

REGULAR COUNCIL MEETING  
CITY OF CROSSLAKE  
MONDAY, AUGUST 8, 2005  
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, August 8, 2005. The following Council Members were present: Mayor Jay Andolshek, Terry Curtis, Dean Eggena, Dick Phillips and Dean Swanson. Also present was City Administrator Thomas N. Swenson, Community Development Director Ken Anderson, City Attorney Kirk Adams, City Engineer's Dave Reese and Mark Hallan, Park and Recreation Director Jon Henke, Police Chief Bob Hartman, General Manager Dennis Leaser, Operations Manager Jared Johnson, Clerk/Treasurer Darlene Roach, Lake Country Echo Reporter Brian Clapper and Renee Richardson of the Brainerd Dispatch. There were approximately 14 individuals in the audience in addition to Staff.

**A. CALL TO ORDER-** Mayor Andolshek called the Regular Council Meeting to order at 7:08 P.M. A motion to accept the additions to the agenda was requested. MOTION 08R-01-05 WAS MADE BY DICK PHILLIPS AND SECONDED BY DEAN EGGENA TO ACCEPT THE ADDITIONS TO THE AGENDA AS PRESENTED. MOTION CARRIED WITH ALL AYES.

**B. CRITICAL ISSUES** – None

**C. CONSENT CALENDAR** – MOTION 08R-02-05 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY DEAN SWANSON TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR CONSISTING OF: (1.) MINUTES OF SPECIAL COUNCIL MEETING OF JUNE 30, 2005; (2.) MINUTES OF PUBLIC HEARING DATED JULY 11, 2005; (3.) MINUTES OF REGULAR COUNCIL MEETING OF JULY 11, 2005; (4.) CROSSLAKE COMMUNICATIONS BALANCE SHEET AND INVESTMENT/CASH SUMMARY DATED JUNE 30, 2005; (5.) CITY MONTH END REVENUE REPORT DATED JUNE 30, 2005; (6.) CITY MONTH END EXPENDITURE REPORT DATED JUNE 30, 2005; (7.) LAKES STATE BANK PLEDGE REPORT DATED JULY 2005; (8.) LAKEWOOD BANK PLEDGE REPORT DATED JULY 2005; AND (9.) NORTHERN NATIONAL BANK PLEDGE REPORT DATED JULY 2005. MOTION CARRIED WITH ALL AYES.

**D. PUBLIC FORUM** – Dick Dietz, resident of Manhattan Point Boulevard, addressed the Council and stated that there are a number of reasons why the citizens of Crosslake are unhappy with the current Crosslake City Council. Dietz stated that one of the reasons is their inconsistency of decision making. Dietz reviewed some of the Council action resulting in their taking this position. These actions included the denial of a request for an offsite sign for the Farmers Market which is not allowed in the ordinance, yet approval for a waiver of the requirement for a certificate of survey was approved for the Dairy Queen and Sadie Hoag even though the ordinance requires a survey. Dietz stated that he has taken pictures of 28 signs along County Roads #3 and #66 which are in violation of the City's sign ordinance yet a request for a sign by Town Square was denied by the

Council. Dietz also expressed concern over comments that were made to him by a Councilmember and issued a public statement that no elected official of Crosslake (or any person that is requested by, suggested by or implied by an elected official to enter on to his property is prohibited from doing so without his specific permission) is permitted on any property in which he has an interest in without his specific permission. This prohibition excludes police, fire or other emergency service personnel.

**E. MAYOR'S REPORT – None**

**F. CITY ADMINISTRATOR REPORT –**

1. City Bills for Approval – MOTION 08R-03-05 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN EGGENA TO APPROVE THE BILLS FOR PAYMENT AS SUBMITTED IN THE AMOUNTS OF \$63,797.13 AND \$3,303.90. Councilmember Phillips asked about the \$2,000 yearly contribution to the Chamber and whether that constituted the City being a member and City Administrator Swenson stated that the City is not a member but during the budget process, the Council approved \$2,000 for fireworks and \$2,000 as a contribution. Mayor Andolshek asked if Crosslake Communications is a member of the Chamber and he was told that yes, they are a member. MOTION CARRIED WITH ALL AYES.
2. Crosslake Communications Bills for Approval – MOTION 08R-04-05 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE BILLS FOR PAYMENT FOR CROSSLAKE COMMUNICATIONS FOR THE PERIOD OF JULY 1, 2005 THROUGH JULY 31, 2005 TOTALING \$270,441.75. MOTION CARRIED WITH ALL AYES. Councilmember Phillips requested that this item be moved under the Utilities portion of the meeting.
3. A memo dated August 3, 2005 from the Clerk/Treasurer stated that a request for one of the available on-sale liquor licenses is being requested by Jim Anderson of Crosswoods Development LLC. All appropriate information, at this time, has been submitted to the City. Mr. Anderson provided a map showing the site of the proposed restaurant and is aware that they need to work with the Planning and Zoning Department on a site plan, permitting, fees and any other conditions required under Chapters 3 and 8 of the City Code. Prior to proceeding, the applicant is requesting some type of assurance from the Council of an on-sale license. MOTION 08R-05-05 WAS MADE BY DEAN SWANSON AND SECONDED BY DEAN EGGENA TO MAKE AVAILABLE AN ON-SALE LIQUOR LICENSE FOR JIM ANDERSON OF CROSSWOODS DEVELOPMENT LLC FOR A PERIOD OF EIGHTEEN MONTHS WITH THE STIPULATION THAT ALL DOCUMENTS REQUIRED BY THE CITY INCLUDING THE DETERMINATION OF A TRADE NAME, FEDERAL AND STATE TAX ID NUMBERS, SUBMISSION OF TAX RETURNS, INFORMATION REGARDING METHOD OF FINANCING, INFORMATION ALLOWING FOR A CRIMINAL HISTORY CHECK, REQUIREMENT TO OBTAIN LIQUOR LIABILITY INSURANCE, PAYMENT OF ALL APPLICABLE INVESTIGATION AND LIQUOR LICENSE FEES AND ANY OTHER INFORMATION REQUIRED UNDER STATE STATUTE AND

LOCAL ORDINANCE IS PROVIDED TO THE CITY. MOTION CARRIED WITH FOUR AYES WITH TERRY CURTIS ABSTAINING FROM THE VOTE.

