

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
THURSDAY, SEPTEMBER 3, 2015
2:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session on September 3, 2015. The following Council Members were present: Steve Roe, Mark Wessels, Gary Heacox, and Dave Schrupp. Brad Nelson was absent. Also present were City Administrator/Consultant Dan Vogt, City Clerk Char Nelson, Finance Director/Treasurer Mike Lyonais, Public Works Director Ted Strand, Park Director Jon Henke, and Fire Chief Chip Lohmiller.

Mayor Roe called the meeting to order at 2:00 P.M. The Pledge of Alliance was recited.

MOTION 09S1-01-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE ORDINANCE AMENDMENT NO. 326 AMENDING THE HOURS OF SUNDAY ON-SALE LIQUOR SALES FROM 10:00 A.M. TO 8:00 A.M. MOTION CARRIED WITH ALL AYES.

MOTION 09S1-02-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS APPROVE RESOLUTION NO. 15-15 ACCEPTING DONATIONS. MOTION CARRIED WITH ALL AYES. Mike Lyonais stated that the donation to the Fire Department from the Fire Relief Association was to cover the costs of change orders made to the new fire truck and asked for approval to pay the bills associated with the change orders. MOTION 09S1-03-15 WAS MADE BY MARK WESSELS AND SECONDED BY GARY HEACOX TO APPROVE PAYMENT TO CUSTOM FIRE FOR CHANGE ORDERS MADE ON NEW FIRE TRUCK. MOTION CARRIED WITH ALL AYES.

Chief Lohmiller stated that the new fire truck is in service as of last week. Mr. Lohmiller reported that the Oak Grove Fire Department is selling their set of extraction tools for \$14,500. Oak Grove purchased the Jaws of Life for \$34,000 four years ago; however, their new truck has no room for the tool. Mr. Lohmiller noted that there are incidents when two sets of extraction tools are needed. MOTION 09S1-04-15 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE PURCHASE OF JAWS OF LIFE FROM OAK GROVE FIRE DEPARTMENT IN THE AMOUNT OF \$14,500. Mark Wessels asked where the funds for the purchase would come from. Mike Lyonais explained that the Fire Department sold the old fire truck for more than was anticipated and that after the purchase of the extraction tool, the Fire Department would have approximately \$2,300 remaining from the sale of the old fire truck. MOTION CARRIED WITH ALL AYES.

Chief Lohmiller reported that he has applied for two grants to offset the cost of equipment in 2016. NJPA and MBFTE will also reimburse the Fire Department for training expenses up to \$285 per firefighter in 2016. Dan Vogt thanked the Lions for their generous donation of \$8,000 and the Fire Relief Association for their generous donation of \$32,486 to the Fire Department. Mr. Lohmiller stated that there are plans to have a picture taken of the Fire Department and Lions members in front of the new fire truck for publication in the paper.

Mike Lyonais asked the Council to remove item 3.b. regarding the copier lease from the agenda. Mr. Lyonais explained that staff would be obtaining one more quote before the Council is asked to approve a contract.

MOTION 09S1-05-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE BILLS FOR APPROVAL IN THE AMOUNT OF \$81,130.23. Steve Roe questioned the bill from Lambert Water Wells in the amount of \$13,421.05. Ted Strand explained that the well at the fire station was replaced because the old one, which was 22 years old, was running backwards and the check valve failed. MOTION CARRIED WITH ALL AYES.

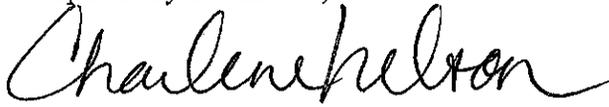
Mike Lyonais reported that the State Auditor recommends that utility users pay for the operations of the system. Enterprise funds should be funded by the users. Because the Council voted to increase sewer utility costs by \$8 per month, per ERU, the City should break even on operating costs for the first time since the sewer came on line in 2004. The City currently levies \$221,000 for the sewer bond payments and all residents share in that cost. Dick Rog of 34787 East Shore Boulevard addressed the Council and stated that residents were forced to hook up to the sewer system in 2004. His septic system was only three years old at the time. Mr. Rog pays \$90 per quarter in New Brighton for water, sewer, lighting, etc. Mr. Rog suggested that the whole community pay for the operations of the system because the whole community benefits from having clean water in the lakes. Mayor Roe thanked Mr. Rog for his comments.

