

COUNCIL PROCEEDINGS  
CITY OF CROSSLAKE MINNESOTA  
REGULAR COUNCIL SESSION  
AUGUST 8, 1994  
7:00 P.M. CITY HALL

The Council for the City of Crosslake, Minnesota met in the Council Chambers of City Hall on Monday, August, 8, 1994. The following Councilmembers were present: Mayor Kurt Anderson, Lyle Arends, Charles Miller, Dean Swanson and Jack Webster. Also present was City Attorney Paul Sandelin, City Clerk Arlene Buchite and 16 citizens.

Mayor Anderson called the regular Council meeting to order at 7:05 P.M.

MOTION 08R-01-94 WAS MADE BY DEAN SWANSON AND SECONDED BY LYLE ARENDS TO APPROVE ALL ITEMS ON THE CONSENT CALENDAR CONSISTING OF: (1) MINUTES OF JULY 11, 1994 REGULAR COUNCIL MEETING; (2) MINUTES OF JULY 14, 1994 SPECIAL COUNCIL SESSION; (3) MINUTES OF JULY 19, 1994 SPECIAL COUNCIL SESSION; (4) THE CLERK/TREASURER'S FINANCIAL REPORT FOR JULY, 1994; (5) THE TELEPHONE COMPANY'S FINANCIAL REPORT FOR JULY, 1994 AND; (6) THE CABLEVISION'S FINANCIAL REPORT FOR JULY, 1994. MOTION PASSED UNANIMOUSLY.

CLERK'S REPORT - MOTION 08R-02-94 WAS MADE BY LYLE ARENDS AND SECONDED BY JACK WEBSTER TO PAY ALL BILLS CONSISTING OF (1) DEPARTMENT OF VETERAN'S AFFAIRS FOR PERSONNEL FOR \$2,107.63; (2) COMPUTER REPAIRS FOR THE POLICE DEPARTMENT OF \$696.25 AND; (3) CROSSLAKE SANITATION FOR \$600.00. MOTION PASSED UNANIMOUSLY.

A letter from the League of Minnesota Cities had been received designating September 25 through October 2 as "Cities Week". Mayor Anderson will be attending a League meeting on Wednesday and will find out why there has been a change in date from previous years. The City of Crosslake has designated August 6th through August 14th as "Celebrate Crosslake Days".

It was decided that the data privacy resolution would be tabled until next month.

Clerk Buchite read a resolution appointing election judges for the 1994 Primary Election to be held the thirteenth day of September, 1994 at City Hall.

MOTION 08R-03-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE RESOLUTION APPOINTING DIANA GALLAWAY, DORIS FRASER, DORIS STEVENSON, DELFORD BECKE, FRANCES HORTON, MARY CORRICK, ORDELL BUNTJI, BARBARA HOPE AND IRENE NELSON AS ELECTION JUDGES. MOTION PASSED UNANIMOUSLY.

MOTION 08R-04-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE THE CITY CLERK GOING TO THE CLERK'S CONFERENCE IN DULUTH ON AUGUST 19, 1994. MOTION PASSED UNANIMOUSLY.

Tax Increment Financing tax monies received from the LaRever properties amounted to \$13,043.17. Of this amount, ten percent is retained by the City.

MOTION 08R-05-94 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN SWANSON TO REIMBURSE \$12,062.85 OF THE LAREVER TAX INCREMENT FINANCING FUNDS. MOTION PASSED UNANIMOUSLY.

The Pequot Lakes/Crosslake Youth Hockey Association had submitted a report on their charitable gambling funds. These funds are used exclusively to support the area youth hockey programs.

Arlene Buchite and Dick Hubbard had met with representatives of CorVel who are a Managed Care Organization for Workman's Compensation Insurance. This organization's goal is to channel injured employees to skilled medical providers so as to expedite the employee's return to work after an injury. There would be no cost to the City for this service and the League will give a 5% discount on the Workman's Compensation insurance rates if a managed care provider is utilized. This savings would amount to approximately \$847.00.

MOTION 08R-06-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO APPROVE CORVEL AS THE CITY'S MANAGED CARE PROVIDER. MOTION PASSED UNANIMOUSLY. *MANAGED CARE PROGRAM IS TO BE REVIEWED AFTER ONE YEAR.*

Information on building code administration had been included in the Council packets as an information item only.

A request to pay Rudy's Auto Body for repairs on the police car had been received. The City will be reimbursed by the insurance company for the damages.

MOTION 08R-07-94 WAS MADE BY JACK WEBSTER AND SECONDED BY LYLE ARENDS TO PAY RUDY'S AUTO BODY FOR THE REPAIRS MADE TO THE POLICE CAR. MOTION PASSED UNANIMOUSLY.

Clerk Buchite reported that an article from the July/August issue of Reminisce magazine stated they will be selecting one city in each state to be the site to erect Burma Shave signs in honor of their creator, Allen G. Odell, who died earlier this year. A letter will be sent requesting that Crosslake be chosen as the Minnesota site since there is history here with the Odell's having a lake home on Trout Lake and many of the grandchildren and children still spending time in the area.

**MAYOR'S REPORT** - It was discussed that the area between the Telephone Company and the Post Office be made into a City parking lot. The City could re-do the curb, grade and Class 5 put in this Fall.

MOTION 08R-08-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER THAT THE CITY SPACE NORTH OF THE POST OFFICE BE DEVELOPED WITH CLASS 5 INTO A PARKING AREA NOT TO EXCEED \$1,500.00. MOTION PASSED WITH LYLE ARENDS VOTING NAY.

Mr. Joe Cox, a representative from Congressman Jim Oberstar's Office sent information that the town meeting in Crosby has been

rescheduled to Friday, August 26th between 1:00 P.M. and 2:00 P.M. at the Crosby City Hall.

Mayor Anderson gave a report on the activities the Community Center Planning Committee has been involved in. Meetings were held on August 3rd and August 4th with the committee and the architectural firm. Preliminary drawings were done after the first meeting using the existing slab and without using the slab. The Committee then selected two of the drawings which included a gymnasium within the original building. The architect took the two selected designs and will come up with more detailed drawings both using the slab and without. The next meeting is scheduled for September 8th at 3:30 P.M. to review the designs.

**PLANNING AND ZONING** - The garbage collection law, recently passed by the State legislature, has been referred to the City Attorney's office and will be discussed at the August 19th Planning and Zoning Commission Meeting.

A letter had been received from Crow Wing County Planning and Zoning Administrator, Jay Blanck regarding a three day Planning and Zoning Conference to be held in October at Breezy Point.

MOTION 08R-09-94 WAS MADE BY CHUCK MILLER AND SECONDED BY DEAN SWANSON TO PAY EXPENSES FOR THE PLANNING AND ZONING COMMISSIONERS AND COUNCIL TO ATTEND THE PLANNING AND ZONING CONFERENCE IN BREEZY ON OCTOBER 5, 6 AND 7TH. MOTION PASSED WITH LYLE ARENDS VOTING NAY.

**CEMETERY** - Nothing

**PERSONNEL** - Whether the City should provide disability insurance for all full-time employees was discussed. This benefit was available to the Telephone Company employees until the City switched health insurance policies in September 1993 to Blue Cross/Blue Shield. At that time, it was determine it would be less expensive to obtain disability insurance through the League of Minnesota Cities, however, the League did not follow-up with any type of policy for the City. The Union contract will be reviewed to determine if it is mandatory to provide this insurance for the Union employees. The issue was tabled and will be heard at a budget meeting.

**PARK AND RECREATION** - Dean Swanson reported on the meetings he has been attending at the League of Minnesota Cities on improving community life. At the second meeting, which had been held earlier in the day, he had listened to two speakers, one who spoke on the need to develop programs and activities first for teens and then provide a facility for these activities. The other speaker was from the National Parenting Association of Minnesota which is an organization for mothers, fathers, grandparents and other caregivers whose objective is to increase the support and respect given to the tasks of parenting.

**RECYCLING** - One hundred thirty families participated in the recycling program at the drop-off site in July. One hundred seventy households are now enrolled in the residential program. A total of

42.02 tons have been recycled year-to-date.

Effective August 1, new legislation requires that all fluorescent light bulbs be recycled. Information posted on the City bulletin board shows that Lighting Recyclers of Central Minnesota in Nisswa is a drop-off facility for these bulbs.

**PUBLIC SAFETY -**

MOTION 08R-10-94 WAS MADE BY DEAN SWANSON AND SECONDED BY LYLE ARENDS TO PAY ALL EDA BILLS AS RECOMMENDED BY THE ECONOMIC DEVELOPMENT AUTHORITY COMMISSION. MOTION PASSED UNANIMOUSLY.

The Police Department computer has been repaired and both June and July reports were available. In June, 70 incidents were responded to, however, July increased to 147 calls. The truck received from the Sheriff's Department and DNR has been painted white and is in the process of being stripped. Every Tuesday night for the past six weeks, Steve Schaar and Mike Smith have been giving speeches on drug and alcohol abuse and the U.S. Constitution to the Boy Scout Troops at Camp Cuyuna.