4. A memo dated August 4, 2005 from City Administrator Swenson requested that the Council set dates to begin reviewing the proposals for the 2006 City Budget. MOTION 08R-06-05 WAS MADE BY DEAN SWANSON AND SECONDED BY DICK PHILIPS TO SET THE DATES OF AUGUST 16<sup>TH</sup> AND AUGUST 24<sup>TH</sup> AT 1:00 P.M. AT CITY HALL FOR BUDGET MEETINGS. MOTION CARRIED WITH ALL AYES.
5. A memo dated August 4, 2005 from City Administrator Swenson requested that the Council set the date for the Truth in Taxation Hearing. MOTION 08R-06-05 WAS MADE BY DEAN EGGENA AND SECONDED BY JAY ANDOSLHEK TO SET MONDAY, DECEMBER 5, 2005 AT 6:00 P.M. AND MONDAY, DECEMBER 12, 2005 AT 6:30 P.M. FOR THE CONTINUATION HEARING, IF NECESSARY. MOTION CARRIED WITH ALL AYES.
6. A memo dated August 3, 2005 from County Auditor Roy Luukkonen informed the City of an informational meeting regarding which will be held on Tuesday, August 30<sup>th</sup> at 6:30 P.M. in Meeting Room of the Service Building. All elected officials were encouraged to attend. Clerk Roach will attend the meeting.
7. A letter from the State Demographer set the April 1, 2004 population at 2,035 and the household estimate at 983 for the City.
8. A letter dated July 29, 2005 from Crow Wing County Assessor Martyn Schmidt informed the Council of meetings being held on October 20, 2005 for elected officials who wish to retain the Local Board of Appeal and Equalization Meetings in the City. Without the mandatory training, the meetings will transfer to the County. Mayor Andolshek and Councilmember's Eggena and Swanson will attend the meeting.
9. A thank you from the Pequot Lakes Grad Blast Committee and Class of 2005 was included for Council information. The City donated \$100 to this function.
10. A memo dated August 8, 2005 from Clerk Roach requested Council approval to buy back two lots owned by Robert and Vivian Kinnan in Block 26, Lot 2, Sites A & B in Pinewood Cemetery Annex. If approved by the Council, a quit claim deed will be sent to the Kinnan's for signature at which time a check in the amount of \$150 will be forwarded to the Kinnan's. MOTION 08R-07-05 WAS MADE BY DEAN SWANSON AND SECONDED BY DICK PHILLIPS TO AUTHORIZE THE CITY REPURCHASING SITES A AND B IN LOT 2, BLOCK 26 OF PINEWOOD CEMETERY ANNEX FROM ROBERT AND VIVIAN KINNAN IN THE AMOUNT OF \$150.00. MOTION CARRIED WITH ALL AYES.

## **G. COMMISSION/DEPARTMENT REPORTS --**

### **1. PARK AND RECREATION --**

- a. Park and Recreation Director Jon Henke stated that he has been meeting with representatives of companies dealing with playground equipment and will be receiving proposals which will be reviewed with the Council at a

special meeting. It is expected that the playground project will be completed this Fall with the help of volunteers from the community. Tony and Mary Fraser were thanked for their donation of time and energy to run the concession stand this summer for the Baseball Program. The Fraser's have been helping with the concessions for four consecutive years. The Community Center is now offering Internet Access which is a great addition. A senior driving class sponsored by AAA will be held on August 18<sup>th</sup> from 1:00 – 5:00 P.M. This is a four-hour refresher course. Granite City Concrete was acknowledged for their donation of concrete for the new batting cages at the Park. Soccer registrations will be available next week at the Community Center. This program is geared for children in grades 1 through 6 and is scheduled to begin the first week of September. The Park Commission Minutes of June 27, 2005 were included for Council information.

2. LIBRARY - Committee Chair Alden Hardwick stated that it has been a busy week for the members since the book sale will be held in conjunction with the Crosslake Art Club Show at the Community Center. Hardwick thanked the community for their donation of books which were sorted for the book sale by over 40 volunteers. Most of the hard bound books are being kept for the library unless there are duplicates. The Committee is working on plans for a speaker who is one of the remaining veterans from the regiment of paratroopers who were the feature of the HBO series, "Band of Brothers". The event will be held at the Community Center on Thursday, September 15<sup>th</sup> as a way of calling attention to the library and as a potential fundraiser. The Committee applied for and received a \$3,000 donation from the Crow Wing Power Community Trust Board to be used towards software. In addition, three computers were anonymously donated and are being serviced by Cascade Computers as a donation to the Library Fund. About five years ago, a grant was received from Brainerd Community Fund with the stipulation that payment would be made when \$250,000 was received in donations. A release of these funds will be requested. The Committee would like to begin work on some grants from Mille Lacs Casino, Bremer Bank and etc. No word has been received from the State regarding the bonding bill application form, but Art Vadnais is involved with this project. George Riches is working on plans for the proposed library and he has spoken with Kuepers Construction who is assisting the Committee. The minutes of the July 18, 2005 meeting were included for Council information.
3. PUBLIC SAFETY - Chief Hartman reported 269 calls in Crosslake and 41 calls in Mission Township in July. Councilmember Eggena stated that during the West Shore Drive Public Hearing there was concern expressed with the patrolling of that road. Chief Hartman responded that West Shore Drive is the most heavily patrolled road in Crosslake with the exception of County Road 66. Daggett Pine Road is experiencing faster moving traffic and the radar trailer will be situated there periodically to remind drivers of the speed limit. Hartman stated that the officers do a lot of traffic stops on all the streets within the City. Many of these stops result in

warnings versus traffic tickets. The Fire Department responded to 22 medical calls and 7 fire calls in July.

4. PUBLIC WORKS –

- a. Public Works Director Ted Strand stated that a letter dated July 25, 2005 from WSN requested that Bill Reed be placed on the August 8<sup>th</sup> agenda for consideration of acceptance of Pioneer Drive as a City road.
- b. A letter dated July 27, 2005 from City Engineer Dave Reese advised the City that upon completion of the punch list items and conveyance of the necessary easements to the City, WSN recommends that the City accept Pioneer Drive. WSN has been in contact with Darrell Thomas of Anderson Brothers Construction regarding the outstanding punch list items. The City Attorney will need to prepare the necessary deeds for conveyance of all the easements to the City. MOTION 08R-08-05 WAS MADE BY DEAN SWANSON AND SECONDED BY TERRY CURTIS TO APPROVE ACCEPTING PIONEER DRIVE WHEN THE LEGAL DESCRIPTION IS IN ORDER, PAYMENT OF ALL LEGAL AND ENGINEERING BILLS HAVE BEEN MADE AND AN EASEMENT OF THE PONDS GRANTED TO THE CITY FOR RUNOFF ON PIONEER DRIVE. Councilmember Phillips asked if the concerns with the curb cut were resolved and he was told they are no longer an issue. Bill Reed commented that the pond easement will be taken care of at the same time the legal description is prepared. Reed asked if the Council agrees that the ponds are to be considered green space for future development. Councilmember Eggena stated that the Council is only dealing with the road not with any designation of greenspace. City Engineer Reese agreed but stated Bill Reed was only trying to get a feel for how the Council views the pond. Community Development Director Ken Anderson stated that areas of storm water retention ponds that don't hold water all the time could be considered pervious or green space. However, if the pond always holds water it would not be considered greenspace. Councilmember Curtis stated if you say greenspace that's okay, but we can determine impervious/non impervious at a later date. MOTION CARRIED WITH ALL AYES.
- c. A memo dated August 3, 2005 from Public Works Director Ted Strand contained a quote from Anderson Brothers in the amount of \$1,100 to reconstruct the bituminous gutter leading to the spillway on the west side of the Ox Lake Landing adjacent to the wetland. The edge of the road has settled, which now allows water to run down the side of the hill instead of down the rip rap spillway. MOTION 08R-09-05 WAS MADE BY DEAN EGGENA AND SECONDED BY JAY ANDOLSHEK TO APPROVE REPAIRS TO OX LAKE LANDING ROAD IN THE AMOUNT OF \$1,100 OUT OF THE ROAD MAINTENANCE BUDGET. MOTION CARRIED WITH TERRY CURTIS ABSTAINING FROM THE VOTE.
- d. A letter dated July 18<sup>th</sup>, which was received by the City on July 26<sup>th</sup>, regarding the bicycle path and proposed improvements to West Shore Drive was included in the packet for Council information. City Administrator

