

**REGULAR COUNCIL MEETING
CITY OF CROSSLAKE
MONDAY, JULY 11, 2016
7:00 P.M. – CITY HALL**

The Crosslake City Council met in the Council Chambers of City Hall on Monday, July 11, 2016. The following Council Members were present: Mayor Steve Roe, Gary Heacox, Mark Wessels, Dave Schrupp and Brad Nelson. Also present were City Administrator/Consultant Dan Vogt, Finance Director/Treasurer Mike Lyonais, City Clerk Char Nelson, Public Works Director Ted Strand, Park and Rec. Director Jon Henke, Police Chief Bob Hartman, Local Manager of Crosslake Communications Debby Floerchinger, Crow Wing County Land Service Supervisor Chris Pence, Land Services Specialist Jon Kolstad, City Attorney Brad Person, City Engineer Dave Reese, Northland Press Reporter Kate Perkins, and Echo Publishing Reporter Theresa Bourke and David Drown of David Drown Associates, Inc. There were approximately thirteen people in the audience.

- A. CALL TO ORDER** – Mayor Roe called the Regular Council Meeting to order at 7:02 P.M. The Pledge of Allegiance was recited. MOTION 07R-01-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE ADDITIONS TO THE AGENDA. MOTION CARRIED WITH ALL AYES.
- B. CONSENT CALENDAR** – MOTION 07R-02-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY MARK WESSELS TO APPROVE THE FOLLOWING ITEMS LISTED ON THE CONSENT CALENDAR:
1. SPECIAL CLOSED-SESSION COUNCIL MEETING MINUTES OF JUNE 13, 2016
 2. REGULAR COUNCIL MEETING MINUTES OF JUNE 13, 2016
 3. CITY – MONTH END REVENUE REPORT DATED JUNE 2016
 4. CITY – MONTH END EXPENDITURES REPORT DATED JUNE 2016
 5. 6/30/16 PRELIMINARY BUDGET TO ACTUAL ANALYSIS
 6. PLEDGED COLLATERAL STATEMENT DATED JUNE 30, 2016
 7. MEMO DATED JULY 6, 2016 FROM MIKE LYONAI RE: TAX INCREMENT FINANCING REIMBURSEMENT
 8. CROSSLAKE COMMUNICATIONS BALANCE SHEET, INCOME STATEMENT, AND DETAIL OF RESERVE BALANCES DATED MAY 31, 2016
 9. CROSSLAKE COMMUNICATIONS CHECK REGISTER DATED 5/1/2016-5/31/2016 IN THE AMOUNT OF \$317,622.20
 10. CROSSLAKE COMMUNICATIONS ADVISORY BOARD MEETING MINUTES OF JUNE 28, 2016
 11. CUSTOMER COUNTS
 12. POLICE REPORT FOR CROSSLAKE – JUNE 2016
 13. POLICE REPORT FOR MISSION TOWNSHIP – JUNE 2016
 14. FIRE DEPARTMENT REPORT – JUNE 2016
 15. EDA MEETING MINUTES OF JUNE 1, 2016
 16. PLANNING AND ZONING COMMISSION MEETING MINUTES OF MAY 27, 2016
 17. MONTHLY PLANNING & ZONING STATISTICS
 18. PUBLIC WORKS COMMISSION MEETING MINUTES OF JUNE 6, 2016

19. CITY-COUNTY-TOWNSHIP ROADWAY MAINTENANCE AND CONSTRUCTION COORDINATING MEETING AGENDA FOR JULY 25, 2016
20. CROSSLAKE ROLLOFF RECYCLING REPORT FOR JUNE 2016
21. WASTE PARTNERS RECYCLING REPORTS FOR APRIL AND MAY 2016
22. MEMO DATED JUNE 1, 2016 FROM MN STATE DEMOGRAPHER RE: 2015 POPULATION AND HOUSEHOLD ESTIMATES
23. RESOLUTION NO. 16-16 FOR THE APPOINTMENT OF ELECTION JUDGES TO SERVE FOR THE PRIMARY ELECTION TO BE HELD AUGUST 9, 2016
24. CROSSLAKE PARK/LIBRARY COMMISSION MEETING MINUTES OF MAY 25, 2016
25. BILLS FOR APPROVAL IN THE AMOUNT OF \$304,016.08
26. NORTH MEMORIAL AMBULANCE RUN REPORT – JUNE 2016
27. RESOLUTION NO. 16-17 ACCEPTING DONATIONS
28. ADDITIONAL BILLS FOR APPROVAL IN THE AMOUNT OF \$13,646.18 MOTION CARRIED WITH ALL AYES.

- C. PUBLIC FORUM** – Jess Eide and Jenny Max of the PAL Foundation presented checks to the Council in the amount of \$6,472.46 for donations to the summer reading program, the barge for the fireworks, and upgrades to the activity area at the Community Center. Mayor Roe thanked the PAL Foundation for their donations and stated that it takes many volunteers to make these projects a success.

