

SPECIAL COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 22, 2002
7:00 P.M. – CITY HALL

The Council for the City of Crosslake met in the Council Chambers of City Hall on Monday, July 22, 2002 at 7:30 P.M. The following Councilmembers were present: Mayor Darrell Swanson, Sandy Eliason, Chuck Miller, Irene Schultz and Dean Swanson. Also present was City Administrator Tom Swenson, Clerk/Treasurer Darlene Roach, Public Works Director Ted Strand, Police Chief Bob Hartman, Union Representative Cheryl Jones, Public Works Employee Shayne Pankratz, Nicole Pankratz and Allen Eliason. Note: The Special Council Meeting posted for July 22, 2002 at 7:00 P.M. was not called to order until 7:30 P.M. due to the length of a subdivision appeal held prior to the Council Meeting.

Mayor Swanson called the Special Meeting to order at 7:30 P.M. and stated that the first order of business would be a Step 3 hearing for Public Works Employee Shayne Pankratz. Union Representative Cheryl Jones requested that the meeting be closed for purposes of discussing a disciplinary action on a City Union employee. City Attorney Paul Sandelin stated that the meeting was posted as an open meeting and the Union had not requested that the meeting be closed. Sandelin advised the Council to not accept a handout which Cheryl Jones attempted to distribute to the City Council members and advised the Council to reschedule the meeting to a later date to avoid a violation of the open meeting law.

1. City Attorney Paul Sandelin stated that over the past month, the Sewer Committee has been reviewing proposed changes to the Sewer Ordinance which are being recommended for approval. The changes deal with the way business and residential units will be charged sewer connections when housed in the same building or on the same property; allows for an 8,000 gallon credit for a residential unit when billed with a commercial unit; elimination of equivalent residential units (ERU's) for connection charges; and revising the current fee schedule for connection charges to \$3,000 for residential users, \$5,500 for commercial users and an addition of a Combination Commercial/Residential User where a connection charge of \$3,000 will be charged each residential unit in addition to the \$5,500 commercial connection charge. Under the Ordinance Amendment, the City will furnish water meters which will be read by the City. All connection charges will be amortized over 10 years and will be billed to the property owner of record. User charges will also be billed to the property owner of record. MOTION 07S1-01-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO ADOPT ORDINANCE AMENDMENT 164 TO CHAPTER 11 OF THE CITY CODE DEALING WITH SANITARY SEWER REGULATIONS AND TO PUBLISH A SUMMARY OF SAID ORDINANCE. MOTION CARRIED WITH ALL AYES.

2. Approval of bills - MOTION 07S1-02-02 WAS MADE BY DEAN SWANSON AND SECONDED BY SANDY ELIASON TO APPROVE THE BILLS FOR PAYMENT AS

SUBMITTED IN THE AMOUNT OF \$13,210.97 AND \$1306.88. MOTION CARRIED WITH ALL AYES.

3. George Riches, who has been working with the City on identifying needed repairs to the Emergency Services Center roof due to severe leakage problems, presented an update on the scope of the needed repair work. In addition to installing a new metal roof, the following items are recommended: (1) adding a layer of blown in insulation above the present trusses; (2) adding vapor barrier; (3) adding vents; (4) addition of canopy's across the front and back of the building; and (5) brick columns. The soffit will be removed and a canopy installed, which will be held up with 8 columns of brick, to match the brick on the building. This will divert the snow from falling off the metal roof in front of the ambulance garage. Another canopy will be installed in the rear of the building to protect the air conditioners. It is proposed that the work will be done in phases so that only one area of the building will need to be shut down at one time. The current shingles will be removed from the roof before the metal roof is installed. When the roof is removed, there is a possibility that some of the OSB boards may have water damage. Councilmember Swanson asked if any estimates had been prepared and George Riches stated that the cost should run somewhere between \$125,000 - \$150,000, however it is not known how much damage there is under the shingles. Mayor Swanson asked what the life expectancy of a metal roof would be and it was determined that other than some fading it is very indefinite, but should last 50 years at a very minimum. There was some discussion regarding color and George Riches stated that a color should be selected that blends with the existing building. The Council asked George Riches if he was in a position to put specs together. He stated that it would take about a week to prepare the specs. MOTION 07S1-03-02 WAS MADE BY DEAN SWANSON AND SECONDED BY IRENE SCHULTZ TO AUTHORIZE GEORGE RICHES TO PREPARE SPECS FOR IMPROVEMENTS TO THE EMERGENCY SERVICES CENTER/CITY HALL ROOF AND TO PROCEED WITH THE ADVERTISEMENT FOR BIDS. Chief Bob Hartman asked if any work would be done in the Police Department since they are having leakage problems due to water coming in over the boards above the brick. MOTION AMENDED TO INCLUDE AUTHORIZING GEORGE RICHES TO LOOK INTO THE WATER PROBLEM IN THE POLICE DEPARTMENT. MOTION CARRIED WITH ALL AYES.

