

**COUNCIL PROCEEDINGS
CITY OF CROSSLAKE MINNESOTA
REGULAR COUNCIL MEETING
AUGUST 12, 1996**

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, August 12, 1996. The following Councilmembers were present : Jane M. Michaud, Charles O. Miller, Raymond P. Smyth and John, (Jack) R. Webster. Absent was Mayor David M. Kolesar. Also present was City Clerk Arlene A. Buchite, City Attorney Paul Sandelin and Reporter Christine DuFour. There were approximately seven other individuals in attendance.

Deputy Mayor Chuck Miller called the regular meeting to order at 7:00 P.M.

CRITICAL ISSUES - Nothing.

CONSENT CALENDAR -

MOTION 08R-01-96 WAS MADE BY RAY SMYTH AND SECONDED BY JANE MICHAUD TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF JULY 8, 1996 REGULAR COUNCIL MEETING; (2) MINUTES OF JULY 30, 1996 SPECIAL COUNCIL SESSION; (3) CLERK/TREASURER'S FINANCIAL REPORTS FOR JUNE AND JULY, 1996; (4) TELEPHONE COMPANY FINANCIAL REPORT FOR JUNE, 1996; AND (5) CABLEVISION FINANCIAL REPORT FOR JUNE, 1996. MOTION CARRIED UNANIMOUSLY.

CLERK'S REPORT -

MOTION 08R-02-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO APPROVE BILLS FOR PAYMENT CONSISTING OF: (1) GAMMELLO SANDELIN P.A. FOR ATTORNEY FEES FOR \$1,439.00; (2) WIDSETH SMITH NOLTING FOR ENGINEERING FEES OF \$28,479.47; (3) GEORGE RICHES EXPENSES FOR CITY HALL ADDITION FOR \$4,347.83; (4) TOM'S BACKHOE FOR INSTALLING FIRE HYDRANT FOR \$3,422.69; (5) BRIGG'S AND MORGAN FOR LEGAL ON GENERAL OBLIGATION BONDS FOR \$4,930.00; (6) EHLERS AND ASSOCIATES FOR PREPARATION OF TIF STATE REPORTS FOR \$315.00; (7) JANICE COSTELLO FOR TENNIS INSTRUCTOR FEES FOR \$1,920.00; (8) PINE RIVER OIL FOR GAS AND DIESEL FUEL FOR \$1,003.66; (9) CROW WING COUNTY DEPARTMENT OF HIGHWAYS FOR SALT/SAND FOR \$895.25; (10) CROSSLAKE SANITATION FOR RECYCLING AND GARBAGE PICKUP OF \$1156.10; (11) BETH LARSON FOR WAGES AS ASSISTANT FOR FUN IN THE PARK FOR \$125.00; (12) UPPER MIDWEST SALES FOR VACUUM CLEANER FOR COMMUNITY CENTER FOR \$638.40; (13) OFFICE SUPPLY CENTER FOR TABLES FOR COMMUNITY CENTER FOR \$505.88; (14) CROSSLAKE AUTO FOR SERVICE AND REPAIRS FOR \$143.12; (15) BONESTROO ROSENE ANDERLIK &

ASSOCIATES FOR PAYMENTS ON COMMUNITY CENTER FOR \$8,801.41; AND (16) HAWKINS CHEMICAL INC. FOR \$869.36. MOTION CARRIED UNANIMOUSLY.

Jack Webster recommended holding off paying the bill to Cyberstar for annual maintenance on the copier until future needs can be assessed.

A letter from Northern National Bank requested release of pledged collateral in the amount of \$660,000. Clerk Buchite recommended that only \$460,000 be released since the bookkeeper at the Telephone Company is unavailable and the pledged amount includes the Telephone Company.

MOTION 08R-03-96 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO RELEASE \$460,000 OF PLEDGED COLLATERAL THROUGH NORTHERN NATIONAL BANK. MOTION CARRIED UNANIMOUSLY.

The date for the Truth in Taxation Meeting will be set at a later date. The County requires notification before September 16th.

MOTION 08R-04-96 WAS MADE BY RAY SMYTH AND SECONDED BY JACK WEBSTER TO APPROVE DORIS FRASER, DORIS STEVENSON, DELFORD BECKE, FRANCES HORTON, MARY CORRICK, ORDELL BUNTJI, BARBARA J. HOPE, CYNTHIA THUNELL, VIVIAN GEROLD AND GERALDINE SAWATZKE AS ELECTION JUDGES. MOTION CARRIED UNANIMOUSLY.

The filing dates for municipal office is August 27th through September 10th.

Any special assessments the City wants collected in 1997 taxes must be certified to the Crow Wing County Auditor's Office by November 30, 1996.