Swenson stated that after the public hearing on West Shore Drive, City Staff and Crosslake Communications Staff, as well as the City Engineer, are looking for direction from the City Council on how to proceed with West Shore Drive. Operations Manager Jared Johnson addressed the Council and noted that replacement of utilities along West Shore Drive will represent a huge design process on the part of all the utility companies. This process has been on hold by the Utility Company's for ten years so most of the service is in sub-standard condition. Johnson noted that the power company would like to go underground with all their lines. Johnson stated that construction would be a four to six month project taking into account the feeder streets. Councilmember Eggena stated that if the blacktop is removed and new blacktop put down without any ditching, could utilities be run along the road. Johnson stated that there is no right-of-way for utilities to be run and progress would be delayed since they may have to look for private easements. Councilmember Swanson stated that the City needs to acquire right-of-way so let the Utility Company work with the Engineer to obtain a Utility Corridor before we dig any dirt. Councilmember Eggena stated that we could do a bike path with utilities and just re-surface the road. Councilmember Curtis stated it was quite clear, the property owners don't want the road widened. There was some discussion regarding the right-of-way plat. Councilmember Phillips disagreed. He stated put in a 22' road, put in utilities and forget the bike path. Councilmember Swanson stated the road is a safety issue and would like to see a 24' roadway but would listen to discussion regarding a 22' wide road. Councilmember Eggena asked if the Council approved a 22' road, could the Utilities Company do a 6' utility easement. General Manager Leaser stated you'd lose trees and damage roots. Operations Manager Johnson stated that Crosslake Communications is planning 2006 work and Crow Wing Power is finalizing 2006 work, so we need to know the City's plan. City Administrator Swenson asked if there would be any ditches for drainage. Councilmember Eggena stated there are no ditches now so we don't need them. Mayor Andolshek stated he would like to see a 22' - 24' roadway with detached trail wherever possible. City Engineer Dave Reese stated that the City's standard calls for a 24' wide road so WSN has recommended that. Generally 10' is acceptable for a clear zone and a separate path is generally better than an attached path. Reese also stated that WSN would recommend the City follow through with the right-of-way plat for road and utilities as a minimum under good engineering standards. Regarding ditches, Reese stated they are a good practice. City Administrator Swenson asked Reese to explain the right-of-way plat. Reese stated that it is the same as any platting process where a 66' area is dedicated to the City for roadway purposes. This would be in lieu of obtaining private easements. If the City were to pursue a trail, that would be above and beyond the 66'. City Administrator Swenson stated that he is looking for a process to follow. Councilmember Eggena stated that he would not vote to take property. He stated we have a prescriptive easement on what the City has been maintaining. Councilmember Swanson stated that we still need a

place for utilities to go. MOTION 08R-10-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO APPROVE A 22' DRIVING SURFACE ON WEST SHORE DRIVE. Mayor Andolshek stated that he won't support a 22' roadway unless we have a separate path. Chief Hartman stated that his main concern is safety and biking and walking along the roadway is dangerous. MOTION CARRIED 3-2 WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

MOTION 08R-11-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO APPROVE A 6 FOOT UTILITY EASEMENT ON BOTH SIDES OF A 22' DRIVING SURFACE ALONG WEST SHORE DRIVE. City Administrator Swenson commented that old utilities can't be abandoned while your putting new ones in thus the need for using both sides of the road. City Engineer Dave Reese stated that it would be difficult for them to determine live utility easements. MOTION CARRIED WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

MOTION 08R-12-05 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY DEAN SWANSON TO HAVE THE ENGINEER DESIGN AN 8' DETACHED PATH. City Engineer Dave Reese stated that WSN has done an estimate on an 8' path separate from the roadway which was re-routed around major trees. Councilmember Eggena stated that he doesn't want to hold the road off for a bike path since they don't need to be tied together. MOTION FAILED WITH ANDOLSHEK AND SWANSON VOTING AYE AND CURTIS, EGGENA AND PHILLIPS VOTING NAY.

City Administrator Swenson stated that an engineering proposal covering cost and design is needed and there are other gravel roads off of West Shore Drive such as Maroda Drive, Johnie Street, Robert Street, Duck Lane and Sunset Drive that should be included in the engineering proposal. Staff will put together the appropriate resolutions and the engineer will provide a design proposal.

- e. Status of Greer Lake Road – Councilmember Eggena, City Administrator Swenson and Public Works Director Strand attended a meeting with representatives of Fairfield Township, City Engineer Reese of WSN and County Engineer Duane Blanck regarding Greer Lake Road. The design for the road has been approved by the MN/DOT State Aid Engineer, with a few minor changes, and advertisements for bids can be published. Fairfield Township will act as Project Manager for the \$286,000 project of which Crosslake's pro-rated portion is 29%. The Park Road Account contributed \$200,000 to the project so Crosslake's portion of the construction cost will total \$25,000. The Crosslake cost of engineering services for the road as

proposed in a letter from WSN dated August 8, 2005 is \$9,850. Ads will be placed in the Crosby Courier and Construction Bulletin. Duane Blanck will try and obtain unused funds from another project if possible. Council approval of a resolution was requested. MOTION 08R-13-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO APPROVE RESOLUTION 05-13 SUPPORTING PARTICIPATION IN GREER LAKE ROAD IMPROVEMENT PROJECT. MOTION CARRIED WITH ALL AYES.

MOTION 08R-14-05 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO ACCEPT THE PROPOSAL FROM WSN FOR ENGINEERING SERVICES FOR CROSSLAKE'S PORTION OF GREER LAKE ROAD IN THE AMOUNT OF \$9,850. MOTION CARRIED WITH ALL AYES.

