

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
WEDNESDAY, SEPTEMBER 1, 2010
9:00 A.M. - CITY HALL

The Council for the City of Crosslake met in a Special Session on Wednesday, September 1, 2010 at City Hall. The following Councilmember's were present: Mayor Jay Andolshek, Steve Roe, Dean Swanson, Rusty Taubert and John Moengen. Also present was City Administrator Tom Swenson, Park and Recreation Director Jon Henke, Police Sergeant Erik Lee, Community Development Director Ken Anderson, Public Works Director Ted Strand, General Manager Paul Hoge and Clerk/Treasurer Jennifer Max. Also in attendance were Darrell Schneider and Bruce Peck.

1. Call to order – Mayor Andolshek called the special meeting to order at 9:00 A.M.
2. Bills for Approval – MOTION 09S-01-10 WAS MADE BY DEAN SWANSON AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$32,885.79. MOTION CARRIED WITH ALL AYES.
3. The Council reviewed a Resolution Approving a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for e-Charging. Sergeant Erik Lee stated the City met with Crow Wing County Attorney Don Ryan and the Joint Powers Agreement will give the City the ability to electronically sign documents instead of having to drive down to the County Courthouse in Brainerd. The County will be supplying the City with a biometric thumb print device and signature pad to use and training on the process will be mid-September. City Administrator Tom Swenson noted that the City Clerk will also be registered with the Secretary of State as an e-Notary and will be able to assist the police department with e-Charging if there are not enough officers on duty at a time when a document needs to be signed. MOTION 09S-02-10 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY JOHN MOENGEN TO APPROVE RESOLUTION NO. 10-14 APPROVING A JOINT POWERS AGREEMENT WITH THE STATE OF MINNESOTA, DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION FOR e-CHARGING. MOTION CARRIED WITH ALL AYES.
4. The Council reviewed an application for the Park and Recreation Commission received from Bruce Peck. Councilmember Swanson asked if any advertising had been done for the vacant positions on the Park and Recreation Commission and Park Director Jon Henke noted spending money on advertising has not been very successful in the past. Typically people who are interested in being on the Park Commission spend a lot of time at the Community Center and are involved in many of the programs and activities. Following discussion, Mayor Andolshek recommended Bruce Peck be appointed to the Park and Recreation Commission. MOTION 09S-03-10 WAS MADE BY RUSTY TAUBERT AND SECONDED BY JAY ANDOLSHEK TO APPOINT BRUCE PECK TO THE PARK AND RECREATION COMMISSION TO FILL THE REMAINING TERM OF FAY

MILLER THROUGH JANUARY 31, 2012. MOTION CARRIED 4:1 WITH COUNCILMEMBER SWANSON OPPOSED.

5. City Administrator Swenson reviewed the preliminary revenue and expenditure budgets for 2011 with the City Council. The proposed 2011 revenue budget is \$3,920,817 which is a decrease from the 2010 adopted budget of approximately \$101,000. The proposed 2011 expenditure budget is \$3,916,932 which is a decrease from the 2010 adopted expenditure budget of approximately \$ 105,000, leaving a surplus for 2011 of \$3,885. The preliminary tax levy will remain the same as 2010 at \$2,787,699. City Administrator Swenson noted no action is required by the Council at this time as approval of the preliminary 2011 budget will be made at the next regular Council meeting on September 13th.

Mayor Andolshek noted immediately following the meeting the City Council will conduct an on-site inspection of Schueller Properties, LLC at 12697 Arrowhead Lane for review of Appeal 2010-001, Planning and Zoning Commission denial of Variance 2010-006. The inspection is for the purpose of gathering facts. No decisions will be made at this meeting.

There being no further discussion, MOTION 09S-04-10 WAS MADE BY JOHN MOENGEN AND SECONDED BY STEVE ROE TO ADJOURN THIS SPECIAL MEETING AT 9:15 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,


