

REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, AUGUST 12, 2002
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, August 12, 2002. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Charles Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Tom Swenson, Community Development Director Paul Larson, City Attorney Paul Sandelin, City Engineer Mark Hallan, Park and Recreation Director Jon Henke, Public Works Director Ted Strand, Police Chief Robert Hartman, General Manager Dennis Leaser, Clerk/Treasurer Darlene Roach and Lake Country Echo Reporter Betty Ryan. There were approximately seven residents in attendance.

A. CALL TO ORDER – Mayor Swanson called the Regular Meeting to order at 7:00 P.M.

B. CRITICAL ISSUES –Mayor Swanson welcomed Larry Nadeau, Crow Wing County Transit Coordinator who addressed the Council and explained the details of the new county wide transit system available to Crosslake residents. Mr. Nadeau stated that three to four years ago, Community leaders explored the possibility of developing a transit system in partnership with Brainerd who has had a transit system for a number of years. A grant was awarded which allowed for the project to move forward. Three buses were recently purchased with 80% of the cost paid for by the Minnesota Department of Transportation and 20% of the cost paid for locally. Operating expenses are paid at 65% by MN DOT and 25% by local funds which are generated through fares. A flexible route schedule has been implemented with the bus being in the City of Crosslake on Tuesday afternoons and Wednesdays. Some marketing has been done in conjunction with Reeds Market by way of stuffers with coupons being placed in grocery bags. Tokens are available at the Crosslake Community Center and at City Hall. In July, 164 passengers were transported.

Paula Karl addressed the Council and read a letter that she had sent to the City on June 17, 2002 regarding litter in the byways of Crosslake. Bill Souther also addressed the Council in support of Ms. Karl's position. Mr. Souther stated that he is appalled at the amount of litter in the area and doesn't understand why nothing gets done. He stated that most of the surrounding communities have some type of pick up program. He then passed out a picture of a sign in the City of Nisswa, which shows the Chamber of Commerce advertising a city-wide clean up day. City Administrator Tom Swenson stated that he and Mayor Swanson had taken a proposal to the Chamber of Commerce and Dodo Fraser had agreed to spearhead the project. As of this date, the City has not heard back from the Chamber. City Administrator Swenson also stated that, unlike other cities, Crosslake has 80-100 miles of ditches, which would be nearly impossible to maintain with three employees in the Public Works Department. He felt there

should be some personal pride by property owners in their neighborhoods to pick up litter in the ditches. Public Works Director Ted Strand stated that he would provide garbage bags and traffic vests to any groups wishing to pick up litter. Councilmember Schultz also agreed that homeowners should take pride in their own neighborhoods and pick up litter and not expect the City to do the work. Councilmember Miller stated that Crosslake consists of 37 square miles unlike other surrounding cities who consist of 5 or 6 miles. It takes a lot fewer people in the smaller size cities to pick up litter in ditches. It was the consensus of the Council that local organizations get involved. Mayor Swanson stated that he and City Administrator Swenson will mention the concern, which has been previously expressed to the Chamber of Commerce, at an upcoming meeting. Also, the City will publish an article in the next newsletter informing the public that the City will provide orange vests and bags for any group wishing to clean up the ditches.

C. CONSENT CALENDAR – MOTION 08R-01-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF JOINT CITY COUNCIL/UTILITIES COMMISSION MEETING OF JUNE 25, 2002; (2) MINUTES OF PUBLIC HEARING FOR HELTEMES VARIANCE APPEAL OF JULY 8, 2002; (3) MINUTES OF REGULAR COUNCIL MEETING OF JULY 8, 2002; (4) MINUTES OF PUBLIC HEARING FOR MCCULLOCH APPEAL OF JULY 22, 2002; (5) MINUTES OF SPECIAL COUNCIL MEETING OF JULY 22, 2002; (6) CROSSLAKE COMMUNICATIONS TELEPHONE COMPANY STATISTICAL REPORT DATED JUNE 30, 2002; (7) CROSSLAKE COMMUNICATIONS CABLEVISION COMPANY STATISTICAL REPORT DATED JUNE 30, 2002; (8) CITY MONTH END REVENUE REPORT DATED JUNE 30, 2002; AND (9) CITY MONTH END EXPENDITURE REPORT DATED JUNE 30, 2002. MOTION CARRIED WITH ALL AYES.