- f. Letter dated August 3, 2005 from WSN regarding 2004 Street Improvements – Partial Payment Estimate No. 5 – The amount recommended for payment is \$23,277.56 which would leave \$3,000 in retainage. MOTION 08R-15-05 WAS MADE BY DEAN EGGENA AND SECONDED BY JAY ANDOLSHEK TO APPROVE PAYMENT OF \$23,277.56 TO ANDERSON BROTHERS FOR 2004 STREET IMPROVEMENTS AS PARTIAL PAYMENT OF ESTIMATE NO. 5. MOTION CARRIED 4-0 WITH TERRY CURTIS ABSTAINING FROM THE VOTE.

At 9:00 a five minute break was taken to allow time to change the CD for televising the meeting.

g. Discussion of July 29, 2005 letter from WSN regarding proposal dealing with effluent filter problems. Mark Hallan addressed the Council and stated that the City needs to take action regarding the lack of performance of the gravity sand filters at the Wastewater Treatment Plant and requested approval to work to get the problem resolved. Councilmember Swanson stated that if there is a problem it should be corrected by the supplier and the City should not be required to spend any additional money on these filters. MOTION 08R-16-05 WAS MADE BY DEAN SWANSON AND SECONDED BY JAY ANDOLSHEK THAT THE SUPPLIER SHOULD BE TOLD TO FIX THE PROBLEM AND THAT THE CITY WILL NOT SPEND ANY MONEY ON THIS PROJECT. Councilmember Eggena asked what we do if they say no. Mark Hallan stated that the option then would be to go back to the contractor through WSN or the City Attorney and attach the expenses to their performance bond. Eggena stated that the cost from Lighthouse Filters, LLC is \$5,700 to replace the sand plus shipping. Hallan stated that he has received another quote in the area of \$3,000 but had not yet reviewed the quote. Councilmember Curtis stated that if the filter isn't working are we contaminating the Pine River and Strand stated that he is utilizing chemicals, which is costing more, but he is achieving the same water quality. Several things may have contributed to the problem since March of this

year such as low flow during the first 6 months of operation, excess alum feed due to siphon action, ground water supply feed, lack of headloss monitoring and media washout. Hallan stated that the supplier may want to look at the nozzles to see if they are plugged thus the reason for removing the sand. MOTION FAILED 3-2 WITH ANDOLSHEK AND SWANSON VOTING AYE AND CURTIS, EGGENA AND PHILLIPS VOTING NAY.

MOTION 08R-17-05 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE \$5,700 OR LESS TO REPLACE SAND FOR THE WASTEWATER TREATMENT PLANT TO DETERMINE THE PROBLEM AND SORT OUT LATER WHO WILL PAY. MOTION CARRIED 3-2 WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

- g. A letter dated August 4, 2005 from WSN recommended acceptance of the roads in Silent Oaks Plat based on their observation of turf establishment along the roads. MOTION 08R-18-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO ACCEPT THE ROADS IN SILENT OAKS PLAT AS CITY ROADS UPON PAYMENT OF ALL FEES BY THE DEVELOPER. MOTION CARRIED WITH ALL AYES. Councilmember Phillips asked if there was adequate Staff in Public Works for plowing all the roads the City is accepting and Ted Strand stated that there is sufficient staff.

#### 5. PLANNING AND ZONING –

- a. The minutes of the June 6, 2005 Special Meeting and Public Hearing were included for Council information.
- b. The minutes of the June 24, 2005 Regular Meeting and Public Hearing were included for Council information.
- c. The July 2005 Permit Summary indicated that 57 permits were issued in July for a valuation of \$1,022,600. This brings the year-to-date valuation to \$9,489,646 as compared to \$10,974,955 in 2004.
- d. A memo dated August 8, 2005 from the Park and Recreation Commission and the Planning and Zoning Commission recommended approval of cash in lieu of land for Subdivision 2005-009 for Larry Coulter. Mr. Coulter is creating one new lot and the recommended amount of park dedication is \$3,750. MOTION 08R-19-05 WAS MADE BY DICK PHILLIPS AND SECONDED BY TERRY CURTIS TO ACCEPT CASH IN THE AMOUNT OF \$3,750 IN LIEU OF LAND FOR SUBDIVISION 2005-009 FOR LARRY COULTER. MOTION CARRIED WITH ALL AYES.
- e. A memo dated August 8, 2005 from the Park and Recreation Commission and the Planning and Zoning Commission recommended approval of cash in lieu of land for Subdivision 2005-010 for Rodney and Mary Reighard. One new lot is being created and the recommended amount of park dedication being requested is \$5,000. MOTION 08R-20-05 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN EGGENA TO ACCEPT CASH IN

LIEU OF LAND IN THE AMOUNT OF \$5,000 FOR SUBDIVISION 2005-010 FOR RODNEY AND MARY REIGHARD. MOTION CARRIED WITH ALL AYES.

- f. Memo dated August 8, 2005 from Jim Perry regarding Zoning Map Amendment 2005-009, Bill Bradley and Larry Schmidt – The Planning and Zoning Commission unanimously passed a motion recommending that the City Council deny the proposed map amendment for Bill Bradley and Larry Schmidt due to the fact that the high intensity of development allowed in the R-4 zoning district, along with the proposed land use do not seem to fit the character of the existing low density development, adding that the proposed rezone seemed to constitute a spot zone. The proposed amendment is a rezone from a commercial zone to a residential zone which only requires a simple majority vote. Councilmember Eggena asked if the rezoning was being requested since the application was to construct a duplex and the applicant, Mr. Bradley, stated that he thought he had to request a re-zone in order to construct a multi-family dwelling on the property. Community Development Director Anderson stated that in the Commercial District, the Ordinance only references single-family homes and duplexes are not listed as a permitted use. Councilmember Eggena stated that based on this, he thinks the applicant only needs to apply for a conditional use permit. Discussion ensued regarding spot zoning since the property is bordered by commercial property. Nancy Addington, member of the Planning and Zoning Commission, stated that one of the reasons the rezoning was denied was because neither applicant was in attendance at the hearing so the Commission couldn't ask the applicants what their intentions were. After considerable discussion, it appeared that R4 would be an appropriate transition between commercial and residential properties. There was some discussion regarding what the noise level from the commercial properties would be to those residing in the duplex. It appeared that there was no opposition to the rezoning by adjacent properties as long as the rezoning only applied to this property. MOTION 08R-21-05 WAS MADE BY DEAN EGGENA AND SECONDED BY JAY ANDOLSHEK TO APPROVE THE REZONING BASED ON THE LOCATION OF THE PROPERTY AS A TRANSITIONAL AREA BETWEEN COMMERCIAL AND SINGLE FAMILY RESIDENTIAL SINCE R-4 WOULD BE APPROPRIATE FOR MULTI-FAMILY USE. MOTION CARRIED WITH ALL AYES.
- g. Staff Report dated August 8, 2005 from Ken Anderson regarding Driveway Improvements in Platted Right-of-Way of Lake Street and across adjacent property – Lake Street is an unimproved road that extends from Arrowhead Lane and accesses Cross Lake. Randolph and Judith Sherren have improved this public access (right-of-way) with Class V fill material. This improvement with Class V also extends over the adjacent property line as shown on pictures provided to the City. A letter was sent to the Sherrens on August 1<sup>st</sup> regarding this issue requesting they provide a copy of their proposed improvements in the right-of-way and attend this meeting. Staff is

