

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, SEPTEMBER 8, 2014
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, September 8, 2014. The following Council Members were present: Mayor Darrell Schneider, Gary Heacox, John Moengen, Steve Roe, and Mark Wessels. Also present were City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, Finance Director/Treasurer Mike Lyonais, Public Works Director Ted Strand, General Manager Paul Hoge, Police Sergeant Erik Lee, Park and Rec. Director Jon Henke, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Dan Determan. There were approximately twelve people in the audience.

A. CALL TO ORDER – Mayor Schneider called the Regular Council meeting to order at 7:00 P.M. The Pledge of Allegiance was recited.

B. CRITICAL ISSUES –

1. The City Council continued a lengthy discussion regarding the results from the Charlesmead study of Crosslake Communications' operations. Members argued that quality service is more important than revenue, that property taxes would rise if the operating transfer were eliminated, that the solution needs to be long-term rather than short-term, that outsourcing operations should be considered, and that someone at Crosslake Communications needs to be responsible to bring the Council accurate and timely information regarding the finances. Mark Wessels shared an article from the 1996 Lake Country Echo with a headline of "Crosslake Telephone: To sell or not to sell", noting that this is not a new matter. Mark Wessels stated that he is in favor of sharing services with other entities and that the Council should obtain help from a consultant. MOTION 09R-01-14 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO DIRECT JOHN MOENGEN TO CONTACT CHARLESMEAD STAFF FOR INFORMATION ON OBTAINING A CONSULTANT AND IDEAS FOR MAKING OPERATION CHANGES. MOTION CARRIED 4-1 WITH ROE OPPOSED.

C. CONSENT CALENDAR – MOTION 09R-02-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:

1. REGULAR COUNCIL MEETING MINUTES OF AUGUST 11, 2014;
2. SPECIAL COUNCIL MEETING MINUTES OF AUGUST 21, 2014;
3. SPECIAL COUNCIL MEETING MINUTES OF AUGUST 28, 2014;
4. CITY – MONTH END REVENUE REPORT DATED AUGUST 2014;
5. CITY – MONTH END EXPENDITURES REPORT DATED AUGUST 2014;
6. AUGUST 2014 BUDGET TO ACTUAL ANALYSIS;
7. PLEDGED COLLATERAL REPORT DATED AUGUST 31, 2014 FROM MIKE LYONAI;
8. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED 7/31/14;

9. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF AUGUST 26, 2014;
10. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 7/1/14 TO 7/31/14;
11. MEASURE X CUSTOMER SURVEY RESULTS – JULY 2014;
12. CROSSLAKE COMMUNICATIONS CUSTOMER COUNTS;
13. POLICE REPORT FOR CROSSLAKE – AUGUST 2014;
14. POLICE REPORT FOR MISSION TOWNSHIP – AUGUST 2014;
15. FIRE DEPARTMENT REPORT – AUGUST 2014;
16. NORTH AMBULANCE RUN REPORT – AUGUST 2014;
17. EDA MEETING MINUTES OF AUGUST 6, 2014;
18. CROSSLAKE ROLLOFF RECYCLING REPORT FOR AUGUST 2014;
19. WASTE PARTNERS RECYCLING REPORT FOR JULY 2014;
20. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF JULY 23, 2014;
21. BILLS FOR APPROVAL IN THE AMOUNT OF \$63,610.12; AND
22. PLANNING AND ZONING COMMISSION MEETING MINUTES OF JULY 25, 2014. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT –

1. Quotes were received from Sumption Environmental in the amount of \$10,000 and from Landform Professional Services of \$9,000-\$12,000 to review and revise the City of Crosslake Commercial Land Use Standards. John Sumption updated Crosslake's Shoreland Ordinance in early 2014 and is familiar with the City. It was noted that the EDA has offered to pay \$5,000 towards the cost of the ordinance update. Chris Pence is requesting \$5,000 in funding from the Initiative Foundation. Steve Roe stated that Mr. Sumption demonstrated a lack of knowledge with the shoreland ordinance update and would like both companies to provide references. MOTION 09R-03-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY MARK WESSELS TO ACCEPT PROPOSAL FROM SUMPTION ENVIRONMENTAL IN THE AMOUNT OF \$10,000 FOR THE UPDATE TO THE COMMERCIAL LAND USE STANDARDS. Mark Wessels noted that changes were expected and comments encouraged during the process of updating the shoreland ordinance. The City would like the business owners to participate in the revision to the Commercial Land Use Standards. MOTION CARRIED 4-1 WITH ROE OPPOSED.
2. Mayor Schneider read a letter from William J. Forsythe regarding a proposal for speed limit change to County Road 3 within the City limits. Mr. Forsythe owns a business at 34283 County Road 3 and would like the speed limit reduced from 55 mph to 45 mph for safety reasons. It was noted that proposals would begin at the County level and that the County brings the request to the Minnesota Department of Transportation for a final ruling. It was the consensus of the Council to forward the proposal to the Public Works Commission for further review.

E. CITY ADMINISTRATOR'S REPORT

1. The Council reviewed a letter dated August 5, 2014 from the County Highway Department regarding a resurfacing project scheduled for 2017 on CSAH 16 from CSAH 39 to CSAH 66. It was noted that there are currently 8-foot bike paths on both sides of

the road. Steve Roe suggested that right of way concerns be addressed during the planning of the project.

F. COMMISSION REPORTS

1. PLANNING AND ZONING

- a. Jon Kolstad gave a brief update on Planning and Zoning activities and noted that 36 permits were issued in August.

2. CROSSLAKE COMMUNICATIONS

- a. Paul Hoge gave a brief update on the CSAH 3 project and the CSAH 36 project scheduled for 2015. MOTION 09R-04-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY GARY HEACOX TO APPROVE THE DRIVEWAY REPAIRS AT CROSSLAKE COMMUNICATIONS AT A COST OF \$10,956 AND THAT \$8,000 BE USED FROM RESERVES AND THE REMAINDER FROM THE SAVINGS OF JOB VACANCIES. MOTION CARRIED WITH ALL AYES. Mr. Hoge reported that negotiations continue for the CBS Retransmission Consent contract and the ESPN/Disney contract has been settled through NCTC. MOTION 09R-05-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO APPROVE THE APPOINTMENT OF STEVE KOLLMANN TO THE CROSSLAKE COMMUNICATIONS ADVISORY BOARD TO FILL THE REMAINDER OF GORDON SIEMER'S TERM ENDING 1/31/2017. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave the Council an update on the library, the annual book sale, senior meals, fitness room, Silver Sneakers, August attendance, new hours, pickleball, fall soccer, tennis schedule, yoga, AAA driving class, patio garden, Chautauqua, new park bench, Crosslake Disc Golf Classic, 5th Annual Monster Dash, Halloween party, and volleyball. MOTION 09R-06-14 WAS MADE BY MARK WESSELS AND SECONDED BY JOHN MOENGEN TO ACCEPT \$421 DONATION FROM PAL. MOTION CARRIED WITH ALL AYES.

G. CITY ATTORNEY REPORT – Attorney Person gave a brief update on the right of way issues on Manhattan Point.

H. OLD BUSINESS – None.

I. NEW BUSINESS – Mark Wessels asked that political candidates be respectful with placement of political signs.

J. PUBLIC FORUM – Dennis Leaser, former General Manager of Crosslake Communications, volunteered consulting services to help determine strategies/changes to Crosslake Communications' operations. Mr. Leaser has 40 years of experience in the communication industry. Mr. Leaser agrees that some outsourcing may be necessary and stated that he would like the transfer to the City to continue.

Pat Netko of 36084 County Road 66 expressed disappointment in the cost and results of the Charlesmead study.