D. MAYOR'S REPORT – Nothing

E. CITY ADMINISTRATOR REPORT –

1. Approval of Bills for Payment – MOTION 08R-02-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNTS OF \$59,064.27 AND \$1,356.43. MOTION CARRIED WITH ALL AYES.
2. Resolution for the Appointment of Election Judges- MOTION 08R-03-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO APPROVE RESOLUTION NO. 02-39 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE 2002 PRIMARY ELECTION AND GENERAL ELECTION TO BE HELD SEPTEMBER 10, 2002 AND NOVEMBER 5, 2002 RESPECTIVELY.

MOTION CARRIED WITH ALL AYES. The names of those serving as election judges was read into the record.

3. Memo regarding Proposed Budget Meetings – The first budget meeting was set by the Council and will be held on August 26th at 9:00 A.M. The second budget meeting was set for September 4th at 10:00 A.M.
4. A letter dated July 17, 2002 from Crow Wing County Auditor Roy Luukkonen and Land Commissioner Thomas Cowell included a check in the amount of \$1,365.30 from excess revenues generated from tax forfeited land and was included for Council information.
5. A memo dated July 18, 2002 from Sheila Haverkamp included BLADC Project Activity Reports for March, April and May, 2002 and was included for Council information.
6. A letter dated July 15, 2002 from Delta Dental regarding the increase in Dental insurance for the next contract year which starts in September was included for Council information.
7. The American Legion Post 500 Lawful Purpose Program Expenditures for the six months ending June 30, 2002 was included for Council information.
8. Lakes State Bank Pledge Update dated July 31, 2002 was included for Council information.
9. Lakewood Bank Pledge Update dated July 2002 was included for Council information.
10. Northern National Bank Pledge Update dated July 2002 was included for Council information.
11. The renewal of a Irrevocable Standby Letter of Credit in the amount of \$1,800,000.00, issued on behalf of Northern National Bank, is in effect until February 10, 2003 and was included for Council information.

F. COMMISSION REPORTS –

1. **PUBLIC SAFETY** – Chief Bob Hartman reported 193 incidents in Crosslake and 37 incidents in Mission Township in July. Chief Hartman noted that the Department received very few fireworks calls over the 4th of July holiday. Discussions are on-going between Crow Wing County Administrator Peter Herflosky and the Sheriff's Department regarding the County Dog Ordinance and the possibility of the City's contracting with the County for dog control. It appears that working with the County would be less costly for the City than contracting with an animal control officer and HART. Approval was requested to purchase a Multi Jurisdiction Network Organization software program for the Department. This software allows the officers to link into a direct-line system which provides criminal information on anyone that has been charged with a crime. This system contains information above and beyond the criminal history checks currently available through the County which only lists gross misdemeanors and felony convictions. MOTION 08R-04-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ

TO APPROVE THE PURCHASE OF THE MULTI JURISDICTION NETWORK ORGANIZATION SOFTWARE FOR THE POLICE DEPARTMENT COMPUTER SYSTEM AT A COST OF \$675.00 FOR 2002 AND AN ANNUAL COST OF \$300.00 IN 2003. MOTION CARRIED WITH ALL AYES.

In the absence of Fire Chief Keith Anderson, City Administrator Tom Swenson reported that the Fire Department responded to 18 medical calls and 3 fire calls in July. There was no report from North Ambulance for July.

2. LIBRARY – The minutes of the June 17, 2002 and July 15, 2002 meetings were included for Council information. Councilmember Eliason reported that George Riches and the Committee have met to discuss how the library will look attached to the Community Center. Jim Stevenson is currently working on a drawing which will be used on a pamphlet for the Library. At the Comprehensive Plan focus meeting scheduled for August 22nd, one of the items under discussion will be the proposed library. Consultant Boris Frank will be present at this meeting as well as meeting with the Library Committee the following day Friday, August 23rd. A donation in the amount of \$200 was received from Diane Dorr-Ruzin for the library. MOTION 08R-05-02 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO ACCEPT WITH APPRECIATION THE DONATION OF \$200 FROM DIANE DORR-RUZIN FOR THE LIBRARY. MOTION CARRIED WITH ALL AYES.