MOTION 08R-05-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO RELEASE TIF MONIES TO DAGGETT BROOK TOWNHOUSES FOR \$12,924.83; REED'S MARKET FOR \$10,005.33 AND RIVERWOOD FOR \$9,028.06. MOTION CARRIED UNANIMOUSLY.

MOTION 08R-06-96 WAS MADE BY JANE MICHAUD AND SECONDED BY CHUCK MILLER TO APPROVE AN AFTER-THE-FACT BEER LICENSE FOR THE AMERICAN LEGION COUNTRY FAIR. MOTION CARRIED UNANIMOUSLY.

MAYOR'S REPORT -

Acting Mayor Chuck Miller read a letter of resignation from Councilmember Jane Michaud. The resignation effective date is August 27, 1996. The seat will be filled during the November election.

MOTION 08R-07-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO ACCEPT THE RESIGNATION OF JANE MICHAUD AS COUNCIL PERSON WITH REGRETS. MOTION CARRIED UNANIMOUSLY.

Rick and Nancy Koch and the Garden Club volunteers were thanked for their donation and upkeep of the flowers on the corner of County Road #3 and #66.

MOTION 08R-08-96 WAS MADE BY JACK WEBSTER AND SECONDED BY RAY SMYTH TO ACCEPT THE SEWER FEASIBILITY STUDY AS COMPILED BY WIDSETH SMITH AND NOLTING. MOTION CARRIED UNANIMOUSLY.

MOTION 08R-09-96 WAS MADE BY RAY SMYTH AND SECONDED BY JANE MICHAUD TO APPROVE THE APPLICATION PROCESS FOR FUNDING OF SEWER AND THE AUTHORITY TO PROCEED. MOTION CARRIED UNANIMOUSLY.

PLANNING AND ZONING -

There were 46 zoning permits issued in July for a total of 197 year-to-date. Year-to-date valuation is \$5,207,493.

The Planning and Zoning Commission requested approval on Amendment 83, Third Series specifying adult use as a conditional use within the commercial zoning district.

MOTION 08R-10-96 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO APPROVE ORDINANCE #83, THIRD SERIES, SECTION 8.37 ADDING ADULT USE AS A CONDITIONAL USE IN THE COMMERCIAL DISTRICT. MOTION CARRIED UNANIMOUSLY.

PARK AND RECREATION -

A Certificate of Substantial Completion has been signed by Bonestroo Rosene Anderlik & Associates, Gopher State Contracting and Park and Recreation Liaison Ray Smyth for the Community Center. The City took possession of the facility on July 29, 1996 at 5:00 P.M.

A punchlist inspection was done on July 29, 1996. A list of outstanding items was noted on the punchlist.

A dedication of the Community Center is scheduled for September 21st at 1:00 P.M.

One bid was received for the earth moving at the ball field.

MOTION 08R-11-96 WAS MADE BY RAY SMYTH AND SECONDED BY JACK WEBSTER TO ACCEPT THE RECOMMENDATION OF THE PARK AND RECREATION COMMISSION AND APPROVE THE BID FROM ANDERSON BROTHERS WITH A CHANGE ORDER TO REDUCE THE AGGREGATE AND THE AMOUNT OF THE BID BY \$13,062.24. MOTION CARRIED UNANIMOUSLY.

MOTION 08R-12-96 WAS MADE BY RAY SMYTH AND SECONDED BY JACK WEBSTER TO APPROVE THE HIRING OF JOSEPH ULSCHMID EFFECTIVE JULY 22ND AS PARK MAINTENANCE WORKER FOR 20 HOURS A WEEK AND TO TRANSFER \$3,500 FROM THE PUBLIC WORKS BUDGET TO THE PARK BUDGET TO COVER THE HALF-TIME MAINTENANCE PERSON. MOTION CARRIED UNANIMOUSLY.

MOTION 08R-13-96 WAS MADE BY RAY SMYTH AND SECONDED BY JANE MICHAUD TO APPROVE THE HIRING OF SCOTT SADUSKY AS PARK AND RECREATION ASSISTANT EFFECTIVE AUGUST 3RD AT \$7.50 PER HOUR FOR 20 HOURS PER WEEK. MOTION CARRIED UNANIMOUSLY.

MOTION 08R-14-96 WAS MADE BY RAY SMYTH AND SECONDED BY JANE MICHAUD TO ACCEPT THE DONATION OF \$4,000 FOR BALLFIELD FENCING FROM THE AMERICAN LEGION POST #500 AND TO WRITE A THANK YOU LETTER TO THEM. MOTION CARRIED UNANIMOUSLY.

PUBLIC WORKS/CEMETERY -

Mr. and Mrs. Eugene Courneya had appeared before the Commission, and were present at the Council meeting, to request that the City stop using that portion of Willwood Road which crosses their property and that the road be re-routed to the correct location. The Council discussed several options for solving the problem.