requesting that the City Council direct the Sherrens to remove the driveway improvements from the Schneider's (neighboring property owner) property, establish a minimum setback distance of 10' from the lot line as required under City Code, remove the gravel and re-establish vegetation in the disturbed areas within the setback area and require that any constructed improvements in the right-of-way first be approved by the City Council. This approval may require a maximum driveway width of 12', no more than 6 inches of Class V or other gravel base be installed and specify a minimum/maximum width and depth of hard surface material (bituminous, concrete, pavers, etc.) if any. Darrell Schneider, adjacent property owner addressed the Council and presented a history of the access and provide photos taken in 2002 prior to the improvement and photos after the work was done. Lake Street has not been vacated by the City and provides the only access to the Sherren's property. Councilmember Phillips asked if the City should get into a border battle and Mr. Schneider stated that he did contact an attorney and it is his position that the City needs to resolve the issue. MOTION 08R-22-05 WAS MADE BY DICK PHILLIPS AND SECONDED BY DEAN EGGENA TO ACCEPT THE STAFF RECOMMENDATION TO REMOVE ALL DRIVEWAY IMPROVEMENTS FROM THE ADJACENT PRIVATE PROPERTY; ESTABLISH A MINIMUM SETBACK DISTANCE OF 10' FROM THE LOT LINE; REMOVE THE GRAVEL AND RE-ESTABLISH VEGETATION IN THE DISTURBED AREAS WITHIN THE SETBACK AREA WITHIN 30 DAYS FROM THE DATE OF THE LETTER FROM THE CITY; THAT THE CITY BE NOTIFIED OF ANY ADDITIONAL IMPROVEMENTS IN THE RIGHT-OF-WAY AND TO BE PUT ON NOTICE THAT THE CITY DOES NOT ACCEPT THIS DRIVEWAY FOR ANY MAINTENANCE PURPOSES AS A RESULT OF THE IMPROVEMENTS. MOTION CARRIED WITH ALL AYES.

- h. Staff Report dated April 8, 2005 from Ken Anderson regarding proposed rezoning and platting of Knutson Property in Shoreland Area. Community Development Director Ken Anderson read a motion approved by the Council in June 2004 related to the rezoning of property for Red Knutson and Irene Schultz. This item was placed on the agenda because Betty Knutson has intentions to plat her property. Upon reviewing the ordinance requirements to prepare a preliminary and final plat for the proposed subdivision and rezoning, it became apparent that the property falls within the shoreland area of two lakes, McLain and Cross. McLain Lake is a natural environment lake and Cross Lake is a general development lake classification. The minimum lot area for nonriparian lots on each lake is 80,000 sq feet and 40,000 sq feet respectively. Ms. Knutson's intent is to create three 20,000 square foot lots on Egret Road. The ordinance does not permit lots to be created which require a variance. A letter from City Attorney Kirk Adams indicated that he has reviewed the documents regarding the above referenced rezoning including the previously entered into agreement between the City of Crosslake and Mr. and Mrs. Knutson.

Adams has also reviewed this matter with Paul Reuvers, Attorney for the League of Minnesota Cities who concurs with the City Attorney's opinion that the City not allow the creation of 20,000 square foot lots as it would be contrary to the provisions of the Shoreland Act, which the City of Crosslake is subject to, as well as the Crosslake City Code. The allowance of the creation of 20,000 square foot lots for this property could open the door to potential litigation initiated by the Department of Natural Resources for failure to enforce the Shoreland Act. Because the City has already received an easement over a portion of the property and has constructed a bike/walking path, the City Attorney feels it would be advisable to reach some mutually agreeable resolution with the property owner regarding the easement such as a purchase of the easement. Mayor Andolshek stated that he does not see us going against our written agreement to the DNR. Councilmember Eggena stated that there is an option to decrease the lot size requirement in the downtown area and felt that the commercial activity along County Road 66 met the downtown requirement. MOTION 08R-23-05 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO ALLOW THE AGREEMENT TO STAND BETWEEN THE CITY COUNCIL AND THE PROPERTY OWNER SINCE IT WAS DONE IN GOOD FAITH. Councilmember Swanson stated that the direction from the Council in June 2004 was to direct the Planning and Zoning Commission to consider a rezoning. Swanson asked why that didn't happen. Swanson said if the motion passes, will the matter go to the Planning and Zoning Commission for a City initiated request to consider the rezoning. Councilmember Curtis stated that the City got what they needed from the property owner and now the property owners should in return get what they want. Ken Anderson stated that he has spoken with Irene Schultz, the other property owner, and she is in agreement with the 40,000 square foot lots as long as they don't have to merge the lots and could build on the 40,000 square foot area. MOTION WITHDRAWN BY DEAN EGGENA AND AGREED TO BY TERRY CURTIS.

MOTION 08R-24-05 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO UPHOLD MOTION 06S1-02-04 APPROVED IN JUNE OF 2004 AND MOTION 06S1-01-04 APPROVED IN JUNE OF 2004. MOTION PASSED WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

- i. Staff Report dated August 8, 2005 from Ken Anderson regarding the process for handling citizen complaints and ordinance violations – Community Development Director Ken Anderson read two motions approved by the City Council in May regarding how complaints are handled. There appears to be some confusion between Council action and Staff's interpretation of the motion. It is the understanding of Staff that not all complaints come before the Council, only those complaints that Staff feel needs ordinance

