

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, AUGUST 13, 2001  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, August 13, 2001. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Charles (Chuck) Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Thomas (Tom) Swenson, City Attorney Paul Sandelin, City Engineer Dave Reese, Community Development Director Paul Larson, Police Chief Robert Hartman, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, Operations Manager Dennis Leaser, Clerk/Treasurer Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately eighteen individuals in the audience.

- A. **CALL TO ORDER** – Mayor Swanson called the Regular Meeting to order at 7:00 P.M.
- B. **CRITICAL ISSUES** – Presentation of Park Master Plan – Park and Recreation Director Jon Henke informed the Council that the Park Master Plan has been completed and is ready for review by the Park Advisory Commission and City Council. Jon Henke presented background information on Park Consultant Dennis Palm and Contributing Consultant Bob Mattson who, together with City Staff, prepared the Park Master Plan. The meeting was then turned over to Dennis Palm. Dennis thanked the Council, City Administrator Swenson and Park and Recreation Director Jon Henke for having been given the opportunity to put together the Master Plan. Input from various Commissions was utilized in developing this very comprehensive plan along with information from the County and State. Mr. Palm stated that in the Spring of 2000 the Council authorized the formation of a Long Range Planning Commission consisting of eight members whose goals were: 1.) to establish a comprehensive Master Park Plan; 2.) to develop a working relationship with City, State and Federal entities; 3.) to acquire land adjacent to the Community Center; 4.) to develop priority needs; 5.) to utilize the Corps of Engineers property in order that the lease does not expire; 6.) to develop a bicycle trail system; and 7.) to endorse the library being situated adjacent to the Community Center. Councilmember Miller congratulated all the individuals involved in developing the Master Plan and suggested that a public meeting be scheduled to review the plan. It was the consensus of the Council that a joint meeting with the Park Advisory Commission be held on August 27<sup>th</sup> at 6:00 P.M. at the Community Center.
- C. **CONSENT CALENDAR** – MOTION 08R-01-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF JUNE 26, 2001 SPECIAL COUNCIL MEETING; (2) MINUTES OF JULY 9, 2001 SPECIAL COUNCIL MEETING; (3) MINUTES OF JULY 9, 2001 REGULAR COUNCIL MEETING; (4)

MINUTES OF JULY 25, 2001 SPECIAL COUNCIL MEETING; (5) MINUTES OF JULY 31, 2001 JOINT UTILITIES/COUNCIL MEETING; (6) CROSSLAKE COMMUNICATIONS TELEPHONE COMPANY STATISTICAL REPORT FOR JUNE 30, 2001; (7) CROSSLAKE COMMUNICATIONS CABLEVISION COMPANY STATISTICAL REPORT FOR JUNE 30, 2001; (8) CITY MONTH END EXPENDITURE REPORTS FOR JUNE 30, 2001 AND JULY 31, 2001; AND (9) CITY MONTH END REVENUE REPORTS FOR JUNE 30, 2001 AND JULY 31, 2001. MOTION CARRIED WITH ALL AYES.

**D. MAYOR'S REPORT – Nothing**

**E. CITY ADMINISTRATOR REPORT –**

1. Bills for Approval – MOTION 08R-02-01 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNTS OF \$57,998.14 AND \$2,728.81. MOTION CARRIED WITH ALL AYES.
2. Set date for Budget Meeting and Budget Hearing and Truth in Taxation Hearing – Although the Truth in Taxation Hearing is not required in 2001 under State Law, it was the consensus of the Council that a hearing will be held to help explain how the new Tax Law will affect Crosslake. It was noted that there are winners and losers under the new Tax bill and Crosslake is one of the losers in that State aid is being reduced from approximately \$155,000 to approximately \$1,780. MOTION 08R-03-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO SET THE DATE FOR THE TRUTH IN TAXATION HEARING FOR DECEMBER 3, 2001 AT 7:00 P.M. MOTION CARRIED WITH ALL AYES. The first budget meeting was scheduled for August 28<sup>th</sup> at 9:00 A.M. The second budget meeting was set for September 5<sup>th</sup> at 1:00 P.M. The preliminary levy must be certified to the County Auditor no later than September 17<sup>th</sup>.
3. August 8, 2001 Memo regarding Community Center Bond Conversion to Net Tax Capacity Basis – City Administrator Tom Swenson advised the Council that as a result of various bills passed by the 2001 Legislature, seasonal recreational properties are exempted from Market Value Referendum Levies. The \$640,000 Community Center Bonds, Series 1996 are classified as Market Value Levy bonds. Therefore, seasonal recreational properties would no longer be included for repayment of the Community Center Bonds unless the Bonds are converted to a Net Tax Capacity Basis. Approval of a resolution is required to change the Community Center referendum levy to a Net Tax Capacity Basis. MOTION 08R-04-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION NO. 01-28 CHANGING REFERENDUM LEVY FROM MARKET VALUE BASIS TO NET TAX CAPACITY BASIS. MOTION CARRIED WITH ALL AYES. Mayor Swanson commended City Administrator Swenson for finding this change in the new Tax Law.

4. A letter dated July 15, 2001 from Delta Dental informed the City of a rate increase effective September 1, 2001.
5. A letter dated July 18, 2001 from Ochs Inc. informed the City that the City's group life insurance rate would remain at the current rate of \$7.20 per month per employee for the upcoming contract year.
6. Lakes State Bank Pledge Update dated July 31, 2001 was included for Council information.
7. Northern National Bank Pledge Update dated July 31, 2001 was included for Council information.
8. Lakewood Bank Pledge Update dated July 31, 2000 was included for Council information.
9. A letter dated August 6, 2001 from Senator Don Samuelson to Councilmember Dean Swanson regarding the 2001 legislative session was included for Council information.
10. A revised notice of 2002 Local Government Aid dated August 8, 2001 was included for Council information.

#### **F. COMMISSION REPORTS –**

1. ECONOMIC DEVELOPMENT AUTHORITY – Nothing
2. CHARTER SCHOOL – Councilmember Schultz reported that the Charter School will be on the same school schedule as the Pequot Lakes School. The Pequot Lakes school bus will pick up the students and drop them off at the Old Fire Hall. The school currently has 53 students enrolled. An open house will be held on Tuesday, August 14<sup>th</sup>.
3. LIBRARY COMMITTEE – Alden Hardwick reported that a meeting was held on August 2<sup>nd</sup> with a sub-committee of the Kitchigami Regional Library Board. In attendance at this meeting was Mayor Darrell Swanson, Councilmember Sandy Eliason, County Commissioner Ed Larsen, and Library Committee Members Marjorie Bundgaard, Ray Smyth and Alden Hardwick. Some of the issues discussed included the proposed twenty hour per week schedule for the Crosslake library, revenues in versus expenses out and how assessments are allocated. The Sub-Committee did agree that there were some problems within the system. On August 27<sup>th</sup>, the Director of the Department of Children, Families and Learning will be in Crosslake to meet with the members of the Library Committee and the City Council. A fund raising sub-committee has been formed and this committee will be brought to the City Council for approval. A letter dated June 12, 2001 to Ray Smyth from Kitchigami Regional Library was included for Council information. A \$1000 donation to the Crosslake Library was received from Erna Collins.
4. UTILITIES – General Manager Dennis Leaser presented the July Highlights Report. He stated that the building expansion is on schedule.