Paul Kirkman of Itasca Leathergoods at 14287 Gould Street in Crosslake addressed the Council and reported that the next community wide meeting for the MN Design Team would be held on Tuesday, July 12 in Town Square from 4:30-6:30. Volunteers have completed the MDT requirements of providing the strengths, weaknesses, opportunities and threats of the City as well as the four environments (economic, cultural, natural and social). Tuesdays meeting will introduce the required written and photo surveys. There were approximately 80 community members at the first meeting in June. Representatives of the MDT will meet with Council Members this weekend.

- D. MAYOR'S REPORT** – Mayor Roe recognized the passing of former Crosslake City Council Members, Orval Nelson and Bettie Miller. Steven O'Bryan of the Fifty Lakes City Council also passed away recently.

Mayor Roe listed items that the Council would be considering in upcoming meetings and asked that the community be aware: status of Revolving Loan Fund after Crosslake Communications sale is final, 2017 Budget, financing of road projects, expansion of the municipal sewer system, and the MN Design Team visit in September.

E. CITY ADMINISTRATOR'S REPORT

1. Dan Vogt reported that the State is offering Board of Appeal and Equalization training online this year. Law requires that there be at least one trained member on the Local Board and County Board of Appeal and Equalization. If a board no longer has a trained member, the authority transfers to the County for three years. Training is available until February 1, 2017.

2. Dan Vogt reported that the Teamsters have approved the last proposal from the City. The proposal includes a clause for injuries that happen during work hours, ability to carryover uniform allowance to the following year, a 2% wage increase for each year of the three-year contract, and the City contribution to the H.S.A. remain at \$3,000 single/\$6,000 family for three years. The contract would be retro-active to January 1, 2016. MOTION 07R-03-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO APPROVE THE 2016-2018 UNION CONTRACT WITH TEAMSTERS GENERAL LOCAL NO. 346. MOTION CARRIED WITH ALL AYES.
3. Dan Vogt reminded the Council that the 2017 Preliminary Levy must be certified to the County by September 30, 2017. Once the preliminary levy is set, it can be decreased but not increased. The Council will need to set dates and times for budget workshops at the next regular meeting.
4. David Drown of David Drown Associates, Inc. addressed the Council and gave a brief overview of the financing available for the City's 5-Year Capital Improvement Plan. Mr. Drown understands that the Council would like to minimize the use of debt. Reconstruction Bonds can be used for reconstruction of roads and utilities only. If the City wanted to widen a road or add a trail, another means of funding for those portions would be needed. David Drown presented two reconstruction fund options. Option #1 only considered the 5-Year Capital Plan. Option #2 included ongoing, future projects that would help maintain a stable capital project levy. The current 5-Year Plan includes \$4,000,000 of projects, of which 2,600,000 would need to be bonded.

F. PUBLIC HEARING – PROPOSAL TO ADOPT A STREET RECONSTRUCTION PLAN AND THE INTENT TO ISSUE GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

1. The Mayor opened the Public Hearing at 7:30 P.M. Dave Reese reviewed the 5-Year Capital Improvement Plan and the costs associated with each project. The Plan would be reevaluated every year to ensure priority projects are done first.
2. Mayor Roe asked for an update on Dream Island Bridge. Dave Reese replied that the State did not approve a transportation bill in 2016. The bill will not be considered again until 2018. Until then the City would need to do maintenance and minor repairs. Gary Heacox asked what the cost of trails was in the Plan. Dave Reese replied that the Plan included approximately \$67,000 worth of trails. The Council could decide to eliminate the trails if funding is not available. Dan Vogt stated that the trails are used as a planning tool and that the Council would have the final decision whether or not to construct them. The bonds would not be able to be used for trails. David Drown suggested that the City bond on a yearly basis. Mark Wessels thought that the City should consider doing all of the projects earlier because the interest rates are low right now.
3. Jim Talbott of 12604 Manhattan Point Boulevard stated that he cannot remember that road being resurfaced in the last 30 years. Mr. Talbott would like the width of the road to remain the same and asked the Council to consider only resurfacing the road, rather than replacing the base. Dave Reese stated that the plan for Manhattan Point Boulevard reconstruction in 2018 includes full-depth reclamation, building a new base, adding

aggregate, fixing drainage issues, and leveling some hills to address safety concerns. Mr. Reese noted that the road has not been designed yet and that the need for curbs, gutters, and retaining walls for the trail may be necessary.

Mark Wessels stated that the City road standards should be changed to eliminate the requirement of 66-foot road width. Steve Roe noted that the power company cleared many trees from Manhattan Point Boulevard over the years and asked that tree trimming be minimal during the project.

David Drown stated that if the City included \$500,000 in the levy every year, projects could eventually be paid for on a cash basis. Dan Vogt noted that the approval of the resolution to issue bonds gives the Council the option and authority to issue bonds over the next five years. If the resolution is approved, the Council could decide not to issue bonds. Dave Schrupp suggested that proceeds from the sale of Crosslake Communications could be used towards road projects.

MOTION 07R-04-16 WAS MADE BY MARK WESSELS AND SECONDED BY BRAD NELSON TO CLOSE THE PUBLIC HEARING AT 8:08 P.M. MOTION CARRIED WITH ALL AYES.

MOTION 07R-05-16 WAS MADE BY STEVE ROE AND SECONDED BY MARK WESSELS TO APPROVE RESOLUTION NO. 16-18 ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS NOT TO EXCEED APPROXIMATELY \$2,600,000. MOTION CARRIED WITH ALL AYES.

G. COMMISSION REPORTS

1. **PUBLIC SAFETY** – Chief Hartman reported that CVS/pharmacy and the PartnershipTM for Drug-Free Kids approved the City's application for a free Drug Collection Unit. The box should be delivered in a few weeks. MOTION 07R-06-16 WAS MADE BY GARY HEACOX AND SECONDED BY MARK WESSELS TO ACCEPT THE DONATION OF A DRUG COLLECTION UNIT FROM CVS PHARMACY AT AN ESTIMATED VALUE OF \$4,000. MOTION CARRIED WITH ALL AYES.
2. **PLANNING AND ZONING**
 - a. Jon Kolstad presented a request to subdivide property at 36456 Tamarack Road. MOTION 07R-07-16 WAS MADE BY GARY HEACOX AND SECONDED BY BRAD NELSON TO APPROVE THE SUBDIVISION OF PARCEL #120131201AA0009 INVOLVING 31 ACRES INTO 2 TRACTS BY ERVIN E. AND CAROL J. RASSAT AND THAT CASH IN LIEU OF LAND FOR PARK DEDICATION BE ACCEPTED IN THE AMOUNT OF \$1,500. MOTION CARRIED WITH ALL AYES.
 - b. Jon Kolstad presented a request to amend the official land use map at 35483 County Road 37. MOTION 07R-08-16 WAS MADE BY BRAD NELSON AND SECONDED BY GARY HEACOX TO APPROVE THE AMENDMENT TO THE

OFFICIAL LAND USE MAP ON PARCEL 120213102CB0009, FIRST NATIONAL BANK, FROM SHORELAND/RURAL RESIDENTIAL 5 TO LIMITED COMMERCIAL INVOLVING APPROXIMATELY 4 ACRES, EXCEPT FOR THE 100 FOOT SETBACK ALONG THE RIVER WHICH WOULD REMAIN SHORELAND DISTRICT. MOTION CARRIED WITH ALL AYES.

- c. Chris Pence presented a memo dated October 12, 2015 from Jon Kolstad regarding the Planning and Zoning Commission's recommendations to update Chapter 30 of the City Code, Nuisance Ordinance. Staff recommended no changes to the original memo.
- d. Chris Pence presented proposed administrative fines and noted that the amount would be a per day fine. Suggested offenses included abandoned motor vehicle, littering/dumping, construction without a permit, failure to follow conditions of approved variance/CUP, earth moving without a permit, erosion control, unfinished construction project, sign violation, septic violation, public property infringement, and land use ordinance violation. Dan Vogt stated that the Council needed to determine who the enforcer would be. Mark Wessels stated that he is concerned that future staff could abuse this authority. Chris Pence replied that an appeal process would be necessary to ensure proper enforcement. Attorney Person will bring a final draft of the ordinance to the Council at the next regular meeting. Dan Vogt suggested that the Council begin with enforcement of a few offenses and add more in the future. Steve Roe asked that paint be added to the dumping definition. No action was required at this time.

3. CROSSLAKE COMMUNICATIONS

- a. Local Manager Debby Floerchinger presented the Highlights Report for June 2016 and reported that there are 150 fiber equipment upgrades left to complete. The Channel 12 replacement equipment and the new generator have been installed. Permission from the FCC and the State of Minnesota for the sale of the company will take approximately 45 days. A wrap up meeting with the Council and Advisory Board will be held after the sale to bring conclusion to the process.

4. PUBLIC WORKS/SEWER/CEMETERY

- a. MOTION 07R-09-16 WAS MADE BY MARK WESSELS AND SECONDED BY DAVE SCHRUPP TO APPROVE THE PROPOSAL FOR ENGINEERING SERVICES FOR THE WILDWOOD AREA SANITARY SEWER EXTENSION FEASIBILITY STUDY FROM WSN AT A COST OF \$8,500. MOTION CARRIED WITH ALL AYES. Gary Heacox asked if the residents/businesses would be required to hook up to the sewer if the extension went by their property. Ted Strand replied that the Council would be required to determine those details.

5. PARK AND RECREATION/LIBRARY

- a. Jon Henke gave an update on activities at the Community Center including: senior nutrition program, fitness room, silver sneakers classes, AAA classes, Chautauqua presentation, pickleball, children's stories, book sale, tennis lessons, children's reading club, right-of-ways, fireworks, Whitefish Warrior Adventure Run, soccer, bocce ball, and shuffleboard. MOTION 07R-10-16 WAS MADE BY MARK

WESSELS AND SECONDED BY BRAD NELSON TO APPROVE THE ADDITION OF A \$5 CHARGE PER HOUR FOR BOCCE BALL AND SHUFFLEBOARD RENTAL TO THE 2016 FEE SCHEDULE. MOTION CARRIED WITH ALL AYES.

H. CITY ATTORNEY REPORT – None.

I. OLD BUSINESS – Mark Wessels reported that he received a complaint from a citizen who recently purchased 80 acres of land in Crosslake and was told by the Planning and Zoning Department that City Code did not allow a camper on the property. Mr. Wessels noted that the Council recently approved a change to the ordinance restricting camper and tent use, but asked that the Council consider an exception for larger sized parcels.

