

SPECIAL COUNCIL MEETING  
CITY OF CROSSLAKE  
WEDNESDAY, AUGUST 27, 2008  
9:00 A.M. - CITY HALL

Pursuant to due notice and call, the Council for the City of Crosslake met in a Special Session on Wednesday, August 27, 2008 at City Hall. The following Councilmember's were present: Mayor Jay Andolshek, Steve Roe, Dean Swanson and Rusty Taubert. Councilmember Irene Schultz was absent. Also present was City Administrator Tom Swenson, Community Development Director Ken Anderson, Public Works Director Ted Strand, Park and Recreation Director Jon Henke, General Manager Paul Hoge and Clerk/Treasurer Darlene Roach.

1. Call to order – Mayor Andolshek called the special meeting to order at 9:00 A.M.
2. Bills for Approval – MOTION 08S2-01-08 WAS MADE BY STEVE ROE AND SECONDED BY RUSTY TAUBERT TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$16,454.97. MOTION CARRIED WITH ALL AYES.
3. City Administrator Swenson presented a comparison of twenty nine area cities which showed Crosslake ranked third lowest in average city tax rate and second lowest in average total tax rate in 2008. With the changes from the last meeting incorporated into the proposed expenditure budgets, the proposed levy increase, without new construction, is \$114,921, which is a 4.4% increase over 2008. Parks and Recreation Director Jon Henke was absent at the first budget meeting so he reviewed his proposed budget with the Council. Henke explained his reason for wanting to move Ron Harkin from part-time status to full time status. There was some discussion regarding the number of hours the volunteers contribute to offset the operating cost of the library. Henke stated that counters have been installed at the Community Center and two-thirds of the people coming into the building utilize the library. The Council commended all of the volunteers for all of their efforts at the Library. Parks and Recreation Director Henke stated that a meeting was held with County Commissioner Thiede, County Administrator Houle, Councilmembers Swanson and Taubert, City Administrator Swenson and himself regarding the possibility of Crosslake leaving the Kitchigami Regional Library System. The Crosslake residents pay approximately \$70,000 per year, or approximately 48% of the levy that Kitchigami receives from District 2, into the system and receive little or no benefit in return. It was noted that the bookmobile stops at the corner of County Roads 3 & 66 and in the two hours they are parked at the site only six to eight patrons utilize the bookmobile. It is felt that the money paid into the system could be better used to offset the costs at the Crosslake library which is used by hundreds of people every month. Henke reviewed the increase in revenue that he is receiving in some of the programs offered at the Community Center. Henke informed the Council that the PAL Foundation has received 501 c 3 status from the IRS and the Park and Recreation/Library Commission is working on a needs list which will identify projects that donations can be directed towards. One of the major needs identified is the development of a park on the South end of Crosslake on the land that is

leased to the City from the Corps of Engineers. Considerable discussion ensued regarding the opportunities available at this site. The Council was provided with a list of equipment utilized by the Public Works Department and Parks and Recreation Department and considerable discussion was held regarding the purchase of a rough mower that the Public Works Department would like to purchase. The New Holland mower is used twenty-five percent of the time at the Park and the remainder of the time in Public Works and Henke would like the mower to be transferred to his department if Public Works purchases a new mower. Strand stated that he has experienced some transmission problems with the mower and would like to trade it in. Henke felt he could spend the money to fix the transmission and have a mower that would last several years. It was the consensus of the Council that the tractor should be repaired and that \$10,000 should be earmarked for reserves in 2009 and in 2010, when the Sweepro Broom is paid off, a new tractor can be purchased. Public Works Director Ted Strand stated that in next years budget, \$3,000 is proposed for the installation of a larger horsepower pump and a pressure tank at the Cemetery. Currently a half horsepower pump is installed on the new well and a third horsepower pump serves the old well. With the recent planting of new trees at the Cemetery, Strand would like to purchase the pump this year. It was the consensus of the Council to let Swenson and Strand proceed with the purchase of the larger pump for the new well and review whether it is cost effective to pay the labor cost of moving the half horsepower pump to the old well or purchase a new half horsepower pump for the old well. An expenditure budget worksheet compared the 2008 adopted budget of \$3,826,992 with the 2009 proposed budget of \$3,839,280 was provided to the Council which reflected an increase of .32%. On the revenue worksheet, the 2008 adopted budget was \$3,826,992 as compared to the 2009 proposed budget of \$3,839,280. If approved as proposed, the levy would go up \$114,921 or 4.4% excluding any new construction values. It was the consensus of the Council that the meeting scheduled for September 3<sup>rd</sup> be cancelled and the final numbers be reviewed at the Regular Council Meeting of September 9<sup>th</sup>. MOTION 08S2-02-08 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY DEAN SWANSON TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 11:08 A.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Darlene J. Roach  
Clerk/Treasurer

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**BILLS FOR APPROVAL**  
**27-Aug-08**

<b>VENDORS</b>	<b>DEPT</b>	<b>AMOUNT</b>
Abra, bushings, adapter	PW	43.94
Abra, clamp, bits	PW	26.94
Ace Hardware, aqua wire, electric tape, bulb	PW	59.02
Ace Hardware, adapter, couple, wire stripper	PW	46.80
Ace Hardware, clamp	PW	61.86
Ameripride, mats	PW	115.95
Banyon Data Systems, payroll and accounting support	Admin	1,560.02
Brainerd License Office, title transfer	Fire	20.00
Crow Wing County Atty Office, forfeiture fees	Police	4.80
Crow Wing County Highway Dept, fuel	ALL	4,429.97
Department of Public Safety, license plates	Fire	18.00
D.G. Towing, towing of ford ranger	Police	74.55
D.G. Towing, replace tires	Police	36.00
Digitl Ally, wireless mic	Police	157.50
Ikon Office Solutions, maintenance agreement	P&Z/Admin	154.87
Law Enforcement Technology Group, ram upgrade	Police	671.82
Martin Communications, re-program radio	Fire	55.00
Mastercard, travel expenses (reimbursed from Fire Relief)	Fire	718.40
Menards, sprinkler system	Cemetery	130.09
Mills Motors, oil change, tire rotation	Police	46.33
MR Sign, address number signs	PW	37.97
Nat'l Independent Health Club Assn, membership renewal	P&R	399.00
Northern Lakes Electric, parts	PW	89.83
Northern Lakes Nursery, trees	Cemetery	6,065.18
Northland Press, meeting notice of 8-22-08	P&Z	126.00
Northland Press, public hearing notice of 9-8-08 (jobz)	Gov't	31.50
Northland Press, public hearing notice of 9-8-08 (crosstech)	Gov't	35.00
Northland Press, ordinance 264	P&Z	59.50
Northland Press, ordinance 265	P&Z	59.50
Northland Press, ordinance 266	P&Z	59.50
Northland Press, ordinance 261	Gov't	94.50
Northland Press, ordinance 262	P&Z	70.00
Northland Press, ordinance 263	P&Z	56.00
Northwood Turf and Power, belt	PW	19.21
Sprint, cell phone charges	Police	208.50
State Treasurer Office, forfeiture fees	Police	2.40
The Office Shop, legal pads, folders, toner	P&Z/Admin	143.20
The Office Shop, ink cartridge	Police	21.29
The Office Shop, fax cartridge	P&Z/Admin	106.49
Unicel, cell phone charges	PW	107.60
Uniforms Unlimited, uniform	Police	160.80
Xcel Energy, gas utilities	PW/Sewer	70.14
<b>TOTAL</b>		<b>16,454.97</b>