interpretation. Councilmember Curtis stated that it is his interpretation that when a complaint comes in, the Council wants it in writing, and if it is an ordinance violation, it will be brought to the Council for action. Councilmember Eggena agreed with Curtis stating that is his understanding also. Councilmember Curtis stated that the elected body decides how hard they want to be on the violator. Councilmember Eggena asked the City Attorney if Staff could impose cease and desist orders and City Attorney Adams stated they could if the Council empowered them to do so. Eggena stated that he would not give carte blanc approval to call the City Attorney and he would not give the City Administrator the power to impose cease and desist orders. Councilmember Curtis clarified that he doesn't want the Council to see every complaint, only those Staff deem ordinance violations. Councilmember Swanson disagreed and stated why do we have Staff if we won't let them do their jobs. Councilmember Eggena stated that we can give Staff the power to do things, but then we give up the power and he was elected to govern. Councilmember Swanson stated that he is not here to govern but to represent the people. He stated that we put ordinances together for Staff to administer. Councilmember Phillips agreed that the complaint should be put in writing. Councilmember Eggena stated that Staff can determine if a complaint needs to be acted on by the Council, but they cannot take the legal action to stop the violator. Mayor Andolshek posed examples of a temporary sign violation and an example of clear cutting. Councilmember Eggena stated that Staff can send a letter to the property owner, but they can't take action. There was some discussion regarding Staff calling the Council if it is felt it is an urgent situation. Councilmember Curtis stated that the Schneider situation handled earlier in the meeting worked well and wondered what's changing during this conversation. Community Development Director Anderson stated that the Schneider situation did not require immediate action, however a clear cutting violation could result in all the trees being cut before the Council can meet. Anderson stated that Staff should have some authority to issue stop work orders until the matter can be straightened out by the Council, however the Council only gave Staff the authority to send a letter to the property owner advising them they are in violation.

- j. Staff Report dated August 8, 2005 from Ken Anderson regarding reconsideration of recommendation for Ordinance Amendment 2005-002 related to metal siding and metal sided buildings in the R-3 Residential Medium Density and Waterfront Commercial Zoning Districts and Architectural/Appearance Standards for Residential Principal and Accessory Structures. The Planning and Zoning Commission conducted a public hearing on March 25, 2005 and adopted a motion recommending approval of a proposed ordinance amendment. When the matter was forwarded to the City Council for action, the Ordinance at that time, required a 4/5ths majority vote to pass. The motion failed on a 3-2 vote. Subsequent to that meeting, an ordinance amendment was adopted which allows for a simple majority vote as required under State Statute so the Council reinitiated the

issue again. Based on an opinion from the City Attorney, there is no requirement to hold another public hearing since the hearing held on March 25, 2005 satisfies the public hearing requirement. MOTION 08R-25-05 WAS MADE BY DEAN EGGENA AND SECONDED BY TERRY CURTIS TO APPROVE ORDINANCE AMENDMENT NO. 209 AMENDING CHAPTER 8 OF THE CITY CODE RELATING TO METAL SIDING AND METAL SIDED BUILDINGS. MOTION CARRIED WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

Approval was requested to publish a summary of said ordinance amendment. MOTION 08R-26-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO PUBLISH A SUMMARY OF ORDINANCE AMENDMENT NO. 209. MOTION FAILED 3-2 WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY. The full ordinance amendment will be published in the Lake Country Echo.

- k. Staff Report dated August 8, 2005 from Ken Anderson regarding setting a meeting to review the Comprehensive Plan – Ken Anderson handed out a document which shows the DNR’s statewide minimum shoreland standards for sewerred and unsewerred areas. In addition, a color coded map was distributed which showed the current zoning classifications for properties within the City and another color coded map showing the comp plan/zoning map discrepancies within the City. Councilmember Eggena stated that he thought the Council had asked Anderson to identify undeveloped property in the City that hadn’t been zoned for purposes of administering the Shoreland Act. The Council agreed to set a meeting during one of the budget meetings.
- l. Staff Report dated August 8, 2005 from Ken Anderson regarding Drawdown of Funds for Andersen Estates Plat – A request has been made for a draw down of funds held in escrow by the City for work performed by DeChantal Excavating LLC within the Andersen Estates Plat. The City Engineer has reviewed the work that has been done and is in agreement with release of funds in the amount of \$14,082.50 to David and Kathleen Andersen for partial reimbursement of developer improvements. MOTION 08R-27-05 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY DEAN SWANSON TO AUTHORIZE PAYMENT OF \$14,082.50 TO DAVID AND KATHLEEN ANDERSEN FOR PARTIAL REIMBURSEMENT OF COMPLETED DEVELOPER IMPROVEMENTS. There was some discussion regarding the cable guards and whether another cable guard should be required on the south side of the roadway. MOTION CARRIED WITH ALL AYES.
- m. Letter dated August 3, 2005 from City Attorney regarding Robert Bouten Zoning Violation – At the request of the Council, City Attorney Adams researched whether the City has the authority to enter onto the land for the

purpose of removing the brush pile and then assessing the costs of that removal back to the landowner. City Code does not provide the authority or procedure for taking such action. Based on this, the Council has two options for enforcement, either take civil action or make a request to the District Court for criminal prosecution. City Attorney Adams recommended that the City set policy and not pick and choose each time the issue arises. MOTION 08R-28-05 WAS MADE BY DICK PHILLIPS AND SECONDED BY JAY ANDOLSHEK TO DIRECT THE CITY ATTORNEY TO PURSUE CRIMINAL PROSECUTION WITH THE COUNTY ATTORNEY FOR THE ROBERT BOUTEN VIOLATION. MOTION CARRIED 4-1 WITH ANDOLSHEK, CURTIS, EGGENA AND PHILLIPS VOTING AYE AND SWANSON VOTING NAY.

Regarding the Demesy appeal held earlier in the evening, it was the consensus of the Council that if they choose to apply for a variance, the Council could waive the fee.

6. **CROSSLAKE COMMUNICATIONS** – General Manager Dennis Leaser reported that the Cablevision Digital TV Report was included in the packet for Council information. Leaser stated that as of this date, 65% of the main fiber to the home line has been installed. The primary equipment has been installed in the office and this week it will be tested for a period of 30 days. Damage to property during the month of July have been minimal. Some of the customers will go on line September 1<sup>st</sup>. The annual open house will be held on August 13<sup>th</sup> from 10:00 A.M. – 1:00 P.M. The Minnesota Twins Mascot, T.C. will be attending from 11:00 A.M. until Noon. Popcorn and root beer floats will be available in addition to chili being prepared as part of the Chili Cookoff. During the open house, information will be provided focusing on Internet, Lakes Long Distance, Neighbor to Neighbor calling and Fiber-to-the-Home. Prizes will be given out including a digital camera, DVD, MP3 player, Twins Ticket's, Camp Snoopy Tickets as well as tickets to Valley Fair. Council approval of an Ordinance Amendment establishing the Crosslake Communications Advisory Board, as well as approval of the Advisory Board Introduction and Authority and Crosslake Communications Policy and Procedures was requested. MOTION 08R-29-05 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN EGGENA TO APPROVE ORDINANCE AMENDMENT NO. 210 AMENDING CHAPTER 2 OF THE CITY CODE REGARDING THE ESTABLISHMENT OF CROSSLAKE COMMUNICATION ADVISORY BOARD. MOTION CARRIED 3-2 WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

MOTION 08R-30-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO APPROVE THE CROSSLAKE COMMUNICATION ADVISORY BOARD INTRODUCTION AND AUTHORITY DATED JULY 2005. Councilmember Swanson stated that at the last meeting General Manager Leaser stated that the Advisory Board would have oversight on the company's finances yet "oversight" has been removed from the most recent document. General

Manager Leaser stated that he has no problem with financial oversight by the Advisory Board since the Policy and Procedures explain what power the General Manager has. Swanson stated that he would like the Commission to be another body looking at things since the Council doesn't have knowledge in the field of telecommunications. No change was made to the document to provide financial oversight by the Advisory Board. MOTION CARRIED 3-2 WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

MOTION 08R-31-05 WAS MADE BY TERRY CURTIS AND SECONDED BY DEAN EGGENA TO APPROVE THE CROSSLAKE COMMUNICATIONS ADVISORY BOARD POLICIES AND PROCEDURES DATED JULY 2005. MOTION CARRIED 3-2 WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY.