K. ADJOURN - MOTION 09R-07-14 WAS MADE BY JOHN MOENGEN AND SECONDED BY DARRELL SCHNEIDER TO RECESS THE MEETING AT 8:35 P.M. UNTIL 2:00 P.M. ON SEPTEMBER 18, 2014. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk
Deputy Clerk/Minutes/9-8-14

C. 10.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
07/01/2014 To 07/31/2014

Bank Account: 1 - FRANSSEN BANK

Check No.	Date	Vendor Name	Reference	Amount
1489	07/01/2014	FRANSSEN BANK AND TRUST	JUNE VISA ACTIVITY	407.73
1534	07/03/2014	INTERNAL REVENUE SERVICE	FEDERAL,FICA,MEDICARE	6,619.90
1535	07/03/2014	PERA	PERA EE & ER	3,709.02
1536	07/03/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,134.38
1537	07/03/2014	ING-DEFERRED COMP	DEFERRED COMP	2,276.92
1522	07/10/2014	CITY OF CROSSLAKE (SEWER)	JUNE SEWER	37.00
1523	07/10/2014	CROW WING POWER	ELECTRIC SERVICE	4,597.14
1518	07/18/2014	INTERNAL REVENUE SERVICE	FEDERAL,FICA,MEDICARE	7,588.45
1519	07/18/2014	PERA	PERA EE & ER	3,722.38
1520	07/18/2014	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	1,319.38
1521	07/18/2014	ING-DEFERRED COMP	DEFERRED COMP	2,276.92
1529	07/18/2014	INTERNAL REVENUE SERVICE	FEDERAL,FICA,MEDICARE	123.17
1530	07/18/2014	PERA	PERA EE & ER	70.63
1531	07/18/2014	MINNESOTA DEPT OF REVENUE	MINNESOTA WITHHOLDING	21.61
1532	07/31/2014	INTERNAL REVENUE SERVICE	JULY 2014 EXCISE TAX	1,357.66
1533	07/31/2014	MINNESOTA DEPT OF REVENUE	JULY SALES & USE TAX	13,387.00
30118	07/18/2014	IBEW LOCAL UNION 949	UNION DUES	405.27
30121	07/18/2014	PAUL BUNYAN COMMUNICATIONS	JULY LOCAL CHANNEL TRANSPORT	800.00
30122	07/18/2014	BRAINERD LAKES ECON DEV	CORPORATE MEMBERSHIP	385.00
30123	07/18/2014	BRAINERD DAILY DISPATCH	GRAD AD	31.00
30124	07/18/2014	EMILY COOPERATIVE TELEPHONE	JUNE INTERNET USAGE 48 MBPS	1,930.00
30125	07/18/2014	LAKES PRINTING	POSTCARD MAILING #3 - HIGHSPEED	325.55
30126	07/18/2014	CROSSLAKE ROLLOFF	MAY/JUNE DIRECTORY RECYCLE	110.00
30127	07/18/2014	GOPHER STATE ONE CALL	LOCATES	203.00
30128	07/18/2014	ONVOY VOICE SERVICES	6264 PROGRAM, LAKES LD, SS7, OPR SERVICES	10,948.29
30129	07/18/2014	OLSEN THIELEN CO LTD	MIC ACTIVITY	797.50
30130	07/18/2014	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC. SHIPPING	124.59
30131	07/18/2014	CROSSLAKE COMMUNICATIONS	COMMUNITY CENTER VOICE MAIL, PHONE SERVICE	1,043.16
30132	07/18/2014	CITY OF CROSSLAKE	PARKING LOT, EASEMENT STRIPING, OPR TRANS	23,267.10
30133	07/18/2014	CITI LITES INC	LOCATES	681.25
30134	07/18/2014	POSTMASTER	POST OFFICE BOX ANNUAL FEE	204.00
30135	07/18/2014	XCEL ENERGY	MAY/JUNE NATURAL GAS	54.13
30136	07/18/2014	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	127.95
30137	07/18/2014	WILLIAM GORDON	CAFE PLAN REIMB. - BAL 1747.81	376.13
30138	07/18/2014	LYDIA SASSE	TUITION REIMBURSEMENT	624.98
30139	07/18/2014	WHITEFISH AREA PROPERTY OWNERS	2014 ANNUAL DUES	30.00
30140	07/18/2014	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,466.77
30141	07/18/2014	NCPERS MINNESOTA	JULY LIFE PREMIUM	48.00
30142	07/18/2014	NATIONAL CABLE TELEVISION COOP	APARTMENT AMPS, HDMI CABLES, DCX700'S, ETC	2,782.89
30143	07/18/2014	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
30144	07/18/2014	NEUSTAR INC.	SOW & LNP CHARGES	132.45
30145	07/18/2014	PINNACLE	TELEPHONE DIRECTORY-11	1,060.38
30146	07/18/2014	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	8,988.66
30147	07/18/2014	ROVI GUIDES	AFFILIATE PAYMENT	871.54
30148	07/18/2014	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	388.13
30149	07/18/2014	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,941.30
30150	07/18/2014	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	407.86
30151	07/18/2014	TV GUIDE NETWORK	AFFILIATE PAYMENT	565.69
30152	07/18/2014	JOAN HARRELL	CAFE PLAN REIMB - BALANCE 142.31	112.00
30153	07/18/2014	VANTAGE POINT	JUNE TTP SERVICE	210.00
30154	07/18/2014	AT&T - DALLAS TX	PARS JULY 1, 2014	233.37
30155	07/18/2014	CROW WING COUNTY HIGHWAY DEPT.	MAY UNLEADED AND DIESEL FUEL	1,141.46