MOTION 08R-15-96 WAS MADE BY JACK WEBSTER AND SECONDED BY JANE MICHAUD TO HAVE THE CITY ATTORNEY AND CITY ENGINEER LOOK INTO THE ROAD PROBLEM WITH THE COURNEYA'S AND TO MAKE A PRESENTATION TO THE COUNCIL FOR THEIR CONSIDERATION AND WHATEVER EXPENSES THERE ARE WILL BE ADDED TO THE ROAD PROJECT FOR PROPERTY OWNERS TO SHARE. MOTION CARRIED UNANIMOUSLY.

A quote had been received for decking on Sunrise Island Bridge.

MOTION 08R-16-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO HIRE RAY KULLHEM TO REPAIR THE BRIDGE AT \$3,700 AS QUOTED PLUS \$700 FOR NAILS. MOTION CARRIED UNANIMOUSLY.

PUBLIC SAFETY -

The Commission requested that emergency sirens be considered during the upcoming budget meetings.

The City Attorney will check into a draft Ordinance which will address the transportation of animals in trailers and boats for Commission review.

Chief Backdahl requested approval to participate in the Safe and Sober Grant Program. The cost is approximately \$1000 per department with the funding coming from the State. The City's cost would be \$75.00. The program would run from October 1, 1996 through September 30, 1997.

MOTION 08R-17-96 WAS MADE BY JANE MICHAUD AND SECONDED BY RAY SMYTH TO APPROVE THE RESOLUTION FOR SAFE AND SOBER COMMUNITIES WHICH WOULD COST APPROXIMATELY \$1000 WITH CITY COST OF \$75.00. MOTION CARRIED UNANIMOUSLY.

North Ambulance reported 32 call-outs in June and 35 call-outs in July.

The Fire Department responded to 9 medical emergencies, 2 car emergencies and 1 boat emergency in July.

The Police Department reported 173 incidents in Crosslake and 28 in Mission Township in July.

MOTION 08R-18-96 WAS MADE BY JANE MICHAUD AND SECONDED BY JACK WEBSTER TO APPROVE THE RESOLUTION ON LEASING THE NEW FIRE TRUCK. MOTION CARRIED UNANIMOUSLY.

UTILITIES -

Jack Webster commented on the recent review of the five year plan, the work being done in search of a general manager and the open house scheduled for September 21st at the Telephone Company.

PERSONNEL -

An arbitration meeting was held and an agreement reached regarding the Police Union Contract.

MOTION 08R-19-96 WAS MADE BY RAY SMYTH AND SECONDED BY JACK WEBSTER TO APPROVE THE SALARY PROPOSAL FOR THE POLICE DEPARTMENT AS OUTLINED IN THE LETTER FROM THE CITY ATTORNEY DATED AUGUST 8, 1996. (COPY OF LETTER ATTACHED TO THESE MINUTES.)

Darlene Roach will be attending a training session in St. Paul from August 20th to August 22nd.

RECYCLING -

Al Benson requested approval to discontinue curbside recycling and to apply for an additional \$500 in SCORE funds for the program.

MOTION 08R-21-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPROVE OF CROSSLAKE SANITATION DISCONTINUING CURBSIDE PICKUP IMMEDIATELY. MOTION CARRIED UNANIMOUSLY.

MOTION 08R-22-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPROVE THE RECYCLING COMMITTEE REQUESTING A \$500 PER MONTH INCREASE FOR CROSSLAKE SANITATION FROM SCORE FUNDS. MOTION CARRIED UNANIMOUSLY.

ECONOMIC DEVELOPMENT AUTHORITY -

MOTION 08R-23-96 WAS MADE BY CHUCK MILLER AND SECONDED BY JANE MICHAUD TO APPOINT JACK WEBSTER TO THE ECONOMIC DEVELOPMENT AUTHORITY COMMITTEE BECAUSE OF JANE MICHAUD'S RESIGNATION. MOTION CARRIED WITH JACK WEBSTER VOTING NAY.

EDUCATION COMMITTEE - Nothing

NEW BUSINESS -

A meeting was set for Friday, August 23rd at 1:30 P.M. at City Hall to review the 1997 budget with each department head.

OLD BUSINESS -

Regular Council Meeting
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MOTION 08R-24-96 WAS MADE BY RAY SMYTH AND SECONDED BY CHUCK MILLER TO REVIEW THE REQUEST FROM CENTRAL MINNESOTA INITIATIVE FUND NEXT MONTH. MOTION CARRIED UNANIMOUSLY.

PUBLIC FORUM - Nothing

MOTION 08R-25-96 WAS MADE BY JANE MICHAUD AND SECONDED BY RAY SMYTH TO ADJOURN THIS REGULAR COUNCIL SESSION AT 8:50 P.M.

Recorded and edited by:



Arlene A. Buchite
City Clerk/Treasurer