The Fire Department responded to 10 emergency medical calls in July. There were no fire calls.

North Ambulance has offered to give the Fire Department one snowmobile and one rescue sled fully equipped, except trailer, with the stipulation that Crosslake respond wherever North Ambulance responds. There was much discussion regarding this offer as well as the first responders being a part of the fire department. Jeff Cripps will pursue this issue and bring back to the Council at a later meeting. Until that time, no action will be taken on the offer.

A request by Fire Chief, Jeff Cripps to split the pay between the Chief and Assistant Chief was acted upon.

MOTION 08R-11-94 WAS MADE BY JACK WEBSTER AND SECONDED BY DEAN SWANSON TO SPLIT THE CONSOLIDATED FIRE CHIEF AND ASSISTANT FIRE CHIEF'S PAY EQUALLY UNTIL SUCH TIME AS A NEW CHIEF IS NAMED. MOTION PASSED UNANIMOUSLY.

A request had been received from the DNR and Department of Agriculture for the Crosslake Fire Department to assist in fighting fires out West. Engine number 9620 was approved by the DNR, along with a crew of three volunteers, to be called out anytime within the next thirty days if approved by the Council. The City would be paid \$75.00 an hour for standby rate and a minimum daily guaranteed rate of \$1200.00 if called up.

MOTION 08R-12-94 WAS MADE BY JACK WEBSTER AND SECONDED BY CHUCK MILLER TO ALLOW ONE TANKER TRUCK AND A CREW OF THREE VOLUNTEERS BE MADE AVAILABLE TO GO TO THE WILD FIRES OUT WEST. MOTION PASSED UNANIMOUSLY.

**UTILITIES -** It was decided that the four commissions, Planning and

Zoning, Public Safety, Public Works and Utilities, be rotated each month on the agenda. This will allow the employees, who are required to attend the meeting, to present their information and then be excused from the balance of the meeting.

Dick Hubbard reported that the IBM Series 1 had gone down again for a period of four days and that the Utilities Company is incurring charges for hardware and software repair on a system that should have been replaced years ago. Martin and Associates of South Dakota had quoted a lease charge of \$4,025 a month for a VAX system that could combine the Telephone and Cable billing onto one bill. The cost to purchase outright would be \$198,531.00. Dick recommended that the system be leased for a period of one year to allow time to test the system. After a year, a decision could be made whether the lease should be continued or whether the system should be purchased. Any upgrades to the system could be done under the lease agreement.

MOTION 08R-13-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO ALLOW THE UTILITIES COMPANY TO LEASE A VAX COMPUTER SYSTEM FROM MARTIN & ASSOCIATES FOR \$4,025 A MONTH FOR ONE YEARS TRIAL UPON THE RECOMMENDATION OF THE UTILITIES COMMISSION. MOTION PASSED UNANIMOUSLY.

Dick Hubbard recommended that the Council approve the hiring of Donna Johnson as the new billing clerk at the Utilities Company.

MOTION 08R-14-94 WAS MADE BY CHUCK MILLER AND SECONDED BY LYLE ARENDS TO APPROVE HIRING DONNA JOHNSON AS A BILLING CLERK AT \$9.50 PER HOUR. MOTION PASSED UNANIMOUSLY.

Dick requested that Debbie Floerschinger be started at the 31 month pay scale level as bookkeeper.

MOTION 08R-15-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO MOVE THE NEW BOOKKEEPER, DEBBIE FLOERSCHINGER, INTO THE 31 MONTH PAY SCALE LEVEL. MOTION PASSED UNANIMOUSLY.

The City has the option to exercise stock options for the cellular network and the Commission recommended that these options be considered by the Council.

MOTION 08R-16-94 WAS MADE BY CHUCK MILLER AND SECONDED BY JACK WEBSTER TO APPROVE THE PURCHASE OF 592 ADDITIONAL SHARES OF RCC STOCK AS RECOMMENDED BY THE UTILITIES COMMISSION. MOTION PASSED UNANIMOUSLY.

The Centrex tariff has been approved and should be available this month.

Some rearranging of channels had been made on cable. A memo was sent out with the bills and a notice put on Channel 12 notifying subscribers of the changes.

The installation of a pay telephone on the South side of the Emergency Services Center was discussed. Since the State mandates that any new installation be equipped with TTD capabilities, which includes a keyboard for use by the hearing impaired, the cost

of installation is very expensive. There is currently a pay phone located in that area by Ernie's Starkka Oil so no action was taken.

