. UTILITIES -

- a. General Manager Dennis Leaser presented the August Highlights Report. Central Office Switch bids were opened on August 23<sup>rd</sup> with the low bid awarded to Nortel in the amount of \$584,322 plus batteries, engineering AFC and Main Frame for a total switch cost of \$1,033,759. The bid was approved by the City Council at a joint meeting held on August 27<sup>th</sup>. The funding for the switch will come from the reserves.
- b. An uncollectable amount of \$27,458.77 has been booked due to the Global Crossing/World Com bankruptcy's. There were no investments in these companies so the uncollectable amount is due to receivables owed by the companies due to intrastate service that was sold.
- c. On Wednesday, October 2<sup>nd</sup>, Crosslake Communications will host the Chamber luncheon.
- d. A new emergency alert system is currently being installed. The FCC requires that an audio tone be heard on all channels, which will inform the user as to which channel to tune in for weather information. A test will be performed on Wednesday, September 18<sup>th</sup> at 1:00 P.M.
- e. Over the weekend of October 4<sup>th</sup> through October 6<sup>th</sup>, STARZ will be available free of charge on Channel 12.
- f. Ten customers have been caught within the past thirty days for theft of cable. The public was informed that violators will be prosecuted and could face a fine and imprisonment.

#### 5. ECONOMIC DEVELOPMENT AUTHORITY –

- a. The minutes of the August 7, 2002 meeting were included for Council information.

#### 6. PUBLIC WORKS COMMISSION –

- a. The minutes of the July 15, 2002 meeting were included for Council information.
- b. City Engineer Dave Reese stated that Partial Payment Estimate #2 was submitted for approval for the 2002 road projects. The amount due is \$176,393.27, which includes a retainage of 5%. MOTION 09R-07-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE PAY ESTIMATE #2 FOR ANDERSON BROTHERS IN THE AMOUNT OF \$176,393.27. MOTION CARRIED WITH ALL AYES. It is expected that a final inspection of the road project will be made within the next week and a punch list compiled.
- c. Memo dated September 6<sup>th</sup> from Public Works Director Ted Strand regarding Resolution for Brita Lane – A petition was received from property owners for improvements to Brita Lane from the intersection of CSAH #36 to the intersection of Pine View Lane, the entire length of Pine View Lane, and approximately 200 feet of Shafter Road from the intersection of Pine View Lane, west to the existing bituminous surface. Since the petition was received after the August Commission Meeting was held, a verbal confirmation from a majority of the commission members was received in support of the preparation of a feasibility study for this project. This project would be assessed to the property owners at 100% since the described roads are currently not City maintained roads. MOTION 09R-08-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION NO. 02-41 DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF REPORT FOR BRITA LANE AND PINE VIEW LANE. MOTION CARRIED WITH ALL AYES. Dean Spencer asked why Shafter Road wasn't paved to the end earlier and why Brita Lane and Pine View property owners have to pay to have it paved at this time. Mr. Spencer was told that all the work will be lumped together into one project and that the City only upgraded that portion of Shafer Road that the City is maintaining.

## 7. PLANNING AND ZONING –

- a. The August 2002 Permit Summary showed a total of 79 permits issued in August for a valuation of \$2,054,565. This brings the year-to-date valuation to \$12,070,819. This compares with a valuation of \$11,350,245 through August, 2001.
- b. The minutes of the July 26, 2002 Commission Meeting were included for Council information.
- c. Park Dedication for Metes and Bounds Subdivision 2002-016 for George Young – It is the recommendation of the Park and Recreation Director and the Planning and Zoning Commission that

cash in lieu of land be collected in the amount of \$10,000 for park dedication fees. MOTION 09R-09-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE METES AND BOUNDS SUBDIVISION 2002-016 WITH PAYMENT OF PARK DEDICATION FEES IN THE AMOUNT OF \$10,000. Councilmember Swanson inquired about the gravel driveway and he was told that the driveway will be removed. MOTION CARRIED WITH ALL EYES.

- d. Schedule Public Hearing for CUP 2002-014 Appeal – The City received a letter appealing a recent conditional use permit application by the Planning and Zoning Commission and a recent decision by the Public Works Commission to allow access off of a portion of a public access on Cross Lake. The hearing was set for October 14<sup>th</sup> at 6:00 P.M.
- e. Community Development Director Paul Larson informed the public of a Shoreland Landscaping Workshop that will be held at City Hall on Friday, October 11<sup>th</sup> from 8:30 a.m. to 4:30 p.m. Sponsors are the Whitefish Area Property Owners Association, the City of Crosslake and the University of Minnesota Extension Service. Registration is available through WAPOA.
- f. The City web page is up and operational on the internet. The web address is <http://crosslake.govoffice.com>

#### 8. SEWER COMMITTEE -

- a. The minutes of the August 5, 2002 Sewer Committee Meeting were included for Council information.
- b. A letter dated August 21, 2002 from the Minnesota Pollution Control Agency is in response to questions asked regarding the Wastewater Treatment Facility and was included in the packet for Council information.