Jennifer Max
Clerk/Treasurer

Deputy Clerk/Minutes/9-1-10 Special.doc

BILLS FOR APPROVAL
1-Sep-10

VENDORS	DEPT		AMOUNT
Ace Hardware, hook, hardware	P&R		15.26
Ace Hardware, vinyl number, spraypaint, grease	P&R		10.44
Ace Hardware, plumbing part	P&R		4.58
Ace Hardware, anchors, nipples	PW		19.56
Ace Hardware, battery	PW		80.15
Ace Hardware, tie down ratchet, wrench	PW		80.66
Ameripride, mats	PW		99.63
Ann Swenson, primary election and training	Election	pd 8-23	88.00
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
AW Research, water test	Sewer		131.40
Banyon Data Systems, fund accounting and payroll support	Admin		1,561.20
Batteries Plus, batteries for lift stations	Sewer		123.43
Brainerd Lakes Chamber of Commerce, fireworks	Gov't		10,000.00
City of Crosslake, sewer utilities	PW/Gov't		108.00
Crow Wing County Highway Department, fuel	ALL		2,734.01
Crow Wing County Recorder, recording fee	P&Z		46.00
Crow Wing County Recorder, recording of 8 resolutions	P&Z		368.00
Diamond Industrial Equipment, pressure washer repair	PW		114.63
Follett, labels	Library		222.81
Gopher Sign, speed limit and stop signs	PW		798.07
Ikon Office Solutions, fax maintenance agreement	P&Z/Admin		178.10
Jay Andolshek, reimburse mileage	Council		23.00
Linscape Linestripping, turn lane and arrow painting	PW		120.00
Marco, copier lease	ALL	pd 8-26	396.42
Mastercard, AVG, anti-virus	P&R		26.24
Mastercard, EZVac.com, vacuum cleaner bags	P&R	pd 8-26	39.55
Mastercard, MNCPA, webcast seminar	Admin		195.00
Mastercard, Subway, meeting of 8/27	P&Z		60.92
Mastercard, Walmart, 1st aid supplies	P&R		54.08
Mastercard, Zapevent.com, bca conference registration	Police		106.52
Mastercard, Zoe Industries, shower parts	P&R		45.95
Menards, sockets, treated wood, ratchet	PW		159.91
Metro Fire, air pack maintenance	Fire		1,580.00
MN County Atty Assn, traffic violation forms	Police		138.95
Napa Auto Parts, oil, grease gun, hose	PW		67.99
Northland Press, meeting notice of 8/27	P&Z		108.00
Northland Press, window envelopes/letterhead	P&Z/Admin		113.61
Northland Press, annual disclosure of tif	Gov't		50.40
Northland Press, meeting notices of 9/8 and 9/13	P&Z		111.60
Northwood Turf and Power, tire	P&R		93.42
Pequot Auto Parts, oil filter	PW		11.19
Public Safety Center, rechargeable flare	Fire		318.31
Simonson Lumber, deck screw	P&R		7.25
Simonson Lumber, deck screw, 2x2 lumber	P&R		57.18

Terry Kinkaid, reimburse for uniform expense	P&R		185.38
The Office Shop, cd envelopes	Police		17.24
The Office Shop, copy paper	P&Z/Admin		176.34
The Office Shop, ink cartridges, fasteners	P&Z		87.17
The Office Shop, index tabs	P&Z/Admin		4.23
The Office Shop, manila folders	P&Z/Admin		8.86
Thelen Heating, roof repair	PW		276.00
Uniforms Unlimited, bullet proof vest	Police		878.00
US Postmaster, postage meter refill	P&Z/Admin	pd 8-26	640.00
Verizon, aircard cell charges	Police		130.10
Viking Electric, bulbs	P&R		99.82
Whitefish Auto, battery	Police		116.47
Whitefish Auto, replace three batteries	Fire		503.75
WSN, engineering fees	ALL		8,583.26
Xcel Energy, gas utilities	ALL		246.95
TOTAL			32,885.79

RESOLUTION NO. 10-14

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION APPROVING A JOINT POWERS AGREEMENT WITH THE STATE
OF MINNESOTA, DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL
APPREHENSION FOR E-CHARGING

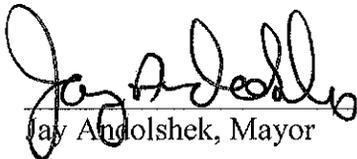
WHEREAS, the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, has a service that provides communication and work flow for law enforcement, prosecutors and the courts known as e-Charging, and

WHEREAS, under Minnesota Statute Section § 471.59 Subd. 10 the State is empowered to engage such assistance as deemed necessary in the performance of its operations, and

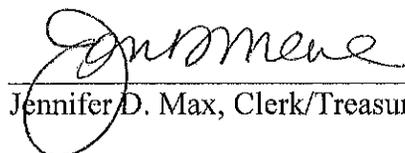
WHEREAS, the City of Crosslake is desirous of participating in the e-Charging program and in order to do so must enter into a Joint Powers Agreement with the State of Minnesota for this purpose.

NOW THEREFORE BE IT RESOLVED, that the City of Crosslake hereby enters into a Joint Powers Agreement with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for e-Charging. The Bureau of Criminal Apprehension is hereby authorized to execute the necessary documents for this purpose.

Adopted by the Crosslake City Council on this 1st day of September 2010.


Jay Andolshek, Mayor

ATTEST:


Jennifer D. Max, Clerk/Treasurer