**PUBLIC WORKS** - There was some discussion on what to do with the yellow pickup truck previously used by the Public Works Department.  
MOTION 08R-16-94 WAS MADE BY LYLE ARENDS AND SECONDED BY DEAN SWANSON TO PLACE AN AD IN THE NEWSPAPER FOR BIDS ON THE CITY PICKUP TRUCK. MOTION PASSED UNANIMOUSLY.

Mayor Anderson read a letter from Bonestroo Rosene Anderlik & Associates regarding the status of the construction project at the Emergency Services Center.

The Art Club will be holding their art show in the Emergency Services Center meeting/training room the weekend of August 12th - August 14th.

Chuck Miller reported that he and Jack Webster had gone through the facility earlier in the day with four representatives from the architectural firm and with the project manager from Gopher State. The Council received copies of the "punch list" which identifies any work that remains to be done.

There was some discussion about holding an open house once the facility is completed.

A report on Sunrise Island Bridge had been received from Robert Seavey at the University of Minnesota.  
MOTION 08R-17-94 WAS MADE BY LYLE ARENDS AND SECONDED BY JACK WEBSTER TO REMOVE THE WEIGHT RESTRICTIONS ON SUNRISE ISLAND BRIDGE, AND TO PUT ON THE DECKING MATERIAL WE CURRENTLY HAVE AND TO ORDER NEW MATERIAL FOR 1/3 OF THE DECK. MOTION PASSED UNANIMOUSLY.

Pat Hoag informed the Council that he did not agree with the report received from the University and that some sort of weight restriction be placed on the bridge.

**LONG RANGE CAPITAL PLANNING** - Jack Webster said he would like to see some sort of commission be put in place to do some long range planning for the City. It was felt that the EDA could function in this role once it consisted of citizens rather than Councilmembers in 1995.

Mayor Anderson commented that the City could come up with about \$280,000 for the new Community Center building. The insurance money for the building and slab would amount to \$190,000, there is \$30,000 available in park reserve money, and \$50,000 could come out of the budget. If a no interest loan could be obtained from REA, another \$100,000 would be available. This would bring the total amount to around \$300,000 - \$350,000.

**NEW BUSINESS** - Nothing

**OLD BUSINESS** - Regarding camping on the roadway, Mayor Anderson said he was working with the Police Department, Crow Wing County and the Corp of Engineers to resolve the problem. While there is no camping allowed on the highway, parking is permitted.

The Quit Claim Deed from the Swann's had been received.

MOTION 08R-18-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO PAY THE DELINQUENT TAXES OF \$86.35 ON THE SWANN PROPERTY BETWEEN THE POST OFFICE AND THE CATHOLIC CHURCH. MOTION PASSED UNANIMOUSLY.

**PUBLIC FORUM** - A clarification on what constitutes camping versus parking on city streets was requested by an individual in the audience. Mayor Anderson stated that there is a fine line between camping and parking but his opinion of parking is when the trailers haven't been opened, when the wheels haven't been blocked, and the person is tired and pulls off the road and takes a nap. Campers cannot take lawn chairs, picnic tables and set up camp on the sidewalk. The Mayor said there is no camping allowed on any public street in Crosslake, however, parking is allowed for a period of 48 hours. Chuck Miller commented that in speaking to Walt Hermerding at the Corp of Engineer campgrounds, when the road was built it was designed to allow for parking on the side of the road to allow campers to wait their turn to get into the campground. Dean Swanson asked where the rule was that allows for this because under City Ordinance Section 7.23, Permitted and Prohibited Use of Recreational Vehicles, Subdivision 3 states it is unlawful to park an occupied recreational vehicle unless such vehicle is on or in a public place and then only for a period of three hours. He feels if the Ordinance is not right, it should be changed, otherwise, it should be enforced. The Mayor stated that he is hoping the situation can be resolved with the Corp of Engineers where the overflow camping area, that is no longer used, can be turned into a waiting space for campers. If this can be opened up for parking, the problem on the street would be alleviated. Jack Webster stated, as a clarification, that cars parked for shopping purposes would also be limited to the three hour time limit if the ordinance is enforced.

MOTION 08R-19-94 WAS MADE BY LYLE ARENDS AND SECONDED BY CHUCK MILLER TO ADJOURN THE REGULAR COUNCIL SESSION AT 9:22 P.M. MOTION PASSED UNANIMOUSLY.

Recorded and edited by:  
Arlene A. Buchite, City Clerk

*Arlene A. Buchite*