#### 9. PERSONNEL COMMITTEE –

- a. A memo from the Bureau of Mediation Services requested a mediation session on September 26, 2002 at 10:00 A.M. at City Hall in response to a 5 day suspension of a union employee. The Personnel Committee recommends that the City Council approve a motion authorizing the Personnel Committee to attend the mediation session on behalf of the City with the authority to act on behalf of the City. MOTION 09R-10-02 WAS MADE BY SANDY ELIASON AND SECONDED BY CHUCK MILLER TO AUTHORIZE THE PERSONNEL COMMITTEE TO ATTEND THE MEDIATION SESSION SCHEDULED FOR SEPTEMBER 26<sup>TH</sup> AND TO ACT ON BEHALF OF THE CITY COUNCIL. MOTION CARRIED WITH ALL EYES.

10. CHARTER SCHOOL – Councilmember Schultz reported that the school got off to a good start with 67 students enrolled. Twenty of the students are from the Pine River area and 47 students are transported by the Pequot Lakes School System. The PTA is engaged in a fund raiser to purchase playground equipment.

11. LONG RANGE CAPITAL PLANNING COMMISSION – Nothing

12. RECYCLING – Councilmember Miller reported that 50,640 pounds of recyclables were collected in August for a year to date total of 134.12 tons.

G. OLD BUSINESS – None

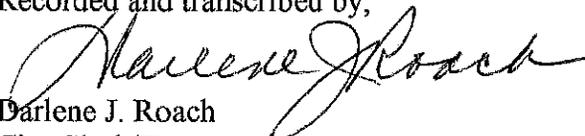
H. NEW BUSINESS – A letter from the Rush Lake Association included results of a survey that was taken among the lake owners. The letter requests Council consideration to establish a water patrol to enforce the noise levels on the lake. Mayor Swanson asked if there was a Commission that should look into the issue. City Administrator Swenson suggested that the concern be forwarded to the Comprehensive Plan Consultant Jay Blake for consideration during the Healthy Community Partnership meetings. A comment was made that the enforcement on Lake Minnetonka is done at the County level by Hennepin County.

Community Development Director Paul Larson commented that the next Comprehensive Plan Meeting will be held on September 26<sup>th</sup> at 6:30 P.M. at the Community Center.

I. PUBLIC FORUM – Nothing

MOTION 09R-11-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:42 P.M. MOTION CARRIED WITH ALL EYES.

Recorded and transcribed by,

  
Darlene J. Roach  
City Clerk/Treasurer

Shared - REGULAR COUNCIL MEETING – August 12, 2002

**BILLS FOR APPROVAL**

9-Sep-02

VENDORS	DEPT	AMOUNT
AAA Rental, kubota	PW	175.73
Ace Hardware, hooks	PW	15.94
Ace Hardware, funnel, plug	P&R	3.71
Ace Hardware, trash bags	PW	10.43
Ace Hardware, tennis balls	P&R	9.55
Ace Hardware, lawn and garden	P&R	5.20
Anderson Brothers, hot mix	PW	140.07
Banyon Data Systems, winpay support	Admin	1,408.08
California Contractors Supplies, first aid kit and safety glasses	PW	123.40
Cascade Computers, new computer system	P&Z	1,464.96
Cellular One, cell phone charges	Police	115.60
Chemsearch, red maxilube	P&R	192.63
Council #65, union dues	ALL	172.00
Crosslake Collision, remove decals and lettering	PW	160.00
Crosslake Communications, rea loan payment	Gov't	925.93
Crosslake Communications, phone bill	ALL	1,242.79
Crosslake Rolloff, recycling	Gov't	2,450.00
Crow Wing County Power, electric bills	ALL	1,546.33
Crow Wing County Recorder, 3 variances	P&Z	60.00
Deferred Comp	ALL	2,180.76
Delta Dental, dental insurance	ALL	1,272.80
Echo Publishing, envelopes	Adm/P&Z	40.04
Echo Publishing, letter head	Adm/P&Z	33.11
Echo Publishing, window envelopes	Adm/P&Z	44.94
Echo Publishing, envelopes	Police	43.28
Fortis, disability	ALL	175.72
Gammello Sandelin Qualley, legal fees	ALL	5,876.69
Holiday Station, fuel	Police	397.66
Houston Ford, oil change	Police	22.73
Lakes Area Rental, cut off saw, blade wear, chain sharpening	PW	265.87
Lakes Printing, newsletters	Sewer	265.98
Mastercard, Fleet Farm, peak, rags, recepticle	PW	80.29
Mastercard, Fleet Farm, uniforms	PW	57.97
Medica, health insurance	ALL	10,155.57
MN Benefits	Admin	100.98
MN Life, life insurance	ALL	286.80
MN Social Services, child support	PW	206.00
Moonlite Square, fuel	Police	407.81
Moonlite Square, fuel	Fire	25.12
Morrison County Tractor, blade and belt	PW	151.09
NCPERS-Life Insurance	ALL	96.00
North Ambulance, subsidy	Ambulance	1,103.00
PERA	ALL	N/A
PL Youth Sports, pins, medals, trophies	P&R	118.13
Reeds Market, coffee, tissues, tums	Gov't	34.03