Mike Lyonais presented an updated budget for 2016. The EDA funding was reduced from \$15,000 to \$12,000. The revised road project plan is estimated at \$340,000. For calendar 2015, the City will receive in total approximately \$60,000 in State funding to be used toward road maintenance or improvements. It is uncertain at this time whether or not this funding will continue for 2016. The increase to the levy due to the elimination of revenue from Crosslake Communications is approximately 10%. A lengthy discussion ensued regarding interest rates, issuing debt vs paying cash for major projects, and how much the levy should be increased in 2016. Dan Vogt reminded the Council that once the preliminary levy is set, the amount could be decreased up to the end of December but it could not be increased. MOTION 09S1-06-15 WAS MADE BY STEVE ROE AND SECONDED BY DAVE SCHRUPP TO ADOPT RESOLUTION NO. 15-16 APPROVING THE PRELIMINARY 2015 TAX LEVY COLLECTIBLE IN 2016 IN THE AMOUNT OF \$3,348,877, A 15% INCREASE FROM LAST YEAR. MOTION CARRIED 3-1 WITH WESSELS OPPOSED.

Ted Strand gave a brief update on civil defense sirens. There are funds in the 2015 budget that are designated for the replacement of an old siren on County Road 66 or the installation of a new siren on County Road 103 or on Greer Lake Road. The Council asked that the Public Works Commission make a recommendation regarding which siren should be installed first. Ted Strand reported that he has been approached by both John Backdahl of 14031 Riverwood Lane and Randy Ness of 35205 Riverwood Trail to ask that the City consider purchasing their property which is located next to the Public Works/Sewer facilities.

There being no further business at 3:45 P.M., MOTION 09S1-07-15 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO ADJOURN THE MEETING. MOTION CARRIED WITH ALL AYES.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Charlene Nelson".

Charlene Nelson
City Clerk

City of Crosslake

RESOLUTION 15-15

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
Crosslake Fire Relief Assn	\$32,486.00	Equipment for new E-1 Fire Truck

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 3rd day of September, 2015.



Steve Roe
Mayor

ATTEST:



Charlene Nelson
City Clerk

(SEAL)

BILLS FOR APPROVAL
September 3, 2015

VENDORS	DEPT	AMOUNT
Ace Hardware, weedblock, pruning seal	PW	62.96
Ace Hardware, tape measure, hose	PW	29.98
Ace Hardware, drill bit, water, blades	Park	4.51
Ace Hardware, hardware	Park	5.42
Ace Hardware, pipe, sprinkler heads, adapter, plug	PW	163.17
Ace Hardware, cable puller	PW	33.99
Ace Hardware, cage trap	PW	49.99
Ace Hardware, winch	PW	99.99
Ace Hardware, thermometer, note pad	PW	24.95
Ace Hardware, utility box	Park	2.97
Ace Hardware, flag mounting rings	Park	22.45
Ace Hardware, charger	PW	111.02
Ace Hardware, blade	PW	25.99
Ace Hardware, rainx car wash	Police	8.49
Ace Hardware, battery charger	Police	69.99
Ace Hardware, hardware	Park	6.77
Ace Hardware, hardware	Park	1.98
Ace Hardware, pvc pipe, glue	Park	17.98
Ace Hardware, chalk, wasp killer	Park	4.49
Ace Hardware, cord reel	Fire	49.99
Ace Hardware, plug	Fire	4.49
Ace Hardware, connector	Fire	9.49
Ace Hardware, mallet, tote, tape, rags, cleaners	Fire	135.33
Ace Hardware, polish, cleaning cloth	Fire	52.96
Ace Hardware, bulbs	Fire	6.99
Ace Hardware, can opener, trash bags	Fire	39.98
Ace Hardware, trash bags	Fire	41.97
Ace Hardware, outlet	Fire	2.99
Ace Hardware, hardware	PW	6.38
Ace Hardware, hardware	PW	6.98
Ace Hardware, cement, primer	PW	17.48
Ace Hardware, spray paint, stencils	Fire	35.94
Ace Hardware, hardware	Park	15.98
Ace Hardware, gasser giant destroyer	PW	33.96
Alex Air Aparatus, hoses	Fire	514.56
American Water Works Assn, membership dues	Sewer	187.00
Aspen Mills, uniform	Fire	115.45
AW Research, water testing	Sewer	726.30
Baker and Taylor, books	Library	80.33
Baker and Taylor, books	Library	44.87
Banyon Data Systems, fund accounting and payroll support	Admin	1,590.00
Batteries Plus, backup power surge protectors	PZ/Admin	194.85
Budget Lighting, bulbs	PW	2,250.00
Chemsearch, insect repellent wipes	PW	147.60
City of Crosslake, sewer utilities	PW/Gov't	111.00