3. PARK AND RECREATION –

- a. The minutes of the Park and Recreation Commission meeting of July 15, 2002 were included for Council information.
- b. Park and Recreation Director Jon Henke reminded everyone to watch for wood ticks. Jon stated that he has been diagnosed with having lime disease and was told by Brainerd Medical Center that they test 50 people a day for the disease. Approval was requested to accept a donation from the Whitefish Area Lions Club for their donation of \$468.60 to purchase baby changing stations for the Community Center. MOTION 08R-06-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY DEAN SWANSON TO ACCEPT WITH APPRECIATION THE DONATION OF \$468.60 FROM THE WHITEFISH AREA LIONS CLUB FOR THE PURCHASE OF BABY CHANGING STATIONS FOR THE COMMUNITY CENTER. MOTION CARRIED WITH ALL AYES. A senior driving refresher program sponsored by AAA will be held on August 28th and August 29th. The annual tennis tournament was held on August 2nd and August 3rd with 19 children participating in four different divisions. Unfortunately the adult tournament was cancelled due to low registrations. Chad Costello was thanked for directing the tournament. The Minnesota Twins Bus Trip was a huge success

with 48 people attending the game. Another trip will be held in 2003 during the Celebrate Crosslake Days Celebration. The summer baseball program ended with the annual baseball picnic on July 31st with over 100 people in attendance. All of the coaches, umpires and volunteers were thanked for their efforts in support of the program. The Community Center will be closed on Monday, September 2nd for the Labor Day Holiday.

4. UTILITIES

- a. General Manager Dennis Leaser presented the July Highlights Report. Between 300 to 350 people attended the annual open house held on August 10th during Celebrate Crosslake Days. The Optional Extended Area Calling Plan has been tracked for usage over the past fifteen months and it has been determined that 60% to 65% of the phone calls to the TDS exchanges are being made by Crosslake users. Three vendors will be giving presentations this week on central office switches. Siemens will present on Tuesday, Lucent on Wednesday and Nortel on Thursday. The presentations will last between three to four hours. Bid packages are due in to CC& I Engineering by August 23rd at 3:00 P.M. Bids will be reviewed and brought to the Joint Meeting that is scheduled for August 27th. The Emergency Alert System is currently being installed as required by FCC at a cost of \$8,000. Emily Cooperative will pay 25% of the cost since they are leasing Crosslake's signal. The Company is starting to receive notice of rate increases for 2003 from various programmers. The 2002-2003 directories are available. The cover photo, which is a picture of two loons, was submitted by Crosslake Communications employee Joanie Harrell. At the last Utilities Commission Meeting, Staff was requested to obtain quotes for paving the rear parking lot. These quotes will be brought to the Council at a later date. Approval was requested to purchase directional boring equipment from Trenchers Plus. An advertisement for bids was published in July and specifications were sent to three suppliers. Bids were obtained from Ditch Witch of Minnesota, Vermeer Sales & Service and Trenchers Plus. The lowest bid came from Trenchers Plus for a Case 6010 Horizontal Directional Drill System in the amount of \$78,986.05. The Utilities Commission recommends purchase of the directional boring equipment from Trenchers Plus. MOTION 08R-07-02 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE PURCHASE OF A CASE 6010 DIRECTIONAL DRILL SYSTEM FROM TRENCHERS PLUS AT A COST OF \$78,986.05. MOTION CARRIED WITH ALL AYES.

Councilmember Schultz asked Dennis Leaser what affect the news about World Com and Global Crossings has on the Company and Dennis reported that there is \$56,000 in outstanding receivables from them. He stated that some of the money will be recovered from Necca, but some may be a loss. A combined statement of income for the six months ended June 30, 2002 was included for Council information.

5. ECONOMIC DEVELOPMENT AUTHORITY – The minutes of the July 3, 2002 meeting were included for Council information.

6. PUBLIC WORKS COMMISSION -

- a. A memo dated July 23rd from the Public Works Commission recommended approval of a change order to have Anderson Brothers do additional work in two areas of Daggett Pine Road. The first area would involve removal of enough bituminous surfacing to allow for the installation of a storm water culvert along with rip rap and filter fabric to correct drainage problems on Daggett Pine Road. The road surface would be restored with a bituminous wear course during the 2002 road improvement project. MOTION 08R-08-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO AUTHORIZE DRAINAGE IMPROVEMENTS BY ANDERSON BROTHERS FOR PROJECT AREA NO. 1 ON DAGGETT PINE ROAD. MOTION CARRIED WITH ALL AYES. The second area requiring drainage improvements is at the intersection of Daggett Pine Road and Pine Point Road. Reshaping is required to run the drainage into the pond rather than into the lake. MOTION 08R-09-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO AUTHORIZE ANDERSON BROTHERS TO CORRECT DRAINAGE PROBLEMS IN PROJECT AREA NO. 2 ON DAGGETT PINE ROAD. MOTION CARRIED WITH ALL AYES. City Engineer Mark Hallan stated that Anderson Brothers has submitted a payment request in the amount of \$177,787.87 less 5% retainage. MOTION 08R-10-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE PAY ESTIMATE NO. 1 FOR ANDERSON BROTHERS IN THE AMOUNT OF \$177,787.87 LESS 5% RETAINAGE. MOTION CARRIED WITH ALL AYES. Paving will begin the week of August 12th.