Reeds Market, salt and pepper, distilled water	PW/Govt	4.46
State and Federal Taxes	ALL	N/A
The Office Shop, ink cartridges and paper	ALL	198.61
The Office Shop, tape, clips, tabs	Admin	27.85
Tom Swenson, vehicle allowance	Admin	400.00
Xcel Energy, gas bills	ALL	135.31
University of Minnesota, large system workshop	P&Z	175.00
University of Minnesota, operation and maintenance workshop	P&Z	175.00
Viking Coca Cola, pop	Gov't	16.19
Viking Office Supply, binding machine	P&Z	227.60
Widseth Smith Nolting, engineering fees	ALL	9,445.00
<b>TOTAL</b>		<b>44,469.74</b>

**ADDITIONAL BILLS FOR APPROVAL**  
**9-Sep-02**

<b>VENDOR</b>	<b>DEPT</b>	<b>AMOUNT</b>
Ace Hardware, plumbing and heating	PW	9.32
Ace Hardware, connector pole	PW	13.18
Crow Wing County Treasurer, e911 addresses	Gov't	100.00
Culligan, water cooler rental	PW	10.57
Culligan, water cooler rental and water	Gov't	40.47
Echo Publishing, ordinance 164	Sewer	27.00
Echo Publishing, public hearing september 4	P&Z	23.63
Echo Publishing, public hearing september 9	P&Z	27.00
Greg Larson Sports, soccerballs	P&R	77.21
Houston Ford, oil change	Police	22.41
League of MN Cities, membership dues	Gov't	1,475.00
Master Card, Fleet Farm, trailer lights and pintle hook	PW	152.90
Pine River Oil Company, diesel fuel	PW	452.60
Pine River Oil Company, unleaded fuel	PW	653.20
Pitney Bowes, postage meter rental	Adm/P&Z	136.00
Public Safety Center, film, pepper spray, tape	Police	48.05
The Office Shop, message pad and tab inserts	Admin	8.49
The Office Shop, printer ribbon	Admin	28.76
Triangle Oil, drum oil	PW	309.95
<b>TOTAL</b>		<b>3,615.74</b>

RESOLUTION NO. 02-40  
RESOLUTION APPROVING 2002 TAX LEVY  
COLLECTIBLE IN 2003

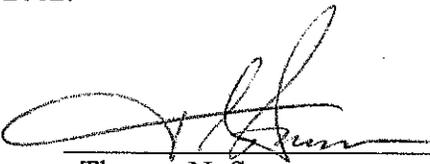
Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2003, upon taxable property in the City of Crosslake, for the following purposes:

1,435,057	General Levy
25,000	2002 Road Projects
44,751	EDA- Emergency Services Center
96,000	G.O. - 1999 Series A
16,900	G.O. - 1999 Series B
66,400	Community Center Bonds 1996
<u>29,726</u>	G.O. - 2001 Series A
1,713,834	Total Levy

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 9, 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

RESOLUTION 02-41

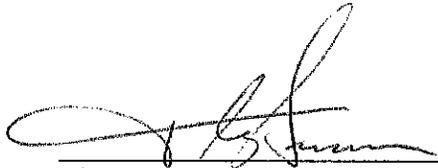
RESOLUTION DECLARING ADEQUACY OF PETITION  
AND  
ORDERING PREPARATION OF REPORT

BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA

1. A certain petition requesting the improvement of Brita Lane from the intersection of C.S.A.H. No. 36 to the intersection of Pine View Lane, the entire length of Pine View Lane, and approximately 200 feet of Shafer Road from the intersection of Pine View Lane, west, to the existing bituminous surface, filed with the Council on August 21, 2002 is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minnesota Statutes, Section 429.035.
2. The petition is hereby referred to Dave Reese of Widseth Smith Nolting and that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and estimated cost of the improvement as recommended.

Adopted by the Council this 9<sup>th</sup> day of September 2002.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator