

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 24, 1998
1:00 P.M. – CITY HALL

The Council for the City of Crosslake met in a Special Session in the Council Chambers of City Hall on Monday, August 24, 1998 at 1:00 P.M. The following Councilmembers were present: Mayor Robert Scott, Donna Keiffer, Charles Miller, Raymond Smyth and Richard Upton. Also present was City Administrator Thomas Swenson, Deputy Clerk Darlene Roach, Sheila Haverkamp of Brainerd Lakes Area Development Corporation (BLADC), Al Benson of Crosslake Rolloff and each of the department heads.

Mayor Scott called the meeting to order by stating that the main purpose of the meeting was to discuss the 1999 proposed budget, however, some other business would also be considered.

MOTION 08S2-01-98 WAS MADE BY RICHARD UPTON AND SECONDED BY RAY SMYTH TO APPROVE ALL BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNT OF \$2046.22. MOTION CARRIED UNANIMOUSLY.

City Administrator Swenson commented that Pat Hoag will be celebrating twenty-five years of service with the City on September 3, 1998 and City Staff had discussed holding an open house at City Hall and invite the public. In addition, a commemorative plaque would be presented to him commending him on his years of service. The Council was in support of the recognition, however, they felt there were some legal ramifications involved. MOTION 08S2-02-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE THE RECOGNITION EVENT FOR PAT HOAG SUBJECT TO REVIEW BY LEGAL COUNSEL. MOTION CARRIED UNANIMOUSLY.

City Administrator Swenson stated that the next item to be reviewed was the proposed expenditure budget.

Sheila Haverkamp, of BLADC, addressed the Council. She stated that in the thirteen years they have been working with the City, the economic base in the area has expanded, in part, due to the financial support the City has given to BLADC. BLADC was involved in Reeds Market, the expansion by Brainerd National Bank and Mezzenga Distributing to name a few. MOTION 08S2-03-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RAY SMYTH TO INCLUDE \$1500 FOR CALENDAR YEAR 1999 IN THE BUDGET FOR BRAINERD LAKES AREA DEVELOPMENT CORPORATION. MOTION CARRIED UNANIMOUSLY. Mayor Scott asked if BLADC had considered becoming involved in any housing studies in addition to the labor study they are involved in with the Brainerd Chamber of Commerce. Ms. Haverkamp indicated they would consider this along with other opportunities which may be available under a grant from the Central Minnesota Initiative Fund.

Karlo Goerges of the Crosslake Area Chamber of Commerce was present to request a subsidy of \$5000 from the City in 1999 to assist in the funding of a secretary for the Chamber and to help offset expenses incurred in operating the Chamber information booth. Mr. Goerges stated that an increase in member's dues was also being considered. He stated the Chamber was involved in a number of activities throughout the year such as Celebrate America, Chili Cook-Off, St. Patrick's Day Parade which all benefit the Community. There was some discussion among the Council regarding a May 1, 1991 document, signed by four of the five members of the Council which authorized on an on-going basis an amount of \$10,000 each year to the Chamber of Commerce. It was noted that Council's cannot bind other Council's by this type of document. Councilmember Miller stated that, at the time, City personnel were assigned duties at the Chamber such as cleaning and mowing which was to be considered a part of the \$10,000 amount. MOTION 08S2-04-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER THAT FOR ALL INTENTS AND PURPOSE THE MAY 1, 1991 DOCUMENT BE DISSOLVED AND NO FUTURE COUNCILS BE BOUND BY THE DOCUMENT. MOTION CARRIED UNANIMOUSLY.

Al Benson, owner of Crosslake Rolloff, addressed the Council and requested \$200 per month from the City in 1999 for the recycling program. This would be in addition to the \$18,000 in SCORE funds he is expected to receive from Crow Wing County. The Council agreed to consider Mr. Benson's request, however, no action was taken at this meeting.

Interim Park Director Dennis Palm presented the 1999 proposed budget for the Park and Recreation Department in the amount of \$158,294. Also discussed was a problem at the Community Center with the current pump and storage tanks. A buildup of manganese is causing serious damage to the pipes and faucets. Approval was requested to pursue a correction to the problem. MOTION 08S2-05-98 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO APPROVE DENNIS PALM'S PURSUING THE PLUMBING PROBLEM WITH HAWKINS CHEMICAL COMPANY. MOTION CARRIED UNANIMOUSLY.

Zoning Administrator Teri Hastings presented the 1999 proposed budget for Planning and Zoning in the amount of \$147,352.

Police Chief John Backdahl presented the 1999 proposed budget for the Police Department in the amount of \$270,857. Chief Backdahl commented that the 1994 Chevrolet squad car is experiencing an increasing amount of mechanical problems and requested approval to place the 1999 squad car on order in 1998 for arrival in early 1999. MOTION 08S2-06-98 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE THE ORDERING OF THE 1999 SQUAD CAR. MOTION CARRIED UNANIMOUSLY.