7. PLANNING AND ZONING –

- a. The July 2002 Permit Summary showed that a total of 113 permits were issued in July for a valuation of \$3,263,824. This brings the year-to-date valuation to \$10,016,254. This compares with a valuation of \$9,461,730 through July 2001.
- b. The minutes of the June 28, 2002 Planning and Zoning Commission Meeting and Public Hearing were included for Council information.
- c. Staff Report dated July 26, 2002 regarding Final Plat 2002-014, Carabau Pointe CIC-PUD – The Planning and Zoning Commission recommends approval of the final plat since all of the conditions of the preliminary plat have been met. This property is the old “Lucky Strike Resort” at the end of East Shore Road and is a conversion from a former resort to a planned unit development. MOTION 08R-11-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY SANDY ELIASON TO APPROVE FINAL PLAT 2002-014 FOR CARABAU PONTE HOMEOWNER’S ASSOCIATION WITH THE FOLLOWING CONDITIONS: (1) NO ADDITIONAL UNITS SHALL BE CONSTRUCTED ON THE SITE; (2) ONE DOCK PER LOT IS ALLOWED FOR A MAXIMUM OF 5 DOCKS; (3) A 20 FOOT LANDSCAPE BUFFER SHALL BE RETAINED BETWEEN THE UNITS AND THE WESTERLY OHW MARK WITH A COMBINATION OF NATURAL AND PLANTED VEGETATION; (4) LOT 5 SHALL BE MAINTAINED AS GREENSPACE INTO THE FUTURE; (5) NO ADDITIONAL STRUCTURES SHALL BE ALLOWED ON LOT 5; (6) A PARKING PLAN SHOULD BE SUBMITTED TO DESIGNATE WHERE AUTOMOBILES AND ANY RECREATIONAL VEHICLES WILL BE STORED ON THE PROPERTY; (7) ANY PROPOSED FUTURE IMPERVIOUS COVERAGE SHALL BE REVIEWED BY THE PLANNING AND ZONING DEPARTMENT PRIOR TO PLACEMENT TO ENSURE THE MAXIMUM IMPERVIOUS COVERAGE IN TIER ONE (25%) IS NOT SURPASSED; (8) NO RESIDENTIAL UNIT MAY BE RENTED OR LEASED OUT MORE THAN 4 TIMES PER YEAR, PER THE CROSSLAKE CITY CODE; (9) ANY ADDITIONS TO EXISTING STRUCTURES OR CONSTRUCTION OF NEW STRUCTURES MUST MAINTAIN A 10 FOOT SETBACK FROM ANY OTHER STRUCTURE; (10) ALL DWELLING UNITS WILL CONNECT TO THE CITY SANITARY SEWER, WITHIN 12 MONTHS, WHEN IT BECOMES AVAILABLE; (11) EACH UNIT IS RESPONSIBLE FOR THE COST OF EXTENDING THE SEWER LINE FROM THE PROPOSED END OF THE SEWER LINE AS SHOWN ON THE CERTIFICATE OF SURVEY; (12) EACH UNIT IS

RESPONSIBLE FOR THE COST OF ABANDONING THEIR RESPECTIVE ON-SITE SEPTIC SYSTEMS; (13) ANY CHANGES TO THE DECLARATION OR CIC PLAT ARE APPROVED BY THE CITY COUNCIL; (14) THE FINAL CIC PLAT AND DECLARATION ARE APPROVED BY THE CITY COUNCIL; (15) NO EXPANSIONS AND/OR ADDITIONS TO ANY UNIT UNTIL CITY SEWER IS COMPLETE; (16) ALL OF THE FOLLOWING FEES ARE PAID TO THE CITY PRIOR TO SIGNING OF THE FINAL CIC PLAT, CITY ENGINEER AND SURVEYOR REVIEW FEES AND CITY ATTORNEY REVIEW FEES; (17) CITY ATTORNEY APPROVES THE DECLARATION FOR THE CIC PLAT; (18) CITY SURVEYOR APPROVES THE FINAL PLAT BASED ON CONFORMANCE WITH STATE PLATTING LAWS; (19) ALL CONDITIONS APPROVED WITH THE PRELIMINARY PLAT ARE ATTACHED TO FINAL PLAT APPROVAL; AND THE PARK DEDICATION FEE IS WAIVED AS THIS IS AN EXISTING DEVELOPMENT, NO ADDITIONAL DEVELOPMENT IS PLANNED AND THERE IS NO CHANGE IN OWNERSHIP.
MOTION CARRIED WITH ALL AYES.

- d. Staff Report dated June 26, 2002 regarding Preliminary Plat, Jacobs Landing – The applicant, Jacob Holdings of Cross Lake LLC, is requesting preliminary plat approval to split Tract B, which is part of Outlot A, Arrowhead Point, into two parcels. The applicant is required to use the platting method to create the additional parcel since a metes and bounds subdivision was approved for the property within the past two years. Under the Ordinance, a parcel of land that was previously subdivided cannot be subdivided again until at least two years has passed. Community Development Director Paul Larson stated that one of the Staff Recommendations is to require that the Certificate of Survey identify the current impervious surface which will verify that it is still below the 25% maximum per lot since recent improvements have been made to the lot. It was recommended that the item be either tabled or referred back to the Planning and Zoning Commission. MOTION 08R-12-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ TO SEND THE ISSUE BACK TO THE PLANNING AND ZONING COMMISSION. MOTION CARRIED WITH ALL AYES.
- e. Staff Report dated August 12, 2002 regarding request for reconsideration for the McCulloch Metes and Bounds Subdivision decision – A letter dated July 25, 2002 from Attorney Raymond Charpentier requested that the City Council reconsider its decision to deny the McCulloch lot split. Since the

Council heard the request for the subdivision, additional information has surfaced regarding a prior lot split in the past in this plat. A letter dated August 12th was received from residents of Staley Shores Addition in opposition to the Council rehearing the request. MOTION 08R-13-02 WAS MADE BY CHUCK MILLER AND SECONDED BY IRENE SCHULTZ FOR THE COUNCIL TO RECONSIDER THE MCCULLOCH REQUEST FOR A METES AND BOUNDS SUBDIVISION. MOTION CARRIED FOUR TO ONE WITH COUNCILMEMBER SWANSON VOTING NAY. The hearing was set for September 4th at 1:00 P.M. at City Hall.

- f. Staff Report dated August 6, 2002 regarding Park Dedication for Metes and Bounds Subdivision 2002-011 for Dan Miller – Based on recommendations from the Park and Recreation Department and the Planning and Zoning Commission, Staff recommends that cash in lieu of land be collected in the amount of \$1,791.88. The Planning and Zoning Commission approved the Metes and Bounds Subdivision creating three new lots at a meeting held on July 26, 2002 contingent on Council approval for payment of Park Dedication Fees. MOTION 08R-14-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE SUBDIVISION 2002-011 FOR DAN MILLER CONTINGENT ON RECEIPT OF PARK DEDICATION FEES IN THE AMOUNT OF \$1,791.88. MOTION CARRIED WITH ALL AYES.
- g. Staff Report dated August 6, 2002 regarding Park Dedication for Metes and Bounds Subdivision 2002-012 for Richard and Jody Dudziak - Based on recommendations from the Park and Recreation Department and the Planning and Zoning Commission, Staff recommends that cash in lieu of land be collected in the amount of \$2,180.00. The Planning and Zoning Commission approved the Metes and Bounds Subdivision at a meeting held on July 26, 2002 contingent on Council approval for payment of Park Dedication Fees. MOTION 08R-15-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE SUBDIVISION 2002-012 FOR RICHARD AND JODY DUDZIAK CONTINGENT ON RECIEPT OF PARK DEDICATION FEES IN THE AMOUNT OF \$2,180.00. MOTION CARRIED WITH ALL AYES.
- h. Staff Report dated August 6, 2002 regarding Park Dedication for Metes and Bounds Subdivision for Robert and Betty Dasset and Jon Norlin – Based on recommendations from the Park and Recreation Department and the Planning and Zoning Commission, Staff recommends that cash in lieu of land be collected in the amount of \$15,000. The Planning and Zoning Commission approved the Metes and Bounds Subdivision at a

meeting held on July 26, 2002 contingent on Council approval for payment of Park Dedication Fees. MOTION 08R-16-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO APPROVE METES AND BOUNDS SUBDIVISION 2002-010 FOR ROBERT AND BETTY DASSETT AND JON NORLIN CONTINGENT ON RECEIPT OF PAYMENT OF PARK DEDICATION FEES IN THE AMOUNT OF \$15,000. MOTION CARRIED WITH ALL AYES.

- i. Staff Report dated August 12, 2002 regarding Crosslake Web Page – Staff has researched several options for developing a City web page. Several consultants were contacted and estimates reviewed. Staff is recommending that the proposal from the League of Minnesota Cities be approved for an initial cost of \$400 for a one time license fee and an additional cost of \$360 per year to host the website. One hour of training is included in the cost along with 180 minutes of additional online/telephone customer service. MOTION 08R-17-02 WAS MADE BY IRENE SCHULTZ AND SECONDED BY CHUCK MILLER TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH GOV OFFICE.COMM A WEBSITE DESIGNED FOR CITIES THROUGH THE LEAGUE OF MINNESOTA CITIES WITH THE COST TO BE SPLIT BETWEEN THE VARIOUS DEPARTMENTS. MOTION CARRIED WITH ALL AYES.

8. SEWER COMMITTEE -

- a. The minutes of the June 26, 2002 and July 16, 2002 meetings were included for Council information.
- b. City Engineer Mark Hallan stated that he has spoken with Randy Thorson of the MPCA and was told that Randy hopes to start reviewing the collection system by the end of the month. The Committee is working on a special newsletter that will be sent to all Crosslake residents.

8. PERSONNEL COMMITTEE – At a meeting held on August 8, 2002, the Personnel Committee recommended approval of various personnel items. MOTION 08R-18-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO REMOVE JARED JOHNSON FROM PROBATIONARY STATUS AND PLACED ON REGULAR FULL TIME STATUS EFFECTIVE AUGUST 1, 2002. MOTION CARRIED WITH ALL AYES.

MOTION 08R-19-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE A WAGE INCREASE FOR OPERATIONS MANAGER JARED JOHNSON TO

\$5,041.67 PER MONTH EFFECTIVE AUGUST 1, 2002 AND TO APPROVE TUITION REIMBURSEMENT FOR HIS ATTENDANCE AT THE CHAMBER'S LEADERSHIP COURSE. MOTION CARRIED WITH ALL AYES.

MOTION 08R-20-02 WAS MADE BY DEAN SWANSON AND SECONDED BY CHUCK MILLER TO APPROVE THE HIRING OF LINDA GUERTIN AS BUILDING AND REGISTRATION ASSISTANT ON STEP 6 OF THE UNION WAGE SCHEDULE AND TO SERVE A SIX MONTH PROBATION PERIOD. MOTION CARRIED WITH ALL AYES.

10. CHARTER SCHOOL – Councilmember Schultz reported that 68 students are enrolled in the Charter School for the upcoming school year. All of the teachers have been hired and Carolyn Gross has been hired as the Administrator. An open house will be held on Wednesday, August 14th from 6:30 P.M. – 8:00 P.M. An additional 10' has been added to each of the K-3 classrooms. The PTA is holding a scramble fund raiser at the Crosswoods Golf Course on August 18th. A \$1000 prize is being offered for a hole in one.

11. LONG RANGE CAPITAL PLANNING – Nothing

12. RECYCLING – Councilmember Miller reported that 25.42 tons of recyclables were collected in July for a year-to-date number of tons at 108.80.

G. OLD BUSINESS – Councilmember Schultz stated that she has confirmed that Big Sand Island and Sand Island are owned by the Lions Club. She stated that a lot of money has been spent by the Lions putting rip rap around the smaller island. She stated that they are aware of the problem of people camping on the big island and leaving debris lying around and are looking for a solution to the problem.

H. NEW BUSINESS – Nothing

I. PUBLIC FORUM – Nothing

MOTION 08R-21-02 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO ADJOURN THIS REGULAR COUNCIL MEETING AT 8:45 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,


Darlene J. Roach
City Clerk/Treasurer

Shared - REGULAR COUNCIL MEETING – August 12, 2002

BILLS FOR APPROVAL
12-Aug-02

VENDORS	DEPT	AMOUNT
Ace Hardware, cable ties	Fire	16.59
Ace Hardware, terro	Gov't	6.37
Ace Hardware, wasp spray	PW	8.50
Ace Hardware, air filters for a/c	Gov't	57.39
Ace Hardware, bug repellent	PW	7.01
Ace Hardware, dustpan and socket	P&R	7.86
American Planning Assn, zoning trilogy book	P&Z	203.00
Anoka Hennepin Technical College, air bag safety	Fire	188.00
B and B Products, siren speaker	Police	198.69
Blue Lakes Disposal, trash removal	ALL	180.82
Brainerd General Rental Center, scissor lift	P&R	53.25
Brainerd Lakes Chamber of Commerce, membership renewal	Gov't	2,000.00
Cascade Computers, upgrade carla's computer	P&Z	252.50
Cascade Computers, tape drives	Adm/P&Z	180.73
Cellular One, cell phone charges	Police	115.60
Chad Costello, tennis tournament director	P&R	180.00
Chief Supply, lite sticks	Fire	40.20
City of Pequot Lakes, halloween bags	Police	113.54
Council #65, union dues	ALL	172.00
Crosslake Communications, rea loan payment	Gov't	925.93
Crosslake Communications, phone, cable, internet	ALL	1,197.07
Crosslake Construction, nature trails	P&R	96.00
Crosslake Rolloff, recycling	Gov't	2,450.00
Crow Wing County Public Transit, bus tokens	Gov't	40.00
Crow Wing County Recorder, variances and cup	P&Z	130.00
Crow Wing County Recorder, variance torrens	P&Z	40.00
Crow Wing County Treasurer, orig cert 902-006	Gov't	150.00
Crow Wing County Treasurer, e911 addresses	Gov't	100.00
Crow Wing Power, electric service	ALL	1,391.30
Culligan, water and rental	Gov't	40.47
Culligan, water and rental	PW	10.65
Dacotah Paper, towels, tissue, cleaners	P&R	246.71
Dahlgren Shardlow Uban, comp plan update	CompPlan	4,891.84
Deatons Mailing System, postage meter tape	Adm/P&Z	20.50
Deferred Comp	ALL	2,180.76
Delta Dental, dental insurance	ALL	1,272.80
Echo Publishing, public hearing july 22	P&Z	23.63
Echo Publishing, public hearing july 26	P&Z	54.00
Echo Publishing, resolution 02-38	PW	37.13
Echo Publishing, ordinance 160	P&Z	27.00
Echo Publishing, ordinance 161	P&Z	23.63
Echo Publishing, park and rec help wanted ads	P&R	99.00
Family Hair Care, refund for jacque peterson tennis tournament	P&R	15.00
Fortis, disability	ALL	175.72
Greg Larson Sports, stanchion	P&R	91.58

Gull Lake Glass, install hinges and kick downs	P&R	97.00
Holiday Station, fuel	Police	413.09
Houston Ford, oil change	Police	22.73
Jon Henke, reimburse petty cash for community center	P&R	64.07
Kack Drug, film	Police	7.44
Lakes Area Rental, grass trimmer	PW	235.83
Lisa Salo, refund mikinzee tennis tournament fee	P&R	15.00
Martin Communications, new antenna	PW	50.07
Mastercard, The Minnesota Twins, tickets	P&R	609.00
Mastercard, The Minnesota Twins, additional tickets	P&R	87.00
Mastercard, Fleet Farm, cable, chain, earth anchor, battery	P&R	100.48
Mastercard, Treasure Island Resort, loding for class	PW	199.00
Mastercard, Fleet Farm, uniform	PW	74.64
MaSys Corporation, MJNO software	Police	53.25
Medica, health insurance	ALL	10,155.57
MN Benefits	Admin	100.98
MN Chiefs of Police Assn, multi jurisdiction network org	Police	125.00
MN Life, life insurance	ALL	286.80
MN Social Services, child support	PW	206.00
MN Telephone Assn, safety program	Gov't	1,327.50
Moonlite Square, fuel	Police	363.52
Moonlite Square, fuel	P&Z	24.43
Moonlite Square, fuel	Fire	101.03
Morrison County Tractor, wheel, rod, clevis, blade	PW	269.89
M R Sign, sign posts	PW	549.27
NCPERS-Life Insurance	ALL	96.00
North Ambulance, subsidy	Ambulance	1,103.00
Northern Lakes Nursery, 50 rolls sod	PW	101.18
Northland Drilling, blow out well	Cemetery	212.50
Office Max, isolated surge, markers, notes, receipts	P&R	140.45
Paul Wilmus, air conditioner	Gov't	1,800.00
Pequot Auto Parts, battery	PW	100.06
PERA	ALL	N/A
Pine River Oil company, unleaded and diesel fuel	PW	909.07
Reeds Market, food for kick off	CompPlan	123.88
Russell Martin Ind, white knight foam	Fire	199.00
Samaritan Tire, tire	Police	110.72
Simonson Lumber, staples hammer and staples	PW	63.48
Simonson Lumber, bits	Fire	4.24
Simonson Lumber, 2x12 board and blade	Fire	30.21
Simonson Lumber, cable ties	Fire	6.79
Simonson Lumber, treated wood	P&R	17.64
Simonson Lumber, pine board	Fire	29.22
State and Federal Taxes	ALL	N/A
Ted Strand, reimburse travel expense	PW	178.12
Ted Strand, reimburse uniform allowance	PW	42.98
The Brehm Group, personal accident policy	ALL	599.25
The Office Shop, office supplies	P&Z	164.94
The Office Shop, trash bags, towels, time cards	Gov't	70.45
Tom Swenson, vehicle allowance	Admin	400.00
Top Job Office Cleaning, july cleaning	Gov't	692.25