4. Amendment to Firearms Ordinance – City Attorney Paul Sandelin stated that an amendment to the Firearms Ordinance was prepared which regulates bow and arrows. After preparation of the Ordinance Amendment, Attorney Sandelin and Chief Hartman spoke with Cary Shoutz, a conservation officer with the Department of Natural Resources who expressed some concerns over the proposed ordinance amendment. Mr. Shoutz suggested the adoption of a reckless use of firearms standard rather than a 500 foot limitation. He also suggested the addition of specific language from the State trespass statute dealing with taking wild animals with a firearm or bow and arrow on another persons private land or a public right-of-way as well as making a provision for granting conservation officers the authority to enforce the ordinance. Cary Shoutz addressed the Council and stated that the DNR has worked hard on establishing a new zone 242

which will be in effect for the 2002 season. He stated that in this new zone, an archer can take up to 5 deer as an effort to curb the deer population. He stated that another concern he has with the proposed Ordinance Amendment encompasses hunting on the State Refuge and Potlatch property and has contacted the Attorney General's Office for an opinion on whether the local municipality can restrict this area. There was some discussion regarding possibly coming up with a map which shows where hunting is permitted. It was the consensus of the Council that the amendment be reviewed in more detail by the Public Safety Committee.

5. Release of Tax Increment Financing Funds - MOTION 07S1-04-02 WAS MADE BY SANDY ELIASON AND SECONDED BY IRENE SCHULTZ TO APPROVE THE RELEASE OF TAX INCREMENT FINANCING FUNDS IN THE AMOUNT OF \$8,093.67 FOR DAGGETT BROOK VILLAS. MOTION CARRIED WITH ALL AYES.

Charlie McCulloch addressed the Council and asked if there was anything discussed in the Special Council Meeting related to his subdivision request and he was informed that there has been no discussion regarding anything related to the Public Hearing Appeal, which was held earlier this evening, or the subdivision request. He also asked if the City had insurance coverage through the League of Minnesota Cities which would cover any legal action. He stated, that as a taxpayer, he did not want to see the City throw money away for legal expenses.

Councilmember Eliason asked for a consensus of the Council regarding the use of the name "Crosslake Area Library". After a brief discussion, it was the consensus of the Council that the Library Committee use the name "Crosslake Public Library" since any funds not raised through fund raising would be generated from the Crosslake taxpayers.

MOTION 07S1-05-02 WAS MADE BY CHUCK MILLER AND SECONDED BY SANDY ELIASON TO ADJOURN THIS SPECIAL COUNCIL MEETING AT 8:19 P.M. MOTION CARRIED WITH ALL AYES.

Recorded and transcribed by,



Darlene J. Roach
Clerk/Treasurer

SPECIAL COUNCIL MEETING - July 22, 2002

ADDITIONAL BILLS FOR APPROVAL
22-Jul-02

VENDOR	DEPT	AMOUNT
Ace Hardware, zinc snap link	PW	2.44
Ace Hardware, tow rope	Police	21.09
Ace Hardware, ant bait	P&R	8.06
Ace Hardware, poly tube	PW	6.23
Ace Hardware, xacto knife	Adm	5.73
Anderson Brothers, area 1 and 2	PW	10,196.04
Armond Gease, repair microphone	P&R	47.15
Blue Lakes Disposal, trash removal	ALL	108.99
Cellular One, cellular phone charges	PW	27.02
Crow Wing Auto Body, install rear door window	Police	85.00
Crow Wing County Treasurer, e911 fees	Gov't	50.00
Ehlers, tif 1-8	Gov't	1,162.50
Ehlers, tif 1-7	Gov't	187.50
GLS, hollywood base set	P&R	97.71
MN Dept of Economic Security, unemployment wages	P&R	72.08
ODV Incorporated, patrol box and sixty kit	Police	157.00
Office Max, 64mb compact fl	P&Z	42.59
Office Max, label maker and tape	Cemetery	90.98
Pequot Auto Parts, filters	PW	19.31
Power Components, Inc, throttle control head	Fire	59.00
Quill, overhead projector	Gov't	231.97
Shipman Auto Parts, rear door glass	Police	53.25
Streichers, window punch and hobbie	Police	97.98
The Office Shop, labels, batteries, disks	Adm/P&Z	35.98
The Office Shop, binders, files, tabs, markers	P&Z	96.37
Tyco Fire & Security, fire alarm inspection	P&R	249.00
TOTAL		13,210.97

ADDITIONAL BILLS FOR APPROVAL
22-Jul-02

VENDOR	DEPT	AMOUNT
MN State Fire Assoc - dues	Fire Dept	\$75.00
Whitefish Automotive - transmission service	Park	\$93.60
Echo Publishing - letterhead	Adm/P&Z	\$36.40
Farm Plan - parts	PW	\$756.64
Crow Wing County Recorder- record variances	P&Z	\$40.00
Martin Communications - repair broken clip on pager	Fire Dept	\$94.52
Martin Communications - Repair battery connection	Fire Dept	\$140.16
GLS- paint	P&R	\$59.63
Ace Hardware - clamps, seaform, funnel	Park	\$10.93
	Total	\$1,306.88