

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 27, 2001
9:00 A.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, August 27, 2001. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Charles (Chuck) Miller, Irene Schultz and Dean Swanson (who joined the meeting at 9:06 A.M.). Also present was City Administrator Thomas (Tom) Swenson, General Manager Dennis Leaser, Community Development Director Paul Larson, City Attorney Paul Sandelin, Clerk/Treasurer Darlene Roach, Sid Inman of Ehlers & Associates and Lake Country Echo Reporter Betty Ryan. There were no other individuals in the audience.

1. Call to Order - Mayor Swanson called the Special Meeting to order at 9:00 A.M.
2. Approve Payment of Wireless North Loan Guarantee – General Manager Dennis Leaser reviewed a recommendation from the Utilities Commission for approval to pay the loan guaranty for Wireless North, L.L.C., which is being called due by Rural Telephone Finance Cooperative. The amount due by Crosslake Communications is \$94,860 in principal and \$3150.29 unpaid interest as of August 15, 2001. The Utilities Commission further recommended that the funds to pay the guaranty be obtained from funds from the RCC Stock Sale. MOTION 08S1-01-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE PAYMENT TO RURAL TELEPHONE FINANCE COOPERATIVE. MOTION CARRIED WITH ALL AYES. City Attorney Sandelin stated that a release letter will be received in exchange for payment.
3. Memo from Public Works Commission regarding Recommendation to Adopt Resolution Ordering Preparation of Report on Improvement of Woodland Drive – At its meeting of July 16, 2001 the Public Works Commission approved a motion to recommend approval of a resolution required to conduct a feasibility study for the improvement of Woodland Drive. This would be a City initiated project and require a 4/5ths vote of the Council. MOTION 08S1-02-01 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION 01-37 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO WOODLAND DRIVE. MOTION CARRIED WITH ALL AYES.
4. Review/approve various Personnel Committee recommendations – At a meeting held on August 14th, the Personnel Committee approved a motion recommending to the Council that Carla Backstrom be reclassified as a temporary part-time employee for 3 ½ months to attend classes at St. Cloud State University. Community Development Director Paul Larson stated that the classes are Geographic Information System related and will assist the Department in the future. The first series of classes related to this field are only available during the

day. Future classes will be available in the evening. MOTION 08S1-03-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO GRANT CARLA BACKSTROM TEMPORARY PART-TIME STATUS FOR A PERIOD OF 3 ½ MONTHS IN ORDER TO ATTEND CLASSES AT ST. CLOUD STATE UNIVERSITY. Mayor Swanson inquired as to how the time would be handled within the Department and Paul Larson stated that he and Nancy will pick up the workload which should slow down in the Fall. Paul Larson stated his hopes that Carla would be working on the City Mapping/GIS as a homework project for her course work. MOTION CARRIED WITH ALL AYES.

The Personnel Committee also reviewed 2002 salaries and benefits for employees which will be adopted at a later date. However, following a review of the vacation schedules for management employees, a motion was approved to recommend to the City Council that effective January 1, 2002 Erik Lee be granted 120 hours of vacation as has been negotiated with other management employees. MOTION 08S1-04-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE RECOMMENDATION FROM THE PERSONNEL COMMITTEE TO GRANT ERIK LEE 120 HOURS OF VACATION EFFECTIVE JANUARY 1, 2002. MOTION CARRIED WITH ALL AYES.

The Personnel Committee conducted a review of the Brass Tacks "Working Well Together" program and approved a motion that due to staff workload, staff changes and budget concerns, the program be discontinued at this time.

5. Approve Sale of 2001 Improvement Bonds – Sid Inman of Ehlers & Associates provided the Council with a copy of the Bond Sale Report which explained the details surrounding the issuing of \$605,000 in General Obligation Improvement Bonds, Series 2001 to pay for the 2000 and 2001 Road Improvement Projects. The local banks portfolios did not allow them to purchase additional securities at this time, therefore, the bonds were placed with United Bankers Bank in Bloomington. Upon approval by the Council, the bond sale will occur August 27, 2001 with bond closing on September 12, 2001. MOTION 08S1-05-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE SALE OF \$605,000 IN GOVERNMENT OBLIGATION BONDS FOR THE 2000 AND 2001 ROAD IMPROVEMENT PROJECTS. MOTION CARRIED WITH ALL AYES. The net interest cost on the bonds will be 4.4%.
6. Continue review of changes to the City's Liquor Ordinance – City Attorney Sandelin reviewed the proposed changes to the Liquor Ordinance as discussed by the City Council at previous meetings. Some suggested changes include: (1) incorporating the general manager's name on the application form; (2) conducting background checks and financial disclosures every three years unless there is a change in ownership; and (3) defining what will be considered in the criminal

history, i.e., misdemeanor, drug related charges and etc. Proposed changes will be reviewed again at a meeting scheduled for Thursday, September 6th at 1:00 P.M.

7. Discussion with Library Committee and Director of Department of Children, Families & Learning regarding proposed library – Library Chair Ray Smyth and Committee members Alden Hardwick and Virginia Dolmar joined the meeting for this discussion. Ray Smyth introduced Nancy Walton and Joyce Swonger of the Department of Children, Families & Learning who presented information on the twelve regional library systems in the State, including the Kitchigami Regional Library System which Crosslake has been admitted into. Joyce Swonger stated that in the 1970's, counties were required to join one of the twelve regional systems. Each system was formed separately with their own unique Joint Powers Agreement. A total of 8.9 million dollars in State funds go to the twelve library systems. In order to receive this State aid, a city must be a member of a regional library system. Maintenance of effort ensures that the local government entity participates in the cost. State aid accounts for approximately 10% of the funding while the other 90% comes from local funding. It has become apparent that local government units need to increase their levies to support libraries since funding has not increased for over ten years. State aid has stayed the same since 1994. Since the Kitchigami Regional Library System does not have levy authority, it becomes understandable why there is a shortage of funding in the library system. The Council was advised by Joyce Swonger to make a request through the Department of Finance for additional library funding. The deadline for such a request is November. The Council thanked Joyce and Nancy for their their presentation and insight on the regional library systems.

Councilmember Eliason requested that the Council reconsider Ray Smyth's not sending a letter to the Hubbard County Commissioner based on a newspaper article discussed at the last Regular Council meeting. MOTION 08S1-06-01 WAS MADE BY SANDY ELIASON AND SECONDED BY DEAN SWANSON TO RECONSIDER NOT SENDING A LETTER TO HUBBARD COUNTY AS PREVIOUSLY REQUESTED. MOTION CARRIED WITH ALL AYES.

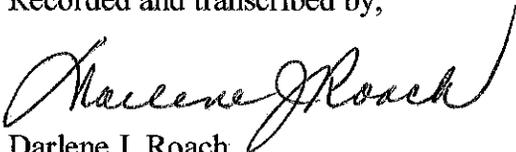
8. Reed's Market – Discussion of Options to meet Fire Code Requirements – Bill Reed of Reed's Market and David Frings of Northland Security Company requested a letter of support from the City for a variance to utilize a fire alarm system versus a sprinkler system at Reed's Market. Because of the size of the structure, the Minnesota State Fire Code has requested that a sprinkler system be installed. Northland Security Company manufactures a fire alarm system that goes off as soon as smoke is detected in the building. Mayor Swanson asked what other cities without water systems do. Mr. Frings indicated that the State Fire Marshall has accepted this type system in other communities. City Administrator Swenson asked City Attorney Sandelin whether there would be any liability on

the part of the City if the City endorsed this type of system. City Attorney Sandelin stated that there would be no liability on the part of the City. MOTION 08S1-07-01 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE THE USE OF AN ALARM SYSTEM AS AN ALTERNATIVE MEANS OF FIRE PROTECTION SUBJECT TO APPROVAL OF THE FIRE CHIEF. MOTION CARRIED WITH ALL AYES.

9. Proposed Ordinance Amendment to Chapter 8, Section 8.26 dealing with accessory structures in the R-1 low density residential zoning district – Staff has received several comments from residents in the R-1 zone, who have several acres of land, and are limited to only 1200 cumulative square feet of accessory structures. Currently, the zoning ordinance allows up to 1200 square feet of accessory structure in the Medium-Density (R-3) zone and in the Low-Density (R-1) zone. Minimum lot areas are 20,000 square feet and 40,000 square feet respectively. There is no limit on size in the Rural Residential (RR) zone. Based on this, it is logical to allow a larger cumulative square footage in the R-1 zone. Additionally, agriculture and animal husbandry are allowed, under a Conditional Use Permit, in the R-1 Zone. Based on this, it is reasonable to allow up to 1500 cumulative square feet of accessory structure in the R-1 Zone. If a property owner requests more than 1500 square feet of accessory structure on a lot under 2 acres, a conditional use permit would be required. MOTION 08S1-08-01 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO APPROVE ORDINANCE #144 ALLOWING LARGER ACCESSORY STRUCTURES IN THE R-1 ZONING DISTRICT AND TO PUBLISH A SUMMARY OF THE ORDINANCE. MOTION CARRIED WITH ALL AYES.
10. Bills for Approval – MOTION 08S1-09-01 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$9197.39. MOTION CARRIED WITH ALL AYES.

MOTION 08S1-10-01 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 12:00 NOON. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
Clerk/Treasurer

RESOLUTION 01-37

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Woodland Drive from the intersection of Manhattan Point Boulevard to the intersection of Whitefish Avenue, by constructing road and drainage improvements, pursuant to Minnesota Statutes, Chapter 429, and:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 27th day of August 2001.



Darrell E. Swanson
Mayor



Thomas N. Swenson
City Administrator.

Crosslake Fire Department

CROSSLAKE, MINNESOTA 56442

September 6, 2001

Mayor Darrell E. Swanson
Crosslake City Council Members
37804 Dream Island Road
Crosslake, MN 56442

Dear Mayor Swanson and Crosslake City Council Members:

In reviewing the Fire Detection System by Northland Security Systems, I am in favor of allowing this type system to be installed at Reeds Market and Gas Express. This system will not only make a fire at Reeds much safer for the Fire Department, but also be a great time saver at getting to the origin of the fire.

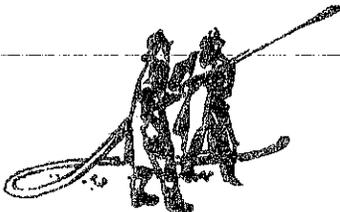
I, along with the officers of this department, approve of this system.

Sincerely,



Keith W. Anderson
Fire Chief
Crosslake Vol. Fire Department

CC: Bill Reed



BILLS FOR APPROVAL

27-Aug-01

VENDOR	DEPT	AMOUNT
2001 MnAPA State Planning Conference (Carla Backstrom)	P & Z	\$180.00
2001 MnAPA State Planning Conference (Nancy Joslin)	P & Z	\$130.00
2001 MnAPA State Planning Conference (P. Larson)	P & Z	\$160.00
Ace Hardware, /bug & tar remover, scrub pad	Police	\$5.52
Ace Hardware, ball hitch	PW	\$9.36
Ace Hardware, brace corners, fastners	PW	\$3.97
Ace Hardware, dustpan, transplanter	P & R	\$5.84
Ace Hardware, fluid trans, insecticide ant, mole bait	P & R	\$15.64
Ace Hardware, mouse trap, connector	PW	\$9.46
Ace Hardware, rubber cement, glue wood, fastners	PW	\$20.10
Ace Hardware, small tools	PW	\$21.82
Anderson Brothers, Class 5	PW	\$344.72
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Auto Value, filters	P & R	\$11.44
Auto Value, filters	PW	\$25.92
Bob Hartman, belt holster	Police	\$15.96
Cellular One, cell phone	PW	\$26.08
Chemsearch, torpedo, soap silo	PW	\$378.97
Chief Supply, battery, tape microcassette, film, gloves,	Police	\$68.82
Crow Wing Cty Recorder, permit	P & Z	\$19.50
D.G. Towing & Repair, repair squad #2	Police	\$45.00
D.G. Towing & Repair, repair squad #5 & squad #1	Police	\$49.00
Echo Publishing & Printing, business cards	Govt	\$31.41
Echo Publishing & Printing, legal affidavit of publication	P & Z	\$85.60
Election Systems & Software, Inc, sheriff traffic Compl.	Police	\$145.39
Food Services of America, food for community functions	P & R	\$107.82
Frontline Plus Fire & Rescue, nozzles with shutoff grip	Fire	\$246.80
George Riches, architect, design Coom. Center remodel	P&Z	\$332.50
Heartland Tire Service, tires, disposal, service	PW	\$1,106.55
Holiday Station, pop for police chiefs lunch	Police	\$20.20
J-Craft, Inc , repair vehicle	PW	\$1,182.55
Kack Drug, photos	Police	\$13.49
Marco, chair	Admin	\$312.14
Mastercard, 1/2 of boombox, batteries	P&Z	\$47.43
Mastercard, 1/2 of boombox, batteries	Admin	\$47.42
Mastercard, Applebee's, Paul lunch for seminar	P&Z	\$14.00
Mastercard, Applebee's, Ted lunch for seminar	PW	\$14.00
Mastercard, Mills Fleet Farm, barrel pump & pr tool cart	PW	\$440.88
Mastercard, Office Max, cartridges for printer	P&Z	\$265.10
Moonlight Square, gas	P & Z	\$20.11
M-R Sign Co, signs	PW	\$894.55
NCPERS, life insurance	All	\$96.00
Onsite Workshop, Un of MN (Carla Backstrom)	P & Z	\$220.00
Paul Larson, mileage by boat & road	P & Z	\$13.00
Pequot Auto Parts, clevis pin	PW	\$9.39
Pequot Auto Parts, filters	PW	\$113.88

Petty Cash, Jon Henke	P & Z	\$52.89
Photo Express, photos	Police	\$8.23
Reeds Market, going away party for Carol	Admin	\$46.73
Ted Strand, moving expenses	PW	\$674.75
The Office Shop, Acc prong fastners	P & Z	\$95.53
The Office Shop, pen refills	P & Z	\$4.36
The Office Shop, rubber bands, labels	Admin	\$23.41
The Office Shop. Sheet protectors	Admin	\$17.02
TopHealth, 12 issues for City employees	Govt	\$188.57
Triangle Oil, drum of motor oil	PW	\$268.86
Uniforms Unlimited, socks, Erik Lee	Police	\$7.50
Viking Coca-Cola Bottling Co	Govt	\$32.38
Viking Coca-Cola Bottling Co, pop	Govt	\$28.58
Zorbaz, pizza for police chiefs	Police	\$76.53
TOTAL		\$9,197.39