The roof is on and the brick is being installed on the exterior of the building. The billing server was installed at Consolidated Telephone on July 29<sup>th</sup>. Rice Cable has completed its construction of the outside plant with the completion of Manhattan Point Boulevard, Rushmoor and Northgate Lane. Due to a budget shortfall, the Big Pine Lake area will not be completed this year. The Commission recommended, and the Council approved at a previous meeting, an extension of the plan to a seven year project. The pricing of the new program tiers has been established and the Commission recommended, and the Council adopted at a previous meeting, the new pricing. At the Joint Commission/Council Meeting held on July 31, 2001, the Council approved decreasing the Operations and Maintenance reserve to 6% and reallocating the balance into the Central Office Reserve and the Cable TV cash fund to cover the cable shortages. General Manager Leaser stated that approximately 264 guests attended the open house held on August 12<sup>th</sup>. Jared Johnson was introduced as the new Operations Manager at Crosslake Communications. Mr. Johnson addressed the Council and expressed his appreciation to the interview committee and the Council for their selecting him for the position.

5. PUBLIC SAFETY – Chief Bob Hartman reported that there were 309 incidents in Crosslake and 67 incidents in Mission Township in July. These numbers represent a substantial increase over previous months with speed and alcohol related incidents on the rise. Council approval was requested to accept a donation in the amount of \$150.00 from Martha Reese. MOTION 08R-05-01 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO ACCEPT WITH APPRECIATION THE DONATION OF \$150 TO THE CROSSLAKE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES. Fire Chief Keith Anderson was on vacation so was not present at the meeting. The Fire Department report for July was read by City Administrator Swenson. There were twenty-eight medicals and one fire call responded to for a total of twenty-nine calls in July. North Ambulance reported sixty-four callouts for July with fifteen being in Crosslake.
  
6. PARK AND RECREATION – Park and Recreation Director Jon Henke informed the Council that Councilmember Eliason was the winner of the Parks and Recreation Door Prize awarded at the LMC Annual Conference 2001 in Duluth. In addition to winning a bag of assorted volleyballs, basketballs and etc., the City was awarded a check in the amount of \$500. MOTION 08R-06-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO ACCEPT WITH APPRECIATION THE \$500 DOOR PRIZE AWARDED AT THE LMC ANNUAL CONFERENCE. MOTION CARRIED WITH ALL AYES. The 2001 Preschool Proposal was presented by Park and Recreation Director Jon Henke. After numerous discussions with Pam Goerges,

Chair of the Preschool, the Staff is recommending that the Preschool be charged the original fee that was established by the Council in 2000 which is \$5.00 per hour. In addition, the preschool would be required to have the parents fill out a hold harmless agreement before a child could be enrolled in the program, sign a lease agreement, sign an indemnification form waiving all liability from the City, raise the preschool's insurance limit from \$500,000 per occurrence to \$1,000,000 per occurrence and obtain incorporated status from the State. A list of expenses associated with Meeting Room #2 was presented to the Council. The total expenses for Meeting Room #2, less any portion of the annual bond payment, is approximately \$6,473. The preschool's projected revenues, based on their registration fee schedule and monthly program fees, total \$21,000. Their projected expenses total \$32,477.50. This leaves a shortfall of \$11,477.50. Pam Georges stated that she would like to see the City take over the preschool, however, the Park and Recreation Staff felt that the mission of the Park and Recreation Department is to provide quality recreation programs. Pam Georges stated that \$700 a month in rent is a lot for any group to pay to use the Community Center and asked the Council if they would consider subsidizing part of the cost for year 2001-2002. Councilmember Eliason inquired as to how the preschool set their fees. Pam Georges stated that the fees are set based on salary and yearly expenses. Mayor Swanson stated that he would have a concern with taxpayers subsidizing the preschool. City Attorney Paul Sandelin stated that he did not know if the Council could underwrite education under the law. Councilmember Eliason asked if the group has looked at utilizing one of the local churches. Lori Nash addressed the Council and stated that she was hurt by the Council's position in this matter. City Administrator Swenson asked if the preschool has contacted Community Education or any of the local service organizations for assistance. MOTION 08R-07-01 WAS MADE BY SANDY ELIASON AND SECONDED BY CHUCK MILLER TO CHARGE THE PRESCHOOL THE ESTABLISHED \$5.00 PER HOUR BASED ON THE COMMUNITY CENTER EXPENSES, THAT PARENTS BE REQUIRED TO FILL OUT A HOLD HARMLESS AGREEMENT BEFORE A CHILD COULD BE ENROLLED, THAT THE PRE-SCHOOL CHAIRPERSON FILL OUT AND SIGN A LEASE AGREEMENT AND THE INDEMNIFICATION FORM WAIVING ALL LIABILITY FROM THE CITY AND THAT THE PRESCHOOL RAISE THE LIMIT FOR EACH OCCURRENCE ON THEIR INSURANCE COVERAGE TO \$1,000,000. MOTION CARRIED. Councilmember Eliason asked whether other Community Centers have preschool programs. Jon Henke stated that they do, however, they work with the local Community Education programs. Pam Georges commented that if the preschool does not use the room, the room will sit empty. Mayor Swanson stated that he would like to see the preschool located at the Community Center, but was not in favor of the taxpayers subsidizing the cost. Councilmember Eliason suggested that the

issue be revisited by the Park Advisory Commission. MOTION 08R-08-01 WAS MADE BY MAYOR SWANSON AND SECONDED BY IRENE SCHULTZ TO COMPROMISE ON THE COST OF THE ROOM AND CHARGE THE PRESCHOOL \$550 A MONTH WHICH WOULD COVER THE CITY'S EXPENSES. Discussion ensued regarding what effect this would have on other groups wishing to use the Community Center. Councilmember Swanson did not agree with the compromise since it is changing a recommendation from the Park and Recreation Department. MOTION FAILED WITH ONE AYE AND FOUR NAY'S. Park and Recreation Director Jon Henke reported that Wendy Erie resigned from the Park and Recreation Commission effective June 26, 2001. Anyone interested in the position should contact the Community Center. The sixth morning aerobic session of the year starts September 5<sup>th</sup>. Approval was requested to contract with Donna Keiffer to provide this aerobic instruction at a cost of \$528.96 for a period of six weeks. MOTION 08R-09-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE CONTRACTING WITH DONNA KEIFFER TO PROVIDE AEROBIC INSTRUCTION FOR A SIX WEEK SESSION STARTING SEPTEMBER 5<sup>TH</sup> AND ENDING OCTOBER 12<sup>TH</sup> AT A COST OF \$528.96. MOTION CARRIED WITH ALL AYES. The second fitness program for seniors will begin August 20<sup>th</sup> and run until September 27<sup>th</sup>. Approval was requested to contract with Donna Keiffer to provide this fitness program at a cost of \$264.48 for a period of six weeks. MOTION 08R-10-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE CONTRACTING WITH DONNA KEIFFER FOR A FITNESS PROGRAM WHICH WILL BEGIN AUGUST 20<sup>TH</sup> AND RUN UNTIL SEPTEMBER 27<sup>TH</sup> AT A COST OF \$264.48. MOTION CARRIED WITH ALL AYES. A total of 16 children participated in tennis lessons this summer. A total of 25 individuals participated in the 2001 Crosslake Mission Classic tennis tournament. A total of 29 individuals participated in the Thursday adult league with an average of 14 individuals per night for the season. The next Family Fun Day will be held on August 19<sup>th</sup> from 1:00 P.M. to 4:00 P.M. The event will feature Water Wars, free lunch, games and drawings. AAA is sponsoring a senior driving class at the Community Center on August 29<sup>th</sup> and August 30<sup>th</sup> from 8:30 a.m. – 12:30 p.m. The Park and Recreation Department is looking for a qualified instructor for the fall soccer program. The minutes of the July 23, 2001 Park Advisory Commission were included for Council information.