Council #65, union dues	Gov't		385.00
Crosslake Communications, reimb for audit service	Gov't		84.50
Crosslake Communications, phone, fax, internet, cable	ALL		1,575.42
Crow Wing County Highway Dept, fuel	ALL		2,484.80
Crow Wing Power, electric service	ALL	pd 8-24	7,388.86
Dave Watson, reimburse for floor mats, hitch	Police		178.83
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,508.37
Fastenal, cable ties, shackles	PW		13.02
Ferguson Waterworks, meter	Sewer		1,202.34
Ferguson Waterworks, parts	Sewer		50.09
First Supply, sprinkler	PW		19.85
Fortis, disability	ALL		564.09
GLS Promotions, award	Park		48.00
Grand Forks Fire Equipment, parts	Fire		127.58
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		860.40
Health Partners, health insurance	Gov't		17,020.62
Joe Chase, reimburse for uniform	PW		64.00
Lakes Area Lock & Door, padlocks	PW		383.40
Lakes Area Rental, fuel, chain	PW		67.54
Lambert Water Wells, new well	Gov't		13,421.05
League of MN Cities, training	Police		15.00
League of MN Cities, membership dues	Gov't		2,360.00
Mail Finance, meter rental	ALL		236.49
Marco, copier lease	ALL		433.00
Marco, copier lease	Park		218.05
Mastercard, Battery Clearance.com, batteries	Fire		106.70
Mastercard, Brainerd License Office, title transfer	Fire		224.02
Mastercard, Brainerd Tools, lights for trucks	PW		319.00
Mastercard, Fleet Farm, hitch parts, ball mount	PW		58.78
Mastercard, Foot Smart, shoes	Police		59.98
Mastercard, Hayneedle.com, soccer goals	Park		91.94
Mastercard, Home Depot, sprinklers	PW		135.22
Mastercard, Johnson Health Tech, service rope and cable assy	Park		354.35
Mastercard, Johnson Health Tech, hex sided foot	Park		123.23
Mastercard, Mr. tire, oil change, oil filter	PW		78.62
Mastercard, Pine Peaks, lodging for presenter	Library	pd 8-26	75.50
MCFOA, region II training	Admin	pd 8-24	15.00
Menards, sprinklers	PW		44.94
Menards, cedar rail, posts	PW		475.38
Midwest Machinery, bearings, brackets, seals, rings	PW		950.99
Midwest Machinery, I-hammer, bolt, nut	PW		518.13
Mikes Electric, hook up a/c	Gov't		457.50
MN Fire Chiefs Assn, annual conference	Fire	pd 8-26	350.00
MN Life, life insurance	ALL		402.60
MN Mayors Ass, membership dues	Council		30.00
MPCA, wastewater training registration	Sewer	pd 8-24	300.00
MPCA, wastewater certification examination	Sewer	pd 8-24	55.00
MR Sign, address signs	PW		45.59

RESOLUTION NO. 15-16
RESOLUTION APPROVING PRELIMINARY 2015 TAX LEVY
COLLECTIBLE IN 2016

Be it resolved by the Council of the City of Crosslake, County of Crow Wing, Minnesota, that the following sums of money be levied for the current year, collectible in 2016, upon taxable property in the City of Crosslake, for the following purposes:

General Property Tax Levy	2,844,409
EDA – Operating Levy	12,000
G.O. Improvement Bonds 2006B	137,746
G.O. Refunding Bonds 2012A	344,249
G.O. Equipment Certificates 2015B	<u>10,473</u>
Total Levy	3,348,877

The Finance Director/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Crow Wing County, Minnesota.

Adopted by the City Council on September 3, 2015.



Steve Roe
Mayor



Michael R. Lyonais
City Finance Director/Treasurer