Fire Chief Mike Amsden presented the 1999 proposed budget for the Fire Department in the amount of \$140,478. Chief Amsden reported that one of the fire truck tanks has a hole in it and can no longer be used for storing water. Approval was requested to purchase a fiberglass tank from River Bend Industries. The old tank will be given to the Public Works Department to use for watering down roads. MOTION 08S2-07-98 WAS MADE BY RICHARD UPTON AND SECONDED BY CHUCK MILLER TO APPROVE THE PURCHASE OF A FIBERGLASS TANK IN THE AMOUNT OF \$6278 FROM RIVER BEND INDUSTRIES. MOTION CARRIED WITH RAY SMYTH BEING ABSENT FROM THE MEETING AT THE TIME OF THE VOTE.

Chief Amsden also requested that a portable pump be purchased with the money designated in 1998 for the purchase of air packs. MOTION 08S2-08-98 WAS MADE BY DONNA KEIFFER AND SECONDED BY RICHARD UPTON TO APPROVE THE PURCHASE OF A PORTABLE PUMP IN 1998 FROM FUNDS DESIGNATED FOR AIR PACKS AT A COST OF APPROXIMATELY \$4400. MOTION CARRIED WITH RAY SMYTH ABSENT FROM THE VOTE.

Chief Amsden commented that five of the new members are using the old type helmets and with their training completed, requested that two new helmets be purchased. MOTION 08S2-09-98 WAS MADE BY CHUCK MILLER AND SECONDED BY DONNA KEIFFER TO APPROVE THE PURCHASE OF TWO HELMETS AT A COST OF \$124.00 EACH. MOTION CARRIED WITH RAY SMYTH ABSENT FROM THE VOTE.

There was some discussion as to how the revenue received for approved burns is handled. This situation occurs when a property owner pays a fee for the Fire Department to burn a structure as part of a training exercise. Currently the money is not being receipted through the City. It was suggested that the City receipt the money and pay any expenses involved in the training exercise including any fees paid to instructors who are called in to assist with the training.

An increase in the amount paid for meetings and drills from \$10 to \$15 was requested in the budget for 1999. Chief Amsden felt if the firemen were paid some additional money for the meetings, more firemen would attend meetings. Councilmember Miller did not agree that an additional \$5 would promote better attendance. MOTION 08S2-10-98 WAS MADE BY DONNA KEIFFER AND SECONDED BY RICHARD UPTON TO APPROVE AN INCREASE FOR MEETING ATTENDANCE FROM \$10 TO \$15 PER PERSON STARTING IN DECEMBER, 1998 THROUGH NOVEMBER, 1999. MOTION CARRIED WITH CHUCK MILLER OPPOSED.

An increase in the City's contribution from \$575 to \$675 per person to the Fire Department Relief Association was requested. No action was taken on this request.

Public Works Supervisor Pat Hoag presented the 1999 proposed Public Works Department budget in the amount of \$390,769.

Pat Hoag requested approval to purchase a plate tamper machine for use in shouldering.
MOTION 08S2-11-98 WAS MADE BY CHUCK MILLER AND SECONDED BY RICHARD UPTON TO APPROVE THE PURCHASE OF A PLATE TAMPER MACHINE FOR THE PUBLIC WORKS DEPARTMENT. MOTION CARRIED UNANIMOUSLY.

Pat Hoag presented the 1999 proposed budget for the Cemetery in the amount of \$850. He stated that major repairs to the pump were made in 1998, therefore, no budget increase was needed.

City Administrator Swenson presented the 1999 proposed budget for the Council in the amount of \$19,006. This amount reflects no increase from 1998.

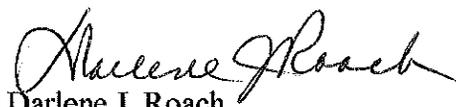
City Administrator Swenson presented the 1999 proposed City Administrator budget in the amount of \$137,480. Mayor Scott suggested that purchase versus lease costs of the City's telephone system be researched.

City Administrator Swenson presented the 1999 proposed General Government budget in the amount of \$100,950. Councilmember Miller asked that information be provided to the Council regarding the Big Pine Lake Rock Dam. It was noted that \$5000 was budgeted for this project.

The Council discussed the Pine River Dam issue which was the topic of discussion at a Public Information Meeting held by the Corps of Engineers on Saturday, August 22nd. They noted that approximately 200 individuals attended the meeting and that a few of the residents still had some concerns with the project. MOTION 08S2-12-98 WAS MADE BY RICHARD UPTON AND SECONDED BY RAY SMYTH TO ACTIVATE THE PREVIOUS MOTION OF AUGUST 10, 1998 TO REQUEST AN ENVIRONMENTAL IMPACT STATEMENT. MOTION CARRIED UNANIMOUSLY.

MOTION 08S2-113-98 WAS MADE BY RICHARD UPTON AND SECONDED BY RAY SMYTH TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 5:20 P.M. MOTION CARRIED UNANIMOUSLY.

Recorded and transcribed by:



Darlene J. Roach
Deputy Clerk