J. NEW BUSINESS – None.

K. PUBLIC FORUM – Steve Roe reported that a rib cook-off fundraiser was held in Town Square for local veterans. The ribs were donated by Reed's Market and they were delicious. The event will be held again next year.

L. MOTION 07R-11-16 WAS MADE BY DAVE SCHRUPP AND SECONDED BY GARY HEACOX TO ADJOURN THE MEETING AT 8:55 P.M. MOTION CARRIED WITH ALL AYES.

Respectfully submitted by,



Charlene Nelson
City Clerk
City Clerk/Minutes/7-11-16

B.9.

CROSSLAKE COMMUNICATIONS
Accounts Payable
Check Register
05/01/2016 To 05/31/2016

Bank Account: 1 - GENERAL ACCOUNT

Check no.	Date	Vendor Name	Reference	Amount
2284	05/02/2016	FRANSEN BANK AND TRUST	MARCH 2016 VISA ACTIVITY	1,235.98
2292	05/06/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,508.89
2293	05/06/2016	PERA	PERA EE & ER	2,013.28
2294	05/06/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	539.06
2295	05/06/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2296	05/10/2016	CITY OF CROSSLAKE (SEWER)	MAY SEWER	45.00
2297	05/31/2016	INTERNAL REVENUE SERVICE	EXCISE TAX	1,263.15
2305	05/20/2016	INTERNAL REVENUE SERVICE	FEDERAL, FICA, MEDICARE	3,979.98
2306	05/20/2016	PERA	PERA EE & ER	2,174.98
2307	05/20/2016	MINNESOTA DEPT OF REVENUE	MN WITHHOLDING	638.20
2308	05/20/2016	DEFERRED COMP	DEFERRED COMP	1,925.00
2310	05/26/2016	CROW WING POWER	ELECTRIC SERVICE	4,277.33
2311	05/31/2016	MINNESOTA DEPT OF REVENUE	MAY SALES & USE TAX	14,402.22
32253	05/05/2016	FRANSEN BANK AND TRUST	HSA DEDUCTION	210.00
32254	05/10/2016	PAUL BUNYAN COMMUNICATIONS	MAY LOCAL CHANNEL TRANSPORT	800.00
32255	05/10/2016	BRAINERD DAILY DISPATCH	SPRING SPORT AD & CALENDAR ADVERTISING	199.00
32256	05/10/2016	GOPHER STATE ONE CALL	LOCATES	181.25
32257	05/10/2016	ONVOY VOICE SERVICES	6264 PROG, LAKES LD, OPR SERV, ANSW SERV	5,512.76
32258	05/10/2016	OLSEN THIELEN CO LTD	FINAL AUDIT, 499A & Q, MN ANNUAL, MISC.	5,483.00
32259	05/10/2016	UNITED PARCEL SERVICE	WEEKLY SERVICE & MISC SHIPPING	110.75
32260	05/10/2016	CROSSLAKE COMMUNICATIONS	PHONE SERVICE	652.57
32261	05/10/2016	CITY OF CROSSLAKE	WORKERS COMP 4/1/16-3/31/17	7,105.00
32262	05/10/2016	CONSOLIDATED TELEPHONE	MANAGEMENT CONSULTING & OTHER SERVICES	25,559.00
32263	05/10/2016	CITI LITES INC	LOCATES	1,843.20
32264	05/10/2016	THE OFFICE SHOP INC.	LASER CARTRIDGE, PROJ FOLDERS, TAPE	200.27
32265	05/10/2016	XCEL ENERGY	MAR/APR NAT'L GAS	208.80
32266	05/10/2016	ARVIG TELEPHONE COMPANY	2015/2016 EAS	536.18
32267	05/10/2016	AMERIPRIDE LINEN & APPAREL	RUG & TOWEL SERVICE	132.60
32268	05/10/2016	MINNESOTA 9-1-1 PROGRAM	911, TAP, TAM	1,575.35
32269	05/10/2016	NCPERS MINNESOTA	MAY LIFE PREMIUM	16.00
32270	05/10/2016	BRAINERD LAKES AREA CHAMBER	BUSINESS ACADEMY SEMINAR	60.00
32271	05/10/2016	CROSSLAKE AREA HISTORICAL SOC	ANNUAL MEMBERSHIP 2016	100.00
32272	05/10/2016	NATIONAL CABLE TELEVISION COOP	20 EA DCX700'S, 4000' RG11, 50 REMOTES	5,362.29
32273	05/10/2016	CENTRAL TRANSPORT GROUP LLC	4 EA DS1'S	2,332.32
32274	05/10/2016	ASSURANT EMPLOYEE BENEFITS	MAY LONG TERM DISABILITY	266.28
32275	05/10/2016	PINNACLE	TELEPHONE DIRECTORY-9	1,020.38
32276	05/10/2016	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS	6,614.60
32277	05/10/2016	ROVI GUIDES	AFFILIATE PAYMENT	922.11
32278	05/10/2016	SHOWTIME NETWORKS INC	AFFILIATE PAYMENT	367.36
32279	05/10/2016	FOX SPORTS NET NORTH	AFFILIATE PAYMENT	10,128.14
32280	05/10/2016	TOWER DISTRIBUTION COMPANY	AFFILIATE PAYMENT	313.36
32281	05/10/2016	JOHNSON KILLEN & SEILER PA	REVIEW OF RETEN. AGMTS REQ BY CITY STAFF	270.00
32282	05/10/2016	AT&T - DALLAS TX	PARS - MAY 2016 - BAN 1499	81.72
32283	05/10/2016	7SIGMA SYSTEMS INC	APRIL CONSULTING	4,069.00
32284	05/10/2016	CYNTHIA PERKINS	TOUR BUS FOR PROSPECTIVE BUYERS	220.00
32285	05/10/2016	CROSSLAKE ACE	SCREWS, FILTERS, TRAPS, BATTERIES	179.09
32286	05/10/2016	NATIONAL CABLE TEL COOP INC	AFFILIATE PAYMENT	36,738.61
32287	05/10/2016	CALIX NETWORKS INC	CABLE ASSEMBLIES	4,149.98
32288	05/10/2016	WASTE PARTNERS INC.	APRIL TRASH REMOVAL	79.59
32289	05/10/2016	CHARTER BUSINESS	MONTH 22 OF36	3,000.00
32290	05/10/2016	HUBBARD BROADCASTING, INC.	AFFILIATE PAYMENT	2,899.65
32291	05/10/2016	4M FUND F.B.O. 35373-101	TO FUND DEBT SERVICE RESERVE	31,817.00

32292	05/10/2016	ONLINE INFORMATION SERVICES	9 EXCHANGE REPORTS	2 of 2	54.30
32293	05/10/2016	BIG 10	AFFILIATE PAYMENT		2,449.32
32294	05/10/2016	COOPERATIVE NETWORK SERV LLC	VDSL-2 ENGINEERING STUDY		3,000.00
32295	05/10/2016	VERIZON WIRELESS	CELL PHONES		106.92
32296	05/10/2016	NISC	APRIL LICENSE FEES, MAY BILLING-A		4,316.96
32297	05/10/2016	FOX TELEVISION STATIONS, INC.	AFFILIATE PAYMENT		2,453.34
32298	05/10/2016	CBS TELEVISION STATIONS	AFFILIATE PAYMENT		2,110.40
32299	05/10/2016	ADAMS CABLE EQUIPMENT, INC.	10 EA DCX 3510'S		1,941.39
32300	05/10/2016	PREMIER AUTO REPAIR	TOWING- DUE TO PED DAMAGE		134.22
32301	05/10/2016	CANON FINANCIAL SERVICES, INC.	COPIER LEASE 4/20-5/19/16		159.67
32302	05/10/2016	J.CARLSON SERVICES, INC.	CONTRACT LABOR - TECHNICIAN		6,570.00
32303	05/10/2016	JOHN W. FINKE	REIMBURSE FOR MAR/APR EXPENSES		496.80
32304	05/10/2016	MAZER TELECOM ADVISORS, LLC	TRAVEL EXPENSES FOR ONSITE TOURS		1,429.20
32305	05/10/2016	ERIC JACKSON	CREDIT REFUND		33.09
32306	05/10/2016	WAYNE R FUSSY	CREDIT REFUND		44.96
32307	05/10/2016	GREG LARSEN	CREDIT REFUND		52.21
32308	05/10/2016	BRUCE SCHINDEL	CREDIT REFUND		16.11
32309	05/10/2016	MARK HOLMEN	CREDIT REFUND		42.53
32310	05/20/2016	IBEW LOCAL UNION 949	UNION DUES		309.65
32311	05/20/2016	FRANDSEN BANK AND TRUST	HSA DEDUCTION		210.00
32312	05/25/2016	BRAINERD LAKES AREA ECON DEV	CORPORATE MEMBERSHIP		385.00
32313	05/25/2016	STINSON LEONARD STREET	LEGAL SERVICES RELATING TO SALE		12,257.00
32314	05/25/2016	EMILY COOPERATIVE TELEPHONE	LOCAL CHANNEL FEED		250.00
32315	05/25/2016	DEBORAH FLOERCHINGER	2016 CAFE PLAN REIMBURSEMENT - BAL 0		156.81
32316	05/25/2016	CONSOLIDATED TELEPHONE	150M INTERNET - MAY		900.00
32317	05/25/2016	CITI LITES INC	LOCATES		1,490.70
32318	05/25/2016	LYDIA ORLANDO	CAFE PLAN REIMBURSEMENT - BAL 210.35		40.00
32319	05/25/2016	NATIONAL CABLE TELEVISION COOP	SPLICE KITS		657.40
32320	05/25/2016	NEUSTAR INC.	SOW & LNP CHARGES		180.37
32321	05/25/2016	GRAYBAR ELECTRIC COMPANY INC	50 EA VDSL MODEMS		5,720.00
32322	05/25/2016	MINNESOTA LIFE INSURANCE CO	JUNE LIFE PREMIUM		39.20
32323	05/25/2016	AVID COMMUNICATION CONST. INC	CONTRACT PLOWS		3,914.49
32324	05/25/2016	UNIVERSAL SERVICE ADMIN CO.	APRIL FUSC		3,081.97
32325	05/25/2016	POP MEDIA NETWORKS, LLC	AFFILIATE PAYMENT		623.67
32326	05/25/2016	JOAN HARRELL	CAFE PLAN REIMBURSEMENT - BAL 0		360.61
32327	05/25/2016	VANTAGE POINT	APRIL TTP SERVICE		210.00
32328	05/25/2016	JOHNSON KILLEN & SEILER PA	REVIEW LABOR CONTRACTS RE: POTENTIAL SAL		675.00
32329	05/25/2016	CORNERSTONE PUBL GROUP INC.	JUNE NEWSLETTER		1,905.54
32330	05/25/2016	CLEARFIELD INC.	FIBER SPLITTER MODULE		1,228.36
32331	05/25/2016	TEGNA	AFFILIATE PAYMENT		2,374.20
32332	05/25/2016	CALIX NETWORKS INC	VDSL2 UPGRADE		9,800.69
32333	05/25/2016	CHERI E. AYD	MAY OFFICE CLEANING		751.63
32334	05/25/2016	COOPERATIVE NETWORK SERV LLC	VDSL2 STUDY REVIEW		791.32
32335	05/25/2016	AQUARIUS WATER CONDITIONING INC.	MAY SOFTENER RENTAL		44.89
32336	05/25/2016	NTCA GROUP HEALTH PLAN	JUNE LIFE & HEALTH INSURANCE		9,259.19
32337	05/25/2016	DQ TECHNOLOGY	20 EA VISION NET 505N ROUTERS		1,165.68
32338	05/25/2016	NISC	MAY BILLING-B & MAINT THRU 4/25/17		3,896.96
32339	05/25/2016	INTELLIWEATHER, INC	MAY WEATHER FEED		399.00
32340	05/25/2016	RAMSTAD TECHNOLOGIES, LLC	EMERGENCY REPAIR OF FIBER AT RLS		4,818.06
32341	05/25/2016	MAZER TELECOM ADVISORS, LLC	TRAVEL EXPENSES FOR ONSITE MEETING		1,668.11
				TOTAL FOR GENERAL ACCOUNT	\$294,222.20

Bank Account: 4 - INVESTMENT ACCOUNT

1246	05/20/2016	US BANK TRUST N.A.	INTEREST DUE ON BOND		23,400.00
				TOTAL FOR INVESTMENT ACCOUNT	23,400.00

TOTAL FOR ALL ACCOUNTS \$317,622.20

RESOLUTION 16-16

CITY OF CROSSLAKE
COUNTY OF CROW WING
STATE OF MINNESOTA

FOR THE APPOINTMENT
OF ELECTION JUDGES TO SERVE FOR THE PRIMARY ELECTION TO
BE HELD AUGUST 9, 2016

WHEREAS, the City of Crosslake does hereby resolve to appoint election judges for the 2016 Primary Election to be held on the 9th day of August, 2016 in the City of Crosslake in Precinct 1 and Precinct 2.

AND WHEREAS, the City of Crosslake does hereby appoint persons to serve as election judges as on file in the Clerk's Office according to Minnesota State Statute 204B.19:

BE IT RESOLVED, that the City Council of the City of Crosslake, Minnesota go on record as appointing Election Judges as on file in the Clerk's office to handle the 2016 Primary Election. This approval was acted on at the Regular Council Meeting held on July 11, 2016.

COUNCIL VOTING AYE - 5

COUNCIL VOTING NAY - 0

ATTEST:



Charlene Nelson
City Clerk



Steve Roe
Mayor

BILLS FOR APPROVAL
July 11, 2016

VENDORS	DEPT	AMOUNT
Ace Hardware, sprinkler hose	Sewer	27.98
Ace Hardware, shovels	PW	44.97
Ace Hardware, faucet, copper tee, knife, hose	Sewer	91.04
Ace Hardware, drill bit	PW	35.99
Ace Hardware, fuses	PW	27.50
Ace Hardware, spark plugs	PW	18.98
Ace Hardware, hardware	PW	31.63
Ace Hardware, check valves, adapters	Sewer	24.95
Ace Hardware, propane	PW	16.99
Ace Hardware, gloves	Park	20.98
Ace Hardware, pipe, hardware	PW	24.55
Ace Hardware, air freshener, bleach, plumbing	Sewer	50.56
Ace Hardware, hardware	PW	45.92
Ace Hardware, hardware	PW	8.49
Ace Hardware, blade, cement	Sewer	32.57
Ace Hardware, float	PW	3.69
Ace Hardware, poly tubing, hardware	Sewer	97.71
Ace Hardware, duct tape	Sewer	28.76
Ace Hardware, black runners	Fire	173.70
Ace Hardware, coolers	Fire	159.98
Ace Hardware, mop	Sewer	32.99
Ace Hardware, grind wheel, torx bit	Park	19.14
Ace Hardware, barricade tape	Park	9.99
Ace Hardware, brace	Park	4.49
Ace Hardware, rubbing alcohol	Park	1.50
Ace Hardware, reflectors	Park	18.25
Art Gibbons, childrens program	Library	200.00
AW Research, water testing	Sewer	743.40
Baker & Taylor, books	Library	351.07
Becker Crosslake Flooring, flooring	Park	15,735.00
Birchdale Fire & Security, 3rd quarter monitoring	PW	105.00
Blue Cross Blue Shield, health insurance march	ALL	20,664.00
Brainerd General Rental, grader bar attachment	Park	90.00
Breen & Person, legal fees	ALL	1,545.00
Build All Lumber, sewer project	Sewer	6,217.18
California Contractors, super wipes, gloves	Sewer	1,170.00
Chemsearch, sting-x	PW	349.76
City of Crosslake, sewer utilities	PW/Gov't	90.00
Clean Team, july cleaning	PW/Gov't	1,082.50
Colonial Masonry, sewer project	Sewer	7,102.00
Council #65, union dues	Gov't	385.00
Crosslake Communications, phone, fax, cable, internet	ALL	1,319.97
Crosslake Ready Mix, 4000# mix	Park	133.50
Crow Wing County, lighting project	PW	1,838.83
Crow Wing County Highway Dept, fuel	ALL	1,711.89

Crow Wing County Recorder, filing fee	PZ		46.00
Culligan, water and cooler rental	PW/Gov't		62.61
Custom Fire, hoses	Fire		1,309.00
Deferred Comp	ALL		300.00
Delta Dental, dental insurance	ALL		1,730.00
Doug Taylor, childrens program	Library		650.00
East Side Oil, filter recycling	Gov't		50.00
Ferguson Waterworks, meter	Sewer		1,371.95
Fortis, disability	ALL		592.84
Granite Electronics, codeplug, radio programming	Fire		255.00
Guardian Pest Solutions, pest control	ALL		77.60
Hawkins, chemicals	Sewer		1,329.21
John Keil, reimburse for zoning permit	PZ		1,000.00
Jon Henke, reimburse mileage	Park		52.38
Lakes Area Rental, saw rental	PW		44.00
Lakes Area Rental, saw rental, saw blade	PW		164.00
League of MN Cities, deductible	Police		250.00
Linescape Linestripping, road striping	PW		4,525.00
Mad Science of MN, childrens program	Library		475.00
Marco, copier lease	Park		277.69
Mastercard, Amazon.com, tow ready connector	Police		124.81
Mastercard, CDW, tech support	Police		47.44
Mastercard, CI Pub, chiefs meeting	Police		13.76
Mastercard, Demco, book bags, bookmarks	Library		59.90
Mastercard, Gander Mountain, canopy	Fire	pd 6-22	171.79
Mastercard, Long Prairie Machinery, blade set	PW		269.90
Mastercard, Office Max, ink cartridges	Library		144.44
Mastercard, Office Max, ink cartridges, paper, binder	Park		185.94
Mastercard, Office Max, labels, flash drive	PW		62.54
Mastercard, Sherwin Williams, stain	Park		35.32
Mastercard, Sherwin Williams, stain	Park		39.53
Mastercard, Shoebuy, boots	Police		134.95
Menards, fans, hardware	PW		578.26
Menards, tube, brooms, trash bags, screwdriver, mulch, knife	PW		240.98
Metro Sales, copier usage contract	ALL		369.07
Midwest Machinery, blades	PW		275.97
Midwest Machinery, blades	PW		1,175.00
Midwest Machinery, arm, filter, wheel kit, lock nut	Park		109.90
MMUA, safety management program	Gov't		2,550.00
MN American Waterworks Assn, wastewater training	Sewer		140.00
MN Life, life insurance	ALL		387.20
Moonlite Square, fuel	Fire		30.00
MPCA, wastewater training	Sewer		300.00
MR Sign, street name signs and address sign	PW		177.43
MR Sign, land use permit required signs	PW		162.78
Municode, annual web hosting	Gov't		800.00
NCPERS-Life Insurance	ALL		96.00
Neopost, postage refill	ALL		700.00
Nick Freiberg, steel plates, strips and hidden hitch	PW		100.00
NMN, buttons for mn design team	MDT		305.28

City of Crosslake

RESOLUTION 16-17

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Crosslake encourages public donations to help defray costs to the general public of providing services and improving the quality of life in Crosslake; and

WHEREAS, the City of Crosslake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
PAL Foundation	\$2,500.00	MN Design Team Visit
	\$3,045.00	Irrigation for Sports Area
	\$2,292.92	Reading Club Presentations
	\$100.00	Library Donation
	\$577.49	Fireworks Barge
	\$29.18	Shuffleboard Court Posts
	\$377.00	Reading Club T-shirts
	\$150.87	Reading Club Prizes

; and

WHEREAS, the City of Crosslake will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

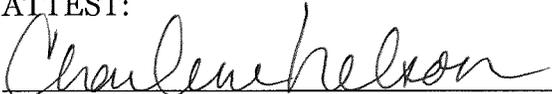
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Crosslake that the donation(s) as described above are accepted as allowed by law.

Passed this 11th day of July, 2016.