7. PUBLIC WORKS –

- a. The minutes of the June 18, 2001 Public Works Commission Meeting were included for Council information.
- b. The draft minutes of the July 16, 2001 Public Works Commission Meeting were included for Council information.

- c. The Public Works Commission reviewed several options for lane configurations on Pioneer Drive at their July 16<sup>th</sup> Commission Meeting. Following discussion and input from Mr. Reed and Mr. Cotton, a motion was approved to recommend to the City Council that Pioneer Drive be constructed at a width of 40' to match the existing pavement, that an 8' parking lane be striped on the east side of the road and two 13' driving lanes be striped with the balance of the pavement along the edge of the west side of the road. It was noted at the meeting that Mr. Reed and Mr. Cotton stated that they were not opposed to the placement of a sidewalk adjacent to the road if necessary following development of the property. MOTION 08R-11-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE RECOMMENDATION FROM THE PUBLIC WORKS COMMISSION THAT PIONEER DRIVE BE CONSTRUCTED AT A WIDTH OF 40' TO MATCH THE EXISTING PAVEMENT, THAT AN 8' PARKING LANE BE STRIPED ON THE EAST SIDE OF THE ROAD AND TWO 13' DRIVING LANES BE STRIPED WITH THE BALANCE OF THE PAVEMENT ALONG THE EDGE OF THE WEST SIDE OF THE ROAD. MOTION CARRIED WITH ALL AYES.
- d. Memo from Public Works Commission regarding Wolf Trail - The Staff reviewed a petition that was received by the City for improvement to Wolf Trail. The petition failed the 35% front footage requirement due to several large tracts of private and DNR land. At its meeting of July 16, 2001 the Public Works Commission approved a motion to recommend that the City conduct a feasibility study for improvement to Wolf Trail. MOTION 08R-12-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 01-29 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO WOLF TRAIL. MOTION CARRIED WITH ALL AYES. It was noted that the DNR sold leased lots without providing road right-of-way to build the road. Councilmember Eliason asked if the DNR could be assessed if the project were to proceed. City Administrator stated that the DNR can be assessed for road improvements.
- e. Memo from Public Works Commission regarding Pine Point Road – A petition received by the City contained 100% of the property owners in support of improvement to Pine Point Road. Since this road is not a City maintained road, 100% of the cost of the improvement would be assessed against the benefiting property owners prior to the City assuming future maintenance of the road. At a meeting held on July 16, 2001 the Public Works Commission approved a motion to recommend Council approval

to conduct a feasibility study for improvement to Pine Point Road. MOTION 08R-13-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE RESOLUTION 01-30 DECLARING ADEQUACY OF PETITION AND ORDERING PREPARATION OF REPORT FOR PINE POINT ROAD. MOTION CARRIED WITH ALL AYES.

- f. Memo from Public Works Commission regarding Willwood Lane – A petition received by the City failed the 35% front footage requirement due to several tracts of private land and Corps of Engineers property. At a meeting held on July 16, 2001, the Public Works Commission approved a motion to recommend approval of a resolution to conduct a feasibility study for improvement of Willwood Lane. A letter dated August 13, 2001 from City Attorney Sandelin responded to an inquiry by Mayor Swanson on whether Willwood Lane would be considered a conflict of interest for Mayor Swanson since his daughter and son-in-law live along this road. City Attorney Sandelin stated that this is not a situation where the Mayor would be prohibited, through a conflict of interest, from participating in a discussion or from voting on the road improvement petition. MOTION 08R-14-01 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON APPROVING RESOLUTION 01-31 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO WILLWOOD LANE. MOTION CARRIED WITH ALL AYES.
- g. Memo from Public Works Commission regarding Lake Trail – At its July 16, 2001 meeting, a motion was approved to recommend to the Council approval of a resolution to conduct a feasibility study for improvement to Lake Trail. Since this would be a City initiated project, 4/5ths approval of the City Council would be required. MOTION 08R-15-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 01-32 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO LAKE TRAIL. MOTION CARRIED WITH ALL AYES.
- h. Memo from Public Works Commission regarding Bay Shores Road – At its July 16, 2001 meeting, a motion was approved to recommend to the Council approval of a resolution to conduct a feasibility study for improvement to Bay Shores Road. Since this would be a City initiated project, 4/5ths approval of the City Council would be required. MOTION 08R-16-01 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION 01-33 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO BAY SHORES ROAD. MOTION CARRIED WITH ALL AYES.

- i. Memo from Public Works Commission regarding Sandra Road – At its July 16, 2001 meeting, a motion was approved to recommend to the Council approval of a resolution to conduct a feasibility study for improvement to Sandra Road. Since this would be a City initiated project 4/5ths approval of the City Council would be required. MOTION 08R-17-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 01-34 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO SANDRA ROAD. MOTION CARRIED WITH ALL AYES.
- j. Memo from Public Works Commission regarding Shafer Road – At its July 16, 2001 meeting, a motion was approved to recommend to the Council approval of a resolution to conduct a feasibility study for improvement to Shafer Road from the end of the existing bituminous surface northwest, approximately 950 feet and ending at Johnson’s Pine View, Block Two, Lot 6. MOTION 08R-18-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 01-35 ORDERING PREPARATION OF REPORT ON IMPROVEMENT TO SHAFER ROAD. MOTION CARRIED WITH ALL AYES.
- k. Memo from Public Works Commission regarding Happy Cove Road – At its July 16<sup>th</sup> meeting, the Public Works Commission approved a motion to recommend to the City Council approval of a resolution to conduct a feasibility study for improvement to Happy Cove Road. MOTION 08R-19-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE RESOLUTION 01-36 ORDERING PREPARATION OF REPORT ON IMPROVEMENT OF HAPPY COVE ROAD. MOTION CARRIED WITH ALL AYES.
- l. Engineering proposal dated July 31, 2001 from WSN to conduct feasibility studies – MOTION 08R-20-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE ENGINEERING PROPOSAL AS PRESENTED BY WSN FOR WOLF TRAIL AND WOLF COURT NOT TO EXCEED \$2500; WILLWOOD LANE NOT TO EXCEED \$2400; SHAFER ROAD NOT TO EXCEED \$1900; SANDRA ROAD NOT TO EXCEED \$1400; LAKE STREET NOT TO EXCEED \$1900; HAPPY COVE ROAD NOT TO EXCEED \$2200; BAY SHORES ROAD NOT TO EXCEED \$2000; AND WOODLAND DRIVE NOT TO EXCEED \$1200. MOTION CARRIED WITH ALL AYES.
- m. Engineering proposal dated August 1, 2001 from WSN to conduct feasibility study – MOTION 08R-21-01 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE

SCHULTZ TO APPROVE THE ENGINEERING PROPOSAL FROM WSN FOR PINE POINT ROAD AS PRESENTED NOT TO EXCEED \$2200. MOTION CARRIED WITH ALL AYES.

- n. Pay request #1 from Anderson Brothers – MOTION 08R-22-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE PARTIAL PAY ESTIMATE NO. 1 TO ANDERSON BROTHERS FOR THE 2001 ROAD PROJECT IN THE AMOUNT OF \$192,902.60. MOTION CARRIED WITH ALL AYES. This amount excludes retainage of 5% withheld by the City. It was noted that shouldering work will begin on August 13<sup>th</sup> since all of the blacktopping has been completed. Councilmember Swanson reported that the County was opening bids for County Road #103 on August 27<sup>th</sup> with construction expected to start in September.

8. PLANNING AND ZONING –

- a. Community Development Director Paul Larson presented the July 2001 Permit Summary. A total of 89 permits were issued in July with a valuation of \$1,642,940. This brings the year-to-date permit total to 316 with a valuation of \$9,461,730.
- b. The Minutes of the June 15, 2001 Planning and Zoning Commission Meeting and Public Hearing were included for Council information.
- c. Preliminary Plat 01-03 “Wild Wind” – The applicant requests approval on a preliminary plat, “Wild Wind”. The plat includes approximately 14.5 acres, consisting of eleven residential lots and one outlot. The plat meets all of the requirements of the City’s zoning and subdivision ordinances. The applicant is proposing that the road within the subdivision, Gordon Circle, be dedicated to the public. The road design meets the standards of the marginal access road as defined by the City subdivision ordinance with the exception of the right-of-way width, which exceeds the 50 foot minimum. This proposal was reviewed by the Public Works Commission at their July 16<sup>th</sup> regular meeting and a motion was approved to recommend approval to the City Council for the City to accept Gordon Circle with the conditions identified by the Planning and Zoning Staff. Various agencies and departments reviewed the preliminary plat and provided responses. Park and Recreation Director Jon Henke does not have any plans for a park in the area of this property, therefore, has opted to take cash in lieu of land for this subdivision plat. The Park Dedication fee based on number of lots is \$5500. The Planning and Zoning Commission reviewed Preliminary Plat 01-03 and recommend approval to the City Council based on 19 Staff recommendations. MOTION 08R-23-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER

TO APPROVE PRELIMINARY PLAT 01-03, WILD WIND WITH THE FOLLOWING CONDITIONS: (1) PAYMENT OF PARK DEDICATION FEE OF \$5500, CITY ENGINEER, CITY SURVEYOR AND CITY ATTORNEY FEES; (2) CITY ATTORNEY APPROVAL ON THE TITLE OPINION FOR THE PLAT; (3) THAT THE PROPOSED PUBLIC ROAD IS CONSTRUCTED TO CITY STANDARDS AND APPROVED BY THE PUBLIC WORKS COMMISSION WITH RECOMMENDATIONS FROM THE CITY ENGINEER; (4) ACCEPTANCE OF THE PUBLIC IMPROVEMENTS BY THE CITY SHALL BE CONTINGENT UPON RECEIPT OF WRITTEN CERTIFICATION BY THE DEVELOPER'S ENGINEER THAT THE CONSTRUCTION HAS BEEN COMPLETED IN ACCORDANCE WITH THE APPROVED PLANS AND SPECIFICATIONS AND SUBMITTAL OF CERTIFIED RECORD DRAWINGS; (5) THE DEVELOPER SHALL REIMBURSE THE CITY FOR ALL REASONABLE ADMINISTRATIVE COSTS, INCLUDING ENGINEERING AND LEGAL SERVICES, ASSOCIATED WITH THE REVIEW OF PROJECT DOCUMENTS, MEETINGS AND OBSERVATION OF CRITICAL PHASES OF CONSTRUCTION; (6) THE DEVELOPER SHALL PROVIDE A COST ESTIMATE OF THE ROAD CONSTRUCTION AND POST A BOND OR SECURITY WITH THE CITY FOR 125% OF THE ESTIMATED COST OF THE IMPROVEMENTS, IN ACCORDANCE WITH THE CURRENT CITY ORDINANCE; (7) A DEVELOPMENT AGREEMENT SHALL BE PREPARED THAT OUTLINES THE COSTS AND BOND REQUIREMENTS; (8) THE CITY ATTORNEY SHALL REVIEW AND APPROVE THE DEVELOPMENT AGREEMENT; (9) INSPECTION OF THE NEW STREET SHALL BE MADE BY THE CITY ENGINEER WITH THE COST OF SUCH INSPECTIONS PASSED ON TO THE DEVELOPER; (10) BEST MANAGEMENT PRACTICES ARE USED DURING AND AFTER CONSTRUCTION TO PREVENT EROSION; (11) NO CONSTRUCTION, TRAIL DEVELOPMENT, ROUTING OF UTILITY LINES OR OTHER GROUND-DISTURBING ACTIVITIES SHOULD OCCUR WITHIN AT LEAST 20 FEET OF THE BASE OF THE "GORDON ANCIENT EMBANKMENTS"; (12) A PERMANENT FENCE SHALL BE INSTALLED AT A SETBACK OF 20 FEET FROM THE BASE OF THE MOUNDS; (13) A 20 FOOT BUFFER AROUND THE MOUNDS MUST BE FENCED DURING CONSTRUCTION WITH TEMPORARY FENCING TO PROVIDE A VISUAL AND PHYSICAL BARRIER TO INADVERTENT IMPACT

DURING SITE DEVELOPMENT; (14) NO VEGETATION OR STUMP REMOVAL IS PERMITTED WITHIN THE DESIGNATED MOUND AREA; (15) THE MOUNDS SHALL BE MAPPED AND ADDED TO THE PARCEL'S PLAT, REFERENCED IN ANY DEEDS OR ABSTRACTS FOR THE PROPERTY WITH REFERENCE TO THEIR PROTECTION UNDER PROVISIONS OF MS 307.08 OR SUBSEQUENT REVISIONS; (16) THE DEVELOPMENT MUST MEET ALL CONDITIONS OUTLINED IN THE STATE ARCHEOLOGIST MEMO TO THE DEVELOPER, DATED JUNE 25, 2001; (17) A CONSTRUCTION DEPOSIT IS PAID TO CROSSLAKE COMMUNICATIONS FOR CABLE TV AND TELEPHONE UTILITIES PRIOR TO CONSTRUCTION OF ANY SUCH UTILITIES WITHIN THE DEVELOPMENT; (18) A VEGETATION BUFFER CONSISTING OF NATIVE AND/OR ORNAMENTAL PLANTINGS MUST BE RETAINED TO ACT AS SCREENING BETWEEN EAST SHORE ROAD TO THE NORTH AND DEVELOPMENT ON PROPOSED LOT 1, BLOCK 3; AND (19) NO HORSES ARE ALLOWED ON THE PROPOSED DEVELOPMENT. MOTION CARRIED WITH ALL AYES. Regarding the July 16, 2001 recommendation from the Public Works Commission, MOTION 08R-24-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO ACCEPT THE PROPOSED ROAD GORDON CIRCLE ACCORDING TO THE ROAD DESIGN SUBMITTED WITH THE APPLICATION AND IN ACCORDANCE WITH THE CONDITIONS OUTLINED IN THE PRELIMINARY PLAT APPROVAL. The applicant indicated that he was interested in starting the road and constructing a spec home prior to final plat approval. It was the consensus of the Council that the applicant could proceed prior to final plat approval.

- d. Rezoning RR to R-1 & Preliminary Plat 01-04, Little Pine Wilderness First Addition – David Nevin is requesting a zoning change from RR, Rural Residential to R-1, Low Density Residential for property lying north of Wilderness Trail in order to subdivide 13.79 acres. The zoning change is necessary for the northern portion of the property to allow for a minimum lot size of 40,000 square feet. The current RR, Rural Residential zoning classification requires a 5 acre minimum lot size. The applicant also requested approval for Preliminary Plat 01-04, "Little Pine Wilderness First Addition" The Preliminary Plat is needed to divide the land into individual lots for resale. A conditional use permit for a controlled access lot for Lots 1-6, Block One was approved by the Planning and Zoning Commission at their July 20, 2001 meeting contingent on Council approval for the

rezoning and preliminary plat. This controlled access would allow access to the lake for six off lake lots. Two letters were received in opposition to the request which were provided to the Council. The plat was sent to several agencies for review and comment. MOTION 08R-25-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO APPROVE THE REZONING CHANGE FROM RR, RURAL RESIDENTIAL TO R-1, LOW DENSITY RESIDENTIAL FOR LITTLE PINE WILDERNESS FIRST ADDITION. MOTION CARRIED WITH ALL AYES. It was noted that the total buildable area excludes the wetlands on the property. MOTION 08R-26-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO APPROVE PRELIMINARY PLAT 01-04, LITTLE PINE WILDERNESS FIRST ADDITION WITH THE FOLLOWING CONDITIONS: (1) OUTLOT A&B SHALL BE TIED TOGETHER WITH RESTRICTIONS FILED WITH THE COUNTY RECORDER PERMANENTLY REQUIRING THAT THE LOTS BE CONSIDERED ONE LOT ONLY AND SHALL NOT BE DIVIDED IN THE FUTURE; (2) OUTLOT A&B SHALL REMAIN IN COMMON OWNERSHIP OF THE PROPERTY OWNERS IN THE SUBDIVISION AND SHALL NOT BE DEVELOPED IN THE FUTURE; (3) NO PARKING, BUILDINGS, CAMPING, OR STORAGE OF PERSONAL PROPERTY SHALL BE ALLOWED ON THE CONTROLLED ACCESS LOT (OUTLOT A&B), PER ORDINANCE. ALL TERRAIN VEHICLES AND GOLF CARTS MAY BE PARKED ON THE CONTROLLED ACCESS LOT TEMPORARILY DURING THE TIME WHEN THE DRIVER OF SUCH VEHICLE IS USING THE PARK FACILITY OR ACCESSING THE SURFACE WATER FROM THE LOT; (4) "NO PARKING" SIGNS SHALL BE INSTALLED ALONG WILDERNESS TRAIL IN APPROPRIATE PLACES TO DISCOURAGE ROADSIDE PARKING FOR RESIDENTS ACCESSING THE CONTROLLED ACCESS LOT (OUTLOT A&B); (5) A WALKING/ALL-TERRAIN/GOLF CART PATH SHALL BE DESIGNATED ON PRIVATE PROPERTY TO ALLOW ACCESS TO THE CONTROLLED ACCESS LOT. THIS WILL DISCOURAGE NON-AUTOMOBILE TRAFFIC FROM USING THE PUBLIC ROAD RIGHT-OF-WAY. THE PATH SHOULD BE IMPROVED AND SURFACED WITH A MATERIAL THAT WILL ENCOURAGE USE BY THE RESIDENTS; (6) ONLY ONE STRUCTURE SUCH AS A DOCK, WALKWAY, OR BRIDGE FOR PEDESTRIAN OR ATV, GOLF CART OR MOBILITY VEHICLE ACCESS SHALL BE ALLOWED TO CONNECT OUTLOT A TO

OUTLOT B. ADDITIONAL DOCKS, BOARDWALKS, OR OTHER PLATFORMS SHALL REQUIRE A CONDITIONAL USE PERMIT; (7) BEST MANAGEMENT PRACTICES FOR SHORELAND AREAS SUCH AS SILT FENCING AND EROSION CONTROL MEASURES MUST BE UTILIZED DURING CONSTRUCTION TO MINIMIZE ANY EROSION AND SEDIMENT IMPACTS ON THE WETLANDS AND SURFACE WATER; (8) ONE DOCK SHALL BE ALLOWED ON OUTLOT B TO PROVIDE FOR OVER THE WATER STORAGE ON BOATLIFTS FOR ONE WATERCRAFT FOR EACH RESIDENTIAL LOT IN BLOCK ONE. THE ORDINANCE ALLOWS SIX WATERCRAFT TO BE MOORED OR STORED OVER WATER ON A STANDARD SIZED LOT. THE FOLLOWING CONDITIONS SHALL APPLY: a. DOCK AND BOATLIFTS TO BE REMOVED ONLY AS REQUIRED FOR MAINTENANCE AND REPAIR; b. DEPARTMENT OF NATURAL RESOURCES STANDARDS MUST BE FOLLOWED FOR THE REMOVAL OF ANY AQUATIC VEGETATION AND OTHER DEBRIS; c. DOCK MUST MAINTAIN A 10-FOOT SETBACK FROM THE EAST PROPERTY LINE; (9) AN ONSITE SEWER EVALUATION, INCLUDING TWO SOIL BORINGS PER LOT SHALL BE SUBMITTED TO THE PLANNING AND ZONING OFFICE TO VERIFY THAT A STANDARD SEWAGE TREATMENT SYSTEM CAN BE ACCOMPLISHED; (10) AN EXEMPTION CERTIFICATE MUST BE OBTAINED FROM THE CROW WING SOIL AND WATER CONSERVATION DISTRICT PRIOR TO THE FILLING OF ANY WETLANDS; (11) THE DECLARATION OF COVENANTS STATES THE APPROPRIATE PARTS OF THESE CONDITIONS; (12) COMPLETE SUBDIVISION COVENANTS SHALL BE FILED WITH THE PLANNING AND ZONING OFFICE PRIOR TO PLAT APPROVAL BY THE CITY COUNCIL, WHICH SPECIFY WHICH LOT OWNERS HAVE AN OWNERSHIP INTEREST IN THE OUTLOT, WHAT ACTIVITIES ARE ALLOWED ON THE OUTLOT AND HOW MANY WATERCRAFT ARE PERMITTED TO BE MOORED OR STORED (OVER WATER) ON THE CONTROLLED ACCESS LOT, IF ANY. (13) COVENANTS SHALL BE RECORDED WITH THE FINAL PLAT; (14) ANY CONDITIONS THAT ARE NOT INCLUDED IN THE COVENANTS WILL BE RECORDED WITH THE COUNTY THROUGH THE PLANNING AND ZONING OFFICE; (15) THE DEVELOPER SHALL BE REQUIRED TO PAY THE REMAINING ASSESSMENT DEBT FOR THE ROAD IMPROVEMENTS TO

WILDERNESS TRAIL PRIOR TO THE SALE OF ANY LOTS; (16) CITY ATTORNEY APPROVES THE TITLE OPINION FOR THE PLAT; (17) ALL OF THE FOLLOWING FEES ARE PAID PRIOR TO THE SIGNING OF THE FINAL PLAT: a. PARK DEDICATION FEE; b. UNPAID BALANCE OF ROAD ASSESSMENT FEE FOR THAT LENGTH OF WILDERNESS FRONTING ON THE PROPOSED SUBDIVISION; AND c. CITY ENGINEER AND SURVEYOR REVIEW FEES. MOTION CARRIED WITH ALL AYES.

- e. Building Code Research – Community Development Director Paul Larson requested Council direction regarding conducting research on adopting the State Building Code. MOTION WAS MADE BY CHUCK MILLER TO DIRECT STAFF TO POSTPONE RESEARCH REGARDING THE ADOPTION OF THE STATE BUILDING CODE AND TO BRING THE ISSUE BACK TO THE COUNCIL AT A LATER DATE. MOTION DIED FOR LACK OF A SECOND. MOTION 08R-26-01 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO DIRECT STAFF TO CONDUCT RESEARCH ON ADOPTING THE STATE BUILDING CODE. Discussion ensued regarding the amount of time needed for Staff to research the issue, why the City needs to adopt the code, who would be hired as an inspector and what the pros and cons would be of adopting the code. MOTION CARRIED WITH COUNCILMEMBER MILLER OPPOSED.
- f. Letter from Crow Wing County regarding Zoning permits was included for Council information.
- g. Land Alteration Permit Review Process – Currently the City has rules regarding alteration of land, defined as grading and/or vegetation removal, however, the Staff is having difficulty administering this complex topic. Although Staff has an understanding of the impact of land alteration activities on the lake resources, it is their recommendation that experts in the area of soil and water be utilized to assist in the permit review process. Keith Pohl, Director of the Crow Wing County Soil and Water Conservation District, has agreed to assist the City by reviewing the land alteration site plan and meet with the property owner and contractor on site. The cost of the review would be \$50 per permit. The City fee schedule would be adjusted to accommodate this service. MOTION 08R-27-01 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO AUTHORIZE PLANNING AND ZONING STAFF TO UTILIZE THE CROW WING COUNTY SOIL AND WATER CONSERVATION DISTRICT STAFF TO AID IN THE REVIEW OF LAND ALTERATION PERMITS WITHIN THE CITY AT A COST OF \$50 PER PERMIT.

MOTION CARRIED WITH ALL AYES. There was some discussion regarding whether all applications would require review by the Soil and Water District. MOTION 08R-28-01 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO RETAIN THE PERMIT FEE FOR RIP RAP AND SAND BLANKETS AT \$15.00 BUT TO INCREASE ALL OTHER LAND ALTERATION PERMITS TO \$65.00. MOTION CARRIED WITH ALL AYES.

9. LONG RANGE CAPITAL PLANNING – The Minutes of the June 27, 2001 Meeting were included for Council information.

10. SEWER COMMITTEE –

- a. The Minutes of the June 13, 2001 Sewer Committee Meeting were included for Council information.
- b. The Minutes of the July 11, 2001 Sewer Committee Meeting were included for Council information.
- c. A letter dated July 23, 2001 to Mr. Terry Engel from City Administrator Tom Swenson regarding Grant Funding for Section 569 was included for Council information.
- d. A memo dated July 19, 2001 from the Minnesota Pollution Control Agency showed the City's placement on the 2002 Wastewater Intended Use Plan and was included for Council information.
- e. A letter dated August 2, 2001 from the Minnesota Pollution Control Agency informed the City of preliminary approval of the sewer facility plan as submitted on April 30, 1998 by Mark Hallan of Widseth Smith Nolting.
- f. It was noted that the Sewer Committee will hold a public hearing on September 10<sup>th</sup> at 6:00 P.M. at City Hall.

11. PERSONNEL COMMITTEE – A memo dated August 2<sup>nd</sup> from Carol Roquette notified the City of her decision to accept a job offer in Hutchinson. Carol's last day will be August 17<sup>th</sup>.

12. RECYCLING – Councilmember Miller reported that a total of 27.17 tons of recyclables were collected in July.

**G. OLD BUSINESS** – Nothing

**H. NEW BUSINESS** – Nothing

**I. PUBLIC FORUM** - Ruth Ann Hanson, Crosslake Chamber of Commerce Director, addressed the Council and thanked the Police Department, Fire Department, Public Works Department and everyone else involved in the Celebrate America Crosslake Celebration. Since the Street Dance was not as

financially successful as anticipated, a decision has been made by Chamber members to discontinue the event. In 2001 a total of \$29,000 was spent to raise \$11,000. Because the revenues received are used to fund the annual fireworks display, other options of financing the fireworks are being considered. The City was requested to consider contributing \$2,000 to the Chamber to assist with the fireworks. Mayor Swanson asked what percent of levy other cities donate to support fireworks. Councilmember Eliason commented that in the past WAPOA included an option of making a donation towards the fireworks when the membership applications were due.

MOTION 08R-29-01 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 10:02 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach  
Clerk/Treasurer

**RESOLUTION 01 – 28**

**RESOLUTION CHANGING REFERENDUM LEVY FROM MARKET VALUE BASIS TO NET TAX CAPACITY BASIS**

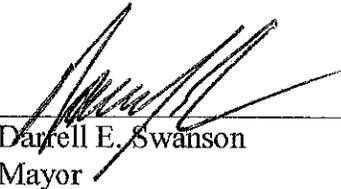
WHEREAS; following voter approval, in 1996 the City of Crosslake issued \$640,000 in General Obligation Bonds to finance the construction of a Community Center (\$640,000 G.O. Community Center Bonds, Series 1996) and;

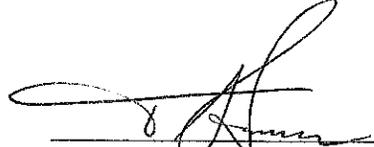
WHEREAS; said Bonds were classified as Market Value Referendum Bonds; and

WHEREAS; Minnesota Statutes were changed during the 2001 Legislative Session to exempt seasonal recreational property from paying current or future Market Value Referendum Levies unless they are converted to a Net Tax Capacity Basis prior to October 1, 2001.

NOW THEREFORE BE IT HEREBY RESOLVED that the City Council of the City of Crosslake hereby converts the \$640,000 G.O. Community Center Bonds, Series 1996 from a Market Value Basis to a Net Tax Capacity Basis and that the City Administrator is directed to provide a copy of this Resolution to the Crow Wing County Auditor.

Adopted this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

RESOLUTION 01-29

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

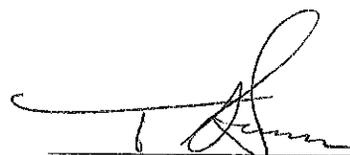
WHEREAS, it is proposed to improve Wolf Trail from the intersection of CSAH No. 3 to the intersection of Pine Bay Road and Wolf Court from the intersection of Wolf Trail to the end of the road.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darren E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator.

RESOLUTION 01-30

RESOLUTION DECLARING ADEQUACY OF PETITION  
AND  
ORDERING PREPARATION OF REPORT

BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA

1. A certain petition requesting the improvement of Pine Point Road, from the intersection of Daggett Pine Road to the end of the road, filed with the Council in May, 2001 is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minnesota Statutes, Section 429.035.
2. The petition is hereby referred to Dave Reese of Widseth Smith Nolting and that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

RESOLUTION 01-31

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Willwood from the intersection of County Road No. 103, south and southeast to the end of the road (approximately the north property line of Lot 3 Ferndale Plat).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.



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Darren E. Swanson  
Mayor



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Thomas N. Swenson  
City Administrator

RESOLUTION 01-32

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Lake Trail from the intersection of Lake Street, west, approximately 450 feet to the end of the road, by constructing road and drainage improvements, pursuant to Minnesota Statutes, Chapter 429, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

RESOLUTION 01-33

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Bay Shores Road from the intersection of CSAH No. 3 to the end of the road, by constructing road and drainage improvements, pursuant to Minnesota Statutes, Chapter 429, and:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator.

RESOLUTION 01-34

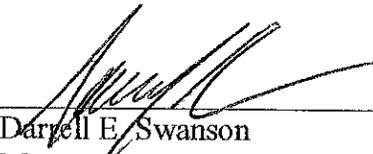
RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

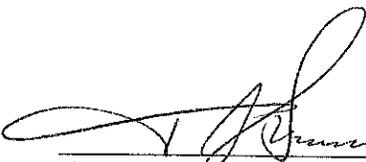
WHEREAS, it is proposed to improve Sandra Road from the intersection of CSAH No. 3 to the end of the road, by constructing road and drainage improvements, pursuant to Minnesota Statutes, Chapter 429, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator.

RESOLUTION 01-35

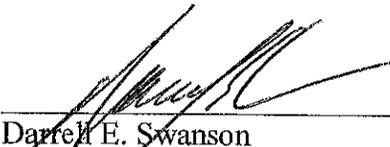
RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

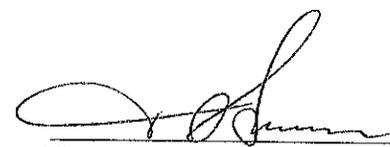
WHEREAS, it is proposed to improve Shafer Road from the end of the existing bituminous surface (approximately the southeast corner of Lot 5 Lile Acres) northwest, approximately 950 feet and ending at Johnson's Pine View, Block Two, Lot 6, by constructing road and drainage improvements, pursuant to Minnesota Statutes, Chapter 429, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator.

RESOLUTION 01-36

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to improve Happy Cove Road from the intersection of Happy Landing Road to the end of the road and Happy Landing Road from the end of the bituminous surface (approximately the intersection of Happy Cove Road) North, approximately 475 feet, by constructing road and drainage improvements, pursuant to Minnesota Statutes, Chapter 429, and;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CROSSLAKE, MINNESOTA:

That the proposed improvement be referred to Dave Reese of Widseth Smith Nolting for the study and that he is instructed to report to the City Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Adopted by the Council this 13<sup>th</sup> day of August 2001.

  
\_\_\_\_\_  
Darrell E. Swanson  
Mayor

  
\_\_\_\_\_  
Thomas N. Swenson  
City Administrator

BILLS FOR APPROVAL

13-Aug-01

VENDOR	DEPT	AMOUNT
Ace Hardware, small tools, sledge	PW	\$ 33.54
AceHardware, fasterns for signs	PW	\$ 6.39
Ace Hardware, fluid trans, insecticide	P & R	\$ 15.64
Ace Hardware, sprinkler supplies	Govt	\$ 10.13
Ace Hardware, fastners, sprinkler can, ladder	P&R	\$ 46.01
Ace Hardware, sprinkler system supplies	Govt	\$ 33.12
Ace Hardware, ant trap	P&R	\$ 3.17
Ace Hardware, sprinkler system supplies	Govt	\$ 4.55
Ace Hardware, dustpan,planter	P&R	\$ 5.84
Ace Hardware, bolt cutter	P & R	\$ 24.48
Ae Hardware, chain & hooks for sign, sprinkler	Govt	\$ 8.90
Amdahl, Mike (food while getting truck repaired)	PW	\$ 31.77
Anderson Brothers, Class 5,	PW	\$ 212.91
Anderson Brothers, Class 5, rock	PW	\$ 540.98
Blue Lakes Disposal, garbage	P & R	\$ 50.48
Blue Lakes Disposal, garbage	Admin	\$ 58.94
Blue Lakes Disposal, garbage	PW	\$ 58.96
Blue Lakes Disposal, garbage	P & R	\$ 50.48
Brainerd Lakes Area Chamber(contribution)	Govt	\$ 2,000.00
Cellular One, phone	Police	\$ 186.83
Chris Nisselius, refund 3 month weight membership	P&R	\$ 30.00
Council #65 - union dues	All	\$ 138.75
Credit Card/Best Western ( over night for truck repair)	PW	\$ 43.43
Crosslake Aggregate, Inc, 95Ford AC/freon added	PW	\$ 38.61
Crosslake Auto Sales, plug, rotor, ,repair 90 Chevy	PW	\$ 210.32
Crosslake Communications	Debt svc	\$ 925.93
Crosslake Communications, phone, internet, fax	All	\$ 1,049.70
Crosslake Rolloff, recycle	Recycle	\$ 1,950.00
Crow Wing County Recorder, variances	P & Z	\$ 97.50
Crow Wing Power, electric service	Govt	\$ 609.00
Crow Wing Power, electric service	Warm	\$ 32.16
Crow Wing Power, electric service	Street lights	\$ 59.11
Crow Wing Power, electric service	Warehouse	\$ 48.46
Crow Wing Power, electric service	P & R	\$ 11.00
Crow Wing Power, electric service	P & R	\$ 10.65
Crow Wing Power, electric service	P & R	\$ 357.50
Deferred Comp	All	N/A
Delta Dental (dental for employees		N/A
Dennis Palm, word processing, resumes, drafts	P&R	\$ 201.28
Designs by Nancy, wallpaper border & install		\$ 448.00
Echo Publishing & Printing, legal	P & Z	\$ 52.00
Echo Publishing , ad for dance	Fire	\$ 61.50
Echo Publishing, Fireman's ad for dance	Fire	\$ 99.75
Echo Publishing, affidavit of publication	P & Z	\$ 52.00
Echo Publishing, #10 envelopes	P&Z	\$ 30.14
Echo Publishing, #10 envelopes	Admin	\$ 30.14

Echo Publishing, business cards		P&Z	\$ 38.33
Echo Publishing, business cards		P & R	\$ 38.33
Echo Publishing, business cards		Govt	\$ 19.17
Erik Swanson, baton holder, latex glove carrier, silent ri		Police	\$ 67.96
Felician College, pre-employ investigation B Willard		Police	\$ 295.00
First Supply, popup sprink, reducer, nipple		P&R	\$ 41.35
Fortis - disability			\$ 159.14
Fyle Honey Wagon, pump holding tank		Govt	\$ 75.00
Gammello Sandelin & Qualley, PA (retainer)		Legal	\$ 683.31
Gammello Sandelin & Qualley, PA		Legal	\$ 1,301.31
Gammello Sandelin & Qually, PA		Legal	\$ 437.00
Gammello Sandelin & Qually, PA		Legal	\$ 298.71
Gammello Sandelin & Qually, PA		Legal	\$ 28.50
Gammello Sandelin & Qually, PA		Legal	\$ 1,569.84
Gammello Sandelin & Qually, PA		Legal	\$ 123.50
Gammello Sandelin & Qually, PA		Legal	\$ 23.75
Gammello Sandelin & Qually, PA		Legal	\$ 24.78
Gammello Sandelin & Qually, PA		Legal	\$ 110.46
Gammello Sandelin & Qually, PA		Legal	\$ 321.60
Gammello Sandelin & Qually, PA		Legal	\$ 19.00
Gammello Sandelin & Qually, PA		Legal	\$ 273.23
Gammello Sandelin & Qually, PA		Legal	\$ 19.00
Gammello Sandelin & Qually, PA		Legal	\$ 357.23
Henderson, Julia(lessons & Directing t. tournment		P & R	\$ 541.65
Holiday Crosslake, gas		Police	\$ 466.48
Holiday Crosslake, gas		P & Z	\$ 25.99
Houston Ford,engine prob, lube, oil, filter		Police	\$ 46.91
John Henke, daycare		P&R	\$ 140.00
Larry Helsene, 5 rolls film & developing		P & R	\$ 100.00
Marco, staples for copy machine		P & R	\$ 34.92
Marco, staples for copy machine		Admin	\$ 34.91
Master charge- Mills Fleet, water softner salt		P & Z	\$ 111.38
Master charge -Mills Fleet, water softner salt		Park	\$ 111.38
Master charge -Wal-Mart, 18 gal tot, tennis balls		P&R	\$ 55.68
Mastercard, food (Ted)		PW	\$ 19.62
Mastercard, lodging for seminar (Ted)		PW	\$ 255.43
Mastercard/Conoco, gas		P & Z	\$ 7.00
Medica, health insurance employees		All	N/A
Meschke, Liz (t. Lessons & directing tournment		P&R	\$ 397.56
Midy Tidy, clean carpet adm, council, police		Govt	\$ 280.00
Minnesota's T's, t-shirts, screen print		P&R	\$ 368.52
Minnesota Bookstore		P&Z	\$ 121.98
Minnesota Bookstore, Maps		P&Z	\$ 11.52
Minnesota Geological Survey (Topo maps)		P & Z	\$ 25.36
Minnesota Life, life ins for employees		All	N/A
Minnesota Telephone Association, education		Govt	
MN Benefits		ALL	\$ 1,265.00
MN Life		All	N/A
MN Ncpers- employee paid life insurance		All	N/A
MN Social Services		PW	\$ 102.90
Moonlight Square, gas		Police	\$ 108.00

Moonlight Square, gas	P & Z	\$ 28.41
Moonlight Square, gas	Police	\$ 22.82
Moonlight Square, gas	Police	\$ 286.59
Moonlight Square, gas	P & Z	\$ 22.75
M-R Sign CO, green post	PW	\$ 293.60
NCPERS - life insurance	All	N/A
North Ambulance	Amb	\$ 1,103.00
Northwood Turf & Power, guard	PW	\$ 3.75
Northwood Turf & Power, extension	PW	\$ 13.94
Office Max, Fax machine cassette	Police	\$ 30.88
Office Max, full color copi	Police	
Office Max, MKB Cstl, ultra green	P&R	\$ 47.74
Office Shop, binder, pens, portfolio, duster	P&R	\$ 11.26
Office Shop, collator, wire file	Admin	\$ 31.11
Office Shop, fastners	P & Z	\$ 9.57
Office Shop, index tabs, , labels	P & Z	\$ 3.18
Office Shop, name plate Patty Potts	Admin	\$ 46.60
Office Shop,C-fold towels	Govt	\$ 9.48
Palm, Dennis word processing etc	P & R	\$ 307.57
Payroll/Council & Employee	All	\$ 41.53
PERA	All	N/A
Pine River Oil Company (diesel fuel)	All	N/A
Pine River Oil Company (unleaded gas)	PW	\$ 329.28
R.N. Lee, engraved gold badges	PW	\$ 401.83
State/Federal Taxes	Police	\$ 139.26
The Office Shop, 2 chair mats	All	N/A
The Office Shop, sorter	Police	\$ 121.39
The Office Shop, printer cartridge	Admin	\$ 74.50
The Office Shop, clasp envelopes, Smd legal pkt	Admin	\$ 10.60
The Office Shop, Hew ink cartridge	Admin	\$ 39.66
The Office Shop, mag. Board, computer paper	Admin	\$ 28.74
Uniforms Unlimited, evidence tape	Police	\$ 54.30
Uniforms Unlimited, evidence tape, 5 rolls	Police	\$ 74.89
Viking Coca Cola Bottling, pop	Govt	\$ 40.47
Viking Coca Cola Bottling, pop	P & R	\$ 105.70
Viking Office Products,c-fold towels, t tissue	P & R	\$ 35.84
Viking Office Products,hole punch	Govt	\$ 96.22
Viking Office Products,scissors, pens	P&Z	\$ 10.98
Viking Office Products,office supplies	Admin	\$ 4.42
Viking Office Products, waste baskets	Police	\$ 10.58
Water Wars, family day	P & R	\$ 250.00
Whitefish Automotive, change oil, filter, lube	Police	\$ 21.60
Wideth Smith Nolting, engineer fees	All	\$ 32,588.91
Xcel Energy, natural gas	Admin	\$ 74.89
Xcel Energy, natural gas	P & R	\$ 74.09
Xcel Energy, natural gas	Warm	\$ 21.30
Xcel Energy, natural gas	PW	\$ 34.22
Moonlight Square, gas	Fire	\$ 70.95
Holiday Crosslake, gas	Police	\$ 42.00
<b>TOTAL</b>		<b>\$ 57,998.14</b>