MOTION 08R-32-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO APPROVE THE FOLLOWING MEMBERS/TERMS: STEVE ROE 2/06; KRISTIE KRAEMER 2/07; DAVE FISCHER 2/07; JEFF KITTLESEN 2/08; MICHAEL WINKELS 2/08 AND ALTERNATE ARMOND GEASE 2/08. MOTION CARRIED 4-1 WITH ANDOLSHEK, CURTIS, EGGENA AND PHILLIPS VOTING AYE AND SWANSON VOTING NAY. Councilmember Swanson requested that Dennis Leaser notify the public when the second part of a meeting will be televised when the entire meeting is not aired at one time. Leaser agreed to put the information on Channel 12.

MOTION 08R-33-05 WAS MADE BY DEAN EGGENA AND SECONDED BY DICK PHILLIPS TO APPROVE PUBLISHING A SUMMARY OF ORDINANCE AMENDMENT NO. 210. MOTION FAILED WITH CURTIS, EGGENA AND PHILLIPS VOTING AYE AND ANDOLSHEK AND SWANSON VOTING NAY. A four fifths vote is required to publish a summary of an Ordinance Amendment. The entire Ordinance Amendment will be published in the Lake Country Echo.

7. PERSONNEL COMMITTEE – At a meeting held on August 1, 2005 the Personnel Committee approved a motion recommending to the City Council that Nathan Plante be removed from probationary status and placed on regular full time status effective July 8, 2005. MOTION 08R-34-05 WAS MADE BY JAY ANDOLSHEK AND SECONDED BY TERRY CURTIS TO APPROVE REMOVING NATHAN PLANTE FROM PROBATIONARY STATUS AND PLACED ON REGULAR FULL TIME STATUS EFFECTIVE JULY 8, 2005. MOTION CARRIED WITH ALL AYES.
8. RECYCLING – A total of 16,8325 tons of recyclables were collected in July bringing the year-to-date tonnage to 117,4085 tons.
9. ECONOMIC DEVELOPMENT AUTHORITY – None

**H. OLD BUSINESS** – None

**I. NEW BUSINESS** – None

**J. PUBLIC FORUM** – None

**K. ADJOURN** – MOTION 08R-35-05 WAS MADE BY DICK PHILLIPS AND SECONDED BY TERRY CURTIS TO ADJOURN THIS REGULAR MEETING AT 12:02 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and submitted by,



Darlene J. Roach  
Clerk/Treasurer

Shared/REG COUNCIL MTG – August 8, 2005.doc

**BILLS FOR APPROVAL**

**8-Aug-05**

VENDOR	DEPT	AMOUNT
Abra True Value, staples, spreader, grass seed, ero mat	PW	418.76
Abra True Value, soaker hoses	PW	208.83
Abra True Value, fuses	Gov't	2.81
Ace Hardware, propane, clamp	P&R	28.44
Ace Hardware, bulk bolts	PW	7.99
Ace Hardware, snip, foam, cloth, bolts	PW	48.39
Ace Hardware, chain oil, pliers, gloves	P&R	21.80
Ace Hardware, utility blade and knife	PW	6.37
Ace Hardware, chrome ball	PW	12.02
Ace Hardware, paint, keys	P&Z	8.86
Ace Hardware, raid, wheel cutoff, blade cutoff	P&R	30.41
Ace Hardware, fix a flat	PW	10.63
Ace Hardware, adapter, coupling	PW	3.17
Ace Hardware, wasp killer	PW	12.20
Ace Hardware, pliers	P&Z	8.07
Ace Hardware, plunger, drain king	Sewer	40.45
Ameripride, mats	PW	101.26
Anderson Brothers, rock, rip rap, washed rock	PW	1,359.39
Brainerd Hydraulics, tanker hose	P&R	388.73
Brainerd Area Chamber of Commerce, yearly contribution	Gov't	2,000.00
Brit Enterprises, draft deverter	PW	133.13
Cascade Computers, reinstall printers	Police	75.00
City of Crosslake, sewer utility charges	PW/Gov't	90.00
Collegiatte Pacific, tennis court rollers	P&R	109.44
Crosslake Communications, pera aid	Gov't (In/Out)	744.75
Crosslake Portable Welding, weld tool box on trailer	PW	85.00
Crosslake Rolloff, recycling	Gov't	2,450.00
Crow Wing County Highway Dept., fuel for may	ALL	2,690.74
Crow Wing County Highway Dept., fuel for june	ALL	2,721.10
Crow Wing County Recorder, filing fees	P&Z	46.00
Crow Wing County Treasurer, e911 addresses	Gov't	125.00
Crow Wing County Treasurer, auditor's database	P&Z	38.70
Custom Fire Apparatus, change orders to fire truck	Fire	3,676.69
Dacotah Paper, towels, tissue, windex, can liners	P&R	299.01
Dean Swanson, reimburse mileage	Council	20.25
Deaton's Mailing Systems, ink for meter	P&Z/Admin	143.67
East Side Oil Company, recycling oil	PW	150.00
Echo Publishing, special meeting notice 7-11	P&Z	54.83
Echo Publishing, meeting notice 7-22	P&Z	77.40
Echo Publishing, public hearing 7-23	W Shore Drive	49.80
Echo Publishing, public hearing 8-8	P&Z	32.25
Erik Lee, septic inspections	P&Z	350.00
Frontline Plus Fire, custom coat	Fire	47.00
Gull Lake Glass, tempered insulated unit	P&R-Deductible	250.00
Hawkins Water Treatment, aqua hawk, aluminum sulfate	Sewer	786.14
Hawkins Water Treatment, aqua hawk	Sewer	266.95
Heartland Animal Rescue, holding dog	Gov't	20.00