30156	07/18/2014	7SIGMA SYSTEMS INC	JUNE CONSULTING/MONITORING	2,000.00
30157	07/18/2014	THELEN HEATING & ROOFING INC.	REPLACE AIRCONDITIONER AT WESTSHORE	1,190.00
30158	07/18/2014	CROSSLAKE ACE	CONDUIT, TOOLS, INSECT REPELLENT, ETC	140.52
30159	07/18/2014	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	46,935.87
30160	07/18/2014	NORTH AM NUMBERING PLAN	2014 NUMBERING PLAN ADMIN ID 807783	34.97
30161	07/18/2014	KARE GANNETT CO., INC	AFFILIATE PAYMENT	1,489.52
30162	07/18/2014	PAUL HOGE	CAFE PLAN REIMB. - BAL 0	426.00
30163	07/18/2014	WASTE PARTNERS INC.	JUNE TRASH REMOVAL	78.18
30164	07/18/2014	DISCOVERY COMMUNICATIONS INC.	AFFILIATE PAYMENT	224.19
30165	07/18/2014	GE CAPITAL	COPIER LEASE 53 OF 60	362.03
30166	07/18/2014	NORTHLAND PRESS	AD FOR SUMMER FUN GUIDE	250.00
30167	07/18/2014	AMBASSADOR COMPANY	WAY TO GO PROGRAM	270.00
30168	07/18/2014	CHARTER BUSINESS	JULY INTERNET FEED	2,250.00
30169	07/18/2014	TIGER DIRECT	RANGE EXTEND, HD'S, ROUTERS	1,581.24
30170	07/18/2014	CHERI E. AYD	JULY OFFICE CLEANING	689.34
30171	07/18/2014	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	1,503.20
30172	07/18/2014	AVNET, INC.	REPAIR TRUNK AMP & LINE EXTENDER	507.10
30173	07/18/2014	4M FUND F.B.O. 35373-101	FUND DEBT SERVICE RESERVE	37,534.17
30174	07/18/2014	ONLINE INFORMATION SERVICES	33 EXCHANGE REPORTS	205.80
30175	07/18/2014	HUB TELEVISION NETWORKS, LLC	AFFILIATE PAYMENT	40.28
30176	07/18/2014	MAILFINANCE	POSTAGE METER LEASE 7/27/14-10/26/14	275.52
30177	07/18/2014	FIRST CHOICE COMMUNICATIONS	REPLACEMENT POWER SUPPLIES - REFURBS	1,765.28
30178	07/18/2014	BIG 10	AFFILIATE PAYMENT	2,675.22
30179	07/18/2014	TIME COMMUNICATIONS	JULY ANSWERING SERVICE	553.77
30180	07/18/2014	COOPERATIVE NETWORK SERV LLC	LOCAL CHANNEL TRANSPORT	500.00
30181	07/18/2014	VERIZON WIRELESS	CELL PHONES	236.84
30182	07/18/2014	AQUARIUS WATER CONDITIONING INC.	JULY WATER SOFTENER RENTAL	44.89
30183	07/18/2014	DQ TECHNOLOGY	30 EA WIRELESS ROUTERS	1,752.57
30184	07/18/2014	INTERSTATE TRS FUND	2014-2015 ANNUAL TRS ASSESSMENT	3,132.84
30185	07/18/2014	NISC	JUNE LICENSE FEES & TRAINING, JULY BILLING	6,771.00
30186	07/18/2014	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT	3,081.00
30187	07/18/2014	CBS TELEVISION STATIONS	AFFILIATE PAYMENT	1,879.00
30188	07/18/2014	METRO SALES, INC.	MONTHLY MAINT 6/24-7/22 & OVERAGES	338.49
30189	07/18/2014	INTELLIWEATHER, INC	JULY WEATHER FEED	349.00
30190	07/18/2014	JANE D DAVISON	CREDIT REFUND	42.62
30191	07/18/2014	WM R HOUSTON	CREDIT REFUND	10.94
30192	07/18/2014	CARL TAUBERT	CREDIT REFUND	36.82
30193	07/18/2014	NIELAN WILLE	CREDIT REFUND	23.78
30194	07/18/2014	DAVID T SCHEPERS	CREDIT REFUND	9.70
30195	07/18/2014	RICHARD KEISTER	CREDIT REFUND	56.56
30196	07/18/2014	WILLIAM FORSYTHE	CREDIT REFUND	44.87
30197	07/18/2014	JOHN PERSON	CREDIT REFUND	29.80
30198	07/18/2014	GARY HARMS	CREDIT REFUND	285.17
30199	07/18/2014	STEVEN FAITH	CREDIT REFUND	96.98
30200	07/18/2014	DONALD GORAL	CREDIT REFUND	8.43
			TOTAL FOR GENERAL ACCOUNT	<u>\$ 244,523.29</u>