United Laboratories, jungle wipes	PW	282.44
USA Bluebook, sewer equipment	Sewer	2,477.53
Viking Coca Cola, pop	Gov't	16.19
Viking Coca Cola, pop	P&R	19.49
Viking Coca Cola, pop	Gov't	32.38
Whitefish Automotive, oil change	Police	23.60
Whitefish Automotive, oil change	P&R	23.60
Widseth Smith Nolting, engineering fees	ALL	13,553.15
Wilma Steward, refund for twins game	P&R	30.00
Winner's Trophy and Engraving, tennis medals	P&R	28.00
Xcel Energy, july charges	ALL	131.10
TOTAL		59,064.27

ADDITIONAL BILLS FOR APPROVAL
12-Aug-02

VENDOR	DEPT	AMOUNT
Echo Publishing, ordinance 163	Gov't	33.75
Echo Publishing, ordinance 162	Gov't	27.00
Echo Publishing, city office filing dates	Gov't	27.50
Echo Publishing, disclosure of tax increment districts	Gov't	66.00
Ehlers & Associates, tif reports and prepare email	Gov't	525.00
Simplex Grinnell, 12v battery	Gov't	324.41
Streichers, window punch	Police	16.93
The Office Shop, envelopes	Adm/PZ	11.66
The Office Shop, fax toner	Adm/PZ	66.03
The Office Shop, pens	Admin	13.67
The Office Shop, diskettes, clips, labels	Admin	16.72
Uniforms Unlimited, uniform	Police	78.65
Viking Coca Cola, pop	P&R	149.11
TOTAL		1,356.43

RESOLUTION 02-39
FOR THE APPOINTMENT
OF ELECTION JUDGES TO SERVE FOR THE 2002
PRIMARY ELECTION AND GENERAL ELECTION TO
BE HELD SEPTEMBER 10, 2002 AND NOVEMBER 5, 2002 RESPECTIVELY

WHEREAS, the City of Crosslake does hereby resolve to appoint election judges for the 2002 Primary Election to be held on the 10th day of Septemeber, 2002 and for the 2002 General Election to be held on the 5th day of November, 2002 in City Hall in the City of Crosslake:

AND WHEREAS, the City of Crosslake does hereby appoint the following persons to serve as election judges according to Minnesota State Statute 204B.19:

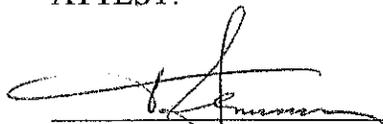
Bob Allen 14422 County Road 36 218-692-4936
Dorothy Allen 14422 County Road 36 218-692-4936
Ordell Buntje P O Box 412 218-692-2068
Mary Corrick 13112 Gladick Lane 218-692-4471
Judy Cotton 35062 County Road 37 218-692-4037
Jean Erickson 36109 West Shore Drive 218-692-4598
Doris Fraser 37670 County Road 66 218-692-4056
Ruth Hoag 35067 West Shore Drive 218-692-3403
Cindy Larson 12886 County Road 16 218-692-4024
Charlene Nelson 13941 Mary Lane 218-692-4909
Darlene Roach 31427 County Road 3 218-765-3321
Geri Sawatzke 36639 County Road 66 218-692-4745
Marie Strand 14565 Whitebirch Lane 218-692-1570
Jeanne Stromberg P O Box 688 218-692-3577
Ann Swenson 36036 West Shore Drive 218-692-4330

BE IT RESOLVED, that the City Council of the City of Crosslake, Minnesota go on record as appointing the above named persons as Election Judges to handle the 2002 Primary and General Elections at the Council Meeting held on August 12, 2002.

COUNCIL VOTING AYE 5

COUNCIL VOTING NAY 0

ATTEST:



Thomas N. Swenson
City Administrator



Darrell E. Swanson
Mayor