Steve Roe
Mayor

ATTEST:



Charlene Nelson
City Clerk
(SEAL)

ADDITIONAL BILLS FOR APPROVAL
July 11, 2016

VENDORS	DEPT	AMOUNT
Baker & Taylor, books	Library	58.15
Blakeman Pumping Service, portable toilet	Fireworks	90.00
Crosslake Rolloff, recycling	Gov't	2,695.00
Crow Wing Power, electric service	ALL	6,600.00
CTC I.T., it services for june	ALL	750.00
Demco, jacket covers	Library	179.39
DJV Consulting, june/july services	Admin	1,641.25
Emery Hydroseeding, hydroseed lawn	Park	1,400.00
Holiday Station, ice cubes	Fire	19.96
Lakes Area Rental, filler cap	PW	5.58
MR Sign, street name and address signs	PW	69.06
Northland Press, meeting notice of 7/22	PZ	68.00
The Office Shop, 3 hole punched paper	PW	69.79
TOTAL		13,646.18

RESOLUTION NO. 16-18

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL
CITY OF CROSSLAKE, MINNESOTA

HELD: July 11, 2016

Pursuant to due call, a regular meeting of the City Council of the City of Crosslake, Crow Wing County, Minnesota, was duly held at the City Hall on July 11, 2106, at 7:30 P.M., for the purpose, in part, of adopting a street reconstruction plan and authorizing issuance of street reconstruction bonds.

The following members were present: Steve Roe, Dave Schrupp, Gary Heacox, Brad Nelson and Mark Wessels

and the following were absent: none.

Member Roe introduced the following resolution and moved its adoption:

RESOLUTION ADOPTING A STREET RECONSTRUCTION PLAN AND APPROVING
THE ISSUANCE OF GENERAL OBLIGATION STREET RECONSTRUCTION BONDS

WHEREAS, the City of Crosslake, Minnesota (the "City"), has determined that it is in the best interest of the City to authorize the issuance and sale of general obligation street reconstruction bonds pursuant to Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the "Act"), to finance the cost of street reconstruction projects, as described in the proposed street reconstruction plan described below, a copy of which is on file in the City Clerk's office; and

WHEREAS, pursuant to the Act, the City is authorized to issue and sell general obligation street reconstruction bonds for street reconstruction under the circumstances and within the limitations set forth in the Act. The Act provides that a street reconstruction plan may be financed with general obligation street reconstruction bonds, following adoption of a street reconstruction plan, after a public hearing on the street reconstruction plan and on the issuance of general obligation street reconstruction bonds and other proceedings conducted in accordance with the requirements of the Act; and

WHEREAS, pursuant to the Act, the City has prepared a five year street reconstruction plan, which describes the streets to be reconstructed, the estimated costs and any planned reconstruction of other streets in the City, including the issuance of general obligation street reconstruction bonds under the Act (the "Plan"), to determine the funding strategy for street reconstruction projects; and

WHEREAS, on July 11, 2016, the City Council held a public hearing on the adoption of the Plan and the issuance of not to exceed approximately \$2,600,000 in general obligation street reconstruction bonds (the "Bonds") under the Plan for street reconstruction improvements to those streets described in the Plan (the "Street Reconstruction Projects") after publication of the

notice of public hearing not less than 10 days nor more than 28 days prior to the date thereof in the City's official newspaper; and

WHEREAS, all parties who appeared at the public hearing were given an opportunity to express their views with respect to the proposal to adopt the Plan and to undertake and finance the Street Reconstruction Projects by the issuance of Bonds and any written comments submitted prior to the public hearing were considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crosslake, Minnesota, as follows:

1. City Policies and Goals. The financing of the Street Reconstruction Projects and the issuance and sale of the Bonds would further the policies and goals of the City as set forth in the Plan, herein adopted by the City Council in connection with the issuance of the Bonds.

2. Adoption of Street Reconstruction Plan. Based on information received at the public hearing, such written comments (if any) and such other facts and circumstances as the City Council deems relevant, it is hereby found, determined and declared that:

- (a) the Street Reconstruction Projects proposed in the Plan will allow the City to upgrade its transportation infrastructure to accommodate anticipated residential and commercial development; and
- (b) the Plan is hereby approved and adopted in the form presently on file with the City.

3. Authorization and Approval of Bonds. The City is hereby authorized to issue the Bonds, the proceeds of which will be used, together with any additional funds of the City which might be required, to finance certain costs of the Street Reconstruction Projects and to pay costs of issuance of the Bonds.

4. Execution of Documents. The Mayor and City Clerk are authorized and directed to execute such other documents and instruments as may be required to give effect to the transactions herein contemplated.

5. Voter Referendum Contingency. Pursuant to the Act, a petition requesting a vote on the question of issuing the Bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing. Upon receipt of such petition within the prescribed time period, the City may issue the Bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the Bonds. The authorizations and approvals contained herein are subject to and contingent upon not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by member Wessels and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Steve Roe, Dave Schrupp, Gary Heacox, Brad Nelson, and Mark Wessels

and the following voted against the same: none.

Whereupon the resolution was declared duly passed and adopted on July 11, 2016.



Steve Roe
Mayor

ATTEST:


Charlene Nelson
City Clerk

(Seal)

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF CROSSLAKE

I, the undersigned, being the duly qualified and acting Clerk of the City of Crosslake, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to adopting a street reconstruction plan and the issuance of general obligation street reconstruction bonds.

WITNESS my hand on July 11, 2016.


Charlene Helton
Clerk