BILLS FOR APPROVAL
September 8, 2014

VENDORS	DEPT		AMOUNT
Ace Hardware, bug spray	Park		3.22
Ace Hardware, bug spray	Park		4.98
Ace Hardware, hardware	PW		26.47
Ace Hardware, air filters, windshield wash, bulbs, gas additive	PW		235.50
Ace Hardware, hammer, clamp	PW		30.95
Ace Hardware, broom, electrical supplies	PW		56.67
Ace Hardware, ratchet, fire extinguishers, pan	PW		147.53
Ace Hardware, hardware, aloe	Park		14.66
Ace Hardware, recycle bulbs	Park		25.20
Ace Hardware, braces, drill bits	Park		9.43
Ace Hardware, keys	Park		1.79
Ace Hardware, ballast	PW		26.88
Ace Hardware, bug spray, brake fluid	Park		11.72
Ace Hardware, propane	PW		15.29
Ace Hardware, hardware	Fire		10.50
Ace Hardware, pre mix fuel	Fire		86.29
Ace Hardware, spray paint	Park		5.39
Ace Hardware, canopy	PW		59.99
Ace Hardware, twine	Park		8.54
Advanced Diesel Service, oil change, dot inspection	PW		388.89
Advanced Diesel Service, throttle repair	PW		339.95
Advanced Diesel Service, transmission repairs	PW		781.46
AW Research, water testing	Sewer		322.20
Banyon Data Systems, software support	Admin		1,590.00
Batteries and Bulbs, batteries	PW		49.90
Batteries and Bulbs, batteries	PW		83.95
BCA, background check for soccer coach	Park	pd 9-2	15.00
Blue Cross, health insurance	Gov't		25,626.35
Breen and Person, legal fees	ALL		1,500.00
City of Crosslake, sewer utilities	PW/Gov't		74.00
Clean Team, cleaning supplies	Gov't	pd 8-14	49.69
Clean Team, september cleaning	Gov't		707.50
Council #65, union dues	ALL		385.00
Crosslake Communications, phone, fax, cable, internet	ALL		1,261.48
Crosslake Rolloff, recycling	Gov't		2,695.00
Crosslake Welding, repairs	PW		132.50
CWC Highway Dept, fuel	ALL		3,993.59
CWC Recorder, filing fees	PZ		92.00
CWC Sanitary Landfill, book disposal	Library		24.23
CWC Sheriff, netmotion licenses	Police		3,390.00
Crow Wing Kayaks, paddling in the park program	Park		60.00
Darrell Schneider, travel reimbursement	Council		18.48
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,552.20
Diamond Industrial Cleaning, pressure washer repair	PW		384.49