Jan Costello, tennis lesson instruction	P&R	985.00
Keith Anderson, reimburse mileage and lodging	Fire	199.81
Lakes Printing, newsletters	Admin	301.61
League of MN Cities, deductible for claim	Gov't	250.00
Martin Communications, controllers for new sirens	Gov't	9,654.85
Mastercard, meals for travel	PW	30.24
Mastercard, Abra True Value, typar fabric	P&R	123.42
Mastercard, Best Buy, monitor	Admin	63.89
Mastercard, Best Western, lodging for class	Sewer	200.40
Mastercard, Fleet Farm, lock and hitch pin, tarp	PW	15.51
Mastercard, Fleet Farm, uniform	PW	117.97
Mastercard, Paragon, door parts	P&R	17.24
Mastercard, Whitefish Auto, oil change, rotate tires	P&Z	45.67
Mastercard, Whitefish Auto, repair oil cooler lines	P&Z	97.49
MCS Janitorial Services, cleaning	Gov't	745.50
Menards, hooks, earth anchor	P&R	50.40
Menards, filters, ball mount, hitch pin, hitch ball, wrench	PW	131.64
Menards, weed barrier, garden staples	P&R	143.41
Metro Fire, harnesses, chest strap, nozzles, hoses	Fire	11,376.64
Mills Motors, rotate tires, oil change, replace ball joints	PW	973.95
Mills Motors, oil change, replace bulbs	Police	67.35
MR Sign, address signs	PW	154.90
MR Sign, address sign	PW	16.59
Northeast Technical Services, water test	Sewer	108.80
Northeast Technical Services, water test	Sewer	108.80
Northwood Turf and Power, tightener	PW	118.70
Northwood Turf and Power, lock, fire glasses	PW	18.16
Northwood Turf and Power, belt	PW	38.23
Northwood Turf and Power, belt, nut, skid shoe, bolt	PW	256.86
Office Max, cable, printer	Police	203.39
Office Max, chair mats	Police	103.62
Paul Willmus Heating & Cooling, replace control board	Gov't	197.00
Quill, report covers	Admin	9.93
Quill, pens	Admin	30.67
Quill, ink cartridges	Police	94.87
Quill, paper, ink cartridges	ALL	184.76
Reed's Market, sentence to serve	P&R	26.41
Reed's Market, sentence to serve	P&R	11.96
Reed's Market, supplies for public hearing	P&R	11.61
Reed's Market, baseball picnic supplies	P&R	52.62
Reed's Market, sentence to serve	P&R	30.04
Robert Hartman, reimburse for cable	Police	28.74
Sandelin Law Office, legal fees	ALL	2,780.73
St. Cloud State Univ, training	Police	873.00
Streichers, uniform	Police	44.62
Ted Strand, reimburse mileage to class	Sewer	183.06
Terry Kinkaid, reimburse for class a drivers test	P&R	37.50
Unicel, cell phone charges	PW	215.38
Unicel, cell phone charges	Police	253.02
United Rentals, mini excavator	PW	308.97
United Rentals, skid steer trk ldr	PW	231.10
United Rentals, boom stick	PW	561.72

UPS, postage	Police	5.00
Viking Coca Cola, pop	PW	66.62
Widseth Smith Nolting, engineering services	ALL	2,015.00
Winners Trophy & Engraving, bobble heads	P&R	59.64
Xcel Energy, gas utility charges	PW	26.10
Xcel Energy, gas utility charges	Sewer	22.01
Xcel Energy, gas utility charges	Gov't	33.89
Xcel Energy, gas utility charges	P&R	93.36
Ziegler, loader payment	PW	8,966.73
	<b>TOTAL</b>	<b>63,797.13</b>

**ADDITIONAL BILLS FOR APPROVAL**  
**8-Aug-05**

VENDOR	DEPT	AMOUNT
Abra True Value, furnace filter	PW	1.05
Abra True Value, coupling	PW	5.10
Ace Hardware, bulbs	PW	16.70
Ace Hardware, oil	PW	4.14
Blue Lakes Disposal, trash removal	ALL	251.85
Brainerd Overhead Door, repair door	PW	155.65
County Recorder, filing fee for raph	P&Z	46.00
Crow Wing County Treasurer, e911 addresses	Gov't	25.00
Culligan, water and cooler rental	PW/Gov't	64.17
Echo Publishing, west shore drive notice	W Shore Dr	30.00
ESS Brothers and Sons, sewer cleanout, grate, adj ring	Sewer	2,142.78
Fastenal, marking spray	PW	51.27
Northeast Technical Services, water test	Sewer	108.80
Nortrax, repair wiring	PW	154.23
Pequot Auto Parts, crimps, hose	PW	57.42
Sirchie Fingerprint Laboratories, integrity bags	Police	125.38
Viking Coca Cola, pop	P&R	64.36
<b>TOTAL</b>		<b>3,303.90</b>

CITY OF CROSSLAKE  
COUNTY OF CROW WING  
STATE OF MINNESOTA

RESOLUTION NO. 05-13  
RESOLUTION SUPPORTING PARTICIPATION IN GREER LAKE ROAD  
IMPROVEMENT PROJECT

WHEREAS, The City of Crosslake and Fairfield Township desire to make improvements to Greer Lake Road from the intersection of County Road 114 to the entrance of the Greer Lake Campground, and;

WHEREAS, Crow Wing County has successfully applied for a \$200,000 grant to be used for the proposed improvements to Greer Lake Road, and;

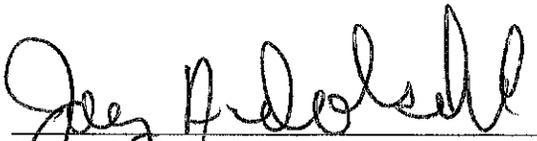
WHEREAS, Based upon engineers estimates for quantities and length of road in each jurisdiction, 29% of the project is attributable to Crosslake and 71% of the project is attributable to Fairfield Township, and;

WHEREAS, Crow Wing County, through the County Engineer's Office, has agreed to act as the "Fiscal Agent" on this project and Fairfield Township has agreed to be the "Owner" of the project.

NOW, THEREFORE, BE IT RESOLVED, that the City of Crosslake agrees with 1.) the design of the proposed improvements within the City of Crosslake, 2.) to allow Crow Wing County to serve as Fiscal Agent and 3.) Fairfield Township to serve as Owner of the project.

BE IT FURTHER RESOLVED, that the City of Crosslake agrees to a 29% Crosslake, 71% Fairfield Township split on all project costs not covered by grant funds and that Fairfield Township is authorized to proceed with advertising for bids and awarding said bid to the lowest responsible bidder provided the bid price is within 10% of the engineers estimate.

Adopted this 8<sup>th</sup> day of August, 2005 by the Crosslake City Council.

  
Jay Andolsek  
Mayor

  
Thomas N. Swenson  
City Administrator